

# THE BURFORD SINGERS

England & Wales · Charity number 1096043

## Details

---

**Status** Registered

**Legal form** Other

**Registered** 2003-02-18

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** 6 The Pound  
Pound Lane  
Little Rissington  
Cheltenham  
Gloucestershire  
GL54 2PJ

**Phone** 07946354625

**Email** [sally.newman@ouh.nhs.uk](mailto:sally.newman@ouh.nhs.uk)

**Website** [www.burford-singers.org.uk](http://www.burford-singers.org.uk)

## Activities

---

**Objects:** TO ADVANCE, PROMOTE, IMPROVE, DEVELOP AND MAINTAIN PUBLIC EDUCATION IN AND APPRECIATION OF THE ART AND SCIENCE OF MUSIC IN ALL ITS ASPECTS BY THE PRESENTATION OF PUBLIC CONCERTS AND RECITALS AND TO ENCOURAGE AND DEVELOP LOCAL AMATEUR MUSICAL TALENTS; AND FOR THE GENERAL PURPOSES OF SUCH CHARITABLE BODIES OF FOR SUCH OTHER PURPOSES AS SHALL BE EXCLUSIVELY CHARITABLE AS THE COMMITTEE MAY FROM TIME TO TIME DECIDE.

**Activities:** The Burford Singers is a choir of amateur local singers. The choir presents three concerts a year of mainly choral works in Burford. The choir actively encourages young people to participate by waiving subscriptions for students and uses the local children's choir whenever possible. The performances are mainly accompanied by an orchestra drawn from local players.

## Classification

---

- **How:** Other Charitable Activities
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** NOT DEFINED.IN PRACTICE BURFORD
- Oxfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£30,648	£43,918	-	-
2024-08-31	£46,925	£45,971	-	-
2023-08-31	£50,953	£49,486	-	-
2022-08-31	£48,413	£52,805	-	-
2021-08-31	£7,406	£2,192	-	-

## Trustees

Name	Role	Appointed
Elizabeth Helen Bennett		2023-10-16
JULIA CLARE PALEJOWSKA		2025-10-09
Katherine Isobel Godfrey		2024-10-17
Margarete Lucas		2025-10-09
Penelope Margaret Kettle		2025-10-09
RUTH REAVLEY		2024-10-17
Sally Newman		2021-10-28
Trevor Bigg		2025-10-09

**THE BURFORD SINGERS**

England & Wales - Charity number 1096043

---

# Accounts

---

President: Bob Chilcott  
Director of Music: Will Dawes  
Principal Guest Director: Oliver Parker

**From: Elizabeth Bennett :: The Chair, Burford Singers**

## **Annual report 2024/25**

This report covers the financial year when the choir performed its usual number of concerts in autumn, spring and summer.

The Committee met formally on five occasions during the year (which includes the October 2025 AGM).

### **Concerts this year**

1. November concert - Vivaldi 'Gloria'/Albinoni 'Adagio'/Rutter 'Magnificat'
2. April concert - Highlights from the Romantics  
Brahms 'Schicksalslied'/Mendessohn 'Hebrides Overture'/Hensel 'Hiob'/Haydn 'Harmoniemesse'
3. June concert - Rossini 'Petite Messe Solennelle'

Will Dawes, Director of Music is going to provide a more detailed report for all the music which will be circulated to members.

### **Membership**

By the beginning of September 2025 - 8 members did not renew their membership (this number includes 5 previous members who did not respond at all to emails and reminders or who haven't made their minds up what they're doing this year).

The other members who left cited the following reasons:

- age
- medical issues
- diary conflicts
- other commitments

On the waiting list we have 4 sopranos, 1 alto, 1 tenor and 1 bass.

This brings us to a total of **66 total membership** for this year - with a possible 5 previous members if they come back to us and renew (see above).

For the concerts we are expecting the following line up:

<b>Autumn</b>	Sops 30	Altos 18	Tenors 7	Basses 7	<b>Total 62</b>
<b>Spring</b>	Sops 30	Altos 20	Tenors 8	Basses 8	<b>Total 66</b>
<b>Summer</b>	Sops 27	Altos 17	Tenors 7	Basses 8	<b>Total 59</b>

## **New Principal Guest Director - Oliver Parker**

I emailed Oliver Parker in the summer to formally ask whether he would like to take on the role of 'Principal Guest Director' which he accepted.

The rehearsal dates which Will Dawes won't be able to make for 2025/2026 year and which Oliver Parker has already agreed to take:

- 25th September 2025
- 22nd January 2026
- 19th March 2026
- 30th April 2026

Oliver Parker has sent over a brief biography which Peter Moran has updated on our website.

## **Finance**

Sally Jones Treasurer has provided to you all a detailed summary of our finances.

Please read her report which should have been circulated in time for the AGM on 9 October 2025.

Sally Jones will be stepping down as Treasurer. It is a challenging committee role and I can't thank her enough for all her hard work. She will be missed and we wish her all the best in the future.

## **Outlook for 2025/26**

- Feedback from our members with regards to possibly bringing concert times forward
- Membership fees remaining unchanged

After asking members about the possibility of moving the concert times earlier, it has been decided to keep the concert start time as 1930. Interestingly though, it wasn't as clear cut as one would have thought. The vox pop showed that it was pretty much straight down the line bar a couple of votes.

As explained when we gathered your comments it was merely a fact finding exercise and not a scientific vote

## **Concert Programme**

We have some exciting concerts planned and I'm looking forward to them. We close the Burford Festival in the summer with a fitting programme to mark some important dates in 2026:

- 50 years since Britten died
- 100 years since Wood died
- 150 years since Wesley died

## **New ticketing set up**

Thanks to all of those involved in the new digital ticket set up. Let's hope it works. If you didn't get my email explaining everything please do let me know and I can forward it to you again.

## **Sponsorship**

We are going to contact the Friends' of the Burford Singers to see if they would welcome the opportunity to sponsor different items for each concert. There would be small incentives and a mention in the programme.

For example:

- overall concert
- an orchestral section
- conductor
- score hire
- piano hire

## **Soloists - Josephine Baker Trust**

At Will Dawes' suggestion we are going to get involved with the 'Josephine Baker Trust' which is a charity that supports the developing careers of young professional singers who are studying at any of the renowned music conservatoires in this country.

As an approved 'Partner Organisation' we can apply for grants in support of engagements offered to singers on the current Josephine Baker Trust list. This helps undergraduates (and post graduates) get the experience needed to launch their singing careers.

## **Website**

Please keep up to date in the members section of our website.

## **Safeguarding policy**

Our Safeguarding Policy is published on our web site. Full Members and Associates should make sure that they take time to update their understanding of the policy – see our members' web page [www.burfordsingers.org.uk/member](http://www.burfordsingers.org.uk/member).

