

# BOXGROVE PARENT TEACHER ASSOCIATION

England & Wales · Charity number 1095629

## Details

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**Other names** BPTA

**Status** Registered

**Legal form** Other

**Registered** 2003-01-27

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Boxgrove Primary School  
Boxgrove Lane  
Guildford  
Surrey  
GU1 2TD

**Phone** 01483563701

**Email** [boxgrovepta@gmail.com](mailto:boxgrovepta@gmail.com)

**Website** [www.boxgrove.surrey.sch.uk/bpta](http://www.boxgrove.surrey.sch.uk/bpta)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY: DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL; 2.2 ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

**Activities:** The Charity raises money for Boxgrove Primary School to enable them to purchase equipment and educational resources to advance the education of the pupils in the school.

## Classification

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- **How:** Makes Grants To Organisations
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People

## Geography

- **Area of benefit:** NOT DEFINED BUT IN PRACTICE GUILDFORD
- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£36,014	£48,973	-	-
2023-08-31	£33,030	£35,500	-	-
2022-08-31	£51,947	£58,599	-	-
2021-08-31	£29,666	£40,032	-	-
2020-08-31	£25,893	£23,154	-	-

## Trustees

Name	Role	Appointed
<b>Joshua Andresen</b>	Chair	2023-10-02
Claire Noelle Haslett		2024-09-24
Fleur Krekel		2024-11-22
Nicholas John Griffiths		2019-10-15
Nicholl Kelly Grove		2024-09-24
Niels Jan Willem Brouwer		2024-11-22
Pareesha Ranchhod Batista Dos Santos		2020-10-13

**BOXGROVE PARENT TEACHER ASSOCIATION**

England & Wales - Charity number 1095629

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# Accounts

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# BPTA Boxgrove Parent Teachers Association

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024

**Charity Number:** 1095629

**Address** Boxgrove Primary School  
Boxgrove Lane  
Guildford  
Surrey GU1 2TD

**Trustees** Philip Timotijevic Harris (Chair);  
Josh Andresen (Co-Chair) from October 2023  
Louisa Furniss (Treasurer)  
Marianne Webb (Events Co-ordinator)  
Pareesha Dos Santos (Secretary)  
Nick Griffiths (Media Co-ordinator)

### Structure, Governance and Management

The Charity is an association which is governed by a constitution. The trustees are elected by the committee.

### Objectives and Activities

The objective of the charity is to raise funds for Boxgrove Primary School to enable them to purchase equipment etc. that they may require. Fund raising activities include; Summer Fair, Quiz Night, Christmas Fair, Summer BBQ, and School Disco.

### Activities and Performance

During the year the money raised has been used to purchase books for various year groups, Arts and Sports materials and resources, outdoor learning materials including a new outdoor learning canopy, and new iPads.

### Financial Review

All fundraising activities undertaken have been profitable. The charity's policy on reserves is to accumulate them until such time as the required amount is reached for a particular project, at which point the reserves are used to finance that project. The charity had no reserves in deficit during the year ended 31 August 2024.

The trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Trustees ...Joshua Andresen

Date: 27 June 2025



# **BPTA Boxgrove Parent Teacher Association**

**ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2024**

**CHARITY NUMBER : 1095629**



# BPTA Boxgrove Parent Teacher Association

## Receipts for the year ended 31st August 2024

	Total 2023/24 £	Total 2022/23 £
<b>RECEIPTS</b>		
<b>Receipts from Fund raising</b>		
Stripe	9,944.54	8,910.54
Christmas Fair/Hampers	6,483.38	5,859.24
Raffle tickets	784.00	1,059.40
Christmas Card Sales	1,029.71	1,796.15
Quiz Night	126.95	283.51
Summer Fair (incl raffle and bounty bags)	4,551.08	6,048.29
Happy School Bag/Astra Recycling	355.40	490.20
Family BBQ	- 538.16	1,359.71
Happy Circus	-	-
School Disco	93.41	650.82
Virgin Money	-	-
Fun Run	- 241.56	215.93
Paint & Prosecco	- 363.49	- 58.19
Easy Fundraising	252.14	335.71
School Lottery		1,328.10
Amazon Smile		535.83
World of books	-	-
Just Giving	924.65	-
Pancake flip	515.51	179.50
Year 6 leavers	-	-
My Nametags	-	-
Stikins	150.00	150.61
Muddy Boots	10.00	-
	<b>24,077.56</b>	<b>29,145.35</b>
<b>Other income</b>		
Payment from school for correction	751.66	0.00
Donations from individuals and companies	2,999.27	1,576.06
Grants	9,000.00	-
Interest on 35 and 95 day accounts	891.85	-
Net Movement for school uniform and petty cash	- 1,706.32	2,308.24
	<b>11,936.46</b>	<b>3,884.30</b>
<b>Total receipts</b>	<b>36,014.02</b>	<b>33,029.65</b>



# BPTA Boxgrove Parent Teacher Association

## Payments for the year ended 31st August 2024

Total 2023/24	Total 2022/23
£	£

### PAYMENTS

#### Purchases for School and charitable donations

Daily Mile track	-	7,908.94
2 x noticeboards	-	527.00
123 learning resources	-	708.00
Science resources - STEAM week	-	1,710.00
Maths resources	-	553.01
Wall art - zones of regulation	-	2,665.00
Wall art - mural	-	3,415.00
Photography materials	-	160.94
ICT equipment	-	590.72
Outdoor area materials	-	399.99
Overpayment to School owing to PTA	119.12	751.66
iPads/cases and charging trolley	12,206.28	10,690.20
Outdoor learning resources	5,268.78	1,096.93
Arts week resources	1,465.24	1,212.27
Football and sports kit	1,864.13	
Books	4,879.43	
Year Group topic resources	3,563.71	
Swim hats	187.50	
Doodle pads	219.84	
Early years garden resources	1,079.98	
Winter garden memorial bench	680.83	
Outdoor learning canopy	8,027.50	
Class budget	1,524.38	
Young Carer's grant	4,000.00	
Parental donation	1,000.00	

<b>46,086.72</b>	<b>32,389.66</b>
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#### General expenditure

Sundry Expenses	58.88	66.76
NCPTA subs/insurance	359.99	359.99
Year 6 Leavers	2,122.42	1,706.50
Gifts for staff and parent volunteers including Xmas gifts etc.	191.99	-
Parentkind	153.00	140.00
Correction - payment back to uniform shop	-	836.63
Unexplained difference	-	0.01

<b>2,886.28</b>	<b>3,109.87</b>
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#### Total payments

<b>48,973.00</b>	<b>35,499.53</b>
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# BPTA Boxgrove Parent Teacher Association

## ASSETS AND FUNDS

	<b>2023/2024</b>	<b>2022/23</b>
	<b>£</b>	<b>£</b>
<b>BALANCE OF ACCOUNTS AS AT 31 AUGUST 2023</b>	46,174.94	48,644.82
Receipts	36,014.01	33,029.65
Less Payments	48,973.00	35,499.53
	<b>33,215.95</b>	<b>46,174.94</b>
<b>BALANCE OF ACCOUNTS AT 31 AUGUST 2024</b>		
Current A/C	26,065.23	36,309.69
Uniform current account	8,158.92	9,865.24
Petty cash	-	-
	<b>34,224.15</b>	<b>46,174.93</b>
<b>General Fund</b>	34,224.15	46,174.93
	<b>34,224.15</b>	<b>46,174.93</b>



# BPTA Boxgrove Parent Teacher Association

## FUNDS TRANSFERRED TO BOXGROVE SCHOOL 2023/24

### Autumn Term

<u>Date</u>	<u>Description</u>	<u>Amount</u>
30/07/2024	Direct Soccer - Football kit	534.13
	Wooden bike shed x7	3,237.44
	Storage Trolley's x3	743.91
	Tabards	106.50
	iPads x6	1,534.44
	iPad cases x6	53.94
	JP-UK 32 bay lockable trolley	906.90
	Books	871.49
	Project - Year Group Topic resources	3,563.71
	Overpayment to School owing to PTA	119.12
		<b><u>11,671.58</u></b>

