

Parents and Staff Association of Queen Eleanors

Queen Eleanors Church of England Junior School
Queen Eleanors Road, GUILDFORD GU2 7 SD



Queen Eleanor's School Parent and Staff Association is a registered charity - No. 1096184

CHAIR'S ANNUAL REPORT FOR THE (PART) ACADEMIC YEAR 2024/25

This Chair's report covers the period September 2024 to March 2025. The part year report is due to the Annual General Meeting (AGM) moving to an earlier part of the year as proposed at the July 2024 AGM. The report is presented at the AGM on Monday 28 April 2025 and circulated to all parents and carers.

Names of the Trustees (Committee Members registered with the Charity Commission)

Trustee Name	Role
Anna Deadman	Chair
Sarah Sawyer	Trustee (Treasurer)
Joanne Davies (Head)	Trustee (Member)
Lisa Campbell	Trustee (Secretary)

Note: The minimum number of Trustees must be 2.

Structure, Governance and Management

Description of the charity's trusts:

Type of governing document	Parent Staff Association Constitution adopted 6 th May 2014. (model constitution written by PTA UK) Available for viewing upon request.
How the charity is constituted	Parent and Staff Association ("PSA"), consisting of approximately 500 parents and 40 staff (all who become members automatically).

Additional Governance requirements:

All trustees give their time voluntarily and, apart from payment of expenses properly incurred during the course of their duties, receive no remuneration or other benefits.

There is a Conflicts of Interest Policy. There are Risk Assessment Statements developed for each of our events

Trustee selection methods	Trustees from the member body are appointed annually at the Annual General Meeting (currently held in the SummerTerm). Those trustees can then co-opt further committee members as required (up to 50% of the total number of elected trustees at any one time).
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PSA Charity's Objectives

The object of the PSA is to advance the education of pupils in the school in particular by:

1. Developing effective relationships between the staff, parents and others associated with the school:
2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils

The primary role of the trustees and other charity volunteers is to organise events to meet these objectives. The PSA also aims to contribute towards developing a more environmentally aware and active school community.

Communications

Good communication with the school community is extremely important to the PSA. Communication opportunities utilised in the period covered by this report include:

- Regular communications with Jo Davies (Head) and Gary Papworth (Deputy)
- Half-termly open PSA meetings (on Zoom and in-person).
- Emails via ParentPay, messages via Class and Volunteer WhatsApp groups
- Queen Eleanor's PSA Facebook page announcements.
- Continued use of "Sign Up" web platform to engage volunteers

The PSA coordinates the organisation of the class reps and manages a Class Reps WhatsApp group for sharing of messages. We are very grateful to everyone who volunteers for this role, which also includes purchasing staff gifts. They are an invaluable support to families as well as supporting the school by reminding families about what's on each week!

PSA Activity Summary - Autumn and Spring Terms

Autumn Term 2024	Spring Term 2025
Welcome coffee morning for new parents Break the Rules Day Christmas Fair Cauliflower Christmas cards fundraiser 2 x open PSA meetings (Zoom & in person) Y3 Cake sale with pre-loved uniform	Y6 and Y5 cake sales with pre-loved uniform Glow Disco for all years Quiz night, held at Onslow Village Hall Computer Crowdfunder Easter Egg for each child Book Sale and Raffle of Woking FC tickets

Pre-loved activity

PSA Team members Katy Coeburgh and Sarah Allwork have continued to do a fantastic job of managing our pre-loved activity this year. I would like to put on record my huge thanks for all their hard work and congratulate them on this legacy which means Queen Eleanors can evidence its Green Flag reusing and recycling credentials as well as supporting families and the wider community with low-cost/free uniform and preloved books.

Fundraising criteria, achievements and purchases

The PSA endeavours to ensure funding is spent to fulfil the charity's objective:

- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

The Head Teacher and staff put forward their 'PSA wish list' for review by the PSA committee through the year. Major funding decisions are made by discussion and agreement at open PSA meetings. We have been able to fund a wide variety of items for school this year including:

- Stopwatches and visualisers

- Football kits
- French Theatre group performance at school
- Reptile day - wellbeing.
- 31 new PCs (in progress)

We also have upcoming funding agreed for orienteering day (whole school), swimming hats and our usual funding of leaver hoodies (alongside parental donations) and Y6 leaver party items.

Fundraising and activity highlights

The standout achievement since September 2024 has been our computer crowdfunder. We launched not knowing how well it would do and were amazed and thrilled when we hit our target. This has enabled the school to purchase 30 new PCs plus a PC for the teacher's workstation which has been a fantastic achievement. The support from the school and wider Guildford community was heart-warming.

The other highlight was the Christmas Fair. This has not run for many years and again we didn't know how well supported it would be. It was an amazing success and hopefully it can become a firm fixture on the calendar as not only a great fundraiser but also a lovely community event.

The Treasurer's Report provides a full breakdown of monies raised, costs and purchases for the year.

