

CHINESE HEALTH INFORMATION CENTRE

COMPANY REGISTRATION NUMBER : 4473484

CHARITY REGISTRATION NUMBER : 1094063

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

CHINESE HEALTH INFORMATION CENTRE

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

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CHINESE HEALTH INFORMATION CENTRE

Report of the Trustees for the Year Ended 31ST March 2025

The trustees present their annual directors' report and financial statements of the charity for the year ended 31st March 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (January 2019).

Reference and Administrative Information

Charity Name: Chinese Health Information Centre

Charity Number: 1094063

Company No: 4473484

Directors and Trustees

The directors of the charitable company (Chinese Health Information Centre) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since year end was as follows:

Mr Kui Keung Yeung (Treasurer)

Mr Kenneth Shieu

Mr Chi Kin Ho

Mr Kwong Hon Yu (Company Secretary)

Dr Siu Man Kan (Vice Chairman)

Mrs Mei Yin Stott

Prof. Shulan Tang

Prof. Mark Gabbay

Dr Chung Tai Chiu

Mr Wai Ling Wong

Management Committee Members

Professor Shu Lan Tang (Chairman)

Key Management Personnel: Trustees and Directors

Chair of Trustees

Senior Manager

Mrs Shirley Lo Ping He

Registered Office

6-8 Houldsworth Street

Manchester

M1 1EJ

CHINESE HEALTH INFORMATION CENTRE

Independent Examiners

Hilton Jones Chartered Certified Accountants
Hollinwood Business Centre
Albert Street
Oldham
Lancashire OL8 3QL

Bankers

Royal Bank of Scotland
Drummond House (DQ) Branch
Customer Service Centre
Drummond House 1
Redheughs Avenue
Edinburgh
EH12 9 JN

Objectives and Activities

The purpose of the charity is to provide culturally appropriate, high-quality and professional health information services to Manchester's local Chinese and South-East Asian communities.

The aims of the charity are:

- Tackle health inequalities
- Promote health and wellbeing
- To prevent illness
- Reduce isolation and loneliness

The objectives of the charity are to work closely with both statutory and voluntary organizations, liaise with health and educational professionals and involve Greater Manchester's local Chinese Communities to:

- Improve the health status and quality of life for Chinese individuals and community groups living in and around the Manchester area
Provide accessible and culturally appropriate health information and wellbeing services to Chinese and South-East Asian residents
- Provide consultative, advisory and support services to other organizations
- Participate in health policy consultations; health needs assessments; research and evaluation aimed at identifying service gaps and improving services to meet those needs

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives, in planning future activities, and setting the policies for the year.

The charity furthers its charitable purposes for the public benefit through the organization and provision of a wide range of health information, advice and activities, designed to reduce loneliness and isolation, and improve service user's physical and mental health and wellbeing.

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Structure, Governance and Management

Chinese Health Information Centre is a company limited by guarantee governed by its Memorandum and Articles of Association dated 29th June 2002. It is registered as a charity with the Charity Commission 7th October 2002.

Appointment of Trustees

As set out in the Articles of Association the appointment of trustees shall be reviewed every three years.

Trustee Induction and Training

On appointment, Trustees are given an induction to their roles and responsibilities and access to relevant literature from the Charity Commission, Companies House etc.

Organisation

The board of trustees administers the charity. The board normally meets 6 times a year. A Nurse Operations Manager is appointed by the trustees to manage the day-to-day operations of the charity.

Related Parties and Organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee and senior manager with any service providers must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year any such related party transactions are reported in Note 11.

Review of Achievements and Public Benefit

Our mission is to reduce health inequalities, improve overall health and quality of life, and empower individuals to stay healthy, live well, and remain happy. We support people to remain physically active, socially connected, mentally engaged, and confident in learning new skills. These aims and objectives continue to guide our work and remain central to our commitment to the community.

This reporting period has been one of the most challenging in the Centre's history, primarily due to significant funding constraints and limited resources. Despite these difficulties, we are proud to report that we have continued to deliver our services effectively and achieved meaningful outcomes for the community we serve.

Maintaining Core Services

Throughout the year, CHIC successfully maintained its core services, ensuring continuity of support for service users who rely on us for information, advocacy, and community connection.

