

Shipbourne School PTA – Trustees’ Annual Report

Charity Number:1094459

For the year ended 31 August 2026

1. Introduction

The Trustees of Shipbourne School Parent Teacher Association (PTA) are pleased to present their annual report for the year ended 31 August 2026. Our PTA exists to advance the education and wellbeing of pupils by fostering relationships between staff, parents, and the wider community, and by providing additional resources and activities not covered by the school budget.

2. Objectives and Activities

Our main objectives this year were:

- To raise funds for educational resources and enrichment activities.
- To strengthen community engagement through inclusive events.
- To support pupil wellbeing initiatives.

Key activities included:

- **Summer fete** – raised £2,000 to support the purchase of new ipads for pupils.
- **Annual Fireworks event** – generated £12,075 towards playground equipment and works to an existing space made into a sensory room.
- **Easter disco** – an event supported by the PTA with purchase of an easter egg for each pupil and provision of a disco.
- **Second hand uniform sale**- regular sales of second-hand uniform raised £100 used to support events such as the Easter disco and whole school end of year trip.
- **Weekly cake sales**- generated £250, used to support Easter disco and whole school end of year trip.
- **End of year school trip**- PTA support with coach hire, totally £500
- **Christmas party**- an event supported by the PTA with purchase of a small gift for each pupil.

3. Achievements and Performance

This year, the PTA funded:

- 7 new new Ipad's for classroom use.
- Outside play equipment consisting of a large activity centre .
- Subsidised transport for school trips, benefiting over 50 pupils.
- Easter disco, bringing the school community together
- Easter eggs and Christmas gifts

We have also held stay and plays at the end of each term, serving light refreshments.

4. Financial Review

Income: £14,245

Expenditure: £23,671

The PTA had been building a surplus for the last two years, with the fireworks event generating a significant amount for such a small school. The intention had always been to build this surplus in order to make a significant purchase that could benefit all pupils at the school. The outside space was lacking in an equipment that would develop core skills, aid physical movement, encourage positive risk assessing and allow for greater enrichment when outside.

Funds are held in a dedicated PTA bank account, with dual signatories for all transactions.

5. Structure, Governance and Management

The PTA is an unincorporated association governed by its constitution, adopted on [date]. Trustees are elected annually at the AGM. This year's trustees were:

- Chair: Sophie Osman
- Treasurer: Victoria Harbour
- Vice Treasurer: Juliet Martin
- Secretary: Alison Brown
- Committee Members: Brendon Walton, Lorraine Walton, Juliet Martin, Nicola Baker, James Lown, Anri Martis.

6. Plans for the Coming Year

In 2026/27, we aim to:

- Fund further outside play equipment.
- Develop an outside nature walk area