

CHINESE HEALTH INFORMATION CENTRE

COMPANY REGISTRATION NUMBER : 4473484

CHARITY REGISTRATION NUMBER : 1094063

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

CHINESE HEALTH INFORMATION CENTRE

ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023

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Report of the Trustees for the Year Ended 31ST March 2023

The trustees present their annual directors' report and financial statements of the charity for the year ended 31st March 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The following financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (January 2019).

Reference and Administrative Information

Charity Name: Chinese Health Information Centre

Charity Number: 1094063

Company No: 4473484

Directors and Trustees

The directors of the charitable company (Chinese Health Information Centre) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since year end was as follows:

Mr Kui Keung Yeung (Treasurer)

Mr Kenneth Shieu

Mr Chi Kin Ho

Mr Kwong Hon Yu (Company Secretary)

Dr Siu Man Kan (Vice Chairman)

Mrs Mei Yin Stott

Management Committee Members

Professor Shu Lan Tang (Chairman)

Key Management Personnel: Trustees and Directors

Chair of Trustees

Senior Manager

Mrs Shirley Lo Ping He

Registered Office

6-8 Houldsworth Street

Manchester

M1 1EJ

Independent Examiners

Community Accountancy Service Limited

The Grange

Pilgrim Drive

Beswick

Manchester, M11 3TQ

CHINESE HEALTH INFORMATION CENTRE

Bankers

Royal Bank of Scotland
Drummond House (DQ) Branch
Customer Service Centre
Drummond House 1
Redheughs Avenue
Edinburgh
EH12 9 JN

Objectives and Activities

The purpose of the charity is to provide culturally appropriate, high-quality and professional health advice services to Manchester's local Chinese and South-East Asian communities.

The aims of the charity are:

- Tackle health inequalities
- Promote health and wellbeing
- To prevent illness
- Reduce isolation and loneliness

The objectives of the charity are to work closely with both statutory and voluntary organizations, liaise with health and educational professionals and involve Greater Manchester's local Chinese Communities to:

- Improve the health status and quality of life for Chinese individuals and community groups living in and around the Manchester area
Provide accessible and culturally appropriate health information and wellbeing services to Chinese and South-East Asian residents
- Provide consultative, advisory and support services to other organizations
- Participate in health policy consultations; health needs assessments; research and evaluation aimed at identifying service gaps and improving services to meet those needs

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives, in planning future activities, and setting the policies for the year.

The charity furthers its charitable purposes for the public benefit through the organization and provision of a wide range of health information, advice and activities, designed to reduce loneliness and isolation, and improve service user's physical and mental health and wellbeing.

Structure, Governance and Management

Chinese Health Information Centre is a company limited by guarantee governed by its Memorandum and Articles of Association dated 29th June 2002. It is registered as a charity with the Charity Commission 7th October 2002.

CHINESE HEALTH INFORMATION CENTRE

Appointment of Trustees

As set out in the Articles of Association the appointment of trustees shall be reviewed every three years.

Trustee Induction and Training

On appointment, Trustees are given an induction to their roles and responsibilities and access to relevant literature from the Charity Commission, Companies House etc.

Organization

The board of trustees administers the charity. The board normally meets 6 times a year. A Nurse Operations Manager is appointed by the trustees to manage the day-to-day operations of the charity.

Related Parties and Organizations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee and senior manager with any service providers must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year any such related party transactions are reported in Note 11.

Review of Achievements and Performance to Date

Main achievements during the financial year 2022/2023:

1. Attained Challenges for Health Project: 1) 100 Smart watches were distributed and 90 people participated in initiative to encourage activity through walking. 2) 5 extra Tai Chi classes were organized with over 100 participants
2. Secured funding from Your Housing Group-SLA project through providing a wide range of health activities to the residents of YHG, and a large number of older members from the Chinese community also benefited. The aims were to promote physical and social well-being, increase physical activity, reduce isolation and improve community connectedness. This project benefitted 400 people through Tai Chi classes (38 sessions, 41 people), Health Walks (4 sessions, 114 people), Memory Lane Support Group (12 sessions 50), Community Health promotion (4 sessions, 95 people and one to one befriending telephone support service (19 sessions, 100 people).
3. Attained funding from Alzheimer's Research UK (ARUK) -Inspire Fund- Improving Knowledge and Increasing Understanding of Brain Health in Order to Prevent Dementia Across Five Major Chinese Communities (including Bristol, London, Birmingham, Manchester, and Liverpool, supported by the University of Wolverhampton. As a results 20 people voluntarily took part in research workshops. They also contributed to design of A3 poster and leaflets to raise awareness of dementia. Two days of dementia workshops took place in Manchester and a bi-lingual A3 dementia awareness poster and leaflets were produced, these were widely distributed to the Chinese people and community groups through internet such as WhatsApp to all.

