

Company registration number: 4387010

Charity registration number: 1095961

## **RAPAR**

(Refugee and Asylum Seeker Participatory Action Research)

Trustees' Report and Financial Statements

31 March 2023

Carter Collins & Myer  
Chichester House  
2 Chichester Street  
Rochdale  
Lancashire  
OL10 2BG



## **RAPAR**

Company registration number: 4387010

Charity registration number: 1095961

### **RAPAR Directors'/Trustees' Report 2022-2023**

#### **STRUCTURE, ORGANISATION AND FINANCE:**

RAPAR is registered as a charity with the Charity Commission and is a company limited by guarantee registered with Companies House. The organisation carries out its work in two of the Basement Offices at the Friends' Meeting House, 6 Mount Street, Manchester M2 5NS

During the financial year 2022-2023, RAPAR received £ 11,969 in unrestricted funding which covered its running costs, the largest component of which covered the cost of renting and running the administration office and the meeting room. Restricted funding totalled £ 54,157 The restricted funding projects included funded projects and named campaign work. Some restricted funds were carried over into the next financial year and allocated to the relevant restricted funding budgets.

On March 31<sup>st</sup> 2023, the RAPAR bank balance was £ 53,435.

During the financial period, RAPAR continued to act as a fund-holder for the Status Now Network for one funding source (PRISM/Choose Love). This funding was due to be completed in October 2023 with RAPAR providing an end of project report to Choose Love. RAPAR has been a signatory to the Status Now Network campaign since its inception in 2020. The Charity has been pleased to assist our colleagues at SNN in enabling them to receive some funding to develop the Network but, in the last year, we have been glad to see the further efforts SNN made towards achieving financial independence as an organisation.

Together with five other organisations, including Amnesty International, RAPAR is part of GRIPP – Growing Rights in Poverty Partnership. RAPAR has agreed to act as fund-holder for GRIPP.

Last year we reported that a priority for the RAPAR Trustees would be to build reserves to cover the Charity's running costs for at least 12 months. We have recently been awarded unrestricted funding of £31,000 which will be used for the running costs of the organisation over the next three years. This very welcome award has come from Sainsbury's Family Charitable Trusts (Alan and Babette) who had previously awarded a smaller amount of funding to RAPAR.

We are very keen to recruit more Trustees for the Charity, and it will be a priority for us this coming year.

RAPAR is run by volunteers. Besides the Trustees, membership of RAPAR consists of the Leadership Group, which meets monthly and directs the day-to-day activities of the organisation, volunteers, supporters, and participants. The quorum for monthly Leadership meetings is 8. Many thanks to Alimamy Bangura, Chair of the Leadership group, who continues to carry out inspirational work as an ambassador for the Charity, to Amy Marsden, Farid Vahidi and Rahwa Beyene, who ensure that day to day work runs smoothly, and to Roisin Anderson for her work on RAPAR's campaigns. Thank you to all members of the Leadership group who have taken on different roles with great dedication and enthusiasm.

We would also like to thank our funders and partners during the financial period 2022- 2023: the Sainsbury's Family Charitable Trusts (Alan and Babette), the University of Huddersfield, Allen Lane Foundation, Tides (Ben and Jerry's), Lankelly Chase, Prism (Choose Love), Migrant Voice (in a partnership project funded by Big Lottery), GRIPP, and Civic Power.

We continued to receive funding for the last part of the European Erasmus project, initiated with Manchester Metropolitan University and other partners including the University of Rennes, and headed by our Research Lead and Trustee Dr Grainne McMahon. The European funding has now come to an end and there will be no further opportunities for this because of the UK government's Brexit policy.

