

	Trustees' Annual Report for the period								
	From	Period start date			T O	Period end date			
		Day 07	Month 01	Year 2021		Day 06	Month 01		Year 2022

Section A Reference and administration details

Charity name	The Kianh Foundation		
Other names charity is known by			
Registered charity number (if any)	1094902		
Charity's principal address	79 Forfar Road		
	Liverpool		
	Postcode	L13 8DX	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Wakefield	Chair		
2	Nancy Baker	Treasurer		
3	Susan Marie Boyle (née Phillips)			
4	Laura Mitchell			
5	Dee Jethwa		7 January 2021 - 22 October 2021	
6	Jacqueline Yvonne Marsh			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	TRUST DEED DATED 16 OCTOBER 2002
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	APPOINTED BY THE EXISTING TRUSTEES

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have a charity-specific insurance policy that covers trustees and individual liability, employment practices liability, professional and legal liability.

Our Child Protection Policy is reviewed annually. All trustees, staff, volunteers and partners must sign up to, and abide by, our Code of Conduct.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief of poverty and sickness and the advancement of education amongst children in Viet Nam and in particular, those living in Hoi An Orphanage.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main focus of this difficult Pandemic year was quite simply keeping up and running and doing our best to provide teaching, therapy and support for our students and their families throughout multiple nationwide lockdowns. The staff are now excellent at providing this kind of online mentoring and have worked out and fine tuned the best way to give effective support to our students when they are not physically at the centre. We had to lose two of our key UK staff, but we ended the year with a full set of local staff still employed and a full set of students back at the school, and this felt like a significant achievement.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

2021 was a difficult year for us, as it was for most other people, organisations and businesses throughout the world. Although the Covid-19 Pandemic had severely impacted Vietnam's business and tourism industry in the previous year, Vietnam had managed to largely keep the virus at bay. However, by 2021, it was no longer able to do so, and Covid began to extract a heavy death toll within the country. The whole country closed down internally and workers from the countryside who had been working in the big cities (particularly Ho Chi Minh City, which was hit particularly hard and had gone into a military lockdown) were forced to return to their hometown, resulting in a mass exodus. For our school, this of course resulted in long closures. We were in lockdown from 15 February - 23 March, 29 April - 1st June and 27 July - 6 October. During this time, the teachers and therapists gave online lessons to their students (where possible) and video training to parents, in order to maintain the development goals that the children had already reached. This was not possible in all cases, with some parents having learning difficulties of their own, or living in the countryside and having poor internet connection or no smartphone. However, it was possible to conduct some kind of programme for most of the children and their families at this time, and in some cases, the students developed remarkably.

Finances were of course hit during this period. Many people and businesses were unable to maintain their donations to our programme. In May, our Business Director, Nick Keegan, who had worked with us for 14 years took voluntary redundancy, followed the following month by our marketing and fundraising manager, Chris Ephgrave. Director and co-founder, Jackie Wrafter, took over their workloads. Every attempt was made to maintain the salaries of the local staff.

During this time of fear and confusion, some work was able to carry on at the school during the periods that it was allowed to open. An aquaponics project that had been planned by Chris Ephgrave stalled after his leaving. However, two ex-pats living in Vietnam, engineer Erik van der Wielen, and welder Neville Foley, stepped in to assist and work on the project. By the end of this period, most of the structure for the project was finally set up and just awaiting some finishing touches. And amazingly, a swimming project for the students that had been planned by Australian NGO Waterskills for Life, was also able to go ahead in the periods in between lockdown.

By October, the children were able to return to school and there were no further lockdowns this year. This was due to the massive, nationwide vaccine roll out that the Vietnamese government had undertaken throughout the year. By the end of this period, all of our staff had been vaccinated twice and in December, the older students also received their first vaccines. There were no more Covid waves in Vietnam this year, and although the borders of the country remained closed and tourism and business was a non-entity, we were able to return to a semblance of normality at our school and resume normal, daily lessons and therapy sessions. At the end of this period, we were amazed and relieved to find ourselves still intact and functioning after this rollercoaster of a year.

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold a total cash balance of £138,584 in our bank accounts at the end of the financial year.

As part of our policy of demonstrating good financial management practice, we aim to hold 9 to 12 months of operating funds in reserves at the end of each financial year. The total cash balance of £138,584 represents approximately 9 months of expenditure at current monthly expenditure rates.

The coronavirus pandemic has had a significant impact on our finances but we are committed to ensuring that the organisation remains sustainable for the foreseeable future. The setting aside of these reserve funds is therefore intended to guard against possible future loss or reduction of income, and ensure continued delivery of services in Viet Nam.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)	Helen Wakefield	
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Position (eg Secretary, Chair, etc)	Chair	
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Date	5/10/22
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name The Kianh Foundation	No (if any) 1094902
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Receipts and payments accounts

For the period from	Period start date 07-Jan-21	To	Period end date 06-Jan-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
DONATIONS	176,768	-	-	176,768	128,037
SALES	7,875	-	-	7,875	14,209
INTEREST	5,223	-	-	5,223	652
GIFT AID RECEIPTS	1,397	-	-	1,397	3,535
		-	-	-	-
Sub total (Gross income for	191,263	-	-	191,263	146,433
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	191,263	-	-	191,263	146,433

A3 Payments

WAGES	152,682	-	-	152,682	154,240
TELEPHONE, INTERNET & POSTAGE	98	-	-	98	194
PRINTING & STATIONERY	754	-	-	754	588
COST OF FUNDRAISING EVENTS	774	-	-	774	1,526
EQUIPMENT	1,122	-	-	1,122	1,470
TRAVEL & TRANSPORT	1,460	-	-	1,460	613
ADMINISTRATION	1,658	-	-	1,658	402
ELECTRICITY	448	-	-	448	394
ACCOMMODATION (RENT)		-	-	-	-
INSURANCE	23,792	-	-	23,792	19,634
FOOD & CLOTHING	4,283	-	-	4,283	4,296
MEDICAL & PHARMACY	6	-	-	6	2
EDUCATION & TRAINING	15	-	-	15	538
REPAIRS & MAINTENANCE	162	-	-	162	2,810

BANK CHARGES	415	-	-	415	537
CONSTRUCTION		-	-	-	-
Sub total	187,669	-	-	187,669	187,244

A4 Asset and investment purchases (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-

Total payments	187,669	-	-	187,669	187,244
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Net of receipts/(payments)	3,594	-	-	3,594	- 40,811
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	153,645	-	-	153,645	151,334
Cash funds this year end	157,239	-	-	157,239	110,523

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH AT BANK	157,239	-	-
		-	-	-
		-	-	-
	Total cash funds	157,239	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	-	-	-
	-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
<i>helen wakefield</i>	Helen Wakefield	05/10/2022



Section A Independent Examiner's Report

**Report to the trustees/
members of** THE KIANH FOUNDATION

**On accounts for the year
ended** 06 January 2022 **Charity no
(if any)** 1094902

Set out on pages (remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: J E Deveney

Date: 6 October 2022

Name: Joanne Elizabeth Deveney

Relevant professional qualification(s) or body (if any): Solicitor

Castle House

Address:

Llanddew

Brecon LD3 9SS

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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