

Acorn Community Care

(A Company Charity limited by guarantee)

(Charity Registration Number 1095207)

(Registered Company Number 4528689)

Annual Report & Financial Statements for the year ended

31st March 2021

Acorn Community Care

(A Company Charity limited by guarantee)

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Directors' Report (incorporating the Trustees' Annual Report)

For the year ended:

31st March 2021

The Board of Trustees, who are also Directors of the charity for the purpose of the Companies Act 2006, present their annual report and financial statements for the year ended 31st March 2021. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objectives and activities

Acorn Community Care provides regulated and unregulated support to adults with Learning disabilities either in their home environment or at our day service farm in Ryedale, Norton Yorkshire. The Charity aims to follow its financial objectives in order to improve the quality of life for its beneficiaries.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the objectives and activities and in the planning of future activities. It is the judgement of trustees that activities in pursuit of the above objectives fully meet the public benefit test, which they have kept in mind in planning activities for the charity.

In delivering services and in the appointment of staff, volunteers and trustees, the charity operates a strict policy of no discrimination on any grounds.

Achievements and performance

Day Services

Day service activity still continues to be run from our 8 acre small holding in Norton, North Yorkshire. Due to the coronavirus pandemic, the day services remained closed until October 2020. During the closure planned activities were offered to all service users. Welfare calls were given to people. A wide range of alternative support arrangements were put in place to give individuals a range of activities and online activity sessions.

Day service reopened during October 2020. This was a soft opening and people started arriving back to usual services over the remaining months of the financial year. The day service has been fully compliant with all government guidance and has been supported by the service development team at North Yorkshire County Council.

The Living Well Project concluded during the financial year. A small proportion of these funds were used to go towards a 20% top up payment for one furloughed worker. The Grant has now been fully spent during this financial year and a report was completed and sent to the Lottery Fund to evidence how successful the project had been along with the benefits it offered to people. Although this funded project has ended, the polytunnel and allotment areas are now set up for the future and will continue to give inspiration for people to continue to grow and produce their own fruit and vegetables thus in turn promoting a healthier lifestyle among the adults with learning disabilities.

The Wilfred Jackson Training Barn has now become fully operational. It has been very useful in providing extra space so our people have been able to attend the farm in safe "bubbles" during the pandemic. The main registered office moved from the farmhouse to a building adjacent to The Wilfred Jackson Training Barn. The new office space provides a purpose built and open plan workspace for all the management team and administration staff.

The animal projects still remain a key focus for the people we support. After consultation with beneficiaries, we have acquired a number of new animals for the farm. These include a female donkey, rabbits, 9 new sheep, rare breed chickens, a pair of Call Ducks and a trio of peafowl.

Over the festive period we were supported by a local business to advertise our upcycled Christmas ornaments. We produced and delivered over 300 horseshoe reindeer. This was a great project which all our people could have some involvement with. We thank this local business for their support to the charity. We have now gained a wealth of knowledge around marketing and online advertising which will be invaluable for future projects.

Towards the end of the financial year a new daytime satellite service has commenced for a gentleman with Autism. The individual, who has complex needs will have his own specialist team. We really hope that the young man has every success with us at Acorn Community Care.

Supported Living

Acorn Community Care still remains registered with CQC to deliver care and support to people in their own homes.

The Covid-19 pandemic has dominated how we operate for much of the reporting year. We had 4 staff who tested positive during January and February 2021. No service users tested positive and all 4 staff made full recoveries. The charity recognises that the staff team's dedication to our people was a contributing factor to them remaining safe throughout the course of the pandemic.

The Charity recognises the efforts put in by staff during the pandemic. Trustees were blown away by some of the heart-warming stories that were emerging of how some of our staff were going above and beyond the call of duty; examples include staff moving into services whilst the people we support were self-isolating, staff doing doorstep drops of provisions to people who were self-isolating and staff members arranging a 60th birthday party on zoom for a person we support. There will never be enough words to express how grateful we are to have such an amazing group of staff who were willing to put their services users' needs above their own health and well-being.

