

THE WILLOW ROAD COMMUNITY CENTRE PROJECT

England & Wales · Charity number 1094571

Details

Status Registered

Legal form Other

Registered 2002-11-12

Register [View on the Charity Commission register](#)

Contact

Address 10 Gonville Court
Darlington
DL1 2YP

Phone 01325263761

Website www.willowroad.org.uk

Activities

Objects: A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE PARISH OF ST MATTHEW & ST LUKE, DARLINGTON (HEREINAFTER CALLED THE AREA OF BENEFIT) BY ASSOCIATING TOGETHER THE SAID INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE BY EXTENDING TO THE LOCAL COMMUNITY A WIDE VARIETY OF ACTIVITIES AND SUPPORT, FOR RECREATION AND OTHER LEISURETIME OCCUPATIONS WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS B) TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE THE SAME, WHETHER ALONE OR IN CO-OPERATION WITH ANY LOCAL AUTHORITY OR OTHER PERSON OR BODY IN FURTHERANCE OF THESE OBJECTS

Activities: Vision: To be an integral, flexible, self financing and valued part of a participating and identifiable community. Mission Statement: The provision of a resource offering a wide range of community led activities responsive to the needs and wishes of all current and potential users.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Disability, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** THE PARISH OF ST MATTHEW & ST LUKE, DARLINGTON
- Darlington

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£44,743	£52,754	-	-
2024-12-31	£41,753	£29,408	-	-
2023-12-31	£22,509	£28,776	-	-
2022-12-31	£36,419	£26,264	-	-
2021-12-31	£21,695	£19,479	-	-
2020-12-31	£23,606	£27,008	-	-

Trustees

Name	Role	Appointed
DIANE EVANS	Chair	
BARBARA WAISTELL		2013-04-26
CAROL ANNE RICHARDSON		2016-06-22
Heather Young		2013-04-18
KEVIN RICHARDSON		2016-06-22
Kelly Victoria Waistell		2024-10-21
PETER WAISTELL		2013-04-26

THE WILLOW ROAD COMMUNITY CENTRE PROJECT

England & Wales - Charity number 1094571

Accounts

2025 has seen another busy year for the centre with usage of both halls increased and lots of weekend usage requiring lots of opening and closing support from our volunteer management team.

1 ENVIRONMENT

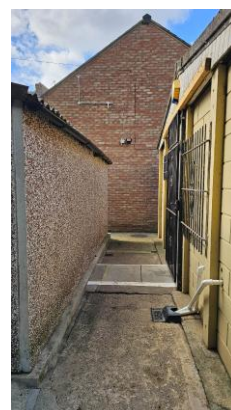
With the increase in usage we have had the need for renewal of lots of fittings. We started the year by removing the urinals in the main hall gents toilets and replacing with two cubicles and renewed handwashing facilities. We continued later in the year by replacing the ladies toilets and handwashing facilities as we had a leakage and sinks needed updating.



Edging was also replaced on the kitchen servery and new leaflet rack installed.



In the small hall we have installed a plumbed in water boiler, replaced the servery edging, replaced the carpet edging and replaced the accessible toilet. Outside, we have removed the rear canopy as damaged and no longer required. All guttering on both buildings cleaned and made good.



2 FINANCIAL

Annual rent of £1,000 paid to St. Matthew and St. Luke's Church, payment of £1,000 made to the Church Hall Trust and the loan of £5,000 secured at the end of last year repaid to the Trust.

Big thanks go to the following funding sources which have supported our Wednesday Lunch Club: £2,496 received from Point North at the end of 2024 and £700 received from the Stronger Communities (DBC) fund via our local councillors all put towards supporting accessible transport for the housebound supplied by Age UK and £500 from the Thomas Metcalfe Fund via St. Matthew & St. Luke's which paid for a Christmas Lunch for all who attend. We are very grateful for this financial support.

3 HEALTH AND SAFETY

Annual servicing of heating boilers, emergency lighting, fire alarms and extinguishers have all been undertaken throughout the year for both halls and new smart meter installed on the gas meter in the main hall. All external security lights have been checked and upgraded where necessary and hazard floor markings repainted. We have secured additional bins both externally and internally to encourage our users to recycle. We are now composting our leaf and garden waste keeping clear and safe access.



4 CENTRE USERS

St. Matthew & St. Luke's Church have also had usage of the centre for Quiz Nights and Murder Mystery to assist with their fundraising. We also continue to accommodate their Parent and Toddler Group, Knit and Natter, Rainbows, Brownies and Guide weekly sessions. In addition we have supported the Let's Talk Group and Friends of the Dene with their Christmas Fairs and monthly meetings

In November we said goodbye to Recovery Connections who have moved to their own premises in the town centre so now need to seek more usage for our small hall. We have welcomed Redeem Church and Kidslingo sessions in the main hall.

