



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01 September 2021 To 31 August 2022

Charity name: The Priory School PTA

Charity registration number: 1096169

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document		<p>The object of the association is to advance the education of the pupils in the school in particular by:</p> <ol style="list-style-type: none">1. Developing effective relationships between staff parents and other associated with school;2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">- Christmas party- Summer fair- Enterprise Cup- Operating a fundraising lottery the 'Two Hundred Club'- Bag2school clothing collection- Collecting of donations/ sponsorships- New uniform and second-hand uniform sales
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees have had regard to the guidance issued by the Charity Commission on public benefit whilst undertaking their activities and fundraising.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During the year the PTA raised funds to fund the sensory garden, new reading scheme, as well as supporting the regular trips and events programme.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The PTA have raised £28,996.45 of income during the year. The total expenditure amounted to £25,225.03. These result in a net surplus of £3,771.42 for the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Minimal reserves are held to provide working capital for organising future events, and as a lag between fundraising and fund expenditure.
Amount of reserves held	Para 1.22	£1,500
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members at AGM and hold office until the next AGM. Nominations can be made by any member and seconded by another.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Priory School PTA
Other name the charity uses	n/a
Registered charity number	1096169
Charity's principal address	The Priory Primary School Pamber End TADLEY RG26 5QD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Eloise Kirby	Chair	Appointed 28/09/22	Nominated by members at AGM
2	Miranda Bowden	Secretary	Appointed 28/09/22	Nominated by members at AGM
3	Cara Rogers	Treasurer		
4	Katarina Mingacova	Treasurer	Appointed 28/05/22	Nominated by members during the year
5	Clare Lissmann			
6	David Cripps			
7	Joanne Swali			
8	Sarah Dillow			
9	Catherine Williams		Appointed 14/10/21	Nominated by members at AGM
10	Eleanor Candy		Appointed 14/10/21	Nominated by members at AGM
11	Jennifer Price		Appointed 14/10/21	Nominated by members at AGM
12	Anne Crane		Appointed 28/09/22	Nominated by members at AGM
13	Natalie Beldom		Appointed 28/09/22	Nominated by members at AGM
14	Claire Jeavons		Appointed 28/09/22	Nominated by members at AGM
15	Helen Johnson		Resigned	
16	Alison Elmore		Resigned	
17				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

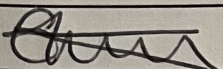
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

ELOISE KIRBY	
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Position (eg
Secretary, Chair, etc)