Accelerated by the Covid-19 pandemic, the way in which we record our care and support has moved away from paper-based documentation to technology-based software and hardware. Our staff teams have adapted well to this new way of working. We are already seeing the benefits of implementing the technology and it is clear that staff are now having additional quality time with the people we support rather than getting lost in paperwork. Thanks to the new technology we have noticed a decrease in medication errors as the new care software offers a number of fail-safe features to alert staff to medication that is required for administration. The charity acquired grants to support with funding the software and hardware from both national and local grant making trusts.

Supplies of PPE during the first quarter of the reporting period were difficult to source and the organisation was paying overinflated prices in order to continue delivering personal care to our people. Once central government allowed our registered service to access the NHS PPE portal, this eased the pressure on our financial resources and gave us the support required to source PPE without issue.

During the pandemic, three people we support were served a non-fault eviction order from the shared property where they resided. We made legal enquiries to check if (during the pandemic) an eviction order was legal. Following this consultation, it was confirmed that, as the landlord wanted the property back for personal use, this was a legal eviction. We then worked with NYCC to support the gentlemen to find alternative accommodation.

As our main farmhouse was under development for supported living, we expedited the process and the accommodation was renovated to an exceptional standard. Commissioners were impressed with the transformation. The three gentlemen were given various options and they unanimously decided to go ahead with a move into our farmhouse. The move occurred during October 2020 and they have all settled in extremely well. Staff teams who worked with them at their previous address all came across to their new housing; having a consistency in care and familiar faces were contributing factors in these young adults adjusting well to a new environment.

The organisational values are now embedded across the organisation. These values (care, respect, empowerment, trust and integrity) are now used from the point of recruitment. Staff supervisions are focused on how team members meet organisational values.

Financial Review

The results for the year ending 31st March 2021 show an overall surplus in year of £30,252, comprising, after transfers; a surplus on unrestricted funds of £5,050; a surplus of £34,221 on designated funds and a deficit of £9,019 on restricted funds. The surplus in year on unrestricted funds (before transfers) reflects a successful year for core fundraising (£19k), the development of the Farmhouse to bring in new rental income (£14k) and fundraising income from Reindeer sales (approx £8k). The surplus on designated funds reflects work on completion of the barn offset by the transfer of £60,000 for a new designated fund for development of future housing projects. The deficit on restricted funds in year mainly reflects the spending this year on the Whinflower Farmhouse project for which £6,300 grant support was received in the previous year with the balance of spend being made up by a transfer from unrestricted reserves.

This brings the total cumulative position of reserves to £385,913 comprising £83,510 unrestricted funds; £294,559 designated funds and £7,844 restricted funds.

The level of free reserves, that is those unrestricted funds not tied up in tangible fixed assets, nor held in designated funds, stands at £69,900 at 31st March 2021. The trustees believe that this level of reserves is reasonable to ensure continuity of the charity's services in the event of sudden fluctuations of income. The charity aims to continue increasing the free reserves to achieve the desired policy of holding three months worth of unrestricted expenditure.

The trustees are confident that the charitable company will be able to meet its liabilities as they fall due in the forthcoming year. Accordingly, these accounts have been prepared on a going concern basis.

Plans for the future

Following on from the success of our first Acorn-led supported living project, we plan to offer further services to people who require both support and accommodation. After consultation with stakeholders, commissioners and with a knowledge of need in the county, we are now working with property owners to obtain leases and then renovate the properties to a standard and in ways that are appropriate to the needs of people with learning disabilities and complex needs. We plan to open the doors of our first specialised service in early 2022.

Following on from the success of the Welding Project, and in view of its potential for increasing our income, we are looking at investing in machinery and equipment that is fit for purpose. This new infrastructure will also be specifically tailored to the needs of the people who access day care and will enable further learning and development opportunities for people.

The Covid-19 pandemic continues to influence our future planning and the trustees will continue to meet regularly, support the charity and respond appropriately. Despite the adversities that the charity has faced, we will continue to adapt and evolve according to the current climate.

