

**Registered Charity Number: 1094204**  
**Company number: 04317500**

**St. Mary's (Bramall Lane) Community Centre**

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**

**For the year ended 31 March 2024**

**St. Mary's (Bramall Lane) Community Centre  
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**St. Mary's (Bramall Lane) Community Centre**  
**Legal and administrative information**

**Trustees**

Rev C L Dawson                      Chair

J Rick

Resigned 20 September 2023

E A Brownhill

G W Rees

M Cavanagh

A Cribb

Appointed 25 September 2023

**Key Management**

Sarah Tully                      CEO

**Registered office**

St. Mary's Community Centre

Bramall Lane

Sheffield

S2 4QZ

**Company Number**

04317500

**Charity number**

1094204

**Bankers**

Virgin Money

66 Fargate

Sheffield

S1 2HE

**Accountants**

Seven Hills Accountants Limited

57 Burton Street

Sheffield

S6 2HH

**St. Mary's (Bramall Lane) Community Centre**  
**Trustees' annual report**  
**For the year ended 31 March 2024**

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

**Charitable Aims and objectives**

The objects of the Charity are:

1. to promote the benefit of the inhabitants of the city of Sheffield, and in particular those inhabitants living in the ecclesiastical parishes in the city and diocese of Sheffield ("the area of benefit") by bringing together the statutory, voluntary and other organisations and inhabitants in a common effort to:
  - a. relieve poverty.
  - b. advance education (including religious, moral and physical education)
  - c. provide facilities in the interests of social welfare and for leisure and spare time occupation with the objects of improving the conditions of life of the said inhabitants.
2. to maintain and manage a centre for the activities of the charity required to achieve the objects.
3. to collect, maintain and administer funds for all or any of the above purposes.

Whilst planning their activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Activities and Achievements**

Under the leadership of the CEO (Sarah Tully), St Mary's Centre continued to develop its overarching vision:

**"St Mary's is a hopeful community of people, of all faiths and none, and a place of Christian worship mobilised to break cycles of poverty, injustice and isolation."**

Sarah continued to develop the concepts of "People" and "Places" based on the three pillars of Support, Wellbeing and Growth.

**"People"** make up the community who use the space and services, the volunteers, staff and stakeholders and remain our greatest asset. During the year the Centre expanded the services we already deliver, firming up our volunteer offer and building more strategic partnerships through the Transformation Volunteer Scheme.

As part of the strategy of developing "people" there has been a focus on staff including SWOT analysis and an away day to aid teambuilding and better internal communication and working across departments.

Senior staff have continued to work alongside Church leadership, meeting as a team on a Monday morning and speaking to the congregation in June 2023.

Sarah continued to network and reach out to other organisations about potential partnerships. No formal partnerships have yet been developed. An operations manager was appointed in the year, who's role included (1) ensuring all policies and procedures are up to date (2) we have a dedicated HR function (3) a focus on marketing (4) general assistance to the CEO.

**St. Mary's (Bramall Lane) Community Centre**  
**Trustees' annual report - continued**  
**For the year ended 31 March 2024**

In terms of "Place" our other great asset is St Mary's building. It is an iconic building with city centre parking and has considerable green space surround it. There is huge potential to develop both the internal and external space and this needs to form part of the sustainability plan for St Mary's going forward.

Conferencing, room hire, and office lets income all improved during the year.

Finances are still a challenge and there continued to be a key focus on working with the external fundraising consultant.

**Community Support Services**

**Transformational Volunteer Programme (TVP)**

By the year end date 31 March 2024, a Transformational Volunteering Programme has been designed and launched shortly before the year end. At that date one TVP had a placement in the warehouse of Baby Basics charity and it was working well. This Programme funded mostly by Benefact has to date been received well by external organisations, but the success of the project is really apparent when it comes to participants of both volunteers and employers/training sponsors. The majority of our clients will sign up for the programme to help them get into work and learn new skills and have already been through DWP or statutory 'back to work' services unsuccessfully which proves the need for a bespoke service like TVP. We shall meet the clients where they are and support them through key working and life coaching sessions to make positive changes in their lives. Working in partnership with SYHA we can also offer them a route to employment via a work coach.

