

HEADLEY DOWN COMMUNITY CHURCH

England & Wales · Charity number 1095819

Details

Other names	ST FRANCIS COMMUNITY CHURCH
Status	Registered
Legal form	Other
Registered	2003-02-05
Register	View on the Charity Commission register

Contact

Address	Bryanston Boundary Road Grayshott Hindhead Surrey GU26 6TX
Phone	01428604977
Email	ELIZABETH@KNIFTON.COM
Website	www.hdcc.uk

Activities

Objects: THE TRUSTEES SHALL PERMIT THE SAID LAND BUILDINGS AND PREMISES TO BE USED OCCUPIED AND ENJOYED AS A CHURCH OR PLACE OR RELIGIOUS WORSHIP BY A CONGREGATION OF PROTESTANTS ACTING ACCORDING TO THE PURPOSES AND INTENTIONS OF THE COMMUNITY CHURCH IDEA AS SET OUT IN THE FIRST SCHEDULE HERETO AND FOR PUBLIC AND OTHER MEETINGS AND SERVICES HELD ACCORDING TO THE ABOVE MENTIONED PURPOSES AND INTENTIONS AND FOR RECREATION IN CONNECTION WITH THE SAID COMMUNITY CHURCH OR FOR THE BENEFIT OF ITS MEMBERS. ALSO FOR THE INSTRUCTION OF CHILDREN AND ADULTS AND FOR THE PROMOTION OF SUCH OTHER RELIGIOUS PHILANTHROPIC EDUCATIONAL OR RECREATIVE PURPOSES AS THE TRUSTEES SHALL FROM TIME TO TIME DIRECT.

Activities: Local Community Church providing both worship and practical support for all those living in the Headley Down and surrounding area. The Church also runs a Food Bank along with a midweek lunch, Friday "Coffee Time" mornings, a "Chatterboxes Craft Club" and Homegroups.

Classification

- **How:** Provides Services, Other Charitable Activities
- **What:** The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** THE SAID LAND, IE: THE PARCEL OF LAND LYING IN THE PARISH OF HEADLEY, SOUTHAMPTON BEING PART OF ALLOTMENT NO. 89.
- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£106,450	£71,160	-	-
2024-12-31	£99,614	£85,467	-	-
2023-12-31	£118,412	£88,184	-	-
2022-12-31	£101,315	£77,077	-	-
2021-12-31	£103,596	£49,678	-	-
2020-12-31	£47,335	£37,877	-	-

Trustees

Name	Role	Appointed
Rev Gladys Elizabeth Knifton	Chair	2021-10-03
Catharine Mary Russell		2021-10-03
Paul Edward Chiles		2024-12-10
Paul Whitley		2023-06-04
Peter David Knifton		2023-06-04

HEADLEY DOWN COMMUNITY CHURCH

England & Wales - Charity number 1095819

Accounts



HEADLEY DOWN COMMUNITY CHURCH

ANNUAL REPORT 2026

Headley Down Community Church

Eddey's Lane, Headley Down, GU35 8HU

www.hdcc.uk

Registered Charity No. 1095819

Headley Down Community Church Team HDCC ~ “The Church in HD”

Trustees

Rev Elizabeth Knifton– Chair of Trustees

Cathie Russell – Secretary to the Trustees

Peter Knifton

Paul Whitley

Paul Chiles

Pastoral Leadership Team

John Russell – Lead Pastor

Rev Elizabeth Knifton

Cathie Russell

Julian Gilbertson

Treasurer

Allan Revers

Pastoral Care and Hall Bookings

Cathie Russell

Safeguarding Co-ordinator

Rev. Elizabeth Knifton

Food Bank Co-ordinator

Pauline Firman

ANNUAL REPORT – April 2026

INTRODUCTION

The Annual Report for 2025-2026 has been collated by Paul Whitley.

This report is an annual legal requirement of our charity status with the Charities Commission.

Contained within each item in this report are the following elements:

A short factual report of an activity.

An appreciation of the contributions so many people make to church life ~ (Should you not see your name in print somewhere it is probably because you are one of the many unsung heroes in the church. Thank you for who you are, as much as for what you do.)

Questions and issues that may require consideration.

The report is presented under an Editorial and 6-headings and will be introduced at the AGM, when it takes place, as follows:

Editorial	<i>(Page 3)</i>
Practical	<i>(Page 4)</i>
Spiritual	<i>(Page 9)</i>
Community	<i>(Page 13)</i>
Children & Youth	<i>(Page 18)</i>
Administrative & Other Services	<i>(Page 19)</i>
Finance	<i>(Page 20 and Appendix 1)</i>

Sadly, war is still raging across many parts of the world and countries are being oppressed by greater powers on both sides of the East -West divide. In a world where powerful leaders seem to make rash decisions, we pray for common sense to prevail in a democratic world. We pray for peace in a troubled world. We pray for God's intervention in our Christian world.

We are an active and busy church with activities happening four out of the seven days a week.

This report is a snapshot of the past year, celebrating those activities and the people who organize and run them. It is also a witness to the many people who work behind the scenes to keep the church looking and running as well as it does. This is your report, written by you, collated by me.

Paul Whitley – Editor

1 Practical

The big news for this year is that late in 2025 I announced to the trustees that I was planning to retire this year at the end of July 2026. I am currently 74 and have been thinking for a while that it was time to create space for someone younger, with fresh ideas to start leading HDCC.

Cathie and I have been a part of HDCC, formerly St Francis Community Church since 2009 when we arrived at a Harvest Festival service and I felt the Lord say that "This is where you need to put down roots." My response at that time was, "Are You sure?" But having trusted the Lord for these kinds of things previously and following His leading, I became sure that this is indeed what He wanted us to do.

It was a few years later that the church decided that they wanted me to become Assistant to the Chaplain who was at that time, Rev. Marion Warren and so my post as a church employee began.

It was not always easy. At times there were difficulties but the Lord has been faithful in walking with us through the difficult times, bringing comfort and assurance that He was working His purposes out.

I believe that having survived 125-years on Headley Down, that the church has its best years ahead of it. It is Jesus' church to grow and I am certain that He has plans for the future that will surprise all of us.

Buckle up

John Russell – Pastor

April 2026

Trustee Report.

The past year has seen a world full of turmoil, with conflicts still raging in Ukraine as well as Gaza and Israel and now Iran and the wider Middle East; we continue to pray as a church for world events and respond financially where appropriate through Samaritans Purse who are working in Ukraine and around the world.

The Foodbank continues to come alongside those in need locally with food, and additional help during the school holidays supplying Tesco vouchers as well as energy support. It has been very encouraging to see the Wednesday lunches so well attended. Pauline and the team are available to listen and pray with those who attend.

As a Church Family we believe we are called to support those in need physically, spiritually, and emotionally and prayer is available at every church service.

HDCC has two teams working closely together – the Trustees, and the Pastoral Leadership. The PLT meet monthly to attend to spiritual and practical matters relating to all church activities. The Trustees meet four times a year with extra meetings as necessary. We continue to be grateful for, and to Allan Revers, our Treasurer, who has covered the church's financial matters and has kept the Church solvent.

It is however, with great sadness that Allan has decided in his words to 'move on', and we are so thankful for his faithful and dedicated service to our Church, he will be a hard act to follow. I have enjoyed his practical advice and wonderful sense of humour.

Many of you will know that the church is governed by an ancient Trust Deed document and we are working hard to move from this to an up-to-date Community Incorporated Organization (CIO) structure, more suitable for modern charities such as ours. This is a long process, involving Land Registry and Charities Commission, this is now with our solicitor. Allan will continue to support the Trustees with the CIO application.

Our Pastor John and his wife Cathie are retiring this year after 17 years at the Church. What a fantastic team they have been. There is not a job in the church that they have not done.

Please consider what ministry you want to be involved in, Coffee time, Junior Church, welcoming and so much more. We need your support.

The Trustees are now working on an employment pack and advertisement for the new Pastor. We too are also looking for a new treasurer, if any of you know of someone or feel this is your ministry please contact me.

We look forward with anticipation to what God has for us in 2026/2027.

Please continue to pray that God will guide the Trustees as we seek a new Pastor and Treasurer.

The Rev. Elizabeth Knifton, Spiritual advisor and Chair of Trustees

Health and Safety

Health and Safety continues to be at the forefront of all our professional and practical work done at Headley Down Community Church.

The main aim, as before, is to try to use contractors who conform to current Health and Safety requirements especially as regards their documentation. This is more expensive than 'doing it ourselves' but with the new legislation such as CDM (Construction Design and Management) regulations, and the requirement to be covered by professionals with standards and indemnities, means that we need to increasingly consider these issues whenever the trusteeship makes decisions. The church strives to adhere to and conform to H & S guidelines when dealing with contractors and our own volunteers alike. External contractors should have the appropriate insurance and safety measures in place. In 2025, this included the work done to repair and re-clad the soffits on the main church roof.

Any volunteer work in the church, such as work days, is preceded by an element of H&S awareness.

We have a Health and Safety Policy document, a copy of which is on the main noticeboard. It would be worth looking at this notice before anyone goes ahead to do work in or on the building. Please could anyone who notices something that is unsafe or hazardous bring it to the attention of the trustees, so that it can be sorted. The policy makes it clear that we are all involved in making sure our church premises are safe.

Paul Whitley

Safeguarding

Revd. Elizabeth Knifton is Safeguarding Coordinator with Cathie Russell as deputy.

We are members of thirty-one-eight, the Safeguarding body that provides guidelines, policies and support.

Safeguarding is a necessary and important aspect of caring for all in our church community but especially children and vulnerable adults and so to this end, we continue to do all we can to provide a safe and suitable environment for the different activities and meetings that take place at and in the name of Headley Down Community Church.

The current Safeguarding Policy has been reviewed and will be approved and signed by the trustees for this coming year. This Policy includes the recommendation for safeguarding training as well as Code of Conduct forms and appropriate policies and procedures for workers and volunteers in the different activities of the church.

Revd. Elizabeth Knifton
Safeguarding Coordinator

Cathie Russell
Deputy Safeguarding Coordinator

DBS (Disclosure and Barring Service)

Disclosures are required for all the Trustees, Leaders and those working in any capacity with children and vulnerable adults. A process of updating and applying for new applications continue throughout the year as required.

As new individuals join the family of the church and volunteer for roles relating to any of the above, a DBS application is required as stipulated in our Safeguarding Policy alongside the appropriate recruitment procedure (depending on the role). Renewal of each DBS will usually be done every 5 years, or can be checked at any time if an individual has registered on the Government Update Service online. The frequency of DBS applications and checks may be adjusted by the Safeguarding Officers and Trustees depending on changing recommendations at any given time.

Cathie Russell

Buildings

There have been several events in building maintenance that have taken place in 2025, all to the benefit and safety of the church in which we worship.

Following a severe storm, the tree to the left of the church at the front was blown over, landing on the part of the roof that was repaired last year.

Church Roof

The main church roof has again been professionally repaired with slates fixed and replaced. The soffits, barge boards and guttering have also been replaced with upvc material, a job that has been in the offing for some time.

Vestry Roof

The vestry roof is due to be repaired in the near future. The biblical rainfall at the beginning of this year prevented any roof work being done and put many roofing contractors behind on contracts. We were also a victim of this but things are moving forward soon.

Work Days

There has not been a designated 'work day' this year but having an excellent gardener that the church employs, there isn't much leaf clearing or branch trimming to do.

Paul Chiles is in the process of reorganizing storage space to be more effective in the work of the church. This process is ongoing.

Food Bank Cabin

Following a succession of unfortunate break-ins to the food bank cabin, a security bar was purchased and fitted across the main cabin doors. There have been no recurrences since it was fitted. The bar was purchased using food bank funds.

Paul Whitley

CIO Update

The transition from a 100 -year- old trust to a modern Charitable Incorporated Organisation (CIO) is making slow but steady progress

Whilst we are doing as much of the work in house as possible, we have a very helpful firm of specialist lawyers who are checking our homework and will do the clever bits regarding transfer of property when the time comes.

A draft CIO constitution has been created and is being reviewed by the lawyers.

This is based as far as possible on the Charity commissioners standard form, adjusted to match the spirit of the original trust deed.

Once this is OK it will go off to the Charity Commissioners for approval (or adjustment as they see fit) after which we will have a CIO.

Once this is done, and when we are ready, we can switch over to the new CIO and gradually wind up the old trust.

The CIO is by design a very general document, designed so we never have to change it.

It will be accompanied by a church handbook which will contain all the detail about how we operate, we will own this document ourselves so it can be adjusted and adapted as the church develops.

The land on which the church stands has never been registered with the land registry, and this process can take a year (or sometimes longer).

The good news is that the transfer to the CIO can be done without registering the land, although this is something that we will do in due course.

Peter Kinifton

2 Spiritual

Pastoral Leadership Team

What follows is an overview of some of the various activities that make up a snapshot of the life of Headley Down Community Church. There are many things that are initiated and undertaken by others who may not get a mention but they are much valued "heroes".

Leading the Church

The Pastoral Leadership Team meet every month, in both online meetings and face to face over the year. They have overseen the many pastoral areas of the church, whether it be the services, special events, pastoral one on one meetings or whatever it might be.

We are all encouraged to see what God is doing among us and watch with delight as He grows His church among us. Currently, the PLT consists of John Russell, Rev. Elizabeth Knifton, Julian Gilbertson and Cathie Russell.

I, John, represent the team as pastoral leader and am responsible for the weekly news bulletin, worship team and special events like Alpha and The Chosen.

Rev. Elizabeth is our spiritual advisor, Safeguarding Officer and chair of the trustees.

Julian has oversight of the church website <https://www.hdcc.uk>

Cathie has responsibility for pastoral care, safeguarding, DBS procurement (soon to be outsourced), hall bookings and fundraising initiatives for the building fund.

Each of the team take turns in preaching with assistance from others from time to time.

The Gathering

In 2025, during our Sunday gatherings, we included an open prayer time in our worship service to pray for those we love who are ill or facing difficulties, and we have seen many answers to prayer. We have continued to do this in the last year and the stories, that arrive as testimony to God's faithfulness continue to encourage and inspire us.

We also respond to global needs outside Headley Down. We've prayed for international situations and given to our mission partners, like Samaritans Purse, who minister in Ukraine and other places of need.

Paul Chiles, our second worship leader, has been injecting new and old songs into our worship team over the past couple of years. He will continue to lead the team after I have left in July. We are always on the lookout for new singers and instrumentalists to join us.

Shannon Court Care Home asked the team to lead carols for them again at Christmas 2025. It's been great to see some of the residents attending our Sunday service and Coffee Time on

Fridays. It is our hope and prayer that as Shannon Court comes under a new administration, that they will be able to continue with their visits.

Prayer

In the last year we have continued to meet online via Zoom for twice weekly prayer meetings. They are another place that we continue to bring the many needs of others and also a place where the Lord communicates with us, guiding our thoughts through His Word, the Bible and other means like "pictures" and spiritual revelation.

Music and Worship

We continue to use a mix of old and new songs in a contemporary style, always focussed on worshipping God, the Father, the Son, and the Holy Spirit. Our worship style reflects our identity as children of the pop music era. As the Lord continues to be present in our praises, we can expect new worship approaches as we move forward.

We continue to develop our worship team skills and try to meet up once a month to hone skills and learn songs. It's not always easy to accommodate various different busy lives in order to do this regularly. I would like to thank the support team of those who assist with the church computer on a Sunday and other times. They make sure you can follow things on the big screen. Also, those who help out on the mixing desk, which has been relocated to the back of the church.

Thank you to all those who, as always, have gone the extra mile in serving in this ministry, particularly when they had to be at the church for 9:30 to setup and rehearse. Our thanks go to Paul C, Martin, Pauline, Paul W, and Maggie.

Social Gatherings

The Wednesday lunch has transformed into a "Community Lunch" event in recent times, as it has grown. Still taking place during the Food Bank, it has grown into an amazing "deeper" point of contact with local people, with relationships being built continually. The same is true with the Friday Coffee Time.

I will say it again. It is sometimes said that the measure of a church's effectiveness in the community can be seen if that church was suddenly not there anymore. Would the community miss it? I believe these events are some of the things that the community would miss if they weren't taking place.

**John Russell – Pastor
Pastoral Leadership Team**

The Weekly Bulletin

The weekly bulletin lists those who have indicated a desire to be remembered in prayer and is refreshed, largely, on a monthly basis, to keep the list meaningful. It also contains the weekly prayer diary and a list of upcoming events. Included are other items of interest to the members and friends of Headley Down Community Church. The weekly bulletin is posted on the Headley Down Community Church website and is currently also emailed to some in the wider church family.

John Russell

Home Groups

We currently have two active home groups. One meets on Monday afternoons run by Pauline Firman and the other meets on Monday evenings run by John and Cathie Russell, supported by Paul and Monica Chiles. Home groups are the best environments for taking things a bit deeper and as a church we recommend that everyone consider being a part of one of these groups. We would love to expand the home group network if needed.

John Russell

Pauline and Martin's Home Group

Our Home Group, consisting of 8 people, continue to meet every Monday afternoon from 2-4pm. Our sessions always contain some video input, discussion, songs and we finish with prayer. We have been using a lot of teaching videos from Spring Harvest and we have had some excellent teaching from people like Jeff Lucas and Mark Madavan. For 4 weeks we studied Philippians led by Jeff Lucas.

During Holy Week we met twice in the week and followed the daily events of Holy Week, including sharing Communion and watching The Bible series version of the Crucifixion on Good Friday, which wasn't an easy watch, but reminded us of the suffering and sacrifice Jesus made for us.

Pauline Firman

Pauline Firman

Samaritans Purse (Shoe Box Appeal)

Once again, this year, we took part in the Shoe Box Appeal. Linda collected boxes and wrapped them. Ladies knitted hats, scarves and gloves and many items were collected throughout the year.

This year HDCC collected 253 boxes. Once again, we acted as a Collection Centre for Samaritans Purse. We collected over 100 boxes from local families, churches and organisations.



Although we do not know specifically where our boxes went, Albania, Moldova, Serbia, Ukraine, the Middle East and Eastern Europe were some of the countries who received our boxes.

Linda Wickenden

Pauline Firman

3. Community

Outreach

Over the last year it has been a struggle to use The Chosen series on the life of Christ as seen through the eyes of the disciples due to its release schedule but where we can we have used episodes in our home groups. In particular, the Bible RoundTable discussions have proven a great tool for going "deeper" in our understanding of scripture and about the context and lives of Jewish people in the first century. The Chosen series is available on Amazon Prime Video.

Although the Alpha Course introduced many to a deeper reality in Christ, Alpha is a long course at 10-12 weeks and is a massive undertaking for a small church. We may well look at doing Alpha again in the future but I wonder if the model that we have developed for showing The Chosen might be a more manageable undertaking.

Of course, our outreach is not just about "courses", our whole orientation towards sharing our faith means that much of what we do is geared towards a missional mindset. From the Food Bank lunches and Coffee Time events to the monthly Cafe Church service, which has a specific "challenge" to encounter Christ within it, they all carry the desire to introduce people to the goodness of God in Christ.

To conclude, as always it has been a joy to see what the Lord has done among us by His Spirit over the last year and we look forward to experiencing what He will do among us through the rest of the year and into 2027.

John Russell - Pastor

Pastoral Co-Ordinator

As Pastoral Co-Ordinator I oversee any pastoral needs of the church. There is an informal structure of pastoral care in place within the home groups and various interest and friendship groups. Generally, this works extremely well with people looking out and caring for one another. However, with the church continuing to develop and grow, it is important to have a point of contact, to ensure that no-one is missed.

The aim of pastoral care is to offer friendship and support to everyone within the fellowship and give assistance, where appropriate, to anyone who is struggling whether due to illness or isolation.

Various groups and regular activities at the church have given the opportunity for both the church and village community to join in and enjoy socialising together. This has been appreciated and enjoyed by many, particularly those who may feel lonely or isolated at times.

Individuals are always welcome to talk confidentially to the leadership and receive prayer if wanted.

It is good to be mindful of all those around us who would benefit from being welcomed into the friendship and social groups of the church each week.

For any pastoral concerns, please feel free to contact me on 07964764494.

Cathie Russell

The Food Bank

The Food Bank continues to serve approx. 50 families each week.

During 2025/26 we introduced a referral system, whereby each family would have to contact either the Social Prescriber at their doctors or the Citizens Advice Bureau to receive a written referral stating that the family was in particular need. This would then be emailed to me for my records.

These referrals will be reviewed every year. Anyone who walks into the Food Bank and asks for help will be given help immediately but will be asked to put a referral into place and they would be given a reasonable amount of time to do this. If this is not done, then unfortunately we would not be able to help them again. I am pleased to say that we have never been in a position like this.

Our Christmas afternoon was a great event. We organised a grotto where children came to collect a toy from Father Christmas and the parents went home with a family hamper with lots of Christmas goodies! We also had "live" entertainment. Sofia Belfice, who is our local PCSO, sang and played an assortment of songs in the hall where people came and sat and had mince pies, sausage rolls and hot chocolate.

Volunteers have changed during the year, but God has always provided someone to help where there was a gap. Currently we have 14 volunteers, 3 of which take deliveries to 10 families who have no transport.

We continue to serve lunches every Wednesday and this has turned into a Community Lunch, where local people pop in for lunch and a natter, together with Food Bank recipients. Numbers average 40+.

A BIG THANK YOU to all who help in the Food Bank. We all have our particular jobs to do and because of the great team work, it makes the dream work!

We must never forget to praise and thank God for providing the Food Bank with everything we need to run it. GOD IS GOOD!

Pauline Firman – Headley Down Food Bank Co-ordinator

Community Lunches

The Community Lunch provision isn't just a place to come for lunch on a Wednesday; it is so much more. You can meet up with people for a chat, find help with any problems you need solving, find a sympathetic shoulder to cry on, and a prayer if you need one. There will always be somebody there to help you. This year we have moved the seating area into the church to provide more room and a quieter, more peaceful ambience. We also welcome Selina Franklin- Gordon to the team who will help with the afternoon lunch serving.



This lunchtime initiative has gone from strength to strength in the 4 years we have been running and we now have around 40 people attending on a regular basis each week. We even celebrate birthdays when appropriate. (Note the pink balloon in the above picture.)

Come for a chat, food, and laughter. You will be very welcome. Thanks be to God for his wonderful provision.

Julie Standing

Coffee Time



Coffee Time continues on Friday mornings from 10.30am till 12.

Fresh coffee, tea and cakes, usually homemade, along with crumpets or cheese scones for those who enjoy a savoury treat, are on offer each week. We are open to the community and continue to encourage neighbours and friends to pop in for a cuppa and company. Donations only are requested for the refreshments. Numbers have grown and are between 20- 29 most weeks. It has been encouraging to see new faces and visitors coming through at different times and is a lovely opportunity to meet with friends for a chat.

We have now transitioned to setting up Coffee Time in the church which is proving to be more comfortable and easier to hear conversations. When the weather allows during the summer, we hold Coffee Time outside amongst the trees too. Occasionally a game of Scrabble has been taken up by some who enjoy a game with their refreshments, and this will continue to be available.



Grateful thanks go to my Coffee Time team of volunteers who commit to helping in this very enjoyable and worthwhile venture.

Cathie Russell

Chatterboxes

Chatterboxes is a relaxed community craft and hobby group that is open to all. Bring along your hobby and meet new people. We are an accessible group with an accessible ramp and toilet for their use. We meet every Tuesday 9.30am till 3pm, and every other Friday evening, 4pm till 8pm. Children are always welcome to both sessions. For further information, contact Julie Cook on 07767086973.

Julie Cook

Events

Food Bank Christmas Hamper Day

The food bank held its annual Christmas party day for the children of food bank recipients, when we also gave out our Christmas Hampers. James Palmer designed a magnificent



grotto for the visiting Father Christmas, which added to the excitement and mystery of Christmas for the many children who came to visit. Our thanks go to him for the work he put into the Grotto building, the sorting and organizing of the hamper produce and the vast donations of presents for children of all ages. Thanks also go to the





many volunteers who helped to pack hampers and sort presents into appropriate age groups.

Community Communication

Whatsapp

The main church communication platform is our HDCC Community Chat on Whatsapp. If you wish to join the group, contact Pauline Firman.

Parish Magazine

The Headley Parish issues a monthly magazine in which both HDCC and the Food Bank always feature with a report on events happening in our church. Reports for the church are written alternate months by Monica Chiles and Paul Whitley. The Food Bank report is written by Pauline Firman.

Website:

The website for Headley Down Community Church is www.hdcc.uk

Paul Whitley

4 Children & Youth

Junior Church - Altogether

As the year progressed, there have been changes within Junior Church and so Girls Together evolved into an 'Altogether ' group with children of all ages from Junior Church joining in. Every third Sunday in the month Caroline Berwick and I would take a turn with the children. Each session includes themes or stories from the Bible with discussion, playing games and craft activities suitable for the ages present on that day.

The numbers of children attending varies each time from 2-8 and the age range can be from 2 years to 13 years old. We are delighted to have children come along on a Sunday but there is an urgent need to rebuild the team for Junior Church along with any older group that may develop, in order for the children to thrive and enjoy coming to church.

Cathie Russell

Junior Church

Junior Church at Headley Down Community Church meets during service time three weeks out of the month with children remaining with families for worship during our Café style church at the end of each month. Junior Church is run by Cathie Russell, Caroline Berwick and Julie Cook. Fun-filled sessions with craft activities are suitable for all ages. Our current age range is 2 to 13 years and all are included in every session. We find joy in hearing the children learn through story telling and laughter. All children are given the opportunity to show the crafts they have made at the end of each service in a 'Show and Tell' format.

Julie Cook

5 Administrative & Other Services

Hall Bookings

Throughout the year, the hall can be booked out to members of the church and the wider community for both one-off functions or as a regular booking.

Bookings are fitted in between the various church activities which utilise the hall regularly throughout the week. There have been a few more bookings this year, including a current weekly commitment. We are grateful for the additional income whenever there are bookings and it is always good to see the hall being used by the community.

A simple Conditions of Hire and Booking Form is completed for each booking and payment is usually taken in cash.

Bookings can be made via me, the hall bookings manager on 07964764494 or email: cathierussell@headleydown.com

Cathie Russell

Church Cleaning

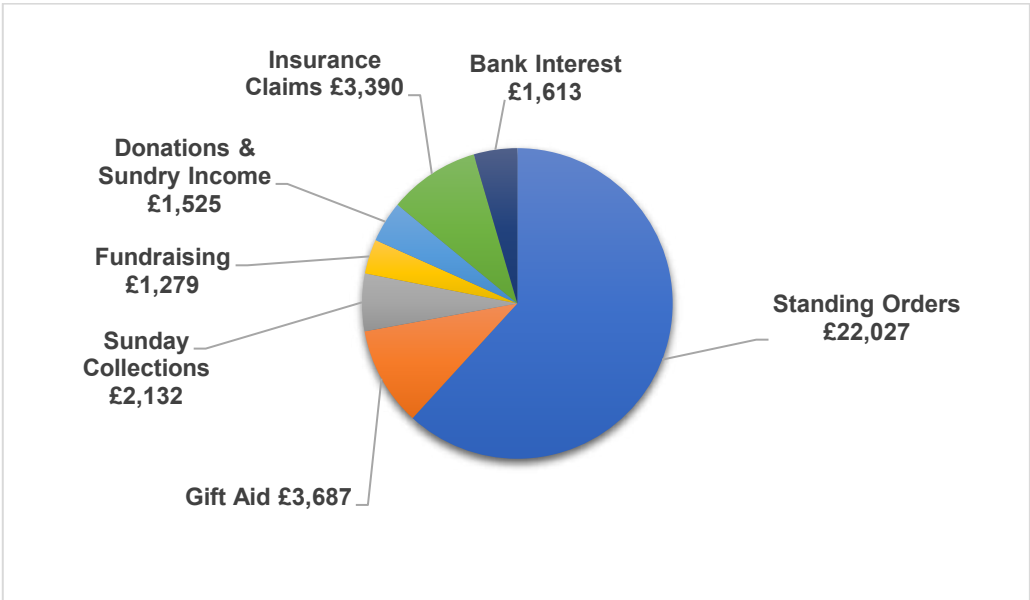
The church has been cleaned regularly each week over the past year.

6. Finance

6.1 General Church Funds

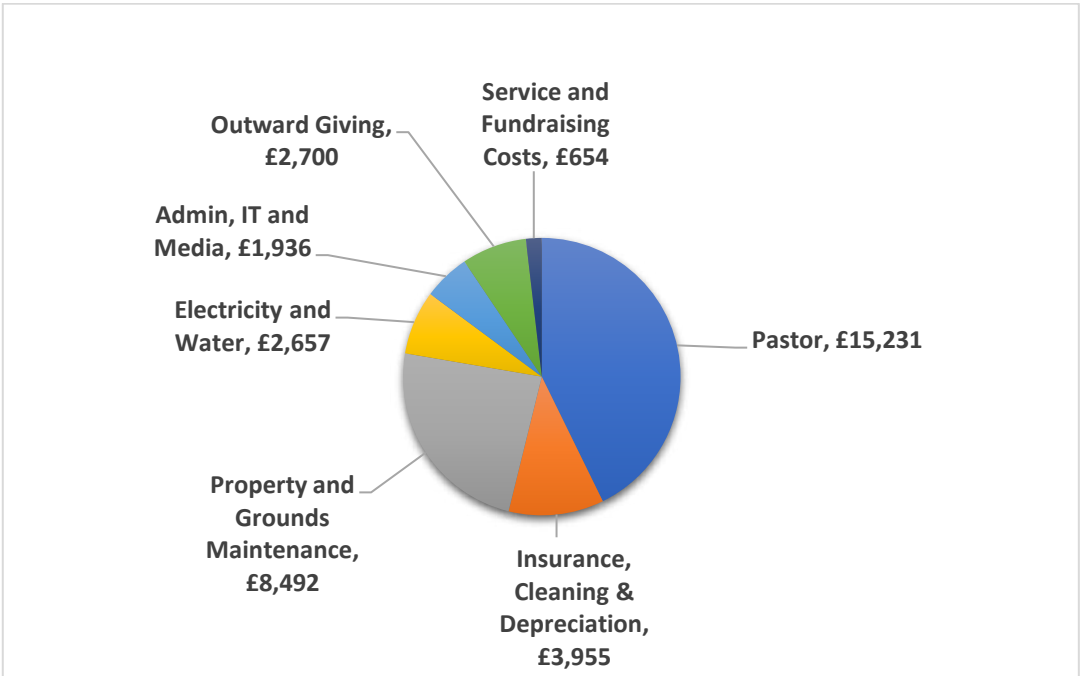
The boost to income following the introduction of a Sunday collections plate in June helped to cover church expenditure in the year. Overall, there was a small surplus of £28. The income total in 2025 was £35,653. This included insurance claims of £3,390, so the underlying income was £32,263 compared to £32,370 in 2024.

INCOME



EXPENDITURE

The expenditure total was £35,625 which included Property Repairs of £7,282 which are detailed below.



Property Repairs and Maintenance Costs

This cost heading also includes Equipment purchases.

There were specific donations for church building maintenance totalling £890. This, along with a receipt of £2,940 from the insurance claims for the fallen tree and church roof damage, was added to the general provision carried forward to 2026 towards the repairs due.

Specific donations of £204 were received towards the £1,500 expenditure on the mixing desk.

Property Repairs/Mtce and Equipment	2025
Insurance Claim receipt c/fwd	2,940
Mtce Donations in 2025 c/fwd	890
General Mtce Provision top-up	900
Mixer Desk	1,500
New Church Computer (£500 donated)	648
Dishwasher Repair	311
Other	93
Total	7,282

The general repairs provision in the 2025 accounts was £13,655 and this will be available for expenditure in 2026 as follows:

Outstanding repairs	£
Church roof, fascia, soffits and guttering	6,940
Vestry Roof (quotation)	3,500
Total chargeable to provision	10,440
Remaining provision balance	3,215
Total Provision available at 31/12/25	13,655

6.2 Buildings Fund

Funds advanced by **£9,384** in 2025 to **£218,448**

The main income was bank interest of £9,560.

There was also gift aid of £77.

There was a donation of £500 to be used for general church purposes and this was allocated to accruals to match with expenditure in 2026.

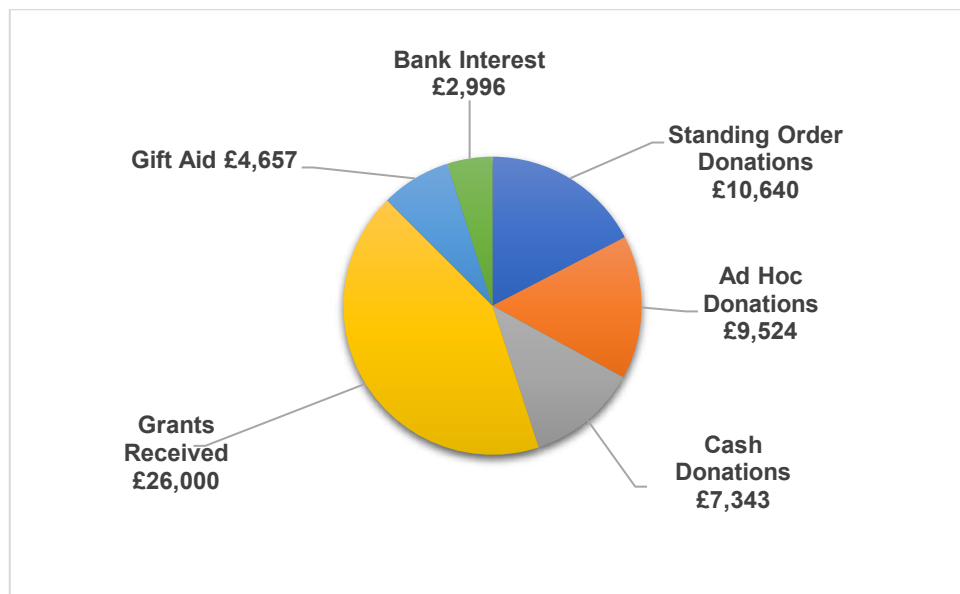
Expenditure comprised a planning application fee of £253 related to the potential acquisition of Woodlands Hall which did not proceed.

6.3 Food Bank Fund

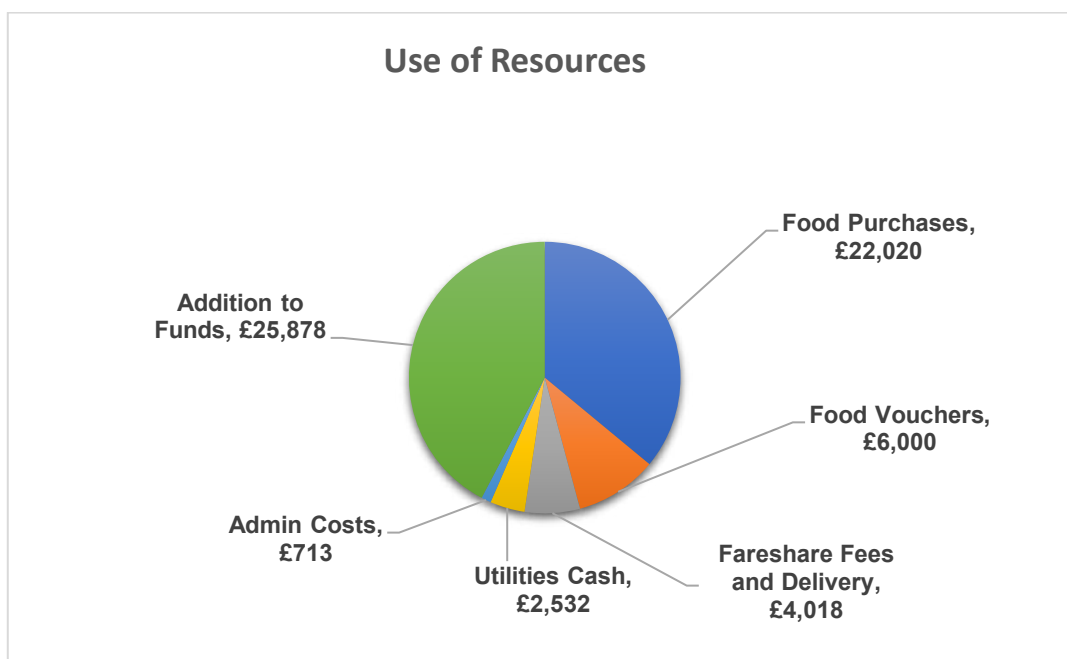
Income was **£61,160**, Expenditure **£35,282** and the net addition to Funds was **£25,878**. The fund total carried forward was **£103,809**.

Grants were received from Hampshire County Council £20,000, The Hampshire and Isle of Wight Community Foundation £3,400, Headley Voluntary Care £1,500, Asda £600 and Woolmer Lions Club £500.