Telephone Enquiries and Case Support

A total of **77 recorded enquiries** were received, primarily relating to CHIC services and activities. These included requests for:

- Interpreting support for NHS appointments
- Assistance with booking NHS, optician and dentist appointments
- Help completing (health & social) forms

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In addition, a substantial number of enquiries were received via **mobile phone, WhatsApp, and WeChat**, which were not formally recorded. This highlights a significantly higher level of demand for our services than recorded figures alone indicate.

Centre Attendance and Engagement

During the year, **1,990 visits** were recorded at the Centre.

- **79.5% (1,585 visits, involving 160 individuals)** were made by regular service users engaging in a wide range of activities and support services, including:
 - The Choir
 - Cantonese Opera Singing Group
 - Karaoke Singing Group
 - English classes
 - Memory Lane Support Group
 - Parents and Carers of Autistic Children Support Group
 - Health seminars and other community activities

These activities play a vital role in promoting mental wellbeing, reducing isolation, strengthening social connections, and supporting confidence and lifelong learning.

Health and Wellbeing Support

Approximately **15% (290 visits)** related to individuals with specific health and wellbeing needs. Support provided included:

- Assistance with booking NHS appointments (GPs, opticians, dentists)
- Arranging hospital transport
- Support with access to vaccinations
- Requests for interpreting services
- Help understanding NHS and social care correspondence

Through this work, CHIC continues to act as a trusted bridge between the Chinese community and health and social care systems, helping to reduce barriers to access and improve health outcomes.

Reducing Isolation and Promoting Social Inclusion

To reduce isolation and enhance physical, mental, and social wellbeing, the Centre organised a range of community events during the year. These activities benefited a large number of community members:

- **106 people** participated in a day trip to The Piece Hall and Harrogate
- **52 people** took part in a Dedale Park walk and a day trip to Buxton
- **75 people** took part in the 2024 Christmas Lunch Parties
- **100 people** took part in the 2025 Chinese New Year Celebration
- **120 women** participated in the 2025 International Women's Day (8 March) Celebration
- **166 members** from the Chinese community participated in the regular weekly walk, over 40 sessions have been organized
-

These events provided valuable opportunities for social connection, physical activity, and cultural celebration.

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Annual Fundraiser

In **November 2024**, the Centre successfully raised **£35,652 (excluding expenses)** through its annual fundraising event. This income represented one of the most significant sources of unrestricted funding for the year and was vital in supporting core services.

Funded Projects

Funding secured in previous years enabled the Centre to continue delivering a number of important projects during this reporting period.

Cycle & Stride Project

Funded by **Transport for Greater Manchester (TfGM)** through Greater Manchester Transport.

- **120 people**, including older adults, families, and children, benefited from activities such as:
 - Nordic Walking
 - Track Cycling
 - Bike Safety and Maintenance Training
 - First Aid Training
 - Throw Line Training

I Love Manchester Fund

- **75 people** participated in **106 sessions** delivered across two trilingual basic English classes (Cantonese, Mandarin, and English), supporting integration, confidence, and access to services.

Community Partnerships and Collaboration

North West Ambulance Service (NWAS) and North West Patient Transport Service

As part of our partnership with NWAS:

- **22 members** of the Chinese community attended an NWAS Open Awareness Day, where CPR was demonstrated and taught
- CHIC facilitated a **focus group of 8 participants** to provide feedback to NWAS on service improvement
- CHIC supported NWAS staff to conduct **two video interviews** with community members
- Bilingual English/Chinese information leaflets about NWAS and Patient Transport Services were made available
- A further Community Awareness Day is planned for the coming year

COVID-19 and Flu Vaccination Clinics

CHIC supported **74 non-English-speaking individuals** to access a two-day COVID-19 and flu vaccination clinic. Health checks were also provided, and several individuals with high blood pressure were identified and referred to their GP for follow-up.

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Financial Review

The attached financial statements show the current state of the charity's finances, which the Trustees consider to be satisfactory given the challenging funding environment.

Total income for the year was **£71,599** (2024: £178,251), with total expenditure of **£108,634** (2024: £177,961), resulting in a **deficit of £37,035** (2024: surplus of £290). The main sources of income were small grants, income from health interpreting services, and the annual fundraising event.

To sustain services, the Management Committee made a strategic decision to utilise a portion of the charity's reserves during the year.

Investment Powers and Policy

The Trustees, having regard to the charity's liquidity requirements, have retained available funds in an interest-bearing deposit account.