## **Rehearsal aids**

Members who wish to use rehearsal aids are encouraged to use the .pdf that has been updated. You can find this .pdf using the link on the members' web page [www.burfordsingers.org.uk/member](http://www.burfordsingers.org.uk/member).

## **Thanks from the Chair**

I would like to thank Robin Baggs for his hard work with the choir over the last year. Bravo!!

Sadly, Hilary decided it was time to leave. However, the generosity from the choir enabled me to buy some fabulous flowers and give her a very generous Burford Garden Centre voucher. Hilary was utterly thrilled with the kindness of the choir. You truly made her day with the kind gifts.

I would also like to thank everyone involved in planning and delivering our events. Planning and executing the rearrangements in a busy working church with Sunday morning services in time for a Sunday evening concert is not a trivial exercise.

In addition to the Sunday volunteers, I would like to say thank you to those who help put the staging up in time for the Thursday rehearsal and for those who pitch up on the Monday to perform the most amazing feat of lifesize Jenga to get the staging dismantled and packed away with unbelievable precision (and a laminated sheet to aid with van packing).

Special thanks to David and Alison Willatts who truly are our unsung heroes. David sadly won't be renewing his membership this year but his job as orchestra fixer has been fabulous and we hope that his health improves to come back to the choir soon. Susie Moore has stepped into the orchestra fixer role and we are truly grateful.

Alison Willatts with her wealth of knowledge (about all these things) and fantastic black book of contacts, manages to secure our scores from all over the place. We couldn't do it without you - so thank you both!

Thanks also to the:

- Ticket team (Katie, door folk and stewards for concerts)
- Friends' secretary - Sian
- Staging volunteers - and Robin for coordinating
- Juliet - who's doing marvellously as membership secretary
- Programme and posters - Judy and Terence
- Website - Peter
- Programme/proofing - Robbie
- Advertising - Sarah Somers
- Marketing - Catherine M, Robbie, Peter, Judy and Terence
- Gerry for running the bar at our parties with SallyJones and the other bar helpers
- Rachel for organising the flowers at concerts
- Ruth Reevely for liaising with the church and WH on behalf of the BS - with the addition of making the best tray bake!
- Tea making team - for rehearsals and breaks
- Our fab orchestra
- Will Dawes (of course)

My thanks to the Vicar and Parochial Church Council for helping to achieve this.

Special thanks also to the fellow committee members who do so much behind the scenes Sally Newman who gets all the papers organised, as well as minute taking, and especially those who are standing down from the committee at this year's AGM:

- Robin Hall (Vice-chairman/staging and thoroughly good bloke)
- Sally Jones (treasurer - and a dab hand at the card machine and spreadsheets)
- Sian Snelling (Friends' secretary)

T H A N K you all

### **New choir members**

Our membership is declining, especially in the tenor and bass sections. Whilst we have a few auditions lined up, numbers are too low. This year we are 66 members and we have space for 100 singers.

The committee has tried to reach younger audiences, including Burford School and local groups, but with little success. Our priority is to recruit new members, ideally people who have recently moved to the area (tenors and basses in particular!!).

If you have ideas or can help with recruitment, please get involved. We need your support. You don't need to be committee members to help with this recruitment drive.

### **New committee members**

We urgently need more committee members. There are still three vacant roles from last year, and this year we are losing another three - Robin (Vice-Chair), Sally Jones (Treasurer) and Sian Snelling (Friends' secretary).

Robin will continue to help with staging during concert weeks, for which we are very grateful. Sian has also agreed to continue her work as Friends' secretary for the time being.

Finding a new treasurer is our top priority

Without more volunteers, it will be extremely difficult to keep the choir running.

We need members to step up, either by:

- filling vacant committee roles (**6 in total**)
- volunteering for specific tasks (such as recruitment or events)

If we cannot get more support, we may face the closure of the choir and charity at next year's AGM.

The future of Burford Singers is in your hands.

Thanks all.

Elizabeth Bennett

***Chair of the Burford Singers***

## BURFORD SINGERS TREASURER'S ANNUAL REPORT 2024-25

I have been largely absent from the choir as a result of personal circumstances and taking on a full-time job as a carer earlier this year has made it harder to keep the Treasurer role going. It has been mostly very rewarding contributing to the choir over the past four years, especially during the handover years between Brian to Will and I have enjoyed being part of the team saying goodbye to Brian and welcoming Will. I have put off holding up my hands and saying I can't cope any more but I am afraid over the summer I had to have finally admit defeat. I have spent the past few weeks doing the year end accounts and have brought most things up to date. The one job I need to do before handing over to Julia is to do a final Gift Aid claim which will happen very soon. Thank you so much Julia for stepping forward!

Looking at the past year's accounts I have the following notes to make:

- 1) We have received another £1855 in membership subs in September 2025 post the financial year end compared to £555 the previous September so the choir members have paid up more slowly this year. This is part of the differences in income from last year.
- 2) Another difference is that Gift Aid has not yet been claimed. It will be done before I hand over. I would expect it to be about £3.5k to add to the cashflow.
- 3) The current bank balances on the Gold account are £32,325 and we now need to have a balance on the cash account which is currently £178
- 4) At this time last year the Gold bank account balance was £45,510 so if you add in the projected gift aid claim we are currently £10k below the same time last year
- 5) We have had £2.2k less ticket income, about £2.5k less membership subs (if you include the £1855 just mentioned) and concert expenses last year cost £4k more than they did the previous year.
- 6) If you take the £13.2k negative movement in funds during 24-25 this can be represented by:

	£k
Unclaimed Gift Aid	3.5
Ticket income drop	2.2
Membership drop	2.5
Late members	1.3
Increased concert exp	4
<b>Total</b>	<b>13.5</b>

### Problems with the bank

CAF bank has been a nightmare this year for all their customers. They launched a new portal that initially wasn't fit for purpose. I don't have the energy to list all their problems but at one point I spent a total of five hours over my two days off simply waiting in a telephone queue to resolve problems. It took several months for it to settle down.

Where once we had a simple two accounts, one for payments and one for receipts that would clear out the payments one each night, we now need to hold a balance in the payments one. Initially that was being cleared out each night to zero but they have stopped doing that which makes life a lot easier!

As a result, we have had a couple of payments that have not been debited; I haven't always been able to even see if payments have gone through, for a while I was so exasperated thanks to incorrect statements that did not even showing transactions in date order. The

situation is better now and I hope it continues to be. The new payment portal still isn't very user friendly on a mobile phone but it is ok on a laptop.

In the Concert Balance sheet I have added a post year end column to show a couple of ticket cheques banked after the year end for the June concert, and also a payment to the Harmonium player which I absolutely know I did at the beginning of July but didn't go out of the account (and sufficient funds were in the account). I have emailed an apology to him and he was very nice about it.

