

# OXFORD COFFEE CONCERTS

## Coffee Concerts Trust

Registered Charity no.1095243  
17 Whittall Street , Kings Sutton , Banbury , OX173RD  
mobile 07711 606996  
chris.windass@hotmail.co.uk

### **Annual Report 2024**

#### **The Past Year**

In 2023 we were once again able continue with a full normal weekly series of live concerts nearly every Sunday throughout the year.

We also had no restriction on numbers in the Holywell up to the fire regulated limit of 196.

The concerts are have a strong following of loyal supporters. While we have still not regained the mostly sold out situation we were in before the Covid we are nevertheless getting high audience numbers with a healthy mixture of regular supported and new audience members.

The audience demographic is reasonably wide ranging with a good smattering of students and children which are encourages with free and discounted ticket entry

The year as usual saw a wonderful line up of solo artists and ensembles both established groups and younger, up and coming stars - often coming through other award giving trusts and musical organisations such as YCAT and the Tunnell Trust.

There have been many superb concerts given throughout the year including return visits by Ben Gilmore, Fibonacci String Quartet, Gould Paino Trio, Catherina Lee, Brodsky String Quartet, Heath Quartet, Carducci Quartet, Leonore Piano Trio, Tim Horton. Tippett String Quartet, Laura Van de Heijden, Kleio String Quartet Consone String Quartet, The Adderbury Ensemble, Mithras Piano Trio. Viv Mclean and others.

The series maintains a good online presence and continues to be highly regarded by professional musicians, many of whom have seen the concerts on line which were filmed during COVID.

This is borne out by regular enquiries we receive to play in the series from distinguished musician and ensembles.

The concerts also continue an excellent relationship with YCAT (Young Concert Artist Trust) providing a constant stream of wonderful new talent and upcoming stars of the classical chamber music scene.

Other sources of new artist are the Tunnell Trust and London Chamber Studio.

Ticket prices remain at the recently increased priced of £15 – still I believe great value.

Revenue from the box office forms 95 % of the trust income.

We continue to take care of finances, keeping the size of the ensembles generally smaller, therefore reducing one of the main cost of the series. We have also continue to be careful with publicity costs.

We are continuing to relay much more on our online presence and less on print and distribution.

This has made a big difference, and we will carry on trying to make the online publicity more effective.

Andrew Blakeman continues to oversee front of house on Sunday mornings as he has been for over 20 years. He is an amazing asset to the series, and I am enormously grateful for his help and support.

We continue to keep running costs t a minimum with all the work for the series being done by Andrew Blakeman and Chris Windass both of which receive a small weekly payment.

#### **Parking**

Parking is now even more difficult an expensive in Oxford since March 2019 for the concert goers and performers.

### **Next Year**

It is hoped to get back to full houses as soon as possible, and the patrons hopefully increase to continue to provide an invaluable source of income. We will increase players fees are now £300 each and I expect to increase this to £350 in 2025

### **Wadham fees**

Holywell fees have dramatically increased recently.

This does put a further stress on finances, but we have been able to stay reasonably in strong and stable position.

### **Summery**

The future of the concerts looks good with the present format working well and a strong and loyal public following. Relations with Wadham College and the Faculty of Music are good and many extremely fine musician and ensembles continue to be very happy to take part in the series.