We have also been successful in achieving sponsorship for the first time through Seymours Estate Agent (£950 a year in return for a banner on the fence). As well as sponsorship from Seymours and a local building company for our Summer Fair bar and bouncy obstacle course. We have applied for the Tesco Blue Token scheme and are waiting to hear if we have been accepted. Seymours' £950 will be used to fund an item for the sensory area.

Future Plans and Considerations

Upcoming events for the Summer Term include a raffle (online for the first time), Summer Fair, including Mufti day for donations, Y4 Cake Sale and end of term events including Year 6 Production bar, Y6 Leavers party, Y3 Transition evening and refreshments at QE Sports Day.

The PSA is planning to earmark remaining money from the Crowdfunder that wasn't spent on the PC replacements (once Gift Aid received) to start a 'computer fund' that can be added to each year to enable the ongoing replacement of PCs in due course, alongside normal school funding streams.

Thanks and appreciation

Staff: I would like to put on record our thanks to Jo Davies and Gary Papworth for all their support and responding to emails at all hours of the day and night! Thanks also go out to the wonderful office team who have to be involved in all our activities and events and are always helpful and kind with all the requests we make to them. Thanks also go to Sara and Carleen behind the scenes dealing with the finances and invoices in coordination with our Treasurer. And to Gerard Harrington, school caretaker, who is always cheerful and helpful with whatever we ask of him and especially for his wonderful work in the ICT suite; building new workbenches and paint refresh!

Volunteers and donations: Our school community relies on all our members to help as much as they can with events and fundraising activities. We are very grateful to each and every volunteer, families and staff, who have helped to plan and deliver our events, to those who have volunteered on the day and/or contributed prizes and other items to make the past academic year a great success.

We are also indebted to the local businesses for their generosity in donating raffle prizes and for new sponsorship.

Thank you to Dom Tait for giving his time to be a great quizmaster at our February Quiz Night.

Thank you to our preloved heroes Sarah Allwork and Katy Coeburgh! And I would like to thank the whole team for being amazing; for supporting our activities with energy, care and a sense of humour!

As this will be my last Chair's Report I would like to put on record how much I have enjoyed the role and the privilege of supporting Queen Eleanor's as the chair. It has been wonderful to be part of the team, making sure all our children have a great school experience, securing resources for the school and bringing together the school community. I wish the new team every success from September!

PSA Core Team requirements

The legal requirement is to have at least one named person to fill the role of 'Chair'. At a minimum, our charity requires 2 named trustees. Without these two trustees, the PSA would have to be dissolved and could no longer run events and fundraise for Queen Eleanor's Church of England Junior School.

The minimum requirement of the Chair's role is to oversee the charity, hold a minimum of three meetings a year, hold an AGM and be the point of contact with the school. The role of chair can be shared with more than one person, with the title becoming 'Co-Chair' for each member. The roles of Treasurer and Secretary are essential roles to complete the committee functions.

The Treasurer is responsible for the financial records, and banking functions. They manage the financial spreadsheets, profit and loss. They prepare the floats, bank cash and report on financial activity at each PSA meeting. They also receive and pay invoices for costs incurred by PSA held events and receive invoices and make payments to QE for items purchased with our raised funds.

The role of Secretary manages our meeting minutes and documentation, keeping track of our plans, actions and commitments as agreed in our meetings. They provide essential support to the Chair during the PSA meetings and the AGM.

In addition, the PSA leadership team relies heavily on its dedicated community of volunteers to help with planning and running events and fundraising activities. The input from staff and families continues to be strong and we thank them for their support.

Declaration

Signed on behalf of the charity's trustees

Anna Deadman

Signature: **Date:** 28 April 2025

Full name: Anna Deadman **Position:** Chair of PSA

Treasurer Report For Period 1 Sept 24 to 31st August 2025

Bank Statement as at 31/8/24	£6,371.13
Bank Statement as at 01/09/25	£18,746.05

£0.00 Check should be Zero

Income

Event	Income	Expense	2024/25 Surplus	2023/24	2022/23 Surplus	2021/22 Surplus	2020/21 Surplus	2019/20 Surplus	2018/19 Surplus
Cake sales	£898.97	(£24.68)	£874.29						
Uniform Sale	£693.66	£0.00	£693.66						
xmas fair	£1,692.45	(£381.29)	£1,311.16						
Christmas Cards	£499.10	£0.00	£499.10						
Disco / Movie Night	£1,691.44	(£556.48)	£1,134.96						
Donations	£3,614.51	£0.00	£3,614.51						
General	£0.00	(£423.03)	(£423.03)						
Lottery	£362.50	£0.00	£362.50						
Spring Raffle	£1,224.27	(£247.14)	£977.13						
End of term events - sports da	£1,032.87	(£475.27)	£557.60						
Books (inc some snacks)	£199.56	£0.00	£199.56						
donuts	£271.02	(£74.70)	£196.32						
Magician	£2,010.84	(£938.90)	£1,071.94						
quiz	£1,223.81	(£592.62)	£631.19						
Computers	£14,663.23	£0.00	£14,663.23						
mufti	£361.80	£0.00	£361.80						
refund	£194.00		£194.00						
hoodies	£341.35	(£1,360.85)	(£1,019.50)						
football ticket raffle	£61.00		£61.00						
Summer Fair	£6,103.35	(£2,023.51)	£4,079.84						
Total	£37,139.73	(£7,098.47)	£30,041.26	£11790.51	£11,781.77	£12,991.35	£3,443.06	£3,542.59	£4691.20

