

PADDOCK COMMUNITY TRUST

England & Wales · Charity number 1093998

Details

Other names PADDOCK COMMUNITY FORUM, PADDOCK TRUST

Status Registered

Legal form Charitable company

Company number [04253006](#)

Registered 2002-10-02

Register [View on the Charity Commission register](#)

Contact

Address Paddock Community Trust
Office F21
The Media Centre
7 Northumberland Street
Huddersfield

Phone 01484431400

Email info@paddocktrust.org.uk

Website www.paddocktrust.org.uk

Activities

Objects: THE PROMOTION FOR THE PUBLIC BENEFIT OF URBAN OR RURAL REGENERATION IN AREAS OF SOCIAL AND ECONOMIC REGENERATION BY ALL OR ANY OF THE FOLLOWING MEANS: A) THE ADVANCEMENT OF EDUCATION, TRAINING OR RETRAINING, PARTICULARLY AMONG NON-EMPLOYED PEOPLE, AND PROVIDING NON-EMPLOYED PEOPLE WITH WORK EXPERIENCE; B) THE RELIEF OF UNEMPLOYMENT FOR THE BENEFIT OF THE PUBLIC IN SUCH WAYS AS MAY BE THOUGHT FIT, INCLUDING ASSISTANCE TO FIND EMPLOYMENT; C) FOR THE PUBLIC BENEFIT TO PROMOTE LEARNING FOR PLEASURE BY PEOPLE NO LONGER IN FULL TIME EMPLOYMENT THROUGH THE CONTINUED DEVELOPMENT OF THEIR INDIVIDUAL CAPABILITIES, COMPETENCIES, SKILLS AND UNDERSTANDING IN SUBJECTS OF EDUCATIONAL VALUE; D) THE MAINTENANCE, IMPROVEMENT OR PROVISION OF PUBLIC AMENITIES; E) THE PROVISION OR ASSISTANCE IN THE PROVISION OF RECREATIONAL FACILITIES FOR THE PUBLIC AT LARGE AND/OR THOSE WHO, BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, POVERTY OR SOCIAL AND ECONOMIC CIRCUMSTANCES, HAVE NEED OF SUCH FACILITIES; F) THE PROTECTION OR CONSERVATION OF THE ENVIRONMENT; G) THE PROVISION OF PUBLIC HEALTH FACILITIES AND CHILDCARE; H) THE PROMOTION OF PUBLIC SAFETY AND THE PREVENTION OF CRIME; AND I) SUCH OTHER MEANS AS MAY, FROM TIME TO TIME, BE DETERMINED SUBJECT TO THE PRIOR CONSENT OF THE CHARITY COMMISSIONER FOR ENGLAND AND WALES.

Activities: PADDOCK LEARNING CENTRE TARGETS THOSE WHO ARE NOT EMPLOYED.ESOL CLASSES FOR PERSONS FROM ETHNIC MINORITIES. SUPPORTS REDUCTION OF SOCIAL ISOLATION THROUGH FAITH GROUPS AND OTHER GROUP ACTIVITIES.MAINTAINS AND SUPPORTS VOLUNTARY GROUPS IN THE METROPOLITAN BOROUGH OF KIRKLEES

Classification

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** THE ELECTORAL WARD OF PADDOCK KNOWN AS PADDOCK VILLAGE SETTLEMENT.
- Kirklees

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|----------|-----------|
| 2025-03-31 | £604,042 | £698,067 | £379,024 | 12 |
| 2024-03-31 | £685,879 | £530,474 | £473,049 | 12 |
| 2023-03-31 | £528,000 | £490,000 | £317,000 | 14 |
| 2022-03-31 | £463,584 | £505,613 | - | - |
| 2021-03-31 | £602,070 | £415,799 | £321,724 | 14 |

Trustees

| Name | Role | Appointed |
|---------------------------|-------|------------|
| RICHARD GUTHRIE | Chair | 2022-12-07 |
| Dr Jane Louise Ford | | 2022-12-07 |
| Dr Peter Stewart Woodcock | | 2022-12-07 |
| Huw Edwards | | 2023-09-05 |
| Judith Hughes | | 2023-09-05 |
| Peter Murray Alexander | | 2022-12-07 |

PADDOCK COMMUNITY TRUST

England & Wales - Charity number 1093998

Accounts

PADDOCK TRUST
(a company limited by guarantee)

