

LVS PTA

Annual report and financial statements for the year ended 31 August 2022



LVS Ascot PTA

Charity number: 1095778

Annual Report and Financial Statements for the year ended 31 August 2022

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LVS PTA

Annual report and financial statements for the year ended 31 August 2022

Legal and Administrative Information

| | | |
|-----------|-----------------|-------------------|
| Trustees: | Sarah Sealey | <i>Chair</i> |
| | Sarah Aris | <i>Vice Chair</i> |
| | Ruchi Pankhania | <i>Secretary</i> |
| | Zoe Stewart | <i>Treasurer</i> |
| | Stuart Beattie | <i>Trustee</i> |
| | Lindi Norgate | <i>Trustee</i> |

Registered charity no: 1095778

Registered date: 3rd February 2003

Address of Principal Office: LVS Ascot, London Road, Ascot, Berkshire, SL5 8DR

Governing document: Constitution adopted 24th September 2002

Bankers: Barclays Bank, 19 High Street, Ascot, Berkshire SL5 7JG

Trustees' Report for the year ended 31 August 2022

The trustees of LVS Ascot PTA (the "PTA" or "charity") have pleasure in presenting their Annual Report for the year ended 31 August 2021/22.

Objectives and Activities

The objective of the PTA is to advance the education of pupils in the school, in particular by:

1. Developing effective relationships between the staff, parents and others associated with the school;
2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Activities and achievement of objectives

Fundraising Events: Members of the PTA have organised and volunteered at a number of predominantly fundraising events throughout the school year. These raised a total of £14,762, which will be used to support the schools in line with the PTA's objectives. Fundraising activities included:

- Gothic Ball: £7110
- Second Hand Uniform: £1426
- Easter Fete: £1139
- Christmas Cards: £658
- Bag2School: £622
- Matched funding: £3920

Funding: We have provided a wide range of grants to the school this year totalling £30,939, including:

- Performing Arts: Theatre spotlights; show costumes: £9146
- Sports: Tequball tables; netball posts: £6515
- Science: Thermal cameras; model rollercoaster: £2271
- Art: Kiln: £4908
- Juniors: Outdoor equipment; sports equipment & others: 8099

Corporate Donors and Volunteers

We would like to thank everyone who has supported us this year, in particular those members who organise and/or help out at events. These events are fun for everyone but take a great deal of work behind the scenes, and would not happen if it wasn't for the dedicated staff and parents who give up their time to ensure that we raise money and community spirit for the school. If you would like to get involved, even in a small capacity, please let a member of the committee know. We can be contacted through either school office, or via the LVS Ascot PTA Facebook page.

We are also grateful to Microsoft, Vodaphone and HSBC for their very generous matched funding initiatives. If any other parents work for a company which offers matched funding, please contact the treasurer as this is an excellent and efficient way of raising funds.

Financial Review

The trustees are very grateful to all those who have donated funds to the PTA. If readers wish to donate to the activities of the PTA, please contact the treasurer at the registered address.

The academic year 2021-22 was a challenging one, due to the ongoing nature of covid restrictions which meant there were times we were restricted in what events we could hold. We managed to get our long-delayed Gothic Ball in during October before covid numbers began to rise again, and this proved to be a very successful event raising a record amount. We also held our first School Fayre in a while, including bouncy castles, a visit from Miller's Ark farm, and many fundraising stalls. This was an unexpected hit with all age groups despite the torrential downpours!

We continued with second hand uniform sales online, which has proved successful. We had expected a drop in income due to the new school uniform & PE kit, and are now building up a stock of PE kit and have started receiving donations of new uniform too. We have found a home for most of our old uniform stock, with donations going to the PTAs of Owlsmoor Primary School (summer dresses, pinafores, junior blouses), Edgbarrow School (senior blouses), and Farnham Heath End School (kilts).