Structure, governance and management

Acorn Community Care is a non profit making company limited by guarantee and a charity governed by the Memorandum and Articles of Association with all the trustees of the charity being directors of the company.

At the Annual General Meeting all trustees resign and then nominations are made and seconded to elect trustees for the year ahead.

New trustees undergo an induction meeting whereby they gain a greater understanding of how the charity operates and ongoing training to help ensure they understand their legal obligations under charity and company law and the financial performance of the organisation. The trustees continue to keep in touch with the charity and its current services and building projects. The charitable company is governed by its trustees with day to day management delegated to the Chief Officer.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

The remuneration policy is to benchmark salaries against similar roles in the sector and to implement statutory changes where appropriate. An appraisal process is in place for all staff, undertaken by line managers and regular supervision undertaken for all staff.

Reference and administrative details

Charity name	Acorn Community Care
Other name(s) the charity is known by	
Change of Name	The company changed its registered name on the 17th October 2009 from Acorn Services (North Yorkshire)
Registered as a Company on	06/09/2002
Registered as a Charity on	03/01/2003
Registered Company number	4528689 (England and Wales)
Registered Charity number	1095207
Charity's principal address (& registered office)	Whinflower Hall Scarborough Road Norton, Malton YO17 8EE
Auditors	Hallgarth Accountants Limited 2 Hallgarth Pickering YO18 7AW

Banks

CAF Bank Ltd
25 Kings Hill Avenue
West Malling, Kent
ME19 4JQ

HSBC plc
19 York Road
Acomb
York
YO24 4LW

Virgin Money
46 Coney Street
York
YO1 9NQ

Names of the directors (trustees) who manage the charity

(unless indicated otherwise all are trustees and directors)

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Ms D Pinkney	Chair (to 1/4/21)	Resigned 1/4/21	
Mr T Lee	Chair (from 1/4/21 to 30/11/21)	Appointed 7/12/20 Resigned 30/11/21	
Mr T Bell	Secretary		
Mr S Neal			
Ms C Storr			
Mr M P Harrison			
Mrs H Lee		Resigned 11/4/21	

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Acorn Community Care for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the Board of Trustees, who are directors for the purpose of company law, and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 4.

Disclosure of information

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information of which the charity's Auditor is unaware;
- as directors of the company, they have taken the necessary steps to be aware of the information, which would be relevant for audit purposes and have communicated them to the Auditor.

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees



M P Harrison, Trustee

Date 3/12/2021

Independent auditor's report to the trustees of Acorn Community Care Limited

Opinion

We have audited the financial statements of Acorn Community Care Limited] (the "Charity") for the year ended 31st March 2021 which comprise the statement of Financial Activities, Balance Sheet, Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31st March 2021 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard [, and the provisions available for small entities, in the circumstances set out in note [X] to the financial statements], and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- we have not obtained all the information and explanations necessary for the purposes of our audit;

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement set out on page 5, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly, we have been appointed as auditor under section 144* of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities]. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charity's trustees, as a body, in accordance with section 144* of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Hallgarth Accountants Ltd

*Hallgarth Accountants Ltd
Chartered Accountants and Registered Auditors
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
2 Hallgarth
Pickering
North Yorkshire
YO18 7AW*

Date: *6-12-2021*

Acorn Community Care
(Charity Registration Number 1095207)

Statement of Financial Activities for the year ended: 31st March 2021
(incorporating the Income & Expenditure Account)

