

Charity registration number 1095077

Company registration number 04480767 (England and Wales)

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

LEGAL AND ADMINISTRATIVE INFORMATION

Executive Board

C H Ryland Esq
Capt (retd) R R Mullings
Maj (retd) G E C Woodcock
Lt Col (retd) P R H Clifford TD
Cllr A S Hansdot
Lt Col A H Ayres
Col (retd) J F Penley OBE TD
Dr T J Brain OBE
Brig J D Daniel MBE
P T J Brooke BFP FCA
E King
S Fenn
Lt Col (retd) D R Dixon OBE (Appointed 9 August 2022)
P. Crook (Appointed 1 November 2022)
D. Phillips (Appointed 18 April 2023)

Secretary

M. Holden

Charity number

1095077

Company number

04480767

Principal address

The Custom House
Gloucester Docks
Gloucester
GL1 2HE

Registered office

The Custom House
Gloucester Docks
Gloucester
GL1 2HE

Independent examiner

Pitt Godden & Taylor LLP
Unit 3 Ambrose House
Meteor Court
Barnett Way
Barnwood
Gloucester
GL4 3GG

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

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THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

EXECUTIVE BOARD'S REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

The Executive Board present their report and accounts for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements (pages 11 to 13) and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

In summary form, the objects of the Charity as set out in the Memorandum of Association are:

- to advance the education of the general public regarding the historic activities of soldiers associated with Gloucestershire and its surrounding areas and particularly those who have served with The Gloucestershire Regiment, The Royal Gloucestershire Hussars, The Royal Gloucestershire, Berkshire and Wiltshire Regiment and their antecedents or any legal successor units or subunits (current successor units being The Rifles and The Royal Wessex Yeomanry), by the collection, preservation, maintenance, restoration and display of uniforms, medals, pictures, books, manuscripts, maps, documents, equipment, machinery and all other materials related to these soldiers, their units and their historic activities.
- to provide a memorial to all those who have served in the Armed Forces of the Crown and particularly to recognise those who have died or suffered physical or mental disability as a result of their military service.

Specifically, the Charity carries out these objects by:

- the provision and maintenance of museum premises to exhibit the regimental collections to the general public through both permanent displays and temporary exhibitions which tell the historic context and the stories behind the items in the collections. The Charity also provides an archive, a café and a shop selling associated books, souvenirs and other items. It also delivers a range of educational programmes to schools and other organisations and in addition has a website containing digitised images of the collections, together with other related information and research materials. The website also facilitates sales through an online shop.
- providing, where resources permit, information to the general public from the archives in response to specific queries principally about individuals who have served in the regiments.

Public Benefit Statement

In planning and supervising the Charity's activities for the current year and in planning its activities for future years, the Executive Board has kept in mind the Charity Commission's guidance on public benefit.

In addition to its own fund-raising activities which results in donations direct to the Charity, in previous years we have been supported by the separate Friends of the Soldiers of Gloucestershire Museum Trust which has historically provided financial support to the Charity in carrying its activities.

To achieve the Charity's objectives now and into the future, the Executive Board had previously identified six main strategic priorities, including a Financial Sustainability Programme. The progress this year against these priorities is as set out below:

1. Caring for the Collections

The Charity does not own any historic artefacts but instead manages the collections of the Gloucestershire Regiment Museum Trust and the Royal Gloucestershire Hussars Trust. These collections have been deposited with the Charity under the terms of long-term loan agreements. The management and care of the collections is conducted under a formal Collections Management Policy and the Museum is accredited by the Arts Council. This accreditation will be due for renewal in 2025.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

EXECUTIVE BOARD'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

Under the managerial oversight of the Museum, new items are being added to the collections each year and the Executive Board are very grateful to donors, who are often the families of soldiers who served with the regiments.

2. Displaying the Collections

The Museum displays were last refreshed in 2013/14 as a result of a significant grant from the Heritage Lottery Fund.