Donations/Purchases to school

Item	Agreed but yet to spend from 2023/2423/24	Agreed to spend 25/26	Spent (23/24 money raised)	Spent 24/25	Total spent	Outstanding for 23/24
yr6 bake sale				£184.00	£184.00	

yr 5 cake sale			203.72	77.28		£77.28		
year 4 cake sale			£15.65		£193.37	£193.37		
year 3 cake sale			174.95		102.30	102.30		
Orienteering			1000.00			£0.00		
Yr 6 leavers events (bouncy castle)				0	£200.00	£200.00		
Hoodie					1,019.50	1,019.50		
Stopwatches & visualisers				£414.30		£414.30		
Football kit			0.00	701.00		£701.00		
French theatre				535.00		£535.00		
PCs					£13,274.40	###		
reptile day					£700.00	£700.00		
easter eggs					£100.20	£100.20		
Outdoor sensory equipment					£1,096.95	£1,096.95		
key ring stall			337.50			£0.00		
orienteering sub			500.00			£0.00		
icelollies					£123.25	£123.25		
year 6 party					£84.83	£84.83		
stem day prize and poster comp					£79.46	£79.46		
						£0.00		
						£0.00		
						£0.00		
						£0.00		
						£0.00		
funding for expert on waterlogged field						£0.00		
Total		£0.00	£2,231.82	£1,727.58	£17,158.26	£18,885.84	£0.00	£0.00

money allocated	
Balance	£18,746
float	£3,000
Spent	£18,886
Allocated	£2,232
computer fund	£1,389
unspent	£11,901

PIF used for disco	156
left over PIF for summer	30
DJ refund used for PIF summer	194
summer PIF	224

For charity comission:

Income	£37,139.73
spent	£24,764.81

donations	18,755.25
other (fundrasing activities)	£8,897.24
charitable activity	£9,487.24

easy fund raising	129.33
stickins	133.34
computers- crowd funding inc	14,663.23
seymours	950.00
raffle prize white barnes	100.00
seymours	300.00
match funding	2,324.00
falal van	80.00
icream van	75.35

Rounded

£37,139 sum of rounded 3 values below
£24,765

18755
8897
9487

[illegible]

Note £100 prize was taken out of takings, so doesn't appear as an income or expense

Income Date	Cheque / Cash / Transfer	Owner	Description	Cake sale	Elfridges	Hoodies	Raffle	Uniform Sale
9 sept	sumup	sumup	uniform					99.31
10 sept	Transfer	transfer	lottery					
16 sept	sumup	sumup	uniform					9.83
23 sept	sumup	sumup	donuts&uniform					
23 sept	Transfer	transfer	uniform					6
24 sept	Transfer	transfer	uniform					6
SEP TOTALS				0.00	0.00	0.00	0.00	121.14
3rd Oct	Transfer	Parent	Amos - mufti					
4th Oct	cash	SSawyer	6th sept					28
4th Oct	cash	SSawyer	20th sept uniform					15
4th Oct	cash	SSawyer	uniform - year 3 coffee morning					11
4th Oct	cash	SSawyer	donuts					
4th Oct	cash	SSawyer	Mufti cash					
10/8/2024	Transfer	Parent	parent pay-mufti					
15/10/2024	Transfer	Parent	parent pay-mufti					
15/10/2024	transfer	lottery	lottery					
18/10/2024	transfer	parent	uniform - year 3 coffee morning					5.00
21/10/2024	transfer	sumup	parent pay-mufti					
22/10/2024	transfer	sumup	parent pay-mufti					
29/10/2024	transfer	sumup	parent pay-mufti					
OCT TOTALS				0.00	0.00	0.00	0.00	59.00
11/5/2024	transfer	Parent	parent pay-mufti					
11/8/2024	transfer	sumup	book sale					
11/8/2024	Transfer	Parent	Parent books					
11/12/2024	transfer	Parent	parent pay-mufti					
11/12/2024	transfer	easyfund	easyfundraising					
11/12/2024	transfer	lottery	lottery					