4. Attained the Lottery Community Funds to support 1 staff.
5. Attained MCR Active Grant: 1) 10 cycling sessions organized, 75 people benefitted.
7. Received the Together Fund funding supported by the Canal and River Trust to organize 17 cycling sessions along the local canals and inside the athletic track of local park. 169 people benefitted, of which 45 people were families with children, 100 people took part in track cycling which provided a safe environment for older people to enjoy. 24 people took part in canal rides enjoying the opportunity to explore different locations.
8. Contribution to set up of a session of Covid vaccinations at CHIC which benefited 22 people.
9. Organized a large-scale event for International Women's Day in March 2022 to raise and recognize the contribution of women in our society. This was a success with over 100 women across Manchester taking part.
9. Organized 3 large scale outdoor activities including cultural festival events, namely Mid-Autumn festival (70 participants) and a Xmas luncheon party of 140 people
10. Successfully held a large-scale fundraising event in which over £21, 000 was raised in November 2022. Over £1200 was raised in 2023 Chinese New Year event.
11. Supported the Chinese Carers with autistic children group through providing workshops, social Gathering, day trips and cycling sessions. The success of these health activities was evident, benefiting a significant 80 carers, parents and children.
12. Able to provide a cultural environment and platform for people who do not speak English, by providing them with a convenient, easy access and a free use of venue for Chinese folk song singing Group (30 people benefitted), Canton Opera Singing Group (18 people benefitted), Sing Kareoke Group at CHIC, 54 people benefitted. These activities increase individuals' confidence and self - growth. These groups help to fundraise at CHIC's annual Charity event.
13. Provision of drop-in facilities, telephone help and information service

Financial Review

The attached statements show the current state of the Charity's finances, which the Trustees consider to be satisfactory. The management committee continues to invest in and develop services while maintaining existing services. This required us to use some of our reserve funds in the year. Total income in the year was £122,520 (2022 £98,038) and total expenses £127,533 (2022 £100,920) returning a deficit of £5,013 (2022 deficit £2,882). The major sources of income were Your Housing, income generated from health interpreting services and an annual charity fundraising event.

Investment Powers and Policy

The trustees, having regard to the liquidity requirements of operating the charity, have kept available funds in an interest-bearing deposit account.

Reserves Policy and Concerns

The balance held in unrestricted reserves at 31st March 2023 was £427,918 of which £259,373 were free reserves, after allowing for funds tied up in tangible fixed assets.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately eighteen months of running costs (currently £190,000). This meets with CHIC's financial strategic plan. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

Having regard to the level of reserves, financial strategic plan and annual budget the trustees consider that the charity is a going concern. Any reliance on grant funding is managed through a flexible approach to staffing and service provision.

Risk management

The trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks.

Plans for Future Budget Risk Management

CHIC Management Committee has set out a Financial Strategy Plan for future as follows:

- Minimize costs and reduce running costs
- Increase interpreting service income and to train and recruit community health interpreters to meet the rising needs of the new grant from Hong Kong
- Continue to organize annual fund-raising activities
- Use the opportunity of Chinese New Year celebrations to fund raise
- Continue the SLA with Your Housing Group (YHG)
- Seek, identify and bid for other sources of funding and sponsorship
- Publish a room hire facility on CHIC's website to generate more funds
- Further develop and expand the Carers for Autistic Children Support Group
- Maintain all core services
- Maintain financial stability in long term

2022-2023

Reflecting on 2022-23, the long-standing impact of the pandemic and the rising cost of living posed many challenges in maintaining financial stability and sustaining our services to the community. Whilst we have not fully recovered our pre-pandemic income from interpreting fees, thanks to the support from Manchester Foundation Hospital Trust, we've been able to recoup jobs, particularly thanks to the influx of new migrants from Hong Kong. The demand for health interpreting has notably increased, and overall, we have fared better than the previous year.

