

COMPANY REGISTRATION NUMBER: 4340126
CHARITY REGISTRATION NUMBER: 1094215

Pennine Domestic Abuse Partnership Ltd

Company Limited by Guarantee

Financial Statements

**For the year ended
31 March 2023**

Pennine Domestic Abuse Partnership Ltd

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2023.

Reference and administrative details

Registered charity name Pennine Domestic Abuse Partnership Ltd

Charity registration number 1094215

Company registration number 4340126

Principal office and registered office 17f Brooks Mill
Armitage Bridge
Huddersfield
HD4 7NR

The trustees

S Wiseman
J Barwick
E-J Bramley
L Preston

Key management personnel

R Hirst (CEO)
K Hinchliff (CEO)
D Theabould-Ho (Project manager - refuge)
N Morison (Operation Manager)
S Reilly (Manger KBOP)
E Scott (Manager IDAA)
T Qureshi (Finance Manager)

Company secretary R Hirst

Auditor Gibson Booth
Chartered Accountants & Statutory Auditors
New Court
Abbey Road North
Shepley
Huddersfield
HD8 8BJ

Bankers Svenska Handelsbanken AB
12 Longbow Close
Bradley
Huddersfield
HD2 1GQ

Solicitors Ramsdens Solicitors LLP
Oakley House
1 Hungerford Road
Edgerton
Huddersfield
HD3 3AL

Structure, governance and management

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 14 December 2001 and registered as a charity on 17 October 2002. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up the liability of members is limited to £1 each. Accumulated funds are not distributable to members.

Achievements and performance

Pennine Domestic Abuse Partnership (PDAP) provides a range of comprehensive support services to anyone affected by domestic abuse, 'honour' based violence, forced marriage and female genital mutilation. The services include safe emergency temporary accommodation comprising of two refuges. We also provide a third refuge which specialises in the cultural needs of women and children from Black and Asian racially minoritized communities. We were delighted to receive the news in 2022 that we were successful in our tender to continue providing refuge support in Kirklees, winning the tender for delivery from April 23 – 28 with the possibility of further extension. This is fantastic news for PDAP and helps ensure sustainability of our services into the future.

PDAP also provides a range of community-based outreach services offering advice, support and guidance to help victims of abuse regain safety and recover from their experiences. Additionally, PDAP provide dedicated support to children both living within refuge and in the community.

As the key provider for domestic abuse services in Kirklees PDAP continues to evolve, responding to the changing needs of our community, actively promoting greater awareness of domestic abuse and the impact it has on victims and striving to increase accessibility to all victims of domestic abuse. 2022 – 23 was once again a very challenging year globally and particularly for charities like ours that had to respond quickly to the changing needs of our clients 'locked down' with abusers during the pandemic. We swiftly introduced new ways of working such as ensuring staff could work from home effectively, that they were well supported and introduced new ways of reaching our clients through innovations such as our live chat service. We are proud how well our teams adapted through this difficult period ensuring victims of domestic abuse could continue to access support. Our services continued throughout the pandemic and staff were extremely creative in how they reached out to clients. We continued this work after the pandemic ended, creating hybrid approaches to service delivery and offering staff more flexibility in terms of continued home working and compressed working arrangements.

It is essential that PDAP meet the individual needs and manage the safeguarding of the clients and their children that access our support. Central to this is PDAP'S commitment to building and maintaining strong multi agency partnerships.

We achieve this by having robust joint working practises, pathways, and protocols with external agencies fostering communication and collaboration to ensure the most appropriate, effective support is available to all victims. We have particularly focused on the importance of our partnership work in the post pandemic era, rebuilding links with key agencies and taking a central role in the partnership response to DA across Kirklees.

PDAP is a committed member of the local MARAC and DRAMM, participating at both an operational and strategic level, to ensure that all high risk victims are offered timely support and that their voice is represented.

PDAP continued to work with West Yorkshire Police delivering the evening weekend Police Domestic Abuse Car in Kirklees and Calderdale. A PDAP worker partners a police officer on live deployment to real time incidents. The overall aim is to engage with and offer support to victims at the point of crisis, maximising appropriate intervention with the victim to reduce the risk for the individual and the opportunity for successful prosecution of the perpetrator.