### Spring Term

<u>Date</u>	<u>Description</u>	<u>Amount</u>
30/07/2024	Project - 32 Class iPads/Cases/ Charging trolley	9,711.00
	Project -Design your own T-Shirt	162.34
	Personalised Boxgrove swim hats	187.50
	Books	547.82
	Doodle pads	219.84
	World Book Day	1,731.87
		<b><u>12,560.37</u></b>

### Summer Term

<u>Date</u>	<u>Description</u>	
30/07/2024	Amazon - 3x Daewoo Soup Makers	
	Project OPAL	1,180.93
	Outdoor play for reception	1,079.98
	Art & Design resources	1,205.40
	Memorial bench	680.83
	Sportec	1,330.00
	Whole class reading books	1,728.25
	Outdoor Learning Canopy - Mary Chambers	8,027.50
		<b><u>15,232.89</u></b>
	Class budgets	<b><u>1,524.38</u></b>
	<b>Total</b>	<b><u>40,989.22</u></b>

<b>Income and Expenditure Statement – School Uniform Fund</b>	<b>2023-2024</b>	<b>2022-2023</b>
Sales	18,740	18,147
Purchases	- 16,677 -	18,941
Other		4,539
Donation to Learning Partners Hardship Fund	- 4,000	-
<b>Profit (loss)</b>	<b>- 1,937</b>	<b>3,744</b>

<b>Balance sheet as at 31 August</b>
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Stock	9,908.73	10,139.12
Bank balance	8,158.92	9,865.24
Float	100.00	100.00
Other assets		824.65
<b>Total Assets</b>	<b>18,167.65</b>	<b>20,929.01</b>
<b>Liabilities</b>	<b>-</b>	<b>-</b>
<b>Fund Balance</b>	<b>18,167.65</b>	<b>20,929.01</b>



# BPTA Boxgrove Parent Teachers Association

CHARITY NO. 1095629

## REPORT TO THE TRUSTEES ON THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024 SET OUT ON PAGES 3 TO 5

I report to the trustees on my examination of the accounts of Boxgrove Parent Teachers Association (BPTA) for the year ended 31 August 2024, which are set out on pages 3 to 5.

### Responsibilities and basis of report

As the charity trustees of BPTA you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Fleur Krekel

Relevant professional qualification or membership of professional body (if any):  
NBA (professional body for accountants in the Netherlands)

Address: 25 Merrow Woods, GU1 2LQ

Date: 26/6/2025

**BOXGROVE PARENT TEACHER ASSOCIATION**

England & Wales - Charity number 1095629

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# Accounts

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# **BPTA Boxgrove Parent Teacher Association**

**ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2023**

**CHARITY NUMBER : 1095629**





# BPTA Boxgrove Parent Teachers Association

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2023

**Charity number:** 1095629

**Address:** Boxgrove Primary School  
Boxgrove Lane  
Guildford  
Surrey GU1 2TD

**Trustees:** Philip Timotijevic Harris (Co-Chair)  
Josh Andresen (Co-Chair)  
Louisa Furniss (Treasurer)  
Marianne Webb (Events Co-ordinator)  
Pareesha Dos Santos (Secretary)  
Nick Griffiths (Media Co-ordinator)

### Structure, Governance and Management

The Charity is an association which is governed by a constitution. The trustees are elected by the committee.

### Objectives and Activities

The objective of the Charity is to raise funds for Boxgrove Primary School to enable them to purchase equipment etc that they may require. Fund raising activities include: Summer Fair, Quiz Night, Christmas Fair, Summer BBQ and School Disco.

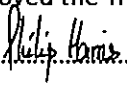
### Activities and Performance

During the year the money raised has been used to purchase books for various year groups, arts, science and sports materials and resources, outdoor learning materials including wall murals, and ICT equipment for use in lessons.

### Financial review

All fundraising activities undertaken have been profitable. The charity's policy on reserves is to accumulate them until such time as the required amount is reached for a particular project, at which point the reserves are used to fund the project. The charity had no reserves in deficit for the year ending 31 August 2023.

The trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Trustees..... ..... Philip Timotijevic Harris

..... 11 May 2024 .....Date



# BPTA Boxgrove Parent Teachers Association

Charity number 1095629

## REPORT TO THE TRUSTEES ON THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

I report to the trustees on my examination of the accounts of the Boxgrove Parent Teachers Association (BPTA) for the year ended 31 August 2023, which are set out on pages 3 to 5.

### Responsibilities and basis of report

As the charity trustees of BPTA you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trustees' accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the Trust as required by section 130 of the Act;  
or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

LISA WILDE

Relevant professional qualification or membership of professional body (if any): CIMA

Address: 31 CRANLEY RD, GUINDFORD, SURREY GU1 2JE

Date: 17.5.24



# BPTA Boxgrove Parent Teacher Association

## Receipts for the year ended 31st August 2023

	Total 2022/23 £	Total 2021/22 £
<b>RECEIPTS</b>		
<b>Receipts from Fund raising</b>		
Stripe	8,910.54	13,140.51
Christmas Fair/Hampers	5,859.24	6,150.50
Raffle tickets	1,059.40	1,757.07
Christmas Card Sales	1,796.15	1,497.47
Quiz Night	283.51	1,645.51
Summer Fair (incl raffle and bounty bags)	6,048.29	5,435.98
Happy School Bag/Astra Recycling	490.20	469.70
Family BBQ	1,359.71	473.00
Happy Circus	-	547.76
School Disco	650.82	299.71
Virgin Money	-	825.61
Fun Run	215.93	457.29
Paint & Prosecco	58.19	674.32
Easy Fundraising	335.71	323.33
School Lottery	1,328.10	1,476.30
Amazon Smile	535.83	169.23
World of books	-	36.27
Just Giving	-	247.38
Pancake flip	179.50	2,675.00
Big Give	-	4,983.94
Year 6 leavers	-	258.00
My Nametags	-	126.96
Stikins	150.61	127.96
	<b>29,145.35</b>	<b>42,575.32</b>
<b>Other income</b>		
Donations from individuals and companies	1,576.06	942.41
Grants	-	10,000.00
Net Movement for school uniform and petty cash	2,308.24	- 1,570.27
	<b>3,884.30</b>	<b>9,372.14</b>
<b>Total receipts</b>	<b>33,029.65</b>	<b>51,947.46</b>



# BPTA Boxgrove Parent Teacher Association

## Payments for the year ended 31st August 2023

	Total 2022/23 £	Total 2021/22 £
<b>PAYMENTS</b>		
<b>Purchases for School and charitable donations</b>		
Daily Mile track	7,908.94	-
Overpayment to School owing to PTA	751.66	-
2 x noticeboards	527.00	-
123 learning resources	708.00	-
Science resources - STEAM week	1,710.00	-
Maths resources	553.01	-
Wall art - zones of regulation	2,665.00	-
Wall art - mural	3,415.00	-
Photography materials	160.94	-
ICT equipment	590.72	-
30 x iPads/cases and charging trolley	10,690.20	-
Outdoor learning resources	1,096.93	-
Outdoor area materials	399.99	497.41
Arts week resources	1,212.27	586.25
Residential resources		234.95
Sensory garden project		2,985.80
Happy Circus		2,950.00
Tesco award		500.00
New playground		20,000.00
Young carers		10,000.00
School allotment		8,398.10
Cafe B donation		1,000.00
Christmas lunch donation		356.86
Reading books Yr3-6		1,018.85
Jubilee materials		360.20
Supporting phonics		180.30
Sports resources		300.00
Dictionaries		207.84
	<b>32,389.66</b>	<b>49,577.06</b>
<b>General expenditure</b>		
Sundry Expenses	66.76	-
NCPTA subs/insurance	359.99	487.99
General Events Code	-	511.88
Year 6 Leavers	1,706.50	1,830.96
Gifts for staff and parent volunteers including Xmas gifts etc.	-	97.94
Fundraiser (Eclipse Fundraising)	-	6,000.00
Bank charges	-	92.86
Parentkind	140.00	-
Correction - payment back to uniform shop	836.63	-
Unexplained difference	- 0.01	- 0.01
	<b>3,109.87</b>	<b>9,021.62</b>
<b>Total payments</b>	<b>35,499.53</b>	<b>58,598.68</b>