Reserves Policy and Concerns

At **31 March 2025**, unrestricted reserves stood at **£381,722**, of which **£226,974** were free reserves after allowing for funds tied up in tangible fixed assets.

The Trustees aim to maintain free reserves equivalent to approximately **18 months of running costs** (currently £162,950), in line with CHIC's financial strategy. This level of reserves provides sufficient flexibility to respond to funding opportunities while ensuring governance and support costs are met.

Having reviewed reserves, the financial strategy plan, and the annual budget, the Trustees consider the charity to be a **going concern**. Any reliance on grant funding is managed through a flexible approach to staffing and service delivery.

Risk Management

The Trustees have reviewed the major risks facing the charity and have established appropriate systems and controls to mitigate these risks.

Plans for Future Periods

The CHIC Management Committee has agreed a Financial Strategy Plan for the coming years, which includes:

- Setting aside **£80,000** as an emergency reserve
- Minimising costs and reducing running expenses
- Increasing income from interpreting services
- Training and recruiting community health interpreters to meet rising demand, including needs linked to new Hong Kong funding
- Continuing annual fundraising activities
- Using Chinese festivals and community events as fundraising opportunities
- Seeking continued support through the SLA with **Your Housing Group (YHG)**

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- Identifying and bidding for new funding and sponsorship opportunities
- Promoting a room-hire facility via CHIC's website to generate additional income
- Further developing and expanding the Parents and Carers of Autistic Children Support Group
- Maintaining all core services
- Ensuring long-term financial stability

Trustees' Responsibilities in Relation to Financial Statements

The charity trustees (who are also the directors of Chinese Health Information Service for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board of trustees

CHINESE HEALTH INFORMATION CENTRE

KUI KEUNG YEUNG

Mr. Kui Keung Yeung (Treasurer)

Date: 17th February 2026

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHINESE HEALTH INFORMATION CENTRE

I report on the accounts of the company for the year ended 31st March 2025, which are set out on pages 9 to 19.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is required by company law to prepare accrued accounts and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act ;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006, ; and
 - with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

James Hilton-Jones FCCA
Hilton Jones Chartered Certified Accountants
Hollinwood Business Centre, Albert Street
Oldham, Lancashire OL8 3QL

JM Hilton-Jones

Date: 17st February 2026

STATEMENT OF FINANCIAL ACTIVITIES
(including Income & Expenditure Account)
FOR THE YEAR ENDED 31 MARCH 2025

INCOME FROM:	Notes	Unrestricted Funds £	Restricted Funds £	2025 Total Funds £	2024 Total Funds £
Incoming Resources from Generated Funds					
Donations & Legacies		2,425	-	2,425	4,430
Investment Income		3,528	-	3,528	3,627
Charitable Activities	4	21,953	3,319	25,272	143,907
Other Trading Activities	5	40,374	-	40,374	26,287
TOTAL		68,280	3,319	71,599	178,251
EXPENDITURE ON:					
Raising Funds	6	(11,584)	-	(11,584)	(11,052)
Charitable Expenditure	7	(93,439)	(3,611)	(97,050)	(166,909)
TOTAL		(105,023)	(3,611)	(108,634)	(177,961)
NET INCOMING (OUTGOING) RESOURCES BEFORE TRANSFERS		(36,743)	(292)	(37,035)	290
Gross Transfers between funds	16	-	-	-	-
		(36,743)	(292)	(37,035)	290
RECONCILIATION OF FUNDS					
Total Funds Brought Forward		418,465	9,743	428,208	427,918
TOTAL FUNDS CARRIED FORWARD	16	381,722	9,451	391,173	428,208

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 12 to 19 form part of these accounts.

BALANCE SHEET AS AT 31 MARCH 2025

		2025 £	2024 £
FIXED ASSETS			
Tangible Fixed Assets	12	154,748	159,781
CURRENT ASSETS			
Debtors	13	3,954	8,748
Cash at Bank and in Hand		<u>234,878</u>	<u>277,178</u>
		238,832	285,926
LIABILITIES:			
Amounts falling due within one year	14	<u>(2,407)</u>	<u>(17,499)</u>
NET CURRENT ASSETS		236,425	268,427
		<u>391,173</u>	<u>428,208</u>
THE FUNDS OF THE CHARITY			
Restricted Funds	17	9,451	9,743
Unrestricted Funds	17	381,722	418,465
TOTAL CHARITY FUNDS		<u>391,173</u>	<u>428,208</u>

For the year in question the company was entitled to the exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

- The members have not required The company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved on behalf of the Board of Trustees:

KUI KEUNG YEUNG

Trustee Mr Kui Keung Yeung

Date: 17th February 2026

The notes on pages 12 to 19 form part of these accounts.