**Transformational Volunteer Programme: Our Key Performance Indicators over 3 years of TVP**

<b>Outcome 1:</b> Vulnerable adults will grow in confidence, self-esteem and social agency	<b>Outcome 2:</b> Vulnerable people overcome significant barriers to moving forward	<b>Outcome 3:</b> Vulnerable adults engaging with St Mary's TVP are able to sustain paid work placements and or employment	<b>Outcome 4:</b> Vulnerable adults engaging with TVP feel less isolated and lonely	<b>Outcome 5:</b> Vulnerable adults will engage in adult training or supervision
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**Other Community Services**

We continue to help relieve poverty and address social isolation and loneliness by developing services based on the 3 pillars of **support, wellbeing and growth**.

Our Support Buddy service is becoming more recognised across the city. Our appointments are full, and we have extended our service from a Tuesday to a Thursday too. Our CMA accredited debt advice is also making a huge difference to people in the community. The number of current live cases is **22** and the total debt of the current live cases is **£186,220**.

On a Monday we offer a lunch club for isolated elderly people in the community, followed by our new multi-cultural afternoon tea for the over 60s. On Thursday there is a busy community lunch open to anyone. On the back of the success of this we are now offering an additional Tuesday community lunch. Our warm space continues to offer space to relax, meet people and partake in art and crafts. On a Wednesday we have a new men's group and Friday we have started a garden group for those that have experienced homelessness. There is also an opportunity on a Friday to learn how to cook. In the hall there is a keep fit class for women only.

**St. Mary's (Bramall Lane) Community Centre**  
**Trustees' annual report - continued**  
**For the year ended 31 March 2024**

**Partnership Working**

We currently work with South Yorkshire Housing Association on the TVP project and also with Sheffield City Council, Business Sheffield and Shipshape.

We also work with VAS, Sheffield Social Enterprise Network, SYCF and charity mentors and the Chamber of Commerce.

**Conferencing and Room hire**

Customer feedback is crucial, and we are updating the customer feedback form and will be implementing a customer service system to contact clients after their event for feedback.

We are always trying to find ways to utilise the outside space and in the Summer a conference took its participants out onto the grass for activities. We had a coffee pop up operating one Saturday for a football match, but this was not profitable for them.

We are aware that one of our weaknesses is around marketing our services and we are looking at ways to address and improve this. We are about to advertise for a 7 hour a week marketing/salesperson which we will trial for 3 months.

**Financial review**

The company remained solvent with unrestricted net assets of £205,849.

Despite a net deficit on unrestricted reserves of £27,037 for the financial year end 31 March 2024, free cash reserves were c£200,000.

However, during the current financial year to 31 March 2025, the unrestricted reserves deficit has increased. From a PESTL analysis is that Politically we are between governments and waiting for Labour to release funding. Economically we are feeling the impact of the cost-of-living crisis which is affecting organisations' spending power. Socially people work from home more, use Technology and online meeting options to connect and meet up in person often as a one off. These factors are contributing negatively to funding model.

As a result the Trustees are currently carrying out a consultation with community staff. Nevertheless, the directors are confident the conclusion of this consultation will ensure the company remains a going concern.

**Reserves policy**

In their annual review of reserves the Directors decided that free reserves should be at a level sufficient to continue the current activities of the Charity in the event of a short-term significant shortfall in funding. Therefore, the Board considers it prudent for three months operating costs to be retained. The costs of running the organisation for three months is c£125,000.

Free reserves (general funds excluding fixed assets) at 31 March 2024 were £194,447, equivalent to 4.7 months running costs.

Free reserves reduced by c£20,000 during the financial year to 31 March 2024 and the additional 1.5 months gave some headroom for the future year.

## **St. Mary's (Bramall Lane) Community Centre**

### **Trustees' annual report - continued For the year ended 31 March 2024**

#### **Future Plans**

The Community Consultation report stated that the *"priorities for future activities include physical and mental health support, digital skills, arts/crafts and confidence building/coaching."*

Our aim at the year-end was to close the Social Supermarket and concentrate instead on looking at roles of the volunteers, through the new Transformational Volunteers Programme, creating a programme which includes placement and coaching and mental health monitoring. Following "seed money" funding from the Benefact our intention was to attract further funding to scale this up and to cover our costs.

Unfortunately, due to the general shortage of grant funding, such funds have not come in during the 9 months since the year end and therefore the Centre is now in a period of consultation with it's community staff regarding their and the projects future

#### **Structure, governance and management**

The charity is governed by its governing document, its Memorandum and Articles of Association, and constitutes a company, limited by guarantee, as defined by the Companies Act 2006. The governance structure of the charity is in line with the requirements of both the Charity Commission and Companies House.