		2021				2020			
	Note	Unrestricted funds £	Designated funds £	Restricted funds £	Total Funds £	Unrestricted funds £	Designated funds £	Restricted funds £	Total Funds £
Income and endowments from:									
Donations and legacies	3	19,230		-	19,230	4,676		6,300	10,976
Charitable activities	4	1,223,060		27,951	1,251,011	1,109,527		7,500	1,117,027
Other trading activities	5	-		-	-	506		-	506
Investments	6	71		-	71	650		-	650
Other	7	47,796			47,796				
Total income and endowments		1,290,157	-	27,951	1,318,108	1,115,359	-	13,800	1,129,159
Expenditure on:									
Raising funds		-		-	-	-		-	-
Charitable activities		1,191,843	25,779	70,234	1,287,856	1,134,552	40,694	4,237	1,179,483
Total expenditure	8	1,191,843	25,779	70,234	1,287,856	1,134,552	40,694	4,237	1,179,483
Net income/(expenditure)	9	98,314	(25,779)	(42,283)	30,252	(19,193)	(40,694)	9,563	(50,324)
Transfers between funds		(93,264)	60,000	33,264	-	(36,000)	36,000	-	-
Net movement in funds		5,050	34,221	(9,019)	30,252	(55,193)	(4,694)	9,563	(50,324)
Reconciliation of funds									
Total funds brought forward		78,460	260,338	16,863	355,661	133,653	265,032	7,300	405,985
Total funds carried forward		83,510	294,559	7,844	385,913	78,460	260,338	16,863	355,661

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Acorn Community Care
(Charity Registration Number 1095207)

Balance Sheet as at: 31st March 2021

	Note	2021 £	2020 £
Fixed Assets			
Tangible assets		18,640	30,837
Total Fixed Assets	13	18,640	30,837
Current Assets			
Cash at bank and in hand	14	491,281	272,029
Debtors & prepayments	15	33,447	92,647
Total Current Assets		524,728	364,676
Current Liabilities: Amounts falling due within one year			
Creditors and accruals	16	148,038	24,791
Net Current Assets/(Liabilities)		376,690	339,885
Current Liabilities: Amounts falling due after more than one year			
Creditors and accruals	16	9,417	15,061
Net Assets/(Liabilities)		385,913	355,661
Funds of the Charity	17		
Unrestricted Funds (General)		83,510	78,460
Unrestricted Funds (Designated)		294,559	260,338
Restricted Funds		7,844	16,863
Total Funds Carried Forward	17	385,913	355,661

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The directors (trustees) acknowledge their responsibilities for:

- i) ensuring the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006; and
- ii) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been audited under the requirements of Section 144 of the Charities Act 2011.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard FRS102.

The financial statements were approved by the trustees and signed on their behalf by:


M P Harrison, Trustee

3/12/2021
Date

Acorn Community Care
(Charity Registration Number 1095207)

Statement of Cash Flows for the year ending:

31st March 2021

	Note	2021 £	2020 £
Cash used in operating activities	18	<u>220,531</u>	<u>(16,420)</u>
Cash flows from investing activities			
Interest income		71	650
Purchase of tangible fixed assets		(1,350)	(28,788)
Cash provided by (used in) investing activities		<u>(1,279)</u>	<u>(28,138)</u>
Cash used in financing activities		-	-
Increase (decrease) in cash and cash equivalents in the year		219,252	(44,558)
Cash and cash equivalents at the beginning of the year		272,029	316,587
Total cash and cash equivalents at the end of the year		<u><u>491,281</u></u>	<u><u>272,029</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

Acorn Community Care
(Charity Registration Number 1095207)

Notes to the accounts for the year ended:

31st March 2021

1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The charity has taken advantage of the concessions, provided for in the SORP, that are available to Charitable Companies that are not subject to a statutory audit.

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. No restatement was required, therefore no reconciliation of adjustments on transition to FRS 102 in 2016/17 was required.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees are confident that the charitable company will be able to meet its liabilities as they fall due in the forthcoming year. Accordingly, these accounts have been prepared on a going concern basis.

2 Accounting policies

Income and endowments

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are sufficiently certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and donations

Grants and donations are only included in the SoFA when the charity has evidence of entitlement to the resources and receipt is probable.

Income from Government

The charity has received income from the government in the reporting period.

Contractual income and performance related grants

In the case of contractual income and performance related grants, income is only recognised once the charity has provided the specified services or performance related conditions.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the Trustees' Annual Report.