STATEMENT OF CASH FLOWS FOR THE YEAR ENDING 31 MARCH 2025

**RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH
FLOW FROM OPERATING ACTIVITIES**

	2025	2024
	£	£
Net movement in funds	(37,035)	290
Add back depreciation	5,033	5,033
Deduct investment income	(3,528)	(3,627)
Decrease/(increase) in debtors	4,794	1,711
Increase/(decrease) in creditors	(15,092)	(6,406)
Net cash used in operating activities	(45,828)	(2,999)
Cash flows from investment activities:		
Interest	3,528	3,627
Purchase of assets	-	(626)
Net cash provided by investing activities	3,528	3,001
Increase/(decrease) in cash and cash equivalents during the year	(42,300)	2
Cash and cash equivalents brought forward	277,178	277,176
Cash and cash equivalents carried forward	234,878	277,178

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued January 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are 5 restricted funds at the year end.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion have created a fund for a specific purpose.

Further details of each fund are disclosed in note 16.

(c) Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Fee and grant income are reflected in the accounts when receivable. Grants are recognised when the conditions for their receipt have been met - this may be based on performance of a task or purchase of goods or services. Grants which relate to a specified future period are deferred.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Operating income represents grants, contracts, fees and sundry income receivable.

(d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (g) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on staff time and facilities used in each activity.

The allocation of support and governance costs is analysed in note 8.

(g) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in Note 7.

(h) Tangible fixed assets and depreciation

Fixed assets are included in the accounts at net book value. Additions of a single item or a group of similar assets exceeding £500, are capitalised at cost (valuation for donated assets).

Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets over their estimated useful lives as follows:-

Computers	33 1/3% p.a. on original cost
Fixtures, Fittings & Equipment	25% p.a. on original cost
Buildings	over 50 years from 2012
Refurbishment	20% on cost

(i) Debtors

Trade and other debtors are recognised at settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(j) Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(k) Taxation

The organisation is exempt from income tax by reason of its charitable status. Income tax suffered on investment income is reclaimed in full. The Charity is registered for VAT.

(l) Pensions

The charity is a member of an auto enrolment pension scheme. The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

(m) Contingent liabilities

A contingent liability is identified and disclosed for those transactions resulting from a possible obligation which will only be confirmed by the occurrence of one or more uncertain future events not wholly within the trustees' control.

2 NET INCOME FOR THE YEAR

This is stated after charging:

Depreciation - owned assets
Independent Examiners Fees
Other financial services

2025	2024
£	£
5,033	5,033
855	830
780	409
<hr/>	<hr/>

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

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3 TAX ON SURPLUS ON ORDINARY ACTIVITIES

(See taxation policy note above)

2025	2024
£	£
-	-

4 INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2025
	£	£	£
Specialist Interpreting Services (medical / health)	17,059	-	17,059
Manchester Health & Care Commissioning - Covid Clinic	2,850	2,000	4,850
Transport for Greater Manchester	-	150	150
Altogether Fund - Canal & River Trust	-	625	625
Women's Day	-	544	544
Activity Income	1,924	-	1,924
Other Income	120	-	120
	<u>21,953</u>	<u>3,319</u>	<u>25,272</u>

Previous Year

	Unrestricted Funds	Restricted Funds	Total 2024
	£	£	£
Specialist Interpreting Services (medical / health)	113,874	-	113,874
Your Housing Group (YHG) SLA Grants	-	10,000	10,000
GM Sport	-	100	100
We Love Manchester	-	4,000	4,000
Transport for Greater Manchester	-	10,000	10,000
Altogether Fund - Canal & River Trust	-	70	70
Manchester City Council	-	500	500
Forever Manchester - Together Energy Fund	-	2,404	2,404
Activity Income	2,839	-	2,839
Other Income	120	-	120
	<u>116,833</u>	<u>27,074</u>	<u>143,907</u>

