

Acorn Community Care

(A Company Charity limited by guarantee)

(Charity Registration Number 1095207)

(Registered Company Number 4528689)

Annual Report & Financial Statements for the year ended

31st March 2022

Acorn Community Care

(A Company Charity limited by guarantee)

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Directors' Report (incorporating the Trustees' Annual Report)

For the year ended:

31st March 2022

The Board of Trustees, who are also Directors of the charity for the purpose of the Companies Act 2006, present their annual report and financial statements for the year ended 31st March 2022. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objectives and activities

Acorn Community Care provides regulated and unregulated support to adults with Learning disabilities either in their home environment or at our day service farm in Ryedale, Norton Yorkshire. The Charity aims to follow its financial objectives in order to improve the quality of life for its beneficiaries.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the objectives and activities and in the planning of future activities. It is the judgement of trustees that activities in pursuit of the above objectives fully meet the public benefit test, which they have kept in mind in planning activities for the charity.

In delivering services and in the appointment of staff, volunteers and trustees, the charity operates a strict policy of no discrimination on any grounds.

Achievements and performance

Day Services

Day service activity still continues to be run from our 8 acre small holding in Norton, North Yorkshire. Despite the covid pandemic still effecting our region during this financial year, we have still managed to operate a full day service to the people we support. The day service did receive some grant funding from central government during the financial year and this was spent on supporting the day service to remain operational during the pandemic and support other operational costs.

During the year, people have been able to take part in usual day time activities whilst still following both central and local government guidance in relation to COVID. During the year, we managed to complete a new garden project adjacent to the poly-tunnel. The new sensory garden has been developed to bring joy to future generations. The main work was completed with support from a local engineering company who selected Acorn Community Care as their chosen charity. They attended an away day and many volunteers from the external organisation turned out for a day on the farm to finish off the Garden project. Animal projects remained a key focus during the year and we welcomed a new horse into the current stock of animals on the farm. We have also renovated the stable areas to make sure we had appropriate shelter for our animals during periods of bad weather. All individuals we support have managed to have some involvement in the project and at the time of writing this report we are very near finishing the works.

We acquired new welding machinery during the year and the people we support are already getting use from the new infrastructure. People are having a go with tack welding and the workshop is already producing some great art work that could be resold at some point to increase further revenue for the charity.

We have also welcomed some new people to the farm and they are attending the day service during the week. Our farm team is currently working with these individuals to ensure that they are taking part in activities that both meet their interests and develop skills that can be transferred into everyday life.

The Autism satellite service that commenced in 2021 is fully operational and the individual who is using the service has gone from strength to strength. He is making significant progress each month and his wider support network is very pleased with the level of support that has been offered from the Acorn Team.

Supported Living

Our charity continues to offer supported living to people within their own homes in the Ryedale area. We are now currently delivering support from 6 locations with the latest supported living service opening its doors in January 2022. The latest property is a large new build property that can house up to four people with learning disabilities and complex health arrangements. It is hoped that the three remaining vacancies will be filled during the 2022-2023 financial year.

The coronavirus pandemic continued to dominate how we operate during the reporting year. Despite the hard work of our teams, some staff and people we support tested positive for the virus. It was during these dark periods of adversity that the charity was able to see the amazing dedication to our people. Trustees heard reports of staff moving in with service users who had covid and were self-isolating. Despite these individual staff members putting themselves in harms way, it was done to prevent the spread of infection and ensure continuity of care for the people they serve. It was instances like these that allowed the trustees, for the first time, to recognise "ABC Awards" to staff members (ABC = Above and Beyond the Call).

The charity also received a number of grants from Local and Central government and the NHS. One of which was a one off Staff payment as "thanks" for working over the pandemic. Although grant money was specifically allocated for those colleagues who have supported living contracts, the trustees agreed to give this to all front line support workers as the majority of day service staff (who were not in the grant allocation numbers) were transferred into other services during the lockdowns when day services were closed.

Supplies of PPE required for the pandemic were much better organised and supplied during the year. Having access to free PPE from the NHS portal has enabled us to continue to deliver services in line with expected guidance without compromising on expected standards. It is planned that free access to PPE will continue until 2023.