Looking into the future, the Executive Board are currently undertaking an ongoing review to see what changes should be made to the ways in which the Museum display the Collections. In particular this review is seeking to understand how the military involvements of the various regiments, having been deployed throughout the world over the past 300 years, can be portrayed in positive ways that nonetheless represent a full 360-degree view of history and thereby seek to engage all sectors of the British public, including those communities who historically have not engaged with heritage.

The Executive Board is also mindful that, with the current strategic pivot to the Asia / Pacific region, there is a growing focus on the Anglo / South Korean relationship and yet our Korean gallery remains the only significant museum display in the UK that addresses the events of the Korean War.

3. Conducting Educational Programmes

School visit have experienced a significant drop off in the year 2022/2023. Having spoken to many of the schools that have visited previously, the main reason for this is the current financial burden upon them. It is worth noting that Gloucester has now dropped into the bottom 10% of the UK financial deprivation indices. However, we are in talks with the Arts Council about a significant grant regarding financing school visits.

4. Achieving Financial Sustainability

Historically the Ministry of Defence (MOD) provided support to the Charity in the form of free services and the payment of certain running costs totalling approximately £60,000 per annum. Following cuts to the UK Defence budget, support to the museum, and also to other regional military museums, was withdrawn during 2017. In its place the trustees of the Royal Gloucestershire, Berkshire and Wiltshire Regimental Trust agreed to provide the Charity with a grant of £60,000 per annum for five years, which has now been completed.

In response to the longer-term financial challenge this posed, a new five-year Business Plan was developed and came into force on 1 November 2018 and has now run its course. The key objective of the Board is to achieve financial sustainability on the basis of the Charity's operations excluding grants and donations within 3 years. The Museum will need to develop the existing activity streams; visitor admissions, the shop, the café and add new ones including educational programmes and talks, licenced bar and members' nights, room hire and two new memberships schemes, one for individuals and one for corporates.

Notwithstanding the above, the severe impact of the global pandemic and the various lockdowns was profound, both in terms of footfall and in meeting our intended financial position, which has meant drawing on reserves and changing some of our plans. With that in view, the museum intends to implement a new business plan which aims to achieve financial sustainability by the end of its forecast period.

Finally, we need to caution that the outlook continues to remain uncertain. In common with other smaller museums, some momentum has inevitably been lost due to the pandemic and we also anticipate significant cost increases in the pipeline especially for utility and other services.

5. Corporate Structure and Governance of the Charity

The wholly owned trading subsidiary The Soldiers of Gloucestershire Museum Trading Limited which started trading on 1 September 2020 continues to run the trading activities of the Museum. The Executive Board has formally recognised the need to have a membership that has an appropriate range of skills and where possible is also relatively diverse in terms of gender, ethnicity and age. The museum has recently undertaken a significant Board Review process as we continue to examine these factors.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

EXECUTIVE BOARD'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

Principal Risks and Uncertainties

The Executive Board has identified the major risks to which the Charity is exposed. These can be summarised as follows:

- a) The rise in utility costs continues to be a significant burden upon the museum finances having risen by 80% over the last two years.
- b) The building in which the Museum is located (the Custom House) was purchased by the Charity from the MOD in 2019. Thus, the original risk of lease termination has been removed to be replaced by risks arising from the ownership of a 180 year old Grade II listed building. To mitigate this risk and prior to the acquisition, in 2022 the Charity commissioned a Condition Survey of the building from a local Chartered Surveyor to understand what plannable expenditure would be necessary in the future.
- c) Donations and services in kind - The Executive Board recognises that donations and services in kind, including professional services, have made a vital contributor to the overall financial wellbeing of the Charity during the year. With the reopening of the Museum in May 2021, a new team of volunteers has been successfully recruited. We would like to record formally our thanks here to all individual volunteers both past and present for their support without which the museum would not be able to function.

Achievements and performance

A summary of the Charity's main activities and achievements during the year follows:

In view of the exceptional nature of the Year, the Executive Board has concluded that providing key performance comparisons with the previous Year would be misleading. There is one exception to this which is the movement in reserves.