The term "Trustee" will include both Trustees and Directors. The term "Board" refers to meetings of the Directors. All of the members guarantee to contribute £1 in the event of a winding up.

#### Recruitment and appointment of new trustees

Trustees are appointed and re-elected at the Annual General Meeting, subject to the rules laid down in the Memorandum and Articles of Association.

#### Organisational structure

The management and finances are administered through the Board of Directors which meets bi-monthly.

Reports on finance, work to raise funds, human resources and the monitoring of outputs are received by the Board. Monthly management accounts are produced using SageLine50 software. These are reviewed by the Finance Committee and presented to the bi-monthly Board Meetings. Expenditure of up to £5,000 is authorised by the Centre Director. Amounts in excess of this require the approval of two Board Members.

The finance committee has met over the course of the past year. The Trustees will be recruiting new members to strengthen this committee over the next year.

In addition, the staff have weekly meetings to discuss day to day operational issues.

The Board of Directors reports regularly to St Mary's Parochial Church Council (PCC) who are the sole member of the Charity. St Mary's Community Centre and Church share an overlapping vision to see resilient, connected communities which create spiritual, mental, physical and emotional health.

All Directors give their time freely and no remuneration or expenses were paid to them during the year.

**St. Mary's (Bramall Lane) Community Centre**  
**Trustees' annual report - continued**  
**For the year ended 31 March 2024**

**Induction and training of new trustees**

The Board's main duty is to manage the Charity, ensuring good governance and practice, as defined by law. Once appointed, trustees must make themselves aware of the terms of the Memorandum of St Mary's Community Centre and familiarise themselves with the charity's property, policies, human resources, client needs and finances. They must ensure that the staff are well looked after, that investment of charity funds complies with the terms of the Memorandum, and that the strategy and objectives of St Mary's Community Centre are developed.

The Board will act exclusively in the best interests of the charity. Therefore, a Director must declare to the Board of Trustees and manage a situation where their duty as a Director conflicts with their own personal interest. They are required to manage the charity and to ensure that the objectives of the charity are met.

The Board spends time inducting new Directors by informing them about:

- a brief history of the organisation
- strategic direction and mission statement
- the structure of the organisation, committees, sub-committees, working groups, user groups, staff and volunteers, and the partnership with the mission of St Mary's Church
- the Business Plan of the Community Centre.

To this aim, the Board will present all new Trustees with an induction pack. The Board will ensure that new Trustees know enough to be able to carry out their role, but not be overloaded or misled about the level of work involved.

**Trustees' responsibilities in relation to the financial statements**

The charity trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.



**St. Mary's (Bramall Lane) Community Centre**  
**Trustees' annual report - continued**  
**For the year ended 31 March 2024**

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

**Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The directors declare that they have approved the Trustees' annual report above on 10/12/2024

Signed on behalf of the directors:



Print name: CLAIRE DAWSON  
Director

**Independent examiner's report to the directors of St. Mary's (Bramall Lane) Community Centre ('the Company')**

I report to the charity directors on my examination of the accounts of the Company for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the directors of the Company you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement – matter of concern identified**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to organisations preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no other concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:   
Sarah Lightfoot, FCA DChA  
Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

Date: 16 December 2024

St. Mary's (Bramall Lane) Community Centre

**Statement of Financial Activities (incorporating the income and expenditure account)**  
**For the year ended 31 March 2024**

	Notes	Unrestricted funds £	Restricted funds £	Total 2024 £	Unrestricted funds £	Restricted funds £	Total 2023 £
<b>Income from:</b>							
Donations and grants	2	52,430	158,725	211,155	54,785	40,653	95,438
Charitable activities	3	15,659	-	15,659	43,311	-	43,311
Other trading activities	4	248,547	-	248,547	215,586	-	215,586
Investments - bank interest		7,295	-	7,295	2,138	-	2,138
<b>Total income</b>		<b>323,931</b>	<b>158,725</b>	<b>482,656</b>	<b>315,820</b>	<b>40,653</b>	<b>356,473</b>
<b>Expenditure on:</b>							
Fundraising activities	5	20,389	-	20,389	13,321	-	13,321
Charitable activities	6	331,915	147,920	479,835	380,502	42,347	422,849
Other trading activities	8	1,136	-	1,136	2,239	-	2,239
<b>Total expenditure</b>		<b>353,440</b>	<b>147,920</b>	<b>501,360</b>	<b>396,062</b>	<b>42,347</b>	<b>438,409</b>
<b>Net income/(expenditure)</b>		<b>(29,509)</b>	<b>10,805</b>	<b>(18,704)</b>	<b>(80,242)</b>	<b>(1,694)</b>	<b>(81,936)</b>
<b>Transfer between funds</b>	15	2,472	(2,472)	-	5,600	(5,600)	-
<b>Net movement in funds</b>		<b>(27,037)</b>	<b>8,333</b>	<b>(18,704)</b>	<b>(74,642)</b>	<b>(7,294)</b>	<b>(81,936)</b>
Total funds brought forward		232,886	22,100	254,986	307,528	29,394	336,922
<b>Total funds carried forward</b>		<b>205,849</b>	<b>30,433</b>	<b>236,282</b>	<b>232,886</b>	<b>22,100</b>	<b>254,986</b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