Staff cover and recruitment has been a major concern over the year. Trustees have sanctioned many incentives for staff which included: temporary weekend enhancements (Feb 21 – Apr 21), "Refer a friend" scheme and a fully funded Aviva health plan with optional buy-in for relatives. The health scheme is considered one of the best available as all previous medical history is disregarded. We have already received reports where staff have been utilising the scheme. This is seen as a great benefit considering the well documented state of our current NHS waiting lists. Not only does the health scheme support our efforts with promoting a healthy workforce, it also ensures that people get back to work quicker during periods of illness. An additional benefit of this scheme includes 24/7 access to private GP consultations. This is seen as an enormous advantage to our staff considering the difficulty in attending GP appointments due to the unsociable working hours that are usually worked by staff in the health and social care sector.

Financial Review

The results for the year ending 31st March 2022 show an overall surplus in year of £64,046, comprising, after transfers; a surplus of £6,863 on unrestricted funds, £50,000 on designated funds and £7,183 on restricted funds. The surplus in year on unrestricted funds mainly reflects the new rental income from the development of the farmhouse in 2020/21. The surplus on designated funds reflects a new provision for trustee approved spend on special projects in 2022/23, comprising repairs to the roof and the purchase of a digger and pick up truck. The surplus on restricted funds in year mainly reflects the receipt of the Workforce Recruitment and Retention Fund (WRRF) from NYCC, supporting the provision of free private healthcare cover with Aviva Health for 12 months. The balance of this fund will be spent in 2022/23.

This brings the total cumulative position of reserves to £449,959 comprising £90,373 unrestricted funds; £344,559 designated funds and £15,027 restricted funds.

The level of free reserves, that is those unrestricted funds not tied up in tangible fixed assets, nor held in designated funds, stands at £50,902 at 31st March 2022. The trustees believe that this level of reserves is reasonable to ensure continuity of the charity's services in the event of sudden fluctuations of income. The charity aims to continue increasing the free reserves to achieve the desired policy of holding three months worth of unrestricted expenditure.

The trustees are confident that the charitable company will be able to meet its liabilities as they fall due in the forthcoming year. Accordingly, these accounts have been prepared on a going concern basis.

Plans for the future

As we come out of the latest wave of the covid-19 pandemic, we are now receiving guidance on "living with Covid." Many of the people we support have been isolated for prolonged periods of time. A lot of effort will be required from our teams to support people into a "new normal." Management teams are already working on plans to support our people back into community based activities and looking at ways to safely go about day to day life whilst still remaining safe.

We hope to welcome further people into the charity's Supported Living service in the next year. We will aim to transition people at a pace that is right for them. We also need to be mindful that recruiting the right people is challenging at present and staff shortages is a national issue. We will continue to lobby local and central government through our ICG colleagues to ensure that social care recruitment and retention is at the forefront of future agendas for policy making.

The charity will work on staff retention and look at holding onto current work force. As mentioned earlier, a fully funded health scheme was put in place in 2021 and we would like this to continue for future years. The trustees will review this in the Autumn of 2022 and make a decision as to whether the finance is available to sustain it in future years. The health scheme alone gives us a competitive advantage when looking to hire new staff by standing out from the crowd in a very over saturated jobs market.

We will also be launching a new website in spring 2022. It is planned to include an e-commerce section to the site where we will be able to sell products from the farm that compliment other fundraising efforts. We also aim to get out to various shows and events in the summer months to engage with the community and promote the great work that the charity accomplishes.

A number of historical contracts with commissioners are currently delivered at an operational deficit and newer contracts are subsidising these losses. We therefore plan to reach out to various local authorities to support our efforts to increase the amounts paid. Bringing these contracts into line with the current Approved Provider List (APL) rates for our Local Authority will make the charity fit for the future and allow for growth which will in turn be of further benefit to the wider community whom we are eager to serve.

Structure, governance and management

Acorn Community Care is a non profit making company limited by guarantee and a charity governed by the Memorandum and Articles of Association with all the trustees of the charity being directors of the company.

At the Annual General Meeting all trustees resign and then nominations are made and seconded to elect trustees for the year ahead.