Many of our costs have stayed the same, however scores continue to be expensive especially if sourced from Germany, which has been unavoidable. I must give my heartfelt thanks to Alison Willatts for doing such a difficult job and putting up with me.

Burford church are putting their prices up again by 4% as they always do after Christmas, as follows:

'This adjustment is due to rising operational costs, and it will help us continue to maintain the high standards and service you've come to expect from us. The New Hall will £28.80 an hour, The Old Hall will be £19.20 an hour. The Greening room £13.20 and The Gauntlett room £8.80 an hour.'

Our other costs should remain the same, most are controllable and predictable.

We still need to promote and sell tickets and maximise our income that way, and of course make sure as many people as possible benefit from our music therapy, so keep talking and promoting the choir, word of mouth is still the strongest advert, but please use all methods of promotion so that every seat possible is filled. Extra support from sponsorship is definitely a good idea, I hope that the choir can in time return to full strength of its membership. The Friends are wonderful, a great many donate far more than we ask for, and the majority of which are Gift Aid claimable which at 25% extra is a significant help.

I must thank Jo Tuffill who I am constantly indebted to for an accounting set up that works so well and who has again audited the accounts and signed them off. I always remind you all to check the payment reference before you make an online payment as it saves so much time checking what things are when we have had payments coming in for different items, eg Friends renewal and tickets. Separate payments don't cost any of us extra and makes it all easier for if they are split out and referenced correctly. However the fact that we will now be running choir members' ticket requests through Ticket Source means that instead of 160 separate individual payments over last year for tickets, this year will there will be, based on this coming concert, about 60 over the year.

I would like to thank Juliette Dessain who has been a superb membership secretary and has worked quietly away being very efficient and who I hope everyone will thank for her contribution to the choir. Sian and Katie our Friends rep and Ticket Manager have also put up with my less than usual prompt payment reports and I thank them for their patience.

The entire committee, ably led Lizzie, should be applauded for their dedication to the choir, thank you to them all, I am only sorry that I did not last the fifth year. I hope I can come back to singing in the future; I know I shall miss you all but I look forward to being in the audience in November.

Sally Jones  
Treasurer  
October 2025

9th October 2025

Joanne Tuffill BSc (Hons) ACA  
Chartered Accountant  
6 Wheelwrights Court  
Buckland  
Faringdon  
Wiltshire SN7 8QA

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act;
- 2 the accounts do not match the accounting records;

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

**Independent Examiner's Statement**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').  
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Responsibilities and basis of report**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2025, which are set out on pages 2 and 3 of this report.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BURFORD SINGERS**

**EXAMINER'S UNQUALIFIED REPORT**

STATEMENT OF FINANCIAL ACTIVITIES - Year Ended 31st August 2025

	2025	2024
<b>INCOMING RESOURCES</b>		
Membership Subscriptions	£ 12,490	£ 16,845
Income Tax Recovered (Gift Aid)	0	4,297
<b>Total</b>	<b>12,490</b>	<b>21,142</b>
Ticket Sales - future	0	783
Ticket Sales	12,474	14,691
<b>Total</b>	<b>12,474</b>	<b>15,474</b>
Other Sponsorship	370	310
Grants, Donations & "Friends"	4,472	4,125
Bank Interest	817	883
Fund Raising	0	18
Sale of Goods	25	30
Workshops	0	2,863
October Function	0	1,892
Members' purchase of scores	0	0
Misc. receipts	0	188
<b>Total Incoming Resources</b>	<b>30,648</b>	<b>46,925</b>
<b>OUTGOING RESOURCES</b>		
<b>Direct Charitable Expenditure</b>	<b>41,859</b>	<b>37,790</b>
Concert Expenditure	411	392
Subscription (Making Music)	289	0
Insurance	0	283
Capital Purchases	0	0
Performing Rights Licence/Fees	50	0
Ticketing Costs	0	765
Singday	0	4,852
October Function	0	0
Previous financial year concert costs	0	0
Goods & music purchased for resale	409	100
Future Concert costs	11	11
IT Support	0	0
<b>Administration</b>	<b>43,029</b>	<b>44,193</b>
Postage, printing, stationery, telephone	38	31
Bank Charges	63	63
Misc. payments	84	481
Audit & Accountancy	119	0
Committee Meeting venue hire	585	129
Professional Fees	0	0
Staging Storage	1,074	1,074
<b>Total Outgoing Resources</b>	<b>888</b>	<b>1,778</b>
<b>Net Inflow / Outflow of Funds</b>	<b>-13,270</b>	<b>954</b>
Cash Fund Brought Forward	44,165	43,211
Cash Fund Carried Forward	30,895	44,165

**THE BURFORD SINGERS (Charity No.1096043)**

**BALANCE SHEET As at 31st August 2025**

ASSETS		2025	2024
<b>ASSETS</b>			
<b>Non Current Assets</b>			
Concert Staging	9,920	11,022	
Rehearsal Piano	1,379	1,533	
Trailer	1,650	1,834	
<b>Current Assets</b>			
Bank Gold Account	29,236	44,165	
Bank Cash Account	1,659		
<b>Total Assets</b>	<b>43,845</b>	<b>58,554</b>	
<b>LIABILITIES</b>	<b>0</b>	<b>0</b>	
<b>NET ASSETS</b>	<b>43,845</b>	<b>58,554</b>	
<b>FUNDS</b>			
Opening Balance	58,554	59,199	
Movement in Cash Fund	-13,270	954	
Movement in Asset Fund	-1,439	-1,599	
<b>CLOSING Balance</b>	<b>43,845</b>	<b>58,554</b>	

The financial statements were approved by the Members at meeting held on 9th October 2025

and signed on their behalf by :-

*Sally & Elizabeth Jones*  
*Elizabeth Burnett*  
*Elizabeth Burnett*

**THE BURFORD SINGERS**

England & Wales - Charity number 1096043

---

# Accounts

---



**President: Bob Chilcott**  
**Director of Music: Will Dawes**  
**Chorus Master: Hilary Tadman-Robins**

---

From: The Chairperson, Burford Singers

## **Annual report 2023/24**

This report covers the financial year when the choir performed its usual number of concerts in autumn, spring and summer.

The committee met formally on five occasions during the year (which includes the October 2024 AGM).

### **Concerts**

The previous chairman and committee agreed a programme of three major concerts for the 2023/24 season. Choir, full orchestra and an exceptional group of soloists featured throughout this season.

### **November concert - Handel's Messiah**

This was a fitting finale to Brian Kay's tenure as musical director of the Burford Singers. The church was packed to the seams and the choir numbers filled the stage to capacity too.