PDAP continue to be a key partner in the Kirklees Better Outcomes Partnership funded via a Social Investor, Bridges as part of the Life Chances Scheme with Kirklees Council. We provide an outreach service through this contract working with victims at medium and standard risk of abuse to support them to safety and onward recovery. We were successful in our bid to enhance this service through a pilot group work programme which will run until April 24. The group work provides a safe environment for victims to work through what happened to them and provides them with the tools to recover and make sense of their experiences.

Our ongoing sale of land and our plans for this have continued. We are still awaiting final planning permission on a new build refuge in the grounds of Lena House (which we own). The new build refuge will provide us with increased self-contained refuge space allowing us to increase accessibility for emergency accommodation in Kirklees. It will replace the current Asha house which is no longer fit for purpose.

Our work to embed our values in all aspects of our work has continued and these are now key in recruitment, induction, supervision and quality assurance. We have strengthened our board framework with the addition of focused sub-groups to lead on specific areas of our work. These include workforce, Client Voice, strategic planning and financial planning. Staff and clients are represented on these groups and they are helping us in embedding our values and in seeking ways to further develop and improve. We carry out regular feedback surveys with clients, partners and staff and these feed into the actions plans of the relevant subgroups.

Pennine Domestic Abuse Partnership Ltd

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2023

Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The auditor is deemed to have been re-appointed in accordance with section 487 of the Companies Act 2006.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 19-10-23 and signed on behalf of the board of trustees by:



J Barwick
Trustee

Pennine Domestic Abuse Partnership Ltd

Company Limited by Guarantee

Independent Auditor's Report to the Members of Pennine Domestic Abuse Partnership Ltd (continued)

Year ended 31 March 2023

Auditor responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the company and industry, we identified that the principal risks of non-compliance with laws and regulations related to UK tax legislation, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the financial statements such as the Companies Act 2006. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements, and determined that the principal risks were related to management bias through manipulation of accounting estimates or posting inappropriate journal entries. Audit procedures performed by the engagement team included:

- discussions with management including consideration of known or suspected instances of non-compliance with laws, regulation and fraud;
- challenging assumptions and judgements made by management in their significant accounting estimates;
- testing of non-purchase and sales ledger bank transactions;
- testing the appropriateness of journal entries;
- testing of purchase invoices.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

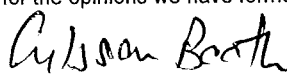
A further description of our responsibilities is available on the FRC's website at: <https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor%E2%80%99s-responsibilities-for>.

This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

New Court
Abbey Road North
Shepley
Huddersfield
HD8 8BJ


Gibson Booth
Chartered Accountants & Statutory Auditor

25-10-23

Gibson Booth is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

Pennine Domestic Abuse Partnership Ltd

Company Limited by Guarantee

Statement of Financial Position

31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible fixed assets	16	760,140	753,202
Current assets			
Debtors	17	86,839	50,427
Cash at bank and in hand		515,774	508,670
		602,613	559,097
Creditors: amounts falling due within one year	18	(135,098)	(312,766)
Net current assets		467,515	246,331
Total assets less current liabilities		1,227,655	999,533
Creditors: amounts falling due after more than one year	19	(182,500)	—
Net assets		1,045,155	999,533
Funds of the charity			
Restricted funds		114,693	81,633
Unrestricted funds		930,462	917,900
Total charity funds	22	1,045,155	999,533

For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies but as this company is a charity, it is subject to audit under the Charities Act 2011.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 19-10-23, and are signed on behalf of the board by:


J Barwick
Trustee

The notes on pages 11 to 20 form part of these financial statements.

Pennine Domestic Abuse Partnership Ltd

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2023

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 17f Brooks Mill, Armitage Bridge, Huddersfield, HD4 7NR.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis. The financial statements are prepared in sterling, which is the functional currency of the entity and rounded to the nearest £. The significant accounting policies consistently applied in the preparation of these financial statements are set out below.

Going concern

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Significant judgements

No significant judgements have been made in the process of applying the entity's accounting policies.

Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. The key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are as follows:

Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimates. See note 15 for the carrying amount of the tangible assets, and the tangible fixed assets policy below for the depreciation rates used for each class of assets.

