



Trustees' Annual Report for the period

Period start date				Period end date			
From	01	Sep	2022	To	31	Aug	2023

Section A Reference and administration details

Charity name RAVENSTONE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

Other names charity is known by FRIENDS OF RAVENSTONE

Registered charity number (if any) 1096 142

Charity's principal address RAVENSTONE PRIMARY SCHOOL
RAVENSTONE STREET
BALHAM, LONDON
Postcode SW12 9SS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Georgette Philips	Chair		
2	Lucy Thacker	Co-Chair		
3	Dorrie Gibson	Treasurer		
4	Rebecca Paling	Treasurer		

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Parent Teacher Association
Trustee selection methods (eg. appointed by, elected by)	<p>Individual parents at the school are invited to put themselves forward for the role of Chair, which is usually shared. An election then takes place at the AGM or one of the regular committee meetings to confirm the appointment.</p> <p>The role of Treasurer is on a volunteer basis, rather than elected, and the incumbent(s) is automatically made a Trustee of the charity.</p>

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Ravenstone Primary School Teacher Association (known as 'Friends of Ravenstone') exists to raise additional funds for the school to provide opportunities for pupils beyond the scope of the school budget. The money raised is drawn down by the Head of School, after consultation with the Chair(s), in order to fund additional facilities, enhance basic resources and equipment, and to contribute to activities and trips so that all pupils, regardless of personal resources, can benefit from a wide and comprehensive learning experience and environment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees of Ravenstone Primary School Parent Teacher Association have had, and continue to have, regard to the guidance issued by the Charity Commission on public benefit. Namely, the purpose of this charity is the 'Advancement of Education' through support of the work of Ravenstone Primary School.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As a school PTA, Friends of Ravenstone relies on parent volunteers to help manage events. A core of individuals attend the committee meetings and help organise the events. Each individual event will have many more volunteers who give up some of their free time to help on stalls, bake cakes or supervise activities.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The academic year of 2022-23 saw several big events, including the Christmas Fair 'Ravensnow', the summer fair "Ravenstock" and various cake and coffee sales taking place throughout the terms.

A team of parent volunteers was also able to run pre-used uniform sales which proved hugely popular - a great way both to recycle clothing and to provide good value alternatives to buying new.

The biggest expenditure for the charity this year was to support a new sensory room as well as buying laptops for teaching staff. The charity continued to fund music provision and improvements to the external space at the school – including the Wild Space area and school playground and gardens. Extra-curricular sport and art activities for lunchtime play were funded to broaden the experience for children outside of the classroom.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity retains a reserve cash balance sufficient to fund a normal spread of activities in a given year. This is to provide cover in the event of the PTA being unable to raise its usual level of income, or should it become inactive for a period of time – for example through a lack of volunteers.

Friends of Ravenstone has not needed to use any reserve funds in 2022-23 due to the ongoing generosity and engagement of parents and the community.

Where raised funds remain unspent at the end of the academic year, they are kept in the cash account to support the charity in future and may then be used to fund large-scale projects in future years which cannot be covered by standard annual income.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Donations - either direct or via sponsorship type events – have remained an important source of additional funds and Friends of Ravenstone is immensely grateful for all the continued support it has received from parents and the wider community. Where applicable, Gift Aid has been claimed on these donations.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Lucy Thacker	Georgette Phillips
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Position (eg Secretary, Chair, etc)

Trustee	Trustee
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Date

25/4/24

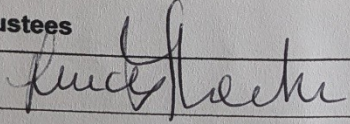
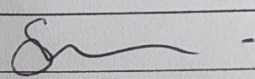
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

LUCY THACKER.	GEORGETTE PHILLIPS.
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Position (eg Secretary, Chair, etc)

Trustee	TRUSTEE
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Date

25-4-24



Receipts and payments accounts

CC16a

For the period
from

9/1/2022

To

8/31/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Ravensnow	8,053	-	-	8,053	13,730
Summer Fair/Event	11,193	-	-	11,193	12,666
Donations	2,687	-	-	2,687	4,425
Christmas Trees	2,359	-	-	2,359	3,083
Other - inc cake sales etc	346			346	2,353
Trust Funding	-				1,400
Garden/ Wild Place	-				10,814
Book Fair	1,331	-	-	1,331	-
Give as You Live/Amazon	374	-	-	374	-
Second Hand Uniform	816	-	-	816	-
Year 6 Leavers Events	987	-	-	987	-
Sub total (Gross income for AR)	28,146	-	-	28,146	48,472
A2 Asset and investment sales, (see table).					
	-	-	-	-	
Sub total	-	-	-	-	-
Total receipts	28,146	-	-	28,146	48,472
A3 Payments					
Summer Fair	5,703			5,703	4,027
Other - plants, FoR gazebos etc	1,958			1,958	3,477
Christmas Trees	1,766			1,766	2,548
Year 6 Leavers' Event	773			773	1,713
Christmas Fair	2,554			2,554	1,678
Xmas Cards	-			-	1,406
Playground	2,616			2,616	1,400
The Wild Place				-	5,304
Miscellaneous	119			119	-
FoR Inventory (tokens, cups, etc)	487			487	-
Book Fair	1,534			1,534	-
International Evening	211			211	-
Insurance	140			140	-
Cally's Music Groups	6,250			6,250	-
School Expenditure:				-	
IT equipment (laptops)	1,479			1,479	14,870
Music Provision	6,024			6,024	7,800
Lunchtime Clubs	3,960			3,960	6,772
Table Tennis Tables	-			-	1539.98
School Journey	-			-	1,295
Books	736			736	-
KS2 Fruit	300			300	-
Sensory Room	5,000			5,000	-
Workshops for children	888			888	-
Sub total	42,498	-	-	42,498	53,829
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	42,498	-	-	42,498	53,829
Net of receipts/(payments)	14,352	-	-	14,352	5,357

A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end					
Cash funds this year end	- 14,352	-	-	- 14,352	- 5,357

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	30,560		-
	Reserve Account	15,864	-	-
		-	-	-
	Total cash funds	46,423	-	-
	(agree balances with receipts and payments account(s))	#REF!		
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	#VALUE!	Rebecca Paling	4/15/2024	



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Ravenstone Primary School Parent Teacher
Association

On accounts for the year
ended

31.08.23

Charity no
(if any)

1096142

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

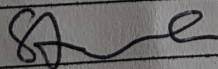
I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

01/05/24

Name:

SUKY ARNGAM

Relevant professional
qualification(s) or body
(if any):

BUYING DIRECTOR

Address:

10 ENDLESHAM ROAD, SU12 8JU