14/11/2024	Transfer	parent	year 3 cake sale	20				
19/11/2024	transfer	Parentpa	parent pay-mufti					
19/11/2024	transfer	sumup	uniform and year 3 cakes	29				80.62
26/11/2024	transfer	Parentpa	parent pay-mufti					
NOV TOTALS				49.00	0.00	0.00		80.62
12/3/2024	transfer	Parentpa	parent pay-mufti					
12/3/2024	transfer	lottery	lottery					
12/10/2024	transfer	Parentpa	parent pay-mufti					
12/10/2024	transfer	sumup	rich testing sumup		0.98			
20/12/2024	cash	SSawye	cash - book sale					
20/12/2024	cash	SSawye	cash uniform (15th nov)	228.25				53.5
20/12/2024	cash	SSawye	cash cake sle yr 3					
20/12/2024	cash	SSawye	xmas		1,380.79			
20/12/2024	transfer	sumup	xmas fair		310.68			
24/12/2024	transfer	Parentpa	disco tickets					
DEC TOTALS				228.25	1,692.45	0.00		53.50
1/6/2025	transfer	Parentpa	disco tickets					
1/7/2025	transfer	Parentpa	disco tickets					
1/10/2025	trasnfer	r	ziffit books					
1/10/2025	transfer	Parent	disco tickets					
13/1/2024	transfer	Anna	disco donation					
14/1/2024	transfer	lottery	lottery					
14/1/2024	transfer	Cauliflou	christmas cards					
14/1/2024	transfer	Parent	disco tickets					
15/1/2025	transfer	Parentpa	disco tickets -estimate					
15/1/2025	transfer	Parentpa	Quiz tickets					
16/1/2025	cash	SSawye	disco tickets					
16/1/2025	cash	SSawye	disco tuck shop					
16/1/2025	cheque	stikins	stikins					

21/1/2025	transfer	Parentpa	Quiz tickets					
23/1/2025	transfer	Parent	Quiz tickets					
24/1/2025	transfer	parent	unifirm					
28/1/2025	transfer	parent p	Quiz					
29/1/2025	transfer	parent	Quiz					
31/1/2025	transfer	Parent	uniform					6.00
				0.00	0.00	0.00	0.00	6.00
4/2/2025	transfer	Parentpa	Quiz tickets					
7/2/2025	transfer	Parent	Quiz tickets					
2/10/2025	transfer	Sumup	Quiz bar					
2/11/2025	transfer	Sumup	uniform					59.09
2/11/2025	transfer	easyfund	easyfundraising					
2/11/2025	transfer	lottery	lottery					
2/11/2025	transfer	Sumup	Quiz bar					
14/2/2025	card	anna	Majestics refund					
18/2/2025	cash	Sarah	cash yr 6 cake sale	199.28				
18/2/2025	cash	Sarah	cash uniform					6.00
18/2/2025	cash	Sarah	cash quiz bar					
18/2/2025	transfer	Parentpa	Quiz tickets					
25/2/2025	transfer	Parentpa	Quiz tickets					
FEB TOTALS				199.28	0.00	0.00	0.00	65.09
3/3/2025	transfer	Parentki	asda					
3/11/2025	transfer	lottery	lottery					
12/3/2025	transfer	Stripe p	Crowd fundunding					
14/3/2025	transfer	k	Cakes		2			
17/03/2025	transfer	sumup	cakes		10			
17/03/2025	transfer	sumup	uniform sale					46.53
19/03/2025	transfer	Stripe p	Crowd fundunding					
20/3/2025	cash	Sarah	cakes		201.42			
20/3/2025	cash	Sarah	uniform sale					28.5
27/3/2025	transfer	parent	Books					
28/3/2025	transfer	sumup	Books					

28/3/2025	transfer	sumup	Football raffle					
MAR TOTALS				213.42	0.00	0.00	0.00	75.03
1/4/2025	transfer	Parentpa	Magic show					
4/4/2025	transfer	parent	uniform					10
8/4/2025	transfer	Parentpa	Magic show					
11/4/2025	cash	Sarah	Books					
11/4/2025	cash	Sarah	Football raffle					
11/4/2025	cash	Sarah	Books					
14/2025	transfer	lottery	lottery					
15/4/2025	transfer	Parentpa	magic show					
24/4/2025	transfer	parent	uniform					2.5
28/4/2025	transfer	seymour	donation- sign					
29/4/2025	transfer	Parentpa	magic show					
APR TOTALS				0.00	0.00	0.00	0.00	12.50
6/5/2025	transfer	Parentpa	magic show					
5/8/2025	transfer	Parentpa	magic show					
5/8/2025	transfer	Parentpa	hoodies			158.10		
12/5/2025	transfer	sumup	uniform (163.17 total)					130
12/5/2025	transfer	sumup	Cakes (163.17 total)	33.17				
13/5/2025	transfer	ay	hoodies			62.95		
13/5/2025	transfer	easyfund	easyfundraising					
13/5/2025	transfer	lottery	lottery					
14/5/2025	transfer	HMRC	gift aid computers					
16/5/2025	cash	Sarah	Cakes (375.35 total)	175.85				
16/5/2025	cash	Sarah	Magic show (375.35 total)					
16/5/2025	cash	Sarah	Uniform (375.35 total)					10.00
19/5/2025	transfer	Parent	Uniform					3.00
20/5/2025	transfer	ay	hoodies			54.10		
28/5/2025	transfer	ay	hoodies			41.60		