CHAIR	
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Date

21/09/2023

The Priory School PTA

Charity registration number: 1096169

Receipts and Payments Account

for the year ended 31 August 2022

			Year ended	Year ended
			31-Aug-22	31-Aug-21
Events and Activities	Receipts	Payments	Net Surplus/(Deficit)	Net Surplus/(Deficit)
Christmas Online Shopping/Bazaar			£0.00	£80.00
Christmas Sponsorship			£0.00	£1,070.00
Enterprise Cup	£1,316.69	-£64.00	£1,252.69	£1,281.13
Christmas Raffles (Grand & Bottle Tombola)	£1,981.47	-£150.00	£1,831.47	£1,579.52
2022 Priory Calendar	£2,977.73	-£262.80	£2,714.93	
Christmas Party	£2,451.08	-£665.50	£1,785.58	
Christmas Cards			£0.00	£355.45
Recipe Books	£23.67		£23.67	£499.65
Gingerbread House competition			£0.00	£125.69
Parent Craft			£0.00	£48.70
Sponsored Spell			£0.00	£2,158.76
200 Club	£716.96	-£325.00	£391.96	£335.84
Bag2School commission	£605.90		£605.90	£533.40
Second-hand uniform sale	£438.50		£438.50	£428.82
ECO Balloon Races			£0.00	£425.44
Pumpkin Competition (fun)			£0.00	£34.69
Priory Branded Mugs	£18.59	£0.00	£18.59	£137.63
Summer Raffle	£1,320.56	-£150.00	£1,170.56	£1,322.78
Summer Event	£4,315.77	-£1,162.03	£3,153.74	
Jubilee book	£500.04	-£399.00	£101.04	
Covid Books			£0.00	£132.63
Amazon Smile	£355.79		£355.79	£351.20
Stickerscape	£33.97		£33.97	£35.00
The Giving Machine			£0.00	£17.51
Randalls - Event Donations	£500.00		£500.00	£500.00
Randalls House Sale Sponsorship	£1,000.00		£1,000.00	£900.00
Grant (Tadley Council) Herb Garden	£1,500.00		£1,500.00	
Sponsorship (ROC TECHNOLOGIES) Shading	£1,000.00		£1,000.00	
Other Sponsorship (THE NEIGHBOURLY FOUNDATION)	£500.00		£500.00	
Dyslexia Sponsorship			£0.00	£235.00
Parent Donations	£100.00		£100.00	
Grant (St. James's Place)			£0.00	£500.00
Year 6 Fund		-£200.00	-£200.00	-£200.00
Foodbank Donations		-£151.34	-£151.34	£151.34
Other Expense		-£638.33	-£638.33	-£282.19
Total Events/Activities	£21,656.72	-£4,168.00	£17,488.72	£12,757.99
New Uniform	£7,339.73	-£8,648.60	-£1,308.87	£2,483.75
Sub-total	£28,996.45	-£12,816.60	£16,179.85	£15,241.74
Donations to School	£0.00	-£12,408.43	-£12,408.43	-£30,106.48
Total for the year	£28,996.45	-£25,225.03	£3,771.42	-£14,864.74
Reconciliation of funds				
Cash and bank balance brought forward			£13,712.79	£28,577.53
Net receipts and payments			£3,771.42	-£14,864.74
Cash and bank balance carried forward			£17,484.21	£13,712.79

The Priory School PTA

Charity registration number: 1096169

Notes

for the year ended 31 August 2022

Status of agreed funding items and donations to School for FY21-22

Item Number	Description	Date Funding agreed	Funding Amount Agreed	Amount Paid	Amount Released (10th Feb-21)	Amount Released (14th Oct- 21)	Amount Released (End of year/Aug22)	Remaining balance
1	Library	19/20	£10,000.00	-£8,775.00	-£1,120.00	-£105.00		£0.00
2	Playground renovations - phase 1	20/21	£7,500.00	-£458.33	-£500.00	-£6,541.67		£0.00
3	Trips / Visits 20/21	20/21	£2,359.00	-£1,829.40	-£500.00	-£29.60		£0.00
4	Year 6 leavers fund	21/22	£200.00	-£200.00				£0.00
5	Trips / Visits 21/22	21/22	£6,500.00	-£5,043.50			-£1,456.50	£0.00
6	Herb Garden	21/22	£6,100.00	-£6,078.25			-£21.75	£0.00
7	Whole School First Aid training	21/22	£400.00	-£400.00				£0.00
8	Playground activities & Storage/shed	21/22	£900.00	-£886.68			-£13.32	£0.00
9	Help fund new Reading scheme	21/22	£1,000.00					£1,000.00
10	Shading / Sails around school	21/22	£2,000.00					£2,000.00
11	Container painting	21/22	£300.00					£300.00
Total			£37,259.00	-£23,671.16	-£2,120.00	-£6,676.27	-£1,491.57	£3,300.00

Available funds for spending

Cash and bank balance as at 31 August 2022

£17,484

Reserves and Committed Funds:

Reserves	-£1,500
Shading grant	-£1,000
Funds already committed to items	-£3,300

Available funds for spending

£11,684

Independent examiner's report to the trustees of The Priory School PTA

I report to the trustees on my examination of the accounts of The Priory School PTA (the PTA) for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity trustees of the PTA you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

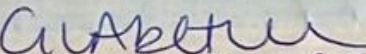
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: GEORGINA ANSELL

Relevant professional qualification or membership of professional bodies (if any):

Address: 4 CURLEW CLOSE, KEMPSTOTT, BASINGSTOKE, RG22 5PG

Date: 21/9/2023