RAPAR Trustee, Stephen Anderson, is in discussions with Liverpool Edgehill University about a placement at RAPAR for a Social Work Masters' student and we look forward to developing this new partnership. We are very grateful for the advice and support we receive from Dr Rhett Moran, one of RAPAR's co-founders, who continues to take an active interest in the work of the organisation. Thank you also to Football For Humanity, Commonword, Eagle's Wing, RADAR, WAST, Greater Manchester Law Centre's housing solicitors, These Walls Must Fall and other refugee and asylum groups in Manchester and Greater Manchester. Nationally, it has been a pleasure to work with the Status Now Network, Kanlungan, Migrant Voice, ATD Fourth World, Amnesty International, and all others who have worked in partnership with us. Their continued support and friendship is very much appreciated. As always, a particular mention should be made of the close relationship we have developed over the years with Manchester Quakers, particularly Elizabeth Coleman. We would also like to thank our matrons/ patrons. During the year 2022-23, we were extremely sorry to learn of the death of one of our patrons, Mr Mark George KC, who gave consistently good-natured and valued advice to RAPAR over many years.

We greatly appreciate the contributions made by all the people and organisations who donate to RAPAR on a monthly basis through PayPal and standing orders. Donations, however small, enable us to contribute towards transport, phone data and other costs for RAPAR' refugee members so they can continue to play a full part in our activities. Money from occasional smaller fund-raising events, organised by a group of volunteers headed by Billy Gardner and including students at Manchester University, is also very much appreciated. Special thanks to Charlie Lewis who organised a number of music nights to raise funds for RAPAR. Charlie has now graduated and has left Manchester. We wish him the very best of luck for the future.

All our donations go towards the cost of:

Running our offices, groups and meetings

Continuing the research, community and campaigning activities carried out by our members

The Trustees would like to thank all our volunteers. RAPAR could not exist without them.

Sometimes, if funding allows, we are able to commission hourly paid work on a freelance basis. But the majority of RAPAR's work continues to be voluntary and covers a wide spectrum including casework support, research, community development, campaigns, funding bids, administration, finance, arts development, publicity, and social media

**CHARITABLE ACTIVITIES:**

RAPAR's charitable activities throughout the year have been in accordance with the organisation's aims and objectives. Our volunteers have worked with refugees, people seeking asylum and other displaced people on education, housing, personal safety, and health issues - signposting them to lawyers and other outside agencies when necessary.

During the year, RAPAR campaigned around housing, health issues, and human rights, through our Housing Group, a peer support Mental Health Group, a Women's Group, a research and education group, and a football group comprised of women and men. The latter has been extremely popular, with participants citing the benefits to physical and mental health.

Once again, the last year has seen the introduction of hostile UK legislation in relation to refugees and people seeking asylum. This includes what we believe to be an increase in attacks on human rights and we are committed to opposing and campaigning against these measures.

**PUBLIC BENEFIT STATEMENT:**

In exercising their powers or duties, RAPAR's Trustees have complied with their duty to have due regard to the Charity Commission's guidance on public benefits.

Kathleen Grant

RAPAR Secretary/Trustee

On behalf of the RAPAR Directors and Trustees for the period April 1<sup>st</sup> 2022 to March 31<sup>st</sup> 2023

Mr Stephen Anderson

Mr Aria Esfahani

Ms Kathleen Grant

Mr Tendai Masiya

Dr Grainne McMahon

Dr Edward Mynott

Ms Shaista Raja

18<sup>th</sup> July 2024

## **Independent Examiners' Report to the members of RAPAR**

I report on the unaudited accounts of RAPAR (Refugee and Asylum Seeker Participatory Action Research) for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cashflow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

### **Respective responsibilities of trustee and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

I am qualified to undertake the examination, being a qualified member of the Association of International Accountants

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedure laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

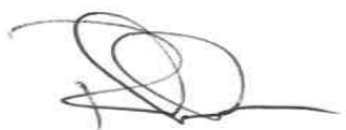
### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

### **Independent Examiner's Statement Report**

No matters have come to my attention in the 2023 Financial Statements, which gives me

- (1) reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006, and to prepare accounts which accord with the accounting records, comply with the accounting requirement of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice – Accounting and Reporting by CharitiesHave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Carter Collins and Myer Accountants  
Robert Newman  
DATE: 19.07.2024

