



Trustees' Annual Report for the period

Period start date				Period end date		
From	01	Sep	2021	To	31	Aug 2022

Section A Reference and administration details

Charity name RAVENSTONE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

Other names charity is known by FRIENDS OF RAVENSTONE

Registered charity number (if any) 1096 142

Charity's principal address RAVENSTONE PRIMARY SCHOOL
RAVENSTONE STREET
BALHAM, LONDON
Postcode SW12 9SS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Georgette Philips	Chair		
2	Lucy Thacker	Co-Chair		
3	Dorrie Gibson	Treasurer		
4	Rebecca Paling	Treasurer		

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Parent Teacher Association
Trustee selection methods (eg. appointed by, elected by)	Individual parents at the school are invited to put themselves forward for the role of Chair, which is usually shared. An election then takes place at the AGM or one of the regular committee meetings to confirm the appointment. The role of Treasurer is on a volunteer basis, rather than elected, and the incumbent(s) is automatically made a Trustee of the charity.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Ravenstone Primary School Teacher Association (known as 'Friends of Ravenstone') exists to raise additional funds for the school to provide opportunities for pupils beyond the scope of the school budget. The money raised is drawn down by the Head of School, after consultation with the Chair(s), in order to fund additional facilities, enhance basic resources and equipment, and to contribute to activities and trips so that all pupils, regardless of personal resources, can benefit from a wide and comprehensive learning experience and environment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees of Ravenstone Primary School Parent Teacher Association have had, and continue to have, regard to the guidance issued by the Charity Commission on public benefit. Namely, the purpose of this charity is the 'Advancement of Education' through support of the work of Ravenstone Primary School.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As a school PTA, Friends of Ravenstone relies on parent volunteers to help manage events. A core team of individuals attends the committee meetings and helps organise the events. Each individual event will have many more volunteers who give up some of their free time to help on stalls, bake cakes or supervise activities.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The academic year of 2021-22 saw a welcome return of live events – with the Christmas Fair ‘Ravensnow’ held after a hiatus in 2020, a full-blown summer fair after a pupil-only version in 2021 and various cake and coffee sales taking place throughout the terms.

The Christmas Fair was particularly well supported as the first opportunity for many parents of younger pupils to come to a FoR event. Ravenstock was the usual highlight of the summer term, despite the high temperatures of summer 2022.

A team of parent volunteers was also able to run pre-used uniform sales which proved hugely popular - a great way both to recycle clothing and to provide good value alternatives to buying new.

Individual donations and non-event giving saw a big decrease year-on-year, which was not unexpected given the enormously generous donations in 2020-21.

The biggest expenditure for the charity this year was to support the school in buying touchscreens for each classroom. The charity continued to fund music provision and improvements to the external space at the school – including the Wild Space area, a project started pre-pandemic. Extra-curricular sport and art activities for lunchtime play were funded to broaden the experience for children outside of the classroom.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity retains a reserve cash balance sufficient to fund a normal spread of activities in a given year. This is to provide cover in the event of the PTA being unable to raise its usual level of income, or should it become inactive for a period of time – for example through a lack of volunteers.

Friends of Ravenstone has not needed to use any reserve funds in 2021-22 due to the ongoing generosity and engagement of parents and the community.

Where raised funds remain unspent at the end of the academic year, they are kept in the cash account to support the charity in future and may then be used to fund large-scale projects in future years which cannot be covered by standard annual income.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.



Donations - either direct or via sponsorship type events – have remained an important source of additional funds and Friends of Ravenstone is immensely grateful for all the continued support it has received from parents and the wider community. Where applicable, Gift Aid has been claimed on these donations.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GEORGETTE PHILLIPS	REBECCA PALING
Position (eg Secretary, Chair, etc)	CO-CHAIR	TREASURER
Date	16/01/2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

RAVENSTONE PRIMARY SCHOOL TEACHER
ASSOCIATION

1096 142

Receipts and payments accounts

CC16a

For the period
from

01/09/2021

To

31/08/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Ravensnow	13,730	-	-	13,730	-
Summer Fair/Event	12,666	-	-	12,666	2,938
Donations	4,425	-	-	4,425	51,870
Christmas Trees	3,083	-	-	3,083	4,696
Other - inc cake sales etc	2,352	-	-	2,352	1,067
Trust Funding	1,400	-	-	1,400	-
Gift Aid	-	-	-	-	7,135
Christmas Cards	-	-	-	-	4,585
Garden/ Wild Place	-	10,814	-	10,814	-
Sub total (Gross income for AR)	37,657	10,814	-	48,471	72,291
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	37,657	10,814	-	48,471	72,291
A3 Payments					
Summer Fair	4,027			4,027	1,104
Other - plants, FoR gazebos etc	3,477			3,477	1,373
Christmas Trees	2,548			2,548	3,526
Year 6 Leavers' Event	1,713			1,713	100
Christmas Fair	1,678			1,678	-
Xmas Cards	1,406			1,406	2,586
Shelter for Playground	1,400			1,400	-
The Wild Place		5,304		5,304	2,568
School Expenditure:					
Touchscreens	14,870			14,870	18,559
Music Provision	7,800			7,800	5,820
Lunchtime Clubs	6,772			6,772	9,000
Table Tennis Tables	1,540			1,540	-
School Journey	1,295			1,295	850
School Blinds	-			-	3,750
Books	-			-	799
Other	-			-	40
Costumes	-			-	21
Sub total	48,525	5,304	-	53,829	50,096
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	48,525	5,304	-	53,829	50,096
Net of receipts/(payments)	- 10,868	1 5,510	-	- 5,358	22,195

CC16a Receipts and payments

A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	50,389	-	-	50,389	28,195
<i>Cash funds this year end</i>	39,521	5,510	-	45,031	50,390

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	39,522	5,510	-
	Reserve Account	15,117	-	-
		-	-	-
	Total cash funds	54,639	5,510	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

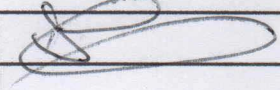
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



D.J. GIBSON

16/01/23



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

RAVENSTONE PRIMARY SCHOOL PARENT TEACHER
ASSOCIATION

On accounts for the year
ended

31 AUGUST 2022

Charity no
(if any)

1096 142

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2022**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

12/01/23

Name:

SARAH PESKETT

Relevant professional
qualification(s) or body
(if any):

CIMA

Address:

17 MAYFAIR AVENUE
BEXLEYHEATH, KENT
DA1 4TN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.