New trustees undergo an induction meeting whereby they gain a greater understanding of how the charity operates and ongoing training to help ensure they understand their legal obligations under charity and company law and the financial performance of the organisation. The trustees continue to keep in touch with the charity and its current services and building projects. The charitable company is governed by its trustees with day to day management delegated to the Chief Officer.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

The remuneration policy is to benchmark salaries against similar roles in the sector and to implement statutory changes where appropriate. An appraisal process is in place for all staff, undertaken by line managers and regular supervision undertaken for all staff.

Reference and administrative details

Charity name	Acorn Community Care
Other name(s) the charity is known by	
Change of Name	The company changed its registered name on the 17th October 2009 from Acorn Services (North Yorkshire)
Registered as a Company on	06/09/2002
Registered as a Charity on	03/01/2003
Registered Company number	4528689 (England and Wales)
Registered Charity number	1095207
Charity's principal address (& registered office)	Whinflower Hall Scarborough Road Norton, Malton YO17 8EE
Auditors	Hallgarth Accountants Limited 2 Hallgarth Pickering YO18 7AW

Banks

CAF Bank Ltd
25 Kings Hill Avenue
West Malling, Kent
ME19 4JQ

Charity Bank
Fosse House
182 High Street
Tonbridge
TN9 1BE

Hampshire Trust Bank
55 Bishopsgate
London
EC2N 3AS

Virgin Money (to 10/2/22)
46 Coney Street
York
YO1 9NQ

Names of the directors (trustees) who manage the charity

(unless indicated otherwise all are trustees and directors)

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
D Pinkney	Chair (to 1/4/21)	Resigned 1/4/21	
T Lee	Chair (from 1/4/21 to 30/11/21)	Resigned 30/11/21	
F Walls	Chair (from 23/5/22)	Appointed 15/2/22	
T Bell	Secretary		
S Neal			
C Storr			
M P Harrison			
H Lee		Resigned 11/4/21	

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Acorn Community Care for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the Board of Trustees, who are directors for the purpose of company law, and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 4.

Disclosure of information

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information of which the charity's Auditor is unaware;
- as directors of the company, they have taken the necessary steps to be aware of the information, which would be relevant for audit purposes and have communicated them to the Auditor.

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees



F Walls, Chair

Date 15.11.22

Independent auditor's report to the trustees of Acorn Community Care Limited

Opinion

We have audited the financial statements of Acorn Community Care Limited] (the "Charity") for the year ended 31st March 2022 which comprise the statement of Financial Activities, Balance Sheet, Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31st March 2022 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard [, and the provisions available for small entities, in the circumstances set out in note [X] to the financial statements], and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- we have not obtained all the information and explanations necessary for the purposes of our audit;

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement set out on page 5, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly, we have been appointed as auditor under section 144* of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities]. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charity's trustees, as a body, in accordance with section 144* of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Hallgarth Accountants Ltd

*Hallgarth Accountants Ltd
Chartered Accountants and Registered Auditors
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
2 Hallgarth
Pickering
North Yorkshire
YO18 7AW*

Date: *15/11/2022*

Acorn Community Care
(Charity Registration Number 1095207)

Statement of Financial Activities for the year ended:
(incorporating the Income & Expenditure Account)

31st March 2022

		2022				2021			
		Unrestricted funds	Designated funds	Restricted funds	Total Funds	Unrestricted funds	Designated funds	Restricted funds	Total Funds
Note		£	£	£	£	£	£	£	£
Income and endowments from:									
Donations and legacies	3	1,689	-	-	1,689	19,230	-	-	19,230
Charitable activities	4	1,393,416	-	30,544	1,423,960	1,223,060	-	27,951	1,251,011
Other trading activities	5	-	-	-	-	-	-	-	-
Investments	6	40	-	-	40	71	-	-	71
Other	7	1,473	-	-	1,473	47,796	-	-	47,796
Total income and endowments		1,396,618	-	30,544	1,427,162	1,290,157	-	27,951	1,318,108
Expenditure on:									
Raising funds		898	-	-	898	-	-	-	-
Charitable activities		1,337,876	-	24,342	1,362,218	1,191,843	25,779	70,234	1,287,856
Total expenditure	8	1,338,774	-	24,342	1,363,116	1,191,843	25,779	70,234	1,287,856
Net income/(expenditure)	9	57,844	-	6,202	64,046	98,314	(25,779)	(42,283)	30,252
Transfers between funds		(50,981)	50,000	981	-	(93,264)	60,000	33,264	-
Net movement in funds		6,863	50,000	7,183	64,046	5,050	34,221	(9,019)	30,252
Reconciliation of funds									
Total funds brought forward		83,510	294,559	7,844	385,913	78,460	260,338	16,863	355,661
Total funds carried forward		90,373	344,559	15,027	449,959	83,510	294,559	7,844	385,913