INCOME



Use of Resources



6.4 Summarised Accounts

Statement of Financial Activities Year ended 31st December 2025	2025 GF	2025 FB	2025 BF	2025 Total	2024 Total
Income	35,653	61,160	9,637	106,450	99,614
Expenditure	-35,625	-35,282	-253	-71,160	-85,467
Movement in Funds	28	25,878	9,384	35,290	14,147
Balance Sheet at 31st Dec	2025 GF	2025 FB	2025 BF	2025 Total	2024 Total
Fixed Assets Net Value (Cabin)	13,131			13,131	14,007
Bank Deposits and Cash	52,104	105,599	218,948	376,651	333,795
Current Liabilities (See Note 1)	-23,474	-1,790	-500	-25,764	-19,074
Net Assets	41,761	103,809	218,448	364,018	328,728
Funds	General	Restricted	Restricted	2025	2024
Reserves b/fwd 1st January	41,733	77,931	209,064	328,728	314,581
Movement in Funds	28	25,878	9,384	35,290	14,147
Total Funds 31st December	41,761	103,809	218,448	364,018	328,728
Note 1	2025 GF	2025 FB	2025 BF	2025 Total	
Church Mtce Provision	13,655				
Legal Fees Provision	6,300				
Tree Maintenance	700				
Utilities accruals	520				
Youth Group provision	293				
Other Sundry Accruals	435		500		
Food Bank expenses Dec 2025		1,790			
Deferred Income (Cabin Grant)	1,571				
Total Current Liabilities	23,474	1,790	500	25,764	

6.5 The full **HDCC Charity accounts** are in the appendix to this report.

Allan Revers

HDCC Treasurer



Registered Charity No.1095819

**Accounts for the year ended
31 December 2025**

Page 2	Statement of Financial Activities
Page 3	Balance Sheet
Pages 4-7	Notes to the Accounts
Page 8	Examiner's Report

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2025

	General Fund	Food Bank Fund	Building Fund	Total 2025	Total 2024
	£	£	£	£	£
Incoming Resources					
Cash Collections	2,132	7,343		9,475	6,695
Collections Direct to Bank	22,027			22,027	22,045
Sub Total	24,159	7,343		31,502	28,740
Donations	1,200	20,164		21,364	24,674
Grants Received (Note 2)		26,000		26,000	19,760
Event Donations & Fundraising	1,279			1,279	2,183
Insurance Claims	3,390			3,390	
Gift Aid (Note 7)	3,687	4,657	77	8,421	10,966
Hall Lettings	250			250	265
Sundry Income	75			75	260
Interest received	1,613	2,996	9,560	14,169	12,766
Total Incoming Resources	35,653	61,160	9,637	106,450	99,614
Resources Used					
Pastor and Expenses	15,231			15,231	15,048
Food Purchases	400	22,020		22,420	22,456
Food Distribution Costs		4,017		4,017	4,609
Administration Costs	571	236	253	1,060	1,162
Media Costs	290			290	290
IT and HDCC Website	1,075			1,075	1,228
Electricity and Water	2,657	477		3,134	3,440
Insurance	1,086			1,086	1,016
Cleaning	1,994			1,994	2,001
Property Repairs & Maintenance	7,282			7,282	3,642
Grounds Maintenance	1,210			1,210	605
Fixed Asset Depreciation	875			875	875
Events Cost	254			254	675
Outward Giving (Note 3)	2,700	8,532		11,232	28,420
Total Resources Used	35,625	35,282	253	71,160	85,467
Net Movement In Funds	28	25,878	9,384	35,290	14,147

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

BALANCE SHEET at 31st December 2025

	General Fund	Food Bank Fund	Building Fund	Total 2025	Total 2024
	£	£	£	£	£
Fixed Assets (Note 4)	13,131			13,131	14,007
Current Assets					
Bank Current Accounts	3,993		1	3,994	528
Cambridge & Counties Bank			85,016	85,016	83,500
Hampshire Trust Bank	20,705	20,578	44,456	85,739	75,706
Redwood Bank			79,206	79,206	76,209
Saffron BS	27,375		10,263	37,638	16,343
United Trust Bank		84,797		84,797	81,500
Other Deposit Accounts	3		6	9	9
Cash in Hand	28	224		252	
Total Current Assets	52,104	105,599	218,948	376,651	333,795
Current Liabilities (Note 5)	(21,903)	(1,790)	(500)	(24,193)	(17,428)
Deferred Income (Note 6)	(1,571)			(1,571)	(1,646)
Total Assets	41,761	103,809	218,448	364,018	328,728
Reserves					
Surplus for year	28	25,878	9,384	35,290	14,147
Brought forward	41,733	77,931	209,064	328,728	314,581
Total Reserves	41,761	103,809	218,448	364,018	328,728
Represented by Funds (Note 8)					
Unrestricted	41,761			41,761	41,733
Restricted		103,809	218,448	322,257	286,995
Total	41,761	103,809	218,448	364,018	328,728

G E Knifton

Rev G E Knifton Chair of Trustees

17th April 2026

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts

1) Accounting Policies

The financial statement has been prepared on an accruals basis and in accordance with the Charities Statement of Recommended Practice (Charities SORP).

2) Grants Received

	FB Fund	Total
	2025	2024
	£	£
Hampshire CC Community Grant	20,000	10,000
Hants and IOW Community Foundation	3,400	4,000
Headley Voluntary Care	1,500	2,250
Asda / The Neighbourly	600	1,510
Woolmer Lions Club	500	1,000
EDHC Councillor Grant		1,000
Total	26,000	19,760

3) Outward Giving

	General Fund	Food Bank Fund	Total 2025	Total 2024
Charity	£	£		£
Crossways Counselling	200		200	200
Home-Start Hampshire	250		250	250
Love Haslemere Haste Waste	100		100	
Mercy Ships	250		250	250
Phyllis Tuckwell Hospice	250		250	250
Samaritan's Purse Xmas Shoebox	200		200	200
Samaritan's Purse - Ukraine	250		250	250
Step By Step Aldershot	250		250	250
Street Angels Guildford	250		250	250
Tear Fund	250		250	250
The Evangelical Alliance	200		200	200
Twenty-Four Seven Prayer	250		250	250
Others				200
Food Bank Recipients:				
Food Vouchers		6,000	6,000	22,260
Utility Cash		2,532	2,532	3,360
Total Outward Giving	2,700	8,532	11,232	28,420

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

3) Outward Giving (continued)

There were three special collections for charity appeals during the year. The amounts collected and paid over to the respective charities are shown below.

Special Collections	Amount
	£
Samaritan's Purse – Myanmar Appeal	510
Samaritan's Purse - Gaza Appeal	816
Samaritan's Purse – Christmas Shoebox Appeal	50
Total	1,376

4) Fixed Assets

Fixed Assets represents the expenditure on a wooden cabin erected in the church grounds for use by the Food Bank. It has an estimated useful life of 20 years and is depreciated on a straight line basis with zero residual value.

Fixed Assets	Cost	Accumulated Depreciation b/fwd	Depreciation Charge in Year	Net Value
	£	£	£	£
Cabin	17,508	(3,502)	(875)	13,131

The original church buildings date back to 1921 and there was an extension built in 1983. The conveyance of land and buildings in 1921 was for a value of £200.

Historically the charity accounts have not recorded any value for land and buildings. Any historic value for buildings would be fully written down to zero in the 2025 accounts if they had been included on the balance sheet.

The church governing document in 1921 restricts the use of land to use for religious purposes only. The Trustees intend to create a new Charitable Incorporated Organisation (CIO) and transfer all current Charity assets and liabilities to the new CIO, subject to Charity Commission approval.

The Trustees have obtained a professional valuation of the land and buildings on a Discounted Replacement Cost (DRC) asset valuation basis. A DRC valuation is defined as:

The current cost of replacing an asset with its modern equivalent asset less deductions for physical deterioration and all relevant forms of obsolescence and optimisation.

Its purpose is to provide an asset value for a property that is specialised in nature and has no recognisable Open Market use.

The valuation was carried out on 16th October 2023. The valuation amount was £340,000 including the cabin.

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

5) Current Liabilities

	General Fund	Food Bank Fund	Building Fund	Total 2025	Total 2024
	£	£	£	£	£
Property Repairs & Maintenance Provision	(13,655)			(13,655)	(8,700)
Legal Fees Provision	(6,300)			(6,300)	(6,300)
Accruals	(1,948)	(1,790)	(500)	(4,238)	(2,428)
Total	(21,903)	(1,790)	(500)	(24,193)	(17,428)

Property Repairs and Maintenance Provision

The church and hall buildings are old and require a significant level of ongoing repairs and maintenance. A general provision of £10,715 is held to help mitigate the financial impact of any substantial repairs and maintenance in any one year. There was an insurance claim for damage to the church roof in 2025 and the settlement receipt of £2,940 was added to the general provision pending the associated repair work.

The general provision was increased by £2,015 in 2025 - £890 from specific donations received, £900 from general funds and £225 from reclassification of prior year accruals.

Estimates were received for additional work on the church roof for £4,000 and repairs to the vestry roof for £3,500, both jobs to be scheduled in 2026. A grant application for £500 was made towards the latter item, but it was not received by year end. The general provision covers the net estimated costs.

Legal Fees Provision

The Church Trustees intend to restructure the HDCC Charity from an Unincorporated Charity to a new Charitable Incorporated Organisation, subject to Charity Commission approval.

The law firm of Russell Cooke has been appointed to provide legal advice for this process and a provision of £6,300 is held for the anticipated costs. The Trustees expect that the current provision will be sufficient.

Accruals

- £500 for unbilled electricity consumption to the year end
- £700 provision for tree survey and maintenance
- £293 for a balance of unused donations for youth activities
- £455 in total for sundry specific cost accruals
- £1,790 for December 2025 Food Bank food purchases and expenses
- £500 for an unspent donation to the building fund for general church equipment

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

6) Deferred Income

Deferred Income	Cabin Grants £	Youth Grants £	Total £
Balance b/fwd 01/01/25	(1,200)	(446)	(1,646)
Amortised to income in 2025:	75		75
Balance c/fwd 31/12/25	(1,125)	(446)	(1,571)

Grants received from East Hampshire District Council and the Hampshire & Isle of Wight Community Foundation for the Cabin in 2020 are accounted for as deferred income and amortised to income over 20 years in line with the estimated life of the Cabin.

The balance of grants received from the Hampshire & Isle of Wight Community Foundation for Youth Activities in prior years is included in income in line with expenditure incurred. The remaining balance of grants is deferred. There was no associated expenditure in 2025.

7) Gift Aid

Income includes gift aid received for the tax year ended 5th April 2025.

Current Assets do not include a debtor amount for the gift aid recoverable on eligible donations from 6th April to 31st December 2025. This amount will be claimed for the tax year ended 5th April 2026 and included within income in the 2026 accounts.

8) Funds

- The General Fund is unrestricted.
- The Food Bank Fund is restricted to Food Bank activity.
- The Building Fund is restricted to expenditure on a new building or equivalent upgrade for the existing Church and Hall.

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Independent examiner's report on the accounts

I report to the trustees on my examination of the accounts of the Headley Down Community Church ("the Trust") for the year ended 31 December 2025

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K P Menon

20th April 2026



Chartered Certified Accountant
Coppice Wood
30 Fairview Road
Headley Down
Hants
GU35 8HG

HEADLEY DOWN COMMUNITY CHURCH

England & Wales - Charity number 1095819

Accounts



HEADLEY DOWN COMMUNITY CHURCH

ANNUAL REPORT 2025

Headley Down Community Church

Eddey's Lane, Headley Down, GU35 8HU

www.hdcc.uk

Registered Charity No. 1095819

Headley Down Community Church

Team HDCC ~ “The Church in HD”

Trustees

Rev Elizabeth Knifton– Chair of Trustees

Cathie Russell

Peter Knifton

Paul Whitley

Paul Chiles

Pastoral Leadership Team

John Russell – Lead Pastor

Rev Elizabeth Knifton

Cathie Russell

Julian Gilbertson

Treasurer

Allan Revers

Pastoral Care and Hall Bookings

Cathie Russell

Safeguarding Co-ordinator

Rev. Elizabeth Knifton

Buildings Manager

Paul Whitley

Health & Safety Officer

Paul Whitley

Food Bank Co-ordinator

Pauline Firman

ANNUAL REPORT – May 2025

INTRODUCTION

The Annual Report for 2024-2025 has been collated by Paul Whitley.

Contained within each item in this report are the following elements:

A short factual report of an activity.

An appreciation of the contributions so many people make to church life ~ (Should you not see your name in print somewhere it is probably because you are one of the many unsung heroes in the church. Thank you for who you are, as much as for what you do.)

Questions and issues that may require consideration.

The report is presented under an Editorial and 6-headings and will be introduced at the AGM, when it takes place, as follows:

Editorial	<i>(Page 3)</i>
Practical	<i>(Page 4)</i>
Spiritual	<i>(Page 10)</i>
Community	<i>(Page 14)</i>
Children & Youth	<i>(Page 21)</i>
Administrative & Other Services	<i>(Page 22)</i>
Finance	<i>(Page 23 and Appendix 1)</i>

Hopes were raised this year in the opportunity to acquire Woodlands Hall as a new venue for worship. Unfortunately, this was not God's plan for us, and Woodlands Hall was offered to another operator. The focus must now settle firmly on what we do next in our present, cherished church building. That is for the Trustees and the Worship team to discuss in the coming months. Watch this space.

Sadly, war is still raging across many parts of the world and countries are being oppressed by greater powers. In a world where powerful leaders seem to make rash decisions, we pray for common sense to prevail in a democratic world. We pray for peace in a troubled world. We pray for God's intervention in our Christian world.

We are an active and busy church with activities happening four out of the seven days a week. This report is a snapshot of the past year, celebrating those activities and the people who organize and run them. It is also a witness to the many people who work behind the scenes to keep the church looking and running as well as it does. This is your report, written by you, collated by me.

Paul Whitley – Editor

1 Practical

Last year, I discussed Jesus' instructions, known as 'The Great Commission,' found in Matthew 28:18-20. These were his final words before ascending to heaven. We concluded they were a command, not a suggestion, and that we should be a missional church.

We also looked at the power that would accompany us on this mission - the Holy Spirit. Jesus told us in Acts 1:8 that we would receive power when the Holy Spirit comes upon us.

Two critical things for any church that wishes to follow Jesus.

This year I want to go a little bit deeper

In Matthew 16:16-17, Jesus asks the disciples who they think he is. They give various answers, but Peter declares, "You are the Messiah (Christ), the son of the Living God!" Jesus replies, "This was not revealed to you by flesh and blood, but by my Father in heaven."

The key point is that this revelation came to Peter, it was not something he had heard or learned. It was a moment of pure certainty.

Christians often share their experience of the living Christ with this kind of certainty.

I would like to consider some fundamental aspects of following Christ in the coming year. Let us meditate on these things and gain new insights into our identity and purpose.

Things like:

- What actually happened when we became born again?
- What did Jesus actually achieve for us in His death, burial and resurrection?
- What does it mean to be a new creation and no longer who you were?
- What did your water baptism really mean? Did you just get wet, or do you know what happened?

We are going to start this off by taking a broad look at ourselves as a church starting in May with "Jesus' Vision for the Church", then Building a Firm Foundation", followed by "God's Vision for HDCC" and finally "A Blind Visionary" It will be a great adventure. Then we may move onto the above questions later in the year.

John Russell – Pastor

April 2025

Trustee Report.

The past year has seen a world full of turmoil, with conflicts still raging in Ukraine as well as Gaza and Israel; we continue to pray as a church for world events and respond financially where appropriate through Samaritans Purse.

The Foodbank continues to come alongside those in need locally with food, and additional help during the school holidays supplying Tesco vouchers as well as energy support.

It has been very encouraging to see the Wednesday lunches so well attended.

As a Church Family we believe we are called to support those in need physically, spiritually, and emotionally and prayer is available at every event we organize.

HDCC has two teams working closely together – the Trustees, and the Pastoral Leadership Team who meet monthly to attend to spiritual and practical matters relating to all church activities. The Trustees meet four times a year with extra meetings as necessary.

We continue to be grateful for, and to Allan Revers, our Treasurer, who covers the church's financial matters and ensures the Church remains solvent.

Much work was done on the proposal to take on Woodlands Hall; sadly, this was not successful but has focused our minds on Church governance and how to best use our resources.

Many of you will know that the church is governed by an ancient Trust Deed document and we are working hard to move from this to an up-to-date Community Incorporated Organization (CIO) structure, more suitable for modern charities such as ours. This is a long process, involving Land Registry and Charities Commission among other bodies to be consulted. A sub-committee has been formed including the Treasurer and two Trustees. Progress continues to be made but it is a slow process.

We welcomed Paul Chiles as a new Trustee who proved invaluable in putting together our Woodlands Hall bid. Although we were unsuccessful nothing is wasted in God's economy and we look forward to what God has for us next.

The Trustees have renewed the appointment of John Russell as Pastor of the church and Revd. Elizabeth Knifton as Spiritual Adviser.

Elizabeth Knifton - Chair of Trustees

Health and Safety

Within my role as Buildings Manager, I also assume the role of Health and Safety Officer.

Health and Safety continues to be at the forefront of all our professional and practical work done at Headley Down Community Church.

The main aim, as before, is to try to use contractors who conform to current Health and Safety requirements especially as regards their documentation. This is more expensive than 'doing it ourselves' but with the new legislation such as CDM (Construction Design and Management) regulations, and the requirement to be covered by professionals with standards and indemnities, means that we need to increasingly consider these issues whenever the trusteeship makes decisions. The church strives to adhere to and conform to H & S guidelines when dealing with contractors and our own volunteers alike. External contractors should have the appropriate insurance and safety measures in place. In 2024, this included slates being replaced on the main church roof.

Any volunteer work in the church, such as work days, is preceded by an element of H&S awareness.

We have a Health and Safety Policy document, a copy of which is on the main noticeboard. It would be worth looking at this notice before anyone goes ahead to do work in or on the building. Please could anyone who notices something that is unsafe or hazardous bring it to the attention of a committee member or Paul Whitley so that it can be sorted. The policy makes it clear that we are all involved in making sure our church premises are safe.

Paul Whitley

Safeguarding

Revd. Elizabeth Knifton is Safeguarding Coordinator with Cathie Russell as deputy.

We are members of thirtyone-eight, the Safeguarding body that provides guidelines, policies and support.

Safeguarding is a necessary and important aspect of caring for all in our church community but especially children and vulnerable adults and so to this end, we continue to do all we can to provide a safe and suitable environment for the different activities and meetings that take place at and in the name of Headley Down Community Church.

The current Safeguarding Policy has been reviewed and will be approved and signed by the trustees for this coming year. This Policy includes the recommendation for safeguarding training as well as Code of Conduct forms and appropriate policies and procedures for workers and volunteers in the different activities of the church.

Revd. Elizabeth Knifton
Safeguarding Coordinator

Cathie Russell
Deputy Safeguarding Coordinator

DBS (Disclosure and Barring Service)

Disclosures are required for all the Trustees, Leaders and those working in any capacity with children and vulnerable adults. A process of updating and applying for new applications continue throughout the year as required.

As new individuals join the family of the church and volunteer for roles relating to any of the above, a DBS application is required as stipulated in our Safeguarding Policy alongside the appropriate recruitment procedure (depending on the role). Renewal of each DBS will usually be done every 5 years, or can be checked at any time if an individual has registered on the Government Update Service online. The frequency of DBS applications and checks may be adjusted by the Safeguarding Officers and Trustees depending on changing recommendations at any given time.

Cathie Russell

Buildings

There have been several events in building maintenance that have taken place in 2024, all to the benefit and safety of the church in which we worship.

During negotiations and planning for our Woodlands Hall bid, several areas of work were put on hold until we knew more about our short-term future on this site. Following the decision by EHDC that we are **not** the preferred operator; these areas will have to be taken up again and resolved.

Church Roof

The main church roof was professionally repaired with some slates replaced. The internal ceiling was repaired, replastered and the walls repainted.

Vestry Roof

The vestry roof has continued to let in water following a poor repair work by a less than reputable contractor some years ago. As a result, the plaster board ceiling I fitted 3 years ago became damp and fell into the vestry space. This was temporarily repaired on the work day in March.

Work Days

Shortly after the roof repair, Paul Chiles and myself did a much-needed clearing of the gutters on the high eaves of the front of the church to assist drainage.

The work day in March of this year cleared ivy that had re-grown. Windows were cleaned both inside and out and gutters were cleared. The inside of the church was given a Spring Clean and various areas were cleared or tidied by those responsible for that particular area. Having an

excellent gardener that the church employs, there wasn't much leaf clearing or branch trimming to do. The vestry roof remains a work in progress. The internal ceiling was temporarily repaired following the damp plasterwork falling into the vestry.

These days are not merely work days, but community days when the church comes together as one with a common interest. Refreshments were provided including sandwiches and the ubiquitous cake! My thanks go to the wonderful teams who worked tirelessly to achieve the goal.

Sound Desk

The sound desk, which balances the sounds from voices and musical instruments, was moved to the back of the church by Paul Chiles. In this position, the sound engineer can better judge the results coming from the front of the church. This also tidied up the spaghetti of cables that blighted the front area around the computer desk. A better computer desk was supplied by Paul Chiles, and after minor repairs by Paul Whitley, was installed in the computer corner.

Re-Organisation

The main church has always seemed divided by the table, supporting the old oak reredos, opposite the main entrance to the side of the church. With the movement of the sound desk system to the back of the church, this was an opportunity to hang the **reredos** on the wall as part of our church's history. It also revealed a carved wooden panel dedicated to a carpenter who did a lot of work in the church long ago. The worship area is now one complete body of seating.

Paul Whitley

Woodlands Hall

In September 2024, East Hampshire District Council decided that they were going to seek a possible 'Community Asset Transfer' for Woodlands Hall, the community hall in Headley Down. HDCC was approached as one of the possible candidates to take over the running of the hall, either on a leasehold basis (where EHDC would retain ownership and we would just operate the building), or on a freehold basis (where the building ownership would transfer to HDCC). Having made an 'Expression of Interest' to EHDC in September 2024, HDCC was invited to develop a submission saying how we would run the building etc. That was due by the middle of January 2025.

In the last few months of 2024, an excellent team of HDCC members was brought together to develop the submission, which was discussed with the HDCC Trustees and Pastoral Leadership Team. The submission which was sent to EHDC demonstrated how HDCC could build on the over 100-year history of serving the local community, suggesting where we felt there were gaps that we could fill; this included activities covering the whole age range of people in Headley Down.

Sadly, in early April 2025, HDCC was informed that our submission, while very good, had not been

successful. The Team that developed the submission was always of the opinion that 'if this was what God wanted for HDCC, then He would open doors and provide the resources to deliver on our submission'. We are working on the basis that God has other plans for us and the Trustees will not meet to consider what the next steps should be in developing HDCC and its existing building.

Paul Chiles

CIO Update

Following the opportunity to acquire Woodlands Hall as a new venue for worship, the CIO process was put on hold until the outcome of our bid was resolved. A positive result would have influenced our CIO position. The process has now resumed and the legal path to CIO status moves forward.

We have had a formal valuation of the property which can be used for land registry.

Original trust documents are very old parchment documents that are somewhat fragile. Therefore, we have had certified copies of the trust documents made so we don't have to send the originals off to the land registry.

The trustees have made the decision to engage the services of solicitors Russell Cooke to register the HDCC land and buildings with HM Land Registry.

Whilst this process is underway, HDCC will apply to the Charities Commission to create a new charity HDCC CIO.

The process will take some months to complete and updates will be given at general meetings.

Peter Knifton / Paul Whitley

2 Spiritual

Pastoral Leadership Team

What follows is an overview of some of the various activities that make up a snapshot of the life of Headley Down Community Church. There are many things that are initiated and undertaken by others who may not get a mention but they are much valued "heroes".

Leading the Church

The Pastoral Leadership Team meet every month, in both online meetings and face to face over the year. They have overseen the many pastoral areas of the church, whether it be the services, special events, pastoral one on one meetings or whatever it might be.

We are all encouraged to see what God is doing among us and watch with delight as He grows His church among us. Currently, the PLT consists of John Russell, Rev. Elizabeth Knifton, Julian Gilbertson and Cathie Russell.

I, John, represent the team as pastoral leader and am responsible for the weekly news bulletin, worship team and special events like Alpha and The Chosen.

Rev. Elizabeth is our spiritual advisor, Safeguarding Officer and chair of the trustees.

Julian has oversight of the church website <https://www.hdcc.uk>

Cathie has responsibility for pastoral care, safeguarding, DBS procurement (soon to be outsourced), hall bookings and fundraising initiatives for the building fund.

Each of the team take turns in preaching with assistance from others from time to time.

The Gathering

During our Sunday gathering, we include an open prayer time in our worship service. We pray for those we love who are ill or facing difficulties, and we've seen many answers to prayer over the years.

We also respond to global needs outside Headley Down. We've prayed for international situations and given to our mission partners, like Samaritans Purse, who are in Ukraine and other places of need. Recently, we raised over £400 for the Myanmar earthquake victims, which Samaritans Purse likely used to support their field hospitals.

Paul Chiles, our second worship leader, has been injecting new and old songs into our worship team over the past year. We're always looking for new singers and instrumentalists to join us. Recently, some of the worship team and others led carol singing at Shannon Court Care Home, and it's been great to see some of the residents attending our Sunday service and Coffee Time on Fridays.

Prayer

The twice- weekly online prayer meetings are another place where we bring to the Lord, the many needs of others; and also a place where we have not only seen miraculous things take place, but a place where the Lord communicates with us, guiding our thoughts through His Word, the Bible and other means like "pictures" and spiritual revelation.

Music and Worship

We return to our Sunday meetings and the other occasional evening gatherings for prayer, praise, and worship We use a combination of old and new songs, always in a contemporary style as best we can but also with a focus fixed on worshipping God, the Father, The Son, and the Holy Spirit. The style is simply a reflection of who we are and what we are becoming. As the Lord continues to presence himself in the praises of His people, we can expect new things and new approaches to our worship to be a hallmark of where the Lord is taking us.

We continue to develop our worship team skills by meeting once a month to hone skills and learn songs. I would also like to thank the support team, Cathie, Monica and Fritzzi who assist with the church computer on a Sunday and other times. They make sure you can follow things on the big screen. Also, those who help out on the mixing desk, which has been relocated to the back of the church. We're still troubleshooting some issues with the hearing aid loop but are gradually getting there.

Thank you to all those who, as always, have gone the extra mile in serving in this ministry, particularly when they had to be at the church for 9:30 to setup and rehearse. Our thanks go to Paul C, Martin, Pauline, Paul W, and Maggie.

Home Groups

We currently have two active home groups. The first meets on Monday afternoons and is run by Pauline Firman. The other meets on Monday evenings and is run by John and Cathie Russell, supported by Paul and Monica Chiles. Home groups are the best environments for taking things a bit deeper and as a church we recommend that everyone consider be a part of one of these groups. We would love to expand the home group network if needs be.

The Food Bank

A large part of the week is taken up with the activities of the Food Bank, which has been going for some 17 years now and has never run out of resources to help those who are in food poverty. This is the goodness of God at work among us.

Social Gatherings

The Wednesday lunch, taking place during the Food Bank has grown into an amazing "deeper" point of contact with local people, with relationships being built continually. The same is true with the Friday Coffee Time.

I will say it again, it is sometimes said that the measure of a church's effectiveness in the community can be seen if that church was suddenly not there anymore. Would the community miss it?

Special Love Offerings

As mentioned earlier, on occasion we have responded to the needs of the wider world by raising funds in our gatherings for the benefit of others.

We continue to raise funds for the work of Samaritan's Purse in support of the people affected by famine and earthquakes, as well as war-torn areas.

These love offerings demonstrate the heart of Headley Down Community Church. We are not a wealthy church financially by any stretch but we do have a very big heart.

**John Russell – Pastor
Pastoral Leadership Team**

The Weekly Bulletin

The weekly bulletin lists those who have indicated a desire to be remembered in prayer and is refreshed, largely, on a monthly basis, to keep the list meaningful. It also contains the weekly prayer diary and a list of upcoming events. Included are other items of interest to the members and friends of Headley Down Community Church. The weekly bulletin is posted on the Headley Down Community Church website and is currently also emailed to some in the wider church family.

John Russell

Pauline and Martin's Home Group

Our Home Group, consisting of 7 people, continue to meet every Monday afternoon from 3-5pm. During the year, we studied Romans, using the Bible Society's Romans Course video. We used this in conjunction with various weekly Sunday preachings in the church.

We also watched the film The Shack and followed an 8- week study guide. This proved to be very moving and brought out hidden feelings and emotions in many of the group members.

Having enjoyed the Romans study very much, we went on to study The Bible Course, again from the Bible Society. This was a very comprehensive 8- week inter-active study course looking at every book in the Bible.

In our last session before Easter, we looked at Holy Week, the events leading up to the Crucifixion. We read various passages from the Bible and also watched a video showing the actual places where these events took place.

Pauline Firman

Samaritans Purse (Shoe Box Appeal)

The Samaritans Purse Shoe box appeal continues to grow year on year. Again, this year, Headley Down Community Church became a 'Hub' for local businesses, schools, and individuals to drop their box off at our collection point. These were then taken to the central warehouse for processing. It is a testament to the dedication of Linda and her team that the Shoe Box appeal has flourished as well as ever. Items, gifts of cash, and an army of knitters supplied hats, scarves, and gloves throughout the year, to fill the boxes stored in Linda's newly created store room. Many people donated money, which enabled us to buy any extra items to complete boxes and pay towards delivery costs. We also sent out crocheted hearts which went in every box. A symbol of love, in any language!



This year Headley Down Community Church sent out 251 boxes. In all, over 300 boxes were sent from HDCC which was truly amazing. Linda's enthusiasm is boundless, being a year-round dedication.

Keep knitting and we look forward to sending as many, if not more boxes to children in 2025.

Linda Wickenden

3. Community

Outreach

Over the last year we have continued to use The Chosen series on the life of Christ as seen through the eyes of the disciples.

All four seasons are a great introduction to seeing the life of Jesus and the disciples in a different light and they have proven to be a very powerful medium, sparking a lot of lively discussion in the post screening discussions. Season five promises to take the story further and all series of The Chosen will be available on Amazon Prime Video in the summer of 2025.

Each season of The Chosen runs to eight episodes and we spread them over an eight- week period.

Although the Alpha Course introduced many to a deeper reality in Christ, the showing of The Chosen has invited people to "look again" at the Jesus they thought they knew and discover fresh insight.

Alpha is a long course at 10-12 weeks and is a massive undertaking for a small church. We may well look at doing Alpha again in 2026 but I wonder if the model that we have developed for showing The Chosen might be a more manageable undertaking in the meantime

We could add the Alpha style food element to The Chosen showings which alongside the episodes themselves, and the ensuing discussion, would make it quite an event.

Of course, our outreach is not just about "courses", our whole orientation towards sharing our faith means that much of what we do is geared towards a missional mindset. From the Food Bank lunches and Coffee Time events to the monthly Cafe Church service, which has a specific "challenge" to encounter Christ within it, they all carry the desire to introduce people to the goodness of God in Christ.

To conclude, as always it has been a joy to see what the Lord has done among us by His Spirit over the last year and we look forward to experiencing what He will do among us through the rest of the year and into 2026.

John Russell - Pastor

Pastoral Co-Ordinator

As Pastoral Co-Ordinator I oversee any pastoral needs of the church. There is an informal structure of pastoral care in place within the home groups and various interest and friendship groups, and generally this works extremely well with people looking out and caring for one another. However, with the church continuing to develop and grow, it is important to have a point of contact, to ensure that no-one is missed.

The aim of pastoral care is to offer friendship and support to everyone within the fellowship and give assistance, where appropriate, to anyone who is struggling whether due to illness or isolation.

Various groups and regular activities at the church have given the opportunity for both the church and village community to join in and enjoy socialising together. This has been appreciated and enjoyed by many, particularly those who may feel lonely or isolated at times.

It is good to be mindful of all those around us who would benefit from being welcomed into the friendship and social groups of the church each week.

For any pastoral concerns, please feel free to contact me on 07964764494.

Cathie Russell

Food Bank

During this past year, the Food Bank has continued to give help to families in this area who are in need. For most of the year, numbers have stayed steady at 80 families (120 adults + 110 children approx.). During the last 3 months we have seen a decline in numbers and now we are regularly helping approx. 65 families each week. Sadly, with the increased cost of most household bills, we may see an increase again over the next year.

At Christmas time, we gave every family a Christmas hamper, as well as their usual bags of food. We also had a visit from Father Christmas (and The Grinch!) which is very popular with the children.

Lunches, every Wednesday lunchtime, continues to be as popular as ever.

Our aim in the Food Bank is to be able to give information to families on various charities/organisations that can help them with a particular problem, as well as provide bags of food - various organisations are very eager to come along to the Food Bank to help. To this end, we are pleased to say that a member of the CAB team is now starting to visit us once a month to give up to date help and advice.

God has continued to provide for the Food Bank, both with new helpers and continued funds to be able to buy in the food we need. A lot of work goes on behind the scenes with shopping, organising etc as well as packing the bags and giving them out on Wednesdays. My thanks go to a very supportive and caring team, who show dedication and freely give of their time.

Pauline Firman – Headley Down Food Bank Co-ordinator

Food Bank Lunches

The Food Bank Lunch provision isn't just a place to come for lunch on a Wednesday. It is so much more. You can meet up with people for a chat, find help with any problems you need solving, find a sympathetic shoulder to cry on, and a prayer if need one. There will always be somebody there to help you.

This lunchtime initiative has gone from strength to strength with around 30 people attending on a

regular basis each week. We even celebrate birthdays when appropriate.

Come for a chat, food, and laughter. You will be very welcome. Thanks be to God for his wonderful provision.



Julie Standing

Food Bank Voices

Always a warm welcome from the HDCC team on Wednesdays, and a chance to chat while Julie, Paul and Linda provide a delicious lunch, cake, and a cup of tea. Pauline and Martin's support is also greatly appreciated. Those in the cabin always have a cheery word when we collect our bag of food. We thank all those who help us in so many ways; community care at its best!

Malcolm and Family



I like coming here because I enjoy your food, also the people and the church.

Lily- May (9)

I like coming here because of the Grinch, (James Palmer) and seeing Paul.

Charlie (4)

I like coming here because I like seeing all the people and it's a great help to single mums. I love all the people who are so friendly and, also a lovely atmosphere.

Sophie (Mum)

Coffee Time



Coffee Time continues on Friday mornings at 10.30am until 12pm. Fresh coffee, tea and cakes, usually homemade, are on offer each week. We are open to the community and continue to encourage neighbours and friends to use the facilities and pop in for a cuppa and company. Donations only are requested for the refreshments. Numbers remain around 16-20 most weeks, but it is encouraging to see new faces and visitors coming through at different times. It is a lovely opportunity to meet with friends for a chat.

On a couple of occasions during the summer, we held Coffee-Time outside amongst the trees. Board games and cards have been introduced as an additional activity for anyone who enjoys a game with their refreshments, and this will continue to be on offer although not usually taken up.



Grateful thanks go to my Coffee Time team of volunteers who commit to helping in this very enjoyable and worthwhile venture.



Cathie Russel

Chatterboxes

Chatterboxes is a craft and hobby group that runs every Tuesday from 9.30am till 2.30pm. You can bring your lunch and stay if you wish. Members of the community come along to the church hall and enjoy the company of others while doing their particular craft skill. We have dress makers, crochet and knitting ladies, dot bead pictures, drawing and doodlers. On average, there is between 6 and 10 people each week, each person giving a £1 donation to cover refreshments provided. All



monies raised go to the church funds for future opportunities. As the group has grown, more people are also supplying cakes to add to the friendly atmosphere. The group is in it's third year and continues to be a great success. As an extension to the group, Chatterboxes craft circle runs every 2nd Friday from Woodlands Community Hall, 4.30 till 7.30pm.

Julie Cook

Events

The November Craft Fair

In November, HDCC held a craft fair based on the many crafts that are present within our community. Being near Christmas, it was heavily focused in this direction.





Food Bank Christmas Hamper Day

The food bank held its annual Christmas party day for the children of food bank recipients, when we also gave out our Christmas Hampers.





Community Communication

Whatsapp

The main church communication platform is our HDCC Community Chat on Whatsapp. If you wish to join the group, contact Pauline Firman.

Parish Magazine

The Headley Parish issues a monthly magazine in which both HDCC and the Food Bank always feature with a report. Reports for the church are written alternate months by Martin Firman and Paul Whitley. The Food Bank report is written by Pauline Firman.

Website:

The new website for Headley Down Community Church is www.hdcc.uk

Paul Whitley

4 Children & Youth

Youth Church - Girls Together

'Girls Together' meet every third Sunday of the month in the Cabin. Caroline Berwick and I run the group together. Each session is based around our faith, our lives and characters and themes from the Bible and along with discussion, we include chatting, playing games and craft activities.

Over the last few months, numbers have dwindled and so any children of differing ages who are present on this Sunday can attend and the activities will be adapted to their age group. We then



become an 'Altogether' group on that day! It has been very disappointing to see less children coming along, but we look to the future as we consider how to develop this important area of church life.

Cathie Russell

Junior Church

Following changes in staffing, the Junior church is suspended for the time being. Children continue to attend the church services and are catered for with suitable materials available at the back of the church. Parents are encouraged to sit with their children to use the materials. Further instruction and suitable, focused materials are provided on Café Church Sundays.

Paul Whitley

5 Administrative & Other Services

Hall Bookings

Throughout the year, the hall can be booked out to members of the church and the wider community for both one-off functions or as a regular booking.

Bookings are fitted in between the various church activities which utilise the hall regularly throughout the week. There have only been a few one-off bookings this year, but we are grateful for the additional income whenever they come along and it is always good to see the hall being used by the community.

A simple Conditions of Hire and Booking Form is completed for each booking and payment is usually taken in cash. Bookings can be made via me, the hall bookings manager on 07964764494 or email: cathierussell@headleydown.com

Cathie Russell

Church Cleaning

The church has been cleaned regularly each week over the past year. In March 2025 we held a Work Day when windows were cleaned inside and out.

.

Fundraising for The Building – Update

As Fundraising Co-Ordinator, my job is to work on a fundraising strategy to enable the church to raise funds for the planned building initiative. This involves organising and helping with fundraising activities which include events, grant applications, recruiting volunteers and coordinating their work, planning donation campaigns, and working towards targets.

The trustees are currently working on changing the church from a charitable trust to a Charitable Incorporated Organisation (CIO). When this has been completed, we can move onto the next step of reviewing the building project.

Once we have an agreed building plan, we can begin our grant applications, which is where most of our finance is likely to come from. Meanwhile we continue to add to the fund through donations and fundraising events and we have recently reached the target of over £200,000. The final total of our fundraising this year is confirmed by our Treasurer's report.

My thanks go to all those who have donated to the building fund or have organized, helped and attended fundraising events.