**St. Mary's (Bramall Lane) Community Centre**  
**Balance Sheet**  
**As at 31 March 2024**

	Notes	Total 2024 £	Total 2023 £
<b>Fixed assets</b>			
Tangible fixed assets	11	11,402	22,897
Fixed asset investments	12	-	20
		<u>11,402</u>	<u>22,917</u>
<b>Current assets</b>			
Debtors	13	37,164	38,613
Cash at bank and in hand		<u>259,449</u>	<u>207,672</u>
<b>Total current assets</b>		296,613	246,285
Creditors: amounts falling due within one year	14	(71,733)	(14,216)
<b>Net current assets</b>		<u>224,880</u>	<u>232,069</u>
<b>Total assets less current liabilities</b>		236,282	254,986
Creditors: amounts falling due after more than one year		-	-
<b>Total net assets</b>		<u>236,282</u>	<u>254,986</u>
<b>Funds of the Charity</b>			
Unrestricted funds		205,849	232,886
Restricted funds	15	30,433	22,100
<b>Total funds</b>	16	<u>236,282</u>	<u>254,986</u>

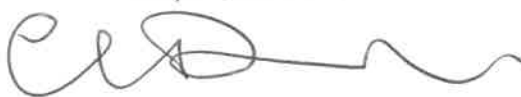
For the year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

Approved by the Board on 10/12/2024 and signed on behalf of the board by:



Print name: CLAIRE DAWSON  
 Director

**St. Mary's (Bramall Lane) Community Centre**  
**Notes to the Accounts**  
**For the year ended 31 March 2024**

**1 Accounting Policies**

**a General**

St. Mary's (Bramall Lane) Community Centre is a charitable company in the United Kingdom limited by guarantee. In the event that the charity is wound up the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the reference and administrative details in the Report of the Trustees.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and with the Charities Act 2011.

The financial statements have taken advantage of the exemption to prepare a Statement of Cash Flows.

The charity meets the definition of a public benefit entity as defined under FRS102. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £1.

**b Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

**c Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**d Tangible fixed assets**

All items of capital expenditure below £1,000 are written off as incurred.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Fixtures and fittings	- 25% to 33% on cost
Computer equipment	- 33% on cost
Motor vehicles	- 25% on cost

Depreciation is charged from the month of purchase.

**e Investments**

Fixed asset investments are shown at cost less amounts written off for permanent reductions in value. Provisions are not made for temporary fluctuations in value.

**f Trade debtors**

Trade and other debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables.

**g Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**St. Mary's (Bramall Lane) Community Centre**  
**Notes to the Accounts (continued)**  
**For the year ended 31 March 2024**

**1 Accounting Policies (continued)**

**h Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

**i Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Restricted funds are to be used for specific purposes as laid down by the donor.

**j Defined contribution pension scheme**

The charity contributes to a defined contribution pension scheme for the benefit of the employees. The pension costs charged against net incoming resources are the contributions payable to the scheme in respect of the accounting period in accordance with FRS102.