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Acorn Community Care
(Charity Registration Number 1095207)

Balance Sheet as at: 31st March 2022

	Note	2022 £	2021 £
Fixed Assets			
Tangible assets		39,471	18,640
Total Fixed Assets	13	39,471	18,640
Current Assets			
Cash at bank and in hand	14	474,134	491,281
Debtors & prepayments	15	68,870	33,447
Total Current Assets		543,004	524,728
Current Liabilities: Amounts falling due within one year			
Creditors and accruals	16	121,190	148,038
Net Current Assets/(Liabilities)		421,814	376,690
Current Liabilities: Amounts falling due after more than one year			
Creditors and accruals	16	11,326	9,417
Net Assets/(Liabilities)		449,959	385,913
Funds of the Charity	17		
Unrestricted Funds (General)		90,373	83,510
Unrestricted Funds (Designated)		344,559	294,559
Restricted Funds		15,027	7,844
Total Funds Carried Forward	17	449,959	385,913

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The directors (trustees) acknowledge their responsibilities for:

- i) ensuring the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006; and
- ii) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been audited under the requirements of Section 144 of the Charities Act 2011.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard FRS102.

The financial statements were approved by the trustees and signed on their behalf by:


F Walls, Chair

15.11.22
Date

Acorn Community Care
(Charity Registration Number 1095207)

Statement of Cash Flows for the year ending:

31st March 2022

	Note	2022 £	2021 £
Cash used in operating activities	19	<u>20,907</u>	<u>220,531</u>
Cash flows from investing activities			
Interest income		40	71
Proceeds from sale of tangible fixed assets		13,610	-
Purchase of tangible fixed assets		(51,704)	(1,350)
Cash provided by (used in) investing activities		<u>(38,054)</u>	<u>(1,279)</u>
Cash used in financing activities		-	-
Increase (decrease) in cash and cash equivalents in the year		(17,147)	219,252
Cash and cash equivalents at the beginning of the year		491,281	272,029
Total cash and cash equivalents at the end of the year		<u><u>474,134</u></u>	<u><u>491,281</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

Acorn Community Care
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Notes to the accounts for the year ended:

31st March 2022

1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The charity has taken advantage of the concessions, provided for in the SORP, that are available to Charitable Companies that are not subject to a statutory audit.

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. No restatement was required, therefore no reconciliation of adjustments on transition to FRS 102 in 2016/17 was required.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees are confident that the charitable company will be able to meet its liabilities as they fall due in the forthcoming year. Accordingly, these accounts have been prepared on a going concern basis.

2 Accounting policies

Income and endowments

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are sufficiently certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and donations

Grants and donations are only included in the SoFA when the charity has evidence of entitlement to the resources and receipt is probable.

Income from Government

The charity has received income from the government in the reporting period.

Contractual income and performance related grants

In the case of contractual income and performance related grants, income is only recognised once the charity has provided the specified services or performance related conditions.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the Trustees' Annual Report.

Investment income

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

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Notes to the accounts for the year ended:

31st March 2022

Expenditure and Liabilities

Expenditure

Raising funds

Cost of raising funds comprise those costs associated with attracting voluntary income and staging fundraising events.

Charitable activities

Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Redundancy cost

The charity made no redundancy payments during the reporting period.

Ex gratia payment

An ex gratia payment of £599 was made during the year regarding an employee relations/resolution outcome.

