



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	April	2024		31st	March	2025

Section A

Reference and administration details

Charity name THE DOWNS SCHOOL TRUST

Registered charity number (if any) 1094239

Charity's principal address The Downs School

Compton

Newbury Berkshire

Postcode

RG20 6AD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr C.Prosser			
2	Mr P Clark			
3	Mr A Tow			

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by governing board of The Downs School

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The main activity of the charity is fundraising for the benefit of educational objectives.

Please note that all policies in place at The Downs School extend across the activities of The Downs School Trust.

Summary of the main activities undertaken for the public benefit in relation to these

Funds are raised in several ways including an annual Sponsored Walk and also a general appeal to parents for funds. This year specific

objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

fundraising was started for site improvements, a new astro carpet, pool cover and pool floor. The Trust also fundraises via the West Berkshire lottery, and this has produced a steady income stream. We have some annual fundraising events namely – The colour run, Bags2School, Christmas pottery painting event, drinks at events and shows, quiz nights and golf days which have all been successful. Gift Aid is recovered from the Inland Revenue on donations where possible. This year all such funds have been distributed for the benefit of students at The Downs School. We have not transferred a significant amount of funds this year in order to save for a larger schedule of works in Summer 2025 and 2026.

The charitable status of the trust also enables it to make applications to a variety of grant making bodies when specific projects are identified. There has been 1 application for grant funding this year – Sport England for improvements to our swimming pool improvement fund.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The grants we supply to The Downs School support the educational objectives of the school. The grants have supported the school in engaging students and with projects that would otherwise not have been possible.

Section E

Financial review

Brief statement of the charity's policy on reserves

We are building our reserves in preparation for a larger project in Summer 2025 and 2026

Details of any funds materially in deficit

None

Section F

Other optional information

None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Rebecca Brophy

Full name(s)

Rebecca Brophy

Position (eg Secretary, Chair, etc)

SECRETARY

Date

21/5/2025

The Downs School Trust

01 April 2024 - 31 March 2025

Description	Opening Balance 01.04.24	Income	Expenditure	Transfer between Trust Cost Centres	Closing Balance 31.03.25
W051224-Winter Concert 05.12.24		(314.00)			(314.00)
W080525-Summer Concert 08.05.25			21.00		21.00
W110225-A Mid Winter's Nights Dream		(84.00)	21.00		(63.00)
W130325-House Performing Arts13.03.25			21.00		21.00
W160725-Sports Awards 16.07.25			21.00		21.00
WB2S-Bags 2 School	--	(229.20)			(229.20)
WBENEVITY-Benevity Causes Income	(3,301.89)	(2,847.17)			(6,149.06)
WBILYL25-Billy Elliott 03-05 July 2025			21.00		21.00
WBLOTT-West Berkshire Lottery Income	(1,833.50)	(1,443.00)			(3,276.50)
WBUGS24-Bugsy Malone Income	--	(517.15)	21.00		(496.15)
WCAFFEES-CAF Transaction Fees	--		92.80		92.80
WCAFINC-CAF Donations	(5,576.38)	(4,475.00)			(10,051.38)
WCONS-Non-Specific Consolidated Funds	(11,646.80)	--			(11,646.80)
WDISCO24-Spooky Disco 2024		(102.10)			(102.10)
WDIVERSITY-Diversity Day Income	(1,381.23)	(1,058.61)			(2,439.84)
WDPT-Department Donations (to be transferred)	(500.00)	--			(500.00)
WEASY-EasyFundraising Income	--	(544.56)			(544.56)
WEMPTIES-Empties Please Income	--	(34.00)			(34.00)
WEXP2425-Amazon			291.18	(291.18)	0.00
WEXP2425-Bidfood			1,503.01	(1,503.01)	0.00
WEXP2425-Tesco			648.65	(648.65)	0.00
WFAIR0724-Summer Fair 19.07.24	--	(7,263.64)	4,473.00		(2,790.64)
WFIN2223-Financial Contribution 22-23				(1,033.53)	(1,033.53)
WFIN2324-Financial Contribution 23-24	(3,644.89)	(65.98)		(322.00)	(4,032.87)
WFIN2425-Financial Contribution 24-25	--	(4,197.00)			(4,197.00)
WFOCPS-Friends of The Downs (Closure)	(2,500.00)	--			(2,500.00)
WGIFT24-Gift Aid Income 23-24	(5,407.18)	--		5,407.18	0.00
WGIFT25-Gift Aid Income 24-25		(4,045.88)		4,045.88	0.00
WHPA0424-House Performing Art 25.04.24	--	(254.00)			(254.00)
WINTEREST-Interest Earned	--	(2,859.43)			(2,859.43)
WMUSIC0524-Music Concert 02.05.24	--	(187.02)	21.00		(166.02)
WMUSIC1024-House Music Income 17.10.24	--	(270.50)	21.00		(249.50)
WPE2223-PE Financial Contribution 22-23				(804.25)	(804.25)
WPE2324-PE Financial Contribution 23-24	(523.00)	(21.00)		(174.25)	(718.25)
WPE2425-PE Financial Contribution 24-25		(671.50)			(671.50)
WPHOTO-Tempest Photography Commission		(1,505.48)			(1,505.48)
WPOOL2425-Swimming Pool Fundraising 24-25	(275.00)	(3,649.50)		(82.50)	(4,007.00)
WPRES24-Presentation Evening 18.12.24			47.62		47.62
WQUIZ0523-Quiz Income 12.05.23	(1,870.93)	(21.60)			(1,892.53)
WQUIZ0524-Quiz Income 10.05.24	--	(518.00)	51.97		(466.03)
WQUIZ1124-Quiz Income 22.11.24	--	(1,080.10)	21.00		(1,059.10)
WRAFFLE-BS Raffle Income	--	(560.00)			(560.00)
WRUN23-Colour Run 2023	(1,739.55)	--			(1,739.55)
WRUN24-Colour Run 2024	--	(1,688.60)	1,356.75		(331.85)
WSGFEEES-SchoolComms Transaction Fees	--		465.54		465.54
WSPRIT-Spirit of The Downs	801.92	(115.98)			685.94
WSPONS23-Sponsored Walk Income 2023	(18,669.00)			(3,569.40)	(22,238.40)
WSPONS24-Sponsored Walk 2024	--	(17,854.50)		(3,467.13)	(21,321.63)
WSPORT0724-Sports Award Income 18.07.24	--	(130.00)	21.00		(109.00)
WSUM25-Summer Fair 18.07.25			4,893.00		4,893.00
WSUMFEEES-SumUp Transaction Fees	--		36.59		36.59
WSWINGS-Swings & Smiles Fundraising		(2.00)			(2.00)
WTOFUND-Transfers to FUND			294.00		294.00
WTOMAIN-Transfers to Main School		(292.00)			(292.00)
WUNIFORM-Uniform Income		(212.20)			(212.20)
WWTRUST-Charities Trust Donations	(1,350.00)	(700.00)			(2,050.00)
Stock Adjustment					1,146.77
	(59,417.43)	(59,814.70)	14,364.11	(2,442.84)	(106,164.09)