## RAPAR

### Statement of Financial Activities for the Year Ended 30 April 2023

		Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
	Note	£	£	£	£
<b>Incoming resources</b>					
Donations and legacies	3	11,759		11,759	6,804
Income from charitable activities	4	210	54,157	54,367	70,272
Other income		235	0	235	26
<b>Total incoming resources</b>		<b>12,204</b>	<b>54,157</b>	<b>66,361</b>	<b>77,102</b>
<b>Resources expended</b>					
Raising Funds	6				
Charitable Activities	7	5,577	55,235	60,812	69,272
Other	8	10,938	0	10,939	11,514
<b>Total resources expended</b>		<b>16,515</b>	<b>55,235</b>	<b>71,751</b>	<b>80,786</b>
<b>Net movement in funds</b>		<b>(4,311)</b>	<b>(1,078)</b>	<b>(5,389)</b>	<b>(3,684)</b>
Transfers between funds	15	(1,338)	1,337	(0)	
Total funds brought forward	15	3,079	52,987	56,066	59,750
Total funds carried forward	15	(2,570)	53,246	50,676	56,066

The statement of financial activities includes all gains and losses in the year.

All incoming resources and resources expended derive from continuing activities.

## RAPAR

### Balance Sheet as at 30 April 2023

		Unrestricted £	Restricted £	2023 £	2022 £
<b>Fixed Assets</b>					
Tangible assets		1	0	1	1
		<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>
<b>Current Assets</b>					
Cash at bank and in hand		189	53,246	53,435	57,625
		<u>189</u>	<u>53,246</u>	<u>53,435</u>	<u>57,625</u>
<b>Creditors</b>	12				
Amounts falling due in one year		(2,760)	0	(2,760)	(1,560)
		<u>(2,571)</u>	<u>53,246</u>	<u>50,675</u>	<u>56,065</u>
<b>Net Current Assets</b>					
		<u>(2,571)</u>	<u>53,246</u>	<u>50,675</u>	<u>56,065</u>
<b>Amounts falling due after more than one year</b>		0	0	0	0
<b>Net Assets</b>		<u>(2,570)</u>	<u>53,246</u>	<u>50,676</u>	<u>56,066</u>
<b>Funds of the Charity</b>					
Unrestricted funds	13	(2,570)		(2,570)	3,079
Restricted funds	13		53,246	53,246	52,987
		<u>(2,570)</u>	<u>53,246</u>	<u>50,676</u>	<u>56,066</u>
<b>Total Funds</b>					
		<u>(2,570)</u>	<u>53,246</u>	<u>50,676</u>	<u>56,066</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the

The members have not required the charitable company to obtain an audit of its financial statements for the

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Approved by the Board and signed on their behalf by:

*Kathleen Grant*

Kathleen Grant  
Trustee

Approved by the board on 31.07.2024



# **RAPAR**

## **Notes to the Financial Statements**

### **Accounting policies**

#### **Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - Charities SORP (FRS 102)), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### **Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work or for specific projects being undertaken by the Charity.

#### **Incoming resources**

Incoming is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

#### **Resources expended**

Expenditure is recognised on an accrual basis when a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is included as part of the expenditure to which it relates.

#### **Operating leases**

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remains with the lessor, are charged to the Statement of Financial Activities in the year in which they fall due.

#### **Tangible fixed assets**

Fixed assets are stated at cost less accumulated depreciation. Individual items costing less than £500 are not capitalised.

Tangible fixed assets are depreciated on a straight line basis over their estimated useful lives as follows:

Computer equipment	25%
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#### **Stock**

Stock, which relates to items bought for resale in the Charity's café, is valued at the lower of cost and net realisable value.

## Pensions

The charity operates a stakeholder pension scheme for its staff. The assets of the scheme are held separately from those of the charity in an independently administered fund. Details of the charity's contribution are given in Note 9 to these accounts.