Assets

Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year and cost at least £500 each (increased September 2019 to £1,000). They are valued at cost or, if gifted, at the value to the charity on receipt, less depreciation. Depreciation is provided at rates to write off the cost of the asset over the useful economic life of that asset as follows;

Equipment & Machinery	- over each assets useful life of 2-10 years
Fixture & Fittings	- over each assets useful life of 2-10 years
Vehicles	- over assets life of 4 years

Taxation

The company is a registered charity and is exempt from corporation tax on its charitable activities.

Leases

The company enters into an annual lease agreement for the building which is fully paid each year.

In 2019/20 the company entered into a lease agreement for two company cars with a 36 month term to October 2022. The leased car payments are recognised as an expense in the profit or loss over the lease term on a straight-line basis.

Hire purchase and leasing commitments

In 2019/20 the company entered into a hire purchase contract to acquire a pool transporter vehicle until November 2023. This agreement ended in January 2022 when the vehicle was sold. A new hire purchase agreement was entered into January 2022 for a new transporter vehicle until January 2026. Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives.

The interest element of these obligations is charged to profit or loss over the relevant period. The capital element of the future payments is treated as a liability.

Fund accounting

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by trustees for particular purposes.

Restricted funds are funds which can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their amortised cost using the effective interest method. However all the financial instruments are payable or receivable within one year and are therefore measured at the undiscounted amount of the cash expected to be paid or received.

Acorn Community Care
(Charity Registration Number 1095207)

Notes to the accounts for the year ended:

31st March 2022

3 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2022 £	Unrestricted funds £	Restricted funds £	Total 2021 £
<u>Voluntary grants</u>						
Grants supporting core			-	4,500		4,500
<u>Voluntary donations</u>						
General donations & Gift Aid	1,689		1,689	14,730		14,730
	1,689	-	1,689	19,230	-	19,230

4 Charitable activities

Fees for Day Services	423,756		423,756	275,366		275,366
Fees for Supported Living	920,895		920,895	908,498		908,498
Supported Living rent contributions	2,794		2,794	14,055		14,055
Farmhouse rents	32,395		32,395	14,329		14,329
Care software & equip grant (NYCC & Rotary Club)			-		4,962	4,962
COVID worker grant (Coronavirus Community Support Fund, RDC & The Bailey Thomas Charitable Fund)			-		21,364	21,364
Groundworks grant			-		500	500
NYCC Infection Control grant		11,544	11,544		1,125	1,125
NYCC Rapid testing fund	1,740		1,740			-
NYCC/NHS WICS grant		9,000	9,000			-
NYCC WRRF fund		10,000	10,000			-
Other/Sundry income	11,836		11,836	10,812		10,812
	1,393,416	30,544	1,423,960	1,223,060	27,951	1,251,011

5 Other trading activities

Fundraising events			-			-
	-	-	-	-	-	-

6 Investments

Bank interest received	40		40	71		71
	40	-	40	71	-	71

7 Other

HMRC Coronavirus Job Retention Scheme & SSP rebate			-	47,796		47,796
Gains on disposal of fixed assets	1,473		1,473			-
Total income	1,396,618	30,544	1,427,162	1,290,157	27,951	1,318,108

<u>Within charitable activities above is income from the Government from:</u>	Unrestricted funds £	Restricted funds £	Total 2022 £	Unrestricted funds £	Restricted funds £	Total 2021 £
City of York Council	16,078		16,078	16,188		16,188
NHS Scarborough & Ryedale CCG	82,662		82,662	533		533
NYCC Homecare contract	1,086,584		1,086,584	1,018,671		1,018,671
	1,185,324	-	1,185,324	1,035,392	-	1,035,392

All of the above sources of government income represent fees for services provided by the charity.

Plus grant income of:	£	£	£	£	£	£
NYCC Care software grant			-		2,562	2,562
NYCC Infection Control grant		11,544	11,544		1,125	1,125
RDC COVID worker grant			-		3,968	3,968
NYCC Rapid Testing fund	1740		1,740			-
NYCC/NHS WICS grant		9,000	9,000			-
NYCC WRRF fund		10,000	10,000			-
	1,740	30,544	32,284	-	7,655	7,655

Other forms of government assistance

In 2020/21 the charity benefited from the government Coronavirus Job Retention Scheme & SSP rebate as shown above under note 7 for furloughing employees when services had to be closed during the pandemic.