Investment income

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

Acorn Community Care
(Charity Registration Number 1095207)

Notes to the accounts for the year ended:

31st March 2021

Expenditure and Liabilities

Expenditure

Raising funds

Cost of raising funds comprise those costs associated with attracting voluntary income and staging fundraising events.

Charitable activities

Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Redundancy cost

The charity made no redundancy payments during the reporting period.

Assets

Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year and cost at least £500 each (increased September 2019 to £1,000). They are valued at cost or, if gifted, at the value to the charity on receipt, less depreciation. Depreciation is provided at rates to write off the cost of the asset over the useful economic life of that asset as follows;

Equipment & Machinery	- over each assets useful life of 2-10 years
Fixture & Fittings	- over each assets useful life of 2-10 years
Vehicles	- over assets life of 4 years

Taxation

The company is a registered charity and is exempt from corporation tax on its charitable activities.

Leases

The company enters into an annual lease agreement for the building which is fully paid each year.

In 2019/20 the company entered into a lease agreement for two company cars with a 36 month term to October 2022. The leased car payments are recognised as an expense in the profit or loss over the lease term on a straight-line basis.

Hire purchase and leasing commitments

In 2019/20 the company entered into a hire purchase contract to acquire a pool transporter vehicle until November 2023. Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives.

The interest element of these obligations is charged to profit or loss over the relevant period. The capital element of the future payments is treated as a liability.

Fund accounting

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by trustees for particular purposes.

Restricted funds are funds which can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments.

Basic financial instruments are initially recognised at transaction value and subsequently measured at their amortised cost using the effective interest method. However all the financial instruments are payable or receivable within one year and are therefore measured at the undiscounted amount of the cash expected to be paid or received.

Acorn Community Care
(Charity Registration Number 1095207)

Notes to the accounts for the year ended:

31st March 2021

3 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
<u>Voluntary grants</u>						
Grants supporting core	4,500		4,500			-
<u>Supporting the Whinflower Farmhouse Project:</u>						
Alchemy Foundation			-		500	500
Earl Fitzwilliam Trust			-		2,000	2,000
The Jack Brunton Charitable Trust			-		2,000	2,000
Sir George Martin Trust			-		1,800	1,800
<u>Voluntary donations</u>						
General donations & Gift Aid	14,730		14,730	4,676		4,676
	19,230	-	19,230	4,676	6,300	10,976

4 Charitable activities

Fees for Day Services	275,366		275,366	269,482		269,482
Fees for Supported Living	908,498		908,498	817,403		817,403
Supported Living rent contributions	14,055		14,055	16,630		16,630
Farmhouse rents	14,329		14,329			
Awards 4 All - Living Well Project grant			-		7,500	7,500
Care software & equip grant (NYCC & Rotary Club)		4,962	4,962			
COVID worker grant (Coronavirus Community Support Fund, RDC & The Bailey Thomas Charitable Fund)		21,364	21,364			
Groundworks grant		500	500			
NYCC Infection Control grant		1,125	1,125			
Other/Sundry income	10,812		10,812	6,012		6,012
	1,223,060	27,951	1,251,011	1,109,527	7,500	1,117,027

5 Other trading activities

Fundraising events			-	506		506
	-	-	-	506	-	506

6 Investments

Bank interest received	71		71	650		650
	71	-	71	650	-	650

7 Other

HMRC Coronavirus Job Retention Scheme & SSP rebate	47,796		47,796	-		-
Total income	1,290,157	27,951	1,318,108	1,115,359	13,800	1,129,159

Within charitable activities above is income
from the Government from:

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
City of York Council	16,188		16,188	11,361		11,361
NHS Scarborough & Ryedale CCG	533		533	53,977		53,977
NYCC Homecare contract	1,018,671		1,018,671	881,493		881,493
	1,035,392	-	1,035,392	946,831	-	946,831

All of the above sources of government income represent fees for services provided by the charity.

