

**LEICESTER RAPE CRISIS LIMITED
TRUSTEES' REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

Leicester Rape Crisis Limited
Trustees' Report and Unaudited Financial Statements
For The Year Ended 31 March 2021

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Leicester Rape Crisis Limited
Company Information
For The Year Ended 31 March 2021

Trustees	Mrs R A Thacker Ms R M Rigby Dr C E Gunby Ms J L Avery Ms S C Boud
Company Number	04381572
Registered Office	21 Upper King Street Leicester Leicestershire LE1 6XF
Accountants	Cunnington and Co Limited Chartered Certified Accountants and Registered Auditors Edward House Grange Business Park Whetstone Leicester Leicestershire LE8 6EP

Leicester Rape Crisis Limited
Company No. 04381572
Trustees' Report For The Year Ended 31 March 2021

The trustees present their report and the financial statements for the year ended 31 March 2021 .

Directors and Trustees

The directors of the charitable company (the charity) are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

Governing Document

The Charity is constituted as a company limited by guarantee and governed by its Memorandum and Articles of Association. The company is registered under the Charities Act 2011 and as such is not liable to income tax, corporation tax and capital gains tax.

Objects of the Charity

The objectives for which the charitable company is established are to relieve the trauma and distress of the victims, and families and friends thereof, of rape, indecent assault, sexual abuse, and sexual harassment, in particular by the provision of advice, counselling and support.

Leicester Rape Crisis adopts a feminist perspective that recognises that sexual violence is a crime of violence and abuse of power. By working to feminist principles, Leicester Rape Crisis further recognises that a woman is never to blame for the abuse she has experienced.

Leicester Rape Crisis provides a female environment which is safe and supportive and allows personal growth through giving the women and girls confidence to talk about any fears or struggles that have arisen from the abuse

Appointment of Trustees

Appointment of trustees is governed by the Memorandum and Articles of Association. The trustees are authorised to appoint a new trustee by resolution to fill vacancies arising during the year.

Trustee are recruited from current volunteers already working for Leicester Rape Crisis, through word of mouth and through advertising at Voluntary Action Leicester Comprehensive training is given to all new trustees by Voluntary Action Leicester and continuous training is available

Whilst the business of the charitable company is managed by the board of trustees with all decisions taken being discussed at a monthly committee meetings, the charitable company employs a part time manager to organise the day to day running of the centre assisted by a part time administrator.

R. A. Thacker, a trustee of the charitable company provides bookkeeping and payroll services to the charity through RT Accountancy Services Limited. All services are provided on an arms-length basis and details of charges raised are included in a note to the financial statements.

Public Benefits Statement

The Trustees have taken due regard to the Charity Commission's guidance on public benefit when planning the delivery of its services. The services provide direct support to survivors both young (13-18) and adults who have been sexually abused or have suffered domestic abuse in Leicestershire.

Risk review

The trustees operate a risk management policy which comprises the following:

An ongoing review of the various risks which the charitable company faces in respect of the sector in which it operates;

The establishment of systems, where considered necessary, to mitigate the risk identified;

The implementation of such, procedures to minimise the impact on the charitable company should those risks materialise

In respect of non-financial risks such as Health & Safety, the trustees have examined operational and business uncertainties faced by the charitable company and have established appropriate systems in order to minimise potential risks

Financial Review

It is the policy of the trustees to maintain a reasonable level of reserves to provide sufficient resources for the charitable company to continue in operation for the foreseeable future. The policy requires a regular ongoing review of the reserves that are available and those which will be required to fund operations and mitigate any adverse conditions that may arise. The Statement of Financial Activities shows that the charitable company showed a deficit for the year of £19,946 (2020: deficit of £150). Total unrestricted reserves at the end of the year show a surplus of £31,268 (2020: surplus £45,214). Restricted reserve held at the end of the financial year £54,600 (2020: £24,854).

Reserves

The current reserve policy is to maintain sufficient cash flow for known commitments, and the replacement of certain assets. Not all grants are received at the beginning of the financial year others are received in arrears.

Achievements and Performance

In order to meet our Objectives, we provide face to face counselling and support for woman and girls aged between thirteen and over who have experiences rape or sexual abuse recently or in the past. The charity also runs a helpline.

During the year we contracted with Citrus Consultancy to provide Strategic management and fundraising services. We employ a Centre Coordinator and a volunteer coordinator to run the office. During the year we have developed our training courses for all volunteer counsellors and support workers and continue to fund clinical supervision for counsellors with good practice agreed with the British Association of Professional Counsellors, to whom we are affiliated.