The concert was accompanied by The Cotswold Chamber Orchestra, under the fabulous leadership of Kate Bailey. The concert was a triumph.

It was fitting that Will Dawes was at the concert and Brian (literally) handed over his baton to the new incumbent at the after concert drinks gathering. Brian was presented with the book made up of memories from past and present choir members along with other gifts too.

### **April concert - Haydn's The Creation**

Will's debut concert with us was a roaring success - in every aspect. The fabulous soloists, The Cotswold Chamber Orchestra rising to the occasion under the new musical direction and the choir, who delivered a magnificent performance of this much loved piece.

The feedback from this debut concert was truly wonderful from both participants and our dedicated audience.

## June concert - Burford Festival Finale, 'A Celebration of English Music'

As usual for the summer concert a different, albeit sometimes challenging repertoire of music was chosen to provide the finale concert for the Burford Festival, featuring 'Aesop's Fables' composed by our choir President, Bob Chilcott as well as other English classics by Elgar, Vaughan Williams and Finzi.

Bernard West accompanied us from the organ during the first half and the hired grand piano in the second half.

Despite the reduced choir numbers who sang for this concert, the 60 singers produced an excellent sound that we should all be proud of.

The concert was also dedicated to our much loved member, Jo Glyde, who had passed away earlier that same week.

## Membership

By the beginning of September 2024 - 11 members did not renew their membership (this number includes 4 previous members who did not respond at all to emails and reminders about membership renewal). The other members who left cited the following reasons:

- age
- travel issues
- going to university
- diary conflicts
- other commitments

However, we have appointed 5 new singers which include a bass, 3 sopranos and an alto. We have another potential member who will be assessed in January and a bass who will join us next year.

This brings us to a total of **80 total membership** for this year.

For the concerts we are expecting the following line up:

<b>Autum</b>	Sops 31	Altos 24	Tenors 11	Basses 11	<b>Total 77</b>
<b>Spring</b>	Sops 30	Altos 25	Tenors 10	Basses 11	<b>Total 76</b>
<b>Summer</b>	Sops 28	Altos 24	Tenors 9	Basses 11	<b>Total 72</b>

The Associates membership scheme is in place, although at the moment we have capacity in the choir to assess new members as soon as possible after we receive their applications and for them to be invited straight into the choir, rather than join the associate list.

The committee are aware that we need to recruit more tenors - an issue that seems to be common across most choirs! Our website reflects this as well as the message that we're keen to welcome younger members to join us.

## Director of Music

Thanks must go to the previous Chairman, Peter Moran and committee for the recruitment process to find a suitable successor to Brian Kay.

I would like to personally thank Will Dawes, our new Director of Music for his first two concerts. I'm sure everyone will agree, we benefit from Will's expertise as an all-round superb musician and particularly as a singer himself.

To benefit as a choir from his expertise in finessing the vocal interpretation of pieces is something we should all be grateful for. Students pay good money to have these insightful techniques from singing coaches and we have this on a weekly basis throughout each term! Learn from it and absorb all that he says like a sponge.

Hopefully, with all the rehearsal aids that our website provides we should be able to get a grasp of our repertoire so that at rehearsals, we can utilise Will's talent to the maximum and learn a few more tricks of the trade to really polish our performances. Exciting times!!

## Finance

Our treasurer will be providing a much more detailed summary of our finances.

However, a few headlines from me:

- the increased members subscriptions agreed by the last committee has proved essential in maintaining a stable financial position
- there were a number of small fee increases this year for the following:
  - orchestral players
  - accompanist
  - chorus master
- as of the concert in November there will be a small increase in ticket prices which will bring us in-line with other performances in our area
- we were grateful to receive a number of significant donations in the last year which has helped tremendously with some of our outgoing costs

Lastly, the committee and MD are aware that we need to be mindful in the music choices for each year - that the programmes cover the right mix of repertoire which will attract large audiences. This is imperative to meet our outgoing costs and build our income.

## Outlook for 2024/25

- feedback from our members
- processes for music choices
- membership fees remaining unchanged

We have an exciting programme of concerts for this coming year. We have listened to the feedback from members and the audience, and to that end have made a few adjustments to our future programmes.

The MD and committee now have an agreed process in place for choosing music for future concerts. We aim to work to a '2 year in advance' programme, thus giving all relevant parties enough lead time to carry out hirings, bookings, marketing etc.

Given the membership fees were increased last year - the committee decided to leave this unchanged. The offer to split the membership cost over x2 payments (one in August and one in February) has proved helpful to a number of members.

## Website & Social media

### Safeguarding policy

Our Safeguarding Policy is published on our web site. Full Members and Associates should make sure that they take time to update their understanding of the policy – see our members' web page [www.burfordsingers.org.uk/member](http://www.burfordsingers.org.uk/member).

### Rehearsal aids

Members who wish to use rehearsal aids are encouraged to use the .pdf that has been updated. You can find this .pdf using the link on the members' web page [www.burfordsingers.org.uk/member](http://www.burfordsingers.org.uk/member).

### X and Facebook

We used to have a facebook page but have since stopped updating it. We do have an 'X' account and also an Instagram account. We are hoping to look for volunteers to update these on a regular basis.

## Thanks

I would like to thank both Hilary Tadman-Robins and Robin Baggs for all their hard work with the choir over the last year.

I would also like to thank everyone involved in planning and delivering our events. Planning and executing the rearrangements in a busy working church with three Sunday morning services in time for a Sunday evening concert is not a trivial exercise.

My thanks to the Vicar and Parochial Church Council for helping to achieve this.

Special thanks also to my fellow committee members, especially those who are standing down from the committee at the forthcoming AGM:

- Carol Ross (bookings)
- Anne Crow (committee member without portfolio)
- Rosie Chute (sponsors/advertising/ marketing)

And

- Stephen Blake (membership secretary - *not a committee position*)

We hope to receive interest from members to fill those vacant positions. Thank you and very best wishes to you all.