Allocation of support costs

The allocation of support costs between activity types is an estimation based upon the type of work performed and expenditure required for each activity type.

Pennine Domestic Abuse Partnership Ltd

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2023

5. Donations and legacies

	Unrestricted		Unrestricted	
	Funds	Total Funds 2023	Funds	Total Funds 2022
	£	£	£	£
Donations	8,546	8,546	5,955	5,955
Donations				

6. Charitable activities

	Unrestricted		Restricted		Total Funds 2023
	Funds	£	Funds	£	£
Rent and services charges	277,607		–		277,607
Early Intervention and Prevention funding	–		517,561		517,561
Independent Domestic Violence Advisor grants	–		330,691		330,691
West Yorkshire Combined Authority grant	–		66,652		66,652
Therapeutic Support	–		149,949		149,949
Kirklees Better Outcomes Partnership	–		273,266		273,266
One Community Fund	–		9,744		9,744
Other grants and income	5,249		17,706		22,955
	282,856		1,365,568		1,648,424

	Unrestricted		Restricted		Total Funds 2022
	Funds	£	Funds	£	£
Rent and services charges	255,870		–		255,870
Early Intervention and Prevention funding	–		439,561		439,561
Independent Domestic Violence Advisor grants	–		302,566		302,566
West Yorkshire Combined Authority grant	–		41,476		41,476
Therapeutic Support	–		24,992		24,992
Kirklees Better Outcomes Partnership	–		185,114		185,114
One Community Funding	–		18,750		18,750
Other grants and income	–		2,500		2,500
	255,870		1,014,959		1,270,829

7. Investment income

	Unrestricted		Unrestricted	
	Funds	Total Funds 2023	Funds	Total Funds 2022
	£	£	£	£
Bank interest receivable	2,393	2,393	262	262

8. Expenditure on charitable activities by fund type

	Unrestricted		Restricted		Total Funds 2023
	Funds	£	Funds	£	£
Support workers and activities	92,171		985,209		1,077,380
Running costs and maintenance of refuges	159,648		110,445		270,093
Support costs	29,414		236,854		266,268
	281,233		1,332,508		1,613,741

	Unrestricted		Restricted		Total Funds 2022
	Funds	£	Funds	£	£
Support workers and activities	64,773		717,267		782,040
Running costs and maintenance of refuges	138,484		104,689		243,171
Support costs	30,820		161,394		192,216
	234,077		983,350		1,217,427

Pennine Domestic Abuse Partnership Ltd

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2023

11. Other expenditure

	Restricted Funds	Total Funds 2023	Restricted Funds	Total Funds 2022
	£	£	£	£
Loss on disposal of tangible fixed assets held for charity's own use	<u>—</u>	<u>—</u>	<u>70</u>	<u>70</u>

12. Net income

Net income is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation of tangible fixed assets	28,462	25,678
Loss on disposal of tangible fixed assets	<u>—</u>	<u>70</u>

13. Auditors remuneration

	2023	2022
	£	£
Fees payable for the audit of the financial statements	<u>5,460</u>	<u>4,830</u>

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	1,101,697	812,954
Social security costs	97,937	72,917
Employer contributions to pension plans	<u>42,403</u>	<u>33,747</u>
	<u>1,242,037</u>	<u>919,618</u>

The average head count of employees during the year was 42 (2022: 34). The average number of full-time equivalent employees during the year is analysed as follows:

	2023	2022
	No.	No.
Refuge staff	17	12
Management and administration	5	5
Outreach staff	18	16
Relief	<u>2</u>	<u>1</u>
	<u>42</u>	<u>34</u>

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £140,913 (2022:£129,755).

Pennine Domestic Abuse Partnership Ltd

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2023

18. Creditors: amounts falling due within one year

	2023	2022
	£	£
Bank loan	10,000	202,500
Trade creditors	38,474	21,017
Accruals and deferred income	64,607	68,993
Social security and other taxes	22,017	20,256
	<u>135,098</u>	<u>312,766</u>

19. Creditors: amounts falling due after more than one year

	2023	2022
	£	£
Bank loan	<u>182,500</u>	<u>—</u>

The bank borrowings are secured on the land and buildings. Interest is charged at 2.5% over LIBOR, and the loan is repayable in June 2027.