Our Summer Ball was not a financial success; the early finish time required by BFBC Environmental Health (11pm) meant that we were unable to recoup our usual profit through bar sales and we ended up making a loss. It was a fun evening, with a live band and excellent food, and we could potentially run it again as an 'end of year party' rather than a ball, with a pay bar.

Reserves policy and Reserves

The policy of the charity is to maintain unrestricted reserves, which is cash available at a level which equals the amount of capital needed to set up and organise a fundraising event (approx. £4,000).

The funds in excess of those held in line with the reserves policy, which totalled £ 11,061 at 31 August 2022, are expected to be utilised to support the charity's objectives during the next year.

Structure, Governance and Management

Trustees and organisation

The governing document of the PTA is a constitution adopted on 24th September 2002. A board of trustees administers the charity, which carries out its activities as the PTA. The day to day management of the charity has been delegated to the Chairman, Secretary and Treasurer.

The trustees who have served during the year and since year end are set out on page 1. Trustees are elected at an Annual General Meeting. For continuity, they should be elected from the committee although this does not debar others from nomination. Alternatively, to fill a casual vacancy, existing trustees may co-opt trustees to serve until the subsequent annual general meeting, at which they may be reappointed by the members.

The Chair, Vice Chair, and Secretary have notified their intention to stand down at the AGM.

The Treasurer has notified her intention to stand again at the AGM.

This report has been prepared in accordance with the Charity Commission's Statement of Recommended Practice (revised 2005), "Accounting and Reporting by Charities". The annual report and financial statements are awaiting independent financial review.

Approved by the trustees on 10th October 2022 and signed on their behalf by:

Zoe Stewart

Treasurer

Statement of Financial Activities for the year ended 31 August 2022

| | Notes | 2021-22 £ |
|---|-------|----------------|
| Incoming Resources: | | |
| Incoming resources from generated funds: | | |
| Voluntary income | 2 | 1505 |
| Activities for generating funds | 3 | 41985 |
| Incoming resources from charitable activities | 4 | 0 |
| Total incoming resources | | 43490 |
| Resources Expended | | |
| Cost of generating funds: | | |
| Cost of generating voluntary income | 2 | (1005) |
| Fundraising trading: cost of goods sold and other costs | 3 | (27724) |
| Charitable activities | 4 | (30939) |
| Total resources expended | | (59667) |
| Net (outgoing) / incoming resources | | (16177) |
| Total funds brought forward from 2017/8 | | 36451 |
| Total funds carried forward | | 20274 |

The notes on pages 6 to 9 form part of these accounts.

LVS PTA**Annual report and financial statements for the year ended 31 August 2022****Balance Sheet as at 31 August 2022**

| | Notes | 2021-22 £ | 2020-21 £ |
|---|-------|---------------|--------------|
| Current assets | | | |
| Stock | 6 | 406 | 20 |
| Debtors | 7 | 1505 | 2025 |
| Cash at bank and in hand | | 19590 | 41546 |
| | | 21500 | 43590 |
| Creditors: amounts due within one year | 8 | (1227) | (7140) |
| | | 20274 | 36450 |
| Fund balances | | | |
| Unrestricted Funds | 9 | 20274 | 36451 |

The notes on pages 6 to 9 form part of these accounts.

The balance sheet was approved by the trustees on 10th October 2022 and signed on their behalf by:-

Zoe Stewart (Treasurer)

Sarah Sealey (Chairman)

1 Accounting policies**(a) Accounting convention**

In preparing the financial statements the charity follows best practice as laid down in the Charity Commission's Statement of Recommended Practice (revised 2005), "Accounting and Reporting by Charities".

(b) Resources expended

Expenditure is included on an accruals basis.

(c) Fund accounting

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objectives. Restricted funds are created for a specific purpose if required and must be used for the specific purpose laid down by the donor. Expenditure which meets that purpose is allocated to the relevant restricted fund. 2022 balances are unrestricted unless otherwise stated.

(d) Stock

Stock is valued at the lower of i) cost, on a current purchase price basis, and ii) net realisable value.