Balanced By:	
Current Account	105,137.16
Creditors Control	0.00
Debtors Control	0.00
Event Stock Held	1,026.93
	<u>106,164.09</u>
	0.00

Governing Board
The Downs School
Compton
Newbury
Berkshire
RG20 6AD

Ref: 36147/GZP

30 July 2025

Dear Governing Board

The Downs School Trust**Agreed upon procedures in respect of the year from 1 April 2024 to 31 March 2025**

This report has been produced in accordance with the terms of our engagement letter ("the Engagement Letter") and in accordance with the International Standard on Related Services 4400 "Engagements to Perform Agreed-Upon Procedures Regarding Financial Information" as published by IAASB.

The procedures were performed solely for the purpose of assisting the Governing Board to fulfil its responsibilities.

Report of factual findings and exceptions

We have performed our work as set out in the Appendix to this report.

We report that no exceptions were identified.

We have not subjected the information contained in our report or the Appendix (including explanations and representations received and reported to you) to checking or verification procedures except to the extent expressly stated. This engagement does not constitute an audit or a review and, as such, no assurance is expressed. Had we performed additional procedures, an audit or a review, other matters might have come to light that would have been reported.

You were responsible for determining whether the agreed-upon procedures we performed were sufficient for your purposes. We cannot, and do not, make any representations regarding the sufficiency of these procedures for your purposes.

Our report is prepared solely for the confidential use of The Downs School. Our report must not be used for any purpose other than for which it was prepared or be reproduced or referred to in any other document or made available to any third party without the written permission of Gravita Audit Oxford LLP. We accept no liability to any other party who is shown or gains access to this report.

Yours faithfully



Gravita Audit Oxford LLP



Appendix

	Agreed Upon Procedures	Findings and details of any exceptions or explanations provided
1	Obtain the summary of income and expenditure for the Trust for the year and check mathematical accuracy.	We obtained the summary of income and expenditure for the Trust for the year and checked the mathematical accuracy. Matters to report: No exceptions noted from our testing.
2	Select a sample of income and expenditure items shown in the summary and obtain detailed breakdowns of the underlying transactions where applicable.	We selected five income and expenditure items shown in the summary and obtained details of the underlying transactions to ensure that these match the summary. Matters to report: No exceptions noted from our testing.
3	Select a sample of transactions from the detailed breakdowns and agree these to supporting evidence from a third-party source (for example bank statement or supplier invoice).	We selected five individual income and expenditure transactions and obtained the supporting evidence (for example bank statement or supplier invoice) to confirm that the transaction exists and has been accurately recorded. Matters to report: No exceptions noted from our testing.
4	Agree the closing bank balance shown on the summary to bank statement and bank reconciliation if applicable.	We obtained the bank statement at 31 March 2025. We ensured that this matched the cash balance shown on the Trust summary. Matters to report: No exceptions noted from our testing.