MAY TOTALS				209.02	0.00	316.75	0.00	143.00
6/2/2025	transfer	Stripe	Raffle ticket sales				1,124.27	
6/10/2025	transfer	lottery	lottery					
6/12/2025	transfer	arnes	Donation towards summer fair -repurposed for raffle				100.00	
16/06/2025	transfer	sumup	QE cash					
17/6/2025	transfer	ay	QE cash					
23/6/2025	transfer	sumup	QE cash and 100 square					
24/6/2025	transfer	ay	QE cash					
26/6/2025	transfer	Seymour	Seymours					
26/6/2025	transfer	sumup	QE cash					
26/6/2025	transfer	group	match funding-raffle					
27/6/2025	transfer	sumup	QE cash					
30/6/025	card		Tesco refund					
30/6/025	transfer	sumup	Sumup summer fair					
JUN TOTALS				0.00	0.00	0.00	1,224.27	0.00
1/7/2025	transfer	sumup	QE cash					
1/7/2025	transfer	sumup	Yr 6 performance bar					
2/7/2025	transfer	sumup	Year 3 intro evenign- uniform sales					70.78
3/7/2025	transfer	sumup	Yr 6 performance bar					

4/7/2025	Cash	Sarah	cash from fair					
4/7/2025	Cash	Sarah	Cash Falaffle van - fair					
4/7/2025	Cash	Sarah	cash from year 6 performance bar					
4/7/2025	Cash	Sarah	cash from year 6 performance bar					
4/7/2025	Icecream v	sumup	Yr 6 performance bar					
7/7/2025	Icecream v	Rossis	Icecream van					
8/7/2025	transfer	sumup	QE cash					
9/7/2025	transfer	lottery	lottery					
15/7/2025	transfer	sumup	sports day refreshments					
22/7/25	transfer	ay	hoodies			19.68		
29/7/2027	transfer	ay	hoodies			4.92		
JUL TOTALS				0.00	0.00	24.60	0.00	70.78
8/6/2025	transfer	lottery	lottery					
14/8/2025	transfer	easyfund	easyfundraising					
22/8/2025	Cash	Sarah	cash from year 6 performance bar					
22/8/2025	Cash	Sarah	cash sports day					
22/8/2025	Cash	Sarah	cash sports day uniform sales					7
AUG TOTALS				0.00	0.00	0.00	0.00	7.00
TOTALS				898.97	1,692.45	341.35	1,224.27	693.66
				898.97	1692.45	341.35	1224.27	693.66
				621.72	0.00	341.35	1,224.27	379.40
				209.02	0.00	341.35	1,224.27	233.28

Disco / Movie Night	Donations	Event Bars	Lottery	Xmas Cards	Summer Fair	xmas sales	Magic show	Uniform & books
			26.00					
0.00	0.00	0.00	26.00	0.00	0.00	0.00	0.00	0.00
			33.00					
0.00	0.00	0.00	33.00	0.00	0.00	0.00	0.00	0.00
								51.57
								3.8
	27.05							
			26.00					

0.00	27.05	0.00	26.00	0.00	0.00	0.00	0.00	55.37
			26.00					
								64.40
722.77								
722.77	0.00	0.00	26.00	0.00	0.00	0.00	0.00	64.40
153.62								
100.44								
								12.32
6								
5.00								
			32.50					
				499.10				
6.00								
381.45								
24.00								
486.16								
	133.34							

0.00	77.84	0.00	28.00	0.00	0.00	0.00	0.00	44.57
							417.97	
							750.47	
								4.40
								11.50
			35.00					
							223.33	
	950.00							
							133.65	
0.00	950.00	0.00	35.00	0.00	0.00	0.00	1,525.42	15.90
							257.54	
							38.38	
	27.85							
			34.00					
							189.50	

0.00	27.85	0.00	34.00	0.00	0.00	0.00	485.42	0.00
			28.5					
					23.61			
					177.06			
					109.14			
					526.26			
					300.00			
					309.67			
	2,324.00							
					216.27			
					2.75			
					2,330.55			
0.00	2,324.00	0.00	28.50	0.00	3,995.31	0.00	0.00	0.00
					348.54			

					1,583.35			
					80.00			
					75.35			
					20.8			
			37.00					
0.00	0.00	0.00	37.00	0.00	2,108.04	0.00	0.00	0.00
			28.50					
	23.65							
0.00	23.65	0.00	28.50	0.00	0.00	0.00	0.00	0.00
1,885.44	3,614.51	0.00	362.50	499.10	6,103.35	0.00	2,010.84	199.56
1885.44	3614.51	0	362.5	499.1	6103.35	0	2010.84	199.56
1,162.67	3,587.46	0.00	251.50	499.10	6,103.35	0.00	2,010.84	79.79
0.00	3,325.50	0.00	163.00	0.00	6,103.35	0.00	2,010.84	15.90

