

## **BREAST FRIENDS SOLIHULL**

### **ANNUAL GENERAL MEETING 8<sup>TH</sup> OCTOBER 2024**

**Attendees from Committee:** Deborah Douglas (Chair), Chris Bates (Secretary), Sandy Worth and Sue Walton

**Apologies:** Chris Pile, Bev Walmsley, Sandy Edwards, Kamini Aulakh and Wendy Scriven

**Attendees from members:** Carole Bennett, Noreen Black, Ellen Brogan, Gurdip Chaggar, Lynne Chamberlain, Wendy Clarke, Geraldine Clifton, Sue Collister, Frances Cunliffe, Barbara Grant, Lynda Johnson, Bridget Kearney, Christine Langdon, Rebecca Lo, Joan Price, Angela Roberts, Neeta Solanki, Millicent Springer, Mary Thompson, Sushama Widger and Helen Wood.

#### **1. Minutes of the meeting from 2023 AGM.**

The minutes were approved by the 2024 AGM.

#### **2. Chairman's Address**

Debbie gave an overview of the last 12 months and advised that donations and income received have exceeded our outgoings. She confirmed we have offered practical support through bra vouchers, cleaning and support grants. We have also funded nipple tattooing for the first time. We have subsidised complementary treatments for Reiki, Reflexology and McTimoney sessions.

She gave an update on our Breast Friends' allotment. We have received lottery funding for this allowing us to have 6 raised beds and a patio area. A shed and greenhouse have been donated and the area will hopefully become a community garden where ladies can come together and socialise.

She said that Breast Friends Solihull is about friendship, supporting others and having fun.

#### **3. Treasurer's Report and Statement of Accounts**

Kam was not at the meeting but Debbie advised that we have received £202,997 this year with outgoings of £19,953. Our income was made up of some sizeable donations and also fundraising events. She confirmed that we are all volunteers so all the money goes to help members and we will be using some of the funds to create the community garden at the allotment. We are continuing to apply for grants and Debbie advised that our accounts would be available on the Charities Commission website for anyone to look at. As we have had some large donations this year our accounts will be independently audited to ensure we are complying with regulations.

She said if anyone had any suggestions for spending our funds to let the committee know.

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#### **4. Election of Committee for 2024/2025**

Debbie thanked the Committee for their hard work. The members also thanked Debbie for everything she does for the group.

The committee were proposed and seconded as follows: -

Debbie Douglas (Chair) -	Noreen Black/Gurdeep Chaggar
Chris Pile (Vice Chair) -	Lynne Chamberlain/Margaret Thompson
Chris Bates (Secretary) -	Joan Price/Lynda Johnson
Kamini Aulakh (Treasurer) –	Chris Bates/Carole Bennett)
Sandy Worth (Members' Welfare) –	Bridget Kearney/Sue Collister
Sue Walton (Safeguarding) -	Ellen Brogan/Margaret Thompson
Wendy Scriven (Walk n Talk) -	Sue Walton/Barbara Grant
Sandy Edwards (Programme Secretary) -	Neeta Solanki/Helen Wood
Bev Walmsley (Newsletter) -	Chris Bates/Bridget Kearney

Barbara Grant has agreed to stand as a committee member and she was proposed by Sandy Worth and seconded by Debbie Douglas.

Debbie also thanked the Welcome Committee of Bridget Kearney, Lynne Chamberlain and Diane Webb for always being on hand to welcome new members.

**Date of next AGM Tuesday 14<sup>th</sup> October 2025.**

## BREAST FRIENDS SOLIHULL

Bank statement as at 30.4.24

Current Account	£47,765	
High Interest Account	£203,252	
		£251,017
Cashbook b/fwd	£67,973	
Receipts	£202,997	
Less payments	£19,953	
		£251,017

**Breast Friends-Solihull**  
**Unaudited Financial Statements**  
**30 April 2024**

**POINTON YOUNG**  
Chartered Accountants  
33 Ludgate Hill  
Birmingham  
B3 1EH

# Breast Friends-Solihull

## Financial Statements

Year ended 30 April 2024

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	<b>Page</b>
Trustees' annual report	<b>1</b>
Independent examiner's report to the trustees	<b>2</b>
Statement of receipts and payments	<b>3</b>
Statement of assets and liabilities	<b>4</b>
Notes to the financial statements	<b>5</b>

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# Breast Friends-Solihull

## Trustees' Annual Report

Year ended 30 April 2024

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The trustees present their report and the unaudited financial statements of the charity for the year ended 30 April 2024.

### Reference and administrative details

**Registered charity name** Breast Friends-Solihull

**Charity registration number** 1094795

**Principal office** Solihull Methodist Church  
Solihull  
B91 1LG

### The trustees

D P Douglas  
S Walton  
S Edwards  
W J Scriven  
B Walmsley

D M Webb  
C J Bates  
C D Pile  
S Worth

**Independent examiner** Steven Brown BA FCA  
33 Ludgate Hill  
Birmingham  
B3 1EH

### Structure, governance and management

The Trustees are aware of their responsibilities for governance and will actively seek new members using a skill-based approach where necessary.

### Objectives and activities

The objectives of Breast Friends Solihull are for the benefit and support of those who have or are about to have treatment for cancer of the breast and to encourage a wider knowledge and education about other forms of treatment for cancer of the breast and the issues involved.

The trustees' annual report was approved on 27 February 2025 and signed on behalf of the board of trustees by:

D P Douglas  
Trustee

# Breast Friends-Solihull

## Independent Examiner's Report to the Trustees of Breast Friends-Solihull

Year ended 30 April 2024

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I report to the trustees on my examination of the financial statements of Breast Friends-Solihull ('the charity') for the year ended 30 April 2024.

### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Steven Brown BA FCA  
Independent Examiner  
33 Ludgate Hill  
Birmingham  
B3 1EH

27 February 2025

# Breast Friends-Solihull

## Statement of Receipts and Payments

Year ended 30 April 2024

		Unrestricted funds	2024 Restricted funds	Total funds	2023 Total funds
	Note	£	£	£	£
<b>Income and endowments</b>					
Donations and legacies	4	190,551	9,990	200,541	18,801
Investment income	5	2,357	—	2,357	193
Other income	6	55	—	55	—
<b>Total income</b>		<u>192,963</u>	<u>9,990</u>	<u>202,953</u>	<u>18,994</u>
<b>Expenditure</b>					
Expenditure on charitable activities	7,8	<u>10,503</u>	<u>9,405</u>	<u>19,908</u>	<u>13,538</u>
<b>Total expenditure</b>		<u>10,503</u>	<u>9,405</u>	<u>19,908</u>	<u>13,538</u>
<b>Net income and net movement in funds</b>		<u>182,460</u>	<u>585</u>	<u>183,045</u>	<u>5,456</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>67,973</u>	—	<u>67,973</u>	<u>62,517</u>
<b>Total funds carried forward</b>		<u>250,433</u>	<u>585</u>	<u>251,018</u>	<u>67,973</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 5 to 8 form part of these financial statements.



# Breast Friends-Solihull

## Statement of Assets and Liabilities

30 April 2024

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	Note	2024 £	2023 £
<b>Current assets</b>			
Cash at bank and in hand		251,018	67,973
<b>Net current assets</b>		251,018	67,973
<b>Total assets less current liabilities</b>		251,018	67,973
<b>Funds of the charity</b>			
Restricted funds		585	–
Unrestricted funds		250,433	67,973
<b>Total charity funds</b>	<b>12</b>	251,018	67,973

These financial statements were approved by the board of trustees and authorised for issue on 27 February 2025, and are signed on behalf of the board by:

D P Douglas  
Trustee

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The notes on pages 5 to 8 form part of these financial statements.

# Breast Friends-Solihull

## Notes to the Financial Statements

Year ended 30 April 2024

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### 1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Solihull Methodist Church, Solihull, B91 1LG.

### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the receipts and payments basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. Its financial statements are consolidated into the financial statements of (enter name of group financial statements) which can be obtained from (enter detail). As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102: No cash flow statement has been presented for the company. Disclosures in respect of financial instruments have not been presented.

#### Judgements and key sources of estimation uncertainty

These financial statements are prepared under the receipt and payment basis therefore there are no accounting estimates and assumptions.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal and fall into one of two sub-classes: restricted income funds or endowment funds.

# Breast Friends-Solihull

## Notes to the Financial Statements *(continued)*

Year ended 30 April 2024

### 3. Accounting policies *(continued)*

#### Incoming resources

Income is recognised upon receipt.

#### Resources expended

Expenses are recognised upon payment.

### 4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<b>Donations</b>			
Donations	189,051	–	189,051
<b>Grants</b>			
Grants receivable	1,500	9,990	11,490
	<u>190,551</u>	<u>9,990</u>	<u>200,541</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Donations</b>			
Donations	18,801	–	18,801
<b>Grants</b>			
Grants receivable	–	–	–
	<u>18,801</u>	<u>–</u>	<u>18,801</u>

### 5. Investment income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Bank interest receivable	<u>2,357</u>	<u>2,357</u>	<u>193</u>	<u>193</u>

### 6. Other income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Other income	<u>55</u>	<u>55</u>	<u>–</u>	<u>–</u>

# Breast Friends-Solihull

## Notes to the Financial Statements *(continued)*

Year ended 30 April 2024

### 7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Charitable Expenses	<u>10,503</u>	<u>9,405</u>	<u>19,908</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Charitable Expenses	<u>13,538</u>	<u>—</u>	<u>13,538</u>

### 8. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Total funds 2024 £	Total fund 2023 £
Charitable Expenses	<u>19,908</u>	<u>19,908</u>	<u>13,538</u>

### 9. Independent examination fees

	2024 £	2023 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>420</u>	<u>—</u>

### 10. Staff costs

The average head count of employees during the year was Nil (2023: Nil).

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

### 11. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

# Breast Friends-Solihull

## Notes to the Financial Statements *(continued)*

Year ended 30 April 2024

### 12. Analysis of charitable funds

#### Unrestricted funds

	At 1 May 2023	Income £	Expenditure £	At 30 April 2024 £
General funds	£ <u>67,973</u>	<u>192,963</u>	<u>(10,503)</u>	<u>250,433</u>

	At 1 May 2022	Income £	Expenditure £	At 30 April 2023 £
General funds	£ <u>62,517</u>	<u>18,994</u>	<u>(13,538)</u>	<u>67,973</u>

#### Restricted funds

	At 1 May 2023	Income £	Expenditure £	At 30 April 2024 £
Restricted Fund	£ <u>–</u>	<u>9,990</u>	<u>(9,405)</u>	<u>585</u>

	At 1 May 2022	Income £	Expenditure £	At 30 April 2023 £
Restricted Fund	£ <u>–</u>	<u>–</u>	<u>–</u>	<u>–</u>

### 13. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2024 £
Current assets	<u>251,018</u>	<u>251,018</u>

	Unrestricted Funds £	Total Funds 2023 £
Current assets	<u>67,793</u>	<u>67,793</u>