Elizabeth Bennett

***Chairperson***

**THE BURFORD SINGERS (Charity No.1096043)****STATEMENT OF FINANCIAL ACTIVITIES - Year Ended 31st August 2024**

	<b>2024</b>		<b>2023</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>INCOMING RESOURCES</u></b>				
Membership Subscriptions	16,825		16,640	
Income Tax Recovered (Gift Aid)	4,297		7,218	
		21,122		23,858
Ticket Sales - future	803		1,000	
Ticket Sales	14,691		15,618	
		15,494		16,618
Other Sponsorship		310		300
Grants, Donations & "Friends"		4,125		5,428
Bank Interest		883		354
Fund Raising		18		7
Sale of Goods		30		30
Workshops		2,863		100
October Function		1,892		4,180
Members' purchase of scores		0		0
Misc. receipts		188		78
<b>Total Incoming Resources</b>		<b>46,925</b>		<b>50,954</b>
<b><u>OUTGOING RESOURCES</u></b>				
<b><u>Direct Charitable Expenditure</u></b>				
Concert Expenditure	37,790		44,298	
Subscription (Making Music)	392		365	
Ex Gratia Payments				
Insurance	283		269	
Capital Purchases				
Performing Rights Licence/Fees				
Ticketing Costs	0		86	
Singday	765		370	
October Function	4,852		2,040	
Previous financial year concert costs	0		58	
Goods & music purchased for resale				
Future Concert costs	100		552	
IT Support	11		11	
		44,193		48,049
<b><u>Administration</u></b>				
Postage, printing, stationery, telephone	31		55	
Bank Charges	63		76	
Misc. payments	481		358	
Audit & Accountancy				
Committee Meeting venue hire	129		148	
Professional Fees				
Staging Storage	1,074		800	
		1,778		1,437
<b>Total Outgoing Resources</b>		<b>45,971</b>		<b>49,486</b>

<b>Net Inflow / Outflow of Funds</b>	<b>954</b>	<b>1,467</b>
<b>Cash Fund Brought Forward</b>	43,211	41,744
<b>Cash Fund Carried Forward</b>	<b>44,165</b>	<b>43,211</b>

**THE BURFORD SINGERS (Charity No.1096043)**

**BALANCE SHEET As at 31st August 2024**

	<b>2024</b>	<b>2023</b>
<b><u>ASSETS</u></b>		
<b>Non Current Assets</b>		
Concert Staging	11,022	12,247
Rehearsal Piano	1,533	1,703
Trailer	1,834	2,038
	14,389	15,988
<b>Current Assets</b>		
Bank	44,165	43,211
	44,165	43,211
<b>Total Assets</b>	<b>58,554</b>	<b>59,199</b>
<b><u>LIABILITIES</u></b>		
	0	0
<b>NET ASSETS</b>	<b>58,554</b>	<b>59,508</b>
<b>FUNDS</b>		
<b>Opening Balance</b>	59,508	65,799
Movement in Cash Fund	954	-4,317
Movement in Asset Fund	-1,599	-1,974
<b>CLOSING Balance</b>	<b>58,863</b>	<b>59,508</b>

The financial statements were approved by the Members at meeting held on .....2024

and signed on their behalf by :-

.....

# EXAMINER'S UNQUALIFIED REPORT

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BURFORD SINGERS

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2024, which are set out on pages 2 and 3 of this report.

### Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act;
- 2 the accounts do not match the accounting records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Joanne Tuffill BSc (Hons) ACA

Chartered Accountant

6 Wheelwrights Court

Buckland

Faringdon

Wiltshire SN7 8QA

2/10/24

**THE BURFORD SINGERS**

England & Wales - Charity number 1096043

---

# Accounts

---



**President: Bob Chilcott**  
**Director of Music: Brian Kay**  
**Chorus Master: Hilary Tadman-Robins**

---

From: The Chairman, Burford Singers

## **Annual report 2022/23**

This report covers the financial year when the choir has been able to perform its usual pattern of concerts in autumn, spring and summer.

The committee met formally on five occasions during the year.

### **Situation post Covid**

Throughout the season the choir continued to hold full-scale rehearsals and concerts. Concerts were well attended and, with an attractive programme of music, generated excellent audience attendance with a return to pre-Covid ticket sales.

Members continued to self-test where appropriate and there were no reports of significant or worse than average Covid issues arising from the choir's activities.

### **Events**

As indicated above, the committee agreed a programme of three major concerts for the 2022/23 season. Choir, full orchestra and an exceptional group of soloists featured throughout the season.

Our November concert was a celebration of the music of the composer and arranger John Rutter, including his well-known setting of the *Gloria* and his arrangement of seven spirituals, *Feel the Spirit*. The concert required substantial orchestral forces and featured the mezzo-soprano Melanie Marshall for whom the arrangement of spirituals was written.

The April concert consisted of two well-known works for choir: the Fauré *Requiem* and Haydn *Nelson Mass*. The *Requiem* was performed using John Rutter's edited version which restored the composer's version of the work with instrumental ensemble that remained unpublished and unperformed in his lifetime. The performance featured top-class soloists Sarah Power (soprano), Emily Gray (mezzo-soprano), Peter Martin (tenor) and Jon Stainsby (baritone).

For our June concert we performed an all-Mozart programme, starting with his lively and uplifting setting of *Regina Coeli* (K276), followed by a performance of the *Horn Concerto No. 3* for which we were extremely fortunate to engage the outstanding horn soloist Ben Goldscheider. The second part of the programme featured the *Requiem in D minor*, with excellent soloists Lucy Knight (soprano), Angharad Lyddon (mezzo-soprano), Peter Martin (tenor) and Freddie Long (bass).

All three concerts took place in Burford Parish Church and were accompanied by the Cotswold Chamber Orchestra.

These concerts proved to be very successful and achieved (or exceeded) our target audience numbers.

## **Membership**

By the beginning of September 2022, choir membership had fallen by just over 10% compared to end of financial year 2020/21. Anecdotal evidence is that it seems to be a typical figure for most choirs in our area post Covid-19.

However, we continued to receive applications for membership and numbers slowly recovered through the year. The Associates membership scheme continues to give us flexibility to enable applicants to be assessed as soon as possible after we receive their applications, and we continue to receive interest from potential new joiners in the area.

## **Preparation for handover of Director of Music**

At the beginning of October 2022 Brian Kay announced his decision to step down from the position of Director of Music with effect from December 2023. Brian has been a much loved and respected conductor and music mentor for 21 years. Not only has he continued to attract new singers and build an excellent reputation for the choir, but his work and reputation has brought to us a range of highly respected professional soloists - often who perform for a heavily discounted fee. He will be much missed, although he intends continuing to live in the area and hopefully will maintain links with the choir.

The committee was therefore presented with a significant challenge to find a suitable successor. The task involved setting up a recruitment process, which included opportunities for choir members to experience short listed candidates conducting a rehearsal before taking part in a members' secret ballot for their preferred candidate.

I am very pleased to report that Will Dawes, Director of Music at Somerville College, Oxford, has accepted our offer to take over as our new Director of Music at the beginning of January 2024.

## **Finance**

The committee increased subscriptions by 4% for FY 2022/23 in anticipation of increased costs and potentially lower revenues. Although this kept our subscriptions at a relatively low level compared to similar choirs in our area, we were also hoping that the concert programme would attract large audience numbers to all three concerts and therefore help to meet our outgoings. Our cash reserves were at a healthy level at the time in accordance with our Reserves Policy.