Cathie Russell

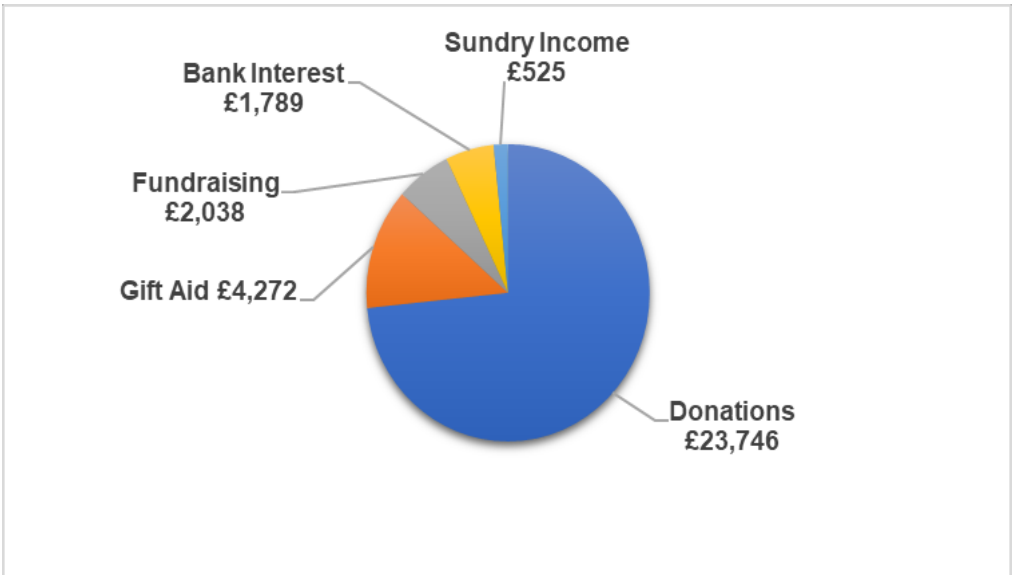
6. Finance

Financial Report for 2024

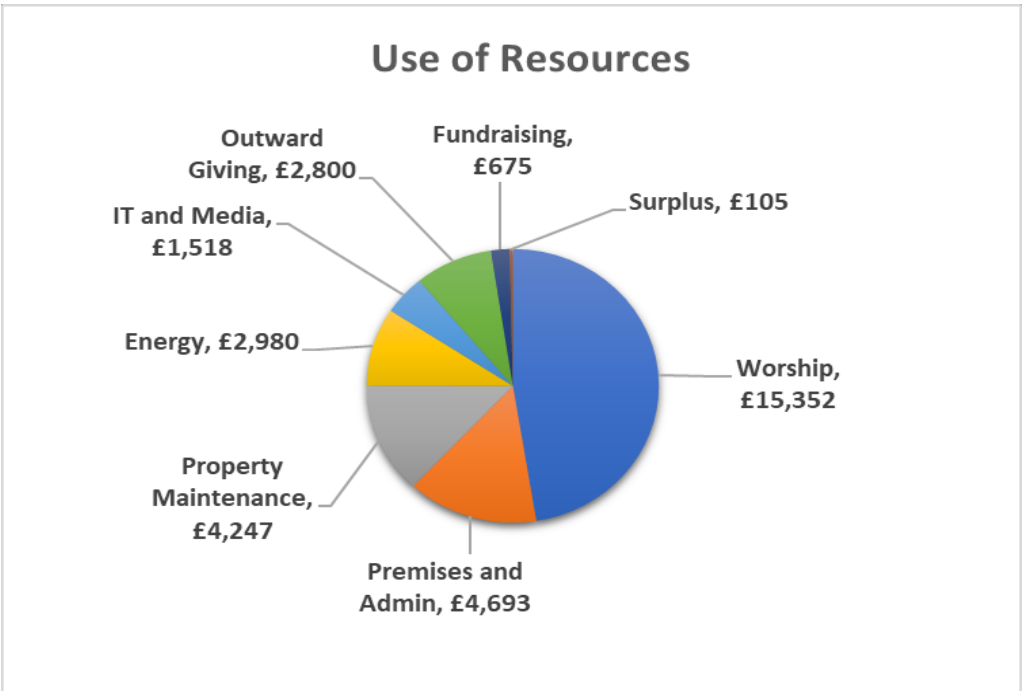
General Church Funds

Income **£32,730**, Expenditure **£32,265**, Surplus **£105**
Funds carried forward **£41,733**. Details are in the Appendix to this report.
Current liabilities include provisions of £8,700 for general building repairs and £6,300 for Legal Fees to restructure the HDCC Charity to a CIO. The remainder is specific cost accruals and deferred income from grants for the cabin and youth activity.

INCOME



Use of Resources



Buildings Fund

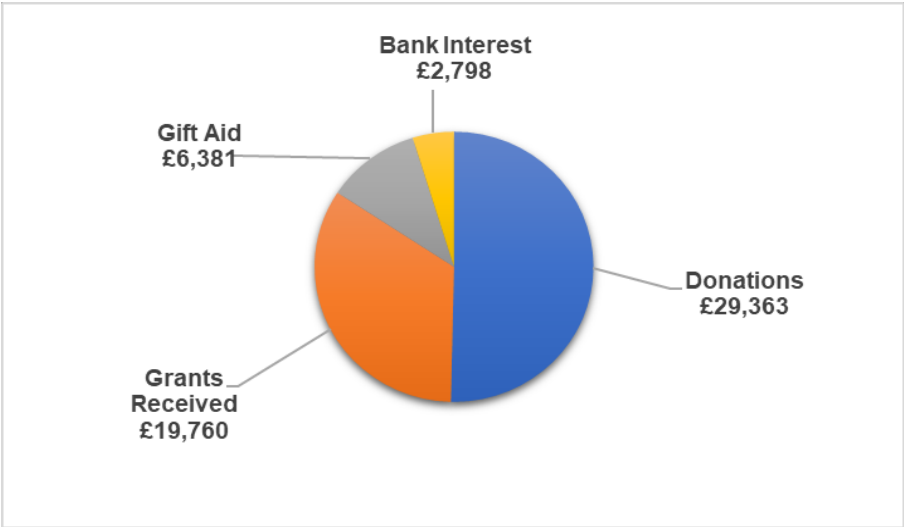
Funds advanced by **£8,942** in 2024 to **£209,064**. Details are in the appendix.
The main income was bank interest of £8,179.
There was no expenditure.

Food Bank

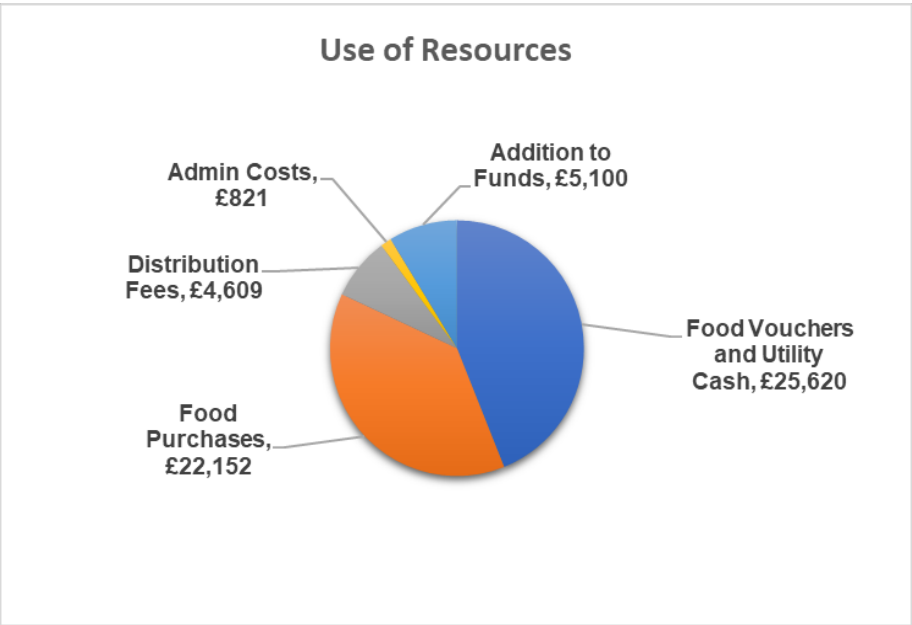
Income **£58,302**, Expenditure **£53,202**, Addition to Funds **£5,100**
Funds carried forward **£77,931**. Details are in the appendix to this report.

Grants were received from Hampshire County Council £10,000, The Hampshire and Isle of Wight Community Foundation £4,000, Headley Voluntary Care £2,250, The Neighbourly £1,510, Woolmer Lions Club £1,000 and East Hants District Council £1,000.

INCOME



Use of Resources





Registered Charity No.1095819

**Accounts for the year ended
31 December 2024**

Page 2	Statement of Financial Activities
Page 3	Balance Sheet
Pages 4-7	Notes to the Accounts
Page 8	Examiner's Report

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2024

	General Fund	Food Bank Fund	Building Fund	Total 2024	Total 2023
	£	£	£	£	£
Incoming Resources					
Cash Collections	594	6,101		6,695	7,895
Collections Direct to Bank	22,045			22,045	23,830
Sub Total	22,639	6,101		28,740	31,725
Donations	1,107	23,262	305	24,674	26,750
Grants Received (note 2)		19,760		19,760	40,355
Event Donations & Fundraising	2,038		145	2,183	1,922
Gift Aid (note 7)	4,272	6,381	313	10,966	9,296
Hall Lettings	265			265	320
Sundry Income	260			260	234
Interest received	1,789	2,798	8,179	12,766	7,810
Total Incoming Resources	32,370	58,302	8,942	99,614	118,412
Resources Used					
Pastoral Assistant and Expenses	15,048			15,048	14,979
Food Purchases	304	22,152		22,456	22,861
Food Distribution Costs		4,609		4,609	3,893
Administration Costs	801	361		1,162	931
Legal Fees	0			0	3,592
Media Costs	290			290	389
IT and HDCC Website	1,228			1,228	893
Electricity and Water	2,980	460		3,440	3,013
Insurance	1,016			1,016	976
Cleaning	2,001			2,001	1,896
Property Repairs & Maintenance	3,642			3,642	1,197
Grounds Maintenance	605			605	420
Fixed Asset Depreciation	875			875	875
Events Cost	675			675	424
Outward Giving (note 3)	2,800	25,620		28,420	31,845
Total Resources Used	32,265	53,202	0	85,467	88,184
Net Movement In Funds	105	5,100	8,942	14,147	30,228

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

BALANCE SHEET at 31st December 2024

	General Fund	Food Bank Fund	Building Fund	Total 2024	Total 2023
	£	£	£	£	£
Fixed Assets (note 4)	14,007			14,007	14,882
Current Assets					
Bank Current Accounts	522		6	528	1,288
Cambridge & Counties Bank			83,500	83,500	83,500
Hampshire Trust Bank	32,571		43,135	75,706	
Redwood Bank			76,209	76,209	69,769
Saffron BS	10,135		6,208	16,343	61
United Trust Bank	3,569	77,931		81,500	79,342
Other Deposit Accounts	3		6	9	83,471
Cash in Hand					710
Total Current Assets	46,800	77,931	209,064	333,795	318,141
Current Liabilities (note 5)	(17,428)			(17,428)	(16,721)
Deferred Income (note 6)	(1,646)			(1,646)	(1,721)
Total Assets	41,733	77,931	209,064	328,728	314,581
Reserves					
Surplus for year	105	5,100	8,942	14,147	30,228
Brought forward	41,628	72,831	200,122	314,581	284,353
Total Reserves	41,733	77,931	209,064	328,728	314,581
Represented by Funds (note 8)					
Unrestricted	41,733			41,733	41,628
Restricted		77,931	209,064	286,995	272,953
Total	41,733	77,931	209,064	328,728	314,581

G E Knifton

Rev G E Knifton Chair of Trustees

3rd March 2025

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts

1) Accounting Policies

The financial statement has been prepared on an accruals basis and in accordance with the Charities Statement of Recommended Practice (Charities SORP).

2) Grants Received	FB Fund	Total
	2024	2023
	£	£
The National Lottery		20,000
Hampshire CC Community Grant	10,000	10,000
Hants and IOW Community Foundation	4,000	6,000
Headley Voluntary Care	2,250	1,800
The Neighbourly	1,510	1,055
Woolmer Lions Club	1,000	1,000
EDHC Councillor Grant	1,000	
Local Giving Ltd		500
Total	19,760	40,355

3) Outward Giving

	General Fund	Food Bank Fund	Total 2024	Total 2023
Charity	£	£		£
Crossways Counselling	200		200	0
DEC Middle East Appeal	200		200	0
Home-Start Hampshire	250		250	250
Hope For Justice	250		250	250
Phyllis Tuckwell Hospice	250		250	250
Samaritan's Purse Xmas Shoebox	200		200	200
Samaritan's Purse - Ukraine	250		250	250
Step By Step Aldershot	250		250	250
Street Angels Guildford	250		250	300
Tear Fund	250		250	250
The Evangelical Alliance	200		200	0
Twenty-Four Seven Prayer	250		250	250
Others				750
Food Bank Recipients:				
Food Vouchers		22,260	22,260	25,725
Utility Cash		3,360	3,360	3,120
Total Outward Giving	2,800	25,620		31,845

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

3) Outward Giving (continued)

There were three special collections for charity appeals during the year. The amounts collected and paid over to the respective charities are shown below.

Special Collections	Amount
	£
Samaritan's Purse - Ukraine	380
Samaritan's Purse - Gaza Appeal	586
Samaritan's Purse – Christmas Shoebox Appeal	260
Total	1,226

4) Fixed Assets

Fixed Assets represents the expenditure on a wooden cabin erected in the church grounds for use by the Food Bank and for Youth Activities. It has an estimated useful life of 20 years and is depreciated on a straight line basis with zero residual value.

Fixed Assets	Cost	Accumulated Depreciation b/fwd	Depreciation Charge in Year	Net Value
	£	£	£	£
Cabin	17,508	(2,626)	(875)	14,007

The original church buildings date back to 1921 and there was an extension built in 1983. The conveyance of land and buildings in 1921 was for a value of £200.

Historically the charity accounts have not recorded any value for land and buildings.

Any historic value for buildings would be fully written down to zero in the 2024 accounts if they had been included on the balance sheet.

The church governing document in 1921 restricts the use of land to use for religious purposes only. The Trustees intend to create a new Charitable Incorporated Organisation (CIO) and transfer all current Charity assets and liabilities to the new CIO, subject to Charity Commission approval.

The Trustees have obtained a professional valuation of the land and buildings on a Discounted Replacement Cost (DRC) asset valuation basis. A DRC valuation is defined as:

The current cost of replacing an asset with its modern equivalent asset less deductions for physical deterioration and all relevant forms of obsolescence and optimisation.

Its purpose is to provide an asset value for a property that is specialised in nature and has no recognisable Open Market use.

The valuation was carried out on 16th October 2023. The valuation amount was £340,000 including the cabin.

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

5) Current Liabilities

	General Fund	Food Bank Fund	Building Fund	Total 2024	Total 2023
	£	£	£	£	£
Property Repairs & Maintenance Provision	(8,700)			(8,700)	(7,000)
Legal Fees Provision	(6,300)			(6,300)	(6,300)
Accruals	(2,428)			(2,428)	(3,421)
Total	(17,428)			(17,428)	(16,721)

Property Repairs and Maintenance Provision

The church and hall buildings are old and require a significant level of ongoing repairs and maintenance. A general provision of £8,700 is held to help mitigate the financial impact of any substantial repairs and maintenance in any one year. The provision was increased by £1,300 in 2024 plus £400 from a balance of donations received in 2024 for this purpose.

Legal Fees Provision

The Church Trustees intend to restructure the HDCC Charity from an Unincorporated Charity to a new Charitable Incorporated Organisation, subject to Charity Commission approval.

A provision of £6,300 is held for the anticipated cost of legal advice for this process and the Trustees expect that the current provision will be sufficient.

Accruals

- £900 for unbilled electricity consumption to the year end
- £700 provision for tree survey and maintenance
- £828 in total for sundry specific cost accruals

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

6) Deferred Income

Deferred Income	Cabin Grants £	Youth Grants £	Total £
Balance b/fwd 01/01/24	(1,275)	(446)	(1,721)
Amortised to income in 2024:	75		75
Balance c/fwd 31/12/24	(1,200)	(446)	(1,646)

Grants received from East Hampshire District Council and the Hampshire & Isle of Wight Community Foundation for the Cabin in 2020 are accounted for as deferred income and amortised to income over 20 years in line with the estimated life of the Cabin.

The balance of grants received from the Hampshire & Isle of Wight Community Foundation for Youth Activities in prior years is included in income in line with expenditure incurred. The remaining balance of grants is deferred. There was no associated expenditure in 2024.

7) Gift Aid

Income includes gift aid received for the tax year ended 5th April 2024.

Current Assets do not include a debtor amount for the gift aid recoverable on eligible donations from 6th April to 31st December 2024. This amount will be claimed for the tax year ended 5th April 2025 and included within income in the 2025 accounts.

8) Funds

- The General Fund is unrestricted.
- The Food Bank Fund is restricted to Food Bank activity.
- The Building Fund is restricted to expenditure on a new building for the existing Church and Hall.

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Independent examiner's report on the accounts

I report to the trustees on my examination of the accounts of the Headley Down Community Church ("the Trust") for the year ended 31 December 2024

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K P Menon

20th March 2025



Chartered Certified Accountant
Coppice Wood
30 Fairview Road
Headley Down
Hants
GU35 8HG

HEADLEY DOWN COMMUNITY CHURCH

England & Wales - Charity number 1095819

Accounts



HEADLEY DOWN COMMUNITY CHURCH

ANNUAL REPORT 2024

Headley Down Community Church

Eddey's Lane, Headley Down, GU35 8HU

www.hdcc.uk

Registered Charity No. 1095819

Headley Down Community Church

Team HDCC ~ “The Church in HD”

Trustees

Rev Elizabeth Knifton– Chair of Trustees

Cathie Russell

Peter Knifton

Paul Whitley

Pastoral Leadership Team

John Russell – Lead Pastor

Rev Elizabeth Knifton

Cathie Russell

Julian Gilbertson

Treasurer

Allan Revers

Pastoral Care and Hall Bookings

Cathie Russell

Safeguarding Co-ordinator

Rev. Elizabeth Knifton

Junior Church Co-ordinator

Eileen Matthews

Buildings Manager

Paul Whitley

Health & Safety Officer

Paul Whitley

Food Bank Co-ordinator

Pauline Firman

ANNUAL REPORT - APRIL 2024

INTRODUCTION

The Annual Report for 2023-2024 has been collated by Paul Whitley.

Contained within each item in this report are the following elements:

A short factual report of an activity.

An appreciation of the contributions so many people make to church life ~ (Should you not see your name in print somewhere it is probably because you are one of the many unsung heroes in the church. Thank you for who you are, as much as for what you do.)

Questions and issues that may require consideration.

The report is presented under an Editorial and 6-headings and will be introduced at the AGM, when it takes place, as follows:

Editorial	<i>(Page 3)</i>
Practical	<i>(Page 4)</i>
Spiritual	<i>(Page 10)</i>
Community	<i>(Page 14)</i>
Children & Youth	<i>(Page 19)</i>
Administrative & Other Services	<i>(Page 20)</i>
Finance	<i>(Page 21 and Appendix 1)</i>

In a year that consolidated the freedom from widespread infection and disease, Headley Down Community Church was able to move forward. Sadly, Ukraine is still oppressed into a second year of war that has also fallen from front page headlines. We as a church continue to support Ukraine through our links with Samaritans Purse. Sadly, the focus has now moved to another conflict in Israel and Gaza. We continue to pray for peace in those war-torn areas.

We are an active and busy church with activities happening four out of the seven days a week. This report is a snapshot of the past year, celebrating those activities and the people who organize and run them. It is also a witness to the many people who work behind the scenes to keep the church looking and running as well as it does. This is your report, written by you, collated by me.

Paul Whitley – Editor

1 Practical

For any church to operate as Jesus intended, we need to take His instructions to His followers seriously. Often called the Great Commission, it is found in the gospel of Mathew

Mathew 28:18-20 'Then Jesus came to them and said, 'All authority in heaven and on earth has been given to me. Therefore, go and make disciples of all nations, baptising them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely, I am with you always, to the very end of the age.'

Notice it is called The Great Commission and not The Great Suggestion and requires that for a church to be a church, by its founder's definition, it must be outward looking or "missional".

There is further clarification in the Book of Acts, once again from the lips of Jesus:

Acts 1:8 But you will receive power when the Holy Spirit comes on you; and you will be my witnesses in Jerusalem, and in all Judea and Samaria, and to the ends of the earth. '

What does this mean for us in Headley Down Community Church in these increasingly fragile times?

Whilst the Mathew passage gives the broad "why", the Acts passage gives the "how".

- It starts with "when the Holy Spirit comes". The Holy Spirit is the one who provides the power to do those things that are beyond our human capabilities. He is the person of The Trinity that empowered Jesus himself to perform the extraordinary during His earthly ministry. Sometimes referred to as the Spirit of Jesus in scripture, the book of Acts is full of examples of what happened after the Holy Spirit came on the Day of Pentecost and is the same Holy Spirit who empowers the church today. Without the Holy Spirit empowering us to do the extraordinary we are little more than a social club.
- In the Acts 1:8 passage, Jerusalem was where the church started and became their base of operations. For us we are the church in Headley Down with influence into the surrounding area. Let us unpack a different way to look at it. We could consider our Jerusalem as starting at our homes and with our loved ones
- Judea and Samaria, we could consider to be our immediate neighbourhood. The folk who live around and about us. Samaria looking a little further out to the wider area.
- "To the ends of the earth" is everywhere that is beyond the relatively local.

This gives us a much more understandable context for us to work out the Great Commission for us as a church. It gives a starting point and an end goal for us to take the Good News about Jesus to those we live among and to see what the power of the Holy Spirit will do in the midst of the "going".

John Russell – Pastor

March 2024

Trustee Report.

The past year has been a consolidation of the freedom from illness and disease that gripped the world in recent years. In a world full of turmoil, with conflicts still raging in Ukraine, and atrocities happening between Gaza and Israel; we at HDCC try to keep our church an oasis of peace and tranquility. While these conflicts rage on, there seems to be little that affects us in our daily lives. Unfortunately, events far away do touch us in the supply of foodstuffs, energy, and fuel all of which go towards the crisis in the cost of living. It is getting increasingly difficult to make ends meet, even to those with steady jobs, and this is where our church meets the need.

We are at the centre of the community in which we serve. Jesus said, 'Feed the poor', and that is what we as a church continue to do at every opportunity, in physical, mental and spiritual senses.

The church has two teams working closely together – the Trustees, and the Pastoral Leadership Team (The PLT) who meet regularly to attend to the both the spiritual and practical matters relating to all church activities. The Trustees Meeting of course includes the attendance of Allan Revers, our excellent Treasurer, to cover the necessary financial matters.

The focus of the Trustees, in the past year, has been to convert the governance of the church from an ancient Trust Deed document to an up-to-date Charitable Incorporated Organisation (CIO) structure, more suitable for modern charities such as ours. This is a long process, involving Land Registry and Charities Commission among other bodies to be consulted. A sub-committee has been formed including the Treasurer and two Trustees. Progress has been made in various areas which will be shown elsewhere in the report.

The Trustees have renewed the appointment of John Russell as Pastor of the church. We have seen spiritual growth in the church with a strong core in the congregational numbers. Prayer continues to be at the centre of our worship. With Rev Elizabeth Knifton and others on the Pastoral Leadership Team we are truly blessed in our leadership.

Sadly, Marc and Valentina Nuttall have decided to move on to pastures new after serving Headley Down Community for a number of years. Marc played a big part in our worship as a trustee, preacher, and valued band member. We will miss his input in all aspects of the church in which he was involved, but wish him well on his future spiritual journey.

Elizabeth Knifton - Chair of Trustees

Health and Safety

Within my role as Buildings Manager, I have now also assumed the role of Health and Safety Officer. Health and Safety continues to be at the forefront of all our professional and practical work done at Headley Down Community Church.

The main aim, as before, is to try to use contractors who conform to current Health and Safety requirements especially as regards their documentation. This is more expensive than 'doing it ourselves' but with the new legislation such as CDM (Construction Design and Management) regulations, and the requirement to be covered by professionals with standards and indemnities, means that we have to increasingly consider these issues whenever the trusteeship makes decisions. The church strives to adhere to and conform to H & S guidelines when dealing with contractors and our own volunteers alike. External contractors should have the appropriate insurance and safety measures in place. In February/March 2024, contractors working in the church included registered plumbers to clear a blockage and fit a liner to the drain in the small toilet; and, also refurbish the seals and fittings to the accessible toilet in the hall.

Any volunteer work in the church, such as work days, is preceded by an element of H&S awareness.

We have a Health and Safety Policy document, a copy of which is on the main noticeboard. It would be worth looking at this notice before anyone goes ahead to do work in or on the building. Please could anyone who notices something that is unsafe or hazardous bring it to the attention of a committee member or Paul Whitley so that it can be sorted. The policy makes it clear that we are all involved in making sure our church premises are safe.

Paul Whitley

Safeguarding

Revd. Elizabeth Knifton is Safeguarding Coordinator with Cathie Russell as deputy.

We are members of thirtyone:eight, the Safeguarding body that provides guidelines, policies and support.

Safeguarding is a necessary and important aspect of caring for all in our church community but especially children and vulnerable adults and so to this end, we continue to do all we can to provide a safe and suitable environment for the different activities and meetings that take place at and in the name of Headley Down Community Church.

The current Safeguarding Policy has been reviewed and will be approved and signed by the trustees for this coming year. This Policy includes the recommendation for safeguarding training as well as Code of Conduct forms and appropriate policies and procedures for workers and volunteers in the different activities of the church.

Revd. Elizabeth Knifton
Safeguarding Coordinator

Cathie Russell
Deputy Safeguarding Coordinator

DBS (Disclosure and Barring Service)

Disclosures are required for all the Trustees, Leaders and those working in any capacity with children and vulnerable adults. A process of updating and applying for new applications continue throughout the year as required.

As new individuals join the family of the church and volunteer for roles relating to any of the above, a DBS application is required as stipulated in our Safeguarding Policy alongside the appropriate recruitment procedure (depending on the role). Renewal of each DBS will usually be done every 5 years, or can be checked at any time if an individual has registered on the Government Update Service online. The frequency of DBS applications and checks may be adjusted by the Safeguarding Officers and Trustees depending on changing recommendations at any given time.

Cathie Russell

Buildings

There have been several events in building maintenance that have taken place in 2023, all to the benefit and safety of the church in which we worship. It is sometimes very difficult to get tradesmen to come and give quotes on work that needs doing. To that end, it may seem that some areas are being neglected. We are trying our best.

Work Days

There have been two dedicated work days this year in which great strides were made in clearing and cleaning areas of the church grounds. The first was held last October when we faced a mammoth task of clearing invasive ivy from the east side of the building. What had seemed impossible was completed to a degree with the help of a dedicated team of workers. Most of the ivy was cleared from the ground and the building in 36 sacks. Leaves were cleared and cleaning also took place inside the building. The second day was in February of this year. The remaining ivy was cleared from the roof. Windows were cleaned both inside and out and gutters were cleared. These days are not merely work days, but community days when the church comes together as one with a common interest. Refreshments were provided on both occasions including sandwiches and the ubiquitous cake! My thanks go to the wonderful teams on both occasions who worked tirelessly to achieve the goal.

New Kitchen

The final piece of the jigsaw puzzle that is our not-so-new kitchen was put in place in January. A new silver-grey fridge was installed to replace the tired old one which was taken away.

On a recent hygiene inspection, the kitchen was awarded the **maximum 5 rating**.

Well done Cathie!

Storage Solutions

Linda Wickenden dedicates most of her year to collecting, wrapping, and filling shoe boxes ready for Samaritans Purse in November. She stored these in her house, causing some living space issues. A new lockable storage cupboard has been created in the vestry entrance area to store her boxes and materials. This improves the impression of the church entrance area making it tidy and respectful, while providing Linda with the space she needs.



The Food Bank is regularly short of space in the cabin when supplies are delivered and stored. A secure overflow cupboard has been created in the back room of the hall to address this problem. The doors, some timber, and some paint was donated.



Curtains

The arched window at the front of the church has long been a feature of our church. However, with change of use over some years it has been increasingly difficult to see those preaching and leading worship against the backdrop of the light pollution. People at the front were only seen in silhouette. To this end, donated curtains have been hung across the window making a more suitable backdrop from the congregational viewpoint.

Church Toilets

The small toilet, in the side entrance to the hall, had a constant problem of being continually blocked. This was caused by ingrowing roots into a cracked drainage pipe. This has been professionally repaired with a fiberglass liner insert to the affected drain outlet. This should solve the problem for the foreseeable future.

The church has had a problem with water usage, using more water than is usually consumed by our facilities. The accessible toilet was targeted as it leaked water from the cistern into the basin. To this end, the cistern has been professionally refurbished with new syphon, valves, and cistern seals. The water use will continue to be monitored through meter readings.

Cabin to Hall Pathway.

Wednesdays are a busy day for all foodbank volunteers, and traffic between hall and cabin is a constant stream of ferrying supplies from backroom to cabin and vice versa. The area between the buildings was wet, muddy, and uneven to walk on. A paved pathway has been created between the buildings using donated paving slabs to make the transition much easier and safer. My thanks to Martin Firman for his help in obtaining the slabs.

Outstanding Issues

There are a number of outstanding issues with the building needing attention. We are aware of these and things are 'in hand'.

Paul Whitley

CIO Update

A sub team of the trustees is going through the process of changing the Church from a Charitable Trust to a Charitable Incorporated Organisation. (CIO) The team is Peter Knifton, Paul Whitley, and Allan Revers. A CIO is more in keeping with today's modern charity status, giving more protection to trustees. The process will take up to 18 months to complete. Progress is as follows.

We have had a formal valuation of the property which can be used for land registry.

Original trust documents are very old parchment documents that are somewhat fragile. Therefore, we have had certified copies of the trust documents made so we don't have to send the originals off to the land registry.

The next step is for Allan Revers to make a formal application to the land registry and Charities Commission to convert to CIO status. This will take place later in the year.

Peter Knifton/Paul Whitley

2 Spiritual

Pastoral Leadership Team

What follows is an overview of some of the various activities that make up a snapshot of the life of Headley Down Community Church. There are many things that are initiated and undertaken by others who may not get a mention but they are much valued "heroes".

The Gathering

If we look at the life of the church, we can see how this has been happening over the last year. One of the features of our Sunday gathering is the time of open prayer that we include in the worship service. It's a time when we get real about praying for those we love who are suffering ill health or other difficulties and we have seen many answers to prayer.

We also respond to the wider needs of the world outside of Headley Down seen during times we have not only prayed for international situations but given sacrificially to our mission partners, (Samaritans Purse) who are on the ground in Ukraine and other places of need around the world.

Leading the church

The Pastoral Leadership Team have met every month, in online meetings and face to face over the year and have overseen the many pastoral areas of the church, whether it be the services, special events, pastoral one-on-one meetings or whatever it might be.

We are all encouraged to see what God is doing among us and watch with delight as He grows His church among us. Currently, the PLT consists of John Russell, Rev. Elizabeth Knifton, Julian Gilbertson and Cathie Russell. It was with some sadness that we said "goodbye" to Marc Nuttall earlier in the year. Marc and Valentina are currently worshipping at a church in Haslemere.

I, John Russell, represent the team as pastoral leader and am responsible for the weekly news bulletin, worship team and special events like Alpha and The Chosen screenings.

Elizabeth is our spiritual advisor, safeguarding officer and chair of the trustees.

Julian is responsible for oversight of the church website <https://www.hdcc.uk>

Cathie has responsibility for pastoral care, safeguarding, DBS procurement, hall bookings and fundraising initiatives for the building fund.

Each of the team take turns in preaching with assistance from others.

To conclude, it has been a joy to see what the Lord has done among us by His Spirit over the last year and we look forward to experiencing what He will do among us in the future.

Prayer

The twice- weekly online prayer meetings are another place where we bring to the Lord, the many needs of others, and also a place where we have not only seen miraculous things take place, but a place where the Lord communicates with us, guiding our thoughts through His Word, the Bible and other means like "pictures" and spiritual revelation.

Music and Worship

Returning to our Sunday meetings and the other occasional evening gatherings for prayer, praise, and worship We use a combination of old and new songs, always in a contemporary style as best we can but also with a focus fixed on worshipping God, the Father, The Son, and the Holy Spirit. The style is simply a reflection of who we are and what we are becoming. As the Lord continues to presence himself in the praises of His people, we can expect new things and new approaches to our worship to be a hallmark of where the Lord is taking us.

We continue to develop our worship team skills by meeting once a month to hone skills and learn songs. We have welcomed Paul Chiles over the last year to assist in worship leading for us.

Thank you to all those who, as always have gone the extra mile in serving in this ministry, particularly when they had to be at the church for 9:30 to setup and rehearse. Our thanks go to Paul C, Martin, Pauline, John and Fiona, Paul W, Maggie and Kieran.

Home Groups

We currently have two active home groups. The first meets on Monday afternoons and is run by Pauline Firman. The other meets on Monday evenings and is run by John and Cathie Russell. Home groups are the best environments for taking things a bit deeper and as a church we recommend that everyone consider be a part of one of these groups. We will happily expand the home group network if needs be.

The Food Bank

A large part of the week is taken up with the activities of the Food Bank, which has been going for some 16 years now and has never run out of resources to help those who are in food poverty. This is the goodness of God at work among us.

Social Gatherings

The Wednesday lunch, taking place during the Food Bank has grown into an amazing "deeper" point of contact with local people, with relationships being built continually. The same is true with the Friday Coffee Time.

It is sometimes said that the measure of a church's effectiveness in the community can be seen if that church was suddenly not there anymore. Would the community miss it?

Special Love Offerings

As mentioned earlier, on occasion we have responded to the needs of the wider world by raising funds in our gatherings for the benefit of others.

Recently, on the second anniversary of the war in Ukraine we gave a significant sum to Samaritan's Purse in support of the people of Ukraine as the war continues.

These love offerings demonstrate the heart of Headley Down Community Church. We are not a wealthy church financially by any stretch but we do have a very big heart.

**John Russell – Pastor
Pastoral Leadership Team**

A Congregational Voice

'I am far from perfect...

It has been an interesting journey and I am sure the Way led me to HDCC last year. (Yes, it has been nearly a year ago now).

The pre-story is not important, though I had never regularly attended a congregation; that changed last year...

HDCC for me is peaceful, humble, joyful and its members are a wonderful church family – I love the format... I love being able to sing out loud and feel the energy/spirit at HDCC.

I have enjoyed learning the messages from the Bible (Romans was particularly wonderful and that journey up the hill and down the other side was really fantastic. It definitely touched a chord).

So, from a healing soul thank you Father, Son and Holy Spirit for bending the Way for me to HDCC and thank you all at HDCC for making space for me....'

Stuart Tussler

The Weekly Bulletin

The weekly bulletin lists those who have indicated a desire to be remembered in prayer and is refreshed, largely on a monthly basis, in order to keep the list meaningful. It also contains the weekly prayer diary and a list of upcoming events. Included are other items of interest to the members and friends of Headley Down Community Church. The weekly bulletin is posted on the Headley Down Community Church website and is currently also emailed to some in the wider church family.

John Russell

Pauline and Martin's Home Group

Our Home Group, consisting of 9 people, continue to meet every Monday afternoon from 3-5pm. During the year, we have studied various subjects including a video called "I, Daniel Blake", which encouraged us to think about how, as Christians we treat people who have fallen on hard times. We completed a Bible Study on both the Book of Daniel and the Book of Romans which fell in line with the 2023 sermon series on Romans. Just recently, we watched the film of the musical "Les Miserables", whilst following a 6 -week Bible Study course. We were all moved and amazed at the Christian content in the film and how the study highlighted how God can change a person, even in the hardest of times and the importance of forgiveness and grace.

Pauline Firman

Samaritans Purse (Shoe Box Appeal)

The Samaritans Purse Shoe box appeal continues to grow year on year. This year, Headley Down Community Church became a 'Hub' for the shoe box appeal. This means that other contributors brought their boxes to this church, from where they were collected directly, with our own donations, to be taken to the central warehouse for processing. It is a testament to the dedication of Linda and her team that the Shoe Box appeal has flourished as well as ever. Items, gifts of cash, and an army of knitters supplied hats, scarves, and gloves throughout the year, to fill the boxes stored in Linda's newly created store room. Many people donated money, which enabled us to buy any extra items to complete boxes and pay towards delivery costs. We also sent out crocheted hearts which went in every box. A symbol of love, in any language!



This year Headley Down Community Church sent out 250 boxes which was truly amazing. Linda's enthusiasm is boundless, being a year- round dedication. Keep knitting and we look forward to sending as many, if not more boxes to children in 2024.

Linda Wickenden

3.Community

Outreach

Over the last year we have continued to use The Chosen series on the life of Christ as seen through the eyes of the disciples.

The seasons one to three episodes were a great introduction to seeing the life of Jesus and the disciples in a different light and proved to be a very powerful medium, sparking a lot of lively discussion in the post screening discussions. Season four promises to take the story further.

Each season of The Chosen runs to eight episodes and we spread them over an eight-week period.

Although the Alpha Course introduced many to a deeper reality in Christ, the showing of The Chosen has invited people to "look again" at the Jesus they thought they knew and discover fresh insight.

Alpha is a long course at 10-12 weeks and is a massive undertaking for a small church. We may well look at doing Alpha again soon but I wonder if the model that we have developed for showing The Chosen might be a more manageable undertaking in the short term.

We could add the Alpha style food element to The Chosen showings which alongside the episodes themselves and the ensuing discussion would make it quite an event. Even the folk behind Alpha itself have recommended that churches look at these ideas as a possibility.

Of course, our outreach is not just about "courses", our whole orientation towards sharing our faith means that much of what we do is oriented towards a missional mindset. From the Food Bank lunches and Coffee Time events to the monthly Big Breakfast service, which has a specific "challenge" to encounter Christ within it, they all carry the desire to introduce people to the goodness of God in Christ.

John Russell - Pastor

Pastoral Co-Ordinator

As Pastoral Co-Ordinator I oversee any pastoral needs of the church. There is an informal structure of pastoral care in place within the home groups and various interest and friendship groups, and generally this works extremely well with people looking out and caring for one another. However, with the church continuing to develop and grow, it is important to have a point of contact, to ensure that no-one is missed.

The aim of pastoral care is to offer friendship and support to everyone within the fellowship and give assistance, where appropriate, to anyone who is struggling whether due to illness or isolation.

Various groups and regular activities at the church have given the opportunity for both the church and village community to join in and enjoy socialising together. This has been appreciated and enjoyed by many, particularly those who may feel lonely or isolated at times.

'Listening Ear' is also available for individuals to talk confidentially at a deeper level and to receive prayer when requested.