Donut spring	Spring Quiz	raffle - football	Computers	Mufti	Year 6 Leavers & sports day	TOTAL	Month Total	Bank Statement	Check
						99.31			
						26.00			
						9.83			
108.14						108.14			
						6.00			
						6.00			
108.14	0.00	0.00	0.00	0.00	0.00	255.28	255.28	0	255.28
				1.00		1.00			28
						28.00			
						15.00			15
						11.00			177.88
162.88						162.88			
				166.28		166.28			
				42.84		42.84			
				103.40		103.40			
						33.00			
						5.00			
				2.95		2.95			
				2.96		2.96			
				2.47		2.47			
						0.00			
162.88	0.00	0.00	0.00	321.90	0.00	576.78	576.78		576.78
				8.87		8.87			
						51.57			
						3.80			
				5.91		5.91			
						27.05			
						26.00			

						20.00			
				5.91		5.91			
						109.62			
				4.43		4.43			
						0.00			
						0.00			
0.00	0.00	0.00	0.00	25.12	0.00	263.16	263.16		263.16
				0.99		0.99			
						26.00			
				13.79		13.79			
						0.98			
						64.40			
						53.50			
						228.25			
						1,380.79			
						310.68			
						722.77			
0.00	0.00	0.00	0.00	14.78	0.00	2,802.15	2,802.15		2,802.15
						153.62			
						100.44			
						12.32			
						6.00			
						5.00			
						32.50			
						499.10			
						6.00			
						381.45			
	97.12					97.12			
						24.00			
						486.16			
						133.34			

	148.61					148.61			
	20.00					20.00			
						7.00			
	29.55					29.55			
	25					25.00			
						6.00			
0.00	320.28	0.00	0.00	0.00	0.00	2,173.21	2,173.21		2,173.21
	24.62					24.62			
	10.00					10.00			
	509.53					509.53			
						59.09			
						50.78			
						28.00			
	51.62					51.62			
	137.94					137.94			
						199.28			
						6.00			
	149.13					149.13			
	14.78					14.78			
	5.91					5.91			
0.00	903.53	0.00	0.00	0.00	0.00	1,246.68	1,246.68		1,246.68
						77.84			
						28.00			
			9014.54			9,014.54			
						2.00			
						10.00			
						46.53			
			2,991.94			2,991.94			
						201.42			
						28.50			
						10.00			
						34.57			

		20.00				20.00			
	0.00	20.00	12,006.48	0.00	0.00	12,465.34	12,465.34		12,465.34
						417.97			
						10.00			
						750.47			
						4.40			
		41.00				41.00			
						11.50			
						35.00			
						223.33			
						0.00			
						2.50			
						950.00			
						133.65			
0.00	0.00	41.00	0.00	0.00	0.00	2,579.82	2,579.82		2,579.82
						257.54			
						38.38			
						158.10			
						130.00			
						33.17			
						62.95			
						27.85			
						34.00			
			2,656.75			2,656.75			
						175.85			
						189.50			
						10.00			
						3.00			
						54.10			
						41.60			
						0.00			

						0.00			
						0.00			
						0.00			
						0.00			
						0.00			
						0.00			
						0.00			
						0.00			
0.00	0.00	0.00	2,656.75	0.00	0.00	3,872.79	3,872.79		3,872.79
						1,124.27			
						28.50			
						100.00			
						23.61			
						177.06			
						109.14			
						526.26			
						300.00			
						309.67			
						2,324.00			
						216.27			
						2.75			
						2,330.55			
						0.00			
						0.00			
						0.00			
						0.00			
						0.00			
0.00	0.00	0.00	0.00	0.00	0.00	7,572.08	7,572.08		7,572.08
						348.54			
					38.80	38.80			
						70.78			
					198.53	198.53			

						1,583.35			
						80.00			
					1.65	1.65			
					187.00	187.00			
					385.62	385.62			
						75.35			
						20.80			
						37.00			
					133.17	133.17			
						19.68			
						4.92			
						0.00			
						0.00			
						0.00			
						0.00			
0.00	0.00	0.00	0.00	0.00	944.77	3,185.19	3,185.19		
						28.50			
						23.65			
					48.65	48.65			
					39.45	39.45			
						7.00			
						0.00			
0.00	0.00	0.00	0.00	0.00	88.10	147.25	147.25		
271.02	1,223.81	61.00	14,663.23	361.80	1,032.87	37,139.73	37,139.73		
271.02	1223.81	61	14663.23	361.8	1032.87				
0.00	1,223.81	61.00	14,663.23	14.78	1,032.87		0.00		
0.00	0.00	41.00	2,656.75	0.00	1,032.87				