**Chris Windass   Administrator   October 2025**

Coffee Concerts 2024

| Date                | Transaction Description  | Amount   | Fees     | Coffee | Admin | Bank Chg | printing | Marketing / Phone | room hire | lunch in | insurance | misc notes | Patrons Ch. PPL | Performers Tr | Int cont | Transfer | CD Prod | Total    |
|---------------------|--|----------|----------|--------|-------|----------|----------|-------------------|-----------|----------|-----------|------------|-----------------|---------------|----------|----------|---------|----------|
| 01/24/2017/01/07/02 | 01-Jan-24 DAVE BRIDSON, COFFEE BRN29, VA ONLINE -PMT- PP 060104 10, 371011002800000        | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 15-Jan-24 CHRIS WINDAGE, COFFEE 7 124, VA ONLINE -PMT- PP 030224 10, 341001740000000       | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 15-Jan-24 NOSE REEDMAGE, COFFEE 7 124, VA ONLINE -PMT- PP 130024 10, 341001740000000       | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 15-Jan-24 BRADLEY CHENBERG, COFFEE 7 124, VA ONLINE -PMT- PP 030224 10, 341001740000000    | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 15-Jan-24 ANNE FENTON, COFFEE 7 124, VA ONLINE -PMT- PP 130024 10, 331001740000000         | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 22-Jan-24 MIKE WHEELER, COFFEE 2001 32, VA ONLINE -PMT- PP 030104 10, 380044417100000      | 300.00   | 300.00   |        |       |          |          |                   |           |          |           | 620.00     |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 Anna Cabrell, COFFEE 10 124, VA ONLINE -PMT- PP 230104 10, 491001740000000       | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 31-Jan-24 ANDREW BLASWINE, COFFEE CONC JAN 24 VA ONLINE -PMT                               | 820.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 500.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 CHRIS WINDAGE, COFFEE 10 124, VA ONLINE -PMT                                     | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 LAURA VANDERHEIDEN, COFFEE 21 124, VA ONLINE -PMT- PP 030224 10, 221042000000000 | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 Anna Cabrell, COFFEE 10 124, VA ONLINE -PMT- PP 030224 10, 452040700000000       | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 TRIPLET QUARTET, COFFEE 21 124, VA ONLINE -PMT- PP 030224 10, 101040110000000    | 1,200.00 | 1,200.00 |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 1,200.00 |
| 01/24/2017/01/07/02 | 01-Feb-24 WACHAM COLLEGE, CMV012013, VA ONLINE -PMT- PP 030224 10, 452040700000000         | 584.00   |          |        |       |          |          |                   |           |          |           | 1,530.00   |                 |               |          |          |         | 1,530.00 |
| 01/24/2017/01/07/02 | 01-Feb-24 WACHAM COLLEGE, CMV012013, VA ONLINE -PMT- PP 030224 10, 507240520000000         | 584.00   |          |        |       |          |          |                   |           |          |           | 304.00     |                 |               |          |          |         | 304.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 DAVE BRIDSON, COFFEE BRN29, VA ONLINE -PMT- PP 060104 10, 371011002800000        | 6,611.00 |          |        |       |          |          | 6,611.00          |           |          |           |            |                 |               |          |          |         | 6,611.00 |
| 01/24/2017/01/07/02 | 01-Feb-24 CHRIS WINDAGE, COFFEE 7 124, VA ONLINE -PMT- PP 030224 10, 341001740000000       | 1,200.00 | 1,200.00 |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 1,200.00 |
| 01/24/2017/01/07/02 | 01-Feb-24 POMPINE, COFFEE 21 124, VA ONLINE -PMT- PP 160204 10, 381002014000000            | 1,200.00 |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 1,200.00 |
| 01/24/2017/01/07/02 | 01-Feb-24 CHRIS WINDAGE, COFFEE FEB 24 VA ONLINE -PMT                                      | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 ANDREW BLASWINE, COFFEE CONC FEB 24 VA ONLINE -PMT                               | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE, VA ONLINE -PMT- PP 230204 10, 421010400000000             | 1,040.00 |          |        |       |          |          | 1,040.00          |           |          |           |            |                 |               |          |          |         | 1,040.00 |
| 01/24/2017/01/07/02 | 01-Feb-24 MARY GUNTER, COFFEE 10 124, VA ONLINE -PMT- PP 030224 10, 101010040000000        | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 Ruth Hughes, COFFEE 10 124, VA ONLINE -PMT- PP 030224 10, 341001740000000        | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 Ruth Hughes, COFFEE 10 124, VA ONLINE -PMT- PP 030224 10, 101010040000000        | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 CORPUS UNIVERSITY, COFFEE 1210127, VA ONLINE -PMT- PP 100304 10, 360101710000000 | 384.00   |          |        |       |          |          |                   | 384.00    |          |           |            |                 |               |          |          |         | 384.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 CHRIS WINDAGE, COFFEE MAR 24 VA ONLINE -PMT                                      | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 ANDREW BLASWINE, COFFEE CONC MAR 24 VA ONLINE -PMT                               | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 CODY TAYLOR, COFFEE 10 124, VA ONLINE -PMT                                       | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 ANDREW BLASWINE, COFFEE 10 124, VA ONLINE -PMT                                   | 300.00   | 300.00   |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 300.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 PETER LINDSEY, COFFEE 17 124, VA ONLINE -PMT                                     | 1,200.00 |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 1,200.00 |
| 01/24/2017/01/07/02 | 01-Feb-24 ALISTAR DUNN, COFFEE CON 23 124 VA ONLINE -PMT- PP 030204 10, 101110047400000    | 1,884.00 |          |        |       |          |          | 1,884.00          |           |          |           |            |                 |               |          |          |         | 1,884.00 |
| 01/24/2017/01/07/02 | 01-Feb-24 ANNE WHEELER, COFFEE MAR 24 VA ONLINE -PMT- PP 030204 10, 460001014000000        | 910.00   |          |        |       |          |          |                   |           |          |           | 910.00     |                 |               |          |          |         | 910.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 DAVE BRIDSON, COFFEE BRN29, VA ONLINE -PMT- PP 060104 10, 431001100400000        | 910.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 910.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 EUGENE BROWN, COFFEE 041101, VA ONLINE -PMT- PP 030404 10, 201001310400000       | 270.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 270.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 WACHAM COLLEGE, CMV012013, VA ONLINE -PMT- PP 030404 10, 100001010000000         | 8,162.00 |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 8,162.00 |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEECONC FEB 24 VA ONLINE -PMT- PP 030404 10, 100001010000000   | 744.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 744.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 WACHAM COLLEGE, CMV012013, VA ONLINE -PMT- PP 030404 10, 452040700000000         | 372.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 372.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEECONC FEB 24 VA ONLINE -PMT                                  | 960.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 960.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 960.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 960.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 VILLIE DUNCAN, COFFEE CON 14 24 VA ONLINE -PMT                                   | 600.00   |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         | 600.00   |
| 01/24/2017/01/07/02 | 01-Feb-24 V  |          |          |        |       |          |          |                   |           |          |           |            |                 |               |          |          |         |          |