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Notes to the accounts for the year ended: **31st March 2022**

8 Total expenditure

Analysed by activity	Unrestricted funds				Restricted funds		Total 2021
	Core	Day Services	Supported Living	Total	Grant Spend	Total 2022	
	£	£	£	£	£	£	£
<u>Raising funds</u>							
Fundraising costs	61	444	393	898		898	-
<u>Charitable activities</u>							
Staff costs							
Salaries		316,592	669,280	985,872	21,525	1,007,397	967,113
Other staff costs		4,331	9,780	14,111	2,273	16,384	34,458
Direct costs							
Activity costs		53,773	80	53,853		53,853	29,844
Subscriptions		1,112	3,600	4,712		4,712	4,349
Health & Safety		2,897	2,946	5,843		5,843	4,454
Health & Safety COVID testing				-		-	4,208
Service user costs/outings		595	12,214	12,809		12,809	3,310
Beneficiary rent				-		-	14,721
Grant funded spend				-	544	544	4,213
Office costs		9,022	20,647	29,669		29,669	23,292
BS EN ISO certification				-		-	2,221
Premises costs		84,566	53,046	137,612		137,612	135,427
Vehicle costs		24,134	11,114	35,248		35,248	18,680
HP finance costs		964	964	1,928		1,928	858
Depreciation		14,674	2,589	17,263		17,263	13,547
Governance costs	4	3,231	7,369	10,604		10,604	3,400
VAT disallowed		16,792	10,540	27,332		27,332	23,761
Sundry expenditure	1,020			1,020		1,020	-
	1,024	532,683	804,169	1,337,876	24,342	1,362,218	1,287,856
Total expenditure	1,085	533,127	804,562	1,338,774	24,342	1,363,116	1,287,856

Wherever possible, costs are allocated directly to the activity. The Salaries costs include the apportioned share of the Key Management staff and part-time Finance/Admin Officer totalling £200,824 (2021: £181,594) based on time spent managing and administering each of the charities services. The Office costs and Governance costs are allocated based on the turnover of each service as this is an indicator of the volume of administrative workload. The Premises costs (excluding buildings renovation costs) are allocated according to the time spent on premises and the Vehicles costs are allocated according to service usage.

Governance costs comprise the Audit fee and Legal & Professional fees.

9 Net income/(expenditure) for the year

	Total 2022	Total 2021
	£	£
This is stated after charging:		
Depreciation	17,263	13,547
Audit fee	3,789	3,600
Accountancy Services in year	12,119	12,276

10 Trustee remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year. One trustee received out of pocket expenses of £4.05 (2021: Nil)

No trustees have received any other benefits from the charity during the year.

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Notes to the accounts for the year ended:

31st March 2022

11 Staff costs and emoluments

	2022	2021
	£	£
Gross salaries	903,387	869,632
Employers National Insurance	81,814	76,421
Pension Contributions	22,196	21,060
	<u>1,007,397</u>	<u>967,113</u>
Average monthly head count of staff employed	<u>34</u>	<u>32</u>

No employee received remuneration in excess of £60,000 (2021: Nil)

The total employee benefits of the key management personnel of the charity were £169,407 (2021: £152,093)

12 Defined contribution pension scheme

The charity operates a defined contribution scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £22,196. The March employer contributions of £2,306 were outstanding at the end of the year and collected by direct debit in April 2022.

The employer pension cost is allocated between the charitable activities in line with the allocation of the corresponding staff salaries.