Despite the challenges, the Centre generated additional funds through the annual charity gala, donations, and outside funding, enabling us to balance the budget with minimal impact on finances

Throughout 2022-2023, we achieved significant progress in improving health and wellbeing, and access to mainstream services for local community. Our work increased community connectedness while reducing isolation and loneliness of our residents, building a brighter, happier future for everyone. The hard work of our Operations Manager, Shirley He, and her dedicated team of staff and volunteers coupled with support from local networks, organizations, and individuals, led to successful funding projects

In conclusion, 2022-2023 was a year of seeking stability and innovation, not only did CHIC survive, but the charity found new and innovative ways to benefit the community and expand services

Trustees' Responsibilities in Relation to Financial Statements

The charity trustees (who are also the directors of Chinese Health Information Service for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

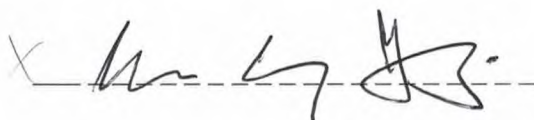
- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

CHINESE HEALTH INFORMATION CENTRE

By order of the board of trustees

CHINESE HEALTH INFORMATION CENTRE

A handwritten signature in black ink, appearing to be 'Kui Keung Yeung', is written over a horizontal dashed line. To the left of the signature, there is a small 'X' mark.

Mr. Kui Keung Yeung (Treasurer)

Date: 22nd January 2024

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHINESE HEALTH INFORMATION CENTRE

I report on the accounts of the company for the year ended 31st March 2023, which are set out on pages 9 to 19.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is required by company law to prepare accrued accounts and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act ;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006, ; and
 - with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

EL Anderson

EL Anderson MA FCA CTA
Community Accountancy Service Ltd
The Grange, Pilgrim Drive
Beswick, Manchester, M11 3TQ

Date: 22nd January 2024

STATEMENT OF FINANCIAL ACTIVITIES
(including Income & Expenditure Account)
FOR THE YEAR ENDED 31 MARCH 2023

				Year Ended 31.03.23	Year Ended 31.03.22
INCOME FROM:	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
Incoming Resources from Generated Funds					
Donations & Legacies		460	-	460	3,584
Investment Income		1,198	-	1,198	27
Other Trading Activities	5	22,619	-	22,619	26,141
Charitable Activities	4	61,591	36,652	98,243	68,286
TOTAL		85,868	36,652	122,520	98,038
EXPENDITURE ON:					
Raising Funds	6	(7,848)	-	(7,848)	(4,361)
Charitable Expenditure	7	(87,390)	(32,295)	(119,685)	(96,559)
TOTAL		(95,238)	(32,295)	(127,533)	(100,920)
NET INCOMING (OUTGOING) RESOURCES BEFORE TRANSFERS					
		(9,370)	4,357	(5,013)	(2,882)
Gross Transfers between funds	16	-	-	-	-
		(9,370)	4,357	(5,013)	(2,882)
RECONCILIATION OF FUNDS					
Total Funds Brought Forward		432,931	-	432,931	435,813
TOTAL FUNDS CARRIED F/W/D	16	423,561	4,357	427,918	432,931

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 12 to 19 form part of these accounts.

CHINESE HEALTH INFORMATION CENTRE

Co.Reg. No. 4473484

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BALANCE SHEET AS AT 31 MARCH 2023

		2023 £	2022 £
FIXED ASSETS			
Tangible Fixed Assets	12	164,188	166,825
CURRENT ASSETS			
Debtors	13	10,459	8,865
Cash at Bank and in Hand		<u>277,176</u>	<u>265,343</u>
		287,635	274,208
LIABILITIES:			
Amounts falling due within one year	14	<u>(23,905)</u>	<u>(8,102)</u>
NET CURRENT ASSETS		263,730	266,106
		<u>427,918</u>	<u>432,931</u>
THE FUNDS OF THE CHARITY			
Restricted Funds	17	4,357	-
Unrestricted Funds	17	423,561	432,931
TOTAL CHARITY FUNDS		<u>427,918</u>	<u>432,931</u>

For the year in question the company was entitled to the exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

- The members have not required The company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved on behalf of the Board of Trustees:



Trustee Mr Kui Keung Yeung

Date 22 January 2024

The notes on pages 12 to 19 form part of these accounts.

