



Trustees' Annual Report

for the period

From (start date) 010924 to (end date) 310825

Section A

Reference and administration details

Charity name

Hardwicke Early Years

Other names the charity is known by

Registered charity number (if any)

1095245

Charity's principal address

10 Hardwicke parochial primary
Academy
Poplar Way
Postcode GL2 4QG

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<u>Lawrie Hanks</u>	<u>Chair</u>	<u>Feb 2022</u>	<u>Committee</u>
2	<u>Laura Miles</u>	<u>Treasurer</u>		
3	<u>Charlotte McGlone</u>	<u>Secretary</u>		
4	<u>Nicola Samuel</u>	<u>Committee member</u>		
5	<u>Helen Morris</u>	<u>Committee member</u>		
6				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section A

Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)

PATA Constitution

How the charity is constituted
(eg trust, association, company)

Voluntary managed.

Trustee selection methods
(eg appointed by, elected by)

Elected at AGM.

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Hardwicke Early Years is a Registered Charity. It is Committee led by a group of Volunteer Parents.

DBS checks and EY2 forms are to be completed before Employment of Trustees can begin.

Policies are in place to cover GDPR, Confidentiality and Child Protection.

There are Induction packs for each new trustee member.

PATA can also offer advice to committee members.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development, care and education of children under Statutory School age.
Encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Setting ensures staff are up to date with relevant training.
We encourage good relationships with parents and the local community. This is vital for continuing to fundraise and to enhance the children's development.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- fundraising events were supported by parents and members of the local community.
plans for our next fundraising event is in progress.
- fundraising money able to provide Christmas treat for children in the setting.
- The flooring in the setting has been replaced and updated.

Section E

Financial review

Brief statement of the charity's policy on reserves

Contingency fund has been raised to £50,000.

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funding is Nef, 2,3 and 4 year olds.
private fees
fundraising

Section F

Other optional information

27 Children transitioned into Primary Schools within the Local area.

We continue to offer an Optional Snack Choice.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

L Manks

Full name(s)

LAURIE MANKS

Position (eg Secretary, Chair, etc)

Chair

Date

05/12/25

Charity name:

Hardwicke Playgroup (became Hardwicke early years 01/09/20)

Charity number:

1095245

Period start date.....0

9/1/2024

Period end date.....

8/31/2025

Receipts and payments account for the period

RECEIPTS	Previous year		Current year	
	£	P	£	P
Nursery Education Funding (Free for 3&4)	86101.1		115810.51	
Nursery Education Funding (New for 2)	10,510.19		£ 26,896.72	
Children's fees	22229.51		5778.78	
Milk refund				
Grants (specify).....				
Grant.....				
Grant.....				
Fundraising	1594.4		2016.04	
Donations			8.87	
Interest				
Other receipts	5098.49		2701.37	
Sub total	125533.69		153212.29	
Income from the sale of equipment				
TOTAL RECEIPTS	(A)	125533.69		153212.29

PAYMENTS	Previous year		Current year	
	£		£	
Employment costs (gross pay + employer's NIC)	91330.54		111932.74	
Training costs	956.8		327.94	
Premises (rent, heat, etc)	11340		11460	
Subscriptions	1083.68		1359.1	
Insurance	750.4		891.63	
Administration	256.45		210.45	
Refreshments	694.87		776.93	
Consumables (paint,paper etc)	1644.48		1292.33	
Fundraising costs	861.46		951.02	
Other	19158.62		6240.93	
Sub total	128077.3		135443.07	
Purchases of equipment and other assets	1199.37		3207.77	
TOTAL PAYMENTS	(B)	129276.67		138650.84

NET OF RECEIPTS AND PAYMENTS	(A-B=C)	-3742.98		14561.45
Cash funds *incl. deposit a/c last year end	(D)			
Cash funds *incl. deposit a/c this year end	(C+D)	-3742.98		14561.45

STATEMENT OF ASSETS AND LIABILITIES***Note: cash funds include reserve/contingency/deposit accounts.**

	Current Value
£	
Cash funds (agree with the balance of the receipts and payments a/c)	89318.61
Debtors (money owed to the charity on the period end date)	72.69
Value of buildings and equipment (current or depreciated value)	3207.77
Liabilities (loan and any other money owed on the period end date)	1723.81
Net assets	(E-F+G-H)
	90875.26

Signed on behalf of the trustees (committee):

Signed.....LHanks.....Name.....Laurie Hanks.....Role...Chair of Committee.....

Date.....22/02/2026.....



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

HARDWICE PLAYGROUP

**On accounts for the year
ended**

31/08/2025

**Charity no
(if any)**

1095245

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

S. Xenu

Date:

06/02/2026

Name:

SEAN CAEMICHAEL LAWSON

**Relevant professional
qualification(s) or body
(if any):**

ACCA

Address:

45 AMPNEY DRIVE, KINGSWAY,
QUEDGELEY, GLOUCESTER
GL2 2HR

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.