<b>Donations and Legacies</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations	11,759	0	11,759	6,804
Income				
	11,759	0	11,759	6,804
<b>Incoming from Charitable Activities</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Other Charitable Activities	210	54,157	54,367	70,272
	210	54,157	54,367	70,272
<b>Investment Income</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Interest Income	235	0	235	26
	235	0	235	26
<b>Expenditure on raising funds</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Other Charitable Expenditure	5,577	55,235	60,812	69,272
Office Costs / room hire	9,451	0	9,451	9,402
Depreciation Expense	0	0	0	57
	15,028	55,235	70,264	78,731

<b>Governance costs</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Office costs	287	0	287	495
Independent examination fee	720	0	720	450
Accountancy services	480	0	480	1,110
	<b>1,487</b>	<b>0</b>	<b>1,487</b>	<b>2,055</b>

<b>Net Incoming / (outgoing resources)</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
This is stated after charging:				
Depreciation of owned fixed assets	0	0	0	57
Independent examiners fee	720	0	720	450
Other accountancy fees	480.0	0	480	1,110.0
	<b>1,200</b>	<b>0</b>	<b>1,200</b>	<b>1,617</b>

#### **Trustees remuneration and expenses**

No employee received emoluments of more than £60,000 per annum.

#### **Tangible Fixed Assets**

	<b>Equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>COST</b>		
At 1 May 2022	1,547	1,547
Additions		0
Disposals		0
At 30 April 2023	<b>1,547</b>	<b>1,547</b>
<b>DEPRECIATION</b>		
At 1 May 2022	1,546	1,546
Charges	0	0
Disposals		0
At 30 April 2023	<b>1,546</b>	<b>1,546</b>
<b>NBV</b>		
At 30 April 2022	<b>1</b>	<b>1</b>
At 30 April 2023	<b>1</b>	<b>1</b>

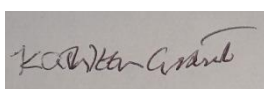
Creditors: amounts falling due	Unrestricted £	Restricted £	2023 £	2022 £
Trade Creditors	0	0	0	0
Accruals	2,760	0	2,760	1,560
Payroll Cost Creditor	0	0	0	0
Deferred Income	0	0	0	0
	<b>2,760</b>	<b>0</b>	<b>2,760</b>	<b>1,560</b>

Creditors: amounts falling due	Unrestricted £	Restricted £	2023 £	2022 £
Private Loan	0	0	0	0
Bank Loan	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Taxation

The charity is exempt from tax on income and gains falling within S505 of the income & Corporation Taxes Act 1988 (ICTA 1998) or S256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity

Fund Movement	At 01.04.2022	Incoming resources	Outgoing resources	Transfers	At 31.03.2023
<b>Restricted Funds</b>					
Allen Lane Foundtion	(286)		0	286	0
Awards for All	485		0		485
Ben and Jerrys	14,650	9,940	(15,270)		9,320
Erasmus Fund	6,988	20,892	(11,332)		16,548
Forever Manchester	(932)	0	0	932	0
Langkelly Chase	2,724	23,000	(14,611)		11,113
Liverpool Hope Uni	(40)	0	0	40	0
Neighbourhood Community Fund	5,388	0	0		5,388
Positive Action for Housing	(80)	0	0	80	0
Prism	23,815	0	(14,023)		9,792
University of Essex	0	325	0		325
University of Huddersfield	275	0	0		275
	<b>52,987</b>	<b>54,157</b>	<b>(55,236)</b>	<b>1,338</b>	<b>53,246</b>
<b>Unrestricted Funds</b>					
General Funds	3,079	12,204	(16,515)	(1,338)	(2,570)
	<b>3,079</b>	<b>12,204</b>	<b>(16,515)</b>	<b>(1,338)</b>	<b>(2,570)</b>
<b>Total Funds</b>	<b>56,066</b>	<b>66,361</b>	<b>(71,751)</b>	<b>0</b>	<b>50,676</b>



02 Aug 2024



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### Parties involved with this document

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