The main sources of income to enable the Charity to meet its objectives in the year were:

	£
Voluntary income	49,479
Museum admission fees, archive enquiries, Imjin dinner and membership.	30,681
Other	12,554
	<hr/>
	92,714
	<hr/>

Main areas of expenditure made by the Charity in the year were:

Shop, cafe and education	2,340
Staff Costs	78,296
Depreciation	25,746
Other	59,306
	<hr/>
	165,688
	<hr/>

Financial review

The Executive Board is committed to establishing revenue reserves sufficient to cover twelve months of operating costs. As at 31 March 2023, readily realisable reserves stood at £125,445 (2022 £164,298) or approximately 12 months operating costs.

Structure, governance and management

The Charity, The Soldiers of Gloucestershire Museum Ltd. (Charity number 1095077, Company number 4480767), is a company limited by guarantee. It is governed by its Memorandum and Articles of Association. The Executive Board members are both trustees of the Charity and also directors of the company for the purpose of company law. Those who served during the year and up to the date of signature of the financial statements were as follows:

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

EXECUTIVE BOARD'S REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

C H Ryland Esq	
Capt (retd) R R Mullings	
Maj (retd) G E C Woodcock	
Lt Col (retd) R H Stephenson TD	(Resigned 1 October 2023)
Lt Col (retd) P R H Clifford TD	
Cllr A S Hansdot	
Lt Col A H Ayres	
Col (retd) J F Penley OBE TD	
S Stilwell Esq	(Resigned 1 December 2022)
Dr T J Brain OBE	
Brig J D Daniel MBE	
C N W Malet Esq	(Resigned 14 November 2022)
Mrs A M Malsbury	(Resigned 31 August 2022)
P T J Brooke BFP FCA	
E King	
S Fenn	
Lt Col (retd) D R Dixon OBE	(Appointed 9 August 2022)
P. Crook	(Appointed 1 November 2022)
D. Phillips	(Appointed 18 April 2023)

The Executive Board of trustees of the Charity comprises: one ex officio member, four nominated members and twelve ordinary members. For the time being the ex officio member is The Rifles County Colonel for Gloucestershire. The nominated members are appointed by the trustees of The Royal Gloucestershire Hussars Trust, for a period of 4 years or, if the appointment is being made to fill a casual vacancy, the unexpired term of the appointee's predecessor. Ordinary members are appointed by the Executive Board for a period of 4 years.

Finally, the Executive Board would draw your attention to note 22 to the financial statements, giving details of transactions with related parties.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Col (retd) J F Penley OBE TD
Chairman
Dated: 15 November 2023

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

INDEPENDENT EXAMINER'S REPORT

TO THE EXECUTIVE BOARD OF THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

I report on the financial statements of the company for the year ended 31 March 2023, which are set out on pages 6 to 20.

Respective responsibilities of Executive Board and examiner

The Executive Board who are also the directors of The Soldiers Of Gloucestershire Museum for the purposes of company law, are responsible for the preparation of the accounts. The Executive Board consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare financial statements which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met .
- (b) No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Nicholas J. Bishop F.C.C.A. A.C.A
Pitt Godden & Taylor LLP

Chartered Accountants
Unit 3 Ambrose House
Meteor Court
Barnett Way
Barnwood
Gloucester
GL4 3GG

Dated: 26 October 2023

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds 2023	Restricted funds 2023	Total 2023	Total 2022
	Notes	£	£	£	£
<u>Income and endowments from:</u>					
Voluntary income	2	49,479	-	49,479	112,877
Incoming resources from charitable activities:	3	30,681	-	30,681	24,481
Insurance monies received	4	-	-	-	25,000
Other income	5	12,554	-	12,554	30,771
Total income		<u>92,714</u>	<u>-</u>	<u>92,714</u>	<u>193,129</u>
<u>Expenditure on:</u>					
Trading activities	6	<u>2,340</u>	<u>-</u>	<u>2,340</u>	<u>2,431</u>
Charitable activities	7	<u>161,598</u>	<u>4,090</u>	<u>165,688</u>	<u>164,841</u>
Other	10	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,392</u>
Total resources expended		<u>163,938</u>	<u>4,090</u>	<u>168,028</u>	<u>173,664</u>
Net gains/(losses) on investments	11	<u>(15)</u>	<u>-</u>	<u>(15)</u>	<u>3,298</u>
Net movement in funds		<u>(71,239)</u>	<u>(4,090)</u>	<u>(75,329)</u>	<u>22,763</u>
Fund balances at 1 April 2022		<u>603,991</u>	<u>64,639</u>	<u>668,630</u>	<u>645,867</u>
Fund balances at 31 March 2023		<u><u>532,752</u></u>	<u><u>60,549</u></u>	<u><u>593,301</u></u>	<u><u>668,630</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