2 Voluntary income and associated costsIndividual school fundraising**2021-22**

| | Income | Expenditure | Net |
|----------------------------|-------------|---------------|------------|
| | £ | £ | £ |
| Junior Disco | 599 | (237) | 362 |
| Junior Teatowel Fundraiser | 906 | (768) | 138 |
| | <u>1505</u> | <u>(1005)</u> | <u>500</u> |

2020-21

| | Income | Expenditure | Net |
|-----|----------|-------------|----------|
| | £ | £ | £ |
| N/A | <u>0</u> | <u>(0)</u> | <u>0</u> |
| | <u>0</u> | <u>(0)</u> | <u>0</u> |

3 Activities for generating funds and associated costs**2021-22**

| | Income | Expenditure | Net |
|----------------------|--------------|--------------|--------------|
| | £ | £ | £ |
| October ball | 19593 | 12483 | 7110 |
| Matched funding | 3920 | 0 | 3920 |
| SHU | 1426 | 0 | 1426 |
| Easter fete | 2850 | 1711 | 1139 |
| Halloween day | 897 | 140 | 757 |
| Christmas cards | 1839 | 1181 | 658 |
| Bag2School | 622 | 0 | 622 |
| Easyfundraising | 271 | 0 | 271 |
| Lottery | 194 | 0 | 194 |
| Amazon Smile | 58 | 0 | 58 |
| Administration costs | 0 | 323 | -323 |
| Summer ball | 10315 | 11885 | -1570 |
| | <u>41985</u> | <u>27724</u> | <u>14262</u> |

2020-21

| | Income | Expenditure | Net |
|-------------------------------------|--------------|-------------|--------------|
| | £ | £ | £ |
| Christmas raffle | 2555 | 114 | 2441 |
| Second Hand Uniform sales | 2652 | 280 | 2372 |
| Matched funding | 1768 | 0 | 1768 |
| Summer raffle | 1216 | 114 | 1102 |
| Halloween event | 833 | 18 | 815 |
| Bag2School | 785 | 0 | 785 |
| Christmas cards | 1958 | 1435 | 523 |
| November quiz night | 510 | 35 | 475 |
| Lottery | 259 | 0 | 259 |
| EasyFundraising | 250 | 0 | 250 |
| Christmas tree sale donations | 70 | 0 | 70 |
| Amazon Smile | 41 | 0 | 41 |
| Christmas decoration sale donations | 17 | 0 | 17 |
| Stampastic | 3 | 0 | 3 |
| Boat hire refund (incorrect 19/20) | 0 | 332 | (332) |
| | <u>12915</u> | <u>2328</u> | <u>10587</u> |

4 Charitable activities and associated Income

LVS PTA**Annual report and financial statements for the year ended 31 August 2022**

Expenditure on charitable activities:

| | | 2021-22 |
|------------------------|-----------------|--------------|
| | | £ |
| Theatre spotlights x 6 | Performing arts | 8546 |
| Tegball x 5 tables | Sports | 5399 |
| Kiln | Arts | 4908 |
| Outdoor kitchen | Juniors | 2502 |
| High play table set | Juniors | 1488 |
| Thermal camera x 2 | Science | 1414 |
| Netball posts | Sports | 1116 |
| Outdoor play equipment | Juniors | 861 |
| Costumes | Performing arts | 600 |
| Tricycle x 2 | Juniors | 588 |
| Junior bench | Juniors | 535 |
| Science (outstanding) | Science | 520 |
| Juniors (outstanding) | Juniors | 518 |
| Outdoor strategy games | Juniors | 401 |
| Jubilee coins | Juniors | 352 |
| Portable PA system | Juniors | 339 |
| Model rollercoaster | Science | 337 |
| Santa gifts | Juniors | 214 |
| Storage shed | Juniors | 170 |
| Infant buddy bench | Juniors | 130 |
| | | 30224 |

2020-21

| | £ |
|-----------------------------------|-------------|
| Sixth Form Centre Pool Tables | 798 |
| Water Pump (Juniors) | 500 |
| Administration Costs | 163 |
| Junior School Santa Presents | 106 |
| Boarding House Projectors (parts) | 56 |
| | <u>1623</u> |

5 Staff Costs

No staff are employed by the charity and hence no staff costs have been expended.

