

Registered Charity No. 1095284  
Company No. 04479636

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**THE HOUSE OF GENESIS**  
(A company limited by guarantee and a registered charity)

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**TRUSTEES REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JULY 31st 2022**

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## **ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS**

### **August 2021 – July 2022**

|                        |                                                                                                                                                                                    |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Directors/Trustees:    | A. Lusher (Chair)<br>S. M. Gay (Secretary)<br>V. Dodsworth MBE (resigned 31 March 2022)<br>M. J. Graham<br>Dr. S. Taplin<br>D. Wells<br>M. Cary (joined 1 <sup>st</sup> July 2021) |
| Registered Company No: | 04479636                                                                                                                                                                           |
| Registered Charity No: | 1095284                                                                                                                                                                            |
| Registered Office:     | 6, Laundry Close<br>Thorpe St. Andrew<br>Norwich<br>NR7 0XH                                                                                                                        |
| Company Secretary:     | Simon Gay<br>10, Upper Street<br>Salhouse<br>NR13 6RZ                                                                                                                              |
| Independent Examiner:  | Andrew Rose<br>9 Turner Close<br>Wymondham<br>NR18 0NP                                                                                                                             |

## **TRUSTEES' REPORT - YEAR ENDING 31<sup>ST</sup> JULY 2022**

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act, present their Annual Report and financial statements for the year ended 31st July 2022.

The Board of Trustees are satisfied with the performance of the charity during the year and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

### **STRUCTURE, GOVERNANCE & MANAGEMENT**

#### **a. CONSTITUTION**

The Charity is a charitable company limited by guarantee. It was incorporated on 8th July 2002 as The House of Genesis. Registered No. 04479636.

The Company is registered with the Charity Commission, registration no. 1095284.

The Company's governing instruments are Memorandum and Articles of Association.

The Trustees/Directors are shown on page 3 of this report.

#### **b. APPOINTMENT OF TRUSTEES**

In seeking new members of the Board of Trustees, the experience and qualifications of possible candidates and other interested parties are borne in mind, to ensure the best governance for the charity. The successful candidates are elected by existing trustees. The maximum number of trustees is twelve and the minimum is three, with six currently in post.

#### **c. ORGANISATIONAL STRUCTURE**

The day-to-day work of the Charity is currently staffed by one full-time employee, three part-time employees, one finance officer working on a contractual basis and with specialist support from Trustees and volunteers.

The Charity has operated from five properties, during this year: 6 Laundry Close, 3 St Williams Way, 8 Pilling Park Road, 52 Newbegin Road and 82 St James Close all of which are on the east side of Norwich. The properties at Laundry Close and St Williams Way are owned by the charity, with HSBC mortgages and the remaining properties are rented from Norwich City Council under the private sector leasing scheme.

The Trustees are committed to ensuring the appropriate management structure is in place to maintain the quality and success of the service.

#### **d. GOVERNANCE AND RISK MANAGEMENT**

The Trustees are committed to a regular review of the strategic, business and operational risks which the Charity faces, with a view to ensuring that appropriate systems and procedures are in place to minimise the identified risks. There is an up to date risk register included in the Business Plan, which is subject to regular review. In addition, a full risk assessment has been carried out to help manage the risks associated with Covid-19. Trustees also conducted a review of critical issues using the "15 questions" designed by the Charity Commission for that purpose.

#### **e. PUBLIC BENEFIT**

In planning the activities, the Trustees have had regard to the guidance on public benefit issued by the Charity Commission in December 2008.

## **OBJECTIVES AND ACTIVITIES**

### **a. POLICIES AND OBJECTIVES**

The objects of the Company are to:

- promote for the benefit of the public, the rehabilitation of the homeless and ex-prisoners, and to relieve poverty by the provision of accommodation, support and advice
- advance religion for the benefit of the public in such a way that its message becomes accessible and comprehensible to those whom the Company seeks to assist.

### **b. ACTIVITIES FOR ACHIEVING OBJECTIVES**

The work of the charity is based within five houses where new and existing residents are welcomed and offered support, care, guidance and supervision. The Charity can accommodate and support up to 17 men. The men are helped to address issues in their lives that may have previously led to difficulties or failures. Life skills are regularly reviewed with residents and they are encouraged to find employment, training or voluntary work in the community.

