

|  | Trustees' Annual Report for the period |                   |             |              |        |                 |             |  |              |
|----------------------------------------------------------------------------------|----------------------------------------|-------------------|-------------|--------------|--------|-----------------|-------------|--|--------------|
|                                                                                  | From                                   | Period start date |             |              | T<br>O | Period end date |             |  |              |
|                                                                                  |                                        | Day<br>07         | Month<br>01 | Year<br>2020 |        | Day<br>06       | Month<br>01 |  | Year<br>2021 |

|                                    |                      |
|------------------------------------|----------------------|
|                                    |                      |
| Charity name                       | The Kianh Foundation |
| Other names charity is known by    |                      |
| Registered charity number (if any) | 1094902              |
| Charity's principal address        | 79 Forfar Road       |
|                                    | Liverpool            |
|                                    |                      |
|                                    | Postcode L13 8DX     |

Names of the charity trustees who manage the charity

|    | Trustee name                     | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Helen Wakefield                  | Chair           |                                   |                                                               |
| 2  | Nancy Baker                      | Treasurer       |                                   |                                                               |
| 3  | Susan Marie Boyle (née Phillips) |                 |                                   |                                                               |
| 4  | Laura Mitchell                   |                 |                                   |                                                               |
| 5  | Dee Jethwa                       |                 |                                   |                                                               |
| 6  | Jacqueline Yvonne Marsh          |                 |                                   |                                                               |
| 8  |                                  |                 |                                   |                                                               |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

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### Description of the charity's trusts

|                                                                     |                                    |
|---------------------------------------------------------------------|------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | TRUST DEED DATED 16 OCTOBER 2002   |
| How the charity is constituted<br>(eg. trust, association, company) | TRUST                              |
| Trustee selection methods<br>(eg. appointed by, elected by)         | APPOINTED BY THE EXISTING TRUSTEES |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have a charity-specific insurance policy that covers trustees and individual liability, employment practices liability, professional and legal liability.

Our Child Protection Policy is reviewed annually. All trustees, staff, volunteers and partners must sign up to, and abide by, our Code of Conduct.



### Summary of the objects of the charity set out in its governing document

The relief of poverty and sickness and the advancement of education amongst children in Viet Nam and in particular, those living in Hoi An Orphanage.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During a difficult year in which we, like many other NGOs, businesses and private individuals, saw our programmes and finances affected by Covid-19, we continued to run our special school and therapy programmes as best we could. In addition to running our core programmes, we:

- learned how to most effectively continue to help our students to develop during times of lockdown. Our staff developed greater skills in online teaching, and mentoring for families.
- We were supported to create and open a large, organic garden behind our centre, to use as an additional part of our teaching programme and to increase biodiversity in the area where our school is based.
- A local resort, the Anantara, provided short holidays for some of our older students at their luxury resort in the South of Vietnam. This was a big first for many things for our students and a really big step in opening their eyes to the outside world.
- Despite the challenges of the Pandemic, we were able to take on 13 new students, and provide training in special education teaching to another NGO and one mainstream school.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

2020 began off peacefully, like other places in the world, with everyone unaware of the type of year it was to turn out to be. The usual activities were prepared for the end of the school year and the end of the lunar year, with meetings with students' families to discuss the goals that should be set for their children in the new term, visits and gifts from government officials, and a government ceremony for NGOs, in which the Kianh Foundation received an award. We closed for Tet (the Lunar New Year) on January 17th and were getting ready to open again in February, when the first stirrings of Covid-19 in China began to be known. Having had experience of SARS and other infectious viruses, the Vietnamese government immediately put schools and businesses in Vietnam into lockdown. Week by week, we waited for the notice allowing us to re-open. When that didn't happen and the weeks continued to pass, we realised we had to find some way to work with our students remotely. While it would be possible to have online sessions with the students in our Mainstream class and some of the older children in the Early Numeracy and Literacy class, we knew that this would not be possible with a large number of our students, due to age or cognitive disability. Our teachers and therapists therefore began to work with the families. They set them a goal to work on with their children each week. At the end of the week, the family had to send a video of themselves and their child working on this goal. They would then have an online meeting with the teacher/therapist, who would give them advice and guidance on how to improve things. This was not achievable with all of our families, either due to no internet, no smart phone, or sometimes some learning difficulty that they themselves had. However, after a bumpy start, some good progress was made with some of the students and their families.