STATEMENT OF CASH FLOWS FOR THE YEAR ENDING 31st MARCH 2023

RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH
FLOW FROM OPERATING ACTIVITIES

	2023	2022
	£	£
Net movement in funds	(5,013)	(2,882)
Add back depreciation	4,825	4,278
Deduct investment income	(1,198)	(27)
Decrease/(increase) in debtors	(1,594)	(831)
Increase/(decrease) in creditors	15,803	(890)
Net cash used in operating activities	12,823	(352)
Cash flows from investment activities:		
Interest	1,198	27
Purchase of assets	(2,188)	-
Net cash provided by investing activities	(990)	27
Increase/(decrease) in cash and cash equivalents during the year	11,833	(325)
Cash and cash equivalents brought forward	265,343	265,668
Cash and cash equivalents carried forward	277,176	265,343

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued January 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are no restricted funds at the year end.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion have created a fund for a specific purpose.

Further details of each fund are disclosed in note 16.

(c) Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Fee and grant income are reflected in the accounts when receivable. Grants are recognised when the conditions for their receipt have been met - this may be based on performance of a task or purchase of goods or services. Grants which relate to a specified future period are deferred.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Operating income represents grants, contracts, fees and sundry income receivable.

(d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (g) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on staff time and facilities used in each activity.

The allocation of support and governance costs is analysed in note 8.

(g) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in Note 7.

(h) Tangible fixed assets and depreciation

Fixed assets are included in the accounts at net book value. Additions of a single item or a group of similar assets exceeding £500, are capitalised at cost (valuation for donated assets).

Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets over their estimated useful lives as follows:-

Computers	33 1/3% p.a. on original cost
Fixtures, Fittings & Equipment	25% p.a. on original cost
Buildings	over 50 years from 2012
Refurbishment	20% on cost

(i) Debtors

Trade and other debtors are recognised at settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(j) Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(k) Taxation

The organisation is exempt from income tax by reason of its charitable status. Income tax suffered on investment income is reclaimed in full. The Charity is registered for VAT.

(l) Pensions

The charity is a member of an auto enrolment pension scheme. The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

(m) Contingent liabilities

A contingent liability is identified and disclosed for those transactions resulting from a possible obligation which will only be confirmed by the occurrence of one or more uncertain future events not wholly within the trustees' control.

2 NET INCOME FOR THE YEAR

This is stated after charging:
 Depreciation - owned assets
 Independent Examiners Fees
 Other financial services

2023	2022
£	£
4,825	4,278
985	985
1,322	1,120

CHINESE HEALTH INFORMATION CENTRE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

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3 TAX ON SURPLUS ON ORDINARY ACTIVITIES

(See taxation policy note above)

2023
£

2022
£

- -

4 INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2023 £
Specialist Interpreting Services (medical / health)	57,353	-	57,353
ARUK - Inspire Fund	-	3,600	3,600
Your Housing Group (YHG) SLA Grants	-	10,000	10,000
Your Housing Group (YHG)	-	750	750
National Lottery - Awards for All	-	9,855	9,855
Health Challenge Project	-	763	763
Altogether Fund - Canal & River Trust	-	6,944	6,944
Salford CVS- Greater Manchester Walking	-	4,640	4,640
GTE MRC	-	100	100
NHS GM Integrated Care - Covid Clinic	1,000	-	1,000
Workshops	225	-	225
Activity Income	3,013	-	3,013
	61,591	36,652	98,243

Previous Year

	Unrestricted Funds £	Restricted Funds £	Total 2022 £
Specialist Interpreting Services (medical / health)	31,567	-	31,567
HMRC CJRS	-	20,603	20,603
Your Housing Group (YHG) SLA Grants	-	10,000	10,000
Your Housing Group (YHG)	-	500	500
Manchester Active - Cycling sessions	-	2,400	2,400
Health Challenge Project	-	2,288	2,288
Manchester University NHS Trust Engagement Fund	-	500	500
Activity Income	428	-	428
	31,995	36,291	68,286

5 INCOME FROM OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2023 £
Charity Gala Dinner Fundraising Event	21,394	-	21,394
Chinese New Year Fundraising	1,225	-	1,225
	22,619	-	22,619