It is good to be mindful of all those around us who would benefit from being welcomed into the friendship and social groups of the church each week.

For any pastoral concerns, please feel free to contact me on 07964764494.

Cathie Russell

Listening Ear

While this ministry is still in place, it has seen a hiatus in recent months while Reverend Elizabeth has undergone health treatment and Steve Cooper has been away on a long-term break.

Paul Whitley (Editor)

Food Bank

For this report, I am focusing on the communication the Food Bank is having within the community. Before Christmas, Martin attended a Food Bank and Pantry meeting (EHDC) in Petersfield, on the same day as I was attending a coffee morning at Woodlands Hall concerning local charities in the area, where I met with one of our local Councillors, a Social Prescriber from Badgerswood Surgery and various others. I attended 2 further meetings in January, both at Woodlands Hall – these meetings are held on a regular basis and sometimes I am asked to speak about the Food Bank. Last summer, we had two Social Prescribers for Grayshott Surgery come along to see what the Food Bank provided in the community. Subsequently, Martin and I were invited by Dr Akande to meet with him to discuss how we could further work together to help people in the area i.e doctors/Social Prescribers referring patients who need help with food or other concerns they may have.

During last year, we had various organisations wishing to visit the Food Bank. A representative from South East Water came to give advice about saving water and reducing water bills. Also, a representative of the Citizens Advice Bureau has visited a few times during the year to help with any queries people might have. Before Christmas Eileen and I were invited to Bordon Citizens Advice Bureau's Open Morning, to represent the Food Bank and help anyone during the morning. In October, we had a representative from Stay Warm (HCC) come to give help and advice about keeping warm.

In February, I was invited to the first Collection Hub meeting in Grayshott, organised by Grayshott Surgery to speak about the Food Bank.

Our aim in the Food Bank is to be able to give information to families on various charities/organisations that can help them with a particular problem, as well as provide bags of food - various organisations are very eager to come along to the Food Bank to help. Thanks go to a very supportive and caring team, who show dedication and freely give of their time.

Pauline Firman - Food Bank Co-ordinator

A Food Bank Voice

Always a warm welcome from the HDCC team on Wednesdays, and a chance to chat while Julie, Paul and Linda provide a delicious lunch, cake, and a cup of tea. Pauline and Martin's support is also greatly appreciated. Eileen and Emma always have a cheery word when we collect our bag of food. We thank all those who help us in so many ways; community care at its best!

Malcolm and Family

Coffee Time



Coffee Time continues on Friday mornings at 10.30am until 12pm. Fresh coffee, tea and cakes, usually homemade, are on offer each week. We are open to the community and continue to encourage neighbours and friends to use the facilities and pop in for a cuppa and company. Donations only are requested for the refreshments. Numbers remain around 16-20 most weeks, but it is encouraging to see new faces and visitors coming through at different times. It is a lovely opportunity to meet with friends for a chat.

On a couple of occasions during the summer, we held Coffee-Time outside amongst the trees. Over the last couple of sessions, we have also introduced Board games and cards as an additional activity for anyone who fancies a game while they enjoy the refreshments.

Grateful thanks go to my Coffee Time team of volunteers who commit to helping in this very enjoyable and worthwhile venture.



Cathie Russell

Food Bank Lunches

Food Bank Lunches have been a great success. We have approximately 30 regular customers who know they can come and get a hot meal, and have a chat. The atmosphere is amazing with lots of laughter, love and hugs, and prayer if needed. I would like to say a big thank you to all helpers who make this such a success. Thanks be to God for his wonderful provision.



Julie Standing

Chatterboxes

Chatterboxes is a craft and hobby group that runs every Tuesday from 10am till 12pm and from 12.30pm to 2.30pm. The activity was extended this year into the afternoon for those who couldn't make the morning session. Members of the community come along to the church hall and enjoy the company of others while doing their particular craft skill. We have dress makers, crochet and knitting ladies, dot bead pictures, drawing and doodlers.

On average, there is between 6 and 10 people each week, each person giving a £1 donation to cover refreshments provided. As the group has grown, more people are also supplying cakes to add to the friendly atmosphere. The group has been running for a year now and has been a great success.

Julie Cook

Mens Ministry

Prior to the Covid pandemic the church ran for many years, a Men's Breakfast activity on a monthly basis, open to all men within or attached to the church in some way. These Men's Breakfasts mostly took place at various café or hotel venues in the locality and were quite popular. At the beginning of 2024 it was agreed that we should recommence these Men's Ministry meals again, but having approached the men with choices between breakfasts as before – or evening meals at local venues – the majority said they favoured evening meals midweek but home-cooked and held in the church hall.

Fortunately, Kieran Menon offered to be chef and as he had already completed his Food Safety and Hygiene Certificate, we were able to go ahead.

The first evening on 21st February was a "Pie and a Pint Night" attended by 8 men, and the second a "Curry Night" on the 27th March attended by 10 chaps – and both evenings were appreciated with thanks extended to Kieran for the wonderful food on offer. In fact, one attendee Tony, even made an additional curry in a different flavour!

At the time of this report we have possible invitations to 20 men, and as time goes on we hope to

build on this number so this ministry will not to be just an internal event but act as outreach also.

The next meal will be a “Sausage & Mash Night” on Thursday 25 April. If anyone knows of any men who could be invited to come along, please let me know.



Martin Firman

Community Communication

Whatsapp

The main church communication platform is our HDCC Community Chat on Whatsapp. If you wish to join the group, contact Pauline Firman.

Parish Magazine

The Headley Parish issues a monthly magazine in which both HDCC and the Food Bank always feature with a report. Reports for the church are written alternate months by Martin Firman and Paul Whitley. The Food Bank report is written by Pauline Firman.

Website:

The new website for Headley Down Community Church is www.hdcc.uk

Paul Whitley

4 Children & Youth

Youth Church - Girls Together

'Girls Together' meet every third Sunday of the month in the Cabin. Caroline Berwick and I run the group together. Each session is based around our faith, our lives and characters and themes from the Bible and along with discussion, we include chatting, playing games and craft activities.

We are currently holding the group for girls between the ages of 10 -13 years and usually have 2-4 girls participating each month. We would love to see more coming along regularly and continue to cater for this age group as necessary.



Cathie Russell

Junior Church

Junior church has continued to thrive of late with a regular group of between six and ten children attending each session. Themes have been topical and based on popular bible stories. Teaching has been enhanced occasionally, with the use of technology, showing videos and pictures to keep young minds motivated. Thanks go to the Junior Church team, coordinated by Eileen Matthews, which include Eileen, Julie Cook, and Emma Bonner. Thank you for your hard work and dedication in this valuable ministry.

Eileen Matthews

Headley Down Chatterbox Children

Chatterbox Children has evolved into a monthly craft group where parents are invited to come with their children, bringing their own crafts and hobbies with them. They can sit and chat with other adults while their children can also play in safe environment, and indulge in a morning of crafts and smiles.

Julie Cook

5 Administrative & Other Services

Hall Bookings

Throughout the year, the hall can be booked out to members of the church and the wider community for both one-off functions or as a regular booking.

We continue to have one regular outside booking alongside the different activities hosted by the church. Bookings are fitted in between the various church activities which utilise the hall regularly throughout the week. Hopefully the hall will be booked out more frequently this year as it all helps to bring in a small amount of income.

A simple Conditions of Hire and Booking Form is completed for each booking and payment is usually taken in cash.

Bookings can be made via me, the hall bookings manager on 07964764494 or email: cathierussell@headleydown.com

Cathie Russell

Church Cleaning

The church has been cleaned regularly each week for the past year. In February 2024 we held a Work Day when windows were cleaned inside and out. The Barrel heaters at the front of the church were also cleaned.

Eileen Matthews

Fundraising for The Building – Update

As Fundraising Co-Ordinator, my job is to work on a fundraising strategy to enable the church to raise funds for the planned building initiative. This involves organising and helping with fundraising activities which include events, grant applications, recruiting volunteers and coordinating their work, planning donation campaigns, and working towards targets.

The trustees are currently working on changing the church from a charitable trust to a Charitable Incorporated Organisation (CIO). When this has been completed, we can move onto the next step of reviewing the building project.

Once we have an agreed building plan, we can begin our grant applications, which is where most of our finance is likely to come from. Meanwhile we continue to add to the fund through donations and fundraising events and we have recently reached the target of over £200,000. The final total of our fundraising this year is confirmed by our Treasurer's report.

My thanks go to all those who have donated to the building fund or have organised, participated and attended fundraising events.

Cathie Russell

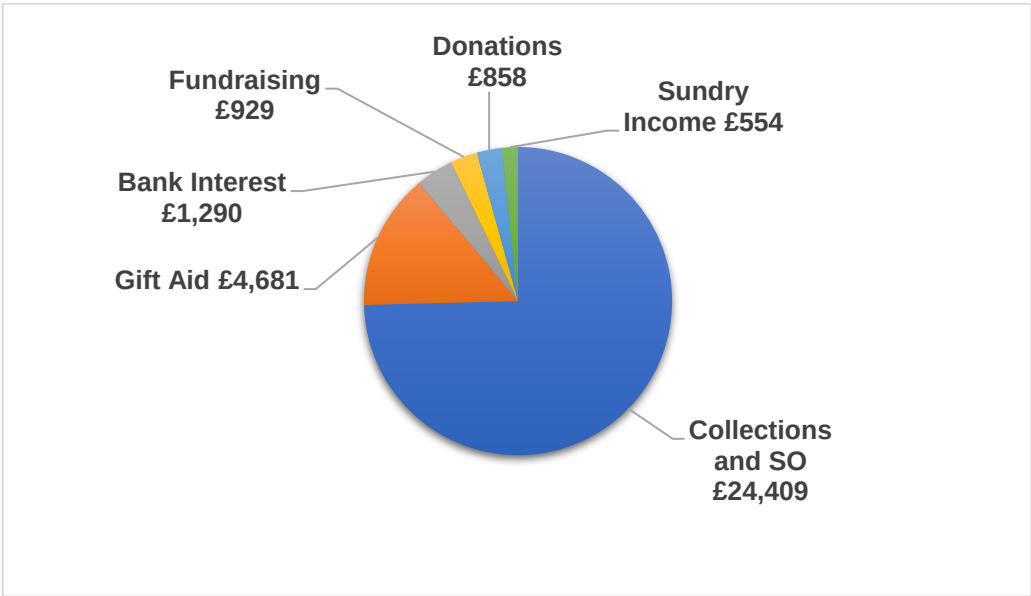
6. Finance

6.1 General Fund

Thank you to all donors for your generous giving during 2023.

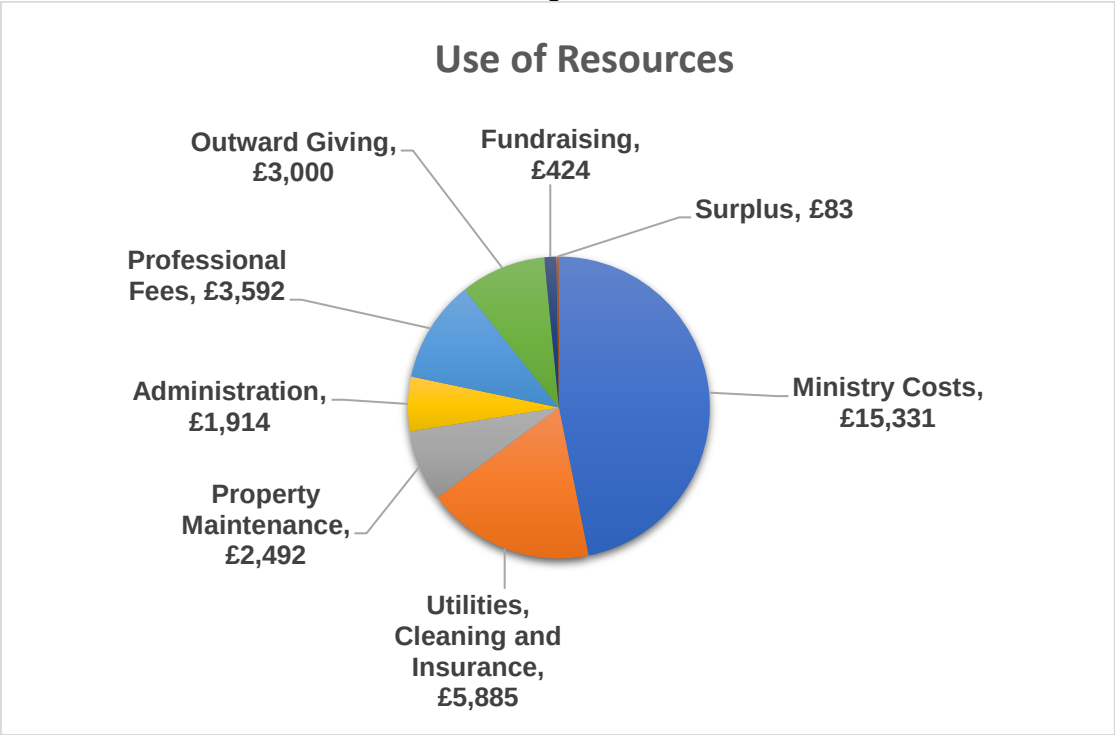
The chart below shows the breakdown of income received in the year.

Income £32,721



Expenditure £32,638

The next chart shows how the incoming resources were used.



Electricity costs rose sharply in 2023 when the two- year fixed contract ended and was replaced with a one-year fixed contract at double the previous prices.

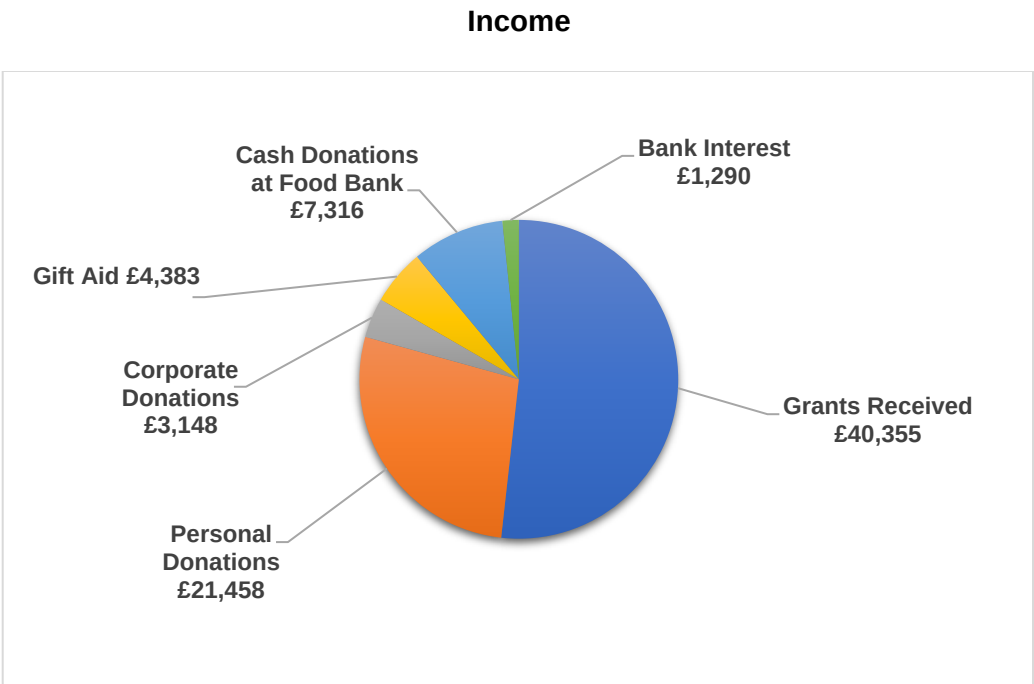
Professional Fees included a £2,800 top up to the provision for the anticipated legal fees that will be incurred to support the transition to a Charitable Incorporated Organisation. The provision total was £6,300 at the end of 2023. Also included was a £792 fee for valuation of the HDCC land and buildings. This was needed for registration with HM Land & Registry as part of the transition requirements.

The Outward Giving schedule for 2023 comprised donations of £250 from the Church to each of 12 different registered charities, approved by the Trustees. The Trustees welcome any suggestions to be considered for inclusion in the outward giving schedule each year.

In addition to the outward giving from church funds, there were two special collections made to support Turkey, Syria, Morocco and Libya following earthquakes and flooding. The total amount collected was £1,539 and this was paid over to the Samaritan's Purse appeal funds. Many thanks to those who donated so generously.

6.2 Food Bank Fund

Yet another record year for the Food Bank. Our thanks go to all donors for their kind and generous contributions and to our volunteers for their commitment to the cause. Total income was £77,950 as shown in the chart below.

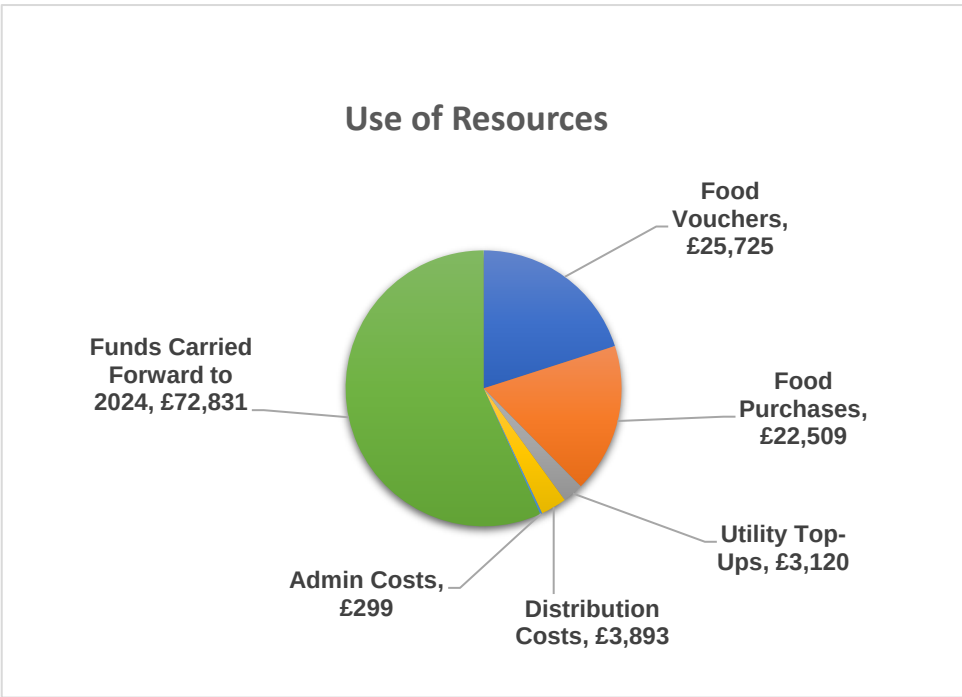


Grants were received from the National Lottery £20,000, Hampshire County Council £10,000, The Hampshire and Isle of White Community Foundation £6,000, Headley Voluntary Care £1,800, Woolmer Lions Club £1,000, The Neighbourly £555 (Lidl) and Local Giving Ltd £500.

Corporate donations included amounts from The Counter at Grayshott.

Expenditure

The use of Food Bank resources is shown in the chart below,



Demand for support increased significantly in 2023 and expenditure on food and food vouchers rose to meet this.

The arrival of significant grants from the National Lottery and Hampshire County Council at the end of 2023 ensured that a healthy level of funds were carried forward to meet continuation of high demand in 2024.

6.3 Building Fund

The Building Fund advanced by £7,741 in 2023 to a milestone total of £200,122.

Income comprised £5,231 bank interest, donations of £1,287, fundraising £992 and gift aid £231.

There was no expenditure.

6.4 Gift Aid

Gift Aid of £9,296 was recovered from HMRC for the tax year 2022-23, including the gift aid small donations scheme for individual cash donations up to £30.

The total was allocated to general, food bank and building funds in proportion to the underlying donations received. Thank you to all donors who gift aid their donations to HDCC.

6.5 Reserves

General Funds are unrestricted and represent the financial reserves of the church. The funds are available for all general expenses incurred by the Church. The total on 31st December 2023 was £41,628.

The **Food Bank and Building Funds** are restricted. The closing values carried forward were £72,831 and £200,122 respectively.

6.6 Statement of Financial Activities and Balance Sheet

Accounts for the year ended 31st Dec 2023 are in the appendix to this report.

Allan Revers, Treasurer

Headley Down Community Church

Registered Charity No.1095819

Accounts for the year ended 31 December 2023

Page 2	Statement of Financial Activities
Page 3	Balance Sheet
Pages 4-7	Notes to the Accounts
Page 8	Examiner's Report

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2023

	General Funds	Food Bank Funds	Building Funds	Total 2023	Total 2022
	£	£	£	£	£
Incoming Resources					
Collections at Church/FB	579	7,316		7,895	2,916
Collections Direct to Bank	23,830			23,830	22,341
Sub Total	24,409	7,316		31,725	25,257
Donations	858	24,606	1,287	26,751	29,107
Grants (Note 2)		40,355		40,355	31,453
Event Donations & Fundraising	929		992	1,921	3,077
Gift Aid (Note 7)	4,681	4,383	232	9,296	9,171
Hall Lettings	320			320	370
Sundry Income	234			234	302
Interest received	1,290	1,290	5,230	7,810	2,577
Total Incoming Resources	32,721	77,950	7,741	118,412	101,314
Resources Used					
Pastoral Assistant and Expenses	14,979			14,979	14,942
Food Purchases	352	22,509		22,861	12,834
Food Distribution Costs		3,893		3,893	3,226
Administration Costs	632	299		931	749
Design and Planning Costs					3,720
Legal Fees	3,592			3,592	1,300
Media Costs	389			389	359
IT and HDCC Website	893			893	973
Electricity and Water	3,013			3,013	2,160
Insurance	976			976	921
Cleaning	1,896			1,896	1,643
Property Repairs & Maintenance	1,197			1,197	5,656
Grounds Maintenance	420			420	160
Fixed Asset Depreciation	875			875	875
Events Cost	424			424	1,047
Youth Activities					696
Outward Giving (Note 3)	3,000	28,845		31,845	25,815
Total Resources Used	32,638	55,546	0	88,184	77,076
Net Movement In Funds	84	22,403	7,741	30,228	24,238

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

BALANCE SHEET at 31st December 2023

	General Funds	Food Bank Funds	Building Funds	Total 2023	Total 2022
	£	£	£	£	£
Fixed Assets (Note 4)	14,882			14,882	15,757
Current Assets					
Bank Current Accounts	1,286		2	1,288	2,738
Cambridge & Counties Bank			83,500	83,500	83,500
Redwood Bank			69,769	69,769	82,566
Skipton Building Society	36,679		46,791	83,470	23,106
United Trust Bank	7,116	72,226		79,342	65,437
Charity Bank					26,020
Saffron Building Society			60	60	60
Beverley Building Society	1			1	56
Cash in Hand	106	605	0	711	1,005
Total Current Assets	45,188	72,831	200,122	318,141	284,488
Current Liabilities (Note 5)	(16,721)			(16,721)	(14,097)
Deferred Income (Note 6)	(1,721)			(1,721)	(1,796)
Total Assets	41,628	72,831	200,122	314,581	284,352
Reserves					
Surplus for year	84	22,403	7,741	30,228	24,238
Brought forward	41,544	50,428	192,381	284,353	260,114
Total Reserves	41,628	72,831	200,122	314,581	284,352
Represented by Funds (Note 8)					
Unrestricted	41,628			41,628	41,544
Restricted		72,831	200,122	272,953	242,308
Total	41,628	72,831	200,122	314,581	283,852

G E Knifton

Rev G E Knifton Chair of Trustees

1st March 2024

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts

1) Accounting Policies

The financial statement has been prepared in accordance with UK Generally Accepted Accounting Principles and the Charities Statement of Recommended Practice

2) Grants Received	FB Funds	Total
	2023	2022
	£	£
The National Lottery	20,000	
Hampshire CC Community Grants	10,000	15,000
Hants and IOW Community Foundation	6,000	7,450
Headley Voluntary Care	1,800	300
Woolmer Lions Club	1,000	1,600
Local Giving Ltd	500	500
The Neighbourly	555	
EHDC Defra		4,000
EDHC Councillor Grant		1,532
CALEB Trust		1,000
Deferred Grants		71
Total	40,355	31,453

3) Outward Giving

	General Funds	Food Bank Funds	Total 2023	Total 2022
Charity	£	£	£	£
24-7 Prayer	250		250	100
Acorn Healing	250		250	100
Connect	250		250	300
Home-Start Hampshire	250		250	200
Hope For Justice	250		250	100
Mercy Ships	250		250	100
Phyllis Tuckwell Hospice	250		250	100
Samaritan's Purse - Shoebox	200		200	200
Samaritan's Purse - Ukraine	250		250	250
Step By Step Aldershot	250		250	200
Street Angels Guildford	300		300	200
Tear Fund	250		250	100
Others				850
Food Bank Recipients:				
Food Vouchers		21,255	21,255	18,335
Utility Cards		7,590	7,590	4,680
Total Outward Giving	3,000	28,845	31,845	25,815

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

3) Outward Giving (continued)

There were two special collections for charity appeals during the year. The amounts collected and paid over to the respective charities are shown below.

Special Collections	Amount
	£
Samaritan's Purse - Earthquake Appeal Turkey and Syria	947
Samaritan's Purse - Morocco and Libya Appeal	592
Total	1,539

4) Fixed Assets

Fixed Assets represents the expenditure on a wooden cabin erected in the church grounds for use by the Food Bank and for Youth Activities. It has an estimated useful life of 20 years and is depreciated on a straight line basis with zero residual value.

Fixed Assets	Cost	Accumulated Depreciation b/fwd	Depreciation Charge in Year	Net Value
	£	£	£	£
Cabin	17,508	(1,751)	(875)	14,882

The original church buildings date back to 1921 and there was an extension built in 1983. The conveyance of land and buildings in 1921 was for a value of £200.

Historically the charity accounts have not recorded any value for land and buildings. Any historic value for buildings would be fully written down to zero in the 2023 accounts if they had been included on the balance sheet.

The church governing document in 1921 restricts the use of land to use for religious purposes only. The Trustees intend to create a new Charitable Incorporated Organisation (CIO) and transfer all current Charity assets and liabilities to the new CIO, subject to Charity Commission approval.

As a first step in this process the Trustees have obtained a professional valuation of the land and buildings on a Discounted Replacement Cost (DRC) asset valuation basis. A DRC valuation is defined as:

The current cost of replacing an asset with its modern equivalent asset less deductions for physical deterioration and all relevant forms of obsolescence and optimisation.

Its purpose is to provide an asset value for a property that is specialised in nature and has no recognisable Open Market use.

The valuation was carried out on 16th October 2023. The valuation amount was £340,000 including the cabin.

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

5) Current Liabilities

	General Funds	Food Bank Funds	Building Funds	Total 2023	Total 2022
	£	£	£	£	£
Property Repairs & Maintenance Provision	(7,000)			(7,000)	(7,000)
Legal Fees Provision	(6,300)			(6,300)	(3,500)
Overpaid Grant from HIWCF					(1,200)
Accruals	(3,421)			(3,421)	(2,397)
Total	(16,721)			(16,721)	(14,097)

Property Repairs and Maintenance Provision

The church and hall buildings are old and require a significant level of ongoing repairs and maintenance. Until they are rebuilt a general provision of £7,000 is held to help mitigate the financial impact of any substantial repairs and maintenance in any one year.

Legal Fees Provision

The Church Trustees intend to restructure the church entity from an Unincorporated Charity to a new Charitable Incorporated Organisation, subject to Charity Commission approval.

The provision of £3,500 brought forward from 2022 towards the anticipated cost of legal advice was topped up by £2,800 in 2023 to a total of £6,300.

The Trustees expect that the current provision will now be sufficient.

The professional valuation fee of £792 incurred in 2023 was charged in full to expenditure in the 2023 accounts (see note 4).

Accruals

- £1,561 for unbilled electricity and water consumption to year end
- £700 provision for tree survey and maintenance
- £385 donated for Youth Activity but not yet expended
- £300 donated for kitchen equipment not yet expended
- £475 for sundry specific cost accruals

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

6) Deferred Income

Deferred Income	Cabin Grants £	K-Kids Grants £	Total £
Balance b/fwd 01/01/23	(1,350)	(446)	(1,796)
Amortised to income in 2023:			
From prior years	75		75
Balance c/fwd 31/12/23	(1,275)	(446)	(1,721)

Grants received from East Hampshire District Council and the Hampshire & Isle of Wight Community Foundation for the Cabin in 2020 are accounted for as deferred income and amortised to income over 20 years in line with the estimated life of the Cabin.

Prior year grants received from the Hampshire & Isle of Wight Community Foundation for Youth Activities are included in income in line with expenditure incurred. The remaining balance of grants is deferred.

7) Gift Aid

Income includes gift aid received for the tax year ended 5th April 2023.

Current Assets do not include a debtor amount for the gift aid recoverable on eligible donations from 6th April to 31st December 2023. This amount will be claimed for the tax year ended 5th April 2024 and included within income in the 2024 accounts.

8) Funds

- General Funds are unrestricted.
- The Food Bank Funds are restricted to Food Bank activity.
- The Building Funds are restricted to the rebuilding of the existing Church and Hall.

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Independent examiner's report on the accounts

I report to the trustees on my examination of the accounts of the Headley Down Community Church ("the Trust") for the year ended 31 December 2023

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K P Menon

13th March 2024



Chartered Certified Accountant
Coppice Wood
30 Fairview Road
Headley Down
Hants
GU35 8HG

Headley Down Community Church

Registered Charity No.1095819

Accounts for the year ended 31 December 2023

Page 2	Statement of Financial Activities
Page 3	Balance Sheet
Pages 4-7	Notes to the Accounts
Page 8	Examiner's Report

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2023

	General Funds	Food Bank Funds	Building Funds	Total 2023	Total 2022
	£	£	£	£	£
Incoming Resources					
Collections at Church/FB	579	7,316		7,895	2,916
Collections Direct to Bank	23,830			23,830	22,341
Sub Total	24,409	7,316		31,725	25,257
Donations	858	24,606	1,287	26,751	29,107
Grants (Note 2)		40,355		40,355	31,453
Event Donations & Fundraising	929		992	1,921	3,077
Gift Aid (Note 7)	4,681	4,383	232	9,296	9,171
Hall Lettings	320			320	370
Sundry Income	234			234	302
Interest received	1,290	1,290	5,230	7,810	2,577
Total Incoming Resources	32,721	77,950	7,741	118,412	101,314
Resources Used					
Pastoral Assistant and Expenses	14,979			14,979	14,942
Food Purchases	352	22,509		22,861	12,834
Food Distribution Costs		3,893		3,893	3,226
Administration Costs	632	299		931	749
Design and Planning Costs					3,720
Legal Fees	3,592			3,592	1,300
Media Costs	389			389	359
IT and HDCC Website	893			893	973
Electricity and Water	3,013			3,013	2,160
Insurance	976			976	921
Cleaning	1,896			1,896	1,643
Property Repairs & Maintenance	1,197			1,197	5,656
Grounds Maintenance	420			420	160
Fixed Asset Depreciation	875			875	875
Events Cost	424			424	1,047
Youth Activities					696
Outward Giving (Note 3)	3,000	28,845		31,845	25,815
Total Resources Used	32,638	55,546	0	88,184	77,076
Net Movement In Funds	84	22,403	7,741	30,228	24,238

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

BALANCE SHEET at 31st December 2023

	General Funds	Food Bank Funds	Building Funds	Total 2023	Total 2022
	£	£	£	£	£
Fixed Assets (Note 4)	14,882			14,882	15,757
Current Assets					
Bank Current Accounts	1,286		2	1,288	2,738
Cambridge & Counties Bank			83,500	83,500	83,500
Redwood Bank			69,769	69,769	82,566
Skipton Building Society	36,679		46,791	83,470	23,106
United Trust Bank	7,116	72,226		79,342	65,437
Charity Bank					26,020
Saffron Building Society			60	60	60
Beverley Building Society	1			1	56
Cash in Hand	106	605	0	711	1,005
Total Current Assets	45,188	72,831	200,122	318,141	284,488
Current Liabilities (Note 5)	(16,721)			(16,721)	(14,097)
Deferred Income (Note 6)	(1,721)			(1,721)	(1,796)
Total Assets	41,628	72,831	200,122	314,581	284,352
Reserves					
Surplus for year	84	22,403	7,741	30,228	24,238
Brought forward	41,544	50,428	192,381	284,353	260,114
Total Reserves	41,628	72,831	200,122	314,581	284,352
Represented by Funds (Note 8)					
Unrestricted	41,628			41,628	41,544
Restricted		72,831	200,122	272,953	242,308
Total	41,628	72,831	200,122	314,581	283,852

G E Knifton

Rev G E Knifton Chair of Trustees

1st March 2024

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts

1) Accounting Policies

The financial statement has been prepared in accordance with UK Generally Accepted Accounting Principles and the Charities Statement of Recommended Practice

2) Grants Received	FB Funds	Total
	2023	2022
	£	£
The National Lottery	20,000	
Hampshire CC Community Grants	10,000	15,000
Hants and IOW Community Foundation	6,000	7,450
Headley Voluntary Care	1,800	300
Woolmer Lions Club	1,000	1,600
Local Giving Ltd	500	500
The Neighbourly	555	
EHDC Defra		4,000
EDHC Councillor Grant		1,532
CALEB Trust		1,000
Deferred Grants		71
Total	40,355	31,453

3) Outward Giving

	General Funds	Food Bank Funds	Total 2023	Total 2022
Charity	£	£	£	£
24-7 Prayer	250		250	100
Acorn Healing	250		250	100
Connect	250		250	300
Home-Start Hampshire	250		250	200
Hope For Justice	250		250	100
Mercy Ships	250		250	100
Phyllis Tuckwell Hospice	250		250	100
Samaritan's Purse - Shoebox	200		200	200
Samaritan's Purse - Ukraine	250		250	250
Step By Step Aldershot	250		250	200
Street Angels Guildford	300		300	200
Tear Fund	250		250	100
Others				850
Food Bank Recipients:				
Food Vouchers		21,255	21,255	18,335
Utility Cards		7,590	7,590	4,680
Total Outward Giving	3,000	28,845	31,845	25,815

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

3) Outward Giving (continued)

There were two special collections for charity appeals during the year. The amounts collected and paid over to the respective charities are shown below.

Special Collections	Amount
	£
Samaritan's Purse - Earthquake Appeal Turkey and Syria	947
Samaritan's Purse - Morocco and Libya Appeal	592
Total	1,539

4) Fixed Assets

Fixed Assets represents the expenditure on a wooden cabin erected in the church grounds for use by the Food Bank and for Youth Activities. It has an estimated useful life of 20 years and is depreciated on a straight line basis with zero residual value.

Fixed Assets	Cost	Accumulated Depreciation b/fwd	Depreciation Charge in Year	Net Value
	£	£	£	£
Cabin	17,508	(1,751)	(875)	14,882

The original church buildings date back to 1921 and there was an extension built in 1983. The conveyance of land and buildings in 1921 was for a value of £200.

Historically the charity accounts have not recorded any value for land and buildings. Any historic value for buildings would be fully written down to zero in the 2023 accounts if they had been included on the balance sheet.

The church governing document in 1921 restricts the use of land to use for religious purposes only. The Trustees intend to create a new Charitable Incorporated Organisation (CIO) and transfer all current Charity assets and liabilities to the new CIO, subject to Charity Commission approval.

As a first step in this process the Trustees have obtained a professional valuation of the land and buildings on a Discounted Replacement Cost (DRC) asset valuation basis. A DRC valuation is defined as:

The current cost of replacing an asset with its modern equivalent asset less deductions for physical deterioration and all relevant forms of obsolescence and optimisation.

Its purpose is to provide an asset value for a property that is specialised in nature and has no recognisable Open Market use.

The valuation was carried out on 16th October 2023. The valuation amount was £340,000 including the cabin.

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

5) Current Liabilities

	General Funds	Food Bank Funds	Building Funds	Total 2023	Total 2022
	£	£	£	£	£
Property Repairs & Maintenance Provision	(7,000)			(7,000)	(7,000)
Legal Fees Provision	(6,300)			(6,300)	(3,500)
Overpaid Grant from HIWCF					(1,200)
Accruals	(3,421)			(3,421)	(2,397)
Total	(16,721)			(16,721)	(14,097)

Property Repairs and Maintenance Provision

The church and hall buildings are old and require a significant level of ongoing repairs and maintenance. Until they are rebuilt a general provision of £7,000 is held to help mitigate the financial impact of any substantial repairs and maintenance in any one year.

Legal Fees Provision

The Church Trustees intend to restructure the church entity from an Unincorporated Charity to a new Charitable Incorporated Organisation, subject to Charity Commission approval.

The provision of £3,500 brought forward from 2022 towards the anticipated cost of legal advice was topped up by £2,800 in 2023 to a total of £6,300.

The Trustees expect that the current provision will now be sufficient.

The professional valuation fee of £792 incurred in 2023 was charged in full to expenditure in the 2023 accounts (see note 4).

Accruals

- £1,561 for unbilled electricity and water consumption to year end
- £700 provision for tree survey and maintenance
- £385 donated for Youth Activity but not yet expended
- £300 donated for kitchen equipment not yet expended
- £475 for sundry specific cost accruals

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

6) Deferred Income

Deferred Income	Cabin Grants £	K-Kids Grants £	Total £
Balance b/fwd 01/01/23	(1,350)	(446)	(1,796)
Amortised to income in 2023:			
From prior years	75		75
Balance c/fwd 31/12/23	(1,275)	(446)	(1,721)

Grants received from East Hampshire District Council and the Hampshire & Isle of Wight Community Foundation for the Cabin in 2020 are accounted for as deferred income and amortised to income over 20 years in line with the estimated life of the Cabin.

Prior year grants received from the Hampshire & Isle of Wight Community Foundation for Youth Activities are included in income in line with expenditure incurred. The remaining balance of grants is deferred.

7) Gift Aid

Income includes gift aid received for the tax year ended 5th April 2023.

Current Assets do not include a debtor amount for the gift aid recoverable on eligible donations from 6th April to 31st December 2023. This amount will be claimed for the tax year ended 5th April 2024 and included within income in the 2024 accounts.

8) Funds

- General Funds are unrestricted.
- The Food Bank Funds are restricted to Food Bank activity.
- The Building Funds are restricted to the rebuilding of the existing Church and Hall.