As their stay lengthens and positive self-confidence is developed, the men are encouraged to register for their own accommodation, as appropriate to each individual. Their stay at Genesis should not normally exceed two years, with the average being around eighteen months. Many will return to visit after they have moved on. Sometimes they are seeking support, but more often are keen to demonstrate the positive progress they have made.

In common with many charities, The House of Genesis is funded through grants, fees and annual contracts. The Charity continues to seek more long-term funding.

### **c. VOLUNTEERS**

The Charity is grateful for the support given by volunteers over the year, including in particular the services of a Chaplain, who makes his services available to all residents weekly.

## **ACHIEVEMENTS AND PERFORMANCE**

### **a. COVID-19**

As in the year 2020-21, the work of the Charity has been disrupted by Covid-19 although government restriction eased towards the end of the year. However, measures detailed below have helped the residents, staff and trustees to remain safe, with few individual cases occurring and no outbreak in any of the houses.

#### **- Actions taken include:**

- A full risk assessment has been carried out by the General Manager
- For much of the period in question, an “isolation room” has been maintained for the sole use of residents moving in or residents with symptoms of the disease.
- A range of Personal Protective Equipment has been obtained, some of medical standard, for use by staff and residents.
- Sanitising products have been provided and maintained at all properties.
- Staff shift patterns have been changed to minimise the contact between staff and thereby reducing the risk of spreading infection. Staff visits between houses have been stopped or restricted.
- Staff have regularly reminded residents of the need to stay alert and posters have been put in place to reinforce this message

- **Effect on the charity**

- The financial cost has largely been met by grant funding, so the adverse effect on the charity's finances has been minimal.
- By ensuring that new residents are quarantined in the isolation room for 10 days before joining the main houses, the filling of vacancies has been delayed, thereby reducing income and limiting the number of men being helped.
- Staffing arrangements have limited the support given to residents, requiring very careful prioritisation of work.
- The work of the Chaplain been temporarily stopped, but has now resumed as benefits of his work outweigh the risks of him attending.

All remain vigilant and we are thankful that the work of the Charity, although made more difficult by the pandemic, has been able to continue and men are still being housed and supported in accordance with the Charitable objects.

**b. REVIEW OF ACTIVITIES**

The House of Genesis has continued to operate in a positive and stable manner, save for the disruption described above caused by the Coronavirus. The Board of Trustees has met quarterly, with additional meetings when required for operational reasons, and are pleased to be able to sustain the provision that Genesis is able to offer to 17 men at any one time. These are all men who have been discharged from prison or who come to us from a homeless situation.

- **Accommodation**

- The five houses we now have are highly suitable and are able to accommodate a maximum of 17 residents.
- Regular redecoration and refurbishment is carried out, usually when rooms become vacant to maintain a good standard of accommodation.
- A Health and Safety audit of all properties has been carried out, which also covered fire risk and an asbestos survey. In 4 properties, a number of minor remedial actions were required and work is currently being undertaken to ensure properties are compliant in every way. However, more significant work was required in the Pilling Park Road property, so after the end of the year in question this property has been returned to the council.

- **Staff and Trustees**

- Staffing now consists of a full-time General Manager and four part-time support workers.
- In addition, a Finance Officer works for the Charity on a contract basis.
- Staffing is maintained at the appropriate level. The present staff provide cover on the premises during day time and occasional evening hours with on-call support at all other times.
- A volunteer chaplain offers his services regularly to all residents, which is very much appreciated by some.
- On 31<sup>st</sup> March 2022, the founder of the Charity, Val Dodsworth
- , resigned her position as trustee. The Charity now has six trustees with a variety of skills appropriate to the needs of the charity. Trustees are seeking additional members of the board.

- **Residents**

- Referrals continue to come in on a regular basis and every vacancy has several applicants.
- Occupancy rates are closely monitored with a target of 90%, which is regularly exceeded.

- Whilst not all residents find that they are able to manage themselves with the support provided, most move on after a period with us and take up successful lives in the community.

**- Finance**

- Despite the pandemic, the financial situation remains stable and income covers expenditure. The Business Plan for the next year looks to maintain the present stability.