5 INCOME FROM OTHER TRADING ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2025
	£	£	£
Charity Gala Dinner Fundraising Event	36,912	-	36,912
Chinese New Year Fundraising	874	-	874
Raffles	2,588	-	2,588
	<u>40,374</u>	<u>-</u>	<u>40,374</u>

Previous Year

	Unrestricted Funds	Restricted Funds	Total 2024
	£	£	£
Charity Gala Dinner Fundraising Event	24,551	-	24,551
Chinese New Year Fundraising	1,404	-	1,404
Raffles	332	-	332
	<u>26,287</u>	<u>-</u>	<u>26,287</u>

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

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6 COST OF RAISING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Charity Gala Dinner Fundraising Event	8,198	-	8,198	7,908
Consultancy	2,882	-	2,882	2,117
Other fundraising costs	504	-	504	1,027
	<u>11,584</u>	<u>-</u>	<u>11,584</u>	<u>11,052</u>

7 EXPENDITURE

	Interpreting Service £	Other Activities £	Total 2025 £
Wages and Salaries - interpreting	16,701	21,333	38,034
Staff Travel	-	54	54
Bank Interpreting Expenses	8,747	-	8,747
Activities for Older People	-	215	215
Tai Chi Classes	-	260	260
Centre Health Activities	-	4,662	4,662
Walking Project	-	317	317
Ride for Health	-	2,253	2,253
Women Health Day	-	48	48
Covid Clinic	-	517	517
Other activities	-	2,000	2,000
Support Costs	4,581	33,536	38,117
Governance Costs	1,370	456	1,826
	<u>31,399</u>	<u>65,651</u>	<u>97,050</u>

Restricted	3,611
Unrestricted	<u>93,439</u>
	<u>97,050</u>

Previous Year

	Interpreting Service £	Other Activities £	Total 2024 £
Wages and Salaries - interpreting	27,659	21,334	48,993
Staff Travel	-	37	37
Bank Interpreting Expenses	68,944	-	68,944
Activities for Older People	-	2,585	2,585
Tai Chi Classes	-	1,425	1,425
Centre Health Activities	-	442	442
Walking Project	-	1,504	1,504
Ride for Health	-	123	123
Other activities	-	1,716	1,716
Support Costs	4,958	32,885	37,843
Governance Costs	1,112	2,185	3,297
	<u>102,673</u>	<u>64,236</u>	<u>166,909</u>

Restricted	32,295
Unrestricted	<u>87,390</u>
	<u>119,685</u>

8 ALLOCATION OF GOVERNANCE AND SUPPORT COSTS

		General			
		Support	Governance	Total 2025	Total 2024
<i>Basis of Apportionment</i>		£	£	£	£
Employment Costs	<i>Staff Time</i>	21,394	-	21,394	21,548
Insurance	<i>Space Used</i>	3,273	-	3,273	3,032
Rent, Rates, Heat, Light & Water	<i>Space Used</i>	4,773	-	4,773	5,277
Repairs and Maintenance	<i>Space Used</i>	1,483	-	1,483	655
Minor Equipment	<i>Space Used</i>	-	-	-	179
Printing, Stationery & Post	<i>Staff Time</i>	22	-	22	550
Telephone	<i>Staff Time</i>	863	-	863	918
Website	<i>Staff Time</i>	108	-	108	101
Depreciation	<i>Staff Time</i>	5,034	-	5,034	5,034
Subscriptions	<i>Staff Time</i>	129	-	129	185
Venue Hire	<i>Space Used</i>	66	-	66	-
Sundries	<i>Staff Time</i>	282	-	282	295
Irrecoverable VAT		690	-	690	69
AGM		-	-	-	1,815
Accountancy & Payroll		-	1,468	1,468	1,072
Bank Charges & Interest		-	358	358	410
		38,117	1,826	39,943	41,140

9 STAFF NUMBERS AND COSTS

	2025	2024
	£	£
Wages and Salaries	57,421	68,534
Social Security Costs	658	658
Pension Costs	1,349	1,349
	59,428	70,541

No employee earned £60,000 per annum or more.

The average number of employees was 5, 1 full time, 1 part time and 3 sessional interpreters.