13 Fixed assets

	Plant, Vehicles & Equipment	Assets under HP agreements	Total
	£	£	£
Tangible fixed assets			
Cost or valuation			
At 1st April 2021	53,288	27,220	80,508
Additions in year	30,997	20,707	51,704
Disposals in year	5,995	27,220	33,215
At 31st March 2022	<u>78,290</u>	<u>20,707</u>	<u>98,997</u>
Depreciation	£	£	£
At 1st April 2021	48,258	13,610	61,868
Charge for the year	12,086	5,177	17,263
Prior depreciation on disposal	(5,995)	(13,610)	(19,605)
At 31st March 2022	<u>54,349</u>	<u>5,177</u>	<u>59,526</u>
Net Book Value	£	£	£
At 31st March 2022	<u>23,941</u>	<u>15,530</u>	<u>39,471</u>
At 31st March 2021	<u>5,030</u>	<u>13,610</u>	<u>18,640</u>

14 Cash and cash equivalents

	2022	2021
	£	£
CAF Bank current account	177,176	197,021
CAF Gold deposit account	124,301	209,260
Virgin Money	-	85,000
Charity Bank	85,000	-
Hampshire Trust Bank	85,000	-
Soldo	2,657	-
	<u>474,134</u>	<u>491,281</u>

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Notes to the accounts for the year ended:

31st March 2022

15 Debtors and prepayments

	2022	2021
	£	£
Trade Debtors	40,403	24,484
Accrued Income	708	1,033
Prepayments	23,747	5,884
Other	4,012	2,046
	<u>68,870</u>	<u>33,447</u>

16 Creditors and accruals

	2022	2021
	£	£
Analysis of creditors falling due within one year		
Accounts payable	5,158	4,055
Payments received on account for contracts or performance related grants	88,429	95,679
Taxation	7,329	4,283
Accruals	16,279	38,376
Hire Purchase agreements	3,995	5,645
	<u>121,190</u>	<u>148,038</u>
Analysis of creditors falling due after more than one year		
Hire Purchase agreements	11,326	9,417
	<u>11,326</u>	<u>9,417</u>

17 Movement of funds

17.1 Movement of major funds

2022

Fund name	Balance b/fwd £	Incoming resources £	Outgoing resources £	Transfers £	Balance c/fwd £
Unrestricted funds					
Designated funds	294,559		-	50,000	344,559
General unrestricted funds	83,510	1,396,618	1,338,774	(50,981)	90,373
	<u>378,069</u>	<u>1,396,618</u>	<u>1,338,774</u>	<u>(981)</u>	<u>434,932</u>
Restricted Funds					
Gannett Foundation	7,300				7,300
Care software & equipment (NYCC & Rotary Club)	544		544		-
NYCC Infection Control grant	-	11,544	11,544		-
NYCC/NHS WICS grant	-	9,000	9,981	981	-
NYCC WRRF	-	10,000	2,273		7,727
	<u>7,844</u>	<u>30,544</u>	<u>24,342</u>	<u>981</u>	<u>15,027</u>
Total Funds	<u>385,913</u>	<u>1,427,162</u>	<u>1,363,116</u>	<u>-</u>	<u>449,959</u>

2021

Fund Name	Balance b/fwd £	Incoming resources £	Outgoing resources £	Transfers £	Balance c/fwd £
Unrestricted Funds					
Designated funds	260,338		25,779	60,000	294,559
General Unrestricted funds	78,460	1,290,157	1,191,843	(93,264)	83,510
	<u>338,798</u>	<u>1,290,157</u>	<u>1,217,622</u>	<u>(33,264)</u>	<u>378,069</u>

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Notes to the accounts for the year ended:

31st March 2022

17.1 Movement of major funds continued.....

	Balance b/fwd £	Incoming resources £	Outgoing resources £	Transfers £	Balance c/fwd £
Restricted Funds					
Gannett Foundation	7,300				7,300
Awards 4 All - Living Well Project	3,263		3,562	299	-
Whinflower Farmhouse Project	6,300		38,061	31,761	-
Care software & equipment (NYCC & Rotary Club)	-	4,962	4,418		544
COVID worker grant	-	21,364	22,568	1,204	-
(Coronavirus Community Support Fund, RDC & The Bailey Thomas Charitable Fund)					-
Groundworks grant	-	500	500		-
NYCC Infection Control grant	-	1,125	1,125		-
	<u>16,863</u>	<u>27,951</u>	<u>70,234</u>	<u>33,264</u>	<u>7,844</u>
Total Funds	<u>355,661</u>	<u>1,318,108</u>	<u>1,287,856</u>	<u>-</u>	<u>385,913</u>