**- Projects**

- A full review of policies contained within the Charity's "Staff Handbook" was conducted last year and now trustees review sections of the handbook at each meeting, amending and updating as necessary.
- One of the trustees has taken the lead in bringing professional and expert help to ensure the project meets all requirements of Health and Safety regulation and legislation. Trustees have committed to financing requirements.
- The General Manager and Trustees have been developing contacts with relevant local organisations. Training courses have been shared with one organisation and referrals for residents have been referred from another – both examples of the benefits of networking.
- The property at Laundry Close was jointly owned by The House of Genesis and Saffron Housing. In August 2021 the trustees passed a resolution to transfer the part ownership from Saffron Housing to The House of Genesis, financed by a mortgage from HSBC, thereby releasing significant ongoing savings. The details of the transfer were agreed in subsequent weeks and registration with HM Land Registry completed in November 2021.
- The Charity's web-site has been redesigned and updated.

**c. FUNDRAISING**

The charity is sustainably funded. Fundraising is actively pursued for major items outside of normal running costs.

**d. RESERVES POLICY**

The trustees aim to maintain a minimum of £30,000 as unrestricted reserves, which is held at HSBC plc.

**e. SERIOUS INCIDENT**

At the end of the year a serious incident occurred, which has been reported to the charity commission. The main property at Laundry Close suffered an arson attack on one of the outbuildings, resulting in one room being out of action. The Charity has referred the matter to the police and a criminal case is proceeding. The cost of the damage is covered by the Charity's insurers.

**f. SIGNIFICANT EVENTS SINCE THE YEAR END**

In September 2022 the property at Pilling Park Road was handed back to the council leaving the Charity with 4 properties, accommodating and supporting up to 15 men.

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with the applicable law and regulations.

Company and charity law require the trustees to prepare financial statements for each financial year. Under that law the trustees have chosen to prepare the financial statements in accordance with the U.K. Generally Accepted Accounting Practice. The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice (SORP);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice; Accounting and Reporting by Charities (issued March 2005) and in accord with the special provisions of Part VII of the Companies Act 2006 relating to small entities. It was approved by the trustees and signed on their behalf by:

***Alan Lusher***

.....  
Alan Lusher, Chair of the Trustees.

Date: 08 December 2022

**Report to the Trustees of The House of Genesis**

**(A company limited by guarantee and a registered charity)**

**Charity number 1095284    Company number 04479636**

**On accounts for the year ended 31 July 2022**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 July 2022

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"), you consider an audit is not required under section 144 of the Act and that an independent examination is needed.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's statement**

My examination was carried out in accordance with general directions given by the Charity Commission. The report is limited to the matters set out in the statement below.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 130 of the Act or
- The accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Andrew Rose

7 December 2022

9 Turner Close  
Wymondham  
Norfolk  
NR18 ONP

**THE HOUSE OF GENESIS**  
**(A company limited by guarantee and a registered charity)**

STATEMENT OF FINANCIAL ACTIVITIES  
(incorporating income and expenditure account)  
FOR YEAR ENDED 31st JULY 2022

|                                               |     | <u>Restricted</u><br><u>Funds</u><br><u>2022</u><br><u>£</u> | <u>Unrestricted</u><br><u>Funds 2022</u><br><u>£</u> | <u>Total</u><br><u>Funds</u><br><u>2022</u><br><u>£</u> | <u>Total</u><br><u>Funds</u><br><u>2021</u><br><u>£</u> |
|-----------------------------------------------|-----|--------------------------------------------------------------|------------------------------------------------------|---------------------------------------------------------|---------------------------------------------------------|
| INCOMING RESOURCES                            |     |                                                              |                                                      |                                                         |                                                         |
| Incoming Resources from Generated Funds       |     |                                                              |                                                      |                                                         |                                                         |
| Voluntary Income                              | 1   | 1,000                                                        | 193,840                                              | 194,840                                                 | 167,390                                                 |
| Investment Income                             | 2   | 0                                                            | 13                                                   | 13                                                      | 6                                                       |
| Incoming Resources from Charitable Activities | 3   | 0                                                            | 11,393                                               | 11,393                                                  | 15,231                                                  |
| TOTAL INCOMING RESOURCES                      |     | 1,000                                                        | 205,246                                              | 206,246                                                 | 182,627                                                 |
| RESOURCES EXPENDED                            |     |                                                              |                                                      |                                                         |                                                         |
| Charitable Activities                         | 4&5 | 710                                                          | 164,976                                              | 165,686                                                 | 148,415                                                 |
| Governance Costs                              | 6   | 0                                                            | 4,432                                                | 4,432                                                   | 3,738                                                   |
| TOTAL RESOURCES EXPENDED                      |     | 710                                                          | 169,408                                              | 170,118                                                 | 152,153                                                 |
| NET INCOME (EXPENDITURE) BEFORE TRANSFERS     |     | 290                                                          | 35,838                                               | 36,128                                                  | 30,474                                                  |
| Transfers between Funds                       |     | 1,000                                                        | -1,000                                               | 0                                                       | 0                                                       |
| NET MOVEMENT IN FUNDS FOR THE YEAR            |     | 1,290                                                        | 34,838                                               | 36,128                                                  | 30,474                                                  |
| Total Funds at 1st August 2021                |     | 6,002                                                        | 417,245                                              | 423,247                                                 | 392,773                                                 |
| TOTAL FUNDS AT 31st JULY 2022                 |     | 7,292                                                        | 452,083                                              | 459,375                                                 | 423,247                                                 |