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Independent examiner's report on the accounts

I report to the trustees on my examination of the accounts of the Headley Down Community Church ("the Trust") for the year ended 31 December 2023

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K P Menon

13th March 2024



Chartered Certified Accountant
Coppice Wood
30 Fairview Road
Headley Down
Hants
GU35 8HG

HEADLEY DOWN COMMUNITY CHURCH

England & Wales - Charity number 1095819

Accounts



HEADLEY DOWN COMMUNITY CHURCH

ANNUAL REPORT 2023

Headley Down Community Church

Eddeys Lane, Headley Down, GU35 8HU

www.hdcc.uk

Registered Charity No. 1095819

Headley Down Community Church

Team HDCC ~ “The Church in HD”

Trustees

Martin Firman – Chair of Trustees

Pauline Firman

Rev Elizabeth Knifton

Marc Nuttall

Cathie Russell

Pastoral Leadership Team

John Russell – Lead Pastor

Martin Firman

Pauline Firman

Rev Elizabeth Knifton

Marc Nuttall

Cathie Russell

Treasurer

Allan Revers

Pastoral Care and Hall Bookings

Cathie Russell

Safeguarding Co-ordinator

Rev. Elizabeth Knifton

Junior Church Co-ordinator

Eileen Matthews

Buildings Manager

Paul Whitley

Health & Safety Officer

Paul Whitley

Food Bank Co-ordinator

Pauline Firman

ANNUAL REPORT - APRIL 2023

INTRODUCTION

The Annual Report for 2022-2023 has been collated by Paul Whitley.

Contained within each item in this report are the following elements:

A short factual report of an activity.

An appreciation of the contributions so many people make to church life ~ (Should you not see your name in print somewhere it is probably because you are one of the many unsung heroes in the church. Thank you for who you are, as much as for what you do.)

Questions and issues that may require consideration.

The report is presented under an Editorial and 6-headings and will be introduced at the AGM, when it takes place, as follows:

Editorial	(Page 3)
Practical	(Page 4)
Spiritual	(Page 12)
Community	(Page 15)
Children & Youth	(Page 22)
Administrative & Other Services	(Page 24)
Finance	(Pages 26 and Appendix 1)

In a year when life got back to something approaching normal, one event has dominated the news and our lives. Russia's invasion of the Ukraine has just marked it's first anniversary. There is no sign of any ceasefire or an end to the aggression shown by President Putin's military forces. What did surprise and inspire the world was Ukraine's determination to fight back, hold Ukrainian land and repel the might of Russia. There have been many casualties, both Russian and Ukrainian, and sadly many Ukrainian civilians. The western world has responded with military aid and medical assistance. The UK, together with other leading countries, held out a hand of welcome and friendship to Ukrainian refugees. At this time, we all know someone, who knows someone from Ukraine. Our church has been generous to a fault in providing monetary aid and a 'hub' where Ukrainian refugees, local to us, can come and meet. More about that inside.

In the cost-of-living crisis in which we find ourselves, it gets increasingly difficult for our families, those hosting Ukrainian families, and those in our community to make ends meet. HDCC is always here for them.

Paul Whitley – Editor

1. Practical

This has been a year when things got back to somewhere near normal in the general run of things. Unfortunately, 2022 will always be remembered for the Russian invasion of Ukraine; and the way the UK, with the rest of the western world, responded with aid, both financial and communal. Headley Down Community Church became a big part of drive to include those Ukrainian folk who were displaced from their own, war-torn country. The church raised funds to send for relief work. It was also instrumental in creating a Ukrainian Hub where some Ukrainian families could meet while settling into a new, but strange environment.



It was a year when we sought to become motivated again as a church, building each other up as best we could and continuing to serve the community in which we live.

The Food Bank continued to thrive, catering for a growing need as a cost-of-living crisis developed across the country.

We continue to add new folk to our numbers who have enriched us as a community. Every time new people come into the church, the church changes because of the additional diversity and we rejoice in that. It is a joy to see how Christ is building His church in Headley Down.

So, what did we do in 2022?

It was a year when we celebrated Queen Elizabeth II jubilee, reigning for seventy years. She will remain the longest serving monarch to eternity. The Church celebrated with a traditional garden party attended by many in the community.

Sadly, it was also the year when Her Majesty died while at Balmoral, in Scotland. The church remembered her dedication to duty till the very end, to her unwavering faith as head of our Christian Church and as a servant of the people to which she was dedicated. The church obtained and issued small commemorative booklets detailing her dedication.

It was a pleasure to see more of our church community dedicate their lives to Christ by being baptized in the River Wey in Rev.Marion's garden. We celebrated with tea in the church grounds after the Baptism ceremony.



Martin and Pauline Firman invited us all to celebrate the milestone of their 50th Wedding Anniversary celebration. Again, the church came together as one.

The church went through a major transformation in 2022, with a newly refurbished kitchen with commercial cooking, cleaning and dish washing facilities. With the church's strong food ministry, this is a big step forward in supplying hot food at some of our celebrations and gatherings. It has also made Winter Warmers possible to function as well as it does.

Last year saw the Alpha Course introduce many to a deeper reality and the showing of The Chosen has invited people to "look again" at the Jesus they thought they knew and discover a new insight. This is our DNA and will inform what we do in the coming year.

John Russell – Pastor

March 2023

Trustee Report.

During the last year, as the church came out of the pandemic, we were pleased to be able to start gathering together again, both for our church services, and also for all the other times we are able to meet together in the church buildings. This has enabled us to come collectively into the church or the hall for so many different occasions, and the church buildings seem to have come alive again.

The world during this last twelve months has been faced with many challenges, some caused by Russia's invasion of Ukraine, some caused by the energy price rises, and some caused by the anxiety that both adults and children seem to have experienced after coming out of the lock down and lack of socialising caused by the pandemic.

But the church on Headley Down has remained faithful to its calling to serve all our local community in the way Jesus – the creator of the world – would have us perform.

So, we have two teams working closely together – the Church Leadership Team (The CLT) and the Pastoral Leadership Team (The PLT) who meet regularly to attend to the both the spiritual and practical matters relating to all church activities. The CLT Meeting of course includes the attendance of Allan Revers, our excellent Treasurer, to cover the necessary financial matters.

One continuing and major topic of discussion for this last year has been the proposed new building project where a Christian firm of architects were engaged to provide us with a feasibility study on what we can achieve in securing a brand- new building suitable for all we wish to do in the future. Sadly, much of the old wooden structure which has been standing since 1921 is no longer really fit for purpose. As someone once said – "it's only being held together by the woodworm holding hands!"

Coming out of the pandemic, the price of building materials, and labour charges have increased significantly and after consulting with a new firm of project managers, we sadly do not feel able at the present time to proceed with the building project as quickly as we hoped. We are however holding various fund -raising activities and slowly raising funds for the project to take place as soon as we are in a position to do so.

In light of the above, and as you will read elsewhere, we have been fortunate enough to have the opportunity to completely strip out and refurbish the whole kitchen area with stainless steel

surfaces and shelving, a new cooker and commercial dishwasher to make it fresh and clean to cater for all the feeding events we hold in the church and hall.

Feeding of the people both spiritually and physically has always been an important aspect of church life at HDCC, with main meals prepared for the start of the ten weeks of the Alpha Course, and new initiatives such as the Winter Warmers, where people from the community are welcome to come into the hall on a Wednesday lunchtime for a hot lunch and spend time together in warmth and comfort and a time to talk.

The Trustees have been pleased to see that the appointment of John Russell as Pastor of the church has gone very well. Particularly, in recognition of all the time and effort he put in during the pandemic, and since, to ensure the church continued engaging with all its people through the online services and prayer times which have continued. We see growth in both the church numbers and even more so in the Spiritual dynamic. With Rev Elizabeth Knifton and others on the Pastoral Leadership Team we are truly blessed in our leadership.

Finally, as Chair of Trustees I need to thank Julian Gilbertson who owing to his work and family responsibilities has required to step down as a Trustee for the time being. His dedication in serving the church in this important role for some time has been much appreciated. Julian is nevertheless engaged in other church matters, most notably the weekly maintenance of, and keeping fresh our excellent new webpage

Overall, this year has been another year of change, as the church continues its mission and growth both spiritually and practically; a year of real blessing for this local church as we continue to move forward seeking to be God's modern- day disciples, and called to show and share his love for all people.

Martin Firman - Chair of Trustees

Health and Safety

Within my role as Buildings Manager, I have now also assumed the role of Health and Safety Officer. Health and Safety continues to be at the forefront of all our professional and practical work done at Headley Down Community Church.

The main aim, as before, is to try to utilise contractors who conform to current Health and Safety requirements especially as regards their documentation. This is more expensive than 'doing it ourselves' but with the new legislation such as CDM (Construction Design and Management) regulations and the requirement to be covered by professionals with standards and indemnities means that we have to increasingly consider these issues whenever the committee makes a decision. The church strives to adhere to and conform to H & S guidelines when dealing with contractors and our own volunteers alike. External contractors should have the appropriate insurance and safety measures in place. In 2022, contractors working in the church included a registered plumber and a small team of qualified electricians to work on elements of the new kitchen project.

Any volunteer work in the church, such as work days, is preceded by an element of H&S awareness.

We have a Health and Safety Policy document, a copy of which is on the main noticeboard. It would be worth looking at this notice before anyone goes ahead to do work in or on the building. Please could anyone who notices something that is unsafe or hazardous bring it to the attention of a committee member or Paul Whitley so that it can be sorted. The policy makes it clear that we are all involved in making sure our church premises are safe.

Paul Whitley

Safeguarding

Revd. Elizabeth Knifton is Safeguarding Coordinator with Cathie Russell as deputy.

We are members of Thirtyone:eight, the Safeguarding body that provides guidelines, policies and support.

Safeguarding is a necessary and important aspect of caring for all in our church community but especially children and vulnerable adults and so to this end, we continue to do all we can to provide a safe and suitable environment for the different activities and meetings that take place at and in the name of Headley Down Community Church.

The current Safeguarding Policy remains in place and will be approved and signed by the trustees for this coming year.

Revd. Elizabeth Knifton
Safeguarding Coordinator

Cathie Russell
Deputy Safeguarding Coordinator

DBS (Disclosure and Barring Service)

Disclosures are required for all the Trustees, Leaders and those working in any capacity with children and vulnerable adults. A process of updating and applying for new applications continue throughout the year as required.

As new individuals join the family of the church and volunteer for roles relating to any of the above, a DBS application is required as stipulated in our Safeguarding Policy alongside the appropriate recruitment procedure (depending on the role). Renewal of each DBS will usually be done every 5 years, or can be checked at any time if an individual has registered on the Government Update Service online. The frequency of DBS applications and checks may be adjusted by the Safeguarding Officers and Trustees depending on changing recommendations at any given time.

Cathie Russell

Buildings

There have been several events in building maintenance that have taken place in 2022, all to the benefit and safety of the church in which we worship.

Signage

All church notice boards have been repainted, refurbished and sign-written to reflect the new name of the church. This includes the main large church sign board in Eddey's Lane.



The new-look 'Headley Down Community Church' signs have been fitted to the front and rear of the church building, also on the South facing end of the cabin. Thanks go to Martin Firman for his help in this matter.

New Post in Porch



One of the main posts on the accessible ramp at the rear of the church has been replaced and the supporting wall re-built. This has made the whole porch structure stable and the ramp safe to use.



Church Heating

Church heating continues to be one of our major expenses in keeping the building fit for purpose. Last year, we had a remote system installed and, after one or two teething troubles, was functioning well. Recently, however, we have discovered a clash with the radio frequencies used by the system and the radio microphones in church. This meant the heating system sometimes failed to respond to signal. This is being addressed and should be resolved presently. John Ryland has also reported on this.

Storage Heating System

The storage heating system is now defunct and no longer connected to a power supply. One unit has been removed, and the rest will also be removed to create more space. These are extremely heavy and require a physically strong team.

Decluttering

The church is always looking to use the limited space we have more efficiently. To this end, we have disposed of some old furniture and fittings that are no longer in keeping with our modern, forward-thinking church. Among these were the old altar rail and a lectern. Any monies raised went to church funds. The cupboard, lately known as the 'chair store' at the back of the main church, has also been decluttered, making more space for chairs, tables, and sundry equipment.

Our thanks go to Julie Cook who was successful in selling our unused primary school tables and chairs through social media. The money raised went to church funds.

Cabin Lights

Bright, new lights have been fitted in the Food Bank side of the Cabin. These are the same as those in the new kitchen, making it easier for Food Bank volunteers to work. My thanks go to John Ryland who did the job.

Projector Bulb

A new bulb was fitted to the church projector to give a clearer picture on screen. Thank you John Ryland who climbed the tall ladder to replace it.

Security inside the Church

Eileen Matthews collects Christmas gifts and children's toys over the whole year in preparation for the Food Bank Christmas hampers and Christmas party. These donations were stored in the cupboard space in the back room of the church with access through a curtain. This proved to be insecure as some items were going missing.

To this end, I have re-organised the wall structure and fitted a door, obtained free through social media, to the end of the cupboard. This is now locked and secure and dedicated to Eileen's Christmas donations.

Church Donations Box

It has been noted that the church donations box is often forgotten and is not prominent or secure enough. To this end, the old, defunct St Francis letterbox has been refurbished and installed on the left of the main doors through from the church to the hall. It has been marked 'HDCC Donations' This is a lockable box, in a prominent place with easy access to place any donations.

Mains Upgrade

The church mains power supply has been upgraded with a new two phase installation. This was to handle the power generated by the new cooking and dish washing equipment in the kitchen. It was also a chance to check and renew old connections to an up-to-date standard.

New Kitchen

By far, the major project, and focus of last year was to completely refurbish the church kitchen facilities to a modern, commercial and efficient place to work.

The vision and project manager for this major project was Cathie Russell with professional advice from Steve Cooper.

The work began by completely gutting the old kitchen to leave four bare walls and a floor.



All plumbing and services were removed to make way for complete refurbishment. The

broken tiles were removed where necessary and replaced with new tiles around the four walls, leaving a clean and tidy surface.

Walls were repaired and made weatherproof as was the ceiling.

The wooden walls were given at least two coats of white paint to leave a bright working area.

Professional trades people came in to complete the plumbing and completely re-wire the kitchen on its own circuit. This also involved

upgrading the power supply to the church. New lights were also professionally installed.

The floor was made level and covered with new, hard-wearing vinyl.

Good quality wall cupboards were donated and installed.



Stainless steel units were constructed and installed, and professionally plumbed in where necessary, together with a commercial grade oven catering unit, and later, a commercial dish washer and a microwave. All three appliances were generous donations for which the church gives thanks.

The whole project took about a month from demolition to being in use as a kitchen again, with cosmetic additions taking a while longer.

My thanks go to the Peter Knifton and his team of tradesmen, without whom, the project would not have been possible. They put themselves out to fit in with my schedule to complete the work on time. The new kitchen is truly an asset to our church.

Paul Whitley

New Kitchen

Over this past year, the kitchen area has been replaced with a fully functioning kitchen. Following an incredibly generous gift of a cooker and dishwasher from one of our own people, we took the decision to provide a suitable kitchen area in order to make use of this wonderful gift to the fellowship. Thanks to Paul's renovations and installations we now have a complete kitchen



which enables us to cook on the premises and cater more easily for the various activities that take place throughout the week.

My thanks go to all who helped in different ways and for the funds raised to cover most of the cost to install.



Cathie Russell

2. Spiritual

Pastoral Leadership Team

The Gathering.

The word "church" is derived from the word "ecclesia", which simply means "gathering". So, whenever there is a gathering of those who profess faith in Jesus Christ, it can rightly be considered to be church.

We continue to use the church family WhatsApp group to keep in touch and it's exciting to see the way that prayer needs are quickly brought to the fore using this medium. It has truly become an indispensable way of staying in touch.

The weekly Church Family Update email continues to bring continuity with the same material also being posted to the WhatsApp group.

Special Love Offerings

On occasion we have responded to the needs of the wider world by raising funds in our gatherings for the benefit of others.

Recently we have sent the largest sum we have ever raised to Samaritan's Purse in support of the people of Ukraine. As the war continues, it will help their work with those who were facing a very cold winter by supplying wood burners, fuel and roof- repair materials.

More recently another "love offering" was taken up to raise funds for the effort in Turkey/Syria after a major earthquake.

These love offerings demonstrate the heart of Headley Down Community Church. We are not a wealthy church, financially, by any stretch but we do have a very big heart.

Leading the church

The Pastoral Leadership Team have met every month, in online meetings over the year and have overseen the many pastoral areas of the church, whether it be the services, special events, pastoral one- on -one meetings or whatever it might be. We are all encouraged to see what God is doing among us and watch with delight as He grows His church among us. Julian Gilbertson stepped down from PLT duties for a season post pandemic but continues to be a part of the church family, with particular oversight of the church website <https://www.hdcc.uk>.

Music and Worship

We continue to worship God using the skills of the worship team with a combination of old and new songs, always in a contemporary style as best we can but also with a focus fixed on worshipping God, the Father, The Son and the Holy Spirit. The style is simply a reflection of who we are and what we are becoming. As the Lord continues to presence himself in the praises of His people, we can expect new things and new approaches to our worship to be among the "new thing" that he is doing.

Thank you to all those who, as always have gone the extra mile in serving in this ministry, particularly when they had to be at the church for 9:30 to setup and rehearse. Our thanks go to Martin, Pauline, John and Fiona, Paul, Marc, Maggie and Kieran.

Home Groups

An important part of church life are the home groups and we encourage anyone who is a part of the fellowship to be a part of one of these groups. Rev. Elizabeth started a third home group after last year's Alpha Course. They meet on Tuesday evenings. Martin and Pauline Firman have moved their home group to meet in the afternoon on Monday's and John and Cathie continue their group on a Monday evening, unless there are other outreach activities to resource that take this time.

Prayer

Personal and corporate prayer is the lifeblood of the church, and the oxygen that gives and sustains church life. We continue to seek to encourage one another in our relationship with God through a variety of means and ask folk to avail themselves of opportunities to pray whenever they present themselves both privately and corporately. In these modern times, it usually means using video conferencing.

Prayer Meetings

The church prayer meetings have continued to benefit from the ability to gather folk online in the last year. The prayer meetings online continue to be the engine room of the church every Thursday and Saturday morning with occasional other times of special prayer implemented.

It is now a good six years since we started the church prayer meetings in such an intentional way and we still hold 2 Chronicles 7:14 as our call to pray for ourselves, our nation and the world.

John Russell – Pastor
Pastoral Leadership Team

The Weekly Bulletin

The weekly bulletin lists those who have indicated a desire to be remembered in prayer and is refreshed largely on a monthly basis in order to keep the list meaningful. It also contains the weekly prayer diary and a list of upcoming events. Included are other items of interest to the members and friends of Headley Down Community Church. The weekly bulletin is posted on the Headley Down Community Church website and is currently also emailed to some in the wider church family.

John Russell

Samaritans Purse (Shoe Box Appeal)

In a year of recovery, and things getting back to normal after the pandemic years, the shoe box appeal has thrived this year. It is a testament to the dedication of Linda and her team that the Shoe Box appeal has flourished as well as ever. Items, gifts of cash, and an army of knitters supplied material to fill the boxes via Linda's home. Many people donated money, which enabled us to buy any extra items to complete boxes. Many ladies used their time knitting and crocheting hats, scarves and gloves so we had enough for every box that was sent out. We also sent out crocheted hearts which went in every box. A symbol of love, in any language!



This year we sent out 212 boxes which was truly amazing. St Luke's Church, who also joined forces with us, supplied some boxes. The focus of the world, and of this church this year has been the war in the Ukraine, and this is where our shoe boxes were sent this year.

Linda's enthusiasm is boundless, so much so that permanent storage has been allocated in the church for the boxes she used to store at home. For Linda it is a year- round dedication.

Keep knitting and we look forward to sending as many, if not more boxes to children in 2023.

Linda Wickenden & Pauline Firman

3.Community

Outreach

Reaching out to neighbours and friends is an important part of the life of a church and for us, it is demonstrated with many of the activities described elsewhere in this report. To share our faith and the Good News of Jesus Christ is one of the highest callings of a Christian Community and a response to Jesus' call to "Go make disciples" in Matthew 28:18-20

The place where relationships are built is the place where "good news" can take root over time. It is important to understand that seed takes time to grow. Relationships are built slowly and do not happen instantly. What we seek to do is seize the moment when that moment comes and not 'back-off' sharing our faith with others. Those of us who have discovered the amazing truth about Jesus must all recognise that we have a responsibility in this.

We are now well and truly moving on from the season of the pandemic, learning to live with occasional flare ups and new variants but the world of social distancing appears to be in the rear - view mirror. A world of interaction with others, social, spiritual, building friendships, is where Headley Down Community Church is at its most comfortable.

But personal comfort is not something that we are called to as a Christian community.

Instead, we are called to lives that are at a slight dis-ease with the norms of this world. We choose to live for the benefit of others, that they might discover the comfort of knowing that God cares for them so much that He sent Jesus to die for them. He, of course, lives! And so do we, living His life on the earth by following Him and the leading of His Spirit.

This dis-ease with the norms of this world finds its expression in the work of the Food Bank, which over the pandemic and now the energy crisis has seen the numbers of local people needing help increase enormously.

The "Winter Warmers" initiative has provided a warm space and food for those struggling to heat their homes throughout the cold winter of 22/23. It has also become a place where local folk have found new friendships and a gateway to a wider possibility of spiritual engagement.

John Russell - Pastor

Pastoral Co-Ordinator

As Pastoral Co-Ordinator I oversee any pastoral needs of the church. There is an informal structure of pastoral care in place within the home groups and various interest and friendship groups, and generally this works extremely well with people looking out and caring for one another. However, with the church continuing to develop and grow, it is important to have a point of contact, to ensure that no-one is missed.

The aim of pastoral care is to offer friendship and support to everyone within the fellowship and give assistance, where appropriate, to anyone who is struggling whether due to illness or isolation.

Various groups and regular activities at the church have given the opportunity for both the church and village community to join in and enjoy socialising together. This has been appreciated and enjoyed by many, particularly those who may feel lonely or isolated at times.

'You Talk, We Listen' is also available for individuals to talk confidentially at a deeper level and to receive prayer.

It is good to be mindful of all those around us who would benefit from being welcomed into the friendship and social groups of the church each week.

For any pastoral concerns, please feel free to contact me on 07964764494.

Cathie Russell

You talk we Listen

This ministry has been running for a year now and many people have come to 'talk while we listen'. The quiet, spiritual environment provides the perfect place to off-load worries and concerns in a private and confidential interaction.

We recently moved the Wednesday morning session to the afternoon in line with those having lunch at Winter Warmers. We are available on Wednesday afternoons from 1.30- 3 pm if required. Mental wellbeing is so important and talking through problems and concerns is found to be very helpful.

The Volunteers are listeners with extensive training, so why not come along and talk. We'll listen.

Rev. Elizabeth Knifton (Pastoral Leadership Team)

Food Bank

The Food Bank has continued throughout 2022, providing bags of food for families every week. Times have become tougher throughout the year with the increase in inflation and the increasing cost of food, gas and electricity.

Our numbers have also increased and every week, we now pack 80+ bags for families on Headley Down, Lindford, Headley and Grayshott.

Donations of food have decreased and are not keeping up with demand. We buy in fresh fruit and vegetables from Country Market each week and shop at Lidl's for tins etc. We have continued to provide help with gas/electricity, and Tesco vouchers for some families who are struggling during the school holidays. We have been very fortunate that we have had some generous donations both from the public and EHDC and Hampshire County Council.

During the year we introduced the Bankthefood app. After downloading this app on the phone, people can see our current needs, and also drop-off places like Sainsburys, Co-op and many other places, where you can buy and drop off food. This has proved very successful and to date we have 140 people who are regularly donating to the Food Bank through this app.

As well as operating the Food Bank on Wednesday afternoons, we are also providing Winter Warmers (see separate report). Many thanks to Julie Standing, Linda Wickenden and Paul Whitley for their help.

At Christmas time we gave out 80 hampers and the children came to visit Father Christmas in his grotto. Each child took a present home with them.

Thanks go to Eileen Matthews, Sarah Palmer, Kyran Hicks, Pam and Richard Fortescue, Julie Standing, Martin Firman, Cathy Thomas, Tony Magnus and Francis Morgan for their help with packing, shopping, and delivering to various homes throughout the year.



Pauline Firman - Food Bank Co-ordinator

Coffee Time



Coffee Time continues to take place on Friday mornings at 10.30am till 12.

Fresh coffee, tea, and cakes, usually homemade, are on offer each week. We are open to the community and continue to encourage neighbours and friends to use the facilities and pop in for a cuppa and company. We request donations only for the refreshments. Numbers increased steadily over the year and remains around 17-20 most weeks, with new faces and visitors coming through at different times. A lovely opportunity to meet with friends for a chat.

On a couple of occasions during the summer, we took advantage of vacating the hall due to the work required for a new kitchen and enjoyed Coffee-Time outside amongst the trees.

For the winter months, following on from Coffee Time, we offer Winter Warmers from 12-2pm. This consists of soup and a roll. This has been welcomed by some who stay on after the morning has finished.

My grateful thanks go to my Coffee Time team of volunteers who commit to helping in this very enjoyable and worthwhile venture.



Cathie Russell

Winter Warmers

Winter warmers started in November 2022 as an accompaniment for regular Food Bank customers. What started as a place for a warm cup of tea and a biscuit has developed into so much more. Winter Warmer's runs alongside the Food Bank every Wednesday and supplies staff lunch from 12pm till 1pm, and is open to all from 1pm till 3pm. What started as a few biscuits and sandwiches, with cake has developed into a full-blown community gathering, offering full lunches of Jacket Potatoes or cheese toasties, served with salad garnish. Also on offer are sausage rolls, Cuppa Soup with freshly baked rolls followed by biscuits and/or cake with tea or coffee. What is more important is that it has developed into a centre where, every Wednesday, local people can come and chat over a hot meal, in a warm and friendly environment. It is something so worthwhile and enjoyable to do, seeing and



hearing so many happy people talking and laughing together. It has become a regular weekly event and is here to stay!

Julie Standing

Chatterboxes

Chatterboxes is a craft and hobby group that runs every Tuesday morning from 10am till 12pm. Members of the community come along to the church hall and enjoy the company of others while doing their particular craft. We have dress makers, crochet and knitting ladies, jewellery making, drawing and doodlers.

On average, there is between 6 and 10 people each week, each person paying £1 per visit with refreshments provided. As the group has grown, more people are also supplying cakes to add to the friendly atmosphere. The group has been running for a year now and has been a great success. All monies raised are donated to Headley Down Community Church.

Julie Cook

Ukrainian Hub

During 2022, unfortunately we saw Russia go to war with Ukraine. Subsequently 1000's of families fled Ukraine and many came to this country to stay with host families.

The Woolmer Forest Lions and Headley Down Community Church felt we wanted to help these families in any way we could and so the Ukrainian Hub was formed.

We started in August and arranged to meet for 2 hours, once a month, in the church hall, providing a space where Ukrainian families could come, accompanied by their host family, to meet and chat with fellow Ukrainian families. We provided tea/coffee and cake and a place for children to play with toys. We also arranged for a Ukrainian speaking interpreter to come along.

At first, we had 3 families coming, but over the months, numbers dwindled and so in January 2023, we made the decision to stop the meetings, as we felt that there probably wasn't the need in this area.

Pauline Firman

The Queen's Jubilee Garden Party

The church came together on a sunny summer's day to celebrate the Queen's Platinum Jubilee in her 70th year of reign. The community event included music, side stalls, games, and entertainment for all who attended the event. There were prizes for best dressed Jubilee outfit in children's and adults categories. All were winners! Jubilee sponges, as well as other cakes and pastries were baked for the occasion. These complimented the excellent BBQ that fed us all.

To enhance the occasion, there was also a petting farm at the front of the church with a varied array of animals.

All in all, it was a full day that entertained and brought our community together.





Sadly, none of us knew at this at this time that our dear Queen would leave us in November, when she went to be with the Lord.

Paul Whitley

Anniversary Party

In June, Martin and Pauline invited us all to their magnificent 50th Wedding Anniversary celebration, held in the church. It was an occasion where the church folk demonstrated what could be done in this venue.

The church was decked out like a wedding venue with fine, white linen- covered tables. Gold accessories adorned each table with '50th Anniversary' sprinkles.



Gold balloons and a magnificent cake completed the surprise and a full afternoon was thoroughly enjoyed by family and friends alike.



Paul Whitley

Community Communication

Whatsapp

The main church communication platform is our HDCC Community Chat on Whatsapp. If you wish to join the group, contact Pauline Firman.

Website:

The new website for Headley Down Community Church is www.hdcc.com

Paul Whitley

4 Children & Youth

Youth Church - Girls Together

'Girls Together' meet every third Sunday of the month in the Cabin. Caroline Berwick and Fiona Ryland help run the group. Together we spend time chatting, playing games, looking at characters and themes in the Bible and discussing our faith and life.

We are currently holding the group for girls between the ages of 10 -13 years and we have 4 girls participating. As the children's needs within Junior Church evolve, so will this older group develop as necessary.



Cathie Russell

KraftiKids & KraftiTots



Kraftikids and KraftiTots continued during 2022, celebrating our 16th birthday in May.

In August, we had our usual day out at the seaside and went to Southsea. KraftiKids families had a

lovely day out, as did members of the community, who had no transport of their own and were invited to join us.

Sadly, September was to be our last meeting. We had noticed during the year that numbers were very low. Since the

pandemic, we had lost a lot of our older children and not gained any new ones. KraftiKids (5-11yrs) had always had lots of KraftiTots (0-5yrs) who moved up to KraftiKids.



Despite copious amounts of advertising on social media, numbers did not increase and so it was



felt that perhaps KraftiKids needed to close and hopefully a new children's ministry would emerge. Thanks go to all staff who served so faithfully over the years, some of them from the very beginning! It was a pleasure working with you all.

Pauline Firman

Headley Down Chatterbox Children

I presently run the Chatterbox craft group. I have experience working with children and young people and with the unfortunate demise of Kraftikids, which ran for 16 years, thought I could re-launch a children's craft group to fill the gap.

Headley Down Chatterbox Children (HDCC) runs on the first Saturday of each month and is open to school age children. Each child is charged £1 per session and parents are requested to stay with their children to help with adult/child ratios.

Refreshments are available and each session brings at least 4 different crafts. These include scratch boards, badge making, colouring, card making at Mother's Day, Easter etc., painting and glitter crafts. Wood craft, in making bug hotels and bird feeders, also takes place on occasion. Each month has a different theme depending on the month ahead. Special festivals are celebrated including Easter, Christmas, Mother's Day, Spring and New Beginnings.

The children are allowed to explore each craft table as and when they choose. There is no set limit to their creations, the main purpose being that they have fun and enjoy what they do.

Julie Cook

Junior Church

Junior church has continued to thrive of late with a regular group of between six and ten children attending each session. Themes have been topical and based on popular bible stories. Teaching has been enhanced occasionally, with the use of technology, showing videos and pictures to keep young minds motivated. Thanks go to the Junior Church team, coordinated by Eileen Matthews, which include Eileen, Julie Cook, Claire Hicks and Fritz Jones. Thank you for your hard work and dedication in this valuable ministry.



Eileen Matthews

5 Administrative & Other Services

Hall Bookings

Throughout the year, the hall can be booked out to members of the church and the wider community for both one-off functions or as a regular booking.

We continue to have one regular outside booking alongside the different activities hosted by the church. Bookings are fitted in between the different church activities which utilise the hall regularly throughout the week.

A simple 'Conditions of Hire and Booking Form' is completed for each booking and payment is usually taken in cash.

Bookings can be made via myself, the hall bookings manager on 07964764494 or

email: cathierussell@headleydown.com

Cathie Russell

Church Cleaning

The church has been cleaned regularly each week and in November 2022, we held a Work Day when extra cleaning and tidying up was completed. I am pleased to say that normal cleaning duties have now resumed on a weekly basis.

Eileen Matthews

Lighting and Audio-Visual Infrastructure

We have fitted two powerful LED powered lights in the Food Bank side of the cabin. These are identical to those fitted in the new kitchen and provide a bright and functional working environment.

Projector

On the work day in November 2022, we fitted a new projector bulb in the projector.

John Ryland

Radio Interference Issues

Some of the equipment operating in 2.4GHz radio band, (The Wi-Fi, microphones, and the church's heating system) appear to occasionally interfere with each other. For example, the sound recording computer's Wi-Fi adapter interferes directly with body microphone RM3. Also, the heating system's radio link sometimes fails, resulting in a cold church in the morning.

In the short term, we turn off the sound recording computer's Wi-Fi adapter to ensure that the microphones work properly. In the longer term, some of the Wi-Fi and the heating system's control link will need to be replaced with cabling.

John Ryland

Fundraising for The Building – Update

As Fundraising Co-Ordinator, my job is to work on a fundraising strategy to enable the church to raise funds for the planned building initiative. This involves organising and helping with fundraising activities which includes events, grant applications, recruiting volunteers and coordinating their work, planning donation campaigns, and working towards targets.

Until we have an agreed building plan, we are unable to work on any grant applications. This is where most of our finance is likely to come from. In the meantime, live events and initiatives can bring in smaller amounts of money, raise awareness and interest and will all help to increase the fund.

Due to world issues, such as the war in Ukraine and the state of the economy, the church leadership have been unable to secure any further plans and so the building project is currently on hold. We hope in the future to pursue this once more, but in the meantime, we will continue to raise funds at church events, and most recently a New Year Table Top Sale raised over £500 for the building fund.

My thanks go to all those who have organised, participated, helped and attended these initiatives. If you have a fundraising idea, please contact me and I will give you any help and support required.

The final total of our fundraising endeavours this year is confirmed by our Treasurer in his report.

Fundraising for the Kitchen

In 2022 I have concentrated on raising funds for the new kitchen which will enable us to continue to develop ministries and activities in our current building. We are most grateful to Councillors Anthony Williams and Richard Millard of EHDC for a grant of £1,132 for the kitchen worktops, and to Woolmer Lions for a grant of £350. Their generosity towards us is much appreciated. A Coffee Time fundraiser also resulted in £329.55.

The kitchen is now complete, although upgrades and further equipment will be added over time.

Cathie Russell

6. Finance

6.1 General Fund

Thank you to all donors for your generous giving during 2022.

In addition to income from standing orders, ad hoc donations and gift aid, there were grants from:

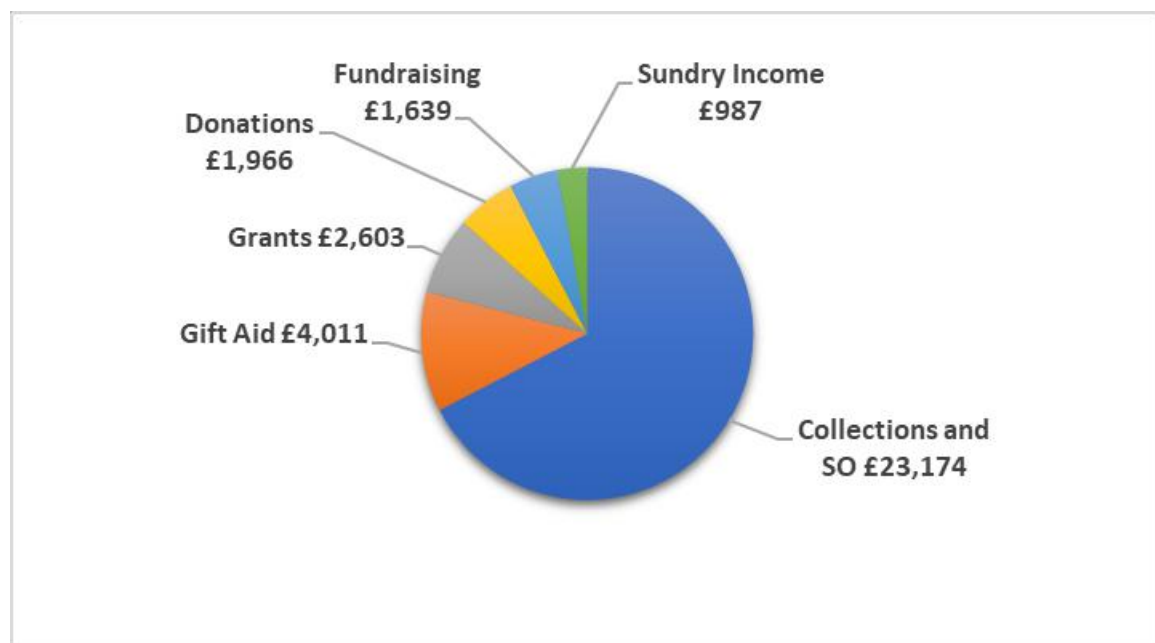
- Hants & IOW Community Foundation for Krafti Kids
- East Hants District Council and Woolmer Lions Club towards the kitchen refurbishment
- East Hants District Council for Coffee Time Bistro Tables

Funds were also raised from events to support the kitchen refurbishment and from Coffee Time and Chatterbox.

Total income and donations of equipment, skills and labour was sufficient to fund the entire refurbishment of the kitchen facilities.