Previous Year

	Unrestricted Funds £	Restricted Funds £	Total 2022 £
Charity Gala Dinner Fundraising Event	25,042	-	25,042
Chinese New Year Fundraising	1,099	-	1,099
	26,141	-	26,141

6 COST OF RAISING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Charity Gala Dinner Fundraising Event	7,540	-	7,540	4,361
Other fundraising costs	308	-	308	-
	7,848	-	7,848	4,361

CHINESE HEALTH INFORMATION CENTRE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023

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7 EXPENDITURE

	Interpreting Service £	Other Activities £	Total 2023 £
Wages and Salaries - interpreting	24,991	20,381	45,372
Staff Training	-	391	391
Bank Interpreting Expenses	24,443	-	24,443
Activities for Older People	-	2,919	2,919
Tai Chi Classes	-	1,608	1,608
Centre Health Activities	-	962	962
Brain Health	-	890	890
Walking Project	-	283	283
Ride for Health	-	2,278	2,278
Other activities	-	289	289
Volunteer Expenses	-	21	21
Support Costs	4,615	31,763	36,378
Governance Costs	1,816	2,035	3,851
	<u>55,865</u>	<u>63,820</u>	<u>119,685</u>
Restricted			32,295
Unrestricted			<u>87,390</u>
			<u>119,685</u>
Previous Year	Interpreting Service £	Other Activities £	Total 2022 £
Wages and Salaries	-	16,161	16,161
Wages and Salaries - interpreting	39,289	-	39,289
Bank Interpreting Expenses	4,980	-	4,980
Activities for Older People	-	963	963
Tai Chi Classes	-	1,290	1,290
Centre Health Activities	-	819	819
Support Costs	4,326	25,312	29,638
Governance Costs	1,781	1,638	3,419
	<u>50,376</u>	<u>46,183</u>	<u>96,559</u>
Restricted			36,291
Unrestricted			<u>60,268</u>
			<u>96,559</u>

8 ALLOCATION OF GOVERNANCE AND SUPPORT COSTS

	<i>Basis of Apportionment</i>	General		Total 2023	Total 2022
		Support	Governance		
		£	£	£	£
Employment Costs	<i>Staff Time</i>	20,469	-	20,469	15,665
Insurance	<i>Space Used</i>	2,774	-	2,774	2,730
Rent, Rates, Heat, Light & Water	<i>Space Used</i>	3,710	-	3,710	3,483
Repairs and Maintenance	<i>Space Used</i>	1,847	-	1,847	915
Minor Equipment	<i>Space Used</i>	117	-	117	299
Printing, Stationery & Post	<i>Staff Time</i>	330	-	330	808
Telephone	<i>Staff Time</i>	895	-	895	799
Website	<i>Staff Time</i>	72	-	72	62
Depreciation	<i>Staff Time</i>	4,825	-	4,825	4,278
Sundries	<i>Staff Time</i>	466	-	466	41
Irrecoverable VAT		873	-	873	558
AGM		-	1,430	1,430	1,045
Accountancy & Payroll		-	2,140	2,140	2,105
Bank Charges & Interest		-	281	281	269
		36,378	3,851	40,229	33,057

9 STAFF NUMBERS AND COSTS

	2023	2022
	£	£
Wages and Salaries	64,231	69,626
Social Security Costs	344	383
Pension Costs	1,266	1,106
	65,841	71,115

No employee earned £60,000 per annum or more.

The average number of employees was 10, 1 full time, 3 part time and 6 sessional interpreters.

The average number of employees by full time equivalent was:

Management & Administration	1	1
Provision of Services	2	2
	3	3

The charity considers its key management personnel comprises the trustees and manager. The total employment benefits, including employer N.I. and pension contributions of the key management personnel was £40,762 (previous year: £39,172).

No employee earned £60,000 p.a. or more, and no director was paid any remuneration.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023

10 CAPITAL COMMITMENTS

Contracted for but not provided

2023	2022
£ nil	£ nil

11 TRUSTEES' REMUNERATION AND EXPENSES

No remuneration, directly or indirectly out of the funds of the charity, was paid or payable during the period, to any trustee or to any persons known to be connected with any of them. No reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the period.