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Expense Date	Doc / Expense	Request From	Description	Cake Sale	xmas	hoodies	Disco / Movie Night	March Raffle
12 sept	expense	Anna Deadman	tens -last year- late on paying anna					
17 sept	card	Anna Deadman	disco				174.00	
24 sept	card	Anna Deadman	donuts					
24 sept	card	Lisa Campbell	donuts					
25 sept	invoic	QE	stop watches visualisers					
SEP TOTALS				0.00	0.00	0.00	174.00	0.00
15/10/2024	expense	Anna Deadman	Year 3 coffee morning- napkins and tablecloth					
17/10/2024	invoic	QE	Year 5 cake sale spend from 23-24					
OCT TOTALS				0.00	0.00	0.00	0.00	0.00
15/11/2024	card	Anna Deadman	tens -xmas raffle		21.00			
NOV TOTALS				0.00	21.00	0.00	0.00	0.00
###	card	Lisa Campbell	tens-annual					
###	card	Anna Deadman	Tesco		2.5			
###	card	Anna Deadman	PoundInd		3.25			
###	card	Anna Deadman	Cluskeys		34.23			
###	card	Anna Deadman	Sainsburys		7.49			
16/12/2024	invoic	QE	Football kit					
17/12/2024	card	Anna Deadman	Sainsburys		26.65			
17/12/2024	card	Anna Deadman	food for thought		5.18			
19/12/2024	card	Anna Deadman	Tesco		20.8			
19/12/2024	card	Anna Deadman	Cluskeys		21.26			
21/12/2024	expense	Anna Deadman	xmas fair items		153.01			
DEC TOTALS				0.00	274.37	0.00	0.00	0.00
2nd JAN	DD	Parentkind	Insurance etc					

7th Jan	expe	Lisa	Sweets for xmas fair		85.92			
13th jan	card	Anna Deadman	disco- choc, juice etc				66.10	
13th jan	expen	Anna Deadman	disco toys and snacks				316.38	
18th JAN	expen	Katy	Boxes for uniform					
###	se	Jasun Anderson	PAT testing					
24/2/2025	paym	GBC	licence					
31/1/2025	ent	Village HALL	hall hire					
JAN TOTALS				0.00	85.92	0.00	382.48	0.00
11/2/2025	card	Anna Deadman	Majestics- quiz bar					
11/2/2025	card	Anna Deadman	Tesco- quiz bar					
11/2/2025	card	Anna Deadman	Tesco- fair bar					
11/2/2025	card	Anna Deadman	Co-op ice					
14/2/2025	expe	Lisa	Lisa-costco- cookies	14.98				
14/2/2025	expe	Lisa	lisa-costco - quiz					
14/2/2025	expe	Lisa	lisa-costco- drinks left over from quiz for fair					
14/2/2025	expe	Anna Deadman	Quiz drinks- sainsburys					
14/2/2025	expe	Anna Deadman	Fair drinks- sainsburys					
28/02/2025	Reptile day (direct invoic not via school)	Repile day						
FEB TOTALS				14.98	0.00	0.00	0.00	0.00
4/3/2025	card	Anna Deadman	Poundland- poster prize					
4/3/2025	card	Anna Deadman	GBR - poster prize					
4/3/2025	card	Anna Deadman	waterstones- poster prize					
6/3/2025	invoic	QE	Buying 9 computers					
15/3/2025	Expe	Anna Deadman	poster prize					
18/3/2025	card	Anna Deadman	Freefrom for cake sale	9.7				
17/3/2025	Expe	Sarah Sawyer	Stem refreshments - tesco receipt					
26/3/2025	invoic	QE	French theatre					

27/3/2025	card	Anna Deadman	Postage for giftaid- computer					
MAR TOTALS				9.70	0.00	0.00	0.00	0.00
3/4/2025	card	Anna Deadman	easter eggs					
7/4/2025	card	Anna Deadman	easter eggs					
23/4/2025	invoice	QE	PCs					
APR TOTALS				0.00	0.00	0.00	0.00	0.00
6th MAy	card	Anna Deadman	Magic show snacks					
7th May	Card	Anna Deadman	Withdrawal to pay for printing					100.00
9th may	Invoice	Amigos Magic	Magic show sales					
19/5/2025	Expense	Lisa Campbell	Tens x 2					
20/5/2025	Card	Anna Deadman	Fair purchases- the works					
21/5/2025	Invoice	QE	Outdoor sensory equipment					
23/5/2025	transfer	Sophie Solly	Raffle Prize					100.00
30/5/2025	card	Anna	Tesco- summer fair					
MAY TOTALS				0.00	0.00	0.00	0.00	200.00
6/6/2025	Invoice	Kids Biz	Hoodies			1,360.85		
10/6/2025	Invoice	Hive	Charity hive- raffle platform fees					0.41
10/6/2025	Invoice	Hive	Charity hive- raffle platform fees					46.73
10/6/2025	Card	Anna	Tesco-summer fair					
10/6/2025	Card	B&Q	B&Q- trugs general use					
10/6/2025	Card	Biddles	Biddles- summer fair					
10/6/2025	Card	Anna	Tesco- summer fair					
10/6/2025	Card	Anna	cluskeys- summer fair					
11/6/2025	Invoice	QE	Year 3 and 4 cake sale spend					
12/6/2025	Invoice	Alpha	Year 6 leavers party bouncy castle					
17/6/2025	card	Anna	Co-op - summer fair					
19/06/2025	Invoice	QE	Year 4 cake sale spend -mag sub					
24/6/2025	card	Anna	sainburys- summer fair					
24/6/2025	card	Anna	Tesco- summer fair					
25/6/2025	card	Anna	Tesco- summer fair					
26/6/2025	card	Anna	Cluskeys- summer fair					