*The notes on pages 12 to 17 form part of these financial statements.*

**THE HOUSE OF GENESIS**  
**(A company limited by guarantee and a registered charity)**

BALANCE SHEET  
AS AT 31st JULY 2022

|                                         | <u>Note</u> | <u>2022</u>    | <u>2021</u>    |
|-----------------------------------------|-------------|----------------|----------------|
|                                         |             | £              | £              |
| FIXED ASSETS                            |             |                |                |
| Tangible Fixed Assets                   | 11          | 512,184        | 522,427        |
| CURRENT ASSETS                          |             |                |                |
| Cash at Bank and in Hand                |             | 90,912         | 105,226        |
| DEBTORS                                 |             |                |                |
| Amounts Falling Payable Within One Year | 12          | 8,786          | 7,071          |
| CREDITORS                               |             |                |                |
| Amounts Falling Due Within One Year     | 13          | -6,253         | -5,874         |
| LOANS                                   |             |                |                |
| Amounts Falling Due Within One Year     | 13          | -10,052        | -102,956       |
| NET CURRENT ASSETS                      |             | 83,393         | 3,467          |
| TOTAL ASSETS LESS CURRENT ASSETS        |             | 595,577        | 525,894        |
| LONG TERM LOANS                         | 14          | -136,202       | -102,647       |
|                                         |             | <u>459,375</u> | <u>423,247</u> |
| CHARITY FUNDS                           | 15          |                |                |
| Unrestricted Funds                      |             | 452,083        | 417,245        |
| Restricted Funds                        |             | 7,292          | 6,002          |
|                                         |             | <u>459,375</u> | <u>423,247</u> |

*For the year ended 31st July 2022, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies. Responsibilities of the trustees:*

- (a): *The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act. However, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report forms part of this document.*
- (b): *The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.*

*These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime. The financial statements were approved by the trustees on 02 December 2022 and signed on their behalf by:*

*Alan Lusher* 08 December 2022

*Alan Lusher, Chair of the Trustees*

*The notes on pages 12 to 17 form part of these financial statements.*

**THE HOUSE OF GENESIS**  
(A company limited by guarantee and a registered charity)

NOTES TO THE FINANCIAL STATEMENTS  
FOR YEAR ENDED 31 JULY 2022

|                            | <u>Restricted<br/>Funds 2022</u> | <u>Unrestricted<br/>Funds 2022</u> | <u>Total<br/>Funds<br/>2022</u> | <u>Total<br/>Funds<br/>2021</u> |
|----------------------------|----------------------------------|------------------------------------|---------------------------------|---------------------------------|
|                            | £                                | £                                  | £                               | £                               |
| <b>1. VOLUNTARY INCOME</b> |                                  |                                    |                                 |                                 |
| Donations                  | 1,000                            | 3,319                              | 4,319                           | 7,005                           |
| Grants                     | 0                                | 190,521                            | 190,521                         | 160,385                         |
|                            | <u>1,000</u>                     | <u>193,840</u>                     | <u>194,840</u>                  | <u>167,390</u>                  |

|                             | <u>Restricted<br/>Funds 2022</u> | <u>Unrestricted<br/>Funds 2022</u> | <u>Total<br/>Funds<br/>2022</u> | <u>Total<br/>Funds<br/>2021</u> |
|-----------------------------|----------------------------------|------------------------------------|---------------------------------|---------------------------------|
|                             | £                                | £                                  | £                               | £                               |
| <b>2. INVESTMENT INCOME</b> |                                  |                                    |                                 |                                 |
| Interest Income             | 0                                | 13                                 | 13                              | 6                               |