As things turned out, despite good audience figures, we were faced during the financial year with a number of substantial increases in costs in common with the performance of the economy generally. The committee reviewed our financial performance in April and were very concerned about the losses we were incurring. In particular, the inflation of concert costs (rather than professional fees) was particularly worrying – and unlikely to come down in the foreseeable future.

After a significant amount of work by the Treasurer and members of the committee, we decided to complete the concert programme as planned, but implement a significant uplift in subscriptions in FY 2023/24. We left any uplift in ticket prices for the time being as they appeared to be roughly in line with similar events in our area. We calculated that we should be able to meet our commitments for the 2022/23 season, any shortfall being met from reserves.

Financial details are available in the Treasurer's Report, but I am pleased to state that, overall, the results at the end of the financial year are in line with the revised prediction. The Trustees are satisfied that the choir remains financially viable and our reserves are in good shape.

## Outlook for 2023/24

The committee held meetings during summer 2023 to decide how to meet the impact of rising inflation. The committee also noted that with a new MD joining, who we assumed would live further away from Burford than Brian Kay, there would be a rise in MD fees and costs.

We therefore decided to raise subscriptions for the new financial year by 40%, to a level which we believe is in line with other choral groups in our area. We undertook to hold a fund-raising activity at the start of September 2023 to help meet our forecast expenditure. We have also agreed with our new Director of Music to take a somewhat cautious approach to implementing the future concert programme, which will include a concert for the Finale of the Burford Festival in June 2024, but will not include orchestral accompaniment.

I am very pleased to report that the majority of existing and new members have accepted the new subscription rates and as at July 2024 we received over 90 membership applications for the coming year.

We now have confidence in planning Handel's *Messiah*, which will be Brian Kay's 'farewell concert' and Haydn's *The Creation* which will be Will Dawes' first concert with us at the end of March 2024. Both of these concerts will be accompanied by the Cotswold Chamber Orchestra.

### Safeguarding Policy

Our Safeguarding Policy is published on our web site. Sian Snelling (choir member) has taken over from Jo Glyde as our Designated Person. Full Members and Associates should ensure that they take time to update their understanding of the policy – see our members' web page [www.burfordsingers.org.uk/members](http://www.burfordsingers.org.uk/members) .

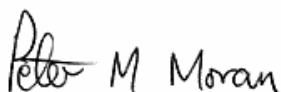
### Thanks

I must take this opportunity to thank Brian Kay for devising and delivering such an exciting programme of music this year and to Robin Baggs for all his hard work as our hugely admired and valued accompanist.

I also thank everyone involved in planning and delivering our events. Planning and executing the rearrangements in a busy working church with three Sunday morning services in time for a Sunday evening concert is not a trivial exercise. My thanks to the Vicar and Parochial Church Council for helping to achieve this.

Special thanks also to my fellow committee members, especially those who are standing down from the committee at the forthcoming AGM: Judy Banks (Friends Secretary) and Patricia Hedges (Ticket Manager). I am also stepping down from the committee at the end of my second term as Chairman. This is therefore my last address to the members. It has been a privilege to serve on such an able and supportive committee and in association with a very special Director of Music.

Best wishes to everyone.



Peter Moran

Chairman

**THE BURFORD SINGERS (Charity No.1096043)****STATEMENT OF FINANCIAL ACTIVITIES - Year Ended 31st August 2023**

	2023		2022	
	£	£	£	£
<b><u>INCOMING RESOURCES</u></b>				
Membership Subscriptions	16,640		11,735	
Income Tax Recovered (Gift Aid)	7,218		3,398	
		23,858		15,133
Ticket Sales - future	950		425	
Ticket Sales	15,618		12,481	
		16,568		12,906
Other Sponsorship		300		590
Grants, Donations & "Friends"		5,478		4,823
Bank Interest		354		23
Fund Raising		7		5
Sale of Goods		30		64
Workshops		100		0
October Function		4,180		
Members' purchase of scores		0		310
Misc. receipts		78		60
<b>Total Incoming Resources</b>		<b>50,954</b>		<b>33,913</b>
<b><u>OUTGOING RESOURCES</u></b>				
<b><u>Direct Charitable Expenditure</u></b>				
Concert Expenditure	44,298		34,933	
Subscription (Making Music)	365		365	
Ex Gratia Payments				
Insurance	269		257	
Capital Purchases				
Performing Rights Licence/Fees				
Ticketing Costs	86		45	
Singday	370		300	
October Function	2,040			
Previous financial year concert costs	58			
Goods & music purchased for resale				
Future Concert costs	552		1,293	
IT Support	11		11	
		<b>48,049</b>		<b>37,204</b>
<b><u>Administration</u></b>				
Postage, printing, stationery, telephone	55		61	
Bank Charges	76		122	
Misc. payments	358		159	
Audit & Accountancy				
Committee Meeting venue hire	148		84	
Professional Fees				
Staging Storage	800		600	
		<b>1,437</b>		<b>1,026</b>
<b>Total Outgoing Resources</b>		<b>49,486</b>		<b>38,230</b>

Net Inflow / Outflow of Funds	1,467	-4,317
Cash Fund Brought Forward	41,744	46,061
Cash Fund Carried Forward	43,211	41,744

2

**THE BURFORD SINGERS (Charity No.1096043)**

**BALANCE SHEET As at 31st August 2023**

	2023	2022
<b><u>ASSETS</u></b>		
<b>Non Current Assets</b>		
Concert Staging	12,247	13,608
Rehearsal Piano	1,703	1,892
Trailer	2,038	2,264
	15,988	17,764
<b>Current Assets</b>		
Bank	43,211	41,744
	43,211	41,744
<b>Total Assets</b>	<b>59,199</b>	<b>59,508</b>
<b><u>LIABILITIES</u></b>		
	0	0
<b>NET ASSETS</b>	<b>59,199</b>	<b>59,508</b>
<b>FUNDS</b>		
<b>Opening Balance</b>	59,508	65,799
Movement in Cash Fund	1,467	-4,317
Movement in Asset Fund	-1,776	-1,974
<b>CLOSING Balance</b>	<b>59,199</b>	<b>59,508</b>

The financial statements were approved by the Members at meeting held on .....2023

and signed on their behalf by :-

.....

3

## EXAMINER'S UNQUALIFIED REPORT

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BURFORD SINGERS

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2023, which are set out on pages 2 and 3 of this report.

#### Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act;
- or
- 2 the accounts do not match the accounting records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Joanne Tuffill BSc (Hons) ACA  
Chartered Accountant  
6 Wheelwrights Court  
Buckland  
Faringdon  
Wilts SN7 8QA

22/09/23

**THE BURFORD SINGERS (Charity No.1096043)**

**STATEMENT OF FINANCIAL ACTIVITIES - Year Ended 31st August 2023**

	2023		2022	
	£	£	£	£
<b>INCOMING RESOURCES</b>				
Membership Subscriptions	16,640		11,735	
Income Tax Recovered (Gift Aid)	7,218		3,398	
		23,858		15,133
Ticket Sales - future	950		425	
Ticket Sales	15,618		12,481	
		16,568		12,906
Other Sponsorship		300		590
Grants, Donations & "Friends"		5,478		4,823
Bank Interest		354		23
Fund Raising		7		5
Sale of Goods		30		64
Workshops		100		0
October Function		4,180		
Members' purchase of scores		0		310
Misc. receipts		78		60
<b>Total Incoming Resources</b>		<b>50,954</b>		<b>33,913</b>
<b>OUTGOING RESOURCES</b>				
<b>Direct Charitable Expenditure</b>				
Concert Expenditure	44,298		34,933	
Subscription (Making Music)	365		365	
Ex Gratia Payments				
Insurance	269		257	
Capital Purchases				
Performing Rights Licence/Fees				
Ticketing Costs	86		45	
Singday	370		300	
October Function	2,040			
Previous financial year concert costs	58			
Goods & music purchased for resale				
Future Concert costs	552		1,293	
IT Support	11		11	
		48,049		37,204
<b>Administration</b>				
Postage, printing, stationery, telephone	55		61	
Bank Charges	76		122	
Misc. payments	358		159	
Audit & Accountancy				
Committee Meeting venue hire	148		84	
Professional Fees				
Staging Storage	800		600	
		1,437		1,026
<b>Total Outgoing Resources</b>		<b>49,486</b>		<b>38,230</b>
<b>Net Inflow / Outflow of Funds</b>		<b>1,467</b>		<b>-4,317</b>
<b>Cash Fund Brought Forward</b>		41,744		46,061
<b>Cash Fund Carried Forward</b>		<b>43,211</b>		<b>41,744</b>

**THE BURFORD SINGERS (Charity No.1096043)**

**BALANCE SHEET As at 31st August 2023**

	2023	2022
<b><u>ASSETS</u></b>		
<b>Non Current Assets</b>		
Concert Staging	12,247	13,608
Rehearsal Piano	1,703	1,892
Trailer	2,038	2,264
	15,988	17,764
<b>Current Assets</b>		
Bank	43,211	41,744
	43,211	41,744
<b>Total Assets</b>	<b>59,199</b>	<b>59,508</b>
<b><u>LIABILITIES</u></b>		
	0	0
<b>NET ASSETS</b>	<b>59,199</b>	<b>59,508</b>
<b>FUNDS</b>		
Opening Balance	59,508	65,799
Movement in Cash Fund	1,467	-4,317
Movement in Asset Fund	-1,776	-1,974
<b>CLOSING Balance</b>	<b>59,199</b>	<b>59,508</b>

The financial statements were approved by the Members at meeting held on 26 October 2023

and signed on their behalf by :- Peter M Moran

Chairman.

**THE BURFORD SINGERS**

England & Wales - Charity number 1096043

---

# Accounts

---



**President: Bob Chilcott**  
**Director of Music: Brian Kay**  
**Chorus Master: Hilary Tadman-Robins**

---

From: The Chairman, Burford Singers

## Annual report 2021/22

Following on from the impact of the Covid-19 virus and associated restrictions, this report covers the first financial year when the choir has been able to perform its usual pattern of concerts in autumn, spring and summer.

The committee met formally on five occasions during the year.

### **Situation re Covid-19**

The UK government published updated Step 4 guidelines in July and August<sup>1</sup> 2021.

The committee therefore agreed to go ahead with plans to restart rehearsals in September 2021, preceded by a 'Come and Sing' day on 4<sup>th</sup> September for Members only. This was suggested by Brian Kay as the first event of the new season to get people singing again and held in Burford Parish Church with administrative support from the church authorities. It was also the opportunity to put into practice the committee's proposed Covid risk assessment and precautions prior to full rehearsals starting in the New Warwick Hall (NWH). This proved to be a very successful event, with about 60% of the members attending and no significant Covid issues reported subsequently.

Since that time we have held full rehearsals plus concerts throughout the 21/22 season with no reports of significant or worse than average Covid issues arising from the choir's activities.

### **Events**

As indicated above, the committee agreed a revised programme of two major concerts for the 21/22 season, plus a smaller scale event featuring choir and organ accompaniment only.

Our two major concerts featured a mix of two well-known large scale works. The first on 20<sup>th</sup> November 2021, included Clive Osgood's 2014 work *Dixit Dominus*; and Mendelssohn's *Hymn of Praise*; with the Cotswold Chamber Orchestra and soloists Charlotte Bowden (soprano), Susanna MacRae (soprano) and Oliver Johnston (tenor). The second was JS Bach's *St John Passion*; originally planned for March 2020, but postponed due to Covid-19. We were accompanied on this occasion by the Baroque Ensemble Canzona and featured top class soloists David Webb (Evangelist), Jon Stainsby (Christus), Jessica Cale (soprano), James Neville (alto) and Freddie Long (bass). The performance took place in Cirencester Parish Church rather than our usual venue due to planned building refurbishment work taking place in Burford.

---

<sup>1</sup> <https://www.gov.uk/government/publications/covid-19-response-summer-2021-roadmap/moving-to-step-4-of-the-roadmap>

For our summer 2022 concert we received an invitation to take part as the finale of the Burford Festival (first instance after Covid-19 lockdown). Soon after the start of the season, we also received an invitation to take part in Festival 200 at St Mary's Banbury, which celebrated 200 years since Banbury's Grade 1 listed church was pronounced complete in its re-built Classical style.

The Committee decided that the smaller scale summer 22 programme would be suitable for both festivals, although it was appreciated that, with no professional soloists or orchestra on these occasions, audiences would be smaller than usual

The two main concerts proved to be very successful, especially the *St John Passion* which attracted excellent audience numbers, despite being the first time the choir had performed in the church since April 1990.

## **Membership**

By the beginning of September 22, choir membership had fallen by just over 10% compared to end of financial year 2020. In most cases this was in recognition of failing health coupled with the physical demands which arise from performing in a full scale orchestral concert. Anecdotal evidence is that it seems to be a typical figure for most choirs in our area post Covid-19.

However, we were able to invite a number of applicants to become full members for the 21/22 season, including those whose applications had been on hold for over 18 months. The Associates membership scheme continues to give us flexibility to enable applicants to be assessed as soon as possible after we receive their application and we continue to receive interest from potential new joiners in the area.

## **Finance**

Having suspended subscriptions during 21/22, the committee agreed to increase subscriptions by 4% for FY 22/23 in anticipation of increased costs and potentially lower revenues. Further changes will be kept under review.