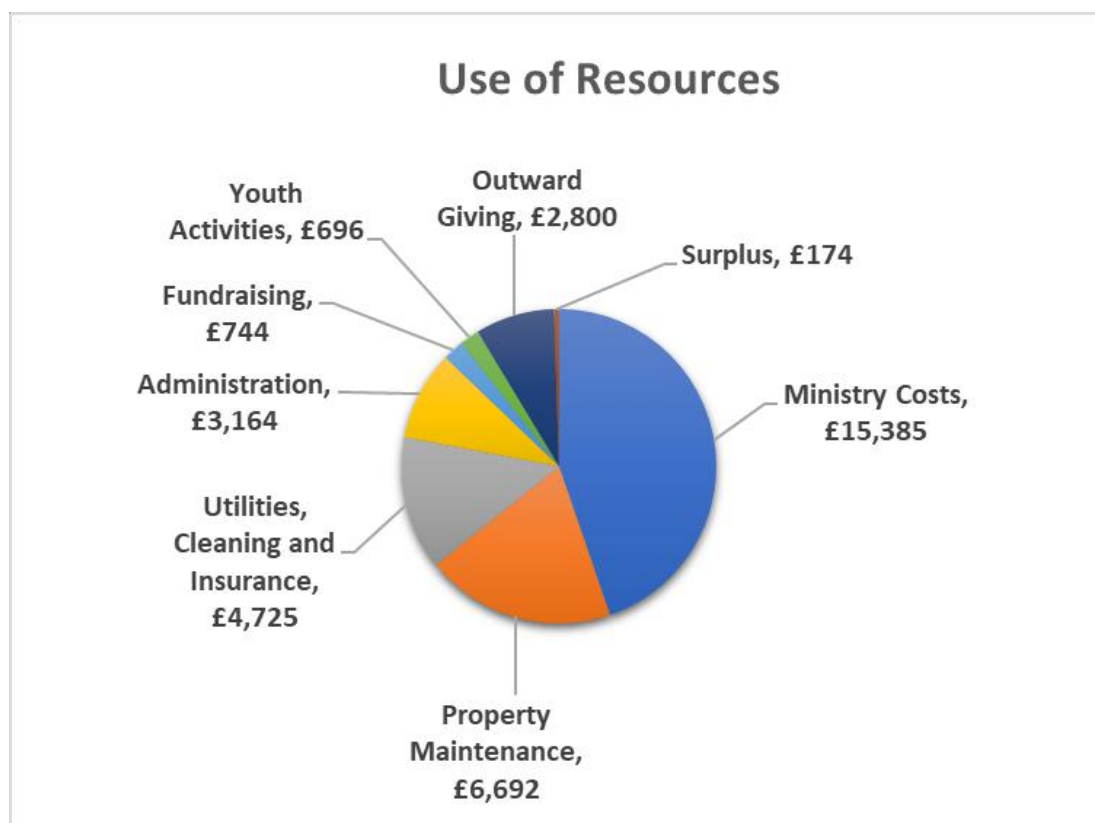
The chart below shows the breakdown of income received in the year.

Income £34,380



Expenditure £34,206

The next chart shows how the incoming resources were used and a small surplus of funds for the year.



Property Maintenance included expenditure of £4,594 to refurbish the kitchen. This cost would have been significantly higher were it not for the generous donations of equipment, skills and labour provided by a number of church members and a big thank you goes out to all concerned.

Administration Costs included a £1,300 top up to the provision for the anticipated legal fees that will be incurred to support a planned transition to a Charitable Incorporated Organisation, subject to approval. The provision total stands at £3,500 at the end of 2022.

The Outward Giving schedule for 2022 comprised donations from the Church to 20 different registered charities, approved by the Trustees. The individual donation amounts ranged from £100 to £300 and the total was £2,800.

The Trustees welcome any suggestions to be considered for inclusion in the outward giving schedule each year.

In addition to the outward giving from church funds, there were two special collections made to support Ukraine. The total amount collected was £3,573 and this was paid over to the Samaritan's Purse Ukraine Appeals. Many thanks to those who donated so generously.

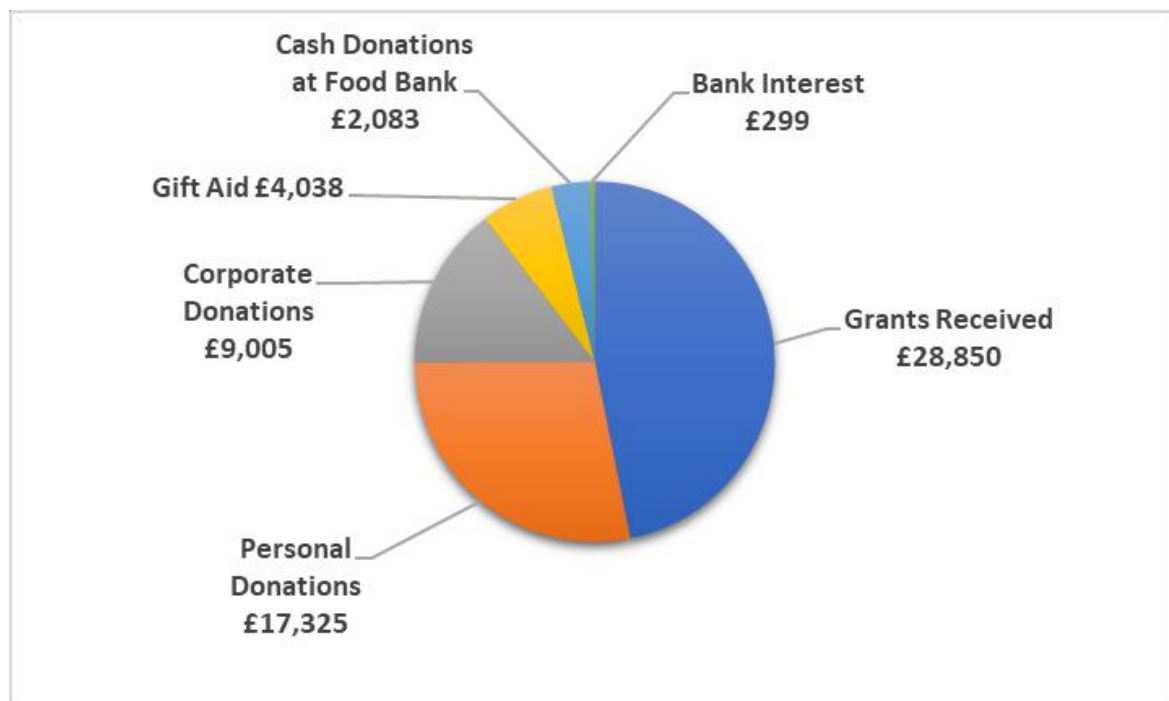
6.2 Food Bank Fund

Another record year for the Food Bank. Our thanks go to all donors for their kind and generous contributions and to our volunteers for their commitment to the cause. Total income was £61,600 as shown in the chart below.

Grants were received from Hampshire County Council, The Hampshire and Isle of White Community Foundation, East Hampshire District Council, Woolmer Lions Club, CALEB Trust, Local Giving Ltd and Headley Voluntary Care.

Corporate donations included amounts from Roger Steare Consulting Ltd and The Counter at Grayshott.

Income



Expenditure

Throughout the year local families were supported with food, food vouchers and utility payments. The total cost of this provision was £35,405.

Other expenditure was for FareShare and local distribution fees of £3,226 and minor administration costs of £209. The remaining funds were carried forward to 2023 for continuing support to those in need.

6.3 Building Fund

The Building Fund advanced by £1,305 in 2022 to a total of £192,381.

There were donations of £812, net proceeds of £1,136 from fundraising events, gift aid of £1,122 and bank interest of £1,963.

Final stage payments of £3,720 in total were paid to JBKS Architects for planning and design work and there was a sundry administration cost of £8.

6.4 Gift Aid

Gift Aid of £9,171 was recovered from HMRC for the tax year 2021-22. This was allocated to general, food bank and building funds in proportion to the underlying donations received. We are very grateful to all who gift aid their donations to the church. The figure quoted includes the Gift Aid Small Donations Scheme which applies to anonymous individual cash donations up to £30 each.

6.5 Reserves

The **General Fund** is unrestricted and represents the financial reserves of the church. It is available for all general expenses incurred by the Church.

The total on 31st December 2022 was £41,544.

The **Food Bank and Building Funds** are restricted. The closing values carried forward were £50,428 and £192,381 respectively.

6.6 Statement of Financial Activities and Balance Sheet

Accounts for the year ended 31st Dec 2022 are in the appendix to this report.

Allan Revers, Treasurer

Headley Down Community Church
Registered Charity No.1095819

**Accounts for the year ended
31 December 2022**

Page 2	Statement of Financial Activities
Page 3	Balance Sheet
Pages 4-7	Notes to the Accounts
Page 8	Examiner's Report

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2022

	General Funds	Food Bank Funds	Building Fund	Total 2022	Total 2021
	£	£	£	£	£
Incoming Resources					
Collections at Church	833.07	2,083.21		2,916.28	2,386.68
Collections Direct to Bank	22,341.00			22,341.00	22,536.00
Sub Total	23,174.07	2,083.21		25,257.28	24,922.68
Donations	1,966.00	26,330.09	811.80	29,107.89	61,205.31
Grants (Note 2)	2,602.63	28,850.00		31,452.63	7,289.84
Fundraising and Event Donations	1,638.94		1,438.02	3,076.96	1,230.83
Gift Aid (Note 7)	4,011.47	4,037.88	1,121.99	9,171.34	7,416.93
Hall Lettings	370.00			370.00	168.00
Sundry Income	301.77			301.77	148.80
Interest received	315.05	298.69	1,963.13	2,576.87	1,213.29
Total Incoming Resources	34,379.93	61,599.87	5,334.94	101,314.74	103,595.68
Resources Used					
Pastoral Assistant and Expenses	14,940.65			14,940.65	14,945.35
Food Purchases	444.04	12,390.18		12,834.22	4,467.57
Food Distribution Costs		3,226.40		3,226.40	2,119.00
Administration Costs	531.60	209.19	8.00	748.79	605.23
Design and Planning Costs			3,720.00	3,720.00	4,131.80
Legal Fees	1,300.00			1,300.00	2,794.00
Media Costs	359.09			359.09	0.00
IT and HDCC Website	973.43			973.43	851.63
Electricity and Water	2,160.30			2,160.30	1,397.45
Insurance	921.19			921.19	886.19
Cleaning	1,643.29			1,643.29	1,308.69
Property Repairs & Maintenance	5,656.41			5,656.41	898.21
Grounds Maintenance	160.00			160.00	615.00
Fixed Asset Depreciation	875.39			875.39	875.39
Fundraising and Event Costs	744.49		302.08	1,046.57	268.14
Krafti Kids and Youth Activities	695.63			695.63	208.84
Outward Giving (Note 3)	2,800.00	23,015.00		25,815.00	13,305.50
Total Resources Used	34,205.51	38,840.77	4,030.08	77,076.36	49,677.99
Net Movement In Funds	174.42	22,759.10	1,304.86	24,238.38	53,917.69

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

BALANCE SHEET at 31st December 2022

	General Funds	Food Bank Funds	Building Fund	Total 2022	Total 2021
	£	£	£	£	£
Fixed Assets (Note 4)	15,756.95			15,756.95	16,632.34
Current Assets					
Bank Current Accounts	2,640.63		97.75	2,738.38	22,750.99
Cambridge & Counties Bank			83,500.00	83,500.00	83,500.00
Redwood Bank			82,566.27	82,566.27	75,026.85
Charity Bank			26,019.98	26,019.98	
Saffron Building Society			60.60	60.60	32,481.66
United Trust Bank	14,548.35	50,887.94		65,436.29	
Skipton Building Society	23,105.63			23,105.63	
Beverley Building Society	56.47			56.47	
Nationwide Building Society					42,030.16
Cash in Hand	128.97	739.91	136.02	1,004.90	485.61
Total Current Assets	40,480.05	51,627.85	192,380.62	284,488.52	256,275.27
Current Liabilities (Note 5)	(12,897.11)	(1,200.00)		(14,097.11)	(10,927.00)
Deferred Income (Note 6)	(1,795.53)			(1,795.53)	(1,866.16)
Total Assets	41,544.36	50,427.85	192,380.62	284,352.83	260,114.45
Reserves					
Surplus for year	174.42	22,759.10	1,304.86	24,238.38	53,917.69
Brought forward	41,369.94	27,668.75	191,075.76	260,114.45	206,196.76
Total Reserves	41,544.36	50,427.85	192,380.62	284,352.83	260,114.45
Represented by (Note 8)					
Unrestricted Funds	41,544.36			41,544.36	41,369.94
Restricted Funds		50,427.85	192,380.62	242,808.47	218,744.51
Total Funds	41,544.36	50,427.85	192,380.62	284,352.83	260,114.45



M L Firman, Chair of Trustees

21st March 2023

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts

1) Accounting Policies

The financial statement has been prepared in accordance with UK Generally Accepted Accounting Principles and the Charities Statement of Recommended Practice

2) Grants

Grants Received	General Fund £	Food Bank Fund £	Purpose
Hampshire CC Community Grants		15,000.00	
Hants and IOW Community Foundation		6,800.00	
Hants and IOW Community Foundation *	650.00		For Krafti Kids activities
EHDC Defra Grants		4,000.00	
CALEB Trust		1,000.00	
Woolmer Lions Club		1,250.00	
Woolmer Lions Club	350.00		For Kitchen Refurbishment
EHDC Councillor Grant	1,132.00		For Kitchen Refurbishment
EHDC Councillor Grant	400.00		For Coffee Time Bistro Tables
Local Giving Ltd		500.00	
Headley Voluntary Care		300.00	
Total	2,532.00	28,850.00	
Deferred Grants - prior years (Note 6)	179.63		
Grants deferred in 2022 *	-109.00		
Total Grants per SOFA 2022	2,602.63	28,850.00	

* £541 of the grant received from the Hants and IOW Community Foundation for Krafti Kids was expended in 2022 and the balance of £109 was deferred.

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

3) Outward Giving

Charity	General Funds	Food Bank Funds		Total 2022	Total 2021
	£	£		£	£
24-7 Prayer	100.00			100.00	
Acorn Healing	100.00			100.00	100.00
R British Legion Poppy Appeal	100.00			100.00	100.00
Connect	300.00			300.00	300.00
Crisis	100.00			100.00	100.00
Christians Against Poverty	100.00			100.00	100.00
Home-Start Hampshire	200.00			200.00	150.00
Hope For Justice	100.00			100.00	100.00
Kings World Trust for Children	150.00			150.00	150.00
Phyllis Tuckwell Hospice	100.00			100.00	100.00
Samaritan's Purse - Shoebox	200.00			200.00	200.00
Samaritan's Purse - Ukraine	250.00			250.00	
Sightsavers	100.00			100.00	100.00
Step By Step Aldershot	200.00			200.00	150.00
Street Angels Guildford	200.00			200.00	150.00
Support EFSL (Sierra Leone)	100.00			100.00	200.00
Tear Fund	100.00			100.00	100.00
The Matrix Trust Guildford	100.00			100.00	100.00
Together for Short Lives	100.00			100.00	100.00
World Vision UK	100.00			100.00	100.00
Others					300.00
Food Bank Recipients:					
Food Vouchers		18,335.00		18,335.00	7,745.00
Utility Top-ups		4,680.00		4,680.00	2,600.00
Other Support					260.50
Total Outward Giving	2,800.00	23,015.00		25,815.00	13,305.50

There were two special collections for charity appeals during the year. The amounts collected and paid over to the respective charities are shown below.

Special Collections	Amount
	£
Samaritan's Purse Ukraine Appeal	1,201.00
Samaritan's Purse Ukraine Winter Appeal	2,371.60
Total	3,572.60

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

4) Fixed Assets

Fixed Assets represents the expenditure on a wooden cabin erected in the church grounds for use by the Food Bank and for Youth Activities. It has an estimated useful life of 20 years and is depreciated on a straight line basis with zero residual value.

Fixed Assets	Cost	Accumulated Depreciation	Depreciation Charge in Year	Net Value
	£	£	£	£
Cabin	17,507.73	(875.39)	(875.39)	15,756.95

5) Current Liabilities

	General Funds	Food Bank Funds	Building Funds	Total 2022	Total 2021
	£	£	£	£	£
Property Repairs & Maintenance Provision	(7,000.00)			(7,000.00)	(7,000.00)
Legal Fees Provision	(3,500.00)			(3,500.00)	(2,200.00)
Overpaid Grant from HIWCF		(1,200.00)		(1,200.00)	
Accruals	(2,397.11)			(2,397.11)	(1,727.00)
Total	(12,897.11)	(1,200.00)	0.00	(14,097.11)	(10,927.00)

Property Repairs and Maintenance Provision

The church and hall buildings are old and require a significant level of ongoing repairs and maintenance. Until they are rebuilt a general provision of £7,000 is held to help mitigate the financial impact of any substantial repairs and maintenance in any one year.

Legal Fees Provision

The Church Trustees intend to restructure the church entity from an Unincorporated Charity to a new Charitable Incorporated Organisation, subject to Charity Commission approval. The provision of £2,200 brought forward from 2021 towards the anticipated cost of legal advice was topped up by £1,300 in 2022 to a total of £3,500.

Accruals

- £830.00 estimated unbilled electricity and water consumption to year end
- £700.00 provision for tree survey and maintenance
- £384.90 donated for Youth Activity but not yet expended
- £482.21 for sundry specific cost accruals

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

6) Deferred Income

Deferred Income	Cabin Grants £	K-Kids Grants £	Total £
Balance b/fwd 01/01/22	(1,425.00)	(441.16)	(1,866.16)
Additions		(650.00)	(650.00)
Total Grants	(1,425.00)	(1,091.16)	(2,516.16)
Amortised to income in 2022:			
From prior years	75.00	104.63	179.63
From current year		541.00	541.00
Balance c/fwd 31/12/22	(1,350.00)	(445.53)	(1,795.53)

Grants received from East Hampshire District Council and the Hampshire & Isle of Wight Community Foundation for the Cabin in 2020 are accounted for as deferred income and amortised to income over 20 years in line with the estimated life of the Cabin.

Grants received from the Hampshire & Isle of Wight Community Foundation for Krafti Kids activities are included in income in line with expenditure incurred. The remaining balance of grants is deferred.

7) Gift Aid

Income includes gift aid received for the tax year ended 5th April 2022.

Current Assets do not include a debtor amount for the gift aid recoverable on eligible donations from 6th April to 31st December 2022. This amount will be claimed for the tax year ended 5th April 2023 and included within income in the 2023 accounts.

8) Funds

- General funds are unrestricted.
- The Food Bank Fund is restricted to Food Bank activity.
- The Building Fund is restricted to the rebuilding of the existing Church and Hall.

9) Change of Name

The name of the registered charity was changed by a trustee resolution dated 13th January 2022 and the Charities Commission in England & Wales has updated the public register accordingly. The previous name was St Francis Community Church.

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Independent examiner's report on the accounts

I report to the trustees on my examination of the accounts of the Headley Down Community Church ("the Trust") for the year ended 31 December 2022

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K P Menon

20th March 2023

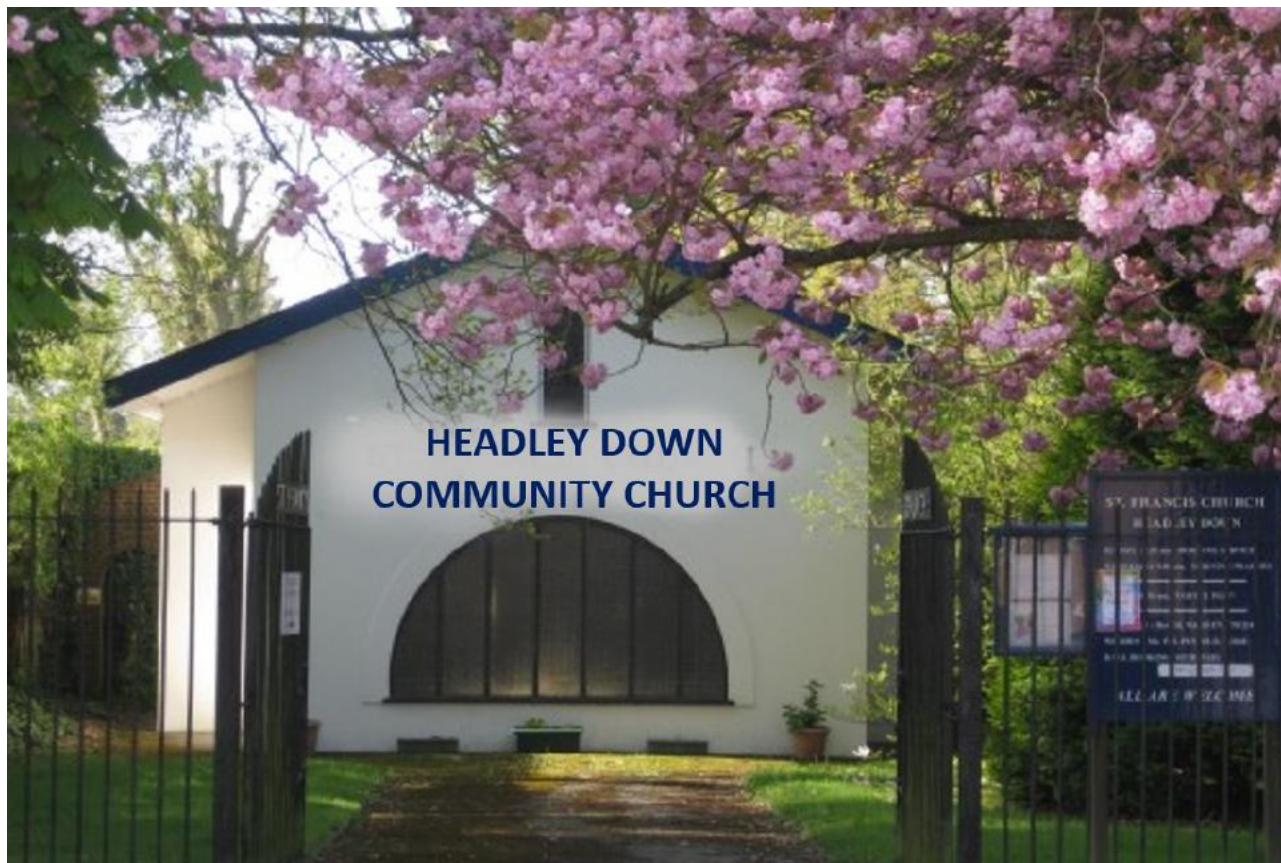


Chartered Certified Accountant
Coppice Wood
30 Fairview Road
Headley Down
Hants
GU35 8HG

HEADLEY DOWN COMMUNITY CHURCH

England & Wales - Charity number 1095819

Accounts



HEADLEY DOWN COMMUNITY CHURCH

ANNUAL REPORT 2022

Headley Down Community Church
Eddey's Lane, Headley Down, GU35 8HU
www.stfrancisheadleydown.com
Registered Charity No. 1095819

Headley Down Community Church Team HDCC ~ “The Church in HD”

Church Leadership Team

Martin Firman – Chair of Trustees

John Russell - Pastor

Pauline Firman - Trustee

Julian Gilbertson - Trustee

Rev Elizabeth Knifton - Trustee

Marc Nuttall - Trustee

Cathie Russell - Trustee

John Ryland - Trustee (Retiring 31 March 2022)

Fiona Ryland – Trustee (Retiring 31 March 2022)

Pastoral Leadership Team

John Russell - Pastor

Martin Firman

Pauline Firman

Julian Gilbertson

Rev Elizabeth Knifton

Marc Nuttall

Cathie Russell

Treasurer

Allan Revers

Pastoral Care and Hall Bookings

Cathie Russell

Junior Church Co-ordinator

Eileen Matthews

Buildings Manager

Paul Whitley

Food Bank Co-ordinator

Pauline Firman

ANNUAL REPORT - APRIL 2022

INTRODUCTION

The Annual Report for 2021-2022 has been collated by Paul Whitley.

Contained within each item in this report are the following elements:

A short factual report of an activity.

An appreciation of the contributions so many people make to church life ~ (Should you not see your name in print somewhere it is probably because you are one of the many unsung heroes in the church. Thank you for who you are, as much as for what you do.)

Questions and issues that may require consideration.

The report is presented under an Editorial and 6-headings and will be introduced at the AGM, when it takes place, as follows:

Editorial	<i>(Page 3)</i>
Practical	<i>(Page 5)</i>
Spiritual	<i>(Page 12)</i>
Community	<i>(Page 16)</i>
Children & Youth	<i>(Page 21)</i>
Administrative & Other Services	<i>(Page 23)</i>
Finance	<i>(Page 27 onwards and the following Appendix)</i>

The world is emerging from two years of the Corona Virus Pandemic. All of us have been touched or affected in some way because of it. Things are slowly getting back to a normal that we can all live with. Sadly, there are other crises at war in the world as I write. We, as a church have responded in support of those affected by this unwarranted aggression.

What's in a Name?

As you may have noticed in the title of this report, we are undergoing a bit of a change; and you may well ask, 'why the change?'

100 years ago, last year, a church was planted in Headley Down, known as Stonehill Community Church. It was only a small wooden construction but it had big aspirations. It set down in trust deeds its purpose, to serve God, the people, and the local community. It was a non-denominational church, and welcomed anyone with faith who loved God and wanted to worship Him, regardless of their religious upbringing or denomination. A Community Church in Headley Down; and indeed, this became the name Headley Down Community Church when the hamlet of Headley Down was renamed in 1923 as the result of a Post Office exchange installation.

Headley Down Community Church continued to flourish until 1964, when powers that were then in control made the decision to rename the church 'St Francis'. The church was, always has been,

and remains an independent, non-denominational church at the centre of a community in which it is trust-bound to serve. It has been mentioned by some that the name 'St Francis' has leanings towards the Roman Catholic or other main stream denomination, which by the original Trust Deed it was not allowed to become. Therefore, to avoid confusion, and to make clear our future, outward-facing remit, we are returning to our roots, so to speak, and will again be known as **'Headley Down Community Church'**. The church in HD. We do what it says on the tin. We sit at the centre of our community to provide constant support in practical and spiritual ways. Food Bank, Tuesday Chatterbox Club, monthly KraftiKids, Friday Coffee Time, monthly The Hub lunches, Big Breakfasts, now Big Brunches, festival events, and the list goes on. We know the community in which live and serve, and our community knows us as a centre of faith, trust, support, help in time of need and with a sense of belonging.

Jesus knew his disciples, and they came to know Him. Jesus had many names, Master, Saviour, Messiah, Emmanuel, Lord, I am, Son of God, Son of Man. They were used on different occasions by himself and different people to describe our Lord and Master. It is still the same Jesus no matter what His title.

Although we have moved forward with the times, we are still the same church, with the same remit, albeit with a more modern outlook. To serve God, the people, and the community of Headley Down. Everything is in our name. We do everything in Jesus' name.

Paul Whitley – Editor

(Front cover: This is a picture looking something like we expect things to be once the 'St Francis' signage has been changed.)

1. Practical

The second year of the Covid pandemic over the last year, 2021 has meant that many of the activities that I would normally initiate and be responsible for were either modified or put on hold for a second year.

It was another year when we sought to remain motivated as a church, building each other up as best we could and continuing to serve the community in which we live. It was telling that on some occasions pretty much every activity needed to be put on hold but the one ministry that has never been interrupted throughout the pandemic is The Food Bank.



We acknowledged last year that in 2020 we had lost some people to other fellowships but in the last year (2021) we have added new folk to our numbers who have enriched us as a community. Every time new people come into the church, the church changes because of the additional diversity and we rejoice in that. It is a joy to see how Christ is building His church in Headley Down.

So, what did we do in 2021?

We were able to hold public showings of Season Two of "The Chosen" at the main church using the A/V facilities during June/July when we showed the first half of the season. We then followed up with the second half during September. All of the episodes were well attended, considering the nervousness in gathering because of the prevailing pandemic, with each event culminating in lively discussion.

The planned Alpha Course was unable to take place also due to uncertainty about gathering during 2021 and is now on course to be held after Easter, 2022, starting Tuesday, April 26th.

During the latter part of the year we were able to return to gathering the church on a regular weekly basis but under quite restrictive covid safeguarding conditions that meant it was not really conducive to the level of freedom that we would have more typically experienced. Government guidance for the safe use of places of worship at the time did not allow for public singing, which all of us found difficult. The winter months also proved challenging in terms of balancing good air flow and heating during the services. In addition, there were also times when local covid outbreaks meant that we decided to implement a so called "Fire Break" in order to minimise transmission of the virus as much as we could.

It was also during this last year that the structure of the church leadership changed inasmuch as the pastoral leaders asked me to take on the role of Pastor and this was acknowledged in a service of "commissioning" when Rev. Marion Warren inducted me into the role during one of our Big Breakfast events.

We held several fundraising events to the benefit of the church building fund and appointed an architect to conduct a feasibility study as to what we might be able to do and conversely what we might not be able to do on our church site.

We celebrated the centenary of the founding of the church on Headley Down, which was originally planted in 1921. Called "Stonehill Community Church" at that time and later changed to "Headley Down Community Church" when Headley Down was created in response to the GPO needing a telephone exchange in the area. Still later, its name was changed again to St Francis Community Church. The church has always had a sharp focus on serving the community in which it is planted and so, in part to honour the original founders and avoid confusion as to what kind of church we might be, we recently approached the charity commission to re-instate the earlier name, "Headley Down Community Church" to which they agreed. This reverting to the earlier name really does give the church a focus and is understandable to everyone moving forward into the 21st century.

John Russell – Pastor

March 2022

Trustee Report.

During the last year the church was faced with many challenges, some caused by the pandemic, together with other challenges from the world, but the church on Headley Down remained faithful to its calling to serve our local community in the way Jesus – the creator of the world – would have us perform.

One of these challenges meant that changes had to be made to the way the leadership of the church functions, and so the Pastoral Leadership Team which was formed last year, all agreed to step up to become Trustees of the church in addition to their existing roles.

So we now have two teams working closely together – the *Church Leadership Team (The CLT)* who meet every two months to attend to the practical matters relating to all church activities, and this of course this includes the attendance of Allan Revers our excellent Treasurer to cover the necessary financial matters.

One major topic of discussion for this last year has been the proposed new building project where a Christian firm of architects have been engaged to provide us with a feasibility study on what we can achieve in securing a brand new building suitable for all we wish to do in the future, as sadly much of the old wooden structure standing since 1921 is no longer fit for purpose. As someone said – “it’s only being held together by the woodworm holding hands!”

The *Pastoral Leadership Team (the PLT)* however continue to meet at least every month to discuss and encourage one another in the Spiritual matters of the church, such as arranging the services, arranging our twice weekly prayer meetings, establishing outreach events such as the Alpha Course, the building of our Junior and Youth Church and so on.

The Trustees felt the time was right to appoint John Russell as Pastor of the church in recognition of all the time and effort he put in during the pandemic to ensure the church continued engaging with all its people through the online services and prayer times. All members of the PLT were pleased and grateful that John accepted this new position.

One new initiative during 2021 was the start of “You Talk ~ We Listen” – an arrangement where two people trained in listening, are available every Wednesday morning for people to drop in and let go of anything that is troubling them, and this initiative has been particularly important following the isolation many people have felt during lockdown periods and the pandemic in general. Always wanting to be available for local people to come and share their stories we started our “Wednesday Afternoon Tea and Chat” during the Food Bank distribution time on a Wednesday afternoon, and again the new “Coffee Time” on a Friday morning for local people to come together and enjoy one another’s company.

As has been written elsewhere we recently made an application to the Charity Commission to rename the church “Headley Down Community Church” to better reflect exactly who we are and what we stand for in this local community, and the Charity Commission having reviewed all that we

seek to do were only too happy for this name to be re-established – as someone else has written the name reflects “what’s written on the tin.”

Moving further forward with the Charity Commission we are continuing our discussions to replace the original 1921 Trust Deed, which over time has become impractical in the running of the modern day church, with a newer structure called a Charitable Incorporated Organisation (CIO). The original Trust Deed having been written so long ago no longer reflects the way that a church – or come to that any other charitable trust – needs to act in this day and age.

Finally as Chair of Trustees I need to thank both Fiona and John Ryland who are stepping down as Trustees having served the church in this important role for many years. Their dedication and experience has been appreciated especially in building planning matters over a lengthy period. Fortunately both are happy to continue with other various roles both spiritually and practically as the church continues its mission and growth.

Overall this year has been a year of change, and a year of real blessing for this local church as we continue to move forward seeking to be God’s modern day disciples, called to show and share his love for all people.

Martin Firman ~ Chair of Trustees

Health and Safety

Health and Safety continues to be at the forefront of all our professional and practical work done at Headley Down Community Church.

The main aim, as before, is to try to utilise contractors who conform to current Health and Safety requirements especially as regards their documentation. This is more expensive than ‘doing it ourselves’ but with the new legislation such as CDM (Construction Design and Management) regulations and the requirement to be covered by professionals with standards and indemnities means that we have to increasingly consider these issues whenever the committee makes a decision. The church strives to adhere to and conform to H & S guidelines when dealing with contractors and our own volunteers alike. External contractors should have the appropriate insurance and safety measures in place. Any volunteer work in the church, such as work days, is preceded by an element of H&S awareness.

We resumed live services in October 2021, adhering to government guidelines on ventilation and face protection.

We have a Health and Safety policy document, a copy of which is on the main noticeboard. It would be worth looking at this notice before anyone goes ahead to do work in or on the building. Please could anyone who notices something that is unsafe or hazardous bring it to the attention of a committee member or Paul Whitley so that it can be sorted. The policy makes it clear that we are all involved in making sure our church premises are safe.

Paul Whitley

Safeguarding

Revd. Elizabeth Knifton is Safeguarding Coordinator with Cathie Russell as deputy.

We are members of thirtyone:eight, the safeguarding body that provides guidelines, policies and support.

Safeguarding is a necessary and important aspect of caring for all in our church community but especially children and vulnerable adults and so to this end, we continue to do all we can to provide a safe and suitable environment for the different activities and meetings that take place at and in the name of Headley Down Community Church.

This year we had 7 Individuals who took up the opportunity of refreshing their safeguarding training, (Basic and Advanced) and our thanks goes to Jean Pannell, The Methodist Circuit Safeguarding Officer who led us through the training. Many of our activities have resumed and care is taken to maintain good practice at all times.

The current Safeguarding Policy remains in place and will be approved and signed by the trustees for this coming year.

Revd. Elizabeth Knifton
Safeguarding Coordinator

Cathie Russell
Deputy Safeguarding Coordinator

DBS (Disclosure and Barring Service)

Disclosures are required for all the Trustees, Leaders and those working in any capacity with children and vulnerable adults. A process of updating and applying for new applications continue throughout the year as required.

As new individuals join the family of the church and volunteer for roles relating to any of the above, a DBS application is required as stipulated in our Safeguarding Policy alongside the appropriate recruitment procedure (depending on the role). Renewal of each DBS will usually be done every 5 years, or can be checked at any time if an individual has registered on the Government Update Service online. The frequency of DBS applications and checks may be adjusted by the Safeguarding Officers and Trustees depending on changing recommendations at any given time.

Cathie Russell

Buildings

The church reopened for live services in October 2021. It was good to be back, albeit with restrictions.

Vestry Roof.

Following the resurfacing of the roof last year, the internal ceiling plasterboard has now been replaced, replastered and repainted, together with the window and window sill. Unfortunately, the room is still susceptible to a damp and musty feeling. This may be the result of little use and lack of heating in the room.

Church Internet

The church has had an internet broadband system fitted in the recent past. This means we can finally access internet facilities which will help our communication with the outside world and make our many facilities, including worship, much more versatile.

Card Reading Facility

With the acquisition of the internet, we now have a credit/debit card reader available in church. A much simpler, quicker and contactless way to donate.

Church Heating

Church heating continues to be one of our major expenses in keeping the building fit for purpose. With this in mind, and using our internet facility, a new remote heating control system has been installed which can be operated from a mobile phone! This replaces the complicated system installed a few years ago that no-one understood. After one or two teething troubles, this is now functioning well, heating the church only when and where necessary, from the comfort of home.

Accessible Toilet

Last year, the toilet pan in the hall accessible toilet collapsed into the floor. This was the result of a poor plumbing job done years before, causing clean rinse water to leak from the waste outlet back onto the area surrounding the toilet pan. The floor became saturated.

The toilet was removed, the floor area removed and repaired, and the toilet replaced with a modern, close-coupled flush system. The plumbing fault was also rectified so that waste water would flow correctly out of the building. Repainting is under way.



Coffee Time



With the reboot of Coffee Time, the hall was redecorated and made a friendly place to be. Thanks go to Cathie and her team who have put a lot of time and effort into making this renewed venture a success.

New Lights

There have been many complaints over the years about service leaders being seen in silhouette because of the light streaming through the arch window behind them. Also, the image displayed on

the large screen is sometimes 'washed out' with light intrusion. New lights have been installed in an attempt to rectify this problem. Our thanks go to John Ryland and his assistant Keith for this valuable work.

Fence Posts

Fence posts to the main car park gates have been replaced with solid oak alternatives. The old post rotted at the base and snapped last Autumn. The new posts will outlast most of us!

Paul Whitley

2. Spiritual

Pastoral Leadership Team

The Gathering.

The word "church" is derived from the word "ecclesia", which simply means "gathering". So, whenever there is a gathering of those who profess faith in Jesus Christ, it can rightly be considered to be church.

During the first year of the pandemic many of us needed to learn new skills and employ new technology in order to facilitate gathering together. The sheer amount of time dedicated to making online services happen during the seasons of lockdown eventually gave way in 2021 to "live" gatherings when the best of the learned technologies were still put to good. The online service is now designated to the occasional, preferring the dynamic of a live event and the way that the Lord interacts with His people in an ongoing basis. That is not to minimise the effectiveness of online meetings and in an ideal world with enough people, it would be great to cover a "both and" scenario.

The ability to gather people by using the technology afforded to us by using Zoom in the last two years has been invaluable and I can foresee us using this technology going forward into the future for business meetings, prayer meetings and any meeting that can be done at least as effectively online as it can, offline.

We continue to use the church family WhatsApp group to keep in touch and it's exciting to see the way that prayer needs are quickly brought to the fore using this medium. It has truly become an indispensable way of staying in touch.

The twice weekly Church Family Update email sent out to the church family was scaled back to once a week once we were able to meet "live" again and the same material is also posted in the WhatsApp group.

Special Love Offerings

On occasion we have responded to the needs of the wider world by raising funds in our gatherings for the benefit of others. Late last year after extensive flooding in the north of England, we donated a sum of money raised in the service to the community grocery stores administered by the Message Trust, who have a modus operandi not dissimilar to our own food bank.

On other occasions we have responded to disasters in Sierra Leone and other places.

More recently we have sent the largest sum we have ever raised to Samaritan's Purse in support of the people of Ukraine, to help fund a field hospital and work with refugees on the Romanian border.

These love offerings demonstrate the heart of Headley Down Community Church. We are not a wealthy church financially by any stretch but we do have a very big heart.

Leading the church

The Pastoral Leadership Team have met every month, sometimes live but mostly in online meetings over the year and have overseen the many pastoral areas of the church, whether it be the services, special events, pastoral one on one meetings or whatever it might be. We are all encouraged to see what God is doing among us and watch with delight as He grows His church among us.