The average number of employees by full time equivalent was:

Management & Administration	1	1
Provision of Services	1	1
	2	2

The charity considers its key management personnel comprises the trustees and manager. The total employment benefits, including employer N.I. and pension contributions of the key management personnel was £42,666 (previous year: £42,667).

No employee earned £60,000 p.a. or more, and no director was paid any remuneration.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

10 CAPITAL COMMITMENTS

Contracted for but not provided

2025	2024
£ nil	£ nil

11 TRUSTEES' REMUNERATION AND EXPENSES

No remuneration, directly or indirectly out of the funds of the charity, was paid or payable during the period, to any trustee or to any persons known to be connected with any of them.

No reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the period.

12 TANGIBLE FIXED ASSETS

	Building	Fixtures & Fittings	Computers & Equipment	Refurbishment	Total
		£	£	£	£
COST					
As At 1 April 2024	212,926	40,064	18,696	10,628	282,314
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
At 31 March 2025	212,926	40,064	18,696	10,628	282,314
DEPRECIATION					
As At 1 April 2024	54,656	38,970	18,279	10,628	122,533
Charge for Year	4,277	547	209	-	5,033
Disposals	-	-	-	-	-
At 31 March 2025	58,933	39,517	18,488	10,628	127,566
NET BOOK VALUE					
At 31 March 2025	153,993	547	208	-	154,748
At 31 March 2024	158,270	1,094	417	-	159,781

13 DEBTORS

	2025	2024
	£	£
Other Debtors	1,667	6,307
Prepayments	2,287	2,441
	3,954	8,748
Restricted Funds	-	2,500
Unrestricted Funds	3,954	6,248
	3,954	8,748

14 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Bank Current Account	-	5,488
Other Creditors	248	260
Other Taxes & Social Security Costs	488	7,971
Accruals	1,671	3,780
	2,407	17,499

All liabilities relate to unrestricted funds in 2025 and 2024.

15 CONTINGENT LIABILITIES

	2025	2024
	£	£
At 31 March	-	-

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

16 MOVEMENT IN FUNDS

	Balance at 1.4.24	Incoming	Transfers	Outgoing	Balance at 31.3.25
	£	£	£	£	£
RESTRICTED FUNDS					
We Love Manchester - English Classes	2583	-	-	(1,613)	970
Transport for Gr Manchester - Cycle & Ride	7160	150	-	(1,506)	5,804
Manchester Health & Care Commissioning	-	2,000	-	(492)	1,508
Altogether Fund - Canal & River Trust	-	625	-	-	625
Women's Day	-	544	-	-	544
	9,743	3,319	-	(3,611)	9,451
UNRESTRICTED FUNDS					
General	258,684	68,280	-	(100,616)	226,348
Designated Capital Fund	159,781	-	-	(4,407)	155,374
	418,465	68,280	-	(105,023)	381,722
TOTAL FUNDS	428,208	71,599	-	(108,634)	391,173

Previous Year

	Balance at 1.4.23	Incoming	Transfers	Outgoing	Balance at 31.3.24
	£	£	£	£	£
RESTRICTED FUNDS					
Your Housing Group SLA Grants	-	10,000	-	(10,000)	-
GM Sport - Lets Walk	-	100	-	(100)	-
We Love Manchester - English Classes	-	4,000	-	(1,417)	2,583
Transport for Gr Manchester - Cycle & Ride	-	10,000	-	(2,840)	7,160
Salford CVS - GM Walking	4,357	-	-	(4,357)	-
Altogether Fund - Canal & River Trust	-	70	-	(70)	-
Manchester City Council - IWD	-	500	-	(500)	-
Forever Manchester - Together Energy Fund	-	2,404	-	(2,404)	-
	4,357	27,074	-	(21,688)	9,743
UNRESTRICTED FUNDS					
General	259,373	151,177	-	(151,866)	258,684
Designated Capital Fund	164,188	-	-	(4,407)	159,781
	423,561	151,177	-	(156,273)	418,465
TOTAL FUNDS	427,918	178,251	-	(177,961)	428,208

Designated Capital Fund - This represents the book value of assets still to be depreciated. The funds are fully spent.