FINANCIAL STATEMENTS

31 MARCH 2025

CONTENTS

| | Page |
|-----------------------------------|-------------|
| Company information | 1 |
| Directors' report | 2-7 |
| Independent examiner's report | 8 |
| Statement of financial activities | 9 |
| Balance sheet | 10 |
| Notes to the financial statements | 11-17 |

Company registration number : 04253006

Charity registration number : 1093998

PADDOCK TRUST**COMPANY INFORMATION****Reference and administrative information**

Charity name: Paddock Trust

Charity registration number: 1093998

Company registration number: 04253006 – The company is limited by guarantee

Registered office and operational address: Office F21
The Media Centre
7 Northumberland Street
Huddersfield
HD1 1RL

Directors and Trustees

R Guthrie
Dr P S Woodcock
P M Alexander
Dr J Ford
H Evans
J Hughes

Independent examiner

Richard Turner MAAT
For and on behalf of:

Wheawill & Sudworth Limited
Chartered Accountants
35 Westgate
Huddersfield
HD1 1PA

Bankers

The Cooperative Bank plc
PO Box 101
1 Balloon Street
Manchester
M60 4EP

PADDOCK TRUST

DIRECTORS' REPORT

The directors present their report and unaudited financial statements of the charitable company for the year ended 31 March 2025. The directors have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the report and financial statements of the charitable company.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charitable company's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

Directors (Trustees)

The directors of the charitable company are the Trustees for the purposes of charity law. The Trustees who have served during the year and since the year end were as follows:

R Guthrie
B R Jones (resigned 13 May 2025)
Dr P S Woodcock
P M Alexander
Dr J Ford (appointed 19 May 2025)
H Evans
J Hughes

Structure, governance and management

Governing document:

The charity is a company limited by guarantee and was formed on 16 July 2001. It is governed by a memorandum and articles of association amended 13 October 2010. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1. The Trustees are the members.

Recruitment, appointment and training of trustees:

The Trustees of the charity are also the directors for the purposes of company law and are appointed by the members.

One third (or the number nearest to one third) of the Trustees must retire at each AGM.

Trustees are inducted by personal discussion with the Trustees, the Managing Director, by attending meetings and by involvement with one or more projects or aspects of work of the Trust.

PADDOCK TRUST

DIRECTORS' REPORT (continued)

Objectives and activities

The charity's objects are:

The promotion for the public benefit of urban or rural regeneration in areas of social and economic regeneration within the Kirklees Metropolitan District of West Yorkshire by all or any of the following means:

- the advancement of education, training or re-training, particularly among non-employed people, and providing non-employed people with work experience;
- the relief of unemployment for the benefit of the public in such ways as may be thought fit, including assistance to find employment;
- for the public benefit to promote learning for pleasure by people no longer in full time employment through the continuous development of their individual capabilities, competencies, skills and understanding in subjects of educational value;
- the maintenance, improvement or provision of public amenities;
- the provision of assistance, in the provision of recreational facilities for the public at large and/or those who, by reason of their youth, age infirmity or disablement, poverty or social and economic circumstances, have need of such facilities;
- the protection or conservation of the environment;
- the provision of public health facilities and childcare;
- the promotion of public safety and the prevention of crime; and
- such other means as may, from time to time, be determined subject to the prior consent of the Charity Commissioner for England and Wales.

Change of name

The charity changed its name by resolution on 16 November 2011 from Paddock Community Forum to Paddock Community Trust.

The charity changed its name by resolution on 17 January 2025 from Paddock Community Trust to Paddock Trust.

The charity's main activities

Paddock Trust offers lifelong learning and support for residents of Kirklees, particularly those from the most deprived communities facing the greatest disadvantage. The Trust provides community based learning both at its centre and in outreach work throughout Kirklees in a range of community venues. This includes informal and accredited learning awarded through the Trust's membership of the Open College Network. Paddock Trust is an approved supplier of training for Kirklees Council and, is subject to OFSTED inspections and maintains a high standard of quality assurance. A significant part of the Trust's work includes innovation and the development of new products and services to help deliver its core aims.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular: 1) Advancement of education and training 2) Preparation for adults to return to employment 3) Encouragement of healthy lifestyles 4) Enhancement and appreciation of the urban environment and 5) Furtherance of community cohesion.