6. Stock

| | 2021-22 | 2020-21 |
|-------------|------------|-------------|
| | £ | £ |
| Wine | 406 | 0 |
| Fete Prizes | 0 | (20) |
| | <u>406</u> | <u>(20)</u> |

LVS PTA**Annual report and financial statements for the year ended 31 August 2022****7. Debtors**

| | 2021-22 | 2020-21 |
|-------------------------------------|---------------|---------------|
| | £ | £ |
| LVS Ascot: Junior disco | (599) | 0 |
| LVS Ascot: Junior tea towels | (906) | 0 |
| Gothic Ball Deposit 2021 | 0 | (2000) |
| Gothic Ball Rose Wall Deposit 2021 | 0 | (25) |
| | (1505) | (2025) |

8. Creditors: amounts due within one year

| | 2021-22 | 2020-21 |
|---------------------------------------|-------------|-------------|
| | £ | £ |
| Laithwaites wine (summer ball) | 189 | 0 |
| Science (crystal) | 520 | 0 |
| Juniors (sports equipment) | 518 | 0 |
| Gothic Ball Tickets (2021) | 0 | 7140 |
| | 1277 | 7140 |

9. Funds

| | At 1 Sept 2021 £ | Income £ | Expenditure £ | At 31 Aug 2022 | Reserves Policy | Available Funds |
|---------------------|---------------------------|---------------|------------------|----------------------|--------------------|--------------------|
| Unrestricted | | | | | | |
| General | 31,194 | 14,262 | (30,895) | 14,561 | 4,000 | 10,561 |
| Junior | 44 | 500 | (44) | 500 | 0 | 500 |
| Total Funds | 31,238 | 14,762 | (30,939) | 35,238 | 4,000 | 11,061 |

9 Related Party Transactions

Lindi Norgate is employed by the school and is a trustee of the charity. Transactions with the schools are disclosed in notes 4 and 8. None of the Trustees received any remuneration from the charity during the year.

LVS PTA

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Charity number: 1095778

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| | Sarah Aris | <i>Vice Chair</i> |
| | Ruchi Pankhania | <i>Secretary</i> |
| | Zoe Stewart | <i>Treasurer</i> |
| | Stuart Beattie | <i>Trustee</i> |
| | Lindi Norgate | <i>Trustee</i> |

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Trustees and organisation

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Approved by the trustees on 10th October 2022 and signed on their behalf by:

Zoe Stewart

Treasurer

Statement of Financial Activities for the year ended 31 August 2022

| | Notes | 2021-22 £ |
|---|-------|----------------|
| Incoming Resources: | | |
| Incoming resources from generated funds: | | |
| Voluntary income | 2 | 1505 |
| Activities for generating funds | 3 | 41985 |
| Incoming resources from charitable activities | 4 | 0 |
| Total incoming resources | | 43490 |
| Resources Expended | | |
| Cost of generating funds: | | |
| Cost of generating voluntary income | 2 | (1005) |
| Fundraising trading: cost of goods sold and other costs | 3 | (27724) |
| Charitable activities | 4 | (30939) |
| Total resources expended | | (59667) |
| Net (outgoing) / incoming resources | | (16177) |
| Total funds brought forward from 2017/8 | | 36451 |
| Total funds carried forward | | 20274 |

The notes on pages 6 to 9 form part of these accounts.