Despite lower revenues this year, the level of reserves remains satisfactory and within the limits of our Reserves Policy.

Financial details are available in the Treasurer's Report, but I am pleased to state that, overall, the Trustees are satisfied that the choir remains financially viable and our reserves are in good shape.

## **Outlook**

As part of our plans for the 22/23 season, we agreed with our Director of Music to take a somewhat cautious approach to implementing the concert programme in view of the current general financial environment. The main event will be the November concert celebrating the work of the hugely popular contemporary composer, John Rutter, which we hope will have strong appeal to both Members and audience alike and will help to boost ticket revenue.

This will be supported by two popular, but more modest concerts: Fauré's *Requiem* and Haydn's *Nelson Mass* in April and Mozart's *Requiem* and *Regina Coeli* in June.

In the meantime, the committee will continue to monitor the latest information on Covid-19 restrictions and prepare any responses to government precautions should they occur.

## **Safeguarding Policy**

Our Safeguarding Policy is published on our web site. Sian Snelling (choir member) has taken over from Jo Glyde as our Designated Person. Full Members and Associates should ensure that they take time to update their understanding of the policy – see our members' web page [www.burfordsingers.org.uk/members](http://www.burfordsingers.org.uk/members) .

## **Thanks**

I must take this opportunity to thank Brian Kay for devising and delivering such an exciting programme of music this year and to Robin Baggs for all his hard work as our hugely admired and valued accompanist.

I also thank everyone involved in planning and delivering our first full season of events in over 18 months, and, in particular, managing to stage concerts successfully in three different venues, two of which were very unfamiliar to us.

Special thanks also to my fellow committee members, especially those who are standing down from the committee at the forthcoming AGM: David Willatts (Deputy Chairman) and Alison Willatts. I'm very pleased that both David and Alison have agreed to continue their responsibilities as orchestra 'fixer' and librarian respectively.

Best wishes to everyone.



Peter Moran

Chairman

**THE BURFORD SINGERS (Charity No.1096043)****STATEMENT OF FINANCIAL ACTIVITIES - Year Ended 31st August 2022**

		2022		2021		2019	
		£	£	£	£	£	£
<b>INCOMING RESOURCES</b>							
Membership Subscriptions		11,735		10,625		12,854	
Income Tax Recovered (Gift Aid)		3,398		675		3,652	
			15,133		11,300		16,506
Ticket Sales - future		425		525			
Tickets Sales-21-22	1	12,481				16,272	
			12,906		525		16,272
Other Sponsorship			590				80
Grants, Donations & "Friends"			4,823		2,315		3,670
Bank Interest			23		4		83
Fund Raising			5		98		88
Sale of Goods			64				190
Workshops			0				760
Members' purchase of scores			310				
Misc. receipts			60		80		
<b>Total Incoming Resources</b>			<b>33,913</b>		<b>14,322</b>		<b>37,649</b>
<b>OUTGOING RESOURCES</b>							
<b>Direct Charitable Expenditure</b>							
Concert Expenditure	2	34,933				39,180	
Subscription (Making Music)		365		365		365	
Ex Gratia Payments				2,400			
Insurance		257		248		248	
Capital Purchases							
Performing Rights Licence/Fees						596	
Ticketing Costs		45				59	
Singday		300					
Goods & music purchased for resale						2,585	
Future Concert costs		1,293		1,263		490	
IT Support		11					
			<b>37,204</b>		<b>4,276</b>		<b>43,523</b>
<b>Administration</b>							
Postage, printing, stationery, telephone		61		33		92	
Bank Charges		122		85		89	
Misc. payments		159		80		514	
Audit & Accountancy				100			
Committee Meeting venue hire		84					
Professional Fees							
Staging Storage		600		150			
			<b>1,026</b>		<b>448</b>		<b>695</b>
<b>Total Outgoing Resources</b>			<b>38,230</b>		<b>4,724</b>		<b>44,218</b>
<b>Net Inflow / Outflow of Funds</b>			<b>-4,317</b>		<b>9,598</b>		<b>-6,569</b>
<b>Cash Fund Brought Forward</b>			46,061		36,463		
<b>Cash Fund Carried Forward</b>			<b>41,744</b>		<b>46,061</b>		
			<u>2</u>				

<b>THE BURFORD SINGERS (Charity No.1096043)</b>							
<b><u>BALANCE SHEET As at 31st August 2022</u></b>							
				<b>2022</b>	<b>2021</b>		
<b><u>ASSETS</u></b>							
<b>Non Current Assets</b>							
Concert Staging				13,608	15,120		
Rehearsal Piano				1,892	2,102		
Trailer				2,264	2,516		
				17,764	19,738		
<b>Current Assets</b>							
Bank				41,744	46,061		
				41,744	46,061		
<b>Total Assets</b>				<b>59,508</b>	<b>65,799</b>		
<b><u>LIABILITIES</u></b>				0	0		
<b>NET ASSETS</b>				<b>59,508</b>	<b>65,799</b>		
<b>FUNDS</b>							
Opening Balance				65,799	58,393		
Movement in Cash Fund				-4,317	9,598		
Movement in Asset Fund				-1,974	-2,192		
<b>CLOSING Balance</b>				<b>59,508</b>	<b>65,799</b>		
The financial statements were approved by the Members at meeting held on .....2022							
and signed on their behalf by :- .....							

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITIES

Year Ending 31st August 2022

		<b>Note</b>				
	<b>1</b>	<b>Breakdown of Concert Ticket Income</b>				
		Represented by:				
		Total Mendelssohn receipts		3858		
		Less advance sales		-525		
		Mendessohn concert			3,333	
		Bach concert			5,119	
		Lollipops in Burford			3,003	
		Lollipops in Banbury			1,026	
					12,481	
	<b>2</b>	<b>Breakdown of Concert Expenses</b>				
		Represented by:				
		Music Hire		2,040		
		Less paid in previous FY		-1163		
		Music Hire in this FY			877	
		Orchestra			13,252	
		Soloists			3,700	
		Conductors			6,240	
		Accompanist			4,249	
		Venues			2,890	
		Print/Post			187	
		Chair Hire			524	
		Rehearsal Room			1,841	
		Teas			60	
		Function			144	
		First Aid			297	
		Programme Costs			480	
		Marketing			191	
					34,933	
				<b>4</b>		

# **EXAMINER'S UNQUALIFIED REPORT**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BURFORD SINGERS**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2022, which are set out on pages 2 and 3 of this report.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act;
- or
- 2 the accounts do not match the accounting records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joanne Tuffill BSc (Hons) ACA  
Chartered Accountant  
6 Wheelwrights Court  
Buckland  
Faringdon  
Wilts SN7 8QA