BALANCE SHEET

AS AT 31 MARCH 2023

		2023		2022	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	13		647,188		664,442
Investments	14		58,624		58,639
			<u>705,812</u>		<u>723,081</u>
Current assets					
Stocks	15	-		8,709	
Debtors	16	33,424		14,903	
Cash at bank and in hand		41,717		100,522	
		<u>75,141</u>		<u>124,134</u>	
Creditors: amounts falling due within one year	18	(8,320)		(9,666)	
Net current assets			<u>66,821</u>		<u>114,468</u>
Total assets less current liabilities			<u>772,633</u>		<u>837,549</u>
Creditors: amounts falling due after more than one year	19		(179,332)		(168,919)
Net assets			<u><u>593,301</u></u>		<u><u>668,630</u></u>
Income funds					
Restricted funds	20		60,549		64,639
<u>Unrestricted funds</u>					
General unrestricted funds		268,403		339,642	
Revaluation reserve		<u>264,349</u>		<u>264,349</u>	
			<u>532,752</u>		<u>603,991</u>
(General unrestricted funds include an unrealised investment revaluation reserve (£34,525 (2022 £34,540)))			<u><u>593,301</u></u>		<u><u>668,630</u></u>

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2023

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The Executive Board acknowledge their responsibilities for ensuring that the Charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Executive Board on 26 October 2023

Col (retd) J F Penley OBE TD
Chairman

Company Registration No. 04480767

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Company information

The Soldiers Of Gloucestershire Museum is a private charitable company limited by guarantee incorporated in England and Wales. The registered office is The Custom House, Gloucester Docks, Gloucester, GL1 2HE.

1.1 Accounting convention

The financial statements have been prepared in accordance with applicable Accounting Standards, in particular the requirements of FRS 102 (The Financial Reporting Standard applicable in the UK and Republic of Ireland), the Statement of Recommended Practice 'Accounting and Reporting by Charities' (2019), the Companies Act 2006 and the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, as modified to include the revaluation of investments.

1.2 Going concern

At the time of approving the financial statements, the Executive Board have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the Executive Board continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Executive Board in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Donations, legacies, gifts and grants, museum admission fees, shop and coffee shop sales are accounted for in the period when the conditions for entitlement, certainty and measurement are met.

Investment income is accounted for when received.

Income is measured at the fair value of the consideration received or receivable, net of discounts, VAT and other sales related taxes.

1.5 Resources expended

Liabilities recognised as resources expended are included in the period when there is a legal or constructive obligation, committing the company to the expenditure. Their allocation is as follows:

Costs of running the shop and coffee shop are included under trading activities.

Costs of running the museum and archives and the costs of the museum redevelopment (depreciation) are included under charitable activities.

Costs of examining the accounts are included under charitable activities.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Property	Over 40 years straight line
Website	over 3 years straight line
Fixtures and fittings	Varying rates between 6 and 30 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

The investment in the subsidiary is measured at cost.

1.8 Impairment of fixed assets

At each reporting end date, the company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised immediately in income/ expenditure for the year, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately, unless the relevant asset is carried in at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

1.9 Stocks

Stocks are stated at the lower of cost and estimated selling price.