|                                                             | <u>Restricted<br/>Funds 2022</u> | <u>Unrestricted<br/>Funds 2022</u> | <u>Total<br/>Funds<br/>2022</u> | <u>Total<br/>Funds<br/>2021</u> |
|-------------------------------------------------------------|----------------------------------|------------------------------------|---------------------------------|---------------------------------|
|                                                             | £                                | £                                  | £                               | £                               |
| <b>3. INCOMING RESOURCES FROM CHARITABLE<br/>ACTIVITIES</b> |                                  |                                    |                                 |                                 |
| Rental Income                                               | 0                                | 11,393                             | 11,393                          | 15,231                          |

|                        | <u>Restricted<br/>Costs 2022</u> | <u>Unrestricted<br/>Costs 2022</u> | <u>Total<br/>Costs 2022</u> | <u>Total<br/>Costs<br/>2021</u> |
|------------------------|----------------------------------|------------------------------------|-----------------------------|---------------------------------|
|                        | £                                | £                                  | £                           | £                               |
| <b>4. DIRECT COSTS</b> |                                  |                                    |                             |                                 |
| Rent/Mortgage          | 0                                | 33,316                             | 33,316                      | 29,678                          |
| Interest Paid on Lease | 0                                | 0                                  | 0                           | 6,810                           |
| Council Tax            | 0                                | 6,083                              | 6,083                       | 5,577                           |
| Insurance              | 0                                | 2,891                              | 2,891                       | 1,044                           |
| Utilities              | 0                                | 19,590                             | 19,590                      | 13,201                          |
| Household              | 710                              | 15,669                             | 16,379                      | 9,185                           |
| Salaries               | 0                                | 34,481                             | 34,481                      | 32,295                          |
|                        | <u>710</u>                       | <u>112,030</u>                     | <u>112,740</u>              | <u>97,790</u>                   |

**THE HOUSE OF GENESIS**  
**(A company limited by guarantee and a registered charity)**

NOTES TO THE FINANCIAL STATEMENTS  
FOR YEAR ENDED 31 JULY 2022

|                         | <u>Restricted</u><br><u>Costs 2022</u> | <u>Unrestricted</u><br><u>Costs 2022</u> | <u>Total</u><br><u>Costs 2022</u> | <u>Total</u><br><u>Costs</u><br><u>2021</u> |
|-------------------------|----------------------------------------|------------------------------------------|-----------------------------------|---------------------------------------------|
|                         | £                                      | £                                        | £                                 | £                                           |
| <b>5. SUPPORT COSTS</b> |                                        |                                          |                                   |                                             |
| Office Costs            | 0                                      | 1,531                                    | 1,531                             | 1,485                                       |
| Other Costs             | 0                                      | 3,817                                    | 3,817                             | 2,848                                       |
| Salaries                | 0                                      | 37,355                                   | 37,355                            | 34,987                                      |
| Depreciation            | 0                                      | 10,243                                   | 10,243                            | 11,305                                      |
|                         | 0                                      | 52,946                                   | 52,946                            | 50,625                                      |

|                            | <u>Restricted</u><br><u>Costs 2022</u> | <u>Unrestricted</u><br><u>Costs 2022</u> | <u>Total</u><br><u>Costs 2022</u> | <u>Total</u><br><u>Costs</u><br><u>2021</u> |
|----------------------------|----------------------------------------|------------------------------------------|-----------------------------------|---------------------------------------------|
|                            | £                                      | £                                        | £                                 | £                                           |
| <b>6. GOVERNANCE COSTS</b> |                                        |                                          |                                   |                                             |
| Legal and Professional     | 0                                      | 4,432                                    | 4,432                             | 3,738                                       |