Plus grant income of:	£	£	£	£	£	£
NYCC Care software grant		2,562				
NYCC Infection Control grant		1,125				
RDC COVID worker grant		3,968				
	-	7,655	-	-	-	-

Other forms of government assistance

The charity has benefited from the government Coronavirus Job Retention Scheme & SSP rebate as shown above under note 7 for furloughing employees when services had to be closed during the pandemic.

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Notes to the accounts for the year ended: **31st March 2021**

8 Total expenditure

Analysed by activity	Unrestricted funds				Designated funds	Restricted funds	Total 2021	Total 2020
	Core	Day Services	Supported Living	Total	Barn Conversion	Grant Spend		
	£	£	£	£	£	£	£	£
<u>Raising funds</u>								
Fundraising costs	-			-			-	-
<u>Charitable activities</u>								
Staff costs								
Salaries		263,615	676,243	939,858		27,255	967,113	915,562
Other staff costs	1,200	4,510	28,748	34,458			34,458	7,807
Direct costs								
Activity costs		29,783	61	29,844			29,844	39,987
Food & expenses				-			-	500
Subscriptions		2,174	2,175	4,349			4,349	2,454
Health & Safety		2,196	2,258	4,454			4,454	1,786
Health & Safety COVID		2,104	2,104	4,208			4,208	-
Service user costs/outings		235	3,075	3,310			3,310	1,739
Beneficiary rent			14,721	14,721			14,721	19,417
Grant funded spend				-		4,213	4,213	-
Office costs	348	5,448	17,496	23,292			23,292	22,452
CQC				-			-	1,736
BS EN ISO certification		1,111	1,110	2,221			2,221	5,934
Premises costs		37,928	38,528	76,456	23,813	35,158	135,427	93,328
Vehicle costs		8,850	9,830	18,680			18,680	26,632
HP interest		429	429	858			858	286
Depreciation	13,547			13,547			13,547	15,649
Governance costs	50	1,274	2,076	3,400			3,400	4,755
VAT disallowed	132	7,923	10,132	18,187	1,966	3,608	23,761	19,459
	15,277	367,580	808,986	1,191,843	25,779	70,234	1,287,856	1,179,483
Total expenditure	15,277	367,580	808,986	1,191,843	25,779	70,234	1,287,856	1,179,483

Wherever possible, costs are allocated directly to the activity. The Salaries costs include the apportioned share of the Key Management staff and part-time Finance/Admin Officer totalling £181,594 (2020: £168,423) based on time spent managing and administering each of the charities services. The Office costs and Governance costs are allocated based on the turnover of each service as this is an indicator of the volume of administrative workload. The Premises costs (excluding buildings renovation costs) are allocated according to the time spent on premises and the Vehicles costs are allocated according to service usage.

Governance costs comprise the Audit fee and Legal & Professional fees.

9 Net income/(expenditure) for the year

	Total 2021	Total 2020
	£	£
This is stated after charging:		
Depreciation	13,547	15,649
Audit fee	3,600	3,500
Accountancy Services in year	12,276	8,072

10 Trustee remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year nor were any trustees' out of pocket expenses reimbursed.

No trustees have received any other benefits from the charity during the year.

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Notes to the accounts for the year ended:

31st March 2021

11 Staff costs and emoluments

	2021	2020
	£	£
Gross salaries	869,632	824,265
Employers National Insurance	76,421	72,442
Pension Contributions	21,060	18,855
	967,113	915,562
Average monthly head count of staff employed	32	33

No employee received remuneration in excess of £60,000 (2020: Nil)

The total employee benefits of the key management personnel of the charity were £152,093 (2020: £140,912)

12 Defined contribution pension scheme

The charity operates a defined contribution scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £21,060. The March employer contributions of £1,697 were outstanding at the end of the year and collected by direct debit in April 2021.

The employer pension cost is allocated between the charitable activities in line with the allocation of the corresponding staff salaries.

