

Registered Charity
Number: 1095110

WILTON PRODUCTIONS

FINANCIAL STATEMENTS

Year Ended

31 October 2023

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For the year ended 31 October 2023**

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**Trustees Annual Report
For the year ending 31 October 2023**

The Trustees present their report with the independently examined financial statements of Wilton Productions, a registered Charity, for the period ending 31 October 2023.

Reference and Administrative Details of the Charity, its Trustees and Advisers

Name of Charity: Wilton Productions

Charity Registration Number: 1095110

Operational Address: Crosby Beaver Workshop
34E Normanby Road
Scunthorpe
North Lincolnshire
DN15 6AL

Trustees:

Names of Trustees who served during the year were as follows:

Rebecca Witty	Chair
Carol Witty	Secretary
David Wilson	Treasurer
Alan Bomberg	
Amy Sykes	
Ashley Bateson	
Eve McIntosh	
Janet Altoft	
Jason Goodall	
Jenna Bird	

Independent Examiner: Miss Rebecca Triffitt, MAAT
Phoenix Accountancy and Business Consultancy Limited
4-6 Roberts Street
Scunthorpe
North Lincolnshire
DN15 6LZ

**Trustees Annual Report
For the year ending 31 October 2023**

Bankers: Lloyds Bank
7 Carter Street
Uttoxeter
East Staffordshire
ST14 8HD

Structure, Governance and Management

Governing Document:

Wilton Productions is a registered Charity, registered with the Charity Commission on 18th October 2002 and governed by its constitution dated 20th June 2002, which was amended on 26th November 2002.

Recruitment and appointment of Trustees

The Trustees form the Executive Committee of the Charity, 3 Officers and 8 Ordinary Members. The members of the Executive Committee are elected at the Annual General Meeting and serve for a two-year term until the next AGM at which they can be re-elected.

A Quorum for a Committee meeting shall comprise of 2 Officers and 3 Ordinary Members.

Any person who retires as a Charity Trustee is eligible for reappointment.

Trustees Annual Report For the year ending 31 October 2023

Trustee Induction and Training:

New Trustees undergo induction training. The induction includes a discussion about the role and responsibilities of Trustees, the activities, aims and objectives of the Charity, the structure of the organisation, Executive Committee and general procedures of the organisation.

Organisational Structure:

The Executive Committee manages the Charity and aims to consider only strategic decisions at its meetings. Trustees are aware that any conflict of interest is declared and minuted. The Executive Committee holds an Annual General Meeting, then a meeting every month after that.

Risk Management:

The major risks, to which the Charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks. All systems and procedures are reviewed regularly to ensure Charity law are met.

Objectives and Activities

To educate the public in the dramatic and musical arts and to further the development of public appreciation and taste in the said arts, within the North Lincolnshire area.

Main objectives for 2022-2023:

To put on a winter and summer show each year. This year the shows will be Mistletoe and Musical and Calendar Girls.

Achievements and Performance

Review of Activities 2022-23

The Wilton Productions Management Committee is satisfied that in 2022-23:

- Its work reflected it's aims
- Its resources were well managed

Two shows were put on during this financial year,

- December 2022, Mistletoe and Musical
- May 2023, Calendar Girls

Both shows were well received.

**Trustees Annual Report
For the year ending 31 October 2023**

Financial Review

Reserves Policy

The charity currently doesn't have a reserve policy in place.

Principal Funding Sources

The principal funding source for the year was from show sales.

Plans for Future periods

Planned Productions – Mistletoe and Musicals for December 2023.
Legally Blonde May 2024.

**Trustees Annual Report
For the year ending 31 October 2023****Statement of disclosure of information to Independent Examiner**

We, the Trustees of the Charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- there is no relevant information of which the Charity's Independent Examiner is unaware; and
- we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the Charity's Independent Examiners are aware of that information.

Statement of Trustees responsibilities

The Trustees are responsible for preparing a Trustees' Annual Report and Financial Statements in accordance with applicable law and United Kingdom Accounting Standards. Wilton Productions Village Hall has income below £250,000 and has therefore elected to prepare the financial statements on a Receipts and Payments basis in line with the Charities Act 2011.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustee Declaration

The Trustees declare that they have approved the Trustees' Annual Report.
Signed on behalf of the Charity's Trustees

Rebecca Witty
Chairperson



Date: 12.8.25.

Independent Examiner's Report to the Members of Wilton Productions

I report on the accounts of Wilton Productions for the year ended 31 October 2023, which are set out on pages 9 to 12.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an Independent Examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

In connection with my examination, one matter has come to my attention to following:

- The number of Trustees is below the number required stated in their constitution. They currently have ten trustees but are required to have eleven. They are in the process of recruiting.