17 ANALYSIS OF CHARITABLE FUNDS

	Tangible Fixed Assets £	Net Current Assets £	2025 Total £	Tangible Fixed Assets £	Net Current Assets £	2024 Total £
RESTRICTED FUNDS:	-	9,451	9,451	-	9,743	9,743
UNRESTRICTED FUNDS:	154,748	226,974	381,722	159,781	258,684	418,465
	154,748	236,425	391,173	159,781	268,427	428,208

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025**18 COMPANY STATUS**

The charitable company is limited by guarantee and all members have agreed to contribute a sum not exceeding £1 in the event of a winding up.

19 GOING CONCERN

The company's main source of income is grant funding and interpreting services. The Trustees having regard to future budgets and the current level of reserves consider that it is appropriate to prepare the accounts on a going concern basis and, consequently the accounts do not include any adjustments that would be necessary if the funding sources should cease.

20 POST BALANCE SHEET EVENTS

The trustees consider that there are no significant post balance sheet events that impact on the financial statements as presented.

21 FINANCIAL INSTRUMENTS

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

22 CONTROLLING PARTIES

The company is under the joint control of the volunteer Board of Trustees named on Page 1.

Chinese 華人醫務諮詢中心 Health Information Centre

Registered Office Address 辦公室註冊地址: 6-8 Houldsworth Street, Manchester, M1 1EJ
Registered in England and Wales as a company by guarantee (Registered Company No.4473484) &
Registered Charity No. 1094063, Tel/ 電話: 0161 228 0138, Mobile: 07468539973
Email/ 電郵: chic.manchester@gmail.com website/ 網址: www.chinese-health.org.uk

Hilton Jones t/a Community Accountancy Service
Hollinwood Business Centre
Albert Street
Oldham
OL8 3QL

Dear Sirs,

We confirm to the best of our knowledge and belief and having made appropriate enquiries of other Trustees and Officials of the Charity, the following representations given to you in connection with your examination of the Charity's Accounts, for the Year Ended 31st March 2025.

1. We acknowledge as Trustees our responsibility for the accounts, which you have prepared for the Charity. All the accounting records have been made available to you for the purpose of the examination, and all the transactions undertaken by the Charity have been properly reflected and recorded in the accounting records. All other records and related information including minutes of all management meetings have been made available to you.
2. Provision has been made in the Accounts for:
 - all liabilities that exist at the balance sheet date (other than contingent events in respect of which no liability is expected to arise);
 - all losses expected to arise from events, which had occurred by the balance sheet date.
3. At the balance sheet date, none of the liabilities were secured on any assets of the Charity. The assets in the balance sheet at that date were owned by the Charity free of any charge in favour of third parties.
4. At the balance sheet date there were:
 - no material contingent or potential liabilities under claim or pending or threatened litigation,
 - no other material contingent liabilities,
 - no material commitments under contracts placed for capital expenditure.
5. The net book values at which fixed assets are stated in the balance sheet were arrived at:
 - after taking into account as additions all capital (not revenue) expenditure during the year,
 - after writing off all amounts relating to items which had been scrapped or sold during the year,
 - after providing for depreciation on a scale sufficient to cover obsolescence and wear and tear so as to reduce the assets to nil or their residual value by the time the assets are no longer economically useful to the Charity.
6. Other current assets included in the balance sheet are expected to realize at least the amounts at which they stated.

6. All income that arose up to the date of the balance sheet has been brought into account.
7. Except as disclosed in the Accounts, the results for the year were not materially affected by transactions of a nature not usually undertaken by the Charity, by exceptional circumstances or by transactions relating to a previous year.
8. Events since the balance sheet date have been taken into account so far as they have a bearing on the balance sheet. Apart from changes in the ordinary course of business the financial position is not substantially different to that at the balance sheet date.
9. The Charity has at no time during the year made any arrangement, transaction or agreement to provide credit facilities for Trustees, nor to guarantee or provide security for such matters.
11. The Trustees know of no events that are likely to affect the adequacy of working capital to meet foreseeable requirements in the year following the adoption of the Accounts.
12. Other than disclosed in the accounts there have been no transactions between the Charity and other organisations in which any of the Trustees or any persons connected with them have an interest.
13. We have taken all reasonable steps to check the PAYE status of casual workers.

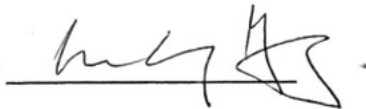
Yours faithfully,

Chair



ShuLan Tang

Treasurer



Warren Kui Keung Yeung

On Behalf of the Board of Trustees/Directors

Date: 10th December 2025