PADDOCK TRUST

DIRECTORS' REPORT (continued)

Achievement and Results April 2024 – March 2025

Employment Kirklees

The Trust continued to provide employment support for the unemployed, those seeking to improve their labour market status and inactive residents. Employment Kirklees is a supportive, flexible programme designed to help individuals build confidence, develop new skills, and move closer to employment, training, or volunteering. Through group workshops and 1-to-1 guidance, participants explore personal development, wellbeing, goal setting, and practical topics such as CV writing, job searching, and interview techniques. The programme creates a safe and encouraging environment where individuals can grow at their own pace, supported by experienced advisors. The programme also helps participants connect with local opportunities and services, making it a key steppingstone toward greater independence and economic participation.

Household Support Fund

Paddock Trust continued to support residents in the most deprived areas of Kirklees through two rounds of the Household Support Fund (HSF) in the summer of 2024 and between October 2024 and March 2025. During the summer of 2024 we provided support to 30 households through food vouchers, electric and gas top-ups and the supply of essential household items such as washing machines and ovens. The funding for this round totaled £4924 and ended in September 2024. Most beneficiaries are referred by the Paddock Trust Step-by-Step service which offers weekly community-based outreach support in settings such as libraries and churches. The service offers advice and guidance help providing support for hardship issues including housing benefits, benefits, employment, debt and budgeting. A second round of HSF, totaling £7459, took place over January to March 2025. This round supported 64 households in Kirklees.

Project Empowerment (January – March 2025)

Project Empowerment targeted unemployed or economically inactive residents of Kirklees aged 18 and over and was delivered through a collaboration between three Kirklees Council Services—the Employment & Skills Service, Learning Service, and Wellness Service—as well as the Paddock Trust. The initiative primarily sought to enhance participants' self-confidence and sense of self-worth, while addressing health inequalities among residents, with the ultimate goal of supporting their progression towards sustainable employment opportunities.

Paddock Trust conducted a two-month pilot project aimed at residents who are distant from the labour market, with the goal of increasing and diversifying participant numbers and types by identifying and engaging under-represented, excluded, and vulnerable groups. The £24,000 initiative took place from January to March 2025. During this period, the Trust worked with 80 residents to facilitate access to healthcare services, education and training, job search activities, and to address barriers to employment and skills provision.

Participation in the Arts and Creative Economy (PACE)

Paddock continued to deliver the Participation in the Arts and Creative Economy (PACE) project throughout 2024. The project was designed to provide individuals with an accessible entry point into the Creative Arts sector, equipping them with valuable skills and insights into potential career paths. The project aimed to inspire participants by raising awareness of the diverse opportunities available, whether through employment, further learning, or self-employment.

Proper Job Theatre Company was commissioned by Kirklees Council to deliver the PACE project. Through a service level agreement valued at £75,000, they partnered with Paddock Trust as a Delivery Partner between October 2023 and March 2025, to deliver activities that deliver skills development of Kirklees residents, promote entrepreneurship, develop a better understanding of the arts and creative economy, and provide practical opportunities to experience the sector.

A Trust Creative Events Coordinator was employed for 28 hours per week, supported by project staff responsible for planning, scheduling, and facilitating a Kirklees-wide activities timetable. The creative activities were designed to be engaging, inclusive, and accessible, catering to individual aspirations, different

PADDOCK TRUST

DIRECTORS' REPORT (continued)

Participation in the Arts and Creative Economy (PACE) continued

age groups (16+), and diverse communities. Sessions were held in community venues and delivered by qualified and experienced practitioners. Each session lasted a few hours and covered a broad range of creative disciplines, including photography, painting, pottery, and a range of craft activity. To support participant progression, the Creative Events Coordinator concluded each session with Information, Advice, and Guidance (IAG) on potential next steps, such as further qualifications or career pathways. The Trust engaged with a total of 295 participants.

Feedback indicate that participants had a positive experience with the activities, finding them enjoyable, informative, and easy to follow. The tutors received high praise for their knowledge and helpfulness, contributing to the overall success of the sessions. Participants expressed gratitude and a willingness to replicate the activities at home, highlighting the impact of the project

Digital Employment Support

The Trust delivered a programme of digital skills development, focused on achieving improved work readiness and greater understanding of employment opportunities locally, to economically Inactive residents in North Kirklees. The Digital Employment Support programme, funded with £30,000 from the UK Shared Prosperity Fund, consisted of 4 courses each offering 40 hours of support in both group and one-to-one settings to 28 eligible participants. Each course combined 30 hours of classroom delivery, additional workshop activity and one-to-one support from Paddock Trust community-based Information, Advice and Guidance advisors. The courses were delivered in Batley town centre, Spen Valley including Heckmondwike and Dewsbury town centre.