Rebecca Triffitt, MAAT

Phoenix Accountancy and Business Consultancy Limited
4-6 Robert Street
Scunthorpe
North Lincolnshire
DN15 6LZ



13/8/25.

Date:

Receipts and Payments Account **For the year ended 31 October 2023**

	Notes	2023		2023		2023		2022		2022	
		Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds	Total Funds		Unrestricted Funds	Restricted Funds	Total Funds	
		£	£	£	£	£		£	£	£	
RECEIPTS											
Sales		27,419	-	-	-	27,419		10,784	-	10,784	
Grants & Donations	2	-	-	-	-	-		3,742	-	3,742	
Fundraising		2,449	-	-	-	2,449		-	-	-	
Subscriptions		800	-	-	-	800		-	-	-	
Advertising Income		175	-	-	-	175		-	-	-	
		30,843	-	-	-	30,843		14,526	-	14,526	
PAYMENTS											
Utilities Costs		3,898	-	-	-	3,898		2,380	-	2,380	
Rent		2,000	-	-	-	2,000		3,000	-	3,000	
Insurance		978	-	-	-	978		1,087	-	1,087	
Internet		552	-	-	-	552		444	-	444	
Stationery, Printing & Postage		1,028	-	-	-	1,028		653	-	653	
Maintenance		626	-	-	-	626		-	-	-	
Travel Costs	6	2,405	-	-	-	2,405		1,024	-	1,024	
Memberships		200	-	-	-	200		173	-	173	
Subcontractor		5,262	-	-	-	5,262		4,500	-	4,500	
Show Expenses		8,190	-	-	-	8,190		4,839	-	4,839	
Royalties Fees		3,445	-	-	-	3,445		3,201	-	3,201	
Other Expenses		860	-	-	-	860		810	-	810	
		29,444	-	-	-	29,444		22,111	-	22,111	
Net Surplus/(deficit) for the Period		1,399	-	-	-	1,399		(7,585)	-	(7,585)	
Cash & Bank Balances brought forward		9,267	-	-	-	9,267		16,852	-	16,852	
Cash and Bank Balances carried forward		10,666	-	-	-	10,666		9,267	-	9,267	

The notes on pages 11 and 12 form part of these financial statements.

Statement of Assets and Liabilities
As at 31 October 2023

	Notes	2023 £	2022 £
Monetary Assets			
Current Account		10,666	9,267
Petty Cash		-	-
Total Monetary Assets		10,666	9,267
Comprising:			
Unrestricted Funds		10,666	9,267
Restricted Funds	4	-	-
		10,666	9,267
Non-Monetary Assets and Liabilities			
Fixed Assets for the Charity's use:			
Laptop - 2022		299	299
PA System - 2022		190	190
PA System - 2023		1,207	-
		1,696	489
Debtors			
Sundry Debtors		-	-
Creditors			
Accounts Fees		(180)	-

These financial statements were approved by the Trustees on (date) 2-8-25 and signed on its behalf by:

 _____ Rebecca Witty, Chair

 _____ David Wilson, Treasurer

The notes on pages 11 and 12 form part of these financial statements.

Notes to the Accounts
For the year ended 31 October 2023

Notes

1 Basis of Preparation

These accounts have been prepared on a receipts and payments (R&P) basis in line with Charity Commission guidance for a Charity of this size.

The comparative figures in this year's accounts are for the year ending 31 October 2022.

2 Grants & Donations

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
2023	2023	2023	2023	2022	2022	2022
£	£	£	£	£	£	£
North Lincolnshire Council	-	-	-	2,667	-	2,667
	-	-	-	2,667	-	2,667
Donations	-	-	-	1,075	-	1,075
	-	-	-	3,742	-	3,742

Notes to the Accounts
For the year ended 31 October 2023**4 Restricted Funds**

No Restricted funding received during the year.

5 Taxation

Wilton Productions is a registered Charity. All the Charity's income is applied to its charitable objectives, and the association is therefore exempt under current legislation from most forms of taxation.

The Charity is not VAT registered, and all expenditure includes irrecoverable VAT.

6 Trustee Remuneration

There was no reimbursement of travel expenses during the year.

7 Related Party Transactions

During the financial period the Charity had no related party transactions with its Trustees.

8 Going Concern

This provides the benefit of the organisation having a distinct legal identity and provides Limited Liability for the Trustees.

The charity generates the majority of its income from ticket sales, and therefore the trustees consider the charity to be a going concern.