We obtain feedback from users via regular contact and thank them for their continued used of our premises.




Thanks again to the volunteer management team for their time and expertise to run the centre, keeping our accounts in order, cleaning, maintenance and to facilitate opening and cleaning for casual users on weekends.


DIANE EVANS (CHAIR)


Income and Expenditure Account

	2025	2024
INCOME	Total	Total
Regular Hall Users	33,030	21,261
Casual Hall Users	9,988	12,566
Loan – Church Hall Trust	0	5,000
Grant – DBC & Durham County	1,200	2,496
Energy Refund	525	430
	44,743	41,753
PAYMENTS		
Insurance	2,900	2,826
Water	1,384	1,216
Energy (Electricity & Gas)	6,445	6,370
Cleaning Materials	1,290	1,163
Fire & Security	2,068	2,859
St Matthew & St Lukes – Rent & Loan	6,000	2,000
Refuse Collection	1,600	802
Major Works/Investments	23,184	6,158
Maintenance/Repairs	707	1,642
Sundry Costs	5,787	4,221
Telephone/Wifi provision	1,389	1,151
	52,754	29,408
	Total	Total
	£	£
(Deficit) / Surplus	(8,011)	12,345
Balance B/F at 1 January	30,899	18,554
BALANCE C/F AT 31 DECEMBER	22,888	30,899

Date: 24th February 2026

Treasurer  Heather Young

Chair  Diane Evans

Independent Reviewer  Pauline Crawford

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2025

	2025	2024
	£	£
CASH AND BANK BALANCES IN HAND		
Current account		
	22,888	30,899

Approved on behalf of the Management Committee on 23rd March 2026

Chair **D Evans**

Proposed


Seconded


Treasurer **H Young**


Income and Expenditure Account

	2025	2024
INCOME	Total	Total
Regular Hall Users	33,030	21,261
Casual Hall Users	9,988	12,566
Loan – Church Hall Trust	0	5,000
Grant – DBC & Durham County	1,200	2,496
Energy Refund	525	430
	44,743	41,753
PAYMENTS		
Insurance	2,900	2,826
Water	1,384	1,216
Energy (Electricity & Gas)	6,445	6,370
Cleaning Materials	1,290	1,163
Fire & Security	2,068	2,859
St Matthew & St Lukes – Rent & Loan	6,000	2,000
Refuse Collection	1,600	802
Major Works/Investments	23,184	6,158
Maintenance/Repairs	707	1,642
Sundry Costs	5,787	4,221
Telephone/Wifi provision	1,389	1,151
	52,754	29,408
	Total	Total
	£	£
(Deficit) / Surplus	(8,011)	12,345
Balance B/F at 1 January	30,899	18,554
BALANCE C/F AT 31 DECEMBER	22,888	30,899

Date: 24th February 2026

Treasurer  Heather Young

Chair  Diane Evans

Independent Reviewer  Pauline Crawford

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2025

	2025	2024
	£	£
CASH AND BANK BALANCES IN HAND		
Current account		
	22,888	30,899

Approved on behalf of the Management Committee on 23rd March 2026

Chair **D Evans**

Proposed

Seconded

Treasurer **H Young**

THE WILLOW ROAD COMMUNITY CENTRE PROJECT

England & Wales - Charity number 1094571

Accounts



Registered Charity Number 1094571
Registered Address: St. Matthew & St. Luke's Church Office,
Brinkburn Road, Darlington DL3 6DX

Willow Road Community Centre, Willow Road,
DARLINGTON, DL3 6PZ

Receipts and Payments Accounts for the year ended 31 December 2024

REPORT OF THE MANAGEMENT COMMITTEE

The contents of this Report should be read in conjunction with the Annual Review for 2024 that provides more detailed information concerning the extent of the Centre's activities for the year.

The WRCC Constitution aims are unchanged and all trustees have remained in post during the year.

Vision: To be an integral, flexible, self-financing and valued part of a participating an identifiable community.

Mission Statement: The provision of a resource offering a wide range of community led activities responsible to the needs and wishes of all current and potential users.

Objectives

- 1. **Meet the identified needs of the community**
 - To increase breadth of user groups by 5% each year
- 2. **Finance**
 - To maintain financial security by maximising daytime usage
 - Review and update financial regulations
- 3. **Operating Structure**
 - To review and develop Community Centre Policies
 - To encourage community membership on the Management Committee
- 4. **Service Delivery**
 - To continue to obtain Customer Feedback by various methods
 - Continue to diversify the use of the Centre

Members of the Willow Road Community Centre Management Committee are:

Chair/Booking Secretary	Diane Evans	Church Member	Barbara Waistell
Treasurer	Heather Young	Church Member	Peter Waistell
Church Member	Kevin Richardson	Community Member	Mark Dewar
Church Member	Carol Richardson	Community Member	Michelle Dewar
Church Member	Kelly Waistell		

Public Benefit Statement

The charity trustees have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties.