# BPTA Boxgrove Parent Teacher Association

## ASSETS AND FUNDS

	2022/2023 £	2021/22 £
<b>BALANCE OF ACCOUNTS AS AT 31 AUGUST 2022</b>	48,644.82	55,296.04
Receipts	33,029.65	41,947.46
Less Payments	35,499.53	48,598.68
	<b>46,174.94</b>	<b>48,644.82</b>
<b>BALANCE OF ACCOUNTS AT 31 AUGUST 2023</b>		
Current A/C	36,309.69	41,087.82
Uniform current account	9,865.24	7,557.00
Petty cash	-	-
	<b>46,174.93</b>	<b>48,644.82</b>
<b>General Fund</b>	46,174.93	48,644.82
	<b>46,174.93</b>	<b>48,644.82</b>

## FUNDS TRANSFERRED TO BOXGROVE SCHOOL 2022/23

### Autumn Term

<u>Date</u>	<u>Description</u>	<u>Amount</u>
14/12/2022	Stylus pens for touch screens, micro:bit for V2 club and TTS computer mouses	590.72
	Wall Art - history mural (1st instalment)	1,707.50
	Camcorder, memory card, tripod and insurance	160.94
	Overpayment to School owing to PTA	751.66
		<b><u>3,210.82</u></b>

\*A total of £3,210.82 was paid to the School fund via this invoice resulting in an overpayment of £751.66. This occurred due to a small error in the invoice totals. This was spotted and rectified by a return of the overpaid funds back to the PTA in the next financial year.

### Spring Term

<u>Date</u>	<u>Description</u>	<u>Amount</u>
22/05/2023	2 x noticeboards	527.00
	Wall Art - history mural (2nd instalment)	1,707.50
	Art & Design materials	1,043.56
	Maths resources	553.01
	Outdoor storage	399.99
	SEN - 123 learning resources	708.00
	Wall Art - zones of regulation (1st instalment)	1,332.50
	Outdoor learning materials	1,096.93
	30 x iPads, cases and charging trolley	10,690.20
		<b><u>18,058.69</u></b>

### Summer Term

<u>Date</u>	<u>Description</u>	<u>Amount</u>
13/07/2023	Funds towards Daily Mile track	<b><u>7,908.94</u></b>
19/07/2023	Art resources	168.71
	STEAM - science week materials	1,710.00
	Wall Art - zones of regulation (2nd instalment)	1,332.50
		<b><u>3,211.21</u></b>
	<b>Total</b>	<b><u>32,389.66</u></b>





**BOXGROVE PARENT TEACHER ASSOCIATION**

England & Wales - Charity number 1095629

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# Accounts

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# **BPTA Boxgrove Parent Teacher Association**

**ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2022**

**CHARITY NUMBER : 1095629**



# BPTA Boxgrove Parent Teachers Association

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022

**Charity Number:** 1095629

**Address** Boxgrove Primary School  
Boxgrove Lane  
Guildford  
Surrey GU1 2TD

**Trustees** Philip Timotijevic Harris (Chair)  
Louisa Furniss (Treasurer)  
Marianne Webb (Events Co-ordinator)  
Pareesha Dos Santos (Secretary)  
Nick Griffiths (Media Co-ordinator)

### Structure, Governance and Management

The Charity is an association which is governed by a constitution. The trustees are elected by the committee.

### Objectives and Activities

The objective of the charity is to raise funds for Boxgrove Primary School to enable them to purchase equipment etc. that they may require. Fund raising activities include; Summer Fair, Quiz Night, Christmas Fair, Summer BBQ, and School Disco.

### Activities and Performance

During the year the money raised has been used to purchase books for various year groups, Arts and Sports materials and resources, outdoor learning and garden project materials, and towards the building of a new school playground.

### Financial Review

All fundraising activities undertaken have been profitable. The charity's policy on reserves is to accumulate them until such time as the required amount is reached for a particular project, at which point the reserves are used to finance that project. The charity had no reserves in deficit during the year ended 31 August 2022.

The trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Trustees ..... Philip Timotijevic Harris

.....  
20/6/23 .....Date



# BPTA Boxgrove Parent Teachers Association

CHARITY NO. 1095629

## REPORT TO THE TRUSTEES ON THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022 SET OUT ON PAGES 3 TO 5

I report to the trustees on my examination of the accounts of Boxgrove Parent Teachers Association (BPTA) for the year ended 31 August 2022, which are set out on pages 3 to 5.

### Responsibilities and basis of report

As the charity trustees of BPTA you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

LISA WILDE ACMA

Relevant professional qualification or membership of professional body (if any): CIMA (ACMA)

Address: 31 CRANLEY ROAD, GUILDFORD, SURREY GU1 2JE

Date:

26/6/23



# BPTA Boxgrove Parent Teacher Association

## Receipts for the year ended 31st August 2022

	Unrestricted funds 2021/22 £	Restricted funds 2021/22 £	Total 2021/22 £	Total 2020/21 £
<b>RECEIPTS</b>				
<b>Profits from Fund raising</b>				
Stripe	13,140.51	-	13,140.51	4,623.72
Christmas Fair/Hampers	6,150.50	-	6,150.50	-
Raffle tickets	1,757.07	-	1,757.07	-
Christmas Card Sales	1,497.47	-	1,497.47	1,181.69
Quiz Night	1,645.51	-	1,645.51	- 1,165.45
Summer Fair (incl raffle and bounty bags)	5,435.98	-	5,435.98	1,092.20
Happy School Bag/Astra Recycling	469.70	-	469.70	1,037.60
Family BBQ	473.00	-	473.00	-
Happy Circus	- 547.76	-	- 547.76	-
School Disco	299.71	-	299.71	-
Virgin Money	825.61	-	825.61	5,348.62
Fun Run	457.29	-	457.29	100.00
Summer Cycle 2021	-	-	-	39.50
Paint & Prosecco	674.32	-	674.32	-
Balloon Racing	-	-	-	164.21
Dog Show	-	-	-	-
Easy Fundraising	323.33	-	323.33	237.79
School Lottery	1,476.30	-	1,476.30	1,794.20
Amazon Smile	169.23	-	169.23	277.29
My Nametags	126.96	-	126.96	23.00
Merrow savouries	-	-	-	106.50
Gin Hampers	-	-	-	- 355.55
Mini Bakers	-	-	-	- 164.13
Mufti	-	-	-	- 1,051.76
Easter Treasure Hunt	-	-	-	- 14.88
World of books	36.27	-	36.27	-
Just Giving	247.38	-	247.38	-
Pancake flip	2,675.00	-	2,675.00	-
Big Give	4,983.94	-	4,983.94	-
Year 6 yearbooks	258.00	-	258.00	-
	<b>42,575.32</b>	<b>-</b>	<b>42,575.32</b>	<b>15,378.07</b>
<b>Other income</b>				
Donations from individuals and companies	942.41	-	942.41	402.72
Grants	-	10,000.00	10,000.00	8,398.10
Net Movement for school uniform and petty cash	- 1,570.27	-	- 1,570.27	3,058.84
	<b>- 627.86</b>	<b>10,000.00</b>	<b>9,372.14</b>	<b>11,859.66</b>
<b>Total profit</b>	<b>41,947.46</b>	<b>10,000.00</b>	<b>51,947.46</b>	<b>27,237.73</b>



