



# Trustees' Annual Report

for the period

From (start date) 010920 to (end date) 310821

## Section A

### Reference and administration details

Charity name  
Hardwicke Early Years

Other names the charity is known by

Registered charity number (if any)  
1095245

Charity's principal address  
C10 Hardwicke Parochial Primary  
Academy  
Rother Way.  
Postcode G42

### Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Stephanie Ogden	Chair		
2 Beanie Norman			
3 Jennifer Gittins	Treasurer		
4 Charlotte Meglane	Secretary		
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### Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Section A

### Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

## Section B

### Structure, governance and management

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

PFA Constitution

How the charity is constituted  
(eg trust, association, company)

Voluntary managed.

Trustee selection methods  
(eg appointed by, elected by)

AGM elected (Annually)

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Hardwicke Early Years is a registered Charity and Playgroup is managed by a group of Volunteer parents.

DBS checks are carried out prior to employment of Trustees being formally appointed

Reviews are in place covering child protection complaints, GDPR. There are induction packs for each new employee. or write.



## Section C

### Objectives and activities

Summary of the objects of the charity set out in its governing document

~~Hardwicke~~

To enhance the development of care and education of children under statutory school age.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

18 Children were transferred to school and moved to schools in the area.

26 remained to develop their sense of community within the environment.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

### Achievements and performance

Summary of the main achievements of the charity during the year

Hardwicke ~~the~~ Early Years has remained committed to provide a high level of care during a difficult pandemic year.

Settled into a new room setting within Hardwicke School providing better transitions into school.

Staff have continued to fundraise where possible

## Section E

### Financial review

Brief statement of the charity's policy on reserves

£10 000 Contingency fund remains in tact

Details of any funds materially in deficit

No deficits

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds is NEF, 2,34 year olds.  
Private fees fundraising for laugh

## Section F

### Other optional information

## Section G

### Declaration

The trustees declare that they have approved the trustees' report above  
Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Stephanie Ogden

Position (eg Secretary, Chair, etc)

Chair

Date

20 09 21

From (start date) 010920 to (end date) 310821

## Section A

### Reference and administration details

Charity name

Hardwicke Early Years

Other names the charity is known by

Registered charity number (if any)

1095245

Charity's principal address

C10 Hardwicke Parochial Primary  
Academy  
Potter Way.

Postcode

GL2

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephanie Ogden	Chair		
2	Beckie Norman			
3	Jennifer Gittins	Treasurer		
4	Charlotte Meglone	Secretary		
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Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

TAR

1

March 2012



## Receipts and payments accounts for the period

Period start date..... 01/09/20..... Period end date..... 31/08/21

## RECEIPTS AND PAYMENTS

RECEIPTS	Previous year		Current year	
	£	p	£	p
Nursery Education Funding (Free for 3&4)	28,201.73		58,100.22	
Nursery Education Funding (New for 2)	9,675.72		10,839.17	
Children's fees	9,069.75		18,774.82	
Milk refund	-		-	
Grants-Summerfield Charitable Trust	-		-	
Grant-S.E.N	-		-	
Grant .....	-		-	
Fundraising	412.77		1,231.66	
Donations	12.25		-	
Interest	-		-	
Other receipts	4,467.70		7,616.96	
Sub total	51,839.92		96,562.83	
Income from the sale of equipment	-		-	
<b>TOTAL RECEIPTS</b>	<b>(A) £51,839.92</b>		<b>£96,562.83</b>	

PAYMENTS	Previous year		Current year	
	£	p	£	p
Employment costs (gross pay + employer's NIC)	41,373.12		63,591.09	
Training costs	198.40		503.10	
Premises (rent, heat etc)	7,065.00		11,400.00	
Subscriptions	652.34		960.24	
Insurance	425.93		483.56	
Administration	51.64		155.64	
Refreshments	327.45		495.49	
Consumables (paint, paper etc)	899.17		1,062.16	
Fundraising costs	0.00		0.00	
Other	605.14		3,201.93	
Sub total	51,598.19		81,853.21	
Purchases of of equipment and other assets	389.93		259.98	
<b>TOTAL PAYMENTS</b>	<b>(B) £51,988.12</b>		<b>£82,113.19</b>	

<b>NET OF RECEIPTS AND PAYMENTS</b>	<b>(A-B=C)</b>	<b>-£148.20</b>	<b>£14,449.64</b>
Cash funds* incl. deposit a/c last year end	<b>(D)</b>	-	-
Cash funds* incl. deposit a/c this year end	<b>(C+D)</b>	<b>-£148.20</b>	<b>£14,449.64</b>

## STATEMENT OF ASSETS AND LIABILITIES

\*Note: cash funds include reserve/contingency/deposit accounts.

	Current value	
	£	p
Cash funds (agree with the balance of the receipts and payments a/c)	(E)	42,947.89
Debtors (money owed to the charity on the period end date)	(F)	-
Value of buildings and equipment (current or depreciated value)	(G)	-
Liabilities (loans and any other money owed on the period end date)	(H)	-
Net assets	<b>(E-F+G-H)</b>	<b>£42,947.89</b>

Signed on behalf of the trustees (committee):

Signed..... Name.....

Date.....

Role.....





Section A

Independent Examiner's Report

Report to the trustees/ members of	HARDNICK FLAT GROUP		
On accounts for the year ended	31/08/2021	Charity no (if any)	1095245
Set out on pages	1 & 2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: S. Lee Date: 10/10/2021

Name: SEAN CARMICHAEL LAWSON

Relevant professional  
qualification(s) or body  
(if any):

ACCA

Address:

45 AMANEY DRIVE, KINGSWAY  
QUEDGELEY, GLOUCESTER  
GL2 2HR