**k Taxation**

As a charity, the organisation is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

**l Going concern**

The financial statements have been prepared on a going concern basis. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorizing these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

**2 Income from donations and grants**

	Unrestricted fund £	Restricted funds £	Total 2024 £	Unrestricted fund £	Restricted funds £	Total 2023 £
Government grants	-	8,884	8,884	-	9,226	9,226
Non-government grants	51,000	149,841	200,841	50,000	31,427	81,427
General donations	1,430	-	1,430	4,785	-	4,785
	<b>52,430</b>	<b>158,725</b>	<b>211,155</b>	<b>54,785</b>	<b>40,653</b>	<b>95,438</b>
<b>Government grants include:</b>						
Central local area committee funding	-	4,616	4,616	-	9,226	9,226
SCC Lunch club grant	-	4,268	4,268	-	-	-
	<b>-</b>	<b>8,884</b>	<b>8,884</b>	<b>-</b>	<b>9,226</b>	<b>9,226</b>

**3 Income from charitable activities**

	Unrestricted fund £	Restricted funds £	Total 2024 £	Unrestricted fund £	Restricted funds £	Total 2023 £
Room hire	-	-	-	21,139	-	21,139
Social supermarket	8,507	-	8,507	8,350	-	8,350
Lunch club	7,152	-	7,152	13,822	-	13,822
	<b>15,659</b>	<b>-</b>	<b>15,659</b>	<b>43,311</b>	<b>-</b>	<b>43,311</b>

**St. Mary's (Bramall Lane) Community Centre**  
**Notes to the Accounts (continued)**  
**For the year ended 31 March 2024**

**4 Income from other trading activities**

	Unrestricted fund £	Restricted funds £	Total 2024 £	Unrestricted fund £	Restricted funds £	Total 2023 £
Room hire	207,512	-	207,512	152,860	-	152,860
Staff and facilities recharge	9,949	-	9,949	43,344	-	43,344
Catering and café income	18,877	-	18,877	12,965	-	12,965
Equipment hire	12,209	-	12,209	6,417	-	6,417
	<b>248,547</b>	<b>-</b>	<b>248,547</b>	<b>215,586</b>	<b>-</b>	<b>215,586</b>

**5 Expenditure on fundraising activities**

	Unrestricted fund £	Restricted funds £	Total 2024 £	Unrestricted fund £	Restricted funds £	Total 2023 £
Fundraising consultancy	20,389	-	20,389	13,321	-	13,321
	<b>20,389</b>	<b>-</b>	<b>20,389</b>	<b>13,321</b>	<b>-</b>	<b>13,321</b>

**6 Expenditure on charitable activities**

Note	Unrestricted fund £	Restricted funds £	Total 2024 £	Unrestricted fund £	Restricted funds £	Total 2023 £
Salaries	152,383	91,330	243,713	221,521	10,464	231,985
Staff and volunteer expenses	967	2,921	3,888	1,115	-	1,115
Staff and volunteer training	1,944	1,648	3,592	894	-	894
Freelance workers - CAB	-	-	-	-	6,800	6,800
Consultancy	1,000	2,079	3,079	-	-	-
Partnership payments	-	-	-	1,600	-	1,600
Social supermarket and community food costs	5,318	18,800	24,118	1,699	11,935	13,634
Lunch club costs	5,920	4,352	10,272	8,282	-	8,282
Other project/activity costs	122	165	287	-	-	-
Travelling and vehicle costs	2,223	3,885	6,108	6,182	-	6,182
Grants paid out	-	3,496	3,496	-	-	-
Grant repayment	-	-	-	-	10,000	10,000
<b>Property costs</b>						
Cleaning	7,466	-	7,466	9,874	-	9,874
Licence fees	11,551	-	11,551	7,500	-	7,500
Light and heat	33,700	8,550	42,250	48,280	-	48,280
Rates and water	7,141	-	7,141	(260)	-	(260)
Repairs and renewals	42,775	5,627	48,402	23,105	-	23,105
Depreciation	11,495	-	11,495	9,085	3,148	12,233
<b>Administration costs</b>						
Insurance	6,548	3,146	9,694	9,717	-	9,717
Computers and software	12,932	1,735	14,667	13,611	-	13,611
Website development	10,000	-	10,000	-	-	-
Telephone	1,879	-	1,879	1,496	-	1,496
Printing, postage and stationery	4,149	186	4,335	4,425	-	4,425
Sundry expenses	908	-	908	3,260	-	3,260
<b>Support costs</b>	<b>7</b>	<b>11,494</b>	<b>-</b>	<b>11,494</b>	<b>9,116</b>	<b>-</b>
	<b>331,915</b>	<b>147,920</b>	<b>479,835</b>	<b>380,502</b>	<b>42,347</b>	<b>422,849</b>

St. Mary's (Bramall Lane) Community Centre  
Notes to the Accounts (continued)  
For the year ended 31 March 2024