On May 11th, schools were finally allowed to re-open and our students and staff returned to the centre. However, the early stages of Covid were already starting to impact our finances. Whilst Vietnam had opened again internally, the government had permanently closed its borders until Covid was resolved. Where we are based is very much a tourist economy, but hotels and restaurants started to close, and several of our students' families who worked in hotels, gift shops, restaurants and laundries, lost their jobs. A major resort, the Anantara, who supported us with a significant amount each month, was no longer able to do so. Jackie Wrafter and Do Le To Quyen, the Kianh Foundation Director and the Manager of the centre, had a meeting with the local government authorities to discuss options for if there was not enough money to keep the centre open.

Whilst all this was happening, something positive had also been happening simultaneously. The year before, Do Le Thi Quyen, had received a grant to attend a workshop on increasing biodiversity, run by the US Forestry Department and held in Chicago and New York. As a result of her attendance, we were given a further grant to develop a large organic garden on the piece of land behind our centre. The garden was designed and built by local organic organisation, An Farm, in conjunction with Green Vietnam. The garden was completed on July 15th, with an opening ceremony. The garden allows us to grow our own vegetables and herbs, provides an 'outdoor classroom' for our students and has already started to attract a wide variety of birds to the area.

In August we closed for our annual summer holiday and re-opened for the new term on September 7th. A fundraiser for the Kianh Foundation was organised by the Australian Chamber of Commerce at Ba Na Hills golf course on September 26th. Jackie Wrafter attended, accompanied by some of our older students who have Cerebral Palsy. Although the Anantara Resort was not able to help us financially at this time, it did continue to support us in other ways and invited us on an all-expenses trip on its private train to stay in its resort in Quy Nhon, in the South of Vietnam. Groups of older students were accompanied there by staff in October and December. For all of our students, it was their first time on a train, their first time away from their families and most certainly their first stay in a luxury resort. Being able to take our students on these trips was certainly one of the highlights of this year. The Anantara also invited our students to have an art display at the 'Art Space' in their resort. The purchase of one of these pictures, and the subsequent advertising, by a Vietnamese influencer led to all of these pictures being purchased and was a good source of much needed income.

Also in October and November (and after a series of delays due to Covid), we ran training sessions for student teachers working on projects run by the Metropolitan Community Church (US) and mainstream teachers from Quang Ngai Province.

From October - December, central Vietnam experienced a series of tropical typhoons and the most severe floods it had had in several years. Hundreds of people lost their lives and hundreds others lost their homes. Despite our own struggling financial fortunes, we ran fundraisers to help the families in our care who were affected by this severe weather.

We closed the year with 83 students, 13 of them new intakes. Despite some of the setbacks caused by Covid-19, Vietnam at this point was one of the few countries in the world managing to keep on top of what had turned into a global Pandemic.

## Brief statement of the charity's policy on reserves

We hold a total cash balance of £112,834 in our bank accounts at the end of the financial year.

As part of our policy of demonstrating good financial management practice, we aim to hold 9 to 12 months of operating funds in reserves at the end of each financial year. The total cash balance of £112,834 represents approximately 6 months of expenditure at current monthly expenditure rates.

**The coronavirus pandemic has had a significant impact on our finances.**

We are committed to ensuring that the organisation remains sustainable for the foreseeable future. The setting aside of these reserve funds is

therefore intended to guard against possible future loss or reduction of income, and ensure continued delivery of services in Viet Nam.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)** Susan Boyle (by email, susan.phillips@talk21.com)

**Full name(s)** Susan Marie Boyle

**Position (eg Secretary, Chair, etc)** Trustee

**Date** 9<sup>th</sup> October 2021



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Report to the trustees/  
members of

Charity Name  
The Kianh Foundation

On accounts for the year  
ended

06 January 2021

Charity no  
(if any)

1094902

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **06 / 01 / 2021**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

HEARING AND BEYOND  
IN VIETNAM  
A.B.N. 98.460.240.483

Signed:

M. McCann

Date:

11.10.2021

Name:

MAIRE MCCANN

Relevant professional qualification(s) or body (if any):

A.C.N.C. (Australia Charities and Not-for-Profits Commission)

HEARING AND BEYOND  
IN VIETNAM  
Address:  
A.B.N. 98.460.240.493

201 Hai muoi tam thong ba  
Thanh Ha,  
Hai An, Vietnam.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).