**COFFEE CONCERTS TRUST**

**COFFEE CONCERTS TRUST**

**17 Whittall Street  
Kings Sutton  
Northants OX17 3RD**

**Registered Charity No: 1095243**

**FINANCIAL STATEMENTS FOR THE YEAR**

**ENDED 31 DECEMBER 2024**

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# COFFEE CONCERTS TRUST

**ENDED 31 DECEMBER 2024**

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# **COFFEE CONCERTS TRUST**

## **ANNUAL REPORT FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2024**

### **Legal and administrative information**

Coffee Concerts Trust is constituted under a Deed of Trust dated 1<sup>st</sup> January 2002

### **Objects and progress**

The object of Coffee Concerts Trust is to promote improve develop and maintain public education in and appreciation of the art and science of music in all its aspects by the presentation of public concerts and recitals in and around the city of Oxford or elsewhere and by such other ways as the Trustees shall from time to time determine.

The following individuals served as Trustees during the year:

I. D. Belton  
A. Davis  
S. L. Edwards  
S. Banks  
S. Cardus  
V.C. Hope-Walker

None of the Trustees are remunerated for Trustee services.

The charity's banking facilities are provided by:

National Westminster Bank Plc, 17 Oxford Road, Kidlington, Oxon OX5 2BP

The charity's Independent Examiner is:

Mr Lawrence Millier CPA  
The Old School House  
High St, Adderbury, Oxfordshire, OX173LU

The majority of the charity's funds are provided from concert takings together with donations and grant received.

### **Reserves policy**

The balance shown as unrestricted income funds amounted to £18,216 (2023 = £25,002). It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a minimal level, subject only to predicted imminent expenditure in the immediate future. This situation is constantly monitored by the Trustees.

## **COFFEE CONCERTS TRUST**

### **Risk management**

The Trustees have examined the major strategic, business and operational risks which the charity faces or may face, and confirm that systems are in place to enable regular reports to be produced, so that the necessary steps can be taken to lessen such risks.

### **ON BEHALF OF THE TRUSTEES**

.....  
**Chairman**

## **COFFEE CONCERTS TRUST**

### **TRUSTEES' RESPONSIBILITIES FOR THE ACCOUNTS**

The statement of recommended practice governing charity accounts requires the trustees to make available an Annual Report for each year, containing accounts.

In preparing the accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless there are indications that the trust will be discontinued.

The trustees have a duty to keep proper accounting records, to safeguard the assets of the trust and to take reasonable steps for the prevention and detection of fraud and other irregularities.

Chairman



## **COFFEE CONCERTS TRUST**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COFFEE CONCERTS TRUST**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> December 2024, which are set out on pages 5 to 8.

#### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7) (b) of the Act, whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's report**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act,have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Lawrence Millier CPA  
The Old School House  
High St  
Adderbury  
Oxfordshire  
OX173LU

## COFFEE CONCERTS TRUST

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2024

#### Income and Expenditure

|   |      | Unrestricted funds        |         |
|---|------|---------------------------|---------|
|   |      | Year ended 31<br>December |         |
|   | Note | 2024                      | 2023    |
| <b>Incoming Resources</b>   |      |                           |         |
| <b>Incoming Resources from generated funds</b>                                      |      |                           |         |
| Grants and Sponsorship  |      | -                         | -       |
| Donations   |      | 2,025                     | 4,870   |
| Performance takings & CD Sales  |      | 93,447                    | 87,465  |
| Total Incoming Resources  |      | 95,472                    | 92,335  |
| <b>Resources Expended</b>   |      |                           |         |
| Costs of activities in furtherance of the charity's objects                         | 2    | 101,023                   | 88,620  |
| Governance costs  | 3    | 1,235                     | 2,409   |
| Total Resources Expended  |      | 102,258                   | 91,029  |
| <b>Net incoming / (outgoing)resources for the year, being net movement in funds</b> |      | (6,786)                   | 1,306   |
| <b>Final balances brought forward at 1st January 2024</b>                           |      | 25,002                    | 23,696  |
| <b>Fund balances carried forward at 31<sup>st</sup> December 2024</b>               |      | £18,216                   | £25,002 |

There were no recognised gains or losses for 2024 or 2023, other than those included in the Statement of Financial Activities.