**7 Support costs**

	Note	Unrestricted fund £	Restricted funds £	Total 2024 £	Unrestricted fund £	Restricted funds £	Total 2023 £
Accountancy		9,729	-	9,729	7,466	-	7,466
Independent examiner's fee	10	1,765	-	1,765	1,650	-	1,650
		<b>11,494</b>	<b>-</b>	<b>11,494</b>	<b>9,116</b>	<b>-</b>	<b>9,116</b>

**8 Expenditure on other trading activities**

	Note	Unrestricted fund £	Restricted funds £	Total 2024 £	Unrestricted fund £	Restricted funds £	Total 2023 £
Catering		1,136	-	1,136	2,239	-	2,239
		<b>1,136</b>	<b>-</b>	<b>1,136</b>	<b>2,239</b>	<b>-</b>	<b>2,239</b>

**9 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel**

	2024 £	2023 £
Salaries	223,399	203,785
Employer's NI contributions	9,685	8,047
Employer's pension contribution	7,912	5,840
Redundancy	2,717	14,313
	<b>243,713</b>	<b>231,985</b>

There were no employees whose employee benefits (excluding employer pension costs) exceeded £60,000 (2023: nil).  
The average monthly number of employees during the year was 14 (2023: 11).

	2024	2023
Direct charitable work	11	9
Management and administration	3	2
	<b>14</b>	<b>11</b>

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund.

The charity trustees were not paid or received any other benefits from employment with the Charity in the year (2023: £nil) neither were they reimbursed expenses during the year (2023: £nil), in their role as trustees. No charity trustee received payment for professional or other services supplied to the charity (2023: £nil).

The key management personnel comprise the trustees and the Chief Executive Officer. The total employee benefits of the key management personnel of the charity (including employer's national insurance and pension contributions) were £51,410 (2023: Community Development Manager and CEO - £30,696).



St. Mary's (Bramall Lane) Community Centre  
Notes to the Accounts (continued)  
For the year ended 31 March 2024

**10 Fees paid to the independent examiner's organisation**

	2024 £	2023 £
Independent examination fee	<u>1,765</u>	<u>1,650</u>
Other fees paid to the independent examiner's organisation: Other financial services	<u>-</u>	<u>5,604</u>

Note - the 2023 figures relate the previous independent examiner.

**11 Tangible fixed assets**

	Fixtures, fittings & equipment £	Motor Vehicles £	Total £
<b>Cost or Valuation</b>			
As at 1 April 2023	48,495	14,150	62,645
Additions	-	-	-
As at 31 March 2024	<u>48,495</u>	<u>14,150</u>	<u>62,645</u>
<b>Depreciation</b>			
As at 1 April 2023	29,135	10,613	39,748
Charge for the year	7,958	3,537	11,495
As at 31 March 2024	<u>37,093</u>	<u>14,150</u>	<u>51,243</u>
<b>Net Book Value</b>			
As at 31 March 2024	<u>11,402</u>	<u>-</u>	<u>11,402</u>
As at 31 March 2023	<u>19,360</u>	<u>3,537</u>	<u>22,897</u>

**12 Fixed assets investments**

	Shares in unlisted investments £
<b>Cost</b>	
As at 1 April 2023	20
Disposals	(20)
As at 31 March 2024	<u>-</u>

The above investment consisted of 2 ordinary B shares of £10 each in ESP Projects Limited. These were repurchased by the company.

**13 Debtors**

	2024 £	2023 £
Trade debtors	24,457	28,103
Prepayments	10,990	9,729
Other debtors	1,717	781
	<u>37,164</u>	<u>38,613</u>

**St. Mary's (Bramall Lane) Community Centre**  
**Notes to the Accounts (continued)**  
**For the year ended 31 March 2024**

**14 Creditors: amounts falling due within one year**

	2024 £	2023 £
Trade creditors	49,994	3,860
Accruals	17,266	6,567
Taxes and social security	685	-
Other creditors	3,788	3,789
	<b>71,733</b>	<b>14,216</b>