The Digital Employment Support programme complemented current Paddock Trust provision in wider employment services and digital initiatives taking place in North Kirklees. The programme drew upon the proven skills and experience of Paddock Trust in engaging with hard-to-reach inactive residents and the intensive approaches required to achieve positive outcomes in a limited period.

Digital Hubs

Paddock Trust secured further funding of £45,000 through the UK Shared Prosperity Fund to continue to deliver digital inclusion activity in Kirklees, targeted at the most reluctant to engage with digital technology and services. The Trust created digital hubs in urban North Kirklees and in the rural Valleys district of Huddersfield, offering one-to-one support, device loans and training courses.

The funding has enabled us to consolidate and broaden our community-based digital services and reach more residents. The Trust was able to devote additional staff resources to providing accessible support and help, such as drop-in digital cafes and workshops. The most impactful aspect of the digital hub project was the opportunity for participants to learn digital skills at their own pace without pressure. Attendees were able to return each week, gradually building their confidence and improving their digital abilities in a way that suited their individual needs. These newly acquired skills played an important role in making every day digital tasks easier, such as safely shopping online using platforms such as Amazon or eBay. This helped them gain the confidence to explore new digital opportunities, such as downloading apps and using online banking to manage their finances and track spending more effectively.

Another key impact of the project was its social aspect, which played a significant role in improving attendees' well-being. Beyond digital skills development, the sessions created a supportive and engaging environment where attendees could interact, share their experiences, and learn from one another.

PADDOCK TRUST

DIRECTORS' REPORT (continued)

The SANTANDER Digital and Financial Inclusion Scheme

The three-year Santander Foundation Digital and Financial Inclusion scheme came to an end in December 2024. The project featured a blend of one-to-one and group training activity around developing basic digital skills and awareness of online threats, device donations and drop-in sessions in which people brought in their own devices for tailored support. In Year 3, the Trust engaged with 165 people across the programme, delivering 29 workshops and 136 one-to-one sessions. A total of 36 recycled laptops were donated along with 6 data packs. The project's key aims were to develop improved financial resilience and understanding, and digital access to online services.

Case Study: A 51-year-old man attended our sessions seeking support with online banking, as he lacked confidence with IT and felt overwhelmed by the risks of scams. Having minimal experience with the internet, he was hesitant to engage with online services and unsure how to use his smartphone effectively for managing his finances. His main concerns included identifying legitimate websites, avoiding scams, and safely accessing his bank account. An advisor worked closely with him to build his confidence and skills through tailored support.

They began by addressing his fears, explaining how to recognise phishing emails, use secure Wi-Fi connections, and create strong passwords. By the end of the sessions, he was logging in independently, paying bills online, and confident in his ability to avoid scams. The participant shared "I never thought I'd be able to do this. I was scared I'd make a mistake, but now I feel in control. The biometric login is great—it's easy and secure. I'm so grateful for the patience and support I received. If I ever get stuck, I know where to come for help"

The Trust is seeking further funding to sustain this programme.

Future Activities

Uncertainty around the funding landscape post-UK Government Shared Prosperity Fund in March 2026 continues. Demand for our services, particularly around unemployment, hardship prevention and digital poverty, also continues to be strong. Throughout the course of 2025 we have been developing new ideas for grant funding with the aim of submitting several proposals that could potentially commence in the second quarter of 2026. This we have redesigned and relaunched our website and will continue to make improvements to our online presence.

In November 2024, The Media Trust, working in partnership with the Santander Foundation, selected Paddock Trust for inclusion in their Communications Accelerator Programme. The Media Trust will produce a short film showcasing our outreach work in supporting people experiencing hardship. The film will highlight the impact of our personalised one-to-one support in addressing issues such as poverty, health and housing problems, benefits and moving closer to the labour market. The film is scheduled for completion in the autumn of 2025.

Reserves policy

The charity's unrestricted reserves at 31 March 2025 were £379,024 (2024: £473,049). The charity's reserves policy is to hold a sufficient level of reserves to cover three months running costs plus redundancy payments which would become due should the centre have to close.