To conclude and to repeat what I said about 2020, 2021 was challenging for everyone but we have sensed the Lord's guidance throughout and found our place of security in Him. We have all felt that post pandemic, there will be many and different challenges as the people of Headley Down and the church seek to deal with a new normal. It won't be the same as before and that is a good thing. Isaiah 43:18,19 says, *'Forget the former things; do not dwell on the past. See, I am doing a new thing! Now it springs up; do you not perceive it?*

The Lord is encouraging us to "seize the day". We will need to integrate much of what we have learned in the last year into church life as we move forward. This is as true this year as it was last year.

Music and Worship

We continue to worship God using the skills of the worship team with a combination of old and new songs, always in a contemporary style as best we can but also with a focus fixed on worshipping God, the Father, The Son and the Holy Spirit. The style is simply a reflection of who we are and what we are becoming.



Thank you to all those who, as always have gone the extra mile in serving in this ministry, particularly when they had to be at the church for 9:15 to setup and rehearse. Our thanks go to Martin, Pauline, John and Fiona, Paul, Marc and Kieran.

Home Groups

November 2021 saw the return of the home group that Cathie and I host. In an albeit smaller group, we still manage to host up to 10-people if everyone turns up!

As always, the hallmark of this group is food, fun and laughter and to enjoy time with each other and with the Lord. We have focused these meetings looking again at whatever Sunday's subject matter has been and particularly take a deeper look at the readings as they relate to the subjects. We nearly always end in prayer for the needs of ourselves, the community or whatever the Lord leads us to pray into.

Prayer

Personal and corporate prayer is the lifeblood of the church, and the oxygen that gives and sustains life. We continue to seek to encourage one another in our relationship with God through a variety of means and ask folk to avail themselves of opportunities to pray whenever they present themselves both privately and corporately. These days it means using video conferencing.

Prayer Meetings

The church prayer meetings have continued to benefit from the ability to gather folk online in the last year and although we did have a "live" half night of prayer in November, this is definitely one area that a "both and" approach is beneficial. The prayer meetings online continue to be the engine room of the church every Thursday and Saturday morning with occasional other times of special prayer implemented.

It is now a good six years since we started the church prayer meetings in such an intentional way and we still hold 2 Chronicles 7:14 as our call to pray for ourselves, our nation and the world.

**John Russell – Pastor
Pastoral Leadership Team**

The Weekly Bulletin

The weekly bulletin lists those who have indicated a desire to be remembered in prayer and is refreshed largely on a monthly basis in order to keep the list meaningful. It also contains the weekly prayer diary and a list of upcoming events. Included are other items of interest to the members and friends of Headley Down Community Church. The weekly bulletin is posted on the Headley Down Community Church website and is currently also emailed to the wider church family.

John Russell

Samaritans Purse (Shoe Box Appeal)

During a very difficult time throughout the world, it might seem that our Samaritans Purse appeal would falter due to lack of regular services in the church. It is a testament to the dedication of Linda and her team that the Shoe box Appeal flourished as well as ever. Items, gifts of cash and an army of knitters supplied material to fill the boxes via Linda's home. Many people donated money, which enabled us to buy any extra items to complete boxes. Many ladies used their time in lock down knitting and crocheting hats, scarves and gloves and we had enough for every box that was sent out. We also sent out crocheted hearts which went in every box. A symbol of love, in any language!

This year, we sent out 201 boxes which was truly amazing bearing in mind the circumstances. St Luke's Church joined forces with us and supplied 28 boxes. This year, the boxes from our area



were sent to Liberia

Despite all odds, the numbers of boxes exceeded all expectation and was better than last year!

So, thank you to everyone who donated and helped pack the boxes ready for delivery.

Keep knitting and we look forward to sending more boxes to children again in 2022.

Linda Wickenden & Pauline Firman

3. Community

Outreach

Reaching out to neighbours and friends is an important part of the life of a church and for us, it is demonstrated with many of the activities described elsewhere in this report. To share our faith and the Good News of Jesus Christ is one of the highest callings of a Christian Community and a response to Jesus' call to "Go make disciples" in Matthew 28:18-20

The place where relationships are built is the place where "good news" can take root over time. It is important to understand that seed takes time to grow. Relationships are built slowly and don't happen instantly. What we seek to do is seize the moment when that moment comes and not back off sharing our faith with others. Those of us who have discovered the amazing truth about Jesus must all recognise that we have responsibility in this.

Moving forward from a season of "social distancing" into one of social interaction, means that we have new opportunities to seize, so even if it is inviting your friends and neighbours to one of the many social events that come up in the church calendar and particularly, The Alpha Course, due to start in April 2022 or even, when it comes, season three of The Chosen. Seize those opportunities. It should be the most natural thing in the world.

We have described ourselves as a "Come and See!" Church after the way that Philip introduced Nathaniel to Jesus in John chapter one. It's as simple as that. All we ask people to do is come and see what this Jesus means to us and how he can change the lives of others too.

John Russell - Pastor

Pastoral Co-Ordinator

As Pastoral Co-Ordinator I oversee any pastoral needs of the church. There is an informal structure of pastoral care in place within the home groups and various interest and friendship groups, and generally this works extremely well with people looking out and caring for one another. However, with the church continuing to develop and grow, it is important to have a point of contact, to ensure that no-one is missed.

The aim of pastoral care is to offer friendship and support to everyone within the fellowship and give assistance, where appropriate, to anyone who is struggling whether due to illness or isolation.

As the year progressed, we were able to hold face to face services and restart some of the social groups of the church once more. This has been helpful to some who have felt lonely or isolated. You Talk, We Listen is also an opportunity for those needing a chance to sit and talk at a deeper level.

Thank you to all those who have kept in regular contact with individuals by phone and have drawn those who are lonely into the social circle of the church.

Cathie Russell Mobile: 07964 764494.

You Talk. We Listen

This is a new ministry the Church started following the last traumatic two years.



It takes place at the Church giving individuals the opportunity to talk and be heard in a confidential setting. At the moment we are available on Wednesday mornings



from 10.30-13.00.

Mental wellbeing is so important and talking is found to be very helpful.

The Volunteers are listeners with extensive training, so why not come along and talk. We'll listen.

Revd Elizabeth Knifton (Pastoral Leadership Team)

Food Bank

The Food Bank has continued throughout the trials and tribulations of Covid, providing bags of food for families every week.

Our team of volunteers has changed throughout the year and we thank Helen and Steve Ford for their help over the last few years, especially during lockdown. We now operate on Wednesdays only. Our team arrives at 8.30 am ready to receive a delivery from Fareshare and spends the rest of the morning packing bags ready for collection between 1-3pm.



We have reinstated our tea/coffee afternoon and our thanks go to Linda Wickenden for providing this facility which is proving very popular. Not just with Food Bank people but anyone who likes to come along for a chat.

At the time of writing, we are helping 59 families which consists of 88 adults and 88 children, so numbers are still high.

Financial donations have been very supportive. Actual food donations have dropped and so we are buying in more food. We buy in fresh fruit and vegetables from Country Market each week and shop at Lidl's for tins etc. We have continued to provide help with gas/electricity and also Tesco vouchers for some families who are struggling.

At Christmas time we gave out hampers and the children came to visit Father Christmas in his grotto. Each child took a present home with them.

Thanks go to everyone who has helped and supported the Food Bank in any way, enabling us to continue helping families throughout 2021.

Pauline Firman - Food Bank Co-ordinator

Coffee Time

This year, once lockdown was over, Coffee Plus was revamped and renamed as Coffee Time and started afresh on Friday mornings at 10.30am.



The notice boards were repainted and filled with colourful and warm content, along with the Prayer Board, to give the hall a brighter feel.

Fresh coffee and cakes, often homemade, are served each time. We are open to the community and continue to encourage neighbours and contacts to use the facilities and pop in for a cuppa and company. However, this is not a business venture and donations only are accepted for the refreshments.

We were delighted and thankful to have received funding from Councillor Anthony Williams, from his Councillor Community Grant Scheme for £400 to purchase 6 round Bistro tables to add to the cafe style of the morning and these are now available for use. The new tables will also be light and easy to store in a smaller space.

Cathie Russell

The Hub

The Hub started again in September, after Covid, and we have been offering various light lunches ranging from Jacket Potatoes with various fillings, Quiche, home- made soup and a choice of home- made cakes, all at a cost of £1.50, including tea and coffee.

Pauline Firman

Chatterboxes

I'm Julie, a local mum that loves crafts and all things homemade. I approached the church leadership teams to see if I could run a craft group for the community.

Chatterboxes then became the new group. I wasn't sure if this would take off but to my surprise on the first session, I had 7 new friends to meet. Now 2 months on we get together between 10-12 on a Tuesday morning in term time. There is plenty of refreshment to enjoy. I ask for £1 per person per week and all of that goes straight back to the church. I have also created a Facebook page for anyone to join. This works well for the group as it provides information on craft events, and lets others know what is going on. I appreciate that some members of the community can't always get to groups due to the location or relying on public transport etc., so having a family member of one of our members approach me and say how wonderful it is for her mum, how much enjoyment mum

gets out of it was such a positive vibe to be sent to us.

We have different crafts or hobby's going on from dress making to beaded sewing, crochet to drawing. I will welcome anyone who wants to join in to craft or just come along to chat. It really does mean the world to me to see us all come together and being able to enjoy each other's company.

Julie Cook

Christmas Craft Fayre

On 4th December we held a Christmas Craft Fayre in the church. The hall and church were decorated throughout with Christmas decorations which blended well with the life- sized nativity stable. There were 13 stalls plus a Santa's Grotto and raffle. Each child who visited Santa left with an appropriately aged gift. Raffle prizes were varied and included a toy carousel and a wonderfully decorated cake. There was a variety of home- made crafts, woodcraft and Christmas gift themed



stalls. We raised £372.70 for the Building Fund on the day and an anonymous donor kindly



gave us a further £400 to match our efforts bringing the total to £772.70. My thanks go to Eileen Matthews, my co co-ordinator who helped tremendously with the organisation. We all enjoyed the day and look forward to arranging another Christmas Fayre in 2022.

Sarah Palmer

Farm/Allotment News

Throughout 2021 videos were taken of what was happening at Sarah's allotment and smallholding and shown on our streamed Sunday services. We began with work on the allotment including planting, and after expanding, preparing areas for planting of vegetables and flowers. I was also involved in looking after a small number of sheep and it transpired that I was eventually put in sole charge of these, including some Alpacas. The sheep and alpacas kept everyone entertained during the lockdown months. The sheep continue to keep everyone entertained, especially as we are now into lambing season.



During the year I sold home grown plants and fruit and vegetable produce from the farm and was able to raise £365 for the Building Fund.

Sarah Palmer

Headley Down Nature Reserve



We were invited by Headley Down Nature Reserve to have a tree dedicated to the church. A small group of church members gathered with the curator, Angela Jackson to have an Acer dedicated in our name. We took along some spring bulbs to plant round the base of the tree. They have probably blossomed by now.

Paul Whitley

One Wedding and a Funeral

Martin and Alisha Taylor



The church was finally able to welcome Martin and Alisha Taylor to the church for their marriage ceremony. They had been waiting a while due to Covid lockdowns and cancellations. It was a very joyous ceremony with the reception in the hall afterwards. Hopefully the first of many weddings in the church to come.

John Wickenden

Sadly, Linda Wickenden lost her husband, John, after a long illness. He had been resident in a care home for a long time. The funeral was held in church with Martin Firman as the celebrant. The service was attended by close family and church members in support of Linda and her family.

Paul Whitley

Community Communication

Website:

www.stfrancisheadleydown.com is shortly to be replaced by www.headleydown.com to reflect the church's name change. Julian Gilbertson, who joined the Communications Team is writing the new site in Wix, which is easier to work with and keep secure than is WordPress.

John Ryland

4 Children & Youth

Youth Church - Girls Together

Over this past year, with Lockdown in place, we saw our group of young people grow up and move on with no opportunity to meet together regularly. However, it has been wonderful to hear how they are progressing and becoming young adults exploring future possibilities for themselves.

We now have a new generation of young people attending Junior Church. The age range is large and those more senior members over the age of 10 were needing a separate group of their own. So, as all the children are girls, we have now formed 'Girls Together' and meet monthly, every third Sunday, in the Cabin. I am joined by Caroline Berwick and Fiona Ryland to help run the group, where together we spend time chatting, playing games and discussing our faith and everything in-between!

It is early days yet with 4 girls participating, so we look forward to seeing how the group grows and evolves during this coming year.

Cathie Russell

KraftiKids & KraftiTots

KraftiKids and KraftiTots started meeting again in October after a long break because of Covid and this meant that we didn't have our usual seaside trip to Southsea during 2021. Our numbers have fallen – this is due to the fact that a lot of older children have left and we have not replaced them with KraftiTots. We did, however, hold our usual Christmas morning, followed by our Nativity and completed the morning's activities with a Covid safe lunch.



We are continuing to offer varied activities with both Christian themes and other activities and judging by recent attendances we will go from strength to strength as the year moves forward.

Pauline Firman

Junior Church

Junior church has continued to thrive of late with a regular group of about six children each session. Themes have been topical and based on popular bible stories. Teaching has been enhanced in some sessions with the use of technology, showing videos and pictures to keep young minds motivated. Thanks go to the Junior Church team, coordinated by Eileen Matthews, which include Louise, Valentina, Fiona and Julie C. Thank you for their hard work and dedication in this valuable vocation.



Eileen Matthews

5 Administrative & Other Services

Hall Bookings

Throughout the year, the hall can be booked out to members of the church and the wider community for both one-off functions or as a regular booking. For most of this past year, it has not been possible to hire out the hall, either because it has been unavailable due to church use or because of lockdown restrictions and advisory guidelines.

However, one regular outside booking has now re-commenced alongside the different activities hosted by the church. Bookings are fitted in between the different church activities which utilise the hall regularly throughout the week.

A simple Conditions of Hire and Booking Form is completed for each booking and payment is usually taken in cash.

Bookings can be made via me, the hall bookings manager on 07964764494 or email: hallbookings@stfrancisheadleydown.com

Cathie Russell

Church Cleaning

The church has been cleaned regularly each week and in March 2022, we held a Work Day when extra cleaning and tidying up was completed. The church has been thoroughly cleaned for any live services during the government guidelines that took place between lockdowns. I am pleased to say that normal cleaning duties have now resumed.

Eileen Matthews

Lighting and Audio-Visual Infrastructure

We have fitted two powerful lights behind the projector screen to provide better illumination for the musicians and to help prevent them looking like silhouettes when there is strong light coming through the semi-circular window.

Projector operation has been simplified by routing the sound through the HDMI outputs of the computers, rather than by using a separate audio jack.

John Ryland

Wi-Fi:

The extender is providing good coverage in the hall, but we will need to add an extender to the existing extender to reach the new cabin.

John Ryland

Signage

Changing the wording on the Beech Hill/Eddey's Lane sign is not overly complicated, but changing the lettering on the front of the building from "St Francis Church" to "Headley Down Community Church" will need more thought because of the shape of the space.

John Ryland

Echo Dot Smart Speaker in Church Hall

We now have an Echo Dot with Amazon Alexa Smart Assistant in the Church Hall. Its primary function is to provide background music, but it can provide information from the Internet on a simple Q and A basis. It is signed into an account that is registered in the name of Francis Headley Down and at the time of writing, this account has no capability to spend money, which means it cannot provide certain premium services, such as playing songs by song or artist title.

It is also important to remember that Alexa lacks the ability to provide in-depth answers. For example, it can tell you how many days there are until Christmas, which it supplements with a Cracker Joke and a Santa laugh. However, if it is asked about the difference between Calvinism and Arminianism, it answers, "According to thescienceforum.com: Calvinism, as well as Arminianism, is a very complex systemisation of Christianity." and then falls silent at the point where the answer is starting to become interesting.

John Ryland

NEW CHURCH BUILDING – What's the vision?

Forty years (1982-2022) is a long gestation period to design and build a new church on Headley Down. During that time, a large number of people have come and gone as church members, including those who still count themselves as members after 30-40-50 years. They are no longer part of our regular Sunday congregation but are members of our church. We still honour them.

During those 40 years there have been some four or five attempts to rebuild the church. All have sadly floundered. Over the years various people have sought to lead the project. In February 2021, Julian Gilbertson and Paul Grant were commissioned by church leadership to undertake a radical new reappraisal of the opportunities and difficulties. Julian & Paul undertook a comprehensive site study with several local companies. This included the possibility of relocating the church, selling land, campus development and more. In the end the TPO (tree preservation order) restrictions meant that we could only build on the present footprint. In reality, because of Julian's work commitments, it fell to Paul to do most of the many hours work on this and subsequent matters.

The next stage was to invite 4 architects and 5 design and build contractors to quote for a feasibility study. An experienced specialist church architect, Jeremy Bell (JKBS Architects) was appointed in August 2021 to work with us.

Over the years the vision for the project has changed. For example, there has grown a greater willingness to use the main church for social events as well as worship. The 2010 plans did not include a Food Bank which are now front and central to plans currently under development. The 2014 plans approved by EHDC planning dept were not activated because of the challenges of fundraising.

In the first three months of this year, work with Jeremy has resulted in a fresh approach with version 4 plans currently in development. Julian and Paul are due to receive the completion of the architect's feasibility study before Easter. Jeremy (the architect) has forewarned us that he is not the cheapest firm in the marketplace and that construction costs have increased significantly since the beginning of the New Year. In view of this Julian and Paul have felt it prudent to research two cheaper design and build versions. Should it prove that JKBS architects are too expensive, there are alternative approaches being considered in the background.

Fundraising

Various in-house initiatives have taken place in the last 6-8 months to raise funds, which has been greatly appreciated. We now need to address the projected, significant shortfall before contractors can start on site. Church leadership has recognised the need to investigate the potential possibilities of professional fundraising assistance beyond the conclusion of the feasibility study, when we will have a clear financial picture.

We await with excitement as we draw this feasibility study to a close and look forward to embarking on a sustained period of fundraising as we wait on the Lord's guidance for our new church building in Headley Down.

Paul M. Grant
March 2022

Fundraising for The Building - Update

As Fundraising Co-Ordinator, my job is to work on a fundraising strategy to enable the church to raise funds for the planned building initiative. This involves organising and helping with fundraising activities which includes fundraising events, grant applications, recruiting volunteers and coordinating their work, planning donation campaigns and working towards targets.

Until we have an agreed building plan, we are unable to work on any grant applications. This is where most of our finance is likely to come from. In the meantime, live events and initiatives can bring in smaller amounts of money, raise awareness and interest and will all help to increase the fund.

As soon as the church began to open up for meetings, fundraising opportunities were finalised and our first event was an outside Table Top Sale and BBQ in August. The weather was fine and dry and it was a lovely day and raised £667.

The second fundraiser was the Christmas Fayre in early December, organised by Sarah Palmer and Eileen Matthews. This was a delightful, seasonal event and along with a matching donation, raised £773.

The most recent event was a Dinner and Music Evening in March. A three- course dinner was served, thanks to cooks Steve & Jan Cooper and Sheila Harding. The music was provided by



acoustic band, Baby Face Nelson and

included John Russell. The evening had a real party atmosphere, with opportunity to sing along and for some, to dance the night away. This event raised £1050.

Due to Covid restrictions, the Centenary Service and Carols- By -Candlelight were smaller events than initially intended and so the planned fundraising collections did not take place.

In addition to these events our Carpenter and Handy Man Extraordinaire, Paul Whitley, used his skills for a number of repairs, raising money for the building fund in the process. This, along with individual donations and Amazon Smile has raised our Fundraising Thermometer up a few more notches. The final total of our fundraising endeavours this year is confirmed by our Treasurer in his report.

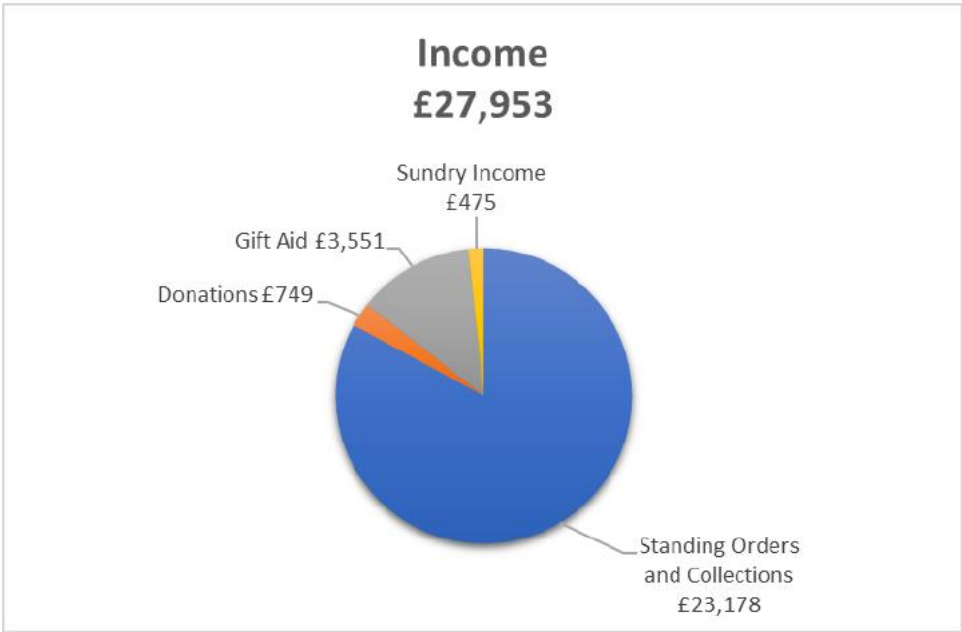
Thank you to everyone who has organised, participated, helped and attended these initiatives. If you would like to organise a fundraising idea, please contact me and I would be delighted to give you any help and support required.

Cathie Russell

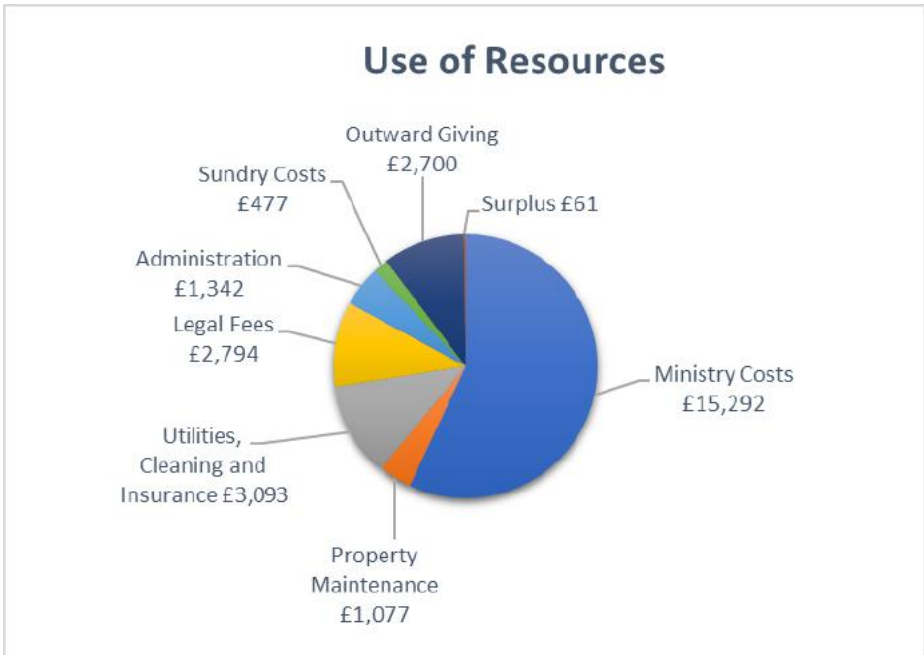
6. FINANCE

General Fund Income and Expenditure

Thank you to all donors for your generous giving during 2021. Although church activity was again curtailed for some periods of the year, income from standing orders and gift aid continued. It was enhanced by some additional donations.



The chart below shows how the incoming resources were used. Expenditure on utilities and cleaning was lower than usual due to periods when the church was closed. Costs included a £2,200 provision towards the legal fees that will be incurred for a planned transition to a Charitable Incorporated Organisation subject to approval.



Food Bank Fund

The Food Bank was superbly supported by the community through personal and corporate donations and by the teams of unpaid volunteers who run the operation. Our thanks go to all donors for their kind and generous contributions and to our volunteers for their commitment to the cause.

Total income was a record £34,232 including £5,506 granted by the Hampshire and Isle of White Community Foundation and £1,500 granted by East Hampshire District Council.

Local families were supported with food, food vouchers and utility payments, a total cost of £14,763. Other expenditure included FareShare distribution fees of £2,119, a new Fridge and some minor Covid-precaution and administration costs.

The Cabin

The Cabin was completed with a gross asset value of £17,508 and will be depreciated over 20 years starting in 2021. It was used exclusively for the Food Bank operation in 2021 but it will also accommodate Youth Activity in future.

Building Fund

The Building Project was re-booted in 2021 and received donations of £38,725 including gift aid. Two fundraising events yielded £1,440. Interest received from bank deposits was £1,183 and sundry income was £63. The net addition to the fund after planning and design expenditure of £4,178 was £37,232.

Gift Aid

Gift Aid of £7,417 was recovered from HMRC for the tax year 2020-21. This was allocated to general, food bank and building funds in proportion to the underlying donations received. We are very grateful to all who gift-aid their donations to the church. The figure quoted includes the Gift Aid Small Donations Scheme which applies to anonymous individual cash donations up to £30 each.

Reserves

The **General Fund** is unrestricted and represents the financial reserves of the church. It is available for all general expenses incurred by the Church. The total on 31st December 2021 was £41,370.

The **Food Bank and Building Funds** are restricted. The closing values carried forward were £27,669 and £191,076 respectively.

Statement of Financial Activities and Balance Sheet

Accounts for the year ended 31st Dec 2021 are in the appendix to this report. The accounts include the name change to Headley Down Community Church that was registered with the Charities Commission in 2022.

Allan Revers, Treasurer

Headley Down Community Church

Registered Charity No.1095819

Accounts for the year ended 31 December 2021

Page 2	Statement of Financial Activities
Page 3	Balance Sheet
Pages 4-6	Notes to the Accounts
Page 7	Examiner's Report

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2021

	General Funds	Food Bank Funds	Building Funds	Total 2021	Total 2020
	£	£	£	£	£
Incoming Resources					
Collections at Church	641.97	1,744.71		2,386.68	2,993.42
Collections Direct to Bank	22,536.00			22,536.00	17,925.00
Sub Total	23,177.97	1,744.71		24,922.68	20,918.42
Donations	465.00	24,436.50	35,903.81	60,805.31	14,694.07
Grants (Note 2)	283.84	7,006.00		7,289.84	1,000.00
Legacies				0.00	2,250.00
Fundraising and Events	190.93		1,439.90	1,630.83	474.26
San Fran Clubs				0.00	417.25
Gift Aid (Note 7)	3,551.27	1,044.64	2,821.02	7,416.93	5,007.72
Hall Lettings	168.00			168.00	190.00
Sundry Income	86.10		62.70	148.80	310.21
Interest received	30.16		1,183.13	1,213.29	2,072.75
Total Incoming Resources	27,953.27	34,231.85	41,410.56	103,595.68	47,334.68
Resources Used					
Pastor and Expenses	14,945.35			14,945.35	15,081.86
Food Purchases	346.25	4,121.32		4,467.57	1,206.49
Food Distribution Costs		2,119.00		2,119.00	1,183.12
Administration Costs	489.83	68.90	46.50	605.23	1031.55
Design and Planning Costs			4,131.80	4,131.80	
Legal Fees	2,794.00			2,794.00	
IT and Website	851.63			851.63	501.48
Electricity and Water	1,397.45			1,397.45	1,510.42
Insurance	886.19			886.19	868.94
Cleaning	1,052.69	256.00		1,308.69	713.30
Property Repairs & Mtce	461.78	436.43		898.21	6,766.73
Grounds Maintenance	615.00			615.00	595.43
Fixed Asset Depreciation	875.39			875.39	
Fundraising / Events Expenses	268.14			268.14	176.05
Krafti Kids and Youth Activities	208.84			208.84	20.80
Outward Giving (Note 3)	2,700.00	10,605.50		13,305.50	8,220.77
Total Resources Used	27,892.54	17,607.15	4,178.30	49,677.99	37,876.94
Net Movement In Funds	60.73	16,624.70	37,232.26	53,917.69	9,457.74

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

BALANCE SHEET at 31st December 2021

	General Funds	Food Bank Funds	Building Funds	Total 2021	Total 2020
	£	£	£	£	£
Fixed Assets (Note 4)	16,632.34			16,632.34	17,362.77
Current Assets (Note 7)					
Bank Current Accounts	22,683.74		67.25	22,750.99	2,974.14
Cambridge & Counties Bank			83,500.00	83,500.00	83,500.00
Redwood Bank			75,026.85	75,026.85	
Saffron Building Society			32,481.66	32,481.66	
Nationwide Business Savings	14,629.05	27,401.11		42,030.16	42,000.00
Ecology Building Society					70,307.35
Cash in Hand	217.97	267.64		485.61	389.50
Total Current Assets	37,530.76	27,668.75	191,075.76	256,275.27	199,170.99
Current Liabilities (Note 5)	(10927.00)			(10927.00)	(8837.00)
Deferred Income (Note 6)	(1866.16)			(1866.16)	(1500.00)
Total Assets	41,369.94	27,668.75	191,075.76	260,114.45	206,196.76
Reserves					
Surplus for year	60.73	16,624.70	37,232.26	53,917.69	9,457.74
Brought forward	41,309.21	11,044.05	153,843.50	206,196.76	196,739.02
Total Reserves	41,369.94	27,668.75	191,075.76	260,114.45	206,196.76
Represented by (Note 8)					
Unrestricted Funds	41,369.94			41,369.94	41,309.21
Restricted Funds		27,668.75	191,075.76	218,744.51	164,887.55
Total Funds	41,369.94	27,668.75	191,075.76	260,114.45	206,196.76

Approved by:



M L Firman, Chair of Trustees

Date:

7th March 2022

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts

1) Accounting Policies

The financial statement has been prepared in accordance with UK Generally Accepted Accounting Principles and the Charities Statement of Recommended Practice

2) Grants

A Grant of £650 to General Funds was received from the Hampshire & Isle of Wight Community Foundation (HIWCF) for Krafti-Kids expenditure. A total of £208.84 was used in 2021 and a balance of £441.16 was carried forward in deferred income. The Food Bank received grants of £5,506 from the HIWCF and £1,500 from East Hampshire District Council. Income also included deferred grants of £75 from 2020 (see note 6).

3) Outward Giving

	General Funds	Food Bank Funds	Total 2021	Total 2020
Charity	£	£		£
Action For Children	100.00		100.00	100.00
Acorn Healing	100.00		100.00	
R British Legion Poppy Appeal	100.00		100.00	
Connect	300.00		300.00	300.00
Crisis	100.00		100.00	150.00
Christians Against Poverty	100.00		100.00	100.00
Church Mission Society	100.00		100.00	100.00
DEC Coronavirus Appeal	100.00		100.00	
Home-Start Hampshire	150.00		150.00	150.00
Hope For Justice	100.00		100.00	100.00
Kings World Trust for Children	150.00		150.00	150.00
Phyllis Tuckwell Hospice	100.00		100.00	150.00
Samaritan's Purse	200.00		200.00	200.00
Sightsavers	100.00		100.00	100.00
Step By Step Aldershot	150.00		150.00	150.00
Street Angels Guildford	150.00		150.00	150.00
Support EFSL (Sierra Leone)	200.00		200.00	100.00
Tear Fund	100.00		100.00	100.00
The Matrix Trust Guildford	100.00		100.00	
Together for Short Lives	100.00		100.00	
World Vision UK	100.00		100.00	
Others				300.00
Food Bank Recipients:				
Food Vouchers		7,745.00	7,745.00	3,725.00
Utility Cards		2,600.00	2,600.00	1,880.00
Other Support		240.00	240.00	
School Uniforms		20.50	20.50	215.77
Total Outward Giving	2,700.00	10,605.50	13,305.50	8,220.77

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

4) Fixed Assets

Fixed Assets represents the expenditure on a wooden cabin erected in the church grounds for use by the Food Bank and for Youth Activities. It has an estimated useful life of 20 years and is depreciated on a straight line basis with zero residual value.

Fixed Assets	Gross Asset Value	Accumulated Depreciation	Depreciation Charge in 2021	Net Asset Value
	£	£	£	£
Cabin	17,507.73	0.00	875.39	16,632.34

5) Current Liabilities

	General Funds	Food Bank Funds	Building Funds	Total 2021	Total 2020
	£	£	£	£	£
Property Repairs & Maintenance Provision	(7000.00)			(7000.00)	(7000.00)
Legal Fees Provision	(2200.00)			(2200.00)	
Accruals	(1727.00)			(1727.00)	(1837.00)
Total	(10927.00)	0.00	0.00	(10927.00)	(8837.00)

Property Repairs and Maintenance Provision

The church and hall buildings are old and require a significant level of ongoing repairs and maintenance. Until they are rebuilt a general provision of £7,000 is held to help mitigate the financial impact of any substantial repairs and maintenance in any one year.

Legal Fees Provision

It is planned to restructure the church entity from an Unincorporated Charity to a new Charitable Incorporated Organisation subject to Charity Commission approval. An initial provision of £2,200 has been made in 2021 towards the anticipated legal costs.

Accruals

- £320 for specific repairs and maintenance jobs not completed by year end
- £700 estimated costs for tree survey and maintenance
- £357 donated for Youth Activity in 2019 but not yet expended
- £350 unbilled electricity consumption to year end

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

6) Deferred Income

Deferred Income	B/fwd at 01/01/21	Additions	To Income in 2021	C/fwd at 31/12/21
	£	£	£	£
Cabin Grants	(1,500.00)	(0.00)	75.00	(1,425.00)
Krafti Kids Grant	(0.00)	(650.00)	208.84	(441.16)
Total	(1,500.00)	(650.00)	283.84	(1,866.16)

Grants received from East Hampshire District Council and the Hampshire & Isle of Wight Community Foundation for the Cabin in 2020 are accounted for as deferred income and amortised to income over 20 years in line with the estimated life of the Cabin.

A Grant of £650 received from the Hampshire & Isle of Wight Community Foundation in 2021 for the Krafti Kids activity was partly deferred and the used portion included in income in line with expenditure incurred.

7) Gift Aid

Income includes gift aid received for the tax year ended 5th April 2021.

Current Assets do not include a debtor amount for the gift aid recoverable on eligible donations from 6th April to 31st December 2021. This amount will be claimed for the tax year ended 5th April 2022 and included within income in the 2022 accounts.

8) Funds

- General funds are unrestricted.
- The Food Bank Fund is restricted to Food Bank activity.
- The Building Fund is restricted to the rebuilding of the existing Church and Hall.

9) Change of Name

The name of the registered charity was changed by a trustee resolution dated 13th January 2022 and the Charities Commission in England & Wales has updated the public register accordingly. The previous name was St Francis Community Church.

HEADLEY DOWN COMMUNITY CHURCH – Registered Charity No.1095819

Independent examiner's report on the accounts

I report to the trustees on my examination of the accounts of the Headley Down Community Church ("the Trust") for the year ended 31 December 2021

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date: 9/3/2022

K P Menon



Chartered Certified Accountant
Coppice Wood
30 Fairview Road
Headley Down
Hants
GU35 8HG

HEADLEY DOWN COMMUNITY CHURCH

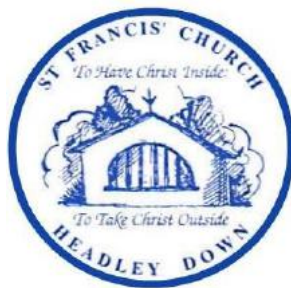
England & Wales - Charity number 1095819

Accounts



ST. FRANCIS COMMUNITY CHURCH

Headley Down



ANNUAL REPORT 2021

St. Francis Community Church

Eddey's Lane, Headley Down, GU35 8HU

www.stfrancisheadleydown.com

Registered Charity No. 1095819

Team St Francis ~ the Church in HD

Trustees

Richard Fortescue – Chair of Trustees

Marc Nuttall

John Ryland

Fiona Ryland

Pastoral Leadership Team

Martin Firman

Pauline Firman

Julian Gilbertson

Rev Elizabeth Knifton

Marc Nuttall

Cathie Russell

John Russell

<u>Pastoral Care and Hall Bookings</u>	Cathie Russell
--	----------------

<u>Junior Church Co-coordinator</u>	Eileen Matthews
-------------------------------------	-----------------

<u>Treasurer</u>	Allan Revers
------------------	--------------

<u>Buildings Manager</u>	Steve Ford
--------------------------	------------

ANNUAL REPORT - APRIL 2021

INTRODUCTION

The Annual Report for 2020-2021 has been collated by Paul Whitley.

Contained within each item in this report are the following elements:

A short factual report of an activity.

An appreciation of the contributions so many people make to church life ~ (Should you not see your name in print somewhere it is probably because you are one of the many unsung heroes in the church. Thank you for who you are, as much as for what you do.)

Questions and issues that may require consideration.

The report is presented under 6-headings and will be introduced at the AGM, when it takes place, as follows:

Practical	<i>(Page 4)</i>
Spiritual	<i>(Page 9)</i>
Community	<i>(Page 14)</i>
Children & Youth	<i>(Page 17)</i>
Administrative & Other Services	<i>(Page 17)</i>
Finance	<i>(Pages 21 and Appendix 1)</i>

The world has remained in the grip of the corona virus pandemic right through 2020, affecting each and every person in the world. Some activities have not been able to run this year and therefore this will be a foreshortened report containing the necessary elements to satisfy our charity commission obligations. The church has not been able to run in normal way giving way to our weekly on-line service which has been a great success. With this in mind, enjoy the reports that have been posted in the life of St Francis for 2020/2021.

Paul Whitley - Editor

1. Practical

Committee Activities

The challenges of the pandemic over the last year have meant that many of the activities that I would normally initiate and be responsible for have either been postponed or put on hold.

Two events that did take place and were almost completed were the Alpha Course that started in early 2020 but became a casualty of the pandemic with only a few weeks to go when one of the participants was tested Covid positive. The first national Lockdown soon followed.