## COFFEE CONCERTS TRUST

### BALANCE SHEET AS AT 31 DECEMBER 2024

|  | Note | As at 31 December |                |
|--|------|-------------------|----------------|
|  |      | 2024              | 2023           |
| <b>Current Assets</b>  |      |                   |                |
| Bank balances  |      | 23,774            | 30,560         |
| Other Debtors  |      | 696               | 696            |
| <b>Creditors</b> - amounts falling due within 1 year           | 4    | <u>(6,254)</u>    | <u>(6,254)</u> |
| <b>Total Assets less Current Liabilities, being net assets</b> |      | <u>£18,216</u>    | <u>£25,002</u> |
| Represented by:  |      |                   |                |
| <b>Unrestricted Income Funds</b>                               | 5    | <u>£18,216</u>    | <u>£25,002</u> |

These Financial Statements were approved at a meeting of the Trustees

dated .....

Trustees

# COFFEE CONCERTS TRUST

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2024

### 1. ACCOUNTING POLICIES

- 1.1. These Accounts are prepared under the historical cost convention, and include the results of the charity's activities as described in the Annual Report, all of which are continuing. The Accounts have been prepared in accordance with the Statement of Recommended Practice for Charity Accounts. (Issued October 2000)
- 1.2. The charity prepares its Accounts on an accruals basis, with adjustments being made for creditors and debtors, where the underlying expenditure or income properly relates to the Accounting period
- 1.3. Recurring grant income is accounted for on the accruals basis. i.e. recognised when the charity is entitled to receipt.
- 1.4. Expenditure is included on an accruals basis and has been classified under headings that aggregate all costs related to the category.
- 1.5. Value added tax is not recoverable by the charity, and as such is included in the relevant costs in the Statement of Financial Activities.
- 1.6. The charity has taken advantage of the exemption from preparing a cash flow statement contained in financial reporting standard No. 1 on the grounds that it is a small charity.
- 1.7. The charity has no permanent endowments. The general fund represents undistributed income available for future use as directed by the charity's constitution.

### 2. COSTS OF ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTS

|  | <b>General<br/>Funds<br/>£</b> | <b>Total<br/>2024<br/>£</b> | <b>Total<br/>2023<br/>£</b> |
|--|--------------------------------|-----------------------------|-----------------------------|
| Performers fees                              | 54,157                         | 54,157                      | 54,576                      |
| Hall & equipment hire and other direct costs | 41,559                         | 41,559                      | 29,984                      |
| Marketing and publicity                      | 5,307                          | 5,307                       | 4,060                       |
| Other costs incl. CD Production costs        | 0                              | 0                           | 0                           |
|  | <u>£101,023</u>                | <u>£101,023</u>             | <u>£88,620</u>              |

The Trust does not directly employ any personnel, nor are any of the Trustees remunerated.

## COFFEE CONCERTS TRUST

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2024

#### 3. MANAGEMENT AND ADMINISTRATION OF THE CHARITY

|   | <b>General<br/>Funds<br/>£</b> | <b>Total<br/>2024<br/>£</b> | <b>Total<br/>2023<br/>£</b> |
|---|--------------------------------|-----------------------------|-----------------------------|
| Bank Charges, Accounting & Printer Contract | 597                            | 597                         | 1,803                       |
| Telephone                                   | 638                            | 638                         | 606                         |
|   |                                |                             |                             |
|   | £1,235                         | £1,235                      | £2,409                      |

#### 4. CREDITORS - amounts falling due within 1 year

|                  | <b>2024<br/>£</b> | <b>2023<br/>£</b> |
|------------------|-------------------|-------------------|
| Loan – C Windass | 4,350             | 4,350             |
| Other creditors  | 1,904             | 1,904             |
| Accruals         | -                 | -                 |
|                  |                   |                   |
|                  | £6,254            | £6,254            |

#### 5. UNRESTRICTED INCOME FUNDS

|   | <b>2024<br/>£</b> | <b>2023<br/>£</b> |
|---|-------------------|-------------------|
| At 1 January 2024                                   | 25,002            | 23,696            |
| Movement Incoming/(Outgoing) resources for the year | (6,786)           | 1,306             |
|   |                   |                   |
| At 31 December 2024                                 | £18,216           | £25,002           |

All net assets are represented by unrestricted income funds, and comprise those funds, which the Trustees are free to use in accordance with the objects of the charity.

#### 6. CONTINGENT LIABILITIES AND COMMITMENTS

There were no commitments at 31<sup>st</sup> December 2024. In the opinion of the Trustees, there were no contingent liabilities at 31<sup>st</sup> December 2024.