13 Fixed assets

	Plant, Vehicles & Equipment	Assets under HP agreements	Total
	£	£	£
Tangible fixed assets			
Cost or valuation			
At 1st April 2020	51,938	27,220	79,158
Additions in year	1,350	-	1,350
Disposals in year	-	-	-
At 31st March 2021	53,288	27,220	80,508
Depreciation	£	£	£
At 1st April 2020	41,516	6,805	48,321
Charge for the year	6,742	6,805	13,547
At 31st March 2021	48,258	13,610	61,868
Net Book Value	£	£	£
At 31st March 2021	5,030	13,610	18,640
At 31st March 2020	10,422	20,415	30,837

14 Cash and cash equivalents

	2021	2020
	£	£
CAF Bank current account	197,021	51,355
CAF Gold deposit account	209,260	50,289
HSBC deposit account	-	84,911
Yorkshire Bank	85,000	85,474
	491,281	272,029

15 Debtors and prepayments

	2021	2020
	£	£
Debtors and prepayments		
Trade Debtors	24,484	13,129
Accrued Income	1,033	74,802
Prepayments	5,884	1,247
Other	2,046	3,469
	33,447	92,647

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Notes to the accounts for the year ended:

31st March 2021

16 Creditors and accruals	2021	2020
Analysis of creditors falling due within one year	£	£
Accounts payable	4,055	3,377
Payments received on account for contracts or performance related grants	95,679	-
Taxation	4,283	3,299
Accruals	38,376	12,470
Hire Purchase agreements	5,645	5,645
	148,038	24,791
Analysis of creditors falling due after more than one year	£	£
Hire Purchase agreements	9,417	15,061
	9,417	15,061

17 Movement of funds

17.1 Movement of major funds

2021

Fund name	Balance b/fwd £	Incoming resources £	Outgoing resources £	Transfers £	Balance c/fwd £
Unrestricted funds					
Designated funds	260,338		25,779	60,000	294,559
General unrestricted funds	78,460	1,290,157	1,191,843	(93,264)	83,510
	338,798	1,290,157	1,217,622	(33,264)	378,069
Restricted Funds					
Gannett Foundation	7,300		-		7,300
Awards 4 All - Living Well Project	3,263	-	3,562	299	-
Whinflower Farmhouse Project	6,300		38,061	31,761	-
Care software & equipment (NYCC & Rotary Club)	-	4,962	4,418		544
COVID worker grant	-	21,364	22,568	1,204	-
(Coronavirus Community Support Fund, RDC & The Bailey Thomas Charitable Fund)					
Groundworks grant	-	500	500		-
NYCC Infection Control grant	-	1,125	1,125		-
	16,863	27,951	70,234	33,264	7,844
Total Funds	355,661	1,318,108	1,287,856	-	385,913

2020

Fund Name	Balance b/fwd £	Incoming resources £	Outgoing resources £	Transfers £	Balance c/fwd £
Unrestricted Funds					
Designated funds	265,032		40,694	36,000	260,338
General Unrestricted funds	133,653	1,115,359	1,134,552	(36,000)	78,460
	398,685	1,115,359	1,175,246	-	338,798

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Notes to the accounts for the year ended:

31st March 2021

17.1 Movement of major funds continued.....

	Balance b/fwd £	Incoming resources £	Outgoing resources £	Transfers £	Balance c/fwd £
Restricted Funds					
Gannett Foundation	7,300		-		7,300
Awards 4 All - Living Well Project		7,500	4,237		3,263
<u>Whinflower Farmhouse Project:</u>					
Alchemy Foundation	-	500	-		500
Earl Fitzwilliam Trust	-	2,000	-		2,000
The Jack Brunton Charitable Trust	-	2,000	-		2,000
Sir George Martin Trust	-	1,800	-		1,800
	<u>7,300</u>	<u>13,800</u>	<u>4,237</u>	<u>-</u>	<u>16,863</u>
Total Funds	405,985	1,129,159	1,179,483	-	355,661

Transfers between funds 2021

From	To	Reason	Amount £
Unrestricted General	Designated	To set aside funds for development of future housing projects	60,000
Unrestricted General	Restricted	To make up the shortfall on the Living Well project & Covid worker project	1,503
Unrestricted General	Restricted	To support funds for the development of the Whinflower Farmhouse project	31,761
			<u>93,264</u>

17.2 Details of Funds Held

Designated Funds

Designated funds have been set aside to cover;

1. The completion of the new barn, including the cost of bringing in the electricity supply; £34,559.
2. The redundancy/wind down provision of £200,000. No change made this year.
3. A new fund this year of £60,000 to develop future housing projects.