Transfers between funds 2022

From	To	Reason	Amount £
Unrestricted General	Designated	To set aside funds for trustee approved special projects in 2022/23	50,000
Unrestricted General	Restricted	To make up the shortfall on Social Care Workforce Grants WICS	981
			<u>50,981</u>

17.2 Details of Funds Held

Designated Funds

Designated funds have been set aside to cover;

1. The completion of the new barn, including the cost of bringing in the electricity supply; £34,559.
2. The redundancy/wind down provision of £200,000. No change made this year.
3. A fund of £60,000 to develop future housing projects.
4. A new fund this year for trustee approved special projects in 2022/23 totalling £50,000.

Unrestricted Funds (General)

The General fund is unrestricted and available for the general running of Acorn Community Care.

Restricted Funds

The restricted funds are only available for the purposes specified for each fund, which are:

Gannett Foundation - reflects a grant to provide a walk in cold room for the new farm shop development.

Care software & equipment - a digital software and hardware package to record medical care and support to service users. This was grant supported by NYCC and the Rotary Club.

NYCC Infection Control grant - a grant to contribute to the cost of management time spent organising lateral flow testing April to June 2021.

NYCC/NHS WICS grant - Social Care Workforce grant distributed to 28 care workers in the charity in March 2022 in recognition for their efforts over the winter.

NYCC WRRF - Workforce Recruitment and Retention Fund, supporting the provision of free private healthcare cover with Aviva Health for 12 months.

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Notes to the accounts for the year ended:

31st March 2022

18 Net assets between funds	Unrestricted Funds	Designated Funds	Restricted Funds	Total
	£	£	£	£
Balances at 31st March 2022				
Fixed assets	39,471	-	-	39,471
Current assets	67,334	455,791	19,878	543,004
Current liabilities	(16,432)	(111,232)	(4,851)	(132,516)
	90,373	344,559	15,027	449,959
Balances at 31st March 2021				
Fixed assets	18,640	-	-	18,640
Current assets	92,681	420,841	11,207	524,728
Current liabilities	(27,811)	(126,282)	(3,363)	(157,455)
	83,510	294,559	7,844	385,913

19 Reconciliation of net movement in funds to net cash flow from operating activities

	Total	Total
	2022	2021
	£	£
Net movement in funds	64,046	30,252
Add back depreciation charge	17,263	13,547
Deduct interest income shown in investing activities	(40)	(71)
Decrease (increase) in debtors	(35,423)	59,200
Increase (decrease) in creditors	(24,939)	117,603
Net cash used in operating activities	20,907	220,531

20 Lease commitments

The farm rent lease charge recognised as an expense during the year was £27,063 (2021: £27,063). The charity is currently committed to the lease agreement until April 2023, hence the total future minimum lease payments are expected to be £27,063. There are plans in place to renew this lease as part of the right to renewal under the business lease arrangement in 2023.

In 2019/20 the charity entered into a hire purchase agreement to obtain a pool transporter vehicle with a final payment including purchase fee in November 2023. This agreement ended in January 2022 with the vehicle being sold and a new hire purchase was entered into by the charity with an end date of January 2026. The total of future minimum lease payments for the new agreement at the end of the reporting period is;

	£
not later than one year	3,995
later than one year and not later than five years	11,326
later than five years	-

The corresponding future interest, which is charged as an expense each year is;

	£
not later than one year	822
later than one year and not later than five years	2,330
later than five years	-

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Notes to the accounts for the year ended:

31st March 2022

20 Lease commitments continued....

The lease of two company cars recognised as an expense during the year was £16,898 (2021: £16,898). The charity is committed to the lease agreement until October 2022. The total of future minimum lease payments at the end of the reporting period is;

	£
not later than one year	5,633
later than one year and not later than five years	-
later than five years	-

21 Transactions with connected parties

There have been no related party transactions in the reporting period.

22 Contingent Liabilities

The charity has no contingent liabilities at 31 March 2022 (2021: None).

23 Control

In the opinion of the trustees, no one party controlled the company in the year.