LVS PTA**Annual report and financial statements for the year ended 31 August 2022****Balance Sheet as at 31 August 2022**

| | Notes | 2021-22 £ | 2020-21 £ |
|---|-------|---------------|--------------|
| Current assets | | | |
| Stock | 6 | 406 | 20 |
| Debtors | 7 | 1505 | 2025 |
| Cash at bank and in hand | | 19590 | 41546 |
| | | 21500 | 43590 |
| Creditors: amounts due within one year | 8 | (1227) | (7140) |
| | | 20274 | 36450 |
| Fund balances | | | |
| Unrestricted Funds | 9 | 20274 | 36451 |

The notes on pages 6 to 9 form part of these accounts.

The balance sheet was approved by the trustees on 10th October 2022 and signed on their behalf by:-

Zoe Stewart (Treasurer)

Sarah Sealey (Chairman)

1 Accounting policies**(a) Accounting convention**

In preparing the financial statements the charity follows best practice as laid down in the Charity Commission's Statement of Recommended Practice (revised 2005), "Accounting and Reporting by Charities".

(b) Resources expended

Expenditure is included on an accruals basis.

(c) Fund accounting

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objectives. Restricted funds are created for a specific purpose if required and must be used for the specific purpose laid down by the donor. Expenditure which meets that purpose is allocated to the relevant restricted fund. 2022 balances are unrestricted unless otherwise stated.

(d) Stock

Stock is valued at the lower of i) cost, on a current purchase price basis, and ii) net realisable value.

2 Voluntary income and associated costsIndividual school fundraising**2021-22**

| | Income | Expenditure | Net |
|----------------------------|-------------|---------------|------------|
| | £ | £ | £ |
| Junior Disco | 599 | (237) | 362 |
| Junior Teatowel Fundraiser | 906 | (768) | 138 |
| | <u>1505</u> | <u>(1005)</u> | <u>500</u> |

2020-21

| | Income | Expenditure | Net |
|-----|----------|-------------|----------|
| | £ | £ | £ |
| N/A | <u>0</u> | <u>(0)</u> | <u>0</u> |
| | <u>0</u> | <u>(0)</u> | <u>0</u> |

3 Activities for generating funds and associated costs**2021-22**

| | Income | Expenditure | Net |
|----------------------|--------------|--------------|--------------|
| | £ | £ | £ |
| October ball | 19593 | 12483 | 7110 |
| Matched funding | 3920 | 0 | 3920 |
| SHU | 1426 | 0 | 1426 |
| Easter fete | 2850 | 1711 | 1139 |
| Halloween day | 897 | 140 | 757 |
| Christmas cards | 1839 | 1181 | 658 |
| Bag2School | 622 | 0 | 622 |
| Easyfundraising | 271 | 0 | 271 |
| Lottery | 194 | 0 | 194 |
| Amazon Smile | 58 | 0 | 58 |
| Administration costs | 0 | 323 | -323 |
| Summer ball | 10315 | 11885 | -1570 |
| | <u>41985</u> | <u>27724</u> | <u>14262</u> |

2020-21

| | Income | Expenditure | Net |
|-------------------------------------|--------------|-------------|--------------|
| | £ | £ | £ |
| Christmas raffle | 2555 | 114 | 2441 |
| Second Hand Uniform sales | 2652 | 280 | 2372 |
| Matched funding | 1768 | 0 | 1768 |
| Summer raffle | 1216 | 114 | 1102 |
| Halloween event | 833 | 18 | 815 |
| Bag2School | 785 | 0 | 785 |
| Christmas cards | 1958 | 1435 | 523 |
| November quiz night | 510 | 35 | 475 |
| Lottery | 259 | 0 | 259 |
| EasyFundraising | 250 | 0 | 250 |
| Christmas tree sale donations | 70 | 0 | 70 |
| Amazon Smile | 41 | 0 | 41 |
| Christmas decoration sale donations | 17 | 0 | 17 |
| Stampastic | 3 | 0 | 3 |
| Boat hire refund (incorrect 19/20) | 0 | 332 | (332) |
| | <u>12915</u> | <u>2328</u> | <u>10587</u> |