# BPTA Boxgrove Parent Teacher Association

## Payments for the year ended 31st August 2022

	Unrestricted funds	Restricted funds	Total	Total
	2021/22	2021/22	2021/22	2020/21
	£	£	£	£
<b>PAYMENTS</b>				
<b>Purchases for School and charitable donations</b>				
Class donations			-	726.46
General school donation			-	73.29
Sponsorship of school focus weeks			-	775.00
Year 6 Donations			-	875.00
Christmas lunch donation	356.86		356.86	1,368.60
Reading books Yr3-6	1,018.85		1,018.85	
Reading books YrR-2			-	2,335.00
Reading Scheme Books			-	
Boards x3			-	
SEN Books/SENco			-	560.00
Dictionaries	207.84		207.84	
Outdoor Learning			-	5,013.56
Dual Language Books			-	
School football resources			-	
Sports resources	300.00		300.00	
Music resources			-	
Maths resources			-	700.00
Year Group Class Readers			-	
Cursive Handwriting provision			-	
Ecoracing - Schools Out Race			-	
KS1 playground			-	
ICT equipment			-	8,595.84
Hardship fund			-	
Jubilee materials	360.20		360.20	
Supporting phonics	180.80		180.80	
Arts week resources	586.25		586.25	
Residential resources	234.95		234.95	
Sensory garden project	2,985.80		2,985.80	
Outdoor area materials	497.41		497.41	
Happy Circus	2,950.00		2,950.00	
Tesco award	500.00		500.00	
New playground	20,000.00		20,000.00	
Young carers		10,000.00	10,000.00	
School allotment	8,398.10		8,398.10	
Cafe B donation	1,000.00		1,000.00	
	<b>39,577.06</b>	<b>10,000.00</b>	<b>49,577.06</b>	<b>21,022.75</b>
<b>General expenditure</b>				
Sundry Expenses	-		-	38.55
NCPTA subs/insurance	487.99		487.99	442.99
General Events Code	511.88		511.88	
Year 6 Leavers	1,830.96		1,830.96	1,707.52
Gifts for staff and parent volunteers including Xmas gifts etc.	97.94		97.94	233.29
Fundraiser (Eclipse Fundraising)	6,000.00		6,000.00	11,100.00
Bank charges	92.86		92.86	-
Unexplained difference	-	0.01	-	0.03
	<b>9,021.82</b>	<b>-</b>	<b>9,021.62</b>	<b>13,522.38</b>
<b>Total payments</b>	<b>48,598.68</b>	<b>10,000.00</b>	<b>58,598.68</b>	<b>34,545.13</b>

# BPTA Boxgrove Parent Teacher Association

## ASSETS AND FUNDS

	2021/2022	2020/21
	£	£
<b>BALANCE OF ACCOUNTS AS AT 31 AUGUST 2021</b>	55,298.04	62,603.44
Receipts	41,947.46	27,237.73
Less Payments	48,598.68	34,545.13
	<b>48,644.82</b>	<b>55,296.04</b>
 <b>BALANCE OF ACCOUNTS AT 31 AUGUST 2022</b>		
Current A/C	41,087.82	46,168.77
Uniform current account	7,557.00	9,047.27
Petty cash	-	80.00
	<b>48,644.82</b>	<b>55,296.04</b>
 <b>Restricted funds</b>	-	-
<b>Designated funds</b>		
Focus weeks	-	-
Annual class donations	-	1,050.00
School general donation	-	1,000.00
IT equipment	-	5,000.00
Outdoor learning equipment	-	2,000.00
KS1 playground project	-	20,000.00
<b>General Fund</b>	48,644.82	26,246.04
	<b>48,644.82</b>	<b>55,296.04</b>

# FUNDS TRANSFERRED TO BOXGROVE SCHOOL 2021/22

## Autumn Term

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Cheque no</u>
27/10/2021	Playground equipment Betty Riseley	20,000.00	102241
		8,398.10	102244

15/12/2021	Reception outdoor area - Amazon wall covering	194.76	102258
	Year 2 outside area - Working unit with storage	302.65	
	Arts week - Canvas and equipment for art display	238.63	
	Supporting phonics - RWI Get Writing	180.80	
	Christmas crackers for school lunch	356.86	
		1,273.70	
		<u>29,671.80</u>	

## Spring Term

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Cheque no</u>
25/01/2022	Young Carer's transfer	10,000.00	102262
04/04/2022	Café B donation	1,000.00	102264

18/05/2022	Harper Collins - Big cat books sets (Turq/Emerald)	341.95
	Harper Collins - Big cat books sets (Ruby)	251.95
	Andes camping	234.95
	YPO - sensory garden project	2,985.80
		<u>3,814.65</u>

20/05/2022	Tesco award	500.00
		<u>15,314.65</u>

## Summer Term

<u>Date</u>	<u>Description</u>	<u>Amount</u>
21/07/2022	Harper Collins - Big cat books sets (Purple)	187.00
	Harper Collins - Big cat books sets (Topaz)	237.95
	Happy Circus	2,950.00
	Baker Ross Jubilee Pencils	165.00
	School merit stickers	195.20
	Laburnum House Yr 3 dictionaries & thesaurus	207.84
	Arts week	347.62
	Sports week	300.00
		<u>4,590.61</u>

<b>Total</b>		<u><u>49,577.06</u></u>
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**BOXGROVE PARENT TEACHER ASSOCIATION**

England & Wales - Charity number 1095629

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# Accounts

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# **BPTA Boxgrove Parent Teacher Association**

**ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2021**

**CHARITY NUMBER : 1095629**



# BPTA Boxgrove Parent Teachers Association

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

**Charity Number:** 1095629

**Address** Boxgrove Primary School  
Boxgrove Lane  
Guildford  
Surrey GU1 2TD

**Trustees** Kristi Hanna (Shared Chair)  
Zoe Kollov (Shared Chair)  
Pareesha Dos Santos (Secretary)  
Deborah Morton (Treasurer)

### Structure, Governance and Management

The Charity is an association which is governed by a constitution. The trustees are elected by the committee.

### Objectives and Activities

The objective of the charity is to raise funds for Boxgrove Primary School to enable them to purchase equipment etc. that they may require. Fund raising activities include; Summer Fair, Quiz Night, Christmas Fair, Summer BBQ, and School Disco.

### Activities and Performance

During the year the money raised has been used to purchase iPads, Music and Maths resources, reading scheme books, SEN books and books for Year 3 to Year 6, outdoor learning materials and football resources.

### Financial Review

All fundraising activities undertaken have been profitable. The charity's policy on reserves is to accumulate them until such time as the required amount is reached for a particular project, at which point the reserves are used to finance that project. The charity had no reserves in deficit during the year ended 31 August 2021.

The trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Trustees .....  ..... Kristi Hanna

..... 10.05.22 .....Date



# BPTA Boxgrove Parent Teachers Association

CHARITY NO. 1095629

## REPORT TO THE TRUSTEES ON THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021 SET OUT ON PAGES 3 TO 5

I report to the trustees on my examination of the accounts of Boxgrove Parent Teachers Association (BPTA) for the year ended 31 August 2021, which are set out on pages 3 to 5.

### Responsibilities and basis of report

As the charity trustees of BPTA you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

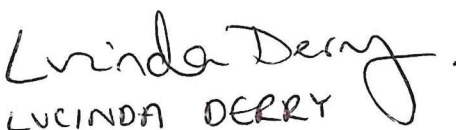
I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: LUCINDA DERRY

Relevant professional qualification or membership of professional body (if any):