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.11 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at transaction price less impairment, unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at transaction price less impairment, where due in one year or less, otherwise at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the company's contractual obligations expire or are discharged or cancelled.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

2 Voluntary income

	Unrestricted Income funds £	Restricted Income funds £	Total 2023 £	Total 2022 £
Donations and gifts	19,301	-	19,301	99,246
Grants receivable	30,178	-	30,178	13,631
	<u>49,479</u>	<u>-</u>	<u>49,479</u>	<u>112,877</u>
For the year ended 31 March 2022	<u>94,254</u>	<u>18,623</u>		<u>112,877</u>
Grants receivable				
Omicron grant	-	-	-	3,232
Gloucester Rotary	528	-	528	-
National Lockdown grant	-	-	-	9,696
Garfield Weston	10,000	-	10,000	-
RGBW	19,650	-	19,650	-
Coronavirus Job Retention Scheme	-	-	-	703
	<u>30,178</u>	<u>-</u>	<u>30,178</u>	<u>13,631</u>

3 Incoming resources from charitable activities:

	Charitable activities 2023 £	Charitable activities 2022 £
Museum admission fees	22,548	14,332
Memberships	8,133	6,023
Archive enquiries	-	2,229
Other	-	1,897
	<u>30,681</u>	<u>24,481</u>

4 Insurance monies received

During the previous year £25,000 was received in relation to the Covid business interruption claim

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

5 Other income

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Service charge received	12,000	22,178
Imjin dinner income	-	8,593
Room hire and royalties	554	-
	<u>12,554</u>	<u>30,771</u>

6 Trading activities

	Unrestricted funds	Total
	2023	2022
	£	£
Shop, café and education (including costs subject to a service charge)	<u>2,340</u>	<u>2,431</u>

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

7 Charitable activities

	2023 £	2022 £
Staff costs	78,296	60,840
Depreciation and impairment	25,746	24,810
IT running costs	6,818	4,241
Insurance	7,885	5,082
Repairs and renewals	12,952	20,865
Advertising and postage	-	1,674
Subscriptions	2,163	914
Film Commission	-	4,000
Travel and volunteer expenses	571	1,874
Heat and light	11,173	13,233
Sundry expenditure	935	10,927
Displays	-	3,000
Independent examiners fees (examination only)	1,680	900
Loan interest	10,413	6,456
Professional fees	7,056	6,025
	<u>165,688</u>	<u>164,841</u>
Analysis by fund		
Unrestricted funds	161,598	149,973
Restricted funds	4,090	14,868
	<u>165,688</u>	<u>164,841</u>

The independent examiner received nil (2022 £3,000) in respect of non examination services.

8 Executive Board

None of the Executive Board (or any persons connected with them) received any remuneration during the year, but one of them was reimbursed a total of £66 travelling expenses.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

9 Employees

Number of employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Director	1	1
Shop staff	4	2
Cleaner	1	1
	<u>6</u>	<u>4</u>

Employment costs

	2023 £	2022 £
Wages and salaries	76,968	60,148
Other pension costs	1,328	692
	<u>78,296</u>	<u>60,840</u>

There were no employees whose annual remuneration was £60,000 or more.

10 Other

	Total Unrestricted funds	
	2023 £	2022 £
Imjin dinner costs	-	6,392
	<u>-</u>	<u>6,392</u>

11 Net gains/(losses) on investments

	2023	2022
	£	£
Revaluation of investments	(15)	3,298

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

13 Tangible fixed assets

	Property £	Fixtures and fittings £	Total £
Cost			
At 1 April 2022	787,753	610,804	1,398,557
Additions	-	8,492	8,492
At 31 March 2023	787,753	619,296	1,407,049
Depreciation and impairment			
At 1 April 2022	192,567	541,548	734,115
Depreciation charged in the year	17,773	7,973	25,746
At 31 March 2023	210,340	549,521	759,861
Carrying amount			
At 31 March 2023	577,413	69,775	647,188
At 31 March 2022	595,186	69,256	664,442

The property in which the museum is based was owned by the Ministry of Defence (MoD) and was partly leased to the museum.

This property was since purchased by the museum thus removing the threat that the MoD could terminate the lease. This purchase was funded by a short-term loan from Ryland Ltd with C H Ryland as the settlor of the trusts from which the loan is ultimately derived.

In the light of these changes the Executive Board continue to review the depreciation and amortisation of fixed assets, in particular, their useful economic lives. With the above in mind certain assets such as display cases which are expected to last up to 20 and 30 years are now being depreciated equally over their updated expected remaining lives.

