



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	Sep	2023		31	Aug	2024

Section A Reference and administration details

Charity name

RAVENSTONE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

Other names charity is known by

FRIENDS OF RAVENSTONE

Registered charity number (if any)

1096 142

Charity's principal address

RAVENSTONE PRIMARY SCHOOL

RAVENSTONE STREET

BALHAM, LONDON

Postcode

SW12 9SS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gemma Walker	Chair		
2	Georgette Philips	Co-Chair		
3	Rebecca Paling	Treasurer		
4	Thanh Pham Chi Le	Treasurer		

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Parent Teacher Association

Trustee selection methods
(eg. appointed by, elected by)

At Ravenstone Primary School Parent Teacher Association (known as **Friends of Ravenstone**), parents are encouraged to actively participate in the leadership of the PTA. For the role of Chair, individual parents can put themselves forward as candidates. This role is typically shared to ensure effective collaboration and to distribute responsibilities.

The appointment of the Chair(s) is confirmed through an election process, which takes place during the Annual General Meeting (AGM) or at one of the regular committee meetings. This democratic approach ensures transparency and encourages broader engagement from the school community.

The role of Treasurer, on the other hand, is filled on a volunteer basis rather than through election. The individual taking on this critical position is automatically made a Trustee of the charity, reflecting the importance and responsibility of managing the charity's financial matters.

This process ensures that the PTA is guided by a committed and capable team, working together to support Ravenstone Primary School effectively.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Friends of Ravenstone is dedicated to raising additional funds to support the school in providing opportunities for pupils that go beyond the scope of the standard school budget.

The funds raised are accessed by the Head of School, in consultation with the Chair(s) of Friends of Ravenstone. These funds are then used to:

- Fund Additional Facilities: Enhancing the school's physical environment to improve the overall learning experience.
- Enhance Resources and Equipment: Providing essential tools and materials to support the educational needs of students.
- Support Activities and Trips: Contributing to extracurricular activities, educational trips, and experiences that ensure all pupils, regardless of their personal financial resources, can benefit from a well-rounded and comprehensive education.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Through these efforts, Friends of Ravenstone plays a vital role in enriching the learning experience for all students, ensuring that they have access to the resources, opportunities, and support they need to thrive.

The Trustees of Friends of Ravenstone have consistently adhered to the guidance on public benefit as issued by the Charity Commission.

The principal aim of this charity is the Advancement of Education, which is achieved through the support and enhancement of the work of Ravenstone Primary School. All activities and initiatives undertaken by the charity are designed to contribute to this purpose, ensuring a positive and lasting impact on the educational experience of the school's pupils.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As a school PTA, Friends of Ravenstone relies heavily on the dedication and goodwill of parent volunteers to successfully manage its events and initiatives.

A core team of committed individuals attends regular committee meetings, where they collaborate to plan and organize events. This team takes responsibility for the logistics and coordination needed to bring each event to life.

In addition, each event benefits from the support of many more volunteers who generously give up their free time to contribute in various ways—whether it's running stalls, baking cakes, supervising activities, or offering help wherever it's needed.

The success of Friends of Ravenstone's efforts is a true testament to the community spirit of parents and families, whose contributions make a meaningful difference to the school and its pupils. Their time, effort, and enthusiasm are deeply appreciated and celebrated.

Summary of the main achievements of the charity during the year

As in previous years, Friends of Ravenstone successfully organized two major events that became the cornerstone of our fundraising efforts: Winter Fair "Ravensnow" and Summer Fair "Ravenstock". Despite the cold weather in December and the heavy rain in June, families came out in full force, showing their unwavering support for these wonderful community events. The success of both fairs was made possible by the incredible dedication of volunteers who gave their time and effort to create unforgettable experiences for everyone.

In addition to these flagship events, we introduced a new initiative this year: the Christmas Shopping Event, "Ravenshop", where we invited local businesses to sell their products. This event not only raised funds for our charity but also provided a platform for small businesses to gain recognition within the community.

Expenditures and Contributions

This year, funds raised were used to support several impactful projects:

- Early Years Furniture: The purchase of new furniture for Early Years classrooms created a more enriching and comfortable learning environment for the children.
- Music Provision: Funding was allocated to support music programs for specific year groups, fostering creativity and enhancing the students' musical experience.
- Extracurricular Activities: Friends of Ravenstone financed lunchtime play activities, including sports and arts, broadening the children's experiences outside the classroom.
- Books for the Library and Home Reading: Recognizing the vital importance of books, we provided additional funding for the school to expand its library collection and offer children more options for reading both in school and at home.

Ongoing Initiatives

Our Pre-Loved Uniform Sales continued to run successfully, with at least one sale held each term. These events have become increasingly popular, offering families an affordable option while promoting sustainability by reducing waste and reusing clothing—benefiting both the community and the environment.

Community and Engagement

The Friends of Ravenstone team, alongside countless volunteers, worked tirelessly throughout the year to organize a variety of engaging events. Highlights included cake sales, a mini disco, quiz evenings, a "Run for Fun" event, and many others.