CIPFA 00023656

Address: HEATH HOUSE, 37 GANGHILL, GUILDFORD, GU1 1XF

Date: 6 MAY 2022



# BPTA Boxgrove Parent Teacher Association

## Receipts for the year ended 31st August 2021

	2020/21 £	2019/20 £	2018/19 £
<b>RECEIPTS</b>			
<b>Profits from Fund raising</b>			
Stripe	4637.70		
Christmas Fair	0.00	7034.10	5288.56
Raffle tickets	0.00	1654.49	1694.23
Christmas Card Sales	1181.69	1181.53	1,053.48
Christmas Hampers	-13.98		
Quiz Night	-1165.45	1710.00	2,228.53
Summer Fair	0.00	0.00	9,627.47
Summer raffle & bounty bags	1092.20	0.00	
Summer Silent Auction	0.00	0.00	
Happy School Bag	1037.60	477.60	1,092.00
Family BBQ	0.00	0.00	2,387.42
Happy Circus	0.00	554.00	84.00
Comedy Night	0.00	0.00	-
School Disco	0.00	1400.00	1,616.83
Virgin Money	5348.62	765.50	2,076.80
Fun Run	100.00	1580.42	2,879.26
Luke Bishop - Lands End to John O'Groats	0.00	0.00	
Summer Cycle 2021	39.50	0.00	
Paint & Prosecco	0.00	310.44	
Balloon Racing	164.21	549.55	
Dog Show	0.00	-43.01	
Easy Fundraising	237.79	403.67	503.56
School Lottery	1794.20	1419.70	560.10
Amazon Smile	277.29	243.20	18.60
My Nametags	23.00	122.00	91.00
Merrow savouries	106.50		
Gin Hampers	-355.55		
Mini Bakers	-164.13		
Mufti	1051.76		
Easter Treasure Hunt	-14.88		
Advertising PTA website	0.00		
Summer Silent Auction	0.00		
	<b>15378.07</b>	<b>19363.19</b>	<b>31,033.84</b>
<b>Other income</b>			
Donations from individuals and companies	402.72	42.50	500.00
Grant	8398.10		
Net Movement for school uniform	3058.84	- 1,366.83	3,854.82
Profit for the year from sale of uniform shop transferred to BPTA account	-	-	-
	<b>11859.66</b>	<b>-1,324.33</b>	<b>4,354.82</b>
			<b>Movements in Uniform shop</b>
<b>Total profit</b>	<b>27237.73</b>	<b>18,038.86</b>	<b>35,388.66</b>
<b>Note 1:</b>			
Receipts less payments		-1,366.83	3,854.82
Money to be transferred to PTA from previous year's profit		0.00	0.00
Unexplained difference		0.00	0.00
		<b>-1,366.83</b>	<b>3,854.82</b>



# BPTA Boxgrove Parent Teacher Association

## Payments for the year ended 31st August 2021

	2020/21 £	2019/20 £	2018/19 £
<b>PAYMENTS</b>			
<b>Purchases for School and charitable donations</b>			
Class donations	726.46	1,061.35	-
General school donation	73.29	-	1,000.00
Sponsorship of school focus weeks	775.00	-	-
Year 6 Donations	875.00	3,293.78	200.00
Allotment project		-	300.00
Christmas lunch donation	1,368.60	16.59	158.25
Shed		-	8,600.00
Reading books Yr3-6		474.51	-
Reading books YrR-2	2,335.00	-	781.40
Reading Scheme Books		954.41	-
Boards x3		-	6,234.00
SEN Books/SENco	560.00	1,616.98	159.00
Dictionaries		-	133.98
Outdoor Learning	5,013.56	0.00	850.00
Dual Language Books		0.00	111.60
School football resources		649.09	-
School netball bibs and equipment		-	323.83
Music resources		2,273.60	
Maths resources	700.00	1,403.39	-
Year Group Class Readers		1,324.99	-
Cursive Handwriting provision		104.25	-
Ecoracing - Schools Out Race		63.00	-
KS1 playground		2,751.88	-
ICT equipment	8,595.84		
Hardship fund		-	-
Charity donations		-	-
	<b>21,022.75</b>	<b>15,987.82</b>	<b>18,852.06</b>
<b>General expenditure</b>			
Sundry Expenses	38.55	220.62	826.60
NCPTA subs/insurance	442.99	122.00	117.00
General Events Code		336.16	20.00
Year 6 Leavers	1,707.52		
Refund quiz money 19/20			
Gifts for staff and parent volunteers including Xmas gifts etc.	233.29	-	113.25
Fundraiser (Eclipse Fundraising)	11,100.00		
Unexplained difference	0.03	-	-
	<b>13,522.38</b>	<b>678.78</b>	<b>1,076.85</b>
<b>Total payments</b>	<b>34,545.13</b>	<b>16,666.60</b>	<b>19,928.91</b>

# BPTA Boxgrove Parent Teacher Association

## ASSETS AND FUNDS

	2020/2021 £	2019/20 £	2018/19 £
<b>BALANCE OF ACCOUNTS AS AT 31 AUGUST 2020</b>	62,603.44	61,231.18	45,771.43
Receipts	27237.73	18,038.86	35,388.66
Less Payments	34545.13	16,666.60	19,928.91
	<b>55296.04</b>	<b>62,603.44</b>	<b>61,231.18</b>
<b>BALANCE OF ACCOUNTS AT 31 AUGUST 2021</b>			
Current A/C	46168.77	56,535.01	53,795.92
Uniform current account	9047.27	5,988.43	7,355.26
Petty cash	80.00	80.00	80.00
	<b>55296.04</b>	<b>62,603.44</b>	<b>61,231.18</b>
<b>Designated funds</b>			
Focus weeks		-	-
Annual class donations	1,050.00	1,050.00	1,050.00
School general donation	1,000.00	1,000.00	1,000.00
IT equipment	5,000.00	5,000.00	5,000.00
Outdoor learning equipment	2,000.00	2,000.00	2,000.00
KS1 playground projecct	20,000.00	20,000.00	20,000.00
<b>General Fund</b>	26246.04	33,553.44	32,181.18
	<b>55296.04</b>	<b>62,603.44</b>	<b>61,231.18</b>

# HSBC Main PTA Bank account

## Summary reconciliation:

Opening balance	56,535.01
Total receipts	29,666.22
Petty Cash	0.00
Total payments	40,032.46
<b>Closing balance per cash book</b>	<b>46,168.77</b>
Brought forward balance 01/09/2020	56,535.01

## Main Account Receipts and Payments 2020/21

Event	Receipts	Payments	Profit/loss
<b>Fundraising</b>			
Quiz	19.55	1,185.00	-1,165.45
Xmas fair/Hampers	0.00	13.98	-13.98
Xmas Raffle Tickets	0.00	0.00	0.00
Xmas Cards	4,465.10	3,283.41	1,181.69
Marrow Savouries	106.50	0.00	106.50
Summer Raffle/bounty bags	1,446.58	354.38	1,092.20
Family BBQ	0.00	0.00	0.00
Gin Hampers	20.00	375.55	-355.55
School Disco	0.00	0.00	0.00
Virgin Money	5,348.62		5,348.62
Balloon Race	260.21	96.00	164.21
School Lottery	1794.20	0	1794.2
Fun Run	100	0	100
Mini Bakers Magazine		164.13	-164.13
Stripe receipts	4,637.70		4637.7
General Events Code	0.00	14.88	-14.88
Summer Cycle	39.50		39.50
Mufti	1,051.76		1,051.76
<b>Other income</b>			
Happy School Bag	1,037.60		1,037.60
School uniform profit	0.00		0.00
My Nametags	23.00		23.00
Easy Fundraising	237.79		237.79
Amazon Smile	277.29		277.29
Donations (Pub, Café B, & Stroud)	402.72		402.72
Betty Riseley Trust	8,398.10		8,398.10
<b>Purchases</b>			
Staff and Other Gifts		233.29	-233.29
Year 6 leavers		1,707.52	-1,707.52
School Fund		21,022.78	-21,022.78
Guildford BC - Gambling Insurance		20.00	-20.00
PTA Insurance DD		422.99	-422.99
Eclipse Fundraising		11,100.00	-11100
General PTA expenses		38.55	-38.55
Charity donations		0.00	0.00
Bank Charges		0.00	0.00
<b>Total main account</b>	<b>29,666.22</b>	<b>40,032.46</b>	<b>-10,366.24</b>

## FUNDS TRANSFERRED TO BOXGROVE SCHOOL 2020/21

### Autumn Term

#### Autumn Term

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Cheque no</u>
17/12/2020	Flat disc markers	626.93	<b>102202</b> <b>£2886.37</b>
	Christmas crackers	231.84	
	Number Stacks	700	
	Christmaschocolate/lollies/wrapping paper (Santa visit)	961.76	
	Panto Online	175	
	Microphone x2 SLT	31.64	
	Microphone x9 Year Groups	159.2	