There is a profit share agreement with the MoD whereby if Customs House is let or disposed of for an amount more than £392,250 (as adjusted for inflation) the excess would be split as to 40% to the MoD and 60% to the museum.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

14 Fixed asset investments

	Listed investments £	Other investments	Total £
Cost or valuation			
At 1 April 2022 & 31 March 2023	58,539	100	58,639
Carrying amount			
At 31 March 2023	58,539	100	58,639
At 31 March 2022	58,539	100	58,639

	Notes	2023 £	2022 £
Other investments comprise:			
Investments in subsidiaries	24	100	100

15 Stocks

	2023 £	2022 £
Finished goods and goods for resale	-	8,709

16 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Other debtors	26,738	6,660
Prepayments and accrued income	6,686	8,243
	33,424	14,903

17 Loans and overdrafts

	2023 £	2022 £
Other loans	179,332	168,919
Payable after one year	179,332	168,919

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

17 Loans and overdrafts

(Continued)

In the year ending 31 March 2020 £150,000 was loaned from Ryland Limited. The principal amount of the loan will carry interest at the rate of 3.25% above the official base rate. This equates to interest of £8,330 (2022: £5,164) in the period. The agreement also states that the museum will be responsible for paying any taxes that arise on the loan, £2,083 (2022: £1,291) has been provided for in respect of this.

18 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	1,507	1,277
Trade creditors	3,213	4,815
Other creditors	-	2,684
Accruals and deferred income	3,600	890
	<u>8,320</u>	<u>9,666</u>

19 Creditors: amounts falling due after more than one year

	2023 £	2022 £
Borrowings	<u>179,332</u>	<u>168,919</u>

Although the terms of the loan of £150,000 for the purchase of the Custom House are that it is repayable in less than one year, the Charity has received a Letter of Comfort from the Lender, which has led the Executive Board to judge that this can be regarded as of longer term.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes. Unexpended in this regard means held either as a revenue balance or as the un-depreciated portion of a fixed asset and therefore not yet charged against income.

	Balance at 1 April 2022 As restated £	Resources expended £	Balance at 31 March 2023 £
Museum redevelopment	47,652	(3,521)	44,131
Modern Army Display	958	-	958
Fund Raising grant	1,856	-	1,856
Korean Museum donation	1,594	-	1,594
Friends re security and display case	2,681	(344)	2,337
Polish Display	1,500	-	1,500
Building Expansion Project	7,123	-	7,123
Tills	1,275	(225)	1,050
	<u>64,639</u>	<u>(4,090)</u>	<u>60,549</u>

21 Analysis of net assets between funds

	Unrestricted income funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 As restated £
Fund balances at 31 March 2023 are represented by:				
Tangible assets	594,026	53,162	647,188	664,442
Investments	58,624	-	58,624	58,639
Current assets/(liabilities)	59,434	7,387	66,821	114,468
Long term liabilities	(179,332)	-	(179,332)	(168,919)
	<u>532,752</u>	<u>60,549</u>	<u>593,301</u>	<u>668,630</u>

22 Related party transactions

During the year ending 31 March 2020 Ryland Limited, a company ultimately owned equally by C R (No 1) Grandchildren's Settlement and C R (No 2) Grandchildren's Settlements of which Executive Board member C H Ryland is the settlor, loaned the charity £150,000. This attracted further interest and tax of £10,413 during the year leading to an amount remaining outstanding at the year end of £179,332.

23 Control

The trustees consider that no individual controls the charity.

THE SOLDIERS OF GLOUCESTERSHIRE MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

24 Subsidiaries

These financial statements are separate financial statements and therefore present information about the charity as an individual undertaking and not as a group.

On 26 February 2020, a UK incorporated limited company, The Soldiers of Gloucestershire Museum Trading Limited, was incorporated with company registration number 12486073 and registered address The Customs House, Gloucester Docks, Gloucester, GL1 2HE. The company was incorporated with £100 authorised and issued ordinary share capital and is wholly owned by The Soldiers of Gloucestershire Museum. The company was formed with the intention that it undertake certain of the trading activities conducted by the museum and was dormant until 1 September 2020.