**15 Restricted funds**

	Brought forward £	Income £	Expenditure £	Transfers £	Carried forward £
Mini Van	3,146	-	(3,146)	-	-
Ukraine Project	4,663	-	(4,663)	-	-
Social Supermarket	9,791	15,000	(22,291)	-	2,500
New Kitchen	4,500	-	(4,500)	-	-
Community Group Activities (gardening/ crafts etc)	-	15,027	(12,527)	-	2,500
CEO salary funding	-	19,500	(14,209)	-	5,291
Transformational Volunteers	-	20,533	(3,422)	-	17,111
Lunch Club	-	9,357	(6,885)	(2,472)	-
The National Lottery Community Fund: Cost of Living Fund	-	72,198	(72,198)	-	-
Wellbeing	-	2,000	(2,000)	-	-
Safeguarding auditing work	-	5,110	(2,079)	-	3,031
	<b>22,100</b>	<b>158,725</b>	<b>(147,920)</b>	<b>(2,472)</b>	<b>30,433</b>

Details of the restricted fund activities can be found in the Trustee's annual report.

**Lunch Club**

The lunch club is co-ordinated by the Community Centre staff - grants received on behalf of the lunch club are accounted for in these accounts. The transfer represents internal recharges for running costs and venue hire.

*Prior year comparison*

	Brought forward £	Income £	Expenditure £	Transfers £	Carried forward £
ARM	5,600	-	-	(5,600)	-
SCC	7,500	-	(7,500)	-	-
SYFC	10,000	240	(10,240)	-	-
Mini Van	6,294	-	(3,148)	-	3,146
New Kitchen	-	4,500	-	-	4,500
CAB	-	7,227	(7,227)	-	-
Ukraine Project	-	6,960	(2,297)	-	4,663
Social Supermarket	-	21,726	(11,935)	-	9,791
	<b>29,394</b>	<b>40,653</b>	<b>(42,347)</b>	<b>(5,600)</b>	<b>22,100</b>

**St. Mary's (Bramall Lane) Community Centre**  
**Notes to the Accounts (continued)**  
**For the year ended 31 March 2024**

**16 Analysis of net assets by fund**

	Unrestricted Funds £	Restricted Funds £	2024 Total £	Unrestricted Funds £	Restricted Funds £	2023 Total £
Tangible assets	11,402	-	11,402	19,771	3,146	22,917
Net current assets	194,447	30,433	224,880	213,115	18,954	232,069
	<b>205,849</b>	<b>30,433</b>	<b>236,282</b>	<b>232,886</b>	<b>22,100</b>	<b>254,986</b>

**17 Ultimate controlling party**

The company is controlled by its sole member, the Parochial Church Council of St Mary's (Bramall Lane) Sheffield.

St Mary's Church is governed by Church of England representation rules 2020 and is part of the Diocese of Sheffield (and not yet registered with the Charity Commission). The Parochial Church Council (PCC) is the elected body which has full responsibility and ownership of the buildings of St Mary's Church Bramall Lane. As per the Memorandum of Understanding 2015 between St Mary's Church PCC and St Mary's Community Centre the PCC has agreed for the Community Centre to have permitted use of the building for the purposes of the Charity (St Mary's Community Centre). The PCC retains overall control of the building and is the Member of the Community Centre.

The PCC has a legal responsibility to ensure the external maintenance of the building. In recognition that the PCC, having permitted the use of its building to the Community Centre is unable to generate income by the rental of rooms, an annual license fee would be made payable to St Mary's PCC by the Community Centre. This license fee would enable the continued permitted use of the building by the Community Centre.

During the financial year, the centre had the following trustees in common with the church:

Rev Claire Dawson	Vicar, PCC Chair
Miriam Cavanagh	Church warden and secretary, PCC member
Elizabeth Ann Brownhill	Church warden, PCC member

The following was payable to the church in the year:

	2024 £	2023 £
Licence fees	10,100	7,500
Insurance	6,111	5,471
	<b>16,211</b>	<b>12,971</b>

**18 Related party transactions**

Rev Claire Dawson, trustee, is also a trustee of the Sheffield Diocesan Board of Finance. A grant of £5,000 was received towards the CEO salary costs. Claire did not sit on the grant committee that made this decision.

Ann Brownhill, trustee, is also a trustee of the (Sheffield) Church Burgesses Trust. A grant of £14,500 was received towards the CEO salary costs. Ann did not sit on the grant committee that made this decision.

There are no other related party transactions to disclose for this year, other than those detailed in notes 9 and 17 (2023: none).

**19 Operating lease commitments**

As at 31 March 2024 the charity was committed to making the following payments under operating leases as follows:

	2024 £	2023 £
Payable within 1 year	2,595	3,461
Payable between 1-5 years	-	2,595
	<b>2,595</b>	<b>6,056</b>