#### Spring Term

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Cheque no</u>
19/04/2021	Zones of Regulation (SENCo)	560.00	<b>102215</b> <b>£1823</b>
	Early years 'Magic Garden' for Reception (£1263.00)		
	Water Play	75.50	
	Sand/water tables	209.36	
	Water wall	122.89	
	Play trays and construction set	99.85	
	Mud kitchen	591.45	
	Road safety kit	163.95	

#### Summer Term

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Cheque no</u>
27/07/2021	30 ipads/30 cases/1 charging trolley	8,405.00	<b>102229</b> <b>£16171.27</b>
	Early years magic garden for Reception		
	Wicker house	301.20	
	Year 2 - Outside area (£704.33)		
	2x 8 seater tables	483.34	
	2x Storage boxes	136.00	
	Sand pit	84.99	
	Year 1 - Outdoor physical activity equipment (£978.60)		
	Playtime resource kit	162.00	
	Large outdoor mat	198.95	
	Outdoor play equipment	617.65	
	Flag - replacement school flag	73.29	
	£150 donation per year group		
	Year 1 - Raggy productions - Pirate activities - Pizza ingredients	104.25	
	Year 4 - Resources	47.35	
	Year 6	97.26	
	Summer term arts week (£100 per YG + £300 for AB display)		
	Reception	76.91	
	Year 1	30.80	
	Year 2	78.59	
	Year 3	81.92	
	Year 4	135.32	
	Year 5		
	Year 6	74.06	
	Reading at home KS1	1,860.00	
	Supporting phonics EYFS/KS1		
	RWI Online	225.00	
	E-Books	250.00	
	Years 3-6 Summer bonanza filming (Celebration of learning)	775.00	
	Years 6 Leavers Filming of celebrations	875.00	
	Early Years Sensory Garden - Outdoor equipment for Early Years	997.39	
	<b>Total</b>	<b>20,880.64</b>	



# BPTA Boxgrove Parent Teacher Association

## STATEMENT OF PROFIT AND LOSS ON SCHOOL UNIFORM

	2020-2021	2019-2020 Covid 19	2018/19			2017/18			
TOTAL		1Sept 2019 - 11Sept 2020	Summer Term	Spring Term	Autumn Term	Summer Term	Spring Term	Autumn Term	
Sales	19,226.19	12,369.25	17,874.22	8,083.70	2,002.22	7,788.30	8,436.50	1,884.01	4,898.67
Cost of sales									
Opening stock	9,981.96	7,652.86	7,546.36	10,679.26	10,510.77	7,546.36	7,555.49	8,167.68	6,825.31
Purchases	12,167.35	11,162.26	12,377.35	3,054.23	1,457.90	8,465.22	6,565.45	487.50	4,873.50
	22,749.37	19,015.12	20,523.71	13,733.49	11,968.67	16,013.58	13,920.94	8,655.18	11,698.81
Less: Closing stock	7,069.83	9,381.96	7,652.86	7,852.86	10,679.26	10,510.77	7,546.36	7,355.49	8,167.68
Add remaining write off old stock to less than cost									
COGS	15,079.48	9,033.16	12,672.85	5,880.63	1,289.41	5,502.81	6,372.58	1,299.69	3,531.13
Profit	4,146.71	3,336.09	5,201.37	2,203.07	712.81	2,285.49	2,063.92	584.32	1,367.54
Profit % on sales	22%	27%	29%	27%	36%	29%	24%	31%	25%
excluding stock write off	22%	27%	29%	27%	36%	29%	24%	31%	25%
Carrying value of old logo stock within closing stock is £xxx									
Sales									
Cash in tin not banked at start of period	-286.46	-89.35	-36.67	-47.95	-77.25	-36.67	-33.67	-52.66	-32.99
Bankings	19,226.19	12,165.95	17,901.55	8,035.40	2,041.00	7,825.15	8,303.50	1,893.00	4,837.00
Uniform in office not paid for			0.00				24.50		
Uniform in office not paid for			-124.00			-124.00			32.00
Revenue relating to stock sold 1-11 Sept 2020	0.00	4,298.15	0.00				0.00		0.00
Reverse out for period to Aug 2020	0.00	-4,298.15	53.47	6.90		46.57	20.00	10.00	10.00
Expenses reimbursed out of cash (see below)			0.00				0.00		
Items sold to school at cost			-9.48		-9.48		0.00		
Stock given away as gifts (for free)							0.00		
offset against school payment	286.46	286.46	0.00				99.50	33.67	52.66
Nicki Woodward not paid for			89.35	89.35	47.95	77.25	36.67	33.67	33.67
Cash in box at end of period	19,226.19	12,369.25	17,874.22	8,083.70	2,002.22	7,788.30	8,436.50	1,884.01	4,898.67
Total sales (as above)									
Purchases									
O/s invoice at start	12,024.85	-11,089.07	-9,423.44	-3,029.14	-1,457.90	-4,936.40	-4,517.65	-4,146.80	-3,585.90
Payments	142.50	-57.00							
Customer refunds									
bank credit									
Expenses - stationary receipt reimbursed			-53.47	-6.90		-46.57	-10.00	-10.00	-3,000.00
PTA transfer			-3,000.00			-3,000.00			
write offs			-9.09	-18.19	32.40	9.10	-9.10		41.50
o/s credit notes			0.00				0.00		
O/s invoice end of period			-3,189.85			-3,189.85			
outstanding debt			0.00			0.00			
stock paid for in advance			-301.50			-301.50	-2,340.20	2,340.20	
stock paid for in advance			-301.50			-301.50	301.50		
stock paid for in advance	12,167.35	-15,162.26	-15,377.35	-3,054.23	-1,457.90	-11,465.22	-6,565.45	-487.50	-7,873.50
Profit reconciliation									
Bank	9,047.27	5,988.43	7,355.26	7,355.26	3,972.29	3,389.19	6,690.29	2,699.44	5,152.24
Floa	286.46	286.46	89.35	89.35	47.95	77.25	36.67	33.67	52.66
Stock	7,069.83	9,981.96	7,652.86	7,852.86	10,679.26	10,510.77	7,546.36	7,355.49	8,167.68
Uniform unpaid for (debtor)			0.00				124.00		
Revenue relating to stock sold 1-11 Sept 2020	0.00	4,298.15							
Reverse out for period to 31 August 2020	0.00	-4,298.15							
Credit note owed			-18.19	-18.19					
Stock given away as gifts (for free)									
rounding / error	-27.67	-11.46	-9.48	-2.58	-9.48		0.00		-1,329.10
payment for stock received in previous term			0.00				0.00		
Stock not received but paid for			1,623.29	1,623.29			301.50	2,340.20	
Stock not received but paid for			0.00	-6.90			301.50		
Less expenses owed	0.00	-16.19							
Total closing net assets	16,375.89	16,229.16	16,893.09	16,893.09	14,690.02	13,977.21	14,691.72	12,827.80	12,043.48
Opening net assets	16,229.18	16,893.09	11,691.72	11,691.72	11,691.72	14,691.72	10,675.94	10,675.94	13,675.94
Less profit to PTA	4,000.00	4,000.00				3,000.00			3,000.00
Cumulative profit generated YTD	4,146.71	3,336.09	5,201.37	5,201.37	2,998.30	2,285.49	4,015.78	1,951.86	1,367.54

**BOXGROVE PARENT TEACHER ASSOCIATION**

England & Wales - Charity number 1095629

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# Accounts

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# **BPTA Boxgrove Parent Teacher Association**

**ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2020**

**CHARITY NUMBER : 1095629**



# BPTA Boxgrove Parent Teachers Association

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020

**Charity Number:** 1095629  
**Address** Boxgrove Primary School  
Boxgrove Lane  
Guildford  
Surrey GU1 2TD  
**Trustees** Kristi Hanna (Shared Chair)  
Zoe Kollov (Shared Chair)  
Lucinda Derry (Secretary)  
Amie Cook (Treasurer)

### Structure, Governance and Management

The Charity is an association which is governed by a constitution. The trustees are elected by the committee.