20. Deferred income

	2023	2022
	£	£
At 1 April 2022	48,385	36,598
Amount released to income	(48,385)	(36,598)
Amount deferred in year	<u>36,644</u>	<u>48,385</u>
At 31 March 2023	<u>36,644</u>	<u>48,385</u>

All deferred income relates to grant income received in advance.

21. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £42,403 (2022: £33,747).

22. Analysis of charitable funds

Unrestricted funds					
	At 1 April 2022	Income	Expenditure	Transfers At 31 March 2023	
	£	£	£	£	£
General fund	<u>917,900</u>	<u>293,795</u>	<u>(281,233)</u>	<u>—</u>	<u>930,462</u>
	At 1 April 2021	Income	Expenditure	Transfers At 31 March 2022	
	£	£	£	£	£
General fund	<u>888,835</u>	<u>262,087</u>	<u>(234,077)</u>	<u>1,055</u>	<u>917,900</u>

Pennine Domestic Abuse Partnership Ltd

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2023

22. Analysis of charitable funds (continued)

PDAP has also secured funding of £14,052 in total from One Community to deliver Live Chat on our website and Bridges (PDAP has also secured funding of £9,744 in total from One Community to deliver Live Chat also have raised about £5,000 from Natwest and £5,000 from Eaton Funds for helping family to move on and cost of living.

PDAP along with Northrop Hall and women's Centre has secured funding of £149,949 to provide Therapeutic support for young people in community, funding is initially for one year which now has extended for further year.

PDAP has successful bid for delivering a project in collaboration with Eden Forest to give children a healthy activities in open woods, the BBC children in need will be funding this project for 3 years running.

23. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Tangible fixed assets	718,363	41,777	760,140
Current assets	482,250	120,364	602,613
Creditors less than 1 year	(87,650)	(47,448)	(135,098)
Creditors greater than 1 year	(182,500)	-	(182,500)
Net assets	930,462	114,693	1,045,155

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Tangible fixed assets	726,461	26,741	753,202
Current assets	449,950	109,147	559,097
Creditors less than 1 year	(258,511)	(54,255)	(312,766)
Creditors greater than 1 year	-	-	-
Net assets	917,900	81,633	999,533

24. Analysis of changes in net debt

	At 1 Apr 2022	Cash flows	At 31 Mar 2023
	£	£	£
Cash at bank and in hand	508,670	7,104	515,774
Debt due within one year	(202,500)	192,500	(10,000)
Debt due after one year	-	(182,500)	(182,500)
	306,170	17,104	323,274

25. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2023	2022
	£	£
Not later than 1 year	7,746	10,621
Later than 1 year and not later than 5 years	21,779	29,525
	29,525	40,146

Pennine Domestic Abuse Partnership Ltd

Company Limited by Guarantee

Management Information

Year ended 31 March 2023

The following pages do not form part of the financial statements.

Pennine Domestic Abuse Partnership Ltd

Company Limited by Guarantee

Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2023

	2023 £	2022 £
Expenditure on charitable activities		
Support workers and activities		
<i>Activities undertaken directly</i>		
Wages and salaries	914,232	660,253
Employer's NIC	97,937	72,917
Pension costs	42,403	33,747
Motor and travelling expenses	14,145	8,444
Staff training, support and recruitment	8,663	6,679
	<u>1,077,380</u>	<u>782,040</u>
Running costs and maintenance of refuges		
<i>Activities undertaken directly</i>		
Rent, rates and insurance	69,926	46,481
Heat, light and water	53,029	37,762
Repairs and maintenance	17,954	38,855
Hire of equipment	20,191	14,833
IT costs	17,720	19,647
Telephone	14,389	19,244
Depreciation	28,462	25,678
Cleaning and general household expenditure	42,963	38,674
Management charges	5,459	1,997
	<u>270,093</u>	<u>243,171</u>
Governance costs		
Wages and salaries	187,465	152,701
Office costs	4,651	6,214
Advertising and promotion	7,354	2,554
Audit fees	5,460	4,830
Professional fees	51,228	20,131
Bank charges	887	394
Bank loan interest	9,223	5,392
	<u>266,268</u>	<u>192,216</u>
Expenditure on charitable activities	<u><u>1,613,741</u></u>	<u><u>1,217,427</u></u>