



Trustees' Annual Report for the period

Period start date			Period end date				
From	01	June	2023	To	31	May	2024

Section A

Reference and administration details

Charity name

Salisbury Community Choir

Other names charity is known by

SCC (working name)

Registered charity number (if any)

1095033

Charity's principal address

Greenfields, Downton Hill,

Redlynch

Salisbury

Postcode

SP5 2 JF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Edrich	Chair		
2	Susan Nettle	Treasurer		
3	James Scott Wakeling	Secretary		
4	Marie Therese Tiernan	Vice Chair		
5	Hilary Mathison			
6	Andrew Smith			
7	Caroline Niven			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Mrs Nicola Halls	Fletcher and Partners, Crown Chambers, Bridge Street, Salisbury SP1 2LZ

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Elected by members

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Charity's objects are to promote, improve, develop and maintain public education in and appreciation of the art and science of choral music in all its aspects by the presentation of choral and other concerts and for the general purpose of such charitable bodies or for such other purposes as shall be exclusively charitable as the Committee shall from time to time decide.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Membership of the choir is open to adult members of the public and is non auditioned.
The choir is funded by annual membership fees and concessionary fees are available on application. The membership has remained strong at an average of 136 singers throughout the year. This has included new members and some that have left due to ill health, job moves and other commitments.
The choir normally meets for 42 weeks of the year to learn a wide range of choral music, to learn singing techniques and to perform in public and to raise money for local, national and international charities.

The trustees have considered the guidance regarding the public benefits in relation to the objects and have incorporated them in planning of the activities of the choir.

Since 1st June 2023, the choir has staged three public concerts, raising money for three charities, the Salisbury Hospital Stars Appeal, RNLI and Alzheimer's Support. The choir has also increased its support to other charitable organisations by offering its services to entertain free of charge. Furthermore, to educate both the choir members and the public, our musical director has explicitly increased the explanations of musical notation and increased the history and context of the music in our programme notes for the public. In September 2023, a full day workshop was held for members. Our musical director also worked with a local primary school discussing life at sea resulting in the children writing a sea song for our joint RNLI concert in March 24.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The choir continues to learn and perform a mix of popular and classical music. A member survey to determine their preferences was conducted in early 2023 and that has been used to guide the programme planning. During the period June 2023 to May 2024, we held 42 rehearsals, undertook one full day workshop, three public concerts and a choir tour working with the community choir in Hay.

The amount raised at the July 23 Concert for the Stars Appeal was £295. The Christmas Concert with a capacity audience earned £638 for Alzheimer's Support. The Turf and Surf Concert in March 2024, where we sang and worked in collaboration with St Mark's Junior School, Salisbury, raised £685 for the RNLI. Again, this was a capacity audience, and it was particularly pleasing to see so many local young families in attendance. The choir is proud that it was able to incorporate 51 children into a live public performance of a wide range of musical works.

This year SCC has increased its number of charity events including short performances and charity singalongs. In December 2023, we once again supported the Christmas Tree Festival at St. Thomas's, Salisbury. We sang the community carols for the Hawk Conservancy Trust in Andover and performed carols on the wards for Horatio's Garden, a charity that works closely with the Spinal Unit at Salisbury General Hospital. We also sang carols with the members of the Alzheimer's Day Care Centre in Salisbury.

The trustees regularly review the risk assessment and require the choir members to read it. There were amendments regarding safeguarding in respect to the joint concert with children and measures were put in place to ensure the adult choir were kept separate from the school children.

In the light of financial pressures on household budgets, the committee considered the membership fee pattern for 23/24. Historically, members have been able to spread payments across 8 months paying a larger sum in the first month of the subscription year, September to August. The decision was taken to offer a twelve-month subscription pattern. The membership very much welcomed this, and it has been taken up by 52 members. The annual amount was dropped from £170 to £168 to make the maths easier. The consequence of this change of payment profile is that income from members payments and the related gift aid claim in this financial year does not compare to previous years. At the close of our financial year, 52 members still have to pay 3 months of subscriptions to August whereas the membership payments would have been completed by the end of May. The effect of the lag will rectify in future financial years.

The choir administration, all undertaken by volunteers, is very paper and spreadsheet heavy. This is not only frustrating for those individuals and the members but also time consuming. Holding personal data in several places also increases our risk of having a data breach. The trustees have invested in the Making Music platform, an administrative database and online member interface used by many music clubs and choirs. Training and partial implementation have commenced but this remains a priority for next year.

Much of the trustees' time has also been occupied by planning the forthcoming tour to France in July 2024 which we look forward to.

Section E**Financial review**

Brief statement of the charity's policy on reserves

Salisbury Community Choir does not have a policy on reserves.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

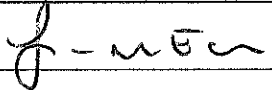

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Janet Edrich	SUSAN NETTLE
Position (eg Secretary, Chair, etc)	Chair	TREASURER.
Date	27 June 2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Salisbury Community choir

No (if any)
1095033

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/06/2023

To

Period end date
31/05/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Members Subscriptions	20,444	-	-	20,444	23,180
Ticket Sales	5,563	-	-	5,563	7,138
Merchandise and Uniform sales	123	-	-	123	97
Interest on deposit accounts	668	9	-	677	152
Gift aid tax recovered	6,467	-	-	6,467	6,537
Other fees received	-	-	-	-	2,663
Member's social events	-	-	-	-	844
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	33,265	9	-	33,274	40,612
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	33,265	9	-	33,274	40,612
A3 Payments					
Musical Director Fees and expenses	12,125	-	-	12,125	10,745
Assistant Musical Director fees and expenses	5,705	-	-	5,705	4,357
Venue hire	5,625	-	-	5,625	4,933
Music costs	5,030	-	-	5,030	3,512
Insurance	711	-	-	711	418
Donations	100	-	-	100	300
Equipment	790	-	-	790	1,429
Publicity	15	-	-	15	360
Website domain name	552	-	-	552	505
Accountancy Independent examination	660	-	-	660	600
Workshops Musicians fees	380	-	-	380	1,373
choir leaflet	-	-	-	-	860
Refreshments	684	-	-	684	5,965
Travel	480	-	-	480	1,200
Printing costs	1,135	-	-	1,135	428
Redon Choir tour	1,011	-	-	1,011	-
Licences	63	-	-	63	63
Uniform costs	721	-	-	721	-
Other social events	197	-	-	197	-
Administration costs including AGM	286	-	-	286	613
Sub total	36,270	#	#	36,270	37,660
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	36,270	-	-	36,270	37,660
Net of receipts/(payments)	- 3,005	9	-	- 2,996	2,951
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	51,995	758	-	52,753	49,802
Cash funds this year end	48,990	767	-	49,757	52,753

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current and Savings Accounts	48,990		-
	Support Fund	-	767	-
		-	-	-
	Total cash funds	48,990	767	-
	(agree balances with receipts and payments account(s))			

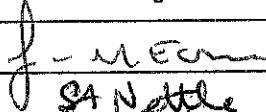
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JANET EDRICH	27/06/24
S4 Nettle	SUSAN NETTLE	27/06/24



Section A

Independent Examiner's Report

Report to the trustees/
members of

Salisbury Community Choir

On accounts for the year
ended

31 May 2024

Charity no
(if any)

1095033

Set out on pages

2-3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Nicola A Halls

Date:

2 July 2024

Name:

Mrs N A Halls FCA

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant

Address:

Fletcher & Partners

Crown Chambers, Bridge Street

Salisbury, SP1 2LZ