### Objectives and Activities

The objective of the charity is to raise funds for Boxgrove Primary School to enable them to purchase equipment etc. that they may require. Some of the fund raising activities that have occurred during the year are as follows; Summer Fair, Quiz Night, Christmas Fair, Summer BBQ, and School Disco.

### Activities and Performance

During the year the money raised has been used to purchase classroom whiteboards, books for Year R to Year 2, outdoor learning materials and netball equipment.

### Financial Review

All fundraising activities undertaken have been profitable. The charity's policy on reserves is to accumulate them until such time as the required amount is reached for a particular project, at which point the reserves are used to finance that project. The charity had no reserves in deficit during the year ended 31 August 2020.

The trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Trustees ..... Zoe Kollov

..... 28/08/2021 ..... Date



# BPTA Boxgrove Parent Teachers Association

CHARITY NO. 1095629

## REPORT TO THE TRUSTEES ON THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020 SET OUT ON PAGES 3 TO 5

I report to the trustees on my examination of the accounts of Boxgrove Parent Teachers Association (BPTA) for the year ended 31 August 2020, which are set out on pages 3 to 5.

### Responsibilities and basis of report

As the charity trustees of BPTA you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

MELISSA LAWRENCE

Relevant professional qualification or membership of professional body (if any): AAT

Address:

147 STORKE ROAD, GUILDFORD, GU1 1EY

Date:

27/6/21.



# BPTA Boxgrove Parent Teacher Association

## Receipts for the year ended 31st August 2020

	2019/20 £	2018/19 £
<b>RECEIPTS</b>		
<b>Profits from Fund raising</b>		
Christmas Fair, Christmas Raffle and Card Sales	9,870.12	8,036.27
Quiz Night	1,710.00	2,228.53
Summer Fair	0.00	9,627.47
Yellow Moon commission	0.00	0.00
Happy School Bag	477.60	1,092.00
Familly BBQ	0.00	2,387.42
Happy Circus	0.00	- 84.00
Comedy Night	0.00	-
School Disco	1,400.00	1,616.83
Virgin Money	765.50	2,076.80
Fashion Show	0.00	-
Fun Run - 2019	1,580.42	2,879.26
Paint & Prosecco	310.44	
Eco Balloon Racing	549.55	
Dog Show	-43.01	
Easy Fundraising	403.67	503.56
School Lottery	1,419.70	560.10
Amazon Smile	243.20	18.60
My Nametags	122.00	91.00
	<b>18,809.19</b>	<b>31,033.84</b>
<b>Other income</b>		
Donations from individuals and companies	596.50	500.00
Net Movement for school uniform	- 1,366.83	3,854.82
Profit for the year from sale of uniform shop transferred to BPTA account	-	-
	<b>-770.33</b>	<b>4,354.82</b>
		<b>Movements in Uniform shop</b>
<b>Total carried forward</b>	<b>18,038.86</b>	<b>35,388.66</b>
<b>Note 1:</b>		
Receipts less payments	-1,366.83	3,854.82
Money to be transferred to PTA from previous year's profit	0.00	0.00
Unexplained difference	0.00	0.00
	<b>-1,366.83</b>	<b>3,854.82</b>



# BPTA Boxgrove Parent Teacher Association

## Payments for the year ended 31st August 2020

	<u>2019/20</u> £	<u>2018/19</u> £
<b>PAYMENTS</b>		
<b>Purchases for School and charitable donations</b>		
Class donations	1,061.35	-
General school donation	-	1,000.00
Sponsorship of school focus weeks	-	-
Year 6 Donations	3,293.78	200.00
Allotment project	-	300.00
Christmas lunch donation	16.59	158.25
Shed	-	8,600.00
100 reading books Yr3-6	474.51	-
100 reading books YrR-2	-	781.40
Reading Scheme Books	954.41	-
Boards x3	-	6,234.00
SEN Books	1,616.98	159.00
Dictionaries	-	133.98
Outdoor Learning - Site Mapping	0.00	850.00
Dual Language Books	0.00	111.60
School football resources	649.09	-
School netball bibs and equipment	-	323.83
Music resources	2,273.60	-
Maths resources	1,403.39	-
Year Group Class Readers	1,324.99	-
Cursive Handwriting provision	104.25	-
Ecoracing - Schools Out Race	63.00	-
KS1 playground	2,751.88	-
Hardship fund	-	-
Charity donations	-	-
	<b>15,987.82</b>	<b>18,852.06</b>
<b>General expenditure</b>		
Sundry Expenses	220.62	826.60
NCPTA subs/insurance	122.00	117.00
General Events Code	336.16	20.00
Gifts for staff and parent volunteers including Xmas gifts etc.	-	113.25
Bank charges	-	-
	<b>678.78</b>	<b>1,076.85</b>
<b>Total payments</b>	<b>16,666.60</b>	<b>19,928.91</b>

# BPTA Boxgrove Parent Teacher Association

## ASSETS AND FUNDS

	2019/20 £	2018/19 £
<b>BALANCE OF ACCOUNTS AS AT 31 AUGUST 2019</b>	61,231.18	45,771.43
Receipts	18,038.86	35,388.66
Less Payments	16,666.60	19,928.91
	<b>62,603.44</b>	<b>61,231.18</b>
 <b>BALANCE OF ACCOUNTS AT 31 AUGUST 2020</b>		
Current A/C	56,535.01	53,795.92
Uniform current account	5,988.43	7,355.26
Petty cash	80.00	80.00
Sainsbury voucher account	-	-
	<b>62,603.44</b>	<b>61,231.18</b>
 <b>Designated funds</b>		
Focus weeks	-	-
Annual class donations	1,050.00	1,050.00
School general donation	1,000.00	1,000.00
IT equipment	5,000.00	5,000.00
Outdoor learning equipment	2,000.00	2,000.00
KS1 playground projecct	20,000.00	20,000.00
<b>General Fund</b>	<b>33,553.44</b>	<b>32,181.18</b>
	<b>62,603.44</b>	<b>61,231.18</b>

# HSBC Main PTA Bank account

## Summary reconciliation:

Opening balance	53,795.92
Total receipts	25,892.89
Petty Cash	0.00
Total payments	23,153.80
<b>Closing balance per cash book</b>	<b>56,535.01</b>
Brought forward balance 01/09/2019	53,795.92

## Main Account Receipts and Payments 2019/20

Event	Receipts	Payments	Profit/loss
<b>Fundraising</b>			
Quiz	2,225.00	515.00	1,710.00
Xmas fair	9,174.65	2,140.55	7,034.10
Xmas Raffle Tickets	1,895.43	240.94	1,654.49
Xmas Cards	3,869.10	2,687.57	1,181.53
Comedy Night	0.00	0.00	0.00
Summer Fair	0.00	0.00	0.00
Family BBQ	0.00	0.00	0.00
Happy Circus	0.00	0.00	0.00
School Disco	1,403.50	3.50	1,400.00
Virgin Money	765.50	0.00	765.50
Fashion Show	0.00	0.00	0.00
Paint & Prosecco	541.00	230.56	310.44
Eco Balloon Racing	549.55	0.00	549.55
Dog Show	0.00	43.01	-43.01
Fun Run - 2019	2,206.49	626.07	1,580.42
<b>Other income</b>			
Happy School Bag	477.60		477.60
School uniform profit	0.00		0.00
My Nametags	122.00		122.00
Easy Fundraising	403.67		403.67
Donations (Pub, Café B, & Stroud)	596.50		596.50
School Lottery	1,419.70	0.00	1,419.70
Amazon Smile	243.20	0	243.20
<b>Purchases</b>			
Staff and Other Gifts		0.00	0.00
Year 6 donations		0.00	0.00
School Fund		15,987.82	-15,987.82
General Events Code		336.16	-336.16
Guildford BC - Gambling Insurance		0.00	0.00
PTA Insurance DD		122.00	-122.00
General PTA expenses		220.62	-220.62
Charity donations		0.00	0.00
Bank Charges		0.00	0.00
<b>Total main account</b>	<b>25,892.89</b>	<b>23,153.80</b>	<b>2,739.09</b>