Financial Performance

The accounts have been prepared on a receipts and payments basis. The Management Committee regards the financial performance of the Willow Road Community Centre for the year, and its financial position at the end of the year, to be satisfactory.

Approved by the Management Committee on 17th March 2025 and signed on its behalf

Chair: Diane Evans, 10 Gonville Court, Darlington, Co Durham, DL1 2YP

INDEPENDENT EXAMINER'S REPORT TO THE WILLOW ROAD COMMUNITY CENTRE MANAGEMENT COMMITTEE

I report on the Accounts of Willow Road Community Centre for the year ended 31 December 2024 attached.

Respective responsibilities of Executive Committee and Examiner

As the Management Committee, you are responsible for the preparation of the Accounts; you consider that the audit requirement under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed:

It is my responsibility to examine the accounts (under section 145 of the 2011 Act), follow the procedures specified in the General Directions given by the Charity Commissioners (under section 145 (5)(b) of the 2011 Act) and state whether particular matters have come to my attention.

Basis of Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the WRCC Management Committee as trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements to:
 - keep accounting records in accordance with Section 130 of the 2011 Act; and
 - prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Pauline Crawford
10 Breck Road
DARLINGTON
Co. Durham


26 February 2025


Income and Expenditure Account

	<u>2024</u>	<u>2023</u>
INCOME	Total	Total
Regular Hall Users	21,261	13,743
Casual Hall Users	12,566	8,348
Loan – Church Hall Trust	5,000	0
Grant – Point North	2,496	0
Energy Refund	430	418
	<u>41,753</u>	<u>22,509</u>
PAYMENTS		
Insurance	2,826	2,763
Water	1,216	1,241
Energy (Electricity & Gas)	6,370	3,807
Cleaning Materials	1,163	1,004
Fire & Security	1,859	2,312
St Matthew & St Lukes – Rent	2,000	3,000
Refuse Collection	802	813
Major Works/Investments	6,158	8,475
Maintenance/Repairs	1,642	2,098
Sundry Costs	4,221	2,245
Telephone/Wifi provision	1,151	1,018
	<u>29,408</u>	<u>28,776</u>
	Total	Total
	£	£
(Deficit) / Surplus	12,345	(6,267)
Balance B/F at 1 January	18,554	24,821
BALANCE C/F AT 31 DECEMBER	<u>30,899</u>	<u>18,554</u>

Date: 17th March 2025

Treasurer  Heather Young

Chair  Diane Evans

Independent Reviewer  Pauline Crawford

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2024

	<u>2024</u>	<u>2023</u>
	<u>£</u>	<u>£</u>
CASH AND BANK BALANCES IN HAND		
Current account		
	<u>30,899</u>	<u>18,554</u>

Approved on behalf of the Management Committee on 17th March 2025

Chair

Proposed  D Evans

Seconded  P. Wainfall

Treasurer  C. Richardson

.....  H Young

THE WILLOW ROAD COMMUNITY CENTRE PROJECT

England & Wales - Charity number 1094571

Accounts

Income and Expenditure Account

	<u>2022</u>	<u>2021</u>
	Total	Total
RECEIPTS		
Regular Hall Users		£
Casual Hall Users	28,134	17,781
Energy Refund	7,857	2,536
Donations	428	378
		<u>1,000</u>
	<u>36,419</u>	<u>23,606</u>
PAYMENTS		
Insurance	2,641	2,398
Water	1,410	1,498
Energy (Electricity & Gas)	7,496	4,381
Cleaning Materials	1,769	1,339
Fire & Security	1,271	1,383
St Matthew & St Lukes – Rent	7,000	1,000
Refuse Collection	750	550
Major Works/Investments	---	4,682
Maintenance/Repairs	1,028	678
Sundry Costs	2,009	713
Telephone/Wifi provision	890	857
	<u>26,264</u>	<u>19,479</u>
	Total	Total
	£	£
(Deficit) / Surplus	10,155	2,216
Balance B/F at 1 January	14,666	12,450
BALANCE C/F AT 31 DECEMBER	<u>24,821</u>	<u>14,666</u>

Date: 12th March 2023

Treasurer

Heather Young

Heather Young

Chair

Diane Evans

Diane Evans

Independent Reviewer

Pauline Crawford

Pauline Crawford

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2022

	2022	2021
	£	£
CASH AND BANK BALANCES IN HAND		
Current account		
	<u>24,821</u>	<u>14,666</u>

Approved on behalf of the Management Committee on

2023

Chair
Proposed
Seconded
Treasurer

D Evans

H Young