Leicester Rape Crisis is a Full Member of Rape Crisis England and Wales and works to the National Standards which we have been awarded. This award is made on an annual basis and continually reviewed to ensure that Leicester Rape Crisis operates to the highest professional standards

Plans for the Future

Like all organisations, Leicester Rape Crisis had to adapt very rapidly to the pandemic which engulfed us in March 2020. By April, our office was closed, and all staff were working remotely. No staff members were furloughed as our service, and workers were classed as "Essential".

All clients were contacted and offered a telephone counselling service. 70% of clients accepted this as an alternative. Fortunately, we already offered this service to those who were unable to travel to our office, so the infrastructure, skills and protocols were already in place.

The office and counselling rooms of Leicester Rape Crisis are situated in Leicester and the city was under Lockdown longer than almost any other city in the country, and the "temporary" way of working from home and seeing clients remotely became the norm. Delivering a service remotely had its challenges – but it also had advantages and it is likely that in the future clients will be offered the choice of accessing support and counselling through a variety of channels as a matter of course, and not to meet a specific need. In many ways this improves the efficiency of the service and there are cost benefits, but we are mindful that Lockdown took its toll on the mental health and well-being of staff and clients and that levels of sexual violence increased during the year. Leicester Rape Crisis received additional funding from the Ministry of Justice to try and address the increase in demand, and Leicester Rape Crisis utilized this to pay for Counselling sessions, in addition to the service provided by Volunteers.

Four members of staff were employed throughout the year with our Youth worker continued to provide a face-to-face service in schools throughout Leicestershire, when easing of restrictions allowed.

Throughout the year Trustees met regularly via Zoom, although our planned Stakeholder Day, fundraising events, training sessions and networking events were all cancelled.

We achieved our stated aim of having six months core costs held in Reserves.

Small Company Rules

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

On behalf of the board

Ms J L Avery
Trustee

31st January 2022

**Independent Auditor's Report
to the Members of
Leicester Rape Crisis Limited**

Opinion

We have audited the financial statements of Leicester Rape Crisis Limited for the year ended 31 March 2021 which comprise the Profit and Loss Account, Balance Sheet, Statement of Changes of Equity and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 - Section 1A for Small Entities "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2021 and of its profit/(loss) for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 6 to the financial statements and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions Relating to Going Concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Opinions on Other Matters Prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustee's Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustee's report has been prepared in accordance with applicable legal requirements.

Matters on Which We Are Required to Report by Exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustee's report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records or returns;
- certain disclosures of Trustees' remuneration specified by law are not made;
- we have not received all the information and explanations we require for our audit, or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustee's report and from the requirement to prepare a strategic report.

Independent Auditor's Report (continued)
to the Members of
Leicester Rape Crisis Limited

Responsibilities of Trustees

The trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use Of Our Report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters that we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Graham Smith FCCA, CMgr, FCMI
(Senior Statutory Auditor)
for and on behalf of Cunnington & Co
Limited, Statutory Auditor
Date

Leicester Rape Crisis Limited
Income and Expenditure Account
For The Year Ended 31 March 2021

	Notes	2021 £	2020 £
TURNOVER		185,577	177,237
GROSS SURPLUS		185,577	177,237
Administrative expenses		(153,252)	(153,550)
Other operating income		8,320	1,000
OPERATING SURPLUS		40,645	24,687
Other interest receivable and similar income		9	17
SURPLUS FOR THE FINANCIAL YEAR		40,654	24,704

The notes on pages 12 to 13 form part of these financial statements.

Leicester Rape Crisis Limited
Balance Sheet
As at 31 March 2021

		2021	2020
	Notes	£	£
FIXED ASSETS			
Tangible Assets	3	1,347	472
		<u>1,347</u>	<u>472</u>
CURRENT ASSETS			
Debtors	4	53,853	59,955
Cash at bank and in hand		137,798	84,911
		<u>191,651</u>	<u>144,866</u>
Creditors: Amounts Falling Due Within One Year	5	<u>(25,943)</u>	<u>(18,937)</u>
NET CURRENT ASSETS (LIABILITIES)		<u>165,708</u>	<u>125,929</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>167,055</u>	<u>126,401</u>
NET ASSETS		<u>167,055</u>	<u>126,401</u>
Income and Expenditure Account		<u>167,055</u>	<u>126,401</u>
MEMBERS' FUNDS		<u>167,055</u>	<u>126,401</u>

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board

Ms J L Avery
Trustee
31st January 2022

The notes on pages 12 to 13 form part of these financial statements.