# BPTA Boxgrove Parent Teacher Association

## STATEMENT OF PROFIT AND LOSS ON SCHOOL UNIFORM

	2019/20	2018/19			PAST YEARS							
	Covid19	Autumn	Spring	Summer	Total	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13
<b>Sales</b>	12369.25	7,788.30	2,002.22	8,083.70	17,874.22	17,874.22	15,219.18	17,311.05	15,398.42	16,641	13,982	18,274
<b>Cost of sales</b>												
Opening stock	7852.858	7,548.36	10,510.77	10,679.26	7,548.36	7,548.36	6,825.31	4,954.61	2,429.02	2,094	4,071	1,585
Purchases	11162.26	8,465.22	1,457.90	3,054.23	12,977.35	12,977.35	11,926.45	14,522.92	13,796.33	12,706	9,178	16,263
	19015.118	16,013.58	11,968.67	13,733.49	20,525.71	20,525.71	18,751.76	19,477.53	16,225.35	14,800	13,249	17,848
Less: Closing stock	9981.96	10,510.77	10,679.26	7,852.07	7,852.07	7,852.07	7,548.36	6,825.31	4,954.61	2,429	2,094	4,414
Add remaining write off old stock to less than cost				0.00	0.00	0.00	-	0.00				343
<b>COGS</b>	9033.158	5,502.81	1,289.41	5,881.42	12,673.64	12,673.64	11,203.40	12,652.22	11,270.73	12,371	11,154	13,777
<b>Profit</b>	<b>3336.092</b>	<b>2,285.49</b>	<b>712.81</b>	<b>2,202.28</b>	<b>5,200.58</b>	<b>5,200.58</b>	<b>4,015.78</b>	<b>4,658.83</b>	<b>4,127.69</b>	<b>4,270</b>	<b>2,827</b>	<b>4,497</b>
Profit % on sales	27%	29%	36%	27%	29%	29%	26%	27%	27%	26%	20%	25%
excluding stock write off	27%	29%	36%	27%	29%	29%	26%	27%	27%	26%	20%	25%
<b>Sales</b>												
Cash not banked at start of period	-89.35	-36.67	-77.25	-47.95	-36.67	-36.67	-32.99	-20.94	-33.50	-35	-72	-36
Bankings	12155.95	7,825.15	2,041.00	8,035.40	17,901.55	17,901.55	15,039.50	17,395.50	15,382.00	16,580	14,054	18,228
Uniform in office not paid for (reversed)							24.50	4.00	82.50	63	-36	36
Uniform in office not paid for (reversed)		-124.00	-	-	-124.00	-124.00	32.00	-100.50	-62.50			
Bounced cheque		-	-	-	-	-	-	0.00	-11.50			-25
Stock given away as gifts (for free)		-	-9.48	-	9.48	-9.48	-	0.00				0
offset against school payment		-	-	-	-	-	-	0.00				0
Nicki Woodward not paid for		46.57	-	6.90	53.47	53.47	20.00	0.00	20.48			
Expenses reimbursed out of cash (see below)	16.19	71.25	47.95	89.35	89.35	89.35	36.67	32.99	20.94	34	35	72
Cash in box at end of period	<b>12,369.25</b>	<b>7,788.30</b>	<b>2,002.22</b>	<b>8,083.70</b>	<b>17,874.22</b>	<b>17,874.22</b>	<b>15,219.18</b>	<b>17,311.05</b>	<b>15,398.42</b>	<b>16,641</b>	<b>13,982</b>	<b>18,274</b>
<b>Purchases</b>												
O/s invoice at start		-	-	-	-	-	-	0.00	405.00	0	-28	16,241
Payments	-11089.07	-4,936.40	-1,457.90	-3,029.14	-9,423.44	-9,423.44	-12,250.35	-14,471.42	-14,176.85	-12,301	-9,151	
Customer refund	-57	-	-	-	-	-	-	-	-	-	-	
Expenses - stationery receipt reimbursed	-16.19	-46.57	-	-6.90	-53.47	-53.47	10.00	-10.00				
PTA transfer	-4000	-3,000.00	-	-	-3,000.00	-3,000.00	-3,000.00	-3,000.00				
write offs		9.10	-	-18.19	-9.09	-9.09	32.40	-41.50				
Expenses		-	-	-	-	-	-	0.00	-24.48			49
o/s credit notes		-3,189.85	-	-	-3,189.85	-3,189.85	-	0.00	0.00	-405	0	-28
O/s invoice end of period		-301.50	-	-	-301.50	-301.50	301.50					
stock paid for in advance	<b>-15,162.26</b>	<b>-11,465.22</b>	<b>-1,457.90</b>	<b>-3,054.23</b>	<b>-15,977.35</b>	<b>-15,977.35</b>	<b>-14,926.45</b>	<b>-17,522.92</b>	<b>-13,796.33</b>	<b>-12,706</b>	<b>-9,178</b>	<b>16,263</b>

	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13
<b>Profit reconciliation</b>							
Bank	5988.43	7,355.26	3,500.44	5,803.94	6,977.06	8,787	6,654
Float	286.46	89.35	36.67	32.99	20.94	34	72
Stock	9981.96	7,852.86	7,548.36	6,825.31	4,954.61	2,429	4,071
Uniform unpaid for			124.00	-32.00	82.50	63	36
write offs		-18.19	9.10	-23.50			
Credit note owed							
Unpaid invoices							
Stock given away as gifts (for free)				0.00	0.00	-405	28
Stock not received but paid for							
Stock not received but paid for				1,097.20			
Stock not received but paid for		1,623.29	301.50				
Stock not received but paid for			3,189.85				
Less expenses owed	-16.19	-6.90	-	-10.00			
Rounding error	-11.48	-2.58					
<b>Total closing net assets</b>	<b>16,229.18</b>	<b>16,893.09</b>	<b>14,691.72</b>	<b>13,693.94</b>	<b>12,035.11</b>	<b>10,907</b>	<b>-49</b>
Opening net assets	16893.09	11,691.72	10,693.94	9,035.11	7,907.43	6,638	6,314
Prior year adjustment	0.00	0.00	18.00				
Less profit to PTA	4000						
Profit generated	3,336.09	2,998.30	4,015.78	4,658.83	4,127.69	7,000	4,497
Check	0.00	0.79	-	0.00	0.00	0	0

### Balance Sheet For School Uniform

	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13
<b>Current Assets</b>								
Cash	6274.89	7,444.61	3,537.11	5,836.93	6,998.00	5,820.91	3,676.31	6,725.50
Debtors					82.50	62.50		36.00
Prepayments		1,623.29	3,491.35	1,097.20			867.15	
Stock	9981.96	7,832.09	7,539.26	6,801.81	4,954.61	2,429.02	2,094.37	4,070.58
Net current assets	16256.85	16,899.99	14,567.72	13,735.94	12,035.11	8,312.43	6,637.83	10,832.08
<b>Current Liabilities</b>								
Creditors	(16.19)	(6.90)	124.00	(42.00)	0.00	(405.00)	0.00	(21.71)
<b>NET ASSETS</b>	<b>16,240.66</b>	<b>16,893.09</b>	<b>14,691.72</b>	<b>13,693.94</b>	<b>12,035.11</b>	<b>7,907.43</b>	<b>6,637.83</b>	<b>10,810.37</b>
<b>OPENING NET ASSETS</b>								
Profit	16893.09	14,691.72	13,693.94	12,035.11	7,907.43	6,637.83	10,810.37	6,313.75
Distribution to general fund	3336.09	5,201.37	4,015.78	4,658.83	4,127.69	4,269.60	2,827.46	4,496.62
Current year adjustment	(4,000.00)	(3,000.00)	(3,000.00)	(3,000.00)	0.00	(3,000.00)	(7,000.00)	0.00
	11.48	0.00	(18.00)					
<b>NET ASSETS</b>	<b>16,240.66</b>	<b>16,893.09</b>	<b>14,691.72</b>	<b>13,693.94</b>	<b>12,035.11</b>	<b>7,907.43</b>	<b>6,637.83</b>	<b>10,810.37</b>