Unrestricted Funds (General)

The General fund is unrestricted and available for the general running of Acorn Community Care.

Restricted Funds

The restricted funds are only available for the purposes specified for each fund, which are:

Gannett Foundation - reflects a grant to provide a walk in cold room for the new farm shop development.

Awards 4 All - Living Well Project grant - a one year project grant for a sessional worker to assist people with disabilities to create healthier choices by growing their own produce.

Whinflower Farmhouse Project - funds to assist with the farmhouse repairs and decoration to meet a residential standard following a change to the main day service hub.

Care software & equipment - a digital software and hardware package to record medical care and support to service users. This was grant supported by NYCC and the Rotary Club.

COVID worker grant - a new project arising as a result of the pandemic to provide additional staff hours to support service users. This was supported by grants from RDC, The National Lottery Coronavirus Community Support Fund and The Bailey Thomas Charitable Fund.

Groundworks grant - a grant to support additional technology requirements over the course of the pandemic. This was used to buy an additional laptop for remote working.

NYCC Infection Control grant - a grant to contribute to the cost of making up full salary payments for staff unable to work due to COVID for 10 days in January.

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Notes to the accounts for the year ended:

31st March 2021

18 Net assets between funds	Unrestricted Funds	Designated Funds	Restricted Funds	Total
	£	£	£	£
Balances at 31st March 2021				
Fixed assets	18,640	-	-	18,640
Current assets	92,681	420,841	11,207	524,728
Current liabilities	(27,811)	(126,282)	(3,363)	(157,455)
	83,510	294,559	7,844	385,913
Balances at 31st March 2020	£	£	£	£
Fixed assets	30,837	-	-	30,837
Current assets	53,466	292,278	18,932	364,676
Current liabilities	(5,843)	(31,940)	(2,069)	(39,852)
	78,460	260,338	16,863	355,661

19 Reconciliation of net movement in funds to net cash flow from operating activities

	Total	Total
	2021	2020
	£	£
Net movement in funds	30,252	(50,324)
Add back depreciation charge	13,547	15,649
Deduct interest income shown in investing activities	(71)	(650)
Decrease (increase) in debtors	59,200	18,384
Increase (decrease) in creditors	117,603	521
Net cash used in operating activities	220,531	(16,420)

20 Lease commitments

The farm rent lease charge recognised as an expense during the year was £27,063 (2020: £27,063). The charity is currently committed to the lease agreement until April 2023, hence the total future minimum lease payments are expected to be £54,126. There are plans in place to renew this lease as part of the right to renewal under the business lease arrangement in 2023.

In 2019/20 the charity entered into a hire purchase agreement to obtain a pool transporter vehicle with a final payment including purchase fee in November 2023. The total of future minimum lease payments at the end of the reporting period is;

	£
not later than one year	5,645
later than one year and not later than five years	9,417
later than five years	-

The corresponding future interest, which is charged as an expense each year is;

	£
not later than one year	858
later than one year and not later than five years	1,432
later than five years	-

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Notes to the accounts for the year ended:

31st March 2021

20 Lease commitments continued....

The lease of two company cars recognised as an expense during the year was £16,898 (2020: £11,265). The charity is committed to the lease agreement until October 2022. The total of future minimum lease payments at the end of the reporting period is;

	£
not later than one year	16,898
later than one year and not later than five years	5,633
later than five years	-

21 Transactions with connected parties

There have been no related party transactions in the reporting period.

22 Contingent Liabilities

The charity has no contingent liabilities at 31 March 2021 (2020: None).

23 Control

In the opinion of the trustees, no one party controlled the company in the year.