**7. ANALYSIS OF RESOURCES EXPENDED BY EXPENDITURE TYPE**

|                    | <u>Staff</u><br><u>Costs</u><br><u>2022</u> | <u>Depreciation</u><br><u>2022</u> | <u>Other Costs</u><br><u>2022</u> | <u>Total</u><br><u>Costs 2022</u> | <u>Total</u><br><u>Costs</u><br><u>2021</u> |
|--------------------|---------------------------------------------|------------------------------------|-----------------------------------|-----------------------------------|---------------------------------------------|
|                    | £                                           | £                                  | £                                 | £                                 | £                                           |
| General Activities | 71,836                                      | 10,243                             | 83,607                            | 165,686                           | 148,415                                     |
| Governance         | 0                                           | 0                                  | 4,432                             | 4,432                             | 3,738                                       |
|                    | 71,836                                      | 10,243                             | 88,039                            | 170,118                           | 152,153                                     |

**8. ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES**

|                    | <u>Direct Costs</u><br><u>2022</u> | <u>Support</u><br><u>Costs 2022</u> | <u>Total</u><br><u>Costs 2022</u> | <u>Total</u><br><u>Costs</u><br><u>2021</u> |
|--------------------|------------------------------------|-------------------------------------|-----------------------------------|---------------------------------------------|
|                    | £                                  | £                                   | £                                 | £                                           |
| General Activities | 112,740                            | 52,946                              | 165,686                           | 148,415                                     |

**THE HOUSE OF GENESIS**  
**(A company limited by guarantee and a registered charity)**

NOTES TO THE FINANCIAL STATEMENTS  
FOR YEAR ENDED 31 JULY 2022

**9. NET INCOME / (EXPENDITURE)**

This is stated after charging

|                                                            | <u>2022</u> | <u>2021</u> |
|------------------------------------------------------------|-------------|-------------|
|                                                            | <u>£</u>    | <u>£</u>    |
| Depreciation on Tangible Fixed Assets owned by the charity | 10,243      | 11,305      |

During the year, no trustees received remuneration. (2021 - £0)

During the year, no trustees received any benefits in kind. (2020 - £0)

During the year, one trustee received reimbursement of motor expenses totalling £75. (2021 - £0)

During the year, one member of staff received reimbursement of motor expenses totalling £40 (2021 - £0)

During the year, two volunteers received reimbursement of motor expenses totalling £836 (2021 - £215)

During the year, no staff member or trustee attended any meal. (2021 - £35)

**10. STAFF COSTS**

|          | <u>2022</u> | <u>2021</u> |
|----------|-------------|-------------|
|          | <u>£</u>    | <u>£</u>    |
| Salaries | 71,836      | 67,282      |

The average monthly number of employees, calculated as full-time equivalents, during the year was as follows:

|                    |     |     |
|--------------------|-----|-----|
| General Manager    | 1.0 | 0.8 |
| Residents' Manager | 0.0 | 0.3 |
| Support Worker     | 1.9 | 1.6 |
| Administration     | 0.2 | 0.2 |
|                    | 3.1 | 2.9 |

No employee received remuneration amounting to more than £60,000 in either year.

**THE HOUSE OF GENESIS**  
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NOTES TO THE FINANCIAL STATEMENTS  
FOR YEAR ENDED 31 JULY 2022

| <b>11. TANGIBLE FIXED ASSETS</b>   | <u>Land and<br/>Buildings</u><br>£ | <u>Motor<br/>Vehicles</u><br>£ | <u>Furniture,<br/>Fittings<br/>and<br/>Equipment</u><br>£ | <u>Total</u><br>£ |
|------------------------------------|------------------------------------|--------------------------------|-----------------------------------------------------------|-------------------|
| <b>COST</b>                        |                                    |                                |                                                           |                   |
| At 1st August 2021                 | 588,393                            | 2,995                          | 5,262                                                     | 596,650           |
| Additions                          | 0                                  | 0                              | 0                                                         | 0                 |
| Modified Lease Adjustment to Asset | 0                                  | 0                              | 0                                                         | 0                 |
| Disposals                          | 0                                  | 0                              | 0                                                         | 0                 |
| At 31st July 2022                  | 588,393                            | 2,995                          | 5,262                                                     | 596,650           |
| <b>DEPRECIATION</b>                |                                    |                                |                                                           |                   |
| At 1st August 2021                 | 66,965                             | 1,996                          | 5,262                                                     | 74,223            |
| Charge for the year                | 9,244                              | 999                            | 0                                                         | 10,243            |
| Disposals                          | 0                                  |                                | 0                                                         | 0                 |
| At 31st July 2022                  | 76,209                             | 2,995                          | 5,262                                                     | 84,466            |
| <b>NET BOOK VALUE</b>              |                                    |                                |                                                           |                   |
| At 1st August 2021                 | 521,428                            | 999                            | 0                                                         | 522,427           |
| At 31st July 2022                  | 512,184                            | 0                              | 0                                                         | 512,184           |