Then, later in the year national lockdown restrictions were lifted to the point where we were able to initiate the viewing of season one of The Chosen, a television mini-series on the life of Christ. We were able to view all but the last episode before we had to close down activities within the church building.

We plan to hold an Alpha course later this year and hope that those who attended the 2020 course will choose to attend that one. We also plan to continue with The Chosen, which is currently releasing episodes for season two. The Chosen serves the role that The "Jesus" Film did in the nineties and onward in presenting the story of Christ in an accessible way for those who might not know or have heard and not understood.

So, the challenges of lockdown were three-fold. First, how do we keep some semblance of "gathering" and keep the identity of the church intact. Secondly, how do we continue the prayer life of the church in a meaningful way and finally how do we lead the people in a way that keeps them encouraged and helps them pursue their own faith.

1. The Gathering.

It became clear very quickly when we knew that the pandemic was going to impinge on our ability to gather as church that we would need to look to technology in order to continue. In short, we took the weekly service online and put most of the elements of a weekly service into a pre-recorded video service that was and continues to be available on our website and also on YouTube.

This meant learning new skills that many of us had never been near or experienced before. Fortunately, my background of working in the music business had exposed me to the world of video several years before and was a real help in pointing the way forward. This was true of others in the team but the reality was that for all of us we had to learn how to do it. Looking back over the "viewing statistics" on YouTube, it's clear that the video service has been accessed by more folk than would normally gather at the church. On average the online service has been viewed by 65 people per week. My grateful thanks to all those who met the challenge head on and learned the skills.

A hugely important part of the weekly gathering is the social aspect of the meeting, before and after the main worship service. For that we turned to technology once again and like so many churches learnt how to use the now ubiquitous teleconferencing software called "Zoom"

Zoom enables us to set up a video conference environment where we are able to gather those who had access to the software and devices that it ran on to meet at 11:00am every Sunday after many had watched the service online and simply spend time with each other socialising.

The biggest challenge throughout has been to do everything possible to find ways for those without access to the tech, to be able to participate. In some cases, it meant providing a suitable phone or tablet device.

2. Prayer Meetings

Zoom came to the rescue when it came to the prayer meetings, which have happened twice weekly throughout the pandemic on a Wednesday and Saturday morning at 9:00am. The attendance and spiritual depth of the prayer meetings have grown throughout the pandemic and we are now adding a monthly evening meeting for those who can't attend the morning prayer meetings but would like to be a part of this very important area of church life.

When we are able to meet again face to face and interact with each other once lockdown restrictions are lifted, there will still be those who will value joining the prayer times remotely and we will need to find a way to integrate both online and offline meetings.

3. Leading the church

Finally, as will no doubt be noted elsewhere using Zoom technology has enabled the leadership teams of the church to meet relatively normally but it was important to communicate with the people regularly to keep them updated on events and inspired to pursue their faith in the face of the various lockdowns. A twice weekly pattern emerged where I would email the larger church family words of encouragement, stories of faith and give them codes for the various Zoom meetings that were to take place during the week. Many have found these emails to be a real help during lockdown as a way of connecting to the wider church.

At the same time Pauline Firman set up a WhatsApp group that has been used for all kinds of conversations and has proven to be a great way of staying connected to the wider church.

To conclude, 2020 has been extremely challenging for everyone but we have sensed the Lord's guidance throughout and found our place of security in Him. We have all felt that post pandemic, there will be many and different challenges as the people of Headley Down and the church seek to deal with the new normal. It won't be the same as before and that is a good thing. Isaiah 43:18,19 says, *'Forget the former things; do not dwell on the past. See, I am doing a new thing! Now it springs up; do you not perceive it?*

The Lord is encouraging us to "seize the day". We will need to integrate much of what we have learned in the last year into church life as we move forward

John Russell - Committee Chairman.

Trustee Report 2021.

Hi everyone, this has been yet again another strange year, the like of which we have never seen before but God has remained faithful. We pray for his healing hand to restore our land with peace and love.

Let us again thank the Pastoral and Worship teams for their on-line services and the way in which they have harnessed new technology in God's service in this time of lock down. Also, thanks to the Food Bank people who have been working hard to show God's love to local people. We cannot pick out any one person because so many have stepped up to serve the Lord. We thank everyone who is making a positive contribution to the life of God's Church on Headley Down.

Overall, it has been a year of blessing with God's Holy Spirit very present in both meetings and individually. The Prayer meetings have been well attended, God is making his presence felt and showing us the way forward. These meetings have been truly blessed and we are beginning to understand how the Lord is working his purpose out on Headley Down.

We have again had Trustee meetings combined with the Pastoral Leadership Team and they have been very harmonious, showing us the way forward, so that we continue to be working from the same hymn sheet and towards Gods aims and not our own.

We had decided that that we will have Church Meetings a few times a year (quarterly) to let the fellowship know what is going on and let everyone have a voice in any changes proposed. The meetings will take the form of praise meetings, short and to the point but as an enjoyable time to consider Gods work in our church. The AGM has been postponed until now and we hope that as we return to some sort of "normal", we can have more praise sessions like this.

For those who don't know, the Trustees comprise John Ryland, Marc Nuttall, Fiona Ryland and Myself. We have the legal responsibility for the Church affairs, and liaise with the Pastoral Leadership Team. As the Trustees are also members of the Church Leadership Team, we have an active role in the day to day running of the Church.

Finally, we are all now living in "different" times and we have to learn to trust our Lord and step forward in faith.

Richard Fortescue
Chair of Trustees

Health and Safety

Health and Safety continues to be at the forefront of all our professional and practical work done at St Francis.

The main aim, as before, is to try to utilise contractors who conform to current Health and Safety requirements especially as regards their documentation. This is more expensive than 'doing it ourselves' but with the new legislation such as CDM (Construction Design and Management) regulations and the requirement to be covered by professionals with standards and indemnities means that we have to increasingly consider these issues whenever the committee makes a decision. The church strives to adhere to and conform to H & S guidelines when dealing with contractors and our own volunteers alike. External contractors should have the appropriate insurance and safety measures in place. Any volunteer work in the church, such as work days, is preceded by an element of H&S awareness.

2020 has brought new challenges in preparing the church for live services during the pandemic. In line with government guidelines, socially distanced seats were arranged precisely so that the live service could go ahead.

We have a Health and Safety policy document, a copy of which is on the main noticeboard. It would be worth looking at this notice before anyone goes ahead to do work in or on the building. Please could anyone who notices something that is unsafe or hazardous bring it to the attention of a committee member or Steve Ford so that it can be sorted. The policy makes it clear that we are all involved in making sure our church premises are safe.

Paul Whitley

Safeguarding

Safeguarding is a necessary and important aspect of caring for all in our church community but especially children and vulnerable adults and so to this end we continue to do all we can to provide a safe and suitable environment for the different activities and meetings that take place at, and in the name of St Francis Community Church. We are members of thirtyone:eight, the Safeguarding Body that provides guidelines, policies, support and training for individuals to give safe and good practice. The current Safeguarding Policy remains in place and will be approved and signed by the trustees for this coming year. Children and young peoples' activities have been put on hold during most of 2020, but will recommence when lockdown restrictions have been lifted and the church fellowship can gather again. Revd. Elizabeth Knifton is Safeguarding Coordinator with Cathie Russell as deputy. Cathie remains responsible for DBS applications. Some have been renewed over this year and most remain valid, but because activities are not taking place, renewing any outstanding DBS certificates will wait until nearer the time of need when volunteers and leaders can confirm their intention to be involved in the activities.

Revd. Elizabeth Knifton Safeguarding Coordinator
Cathie Russell Deputy Safeguarding Coordinator

Buildings

Although the church has been closed to live services for most of 2020, maintenance has still taken place.

Vestry Roof.

This has been a continuing problem for some time and in spite of attempts to fix the leak, the roof has had to be completely resurfaced professionally. The good news, apart from the leak being fixed, is that the roof timbers are still robust and solid and have not been affected by water damage. The ceiling needs to be repaired with new plasterboard and a coat of finishing plaster. This will be done in the coming year.

Consumer Units

With thanks to Peter Knifton, new, modern consumer units were fitted into the church electricity supply bringing the fuse board up to a modern, safe and legal status. This does not include the wiring which is functional, but as old as the church and probably out dated.

The Cabin

With the new consumer unit in place, power has been installed, via armoured cable, to the cabin with its own consumer unit.

All accessories have now been fitted to the inside and outside of the cabin making it fit for purpose. This includes steps, ramps, balustrade, guttering, blinds, heaters, improved lighting and racking. There is still cosmetic work to be done to the wheelchair access ramp railings but this does not affect their use or safety.

Paul Whitley

2. Spiritual

Church Membership

As mentioned firstly in the 2020 Annual Report the Church has continued its discussions with the Charity Commissioners with regard to the creation of a new Constitution to replace the 1921 Trust Deed, which over time has become impractical in the running of the modern- day church. Having been written so long ago it no longer reflects the way that a church – or come to that any other charitable trust – needs to act in this day and age. As part of that process the membership of the Church is currently under review as we transition to a Charitable Incorporated Organisation.

Martin Firman – Pastoral Leader.



Pastoral Leadership Team

Although this has been the most challenging of years for many, the newly formed Pastoral Leadership Team at St Francis Church has continued to be excited about the possibilities and responsibilities of growing God's Kingdom here on Headley Down and the surrounding villages.

As an independent and non-denominational church serving this local community, this has raised all sorts of issues during the pandemic, particularly as to whether to keep the church open for services, when allowed following government guidelines, or whether to hold the responsibility of the health and safety of our church fellowship close, and only hold our services on-line.

So, although we did open the church for some Sunday services between lockdowns and restricting the numbers attending as required by law, we felt it absolutely necessary to maintain our on-line presence throughout. This has meant we have recorded over 52 weeks of our online services.

What brought great encouragement to the Pastoral Leadership Team was when we realised that the number of people watching the on-line services exceeded the number of people who would normally attend the church in person. We have since enquired about this and found that, among other things, the additional viewers were pleased to be able to watch the services at a time more suitable for them rather than at 10.15 on a Sunday morning, reflecting of course the change in culture over the years as to how people spend their weekends.

As a missional church this was Good News to see the growth our outreach and it was also encouraging to hear the feedback that we were reaching to people of all ages and backgrounds who appreciated that our services were always in modern language with mostly contemporary worship songs, whilst still holding on to valued traditional hymns, and always ensuring that our preaching is true to Biblical values.

The “quality” of the online services improved over time with experience and our thanks go out to all those involved in recording and putting together the services which go out each week.

The Pastoral Leadership Team have continued to meet using Zoom facilities at least every month to ensure the continuation of our pastoral care and serving our local community in as many ways as possible, particularly keeping in touch with those living on their own. We are grateful for the tremendous work carried out so faithfully by the members of our Food Bank Team who have extended their activities in line with the huge growth in the number of families they are supporting each and every week.

We look forward to being able to gather in the church again for our regular church services and prayer meetings, as well as our social activities with our Friday Coffee Plus and The Hub lunches. In fact, there is excitement with thoughts to expand these important ministries as we wave good bye to the restrictions of this last year.

As always, the Pastoral Leadership Team are appreciative of the help given by so many members of the fellowship in assisting the smooth running of the church especially during the difficult times of the past year, and we look forward to the new start as God calls us to do - to serve him and all the people in this and the surrounding villages.

Martin Firman and the Pastoral Leadership Team

Vision Statement

GOD'S VISION ~ OUR VISION

- **We believe God's purpose is to renew the life of our Church**

(See: The prophetic scripture of Isaiah 43:18 & 19 'I am doing a new thing! Do you not perceive it? I am making a way in the desert and streams in the wasteland.')

- **We will be a growing church that includes the present missing generations**

(See Isaiah.54:2 & 3 'Enlarge the place of your tent, stretch your tent curtains wide, do not hold back; lengthen your cords, strengthen your stakes, for you will spread out to the right and the left...')

- **We will seek to follow the Biblical model for Church leadership.**

In the vision that God is laying before us, we recognise that there is need, sometime in the near future for St Francis to engage a leader, full or part time, to help guide us into that vision.

(See numerous OT & NT examples of whenever God gives a vision He then raises up leaders to fulfil the vision ~ e.g. Abraham, Joshua, David, the prophets, John the Baptist, Peter & Paul etc.)

- **We will have a new church building**

with 21st Century ministry resources that facilitates a wider breadth of ministry than the present. The aim is that a new building will be completed as soon as feasible and celebrated as part of Church's Centenary celebrations 2021.

- **We will have a developed approach to Church & Community Pastoral Care**

- **We will be a Church at the centre of the community**

IN SUMMARY:

VISION IS GOD INITIATED, CHRIST CENTRED, & MINISTRY LED

Music and Worship

Throughout the year, when it has been possible, the worship team has led the church in worship and we are grateful for their continuing service, especially when we were only allowed 6-people at the front, following government guidelines, late last year, meaning that some had to step down at times. At other times, when we weren't able to meet together, Marc Kieran and I have pre-recorded musical items for the online services.

Thank you to all those who, as always have gone the extra mile in serving in this ministry, particularly when they had to be at the church for 9:15 to setup and rehearse. Our thanks go to Martin, Pauline, John and Fiona, Paul, Marc and Kieran.

John Russell - Pastoral Leadership Team

Home Groups

Home groups have not been able to meet this year.

Prayer

Personal and corporate prayer is the lifeblood of the church, and the oxygen that gives and sustains life. We continue to seek to encourage one another in our relationship with God through a variety of means and ask folk to avail themselves of opportunities to pray whenever they present themselves both privately and corporately. These days it means using video conferencing.

Prayer Meetings

Prayer has become the core of our work at St. Francis. Following our initial push in October, 2018, prayer in 2020 is at the forefront of everything we do in St Francis. Our established prayer meetings on Wednesday and Saturday mornings consistently draw between 12 and 25 people to prayer. Coffee and chat gatherings on Sunday morning also have a spiritual, prayerful feel to them.

It became the catalyst for a fresh experience of God's presence amongst us with many saying how "energising" the experience has been. It has also helped get a fresh perspective on the things that are important to the Lord as the Head of the Church and what our role as His body should be. We will be working out the practical implications of these things in the coming months but one of the overriding themes has been of looking outward rather than inward and expecting His Kingdom to come and His will to be done amongst us.

Experiencing the presence of God in this way has made some comment that they never thought a prayer meeting could be so much fun.

We have seen a unity within the church as a result of our continuing emphasis on prayer and have become proficient in using video conferencing utilities for these gatherings.

John Russell - Pastoral Leadership Team

The Weekly Bulletin

The weekly bulletin lists those who have indicated a desire to be remembered in prayer and is refreshed largely on a monthly basis in order to keep the list meaningful. It also contains the weekly prayer diary and a list of upcoming events. Included are other items of interest to the members and friends of St Francis. The weekly bulletin is posted on the St Francis Community Church website and is currently also emailed to the wider church family.

John Russell - Pastoral Leadership Team

Samaritans Purse (Shoe Box Appeal)

Doubts were raised during 2020 as to whether we would be collecting again for shoeboxes at Christmas because of the pandemic. However, we needn't have feared, because thanks to everyone's generosity, we were able to collect lots of items for the boxes, donated remotely via Linda's house. Many people donated money, which enabled us to buy any extra items to complete boxes. Many ladies used their time in lock down knitting and crocheting hats, scarves and gloves and we had enough for every box that was sent out. We also sent out crocheted hearts which went in every box. A symbol of love, in any language!



This year, we sent out 165 boxes which was truly amazing bearing in mind the circumstances. St Luke's Church joined forces with us and supplied 28 boxes. This year, the boxes from our area went to Albania and Bosnia.

Despite all odds, the numbers of boxes exceeded all expectation and was better than last year! So, thank you to everyone who donated and helped pack the boxes ready for delivery. Keep knitting and we look forward to sending more boxes to children again in 2021.

Linda Wickenden & Pauline Firman

3. Community

Outreach

Outreach to neighbours and friends is an important part of the life of a church and for us, it is demonstrated with many of the activities described elsewhere in this report. To share our faith and the Good News of Jesus Christ is one of the highest callings of a Christian Community and a response to Jesus' call to "Go make disciples" in Matthew 28:18-20

The place where relationships are built is the place where "good news" can take root over time. It is important to understand that seed takes time to grow. Relationships are built slowly and don't happen instantly. What we seek to do is seize the moment when that moment comes and not back off sharing our faith with others. Those of us who have discovered the amazing truth about Jesus must all recognise that we have responsibility in this. Thinking creatively about how we use modern technology to reach others in a season of "social distancing" has become an absolute priority.

John Russell - Pastoral Leadership Team

Pastoral Co-Ordinator

I continue as Pastoral Co-Ordinator to oversee any pastoral needs of the church. An informal structure of pastoral care is in place within the home groups and various interest and friendship groups, and generally this works extremely well with people looking out for each other. We therefore want to encourage individuals to continue to care for others in this way. However, as the church has developed and grown, it is important to have a point of contact for everyone, to ensure that no one is missed, and to add to the support already offered to an individual if necessary. As this year of lockdown and social distancing has isolated many of our church community increasing loneliness and anxiety, I am thankful to individuals who have committed, alongside myself, to keep in regular contact with those who would welcome a phone call and chance to chat. The PLT recognise the need to come together for worship and social events as soon as it is safe to do so for the benefit of all and we look forward to meeting face to face in the near future. We hope to offer additional support in this coming year and further details will be given when ready. For any pastoral concerns, please feel free to contact me.

Cathie Russell Mobile: 07964764494.

Cathie Russell

Food Bank

We continue to collect food from Fareshare in Southampton, the local doctors at Grayshott, the Co-op and Sainsbury's at Grayshott, One Stop on Headley Down and Foods of Europe. Bordon Food Bank still continue to support us in exchange for collection and transportation of food from Sainsbury's in Liphook and also Waitrose in Petersfield.

The Counter in Grayshott support us on a monthly basis with a financial donation – customers pay £1 and buy a virtual loaf of bread. Also, Headley Fine Foods have a donation box which is very well supported.

Bags of food are delivered to Martin and Pauline's home every week. General financial donations have been very forthcoming which has supported us and helped us to provide extra Tesco vouchers at Christmas time and during school holidays.

We were unable to have a Christmas party this year or a visit from Father Christmas but children were treated to a gift from one of Santa's reindeer! The Bordon and Liphook Charity donated extra Tesco vouchers and we received financial help from St Luke's Church. Large Christmas hampers were once again prepared and given out. Tesco's also provided toys for the children again this year.



The Hygiene Bank continued to support us throughout the year. At Christmas time, they collected handbags for the ladies and toilet bags for the men and filled them with essential toiletries and some special items for Christmas.

During 2020 the Food Bank has had to change the way it operates because of Covid regulations. There are now 2 groups of 3 people working 2 days a week, packing and giving out food. We are now regularly packing food for 63 families (approximately 90 adults +69 children). Each family gets an ambient bag containing tins, packets etc., a bag with fresh fruit and vegetables and also a bag containing dairy/frozen food. In all, we pack approximately 189 bags of food each week. We continue to deliver bags to people who are self- isolating or who do not have any transport of their own.

We have also helped children with home school learning, providing computers where families were having to share. St Luke's Church provided funds to P C Man in Grayshott and anyone could donate old computers. P C Man would refurbish them with the latest software. They were then donated to schools in the area and also to the local Food Banks.

At the beginning of the summer term, we were able to help a large family with school uniforms and the necessary equipment to start the new school term.

The support for the Food Bank has been immense and donations of all kinds have literally been too numerous to mention. If you have donated or helped the Food Bank in any way and I have not given you a mention, please accept a huge thank you for all you have donated this year.

The Food Bank will resume in the usual way, inviting folk to stay, have a cup of tea and a chat, as soon as we are able.

Pauline Firman

Community Communication

St Francis Community Church Cards

Prior to the pandemic, the cards to invite the community to key events, were going out as planned; the last one being the Christmas card, promoting events such as Carols by Candlelight. The cards, which are produced by John Russell and the PLT, will resume after the Covid-19 restrictions are lifted.

John Ryland

Website: www.stfrancisheadleydown.com and YouTube Channel

The website and YouTube channel continues with the day-to-day work being done with a high level of commitment by Kieran Menon, whose work included successfully resolving a copyright question in a cordial manner with the owner.

The on-line services have been uploaded successfully during the year, with a steady increase in technical standards as we become more used to the process. The content is exceptional and captures the unique nature of the church.

John Ryland

4. Children & Youth

Children's and youth activities, including Kraftikids, have not been able to meet this year.

5. Administrative & Other Services

Church Cleaning

The church has been cleaned regularly each week and in February 2020, we held a Work Day when extra cleaning and tidying up was completed. The church was thoroughly cleaned for any live services that took place between lockdowns. I am looking forward to resuming again as soon as possible when the national lockdown has been lifted.

Eileen Matthews

Lighting and Audio-Visual Infrastructure

Work continues to find ways to make the equipment less intrusive and more effective.

John Ryland

Building Project – The Cabin

The cabin is complete and ready for use. One end is equipped for the Food Bank and the other end for Youth Work. After the provision of the cabin itself by Johnsons Leisure Ltd, a large amount of voluntary work by Paul Whitley and many others, was put in to provide weatherproofing, lighting, heating and racking.

John Ryland

Building Project – The Main Building

Focus is now shifting to the regenerating the main physical infrastructure on-site to enable the church further its ministry, as well as addressing the age and condition of the existing infrastructure.

The Practical Building Group has reformed as The Building Action Group and is presently dealing with challenges, ranging from Tree Preservation Orders to setting the scope of the work budget and drawing up a Business Plan, in preparation for fund raising.

Applying the cliché "Time is Money", considerable resources continue to be poured into this aspect of our church life in the form of time spent making progress. The value of this time is probably far greater than we will ever realise and it is important that it is not allowed to go to waste.

John Ryland

A New Sign

Back in the summer of 2020, Lindford Church was refurbished and they had an old notice board that was surplus to requirements. The notice board was quite substantial and made from solid mahogany wood. With the help of John Ryland and Keith White, it was transported to Paul Whitley's brand- new garage/workshop facility in Havant for refurbishing and repurpose.

The intension was to create a large signboard for the south car park entrance to St Francis. The project brought together many skills including the value of teamwork.



As received with glazed doors removed.



signboard refurbished



Signboard primed and painted



Signwriting



Signboard, complete with tagline.



Signboard erected by Paul, Martin and Steve.

The process took about three weeks to complete the priming, painting and sign writing. The signboard was transported back to St Francis together with posts in August. It was a fine day in November that Martin, Steve and Paul met to finally erect the completed sign, precicely as planned.

Paul Whitley

New Building Project

The new cabin was installed in place during October 2020. This was a long-awaited project, the origin of which began in January 2020, to expand the space required for our Youth activities and our vital Food Bank facility.

The building, installed by Johnsons, is a solid and robust timber structure, complete with veranda, that is guaranteed for 25 years. To maintain the guarantee requirements, the bare timber structure had to be painted with special paint, supplied by Johnsons.



This was achieved in a working party on a Saturday morning where, observing social distancing guidelines, the cabin was completely covered in a base coat of light grey paint, a very rubbery substance as I remember. Again, one of those social occasions when it was nice to see other people, all with a common purpose. Over

the next week or so, the slate grey top coat was painted onto the cabin by willing workers, rendering the guarantee effective.

The inside walls and ceiling of the cabin were also covered in a good quality satin varnish.



Health and safety required there to be a veranda balustrade to prevent people falling off the veranda. This was installed in December, together with steps to the south of the veranda and the wheelchair access to the north.



Following new consumer units fitted in the church, power was fed to the cabin in January. Food bank storage shelving was installed in February. The finishing touch was guttering installed in March to make the building complete and functional in all aspects. Thank you to all those who helped in creating such a valuable asset to our church ministry.

Paul Whitley

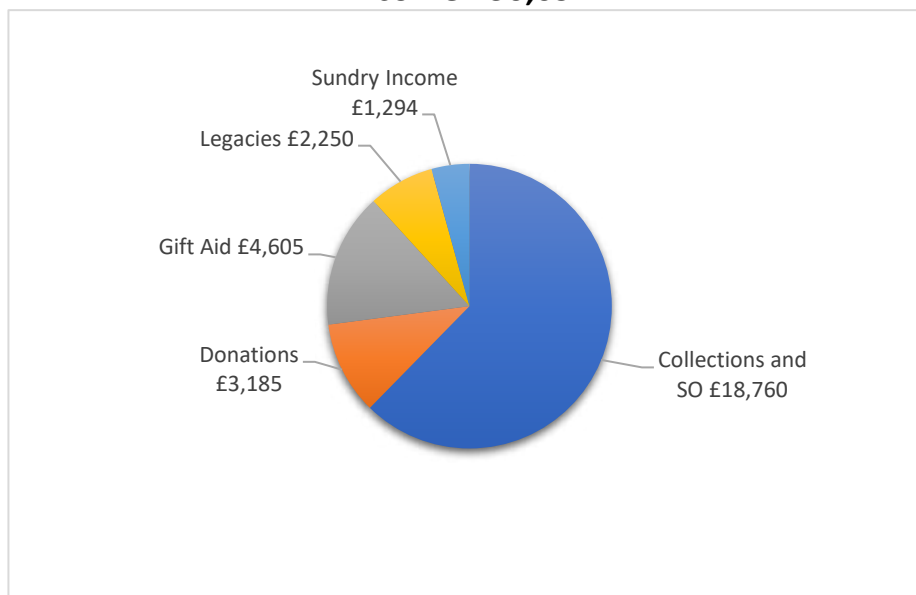


6. Finance

General Fund Income and Expenditure

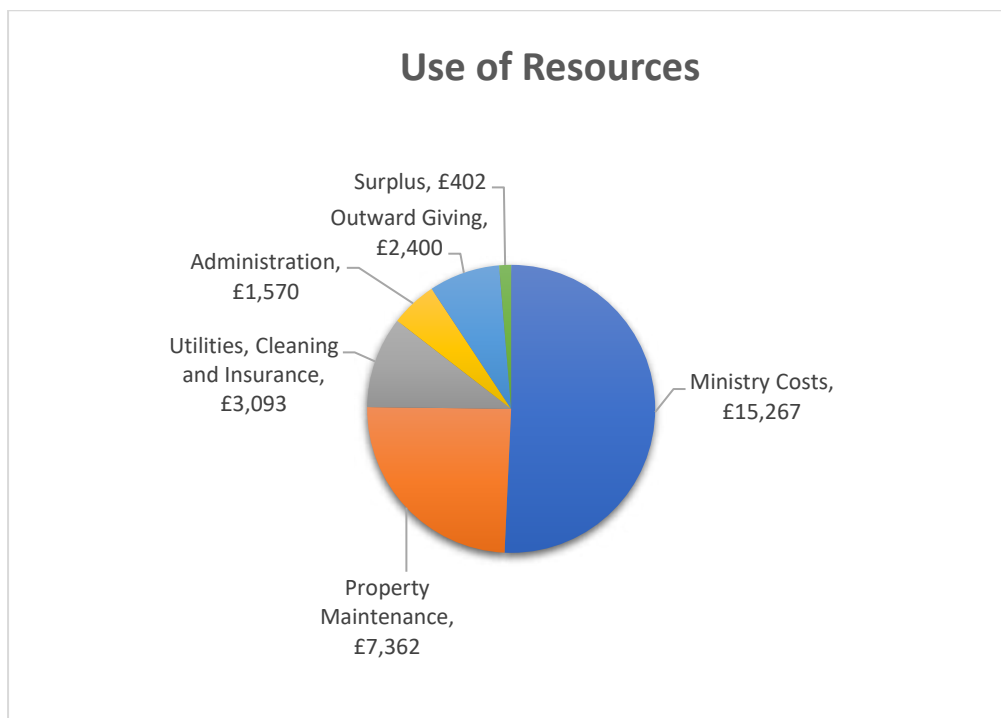
Thank you to each and every donor for your generous giving during 2020. Although the church was closed for the majority of the year, income from standing orders continued and was further enhanced by additional donations and some legacies.

Income £30,094



The chart below shows how the incoming resources were used. Expenditure on electricity and cleaning was lower than usual whilst the church was closed. Property maintenance costs included £2,520 for repairing the Vestry roof and an increase of £2,500 in the general repairs and maintenance provision to £7,000

Use of Resources



Food Bank Fund (Restricted)

The accounts now show income and expenditure within a separate fund for the Food Bank, rather than just an amount owing to it within the balance sheet.

There was a considerable increase in activity in 2020 to help a growing number of families in need and this was superbly supported by the community in the form of personal and corporate donations. Our thanks go to all donors for their kind and generous contributions.

Total income was £13,668 plus £1,000 granted by the Hampshire and Isle of White Community Foundation for school uniforms. Expenditure was £8,185 covering food and utility vouchers, food and school uniform purchases, and distribution costs paid to FareShare who supply food free of charge.

The closing value of the fund carried forward to 2021 was £11,044

The Cabin

The need for extra space to accommodate the food bank and youth activity became apparent in 2019. Donated funds of £16,443 were set aside for the purchase of an outdoor wooden cabin in last year's accounts.

In 2020 the church received grants of £1,500 in total from EHDC and Radian Housing towards the initiative.

The cabin has been purchased and erected and will be commissioned in 2021 after internal fittings have been completed. Expenditure to date of £17,363 is in the balance sheet under Capital Work in Progress within general Funds.

Building Fund (Restricted)

A total of £2,573 was added to the Church and Hall Building Fund in 2020 bringing the total to £153,843

Gift Aid

Gift Aid of £5,008 was recovered from HMRC for the tax year 2019-20. This was allocated to general and building funds in proportion to the underlying donations received. We are very grateful to all who gift aid their donations to the church. The figure quoted includes the Gift Aid Small Donations Scheme which applies to anonymous individual cash donations up to £20 each.

Reserves

The **General Fund** is unrestricted and represents the financial reserves of the church. It is available for all general expenses incurred by the Church.

The total on 31st December 2020 was £41,309.

Statement of Financial Activities and Balance Sheet

Accounts for the year ended 31st Dec 2020 are in the appendix to this report.

Allan Revers, Treasurer

St Francis Community Church
Registered Charity No.1095819

Accounts for the year ended
31 December 2020

Page 2	Statement of Financial Activities
Page 3	Balance Sheet
Pages 4-5	Notes to the Accounts
Page 6	Examiner's Report

ST FRANCIS COMMUNITY CHURCH – Registered Charity No.1095819

**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31st December 2020**

	General Funds	Food Bank Funds	Building Fund	Total 2020	Total 2019
	£	£	£	£	£
Incoming Resources					
Collections at Church	834.50	2,158.92		2,993.42	3,364.78
Collections Direct to Bank	17,925.00			17,925.00	20,215.00
Sub Total	18,759.50	2,158.92		20,918.42	23,579.78
Donations	3,185.47	11,508.60		14,694.07	13,329.43
Grants (3)		1,000.00		1,000.00	500.00
Legacies	2,250.00			2,250.00	
Insurance Claim					732.80
Event Donations & Fundraising	474.26			474.26	3,913.92
San Fran Clubs			417.25	417.25	1,416.00
Gift Aid (8)	4,605.32		402.40	5,007.72	6,700.64
Hall Lettings	190.00			190.00	1,405.00
Sundry Income	310.21			310.21	247.81
Interest Received	319.22		1,753.53	2,072.75	2,309.75
Total Incoming Resources	30,093.98	14,667.52	2,573.18	47,334.68	54,135.13
Resources Used					
Clergy Fees					250.00
Pastoral Assistant and Expenses	15,081.86			15,081.86	15,195.01
Food and Consumables	185.15	1,021.34		1,206.49	916.47
Administration Costs	871.68	1,342.99		2,214.67	1,927.20
IT and St Francis Website	501.48			501.48	214.77
Electricity and Water	1,510.42			1,510.42	2,429.63
Insurance	868.94			868.94	851.68
Cleaning	713.30			713.30	1,338.36
Property Repairs & Maintenance	6,766.73			6,766.73	5,726.82
Grounds Maintenance	595.43			595.43	1,262.40
Event Expenses	176.05			176.05	1,633.74
Youth Activities	20.80			20.80	1,052.55
Outward Giving (4)	2,400.00	5,820.77		8,220.77	4,928.61
Total Resources Used	29,691.84	8,185.10	0.00	37,876.94	37,727.24
Net Movement In Funds	402.14	6,482.42	2,573.18	9,457.74	16,407.89

ST FRANCIS COMMUNITY CHURCH – Registered Charity No.1095819

BALANCE SHEET at 31st December 2020

	General Funds	Food Bank Funds	Building Fund	Total 2020	Total 2019
	£	£	£	£	£
Capital Work In Progress (5)	17,362.77			17,362.77	
Current Assets					
Bank Current Accounts	2,937.99		36.15	2,974.14	1,940.26
Cambridge & Counties Bank a/c			83,500.00	83,500.00	83,500.00
Ecology Building Society a/c			70,307.35	70,307.35	67,750.81
Nationwide Business Savings	31,345.45	10,654.55		42,000.00	50,097.88
Cash in Hand		389.50		389.50	343.07
Total Current Assets	34,283.44	11,044.05	153,843.50	199,170.99	203,632.02
Current Liabilities (6)	(8837.00)			(8837.00)	(6893.00)
Deferred Income (7)	(1500.00)			(1500.00)	
Total Assets	41,309.21	11,044.05	153,843.50	206,196.76	196,739.02
Reserves					
Surplus for year	402.14	6,482.42	2,573.18	9,457.74	16,407.89
Brought forward	40,907.07	4,561.63	151,270.32	196,739.02	180,331.13
Total Reserves	41,309.21	11,044.05	153,843.50	206,196.76	196,739.02
Represented by Funds (9)					
Unrestricted	41,309.21			41,309.21	24,463.86
Restricted		11,044.05	153,843.50	164,887.55	155,831.95
Designated					16,443.21
Total	41,309.21	11,044.05	153,843.50	206,196.76	196,739.02

Approved by:



R T Fortescue, Chair of Trustees

Date:

29th March 2021

ST FRANCIS COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts

1) Accounting Policies

The financial statement has been prepared in accordance with UK Generally Accepted Accounting Principles and the Charities Statement of Recommended Practice

2) Food Bank Fund and Restatement of 2019 Accounts

Food Bank activity has grown considerably in 2020 and all transactions are now accounted for in the statement of financial activities as a separate and restricted fund. Historically the fund balance was shown only in the balance sheet as a current liability representing the amount owed to the Food Bank. The 2019 accounts have been restated on the fund basis adopted in 2020.

3) Grants

A Grant of £1,000 to the Food Bank was received from the Hampshire & Isle of Wight Community Foundation for the purchase of school uniforms. A balance of £784.23 was carried forward in the Food Bank Fund at year end.

4) Outward Giving

	General Funds	Food Bank Funds	Total 2020	Total 2019
	£	£	£	£
To Charities:				
1 st Headley Scout Group	150.00		150.00	150.00
Action For Children	100.00		100.00	100.00
Connect	300.00		300.00	300.00
Crisis	150.00		150.00	138.00
Christians Against Poverty	100.00		100.00	150.00
Church Mission Society	100.00		100.00	150.00
Home-Start Hampshire	150.00		150.00	150.00
Hope For Justice	100.00		100.00	100.00
Kings World Trust for Children	150.00		150.00	0.00
Phyllis Tuckwell Hospice	150.00		150.00	100.00
Samaritan's Purse	200.00		200.00	200.00
Sightsavers	100.00		100.00	100.00
Step By Step Aldershot	150.00		150.00	150.00
Street Angels Guildford	150.00		150.00	150.00
Support EFSL (Sierra Leone)	100.00		100.00	300.00
Tear Fund	100.00		100.00	100.00
The Rosemary Foundation	150.00		150.00	0.00
Others	0.00		0.00	2,205.61
To Food Bank Recipients:				
Food Vouchers		3,725.00	3,725.00	130.00
Utility Cards		1,880.00	1,880.00	255.00
School Uniforms		215.77	215.77	0.00
Total Outward Giving	2,400.00	5,820.77	8,220.77	4,928.61

ST FRANCIS COMMUNITY CHURCH – Registered Charity No.1095819

Notes to the Accounts - continued

5) Capital Work In Progress

Capital Work In Progress represents the expenditure to date on a wooden cabin erected in the church grounds. It is complete except for some internal fixtures and fittings and will be operative in 2021 for use by the Food Bank and for Youth Activities.

6) Current Liabilities

	General Funds	Food Bank Funds	Building Fund	Total 2020	Total 2019
	£	£	£	£	£
Property Repairs Provision	(7000.00)			(7000.00)	(4500.00)
Accruals	(1837.00)			(1837.00)	(2393.00)
Total	(8837.00)	0.00	0.00	(8837.00)	(6893.00)

Property Repairs and Maintenance Provision

The church and hall buildings are old and require a significant level of ongoing repairs and maintenance. Until they are rebuilt a general provision is held to help mitigate the financial impact of repairs and maintenance in any one year.

Accruals

- £680 for specific repair works not completed by year end
- £700 estimated costs for tree survey and maintenance not completed by year end
- £357 donated for Youth Activity in 2019 but not yet expended
- £100 estimated unbilled electricity consumption to year end

7) Deferred Income

Grants of £1,000 from East Hampshire District Council and £500 from Radian Housing were received in 2020 for the new Cabin. This income will be amortised over the future useful life of the asset.

8) Gift Aid

Income includes gift aid received for the tax year ended 5th April 2020.

Current Assets do not include a debtor amount for the gift aid recoverable on eligible donations from 6th April to 31st December 2020. This amount will be claimed for the tax year ended 5th April 2021 and included within income in the 2021 accounts.

9) Funds

General funds are unrestricted.

The Food Bank Fund is restricted to Food Bank activity.

The Building Fund is restricted to the rebuilding of the existing Church and Hall.

The designated fund of £16,443 in 2019 was used to purchase the cabin in 2020 (see note 5).

ST FRANCIS COMMUNITY CHURCH – Registered Charity No.1095819

Independent examiner's report on the accounts

I report to the trustees on my examination of the accounts of the St Francis Community Church ("the Trust") for the year ended 31 December 2020

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

9th April 2021

K P MENON



CHARTERED CERTIFIED ACCOUNTANT
COPPICE WOOD
30 FAIRVIEW ROAD
HEADLEY DOWN
HANTS
GU35 8HG