12 TANGIBLE FIXED ASSETS

	Building	Fixtures & Fittings	Computers & Equipment	Refurbishment	Total
		£	£	£	£
COST					
As At 1 April 2022	212,926	37,876	18,070	10,628	279,500
Additions		2,188			2,188
Disposals					-
At 31 March 2023	212,926	40,064	18,070	10,628	281,688
DEPRECIATION					
As At 1 April 2022	46,101	37,876	18,070	10,628	112,675
Charge for Year	4,278	547			4,825
Disposals					-
At 31 March 2023	50,379	38,423	18,070	10,628	117,500
NET BOOK VALUE					
At 31 March 2023	162,547	1,641	-	-	164,188
At 31 March 2022	166,825	-	-	-	166,825

13 DEBTORS

	2023	2022
	£	£
Other Debtors	8,486	6,765
Prepayments	1,973	2,100
	10,459	8,865

Debtors relate to unrestricted funds.

14 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Bank Current Account	13,058	951
Other Creditors	459	317
Other Taxes & Social Security Costs	4,255	2,875
Accruals	6,133	3,959
	23,905	8,102

Unrestricted

15 CONTINGENT LIABILITIES

	2023	2022
	£	£
At 31 March	-	-

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023

16 MOVEMENT IN FUNDS

	Balance at 1.4.22 £	Incoming £	Transfers £	Outgoing £	Balance at 31.3.23 £
RESTRICTED FUNDS					
Your Housing Group (YHG) SLA					
Grants	-	750		(750)	-
Your Housing Group (YHG)	-	10,000		(10,000)	-
ARUK - Inspire Fund	-	3,600		(3,600)	-
Health Challenge Project	-	763		(763)	-
Salford CVS - GM Walking	-	4,640		(283)	4,357
Altogether Fund - Canal & River Trust	-	6,944		(6,944)	-
GTE MRE Sport	-	100		(100)	-
National Lottery Awards for All	-	9,855		(9,855)	-
	-	36,652	-	(32,295)	4,357
UNRESTRICTED FUNDS					
General	266,106	85,868	(2,188)	(90,413)	259,373
Designated Capital Fund	166,825	-	2,188	(4,825)	164,188
	432,931	85,868	-	(95,238)	423,561
TOTAL FUNDS	432,931	122,520	-	(127,533)	427,918

Previous Year	Balance at 1.4.21 £	Incoming £	Transfers £	Outgoing £	Balance at 31.3.22 £
RESTRICTED FUNDS					
Your Housing Group (YHG) SLA					
Grants	-	500		(500)	-
Your Housing Group (YHG)	-	10,000		(10,000)	-
Manchester Active	-	2,400		(2,400)	-
Health Challenge Project	-	2,288		(2,288)	-
Mcr Univ. NHS Trust Engagement Fund	-	500		(500)	-
HMRC CJRS	-	20,603		(20,603)	-
	-	36,291	-	(36,291)	-
UNRESTRICTED FUNDS					
General	264,710	61,747		(60,351)	266,106
Designated Capital Fund	171,103	-		(4,278)	166,825
	435,813	61,747	-	(64,629)	432,931
TOTAL FUNDS	435,813	98,038	-	(100,920)	432,931

Designated Capital Fund - This represents the book value of assets still to be depreciated. The funds are fully spent.

17 ANALYSIS OF CHARITABLE FUNDS

	Tangible Fixed Assets £	Net Current Assets £	2023 Total £	Tangible Fixed Assets £	Net Current Assets £	2022 Total £
RESTRICTED FUNDS:	-	4,357	4,357	-	-	-
UNRESTRICTED FUNDS:	164,188	259,373	423,561	166,825	266,106	432,931
	164,188	263,730	427,918	166,825	266,106	432,931

18 COMPANY STATUS

The charitable company is limited by guarantee and all members have agreed to contribute a sum not exceeding £1 in the event of a winding up.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023

19 GOING CONCERN

The company's main source of income is grant funding and interpreting services. The Trustees having regard to future budgets and the current level of reserves consider that it is appropriate to prepare the accounts on a going concern basis and, consequently the accounts do not include any adjustments that would be necessary if the funding sources should cease.

20 POST BALANCE SHEET EVENTS

The trustees consider that there are no significant post balance sheet events that impact on the financial statements as presented.

21 FINANCIAL INSTRUMENTS

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

21 CONTROLLING PARTIES

The company is under the joint control of the volunteer Board of Trustees named on Page 1.