**Leicester Rape Crisis Limited
Statement of Changes in Equity
For The Year Ended 31 March 2021**

	Income and Expenditure Account
	£
As at 1 April 2019	101,697
Profit for the year and total comprehensive income	24,704
As at 31 March 2020 and 1 April 2020	<u>126,401</u>
Profit for the year and total comprehensive income	<u>40,654</u>
As at 31 March 2021	<u><u>167,055</u></u>

Leicester Rape Crisis Limited
Notes to the Financial Statements
For The Year Ended 31 March 2021

1. Accounting Policies

1.1. Basis of Preparation of Financial Statements

The financial statements are prepared under the historical cost convention and in accordance with the FRS 102 Section 1A Small Entities - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006.

1.2. Turnover

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

Sale of goods

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

Rendering of services

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

1.3. Tangible Fixed Assets and Depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures & Fittings	33.3% per straight line
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1.4. Government Grant

Government grants are recognised in the income and expenditure account in an appropriate manner that matches them with the expenditure towards which they are intended to contribute.

Grants for immediate financial support or to cover costs already incurred are recognised immediately in the income and expenditure account. Grants towards general activities of the entity over a specific period are recognised in the income and expenditure account over that period.

Grants towards fixed assets are recognised over the expected useful lives of the related assets and are treated as deferred income and released to the income and expenditure account over the useful life of the asset concerned.

All grants in the income and expenditure account are recognised when all conditions for receipt have been complied with.

2. Average Number of Employees

Average number of employees, including Trustees, during the year was as follows: 5 (2020: 2)

Leicester Rape Crisis Limited
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2021

3. Tangible Assets

	Fixtures & Fittings £
Cost	
As at 1 April 2020	13,493
Additions	1,483
As at 31 March 2021	<u>14,976</u>
Depreciation	
As at 1 April 2020	13,021
Provided during the period	608
As at 31 March 2021	<u>13,629</u>
Net Book Value	
As at 31 March 2021	<u>1,347</u>
As at 1 April 2020	<u>472</u>

4. Debtors

	2021 £	2020 £
Due within one year		
Trade debtors	-	1,725
Prepayments and accrued income	1,896	1,896
Other debtors	51,927	56,334
Net wages	30	-
	<u>53,853</u>	<u>59,955</u>

5. Creditors: Amounts Falling Due Within One Year

	2021 £	2020 £
Trade creditors	7,810	2,655
Other taxes and social security	2,526	722
Other creditors	47	-
Accruals and deferred income	15,560	15,560
	<u>25,943</u>	<u>18,937</u>

6. General Information

Leicester Rape Crisis Limited is a private company, limited by shares, incorporated in England & Wales, registered number 04381572 . The registered office is 21 Upper King Street, Leicester, Leicestershire, LE1 6XF.

Leicester Rape Crisis Limited
Detailed Income and Expenditure Account
For The Year Ended 31 March 2021

	2021		2020
	£	£	£
TURNOVER			
Donations and gifts	8,911		5,640
Lloyds Bank Foundation	-		2,160
RCEW Digital Transformation Fund	14,126		13,992
United Against Violence and Abuse	27,528		24,548
RCEW Weaving the Web Project (UAVA)	2,000		1,415
BIG Lottery	6,125		3,050
Brooke Trust	53,314		45,703
Awards for All	73,573		54,676
Rosa Women2Women Fund	-		7,805
Other trading income	-		17,648
	<hr/>		<hr/>
	185,577		177,237
GROSS SURPLUS	185,577		177,237
Administrative Expenses			
Wages and salaries	93,649		72,549
Employers NI	3,162		1,664
Employers pensions	1,849		1,367
Recruitment costs	525		240
Staff training	2,810		5,488
Travel and subsistence expenses	503		129
Other premises costs	12,295		12,329
Equipment	1,516		1,123
Professional indemnity insurance	-		715
Advertising and marketing costs	6,145		7,740
OPCC conference etc	-		430
Volunteers expenses	2,465		10,860
Accountancy fees	1,920		1,075
Independent examiners fees	-		471
Consultancy fees	7,900		22,068
Bank charges	97		102
Other costs and project costs	16,476		11,583
Depreciation of fixtures and fittings	607		1,688
Sundry expenses	1,333		1,929
	<hr/>		<hr/>
	(153,252)		(153,550)
Other Operating Income			
Government grant receipts - net	8,320		1,000
	<hr/>		<hr/>
	8,320		1,000
OPERATING SURPLUS	40,645		24,687

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Leicester Rape Crisis Limited
Detailed Income and Expenditure Account (continued)
For The Year Ended 31 March 2021

Other interest receivable and similar income

Bank interest receivable	9		17	
	<u>9</u>			<u>17</u>
SURPLUS FOR THE FINANCIAL YEAR		<u>40,654</u>		<u>24,704</u>