26/6/2025	card	Anna	Gidden place- printign for summer fair					
26/6/2025	card		Costs co summer fair drinks and snacks					
26/6/2025	withd	Cash	cash for float					
26/6/2025	withd	Cash	musician					
30/6/2025	card		sainsburys					
30/6/2025	card		tesco					
30/6/2025	card	Anna	majestics					
30/6/2025	card		Sainsburys					
30/6/2025	card		Tesco					
30/6/2025	expe	A Deadman	Fair items					
30/6/2025	expe	J Smalley	Entertainer voucher prize for summer fair					
30/6/2025	expe	S Allwork	Drinks an crisps for year 6 performance					
JUN TOTALS			0.00	0.00	0.00	1,360.85	0.00	47.14
1/7/2025	card	A Deadman	tesco					
6/7/2025	expe	A Deadman	Year 6 bar purchases					
10/7/2025	card	A Deadman	tesco 88.79 -sports day part and yr 6 leavers					
10/7/2025	card	A Deadman	tesco- 88.79 yr 6 leavers part					
10/7/2025	expe	S Allwork	Year 6 bar purchases					
10/7/2025	invoi	QE	Year 6 production					
16/7/2025	card	A Deadman	year 6 leavers food					
16/7/2025	card	A Deadman	year 6 leavers food					
21/7/2025	card	A Deadman	lollies at end of term for all					
22/7/2025	card	A Deadman	lollies at end of term for all					
JUL TOTALS				0.00	0.00	0.00	0.00	0.00

AUG TOTALS				0.00	0.00	0.00	0.00	0.00
TOTALS				24.68	381.29	1,360.85	556.48	247.14
				0.00	0.00	1,360.85	0.00	247.14

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						8.35		
0.00	0.00	0.00	0.00	0.00	0.00	8.35	0.00	4,347.40
								21.00
								79.20
								9,462.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,562.20
						42.00		
			163.00					
								1,096.95
			41.70					
0.00	0.00	0.00	204.70	0.00	0.00	42.00	0.00	1,096.95
			5.50					
						13.00		
			13.47					
			22.00					
			31.28					
								155.66
			14.7					
								140.01
			5.80					
			27.45					
			15.65					
			22.54					

			96.00					
			242.64					
			100.00					
			180.00					
			31.50					
			34.50					
			38.25					
			72.49					
			74.55					
			485.44					
			20.00					
0.00	0.00	0.00	1,533.76	0.00	0.00	13.00	0.00	295.67
			70.60					
								24.25
								184.00
								38.20
								22.38
								61.80
								61.45
0.00	0.00	0.00	70.60	0.00	0.00	0.00	0.00	392.08

0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	2,023.51	0.00	0.00	423.03	0.00	17,586.88
0.00	0.00	0.00	1,809.06	0.00	0.00	55.00	0.00	11,346.90

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							0.00	
							0.00	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	74.70	0.00	592.62	938.90	79.46	475.27	24,764.81	24,764.81
							7,177.93	
0.00	0.00	0.00	0.00	938.90	0.00	475.27	16,233.12	

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	Opening	Income	Expense	Closing
Aug				
Sep	£6,371.13	£255.28	(£684.00)	£5,942.41
Oct	£5,942.41	£576.78	(£89.16)	£6,430.03
Nov	£6,430.03	£263.16	(£21.00)	£6,672.19
Dec	£6,672.19	£2,802.15	(£995.37)	£8,478.97
Jan	£8,478.97	£2,173.21	(£843.20)	£9,808.98
Feb	£9,808.98	£1,246.68	(£1,454.05)	£9,601.61
Mar	£9,601.61	£12,465.34	(£4,444.91)	£17,622.04
Apr	£17,622.04	£2,579.82	(£9,562.20)	£10,639.66
May	£10,639.66	£3,872.79	(£2,482.55)	£12,029.90
Jun	£12,029.90	£7,572.08	(£3,477.37)	£16,124.61
Jul	£16,124.61	£3,185.19	(£711.00)	£18,598.80
Aug	£18,598.80	147.25	0.00	£18,746.05
		£37,139.73	(£24,764.81)	

£37,139.73 (£25,984.31)

£1,346.68

£35,793.05

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF:

Queen Eleanor's School Parent Staff Association

Charity Registration Number

1096184

Responsibilities and Basis of Report

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts for the year ended 31 August 2025, which are set out on pages 1 to 5.

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 of the Act. An independent examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the applicable requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiner

Name: Petros Neocleous

Relevant Professional Qualification (if applicable): Qualified under, and a member of, the Institute of Chartered Accountants in England and Wales (ICAEW).

Address:

35 Hedgeway

Guildford

GU2 7RB

Signature: P Neocleous

Date: 29 June 2026