*There has been a Modified Lease Adjustment made to the Laundry Close Property. This is the result of the remaining lease being fully repaid in August 2021 based on the current value of the property.*

| <b>12. DEBTORS</b> | <u>2022</u><br>£ | <u>2021</u><br>£ |
|--------------------|------------------|------------------|
| Trade Debtors      | 8,786            | 7,071            |

**THE HOUSE OF GENESIS**  
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NOTES TO THE FINANCIAL STATEMENTS  
FOR YEAR ENDED 31 JULY 2022

|                                                           | <u>2022</u>   | <u>2021</u>    |
|-----------------------------------------------------------|---------------|----------------|
|                                                           | <u>£</u>      | <u>£</u>       |
| <b>13. CREDITORS: Amounts Falling Due Within One Year</b> |               |                |
| Trade Creditors                                           | 6,253         | 5,874          |
| Mortgage - St. Williams Way, Norwich                      | 2,910         | 2,759          |
| Lease - Laundry Close, Norwich                            | 0             | 100,197        |
| Business Loan                                             | 7,142         | 0              |
|                                                           | <u>16,305</u> | <u>108,830</u> |

*The Laundry Close lease is being fully repaid in August 2021 based on the current value of the property.*

|                                      | <u>2022</u>    | <u>2021</u>    |
|--------------------------------------|----------------|----------------|
|                                      | <u>£</u>       | <u>£</u>       |
| <b>14. LONG TERM LOANS</b>           |                |                |
| Mortgage - St. Williams Way, Norwich | 99,599         | 102,647        |
| Business Loan                        | 36,603         | 0              |
|                                      | <u>136,202</u> | <u>102,647</u> |

The bank loan is secured by a mortgage on the property.

| <b>15. STATEMENTS OF FUNDS</b> | <u>Brought Forward</u> | <u>Incoming Resources</u> | <u>Resources Expended</u> | <u>Transfers</u> | <u>Carried Forward</u> |
|--------------------------------|------------------------|---------------------------|---------------------------|------------------|------------------------|
|                                | <u>£</u>               | <u>£</u>                  | <u>£</u>                  | <u>£</u>         | <u>£</u>               |
| SUMMARY OF FUNDS               |                        |                           |                           |                  |                        |
| Unrestricted Funds             | 417,245                | 205,246                   | 169,408                   | -1,000           | 452,083                |
| Restricted Funds               | 6,002                  | 1,000                     | 710                       | 1,000            | 7,292                  |
|                                | <u>423,247</u>         | <u>206,246</u>            | <u>170,118</u>            | <u>0</u>         | <u>459,375</u>         |

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| <b>16. ANALYSIS OF NET ASSETS BETWEEN FUNDS</b> | <u>Restricted</u><br><u>Funds 2022</u><br><u>£</u> | <u>Unrestricted</u><br><u>Funds 2022</u><br><u>£</u> | <u>Total</u><br><u>Funds</u><br><u>2022</u><br><u>£</u> | <u>Total</u><br><u>Funds</u><br><u>2021</u><br><u>£</u> |
|-------------------------------------------------|----------------------------------------------------|------------------------------------------------------|---------------------------------------------------------|---------------------------------------------------------|
| Tangible Fixed Assets                           | 0                                                  | 512,184                                              | 512,184                                                 | 522,427                                                 |
| Long Term Loans                                 | 0                                                  | -136,202                                             | -136,202                                                | -202,844                                                |
| Current Assets                                  | 7,292                                              | 83,620                                               | 90,912                                                  | 105,226                                                 |
| Creditors Due Within One Year                   | 0                                                  | -6,253                                               | -6,253                                                  | -5,874                                                  |
| Loans Due Within One Year                       | 0                                                  | -10,052                                              | -10,052                                                 | -2,759                                                  |
| Debtors Due Within One Year                     | 0                                                  | 8,786                                                | 8,786                                                   | 7,071                                                   |
|                                                 | <u>7,292</u>                                       | <u>452,083</u>                                       | <u>459,375</u>                                          | <u>423,247</u>                                          |

**17. CONTINGENT LIABILITIES**

There are no contingent liabilities that need noting.