



Trustees' Annual Report for the period

Period start date			Period end date		
From	01	Sep	To	31	Aug
		2020			2021

Section A Reference and administration details

Charity name RAVENSTONE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

Other names charity is known by FRIENDS OF RAVENSTONE

Registered charity number (if any) 1096 142

Charity's principal address

RAVENSTONE PRIMARY SCHOOL
RAVENSTONE STREET
BALHAM, LONDON
Postcode SW12 9SS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Georgette Philips	Chair		
2	Lucy Thacker	Co-Chair		
3	Dorrie Gibson	Treasurer		
4	Rebecca Paling	Treasurer		

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution) Constitution

How the charity is constituted
(eg. trust, association, company) Parent Teacher Association

Trustee selection methods
(eg. appointed by, elected by) Individual parents at the school are invited to put themselves forward for the role of Chair, which is usually shared. An election then takes place at the AGM or one of the regular committee meetings to confirm the appointment.

The role of Treasurer is on a volunteer basis, rather than elected, and the incumbent(s) is automatically made a Trustee of the charity.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Ravenstone Primary School Teacher Association (known as 'Friends of Ravenstone') exists to raise additional funds for the school to provide opportunities for pupils beyond the scope of the school budget. The money raised is drawn down by the Head of School, after consultation with the Chair(s), in order to fund additional facilities, enhance basic resources and equipment, and to contribute to activities and trips so that all pupils, regardless of personal resources, can benefit from a wide and comprehensive learning experience and environment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees of Ravenstone Primary School Parent Teacher Association have had, and continue to have, regard to the guidance issued by the Charity Commission on public benefit. Namely, the purpose of this charity is the 'Advancement of Education' through support of the work of Ravenstone Primary School.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As a school PTA, Friends of Ravenstone relies on parent volunteers to help manage events. A core of individuals attend the committee meetings and help organise the events. Each individual event will have many more volunteers who give up some of their free time to help on stalls, bake cakes or supervise activities.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

As for many other charities, the global Covid-19 pandemic has had a significant impact on the charity and in particular its fund-raising activities.

Individual donations and non-event giving have seen a big increase in this financial year, but the school was able to run a smaller version of its summer fair for the children within school hours and the usual Christmas tree and card sale. It is hoped that 2021-22 financial year will see a return of the larger scale events the school does so well, and the drumbeat of cake sales and smaller events which punctuate a 'normal' term.

The charity continued to fund music provision and enhancements to the external space at the school – including the Wild Space area, a project started pre-pandemic. When school was open, extra-curricular sport activities for lunchtime play were funded to broaden the experience for children out of the classroom. In addition, the charity funded various items of technology to support home learning for families whose online access was limited, and for increased ongoing provision in school.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity retains a reserve cash balance sufficient to fund a normal spread of activities in a given year. This is to provide cover in the event of the PTA being unable to raise its usual level of income, or should it become inactive for a period of time – for example through a lack of volunteers.

Friends of Ravenstone has not needed to use any reserve funds in 2020-21 due to the ongoing generosity and engagement of parents and the community.

Where raised funds remain unspent at the end of the academic year, they are kept in the cash account to support the charity in future and may then be used for funding more extensive projects in future years which cannot be covered by standard annual income.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;

Due to the covid restrictions in place, the charity was unable to hold either of its usual large events – at Christmas and in the summer. Christmas trees and child-designed cards were sold at Christmas and remain popular with parents and families.

The creativeness of the school community was in full swing in the summer when a team of parents enabled a 'fun day' event in place of the usual summer fair. The Year 6 children designed games and activities that were set up in the playground for the younger children to come and play as a year group. This was held in school hours with a limited number of non-teaching staff helping on site to minimise infection risk, and was a big success with the children. Parents were asked for a small donation if they could.

- investment policy and objectives including any ethical investment policy adopted.

they were able. In addition, the charity organised a sale of event t-shirts (as is done every year for the summer fair).

The school introduced a uniform a couple of years ago, and so for the first time a pre-loved uniform sale was held. This proved really successful both financially, and as a way to enable the re-use of clothing at much reduced pricing vs buying new.

Donations - either direct or via sponsorship type events – have remained an important source of additional funds and Friends of Ravenstone is immensely grateful for all the continued support it has received from parents and the wider community. Where applicable, Gift Aid has been claimed on these donations.

Section F

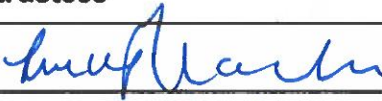

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LUCY THACKER.	GEORGETTE PHILLIPS.
Position (eg Secretary, Chair, etc)	CO-CHAIR.	CO-CHAIR
Date	14-2-22	



Receipts and payments accounts

CC16a

For the period
from

01/09/2020

To

31/08/2021

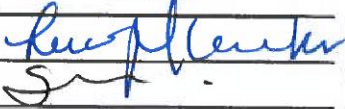

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	51,870	-	-	51,870	10,653
Gift Aid	7,135	-	-	7,135	1,367
Christmas Trees	4,696	-	-	4,696	1,537
Christmas Cards	4,585	-	-	4,585	1,711
Summer Fair/Event	2,938	-	-	2,938	4,857
Other - inc cake sales etc	1,067	-	-	1,067	2,199
Ravensnow	-	-	-	-	9,784
The Wild Place	-	-	-	-	5,030
Shopping Event	-	-	-	-	2,611
Art Auction	-	-	-	-	1,658
Sub total (Gross income for AR)	72,291	-	-	72,291	41,407
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	72,291	-	-	72,291	41,407
A3 Payments					
Christmas Trees	3,526			3,526	1,743
Xmas Cards	2,586			2,586	1,399
The Wild Place	2,568			2,568	1,163
Other - plants, FoR gazebos etc	1,373			1,373	2,439
Summer Fair	1,104			1,104	994
Year 6 Leavers' Event	100			100	1,632
Christmas Fair	-			-	1,070
Garden City Event	-			-	554
Shopping Event	-			-	445
School Expenditure:					
Ipads/Chromebooks & Accessories	18,559			18,559	-
Lunchtime Clubs	9,000			9,000	3,520
Music Provision	5,820			5,820	5,595
School Blinds	3,750			3,750	-
School Journey	850			850	1,000
Books	799			799	2,000
Other	40			40	-
Costumes	21			21	20
Astro Turf	-			-	8,750
Tree House	-			-	8,288
Playground Upgrade	-			-	1,250
Sub total	50,096	-	-	50,096	41,862
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	50,096	-	-	50,096	41,862
Net of receipts/(payments)	22,195	-	-	22,195	455
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,195	-	-	28,195	28,650
Cash funds this year end	50,389	-	-	50,389	28,195

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	50,391	-	-
	Reserve Account	15,110	-	-
		-	-	-
	Total cash funds	65,501	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LUCY TRACKER.	14.2.22
	GEORGETTE PHILLIPS.	07.3.22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

**RAVENSTONE PRIMARY SCHOOL PARENT TEACHER
ASSOCIATION**

**On accounts for the year
ended**

31 AUGUST 2021

**Charity no
(if any)**

1096 142

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Christina Bradley

Date:

12/04/22

Name:

Christina Bradley

**Relevant professional
qualification(s) or body
(if any):**

ACCA .

Address:

79 Glencoe Road, Bushey, WD23 3DP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.