Section D

Achievements and performance

For the first time, we also participated in the London Mini Marathon, an exciting and inclusive event that allowed children to run and raise money directly for the school. The day was filled with energy, joy, and pride as the young runners contributed to their community in a meaningful way.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity maintains a reserve cash balance to ensure its ability to sustain a normal spread of activities over the course of a year. This reserve acts as a safeguard, providing financial stability in the event the PTA is unable to generate its usual level of income or becomes temporarily inactive due to unforeseen circumstances, such as a lack of available volunteers.

In the financial year 2021-22, Friends of Ravenstone did not need to draw on its reserve funds, thanks to the continued generosity and active participation of parents and the wider community. This engagement has allowed the charity to meet its operational commitments without compromising its financial safety net.

Unspent funds raised during the academic year are retained in the charity's cash account. These funds are allocated to support future activities and, when appropriate, may be used to finance larger-scale projects that exceed the scope of standard annual income. By maintaining this approach, the charity ensures both short-term operational viability and the capacity to invest in impactful, long-term initiatives.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any

Donations—whether given directly or through sponsorship-type events—continue to be a vital source of additional funding for Friends of Ravenstone. These contributions make it possible to enhance the educational experiences of pupils and support initiatives that go beyond what the school budget can provide.

The charity is immensely grateful for the continued generosity of parents and the wider community, whose support has been unwavering. Every contribution, no matter the size, plays a significant role in helping the charity achieve its goals.

ethical investment policy adopted.

Where applicable, Gift Aid has been claimed on donations, maximizing the impact of each contribution and ensuring that every penny raised goes even further to benefit the school and its pupils.

Section F


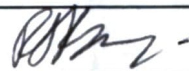
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gemma Walker	Rebecca Paling
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date

14/3/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

RAVENSTONE PRIMARY SCHOOL TEACHER
ASSOCIATION

1096 142

Receipts and payments accounts

CC16a

For the period
from

01/09/2023

To

31/08/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Ravensnow - Winter Fair	7,223	-	-	7,223	8,053
Ravenstock - Summer Fair	10,072	-	-	10,072	11,193
Donations	2,740	-	-	2,740	2,687
Christmas Trees	2,854	-	-	2,854	2,359
Other - inc cake sales etc	347	-	-	347	346
Book Fair	1,476	-	-	1,476	-
Give As You Live / Amazon	61	-	-	61	1,331
Second Hand Uniform Sales	1,688	-	-	1,688	374
Year 6 Leavers Events	1,630	-	-	1,630	816
Mini Disco	770	-	-	770	987
Year End Production	483	-	-	483	-
Porter Estate Agent's donation	2,340	-	-	2,340	-
Ravenshop	893	-	-	893	-
Run For Fun	169	-	-	169	-
Sub total (Gross income for AR)	32,746	-	-	32,746	28,146

A2 Asset and investment sales, (see table)	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,746	-	-	32,746	28,146

A3 Payments					
Ravenstock - Summer Fair	3,913	-	-	3,913	5,703
Other - plants, FoR gazebos etc	-	-	-	-	1,958
Christmas Trees	2,408	-	-	2,408	1,766
Year 6 Leavers' Event	2,156	-	-	2,156	773
Ravensnow - Christmas Fair	1,600	-	-	1,600	2,554
Playground	-	-	-	-	2,616
Miscellaneous	394	-	-	394	119
FoR inventory - BBQ new machine	500	-	-	500	487
Book Fair	1,898	-	-	1,898	1,534
International evening	-	-	-	-	211
Insurance	153	-	-	153	140
Cally's Music Groups	2,000	-	-	2,000	6,250
Gift cards for community's families	450	-	-	450	-
Garden, chickens	642	-	-	642	-
Young Voice	93	-	-	93	-
Year End Production	122	-	-	122	-
Christmas expenses (books, presents, staff nibbles)	416	-	-	416	-
Sport day refreshment	80	-	-	80	-
School Expenditure:					
IT equipment (laptops)	-	-	-	-	1,479
Music Provision	6,324	-	-	6,324	6,024
Lunchtime Clubs	8,040	-	-	8,040	3,960
Books	2,317	-	-	2,317	736
KS2 Fruit	895	-	-	895	300
Sensory room	-	-	-	-	5,000
Workshop for children	498	-	-	498	888
Classroom bookshelves, materials	358	-	-	358	-
Early Year Furniture	5,048	-	-	5,048	-
Plastic wall	738	-	-	738	-
Hive support	374	-	-	374	-
Heyday (film making)	275	-	-	275	-
Sub total	41,690	-	-	41,690	42,498


CCXX R1 accounts (SS)

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	41,690	-	-	41,690	42,498
Net of receipts/(payments)	- 8,945	-	-	8,945	- 14,352
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 8,945	-	-	8,945	- 14,352

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	21,615	-	-
	Reserve Account	16,095	-	-
		-	-	-
	Total cash funds	37,710	-	-
	(agree balances with receipts and payments account(s))	30,560		
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
B4 Assets retained for the charity's own use				
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Thanh Pham Chi Le	25/02/25

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity name

RAVENSTONE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

On accounts for the year ended

31/08/2024

Charity no
(if any)

1096142

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~31/08/2024~~.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

28/2/25

Name:

IYOBOSA ADEGHE

Relevant professional qualification(s) or body (if any):

ASSOCIATE CHARTERED ACCOUNTANT

Address:

64 CHERITON SQUARE
LONDON, SW17 8AE

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A