



# Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	June	2022	To	31	May	2023

## Section A Reference and administration details

Charity name	Salisbury Community Choir
Other names charity is known by	SCC
Registered charity number (if any)	1095033
Charity's principal address	Greenfields, Downton Hill
	Redlynch
	Salisbury
Postcode	SP5 2JF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Edrich	Chair		
2	Susan Nettle	Treasurer		
3	James Scott Wakeling	Secretary (from 14/07/22)		
4	Marie Therese Tiernan	Vice Chair (from 14/07/22)		
5	Marlene Pragnall	Secretary (until 14/07/22)	Until 14/07/22	
6	Caroline Niven		From 14/07/22	
7	Hilary Mathison			
8	Andrew Smith			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Mrs Nicola Halls	Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury.SP1 2LZ

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by members

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The Charity's objects are to promote, improve, develop and maintain public education in and appreciation of the art and science of choral music in all its aspects by the presentation of choral and other concerts and for the general purpose of such charitable bodies or for such other purposes as shall be exclusively charitable as the Committee shall from time to time decide.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Membership of the choir is open to adult members of the public and is non auditioned.

The choir is funded by annual membership fees and concessionary fees are available on application. Current membership is at 137. Membership has been restored to normal levels following the pandemic and the choir now has a waiting listing some voice parts. Rehearsal space for more than 140 members is an issue.

The choir normally meets for 42 weeks of the year to learn a wide range of choral music, to learn singing techniques and to perform in public to raise money for local, national and international charities. An additional workshop to teach singing techniques was undertaken in February 2023.

Between July 2022 and March 2023, the choir also undertook three public concerts raising funds for three charities: The John McNeill Opportunity Centre for children with disabilities and difficulties, the Salisbury branch of the Samaritans and Salisbury Hospice.

The choir also supported The Christmas Tree Festival at St Thomas' Church, Salisbury which raised funds for Friends of Salisbury Shopability and Alzheimer's Support.

The trustees have considered the guidance regarding the public benefits in relation to the objects and have incorporated them in planning of the activities of the choir.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The choir has completed a full year's cycle of regular rehearsals from June 2022 to May 2023, learning a mix of popular and classical music.

It was a particularly significant year for the Trust in three ways. Firstly, there has been a full recovery post pandemic to more normal membership numbers and the choir continues to attract new members. This has been a landmark year as the choir reached its 30<sup>th</sup> anniversary and celebrated with a concert and a member's event. With the retirement of our Musical Director in July 2022, a new Musical Director was appointed from September 2022. The new appointee has been instrumental in engaging audiences at the concerts explaining the background to the music we are singing and adding supplementary programme notes to enable audiences to learn more. Furthermore, the choir regularly has education in improving the quality of their singing and in reading musical notation during rehearsals.

The three concerts undertaken have had full audiences and the choir is proud to have enabled three local charities to raise substantial sums. The charity for the July 2022 concert was the John McNeill Centre who collected £719. At the Christmas Concert for Salisbury Hospice £745 was collected. In March 2023, the Samaritans were well supported and collected over £1000 at the choir's concert.

Total income from membership fees has returned to its normal level and the choir is has now returned to its normal three performances a year pattern. The trustees are also planning two choir tours, one to Wales in June 2023 and another to France in 2024. These will include working collaboratively with local resident choirs and giving public performances.

**Section E****Financial review**

**Brief statement of the charity's policy on reserves**

There is no policy on reserves

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

**Full name(s)**

*Janet Edrich*  
Janet Edrich

*James Scott Wakeling*  
James Scott Wakeling

**Position (eg Secretary, Chair, etc)**

Chair

SECRETARY

**Date**

22 June 2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

SALISBURY COMMUNITY CHOIR

1095033

## Receipts and payments accounts

CC16a

For the period  
from

01/06/2022

To

Period end date

31/05/2023

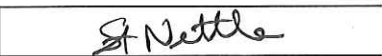
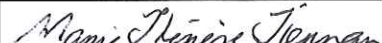
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Members Subscriptions	23,180	-	-	23,180	18,395
Ticket Sales	7,138	-	-	7,138	447
Merchandise and uniform sales	97	-	-	97	207
Interest on deposit accounts	150	2	-	152	11
Gift aid tax recovered	6,537	-	-	6,537	-
Other fees and donations received	2,663	-	-	2,663	3,250
Fundraising and other income	-	-	-	-	16
Members other social events income	-	844	-	844	2,479
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>39,766</b>	<b>846</b>	<b>-</b>	<b>40,612</b>	<b>24,805</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>39,766</b>	<b>846</b>	<b>-</b>	<b>40,612</b>	<b>24,805</b>
<b>A3 Payments</b>					
Musical director fees and expenses	10,745	-	-	10,745	7,251
Assistant musical director fees and expenses	4,357	-	-	4,357	4,020
Venue hire	4,933	-	-	4,933	1,932
Music costs	3,512	-	-	3,512	4,717
Insurance	418	-	-	418	193
Donations	300	-	-	300	116
Equipment	1,429	-	-	1,429	-
Publicity	360	-	-	360	-
Web site/domain name	505	-	-	505	528
Independent examiner's fees	600	-	-	600	-
Workshops/musicians' fees	1,373	-	-	1,373	-
Choir leaflet	860	-	-	860	-
Refreshments	2,642	3,323	-	5,965	-
Travel	1,200	-	-	1,200	-
Printing costs	428	-	-	428	-
Licences	63	-	-	63	-
Other social events	-	-	-	-	523
Administration inc AGM	613	-	-	613	558
	34,337	3,323	-	37,660	19,838
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>34,337</b>	<b>3,323</b>	<b>-</b>	<b>37,660</b>	<b>19,838</b>
<b>Net of receipts/(payments)</b>	<b>5,428</b>	<b>- 2,477</b>	<b>-</b>	<b>2,951</b>	<b>4,967</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>46,567</b>	<b>3,235</b>	<b>-</b>	<b>49,802</b>	<b>44,835</b>
<b>Cash funds this year end</b>	<b>51,995</b>	<b>758</b>	<b>-</b>	<b>52,753</b>	<b>49,802</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current and Savings accounts	51,995	-	-
	Support Fund	-	758	-
		-	-	-
	<b>Total cash funds</b>	<b>51,995</b>	<b>758</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Music stock	Unrestricted	-	-
	Merchandise stock	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Hay project	Unrestricted	-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Susan Nettle	23/6/23
	MARIE-THERÈSE TIERMAN	23/6/23





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Salisbury Community Choir

On accounts for the year  
ended

31 May 2023

Charity  
no

1095033

Set out on pages

2-3

I report to the trustees on my examination of the accounts of the above charity ("the Charity") for the year ended 31/05/2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*Nicola Halls*

Date:

11 July 2023

Name:

Mrs N A Halls FCA

**Relevant professional  
qualification(s) or body:**

Chartered Accountant

Address:

Fletcher & Partners

Crown Chambers, Bridge Street

Salisbury, SP1 2LZ