4 Charitable activities and associated Income

LVS PTA**Annual report and financial statements for the year ended 31 August 2022**

Expenditure on charitable activities:

| | | 2021-22 |
|------------------------|-----------------|--------------|
| | | £ |
| Theatre spotlights x 6 | Performing arts | 8546 |
| Tegball x 5 tables | Sports | 5399 |
| Kiln | Arts | 4908 |
| Outdoor kitchen | Juniors | 2502 |
| High play table set | Juniors | 1488 |
| Thermal camera x 2 | Science | 1414 |
| Netball posts | Sports | 1116 |
| Outdoor play equipment | Juniors | 861 |
| Costumes | Performing arts | 600 |
| Tricycle x 2 | Juniors | 588 |
| Junior bench | Juniors | 535 |
| Science (outstanding) | Science | 520 |
| Juniors (outstanding) | Juniors | 518 |
| Outdoor strategy games | Juniors | 401 |
| Jubilee coins | Juniors | 352 |
| Portable PA system | Juniors | 339 |
| Model rollercoaster | Science | 337 |
| Santa gifts | Juniors | 214 |
| Storage shed | Juniors | 170 |
| Infant buddy bench | Juniors | 130 |
| | | 30224 |

2020-21

| | £ |
|-----------------------------------|-------------|
| Sixth Form Centre Pool Tables | 798 |
| Water Pump (Juniors) | 500 |
| Administration Costs | 163 |
| Junior School Santa Presents | 106 |
| Boarding House Projectors (parts) | 56 |
| | <u>1623</u> |

5 Staff Costs

No staff are employed by the charity and hence no staff costs have been expended.

6. Stock

| | 2021-22 | 2020-21 |
|-------------|------------|-------------|
| | £ | £ |
| Wine | 406 | 0 |
| Fete Prizes | 0 | (20) |
| | <u>406</u> | <u>(20)</u> |

LVS PTA**Annual report and financial statements for the year ended 31 August 2022****7. Debtors**

| | 2021-22 | 2020-21 |
|-------------------------------------|---------------|---------------|
| | £ | £ |
| LVS Ascot: Junior disco | (599) | 0 |
| LVS Ascot: Junior tea towels | (906) | 0 |
| Gothic Ball Deposit 2021 | 0 | (2000) |
| Gothic Ball Rose Wall Deposit 2021 | 0 | (25) |
| | (1505) | (2025) |

8. Creditors: amounts due within one year

| | 2021-22 | 2020-21 |
|---------------------------------------|-------------|-------------|
| | £ | £ |
| Laithwaites wine (summer ball) | 189 | 0 |
| Science (crystal) | 520 | 0 |
| Juniors (sports equipment) | 518 | 0 |
| Gothic Ball Tickets (2021) | 0 | 7140 |
| | 1277 | 7140 |

9. Funds

| | At 1 Sept 2021 £ | Income £ | Expenditure £ | At 31 Aug 2022 | Reserves Policy | Available Funds |
|---------------------|---------------------------|---------------|------------------|----------------------|--------------------|--------------------|
| Unrestricted | | | | | | |
| General | 31,194 | 14,262 | (30,895) | 14,561 | 4,000 | 10,561 |
| Junior | 44 | 500 | (44) | 500 | 0 | 500 |
| Total Funds | 31,238 | 14,762 | (30,939) | 35,238 | 4,000 | 11,061 |

9 Related Party Transactions

Lindi Norgate is employed by the school and is a trustee of the charity. Transactions with the schools are disclosed in notes 4 and 8. None of the Trustees received any remuneration from the charity during the year.

Saturday, 27 May 2023

LVS Ascot PTA
LVS Ascot
London Road
Ascot
SL5 8DR

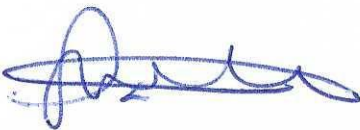
I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Laura Delderfield
FCCA