Risk management

The Trustees have examined the major strategic, business and operational risks which the Charity faces and confirms that systems are established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

PADDOCK TRUST**DIRECTORS' REPORT** (continued)**Reference and administrative details**

Reference and administrative details for the company are included on page 1 company information.

Exemption from disclosures

The charitable company has taken advantage of the exemptions within the SORP relating to smaller charities.

Signed on behalf of the board of trustees:

R GUTHRIE
Director and Trustee
26 September 2025

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PADDOCK TRUST

I report on the accounts of the company for the year ended 31 March 2025 which are set out on pages 8 to 16.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5)(b) of the Act, as amended); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005)
 have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

RICHARD TURNER MATT

For and on behalf of:
Wheawill & Sudworth Limited
Chartered Accountants

35 Westgate
Huddersfield
HD1 1PA

26 September 2025

PADDOCK TRUST**STATEMENT OF FINANCIAL ACTIVITIES****For the year ended****31 MARCH 2025**

| Notes | Unrestricted funds 2025 £ | Restricted funds 2025 £ | Total funds 2025 £ | Total funds 2024 £ | |
|-------|--|----------------------------------|-----------------------------|-----------------------------|----------------|
| | INCOME FROM: | | | | |
| | Donations: | | | | |
| 2 | Grants and donations | 46,250 | - | 46,250 | 118,559 |
| 3 | Charitable activities: | | | | |
| | Service level agreements and contracts | 557,792 | - | 557,792 | 565,926 |
| | Rental income | - | - | - | - |
| | Miscellaneous income | - | - | - | 1,394 |
| | Total income | <u>604,042</u> | <u>-</u> | <u>604,042</u> | <u>685,879</u> |
| | EXPENDITURE ON: | | | | |
| 4 | Charitable activities | <u>698,067</u> | <u>-</u> | <u>698,067</u> | <u>530,474</u> |
| 4 | Total expenditure | <u>698,067</u> | <u>-</u> | <u>698,067</u> | <u>530,474</u> |
| | Net movement in funds | (94,025) | - | (94,025) | 155,405 |
| | Reconciliation of funds: | | | | |
| | Total funds brought forward | <u>473,049</u> | <u>-</u> | <u>473,049</u> | <u>317,644</u> |
| | Total funds carried forward | <u>379,024</u> | <u>-</u> | <u>379,024</u> | <u>473,049</u> |

The statement of financial activities includes all gains and losses recognised in the year.
All incoming resources and resources expended derive from continuing activities.

The notes on pages 10 to 16 form part of these financial statements.

PADDOCK TRUST
BALANCE SHEET
31 MARCH 2025

| Notes | Unrestricted funds 2025 £ | Restricted funds 2025 £ | Total funds 2025 £ | Total funds 2024 £ | |
|-------|---|----------------------------------|-----------------------------|-----------------------------|----------------|
| | Fixed assets | | | | |
| 8 | Tangible fixed assets | 4,737 | - | 4,737 | 7,106 |
| 9 | Investment | 100 | - | 100 | 100 |
| | | <u>4,837</u> | <u>-</u> | <u>4,837</u> | <u>7,206</u> |
| | Current assets | | | | |
| 10 | Debtors | 12,271 | - | 12,271 | 131,039 |
| | Cash at bank and in hand | 415,548 | - | 415,548 | 439,024 |
| | | <u>427,819</u> | <u>-</u> | <u>427,819</u> | <u>570,083</u> |
| 11 | Creditors: amounts becoming due and payable within one year | (53,632) | - | (53,632) | (104,240) |
| 12 | Deferred capital grants | - | - | - | - |
| | Net current assets | <u>374,187</u> | <u>-</u> | <u>374,187</u> | <u>465,843</u> |
| | Net assets | <u>379,024</u> | <u>-</u> | <u>379,024</u> | <u>473,049</u> |
| | Funds | | | | |
| | Restricted funds | - | - | - | - |
| 13 | Unrestricted funds | 379,024 | - | 379,024 | 473,049 |
| | Total funds | <u>379,024</u> | <u>-</u> | <u>379,024</u> | <u>473,049</u> |

For the year ended 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the board of directors and authorised for issue on 26 September 2025 and are signed on its behalf by:

R GUTHRIE
 Director and trustee

Company Registration Number: 04253006

The notes on pages 10 to 16 form part of these financial statements.

PADDOCK TRUST

NOTES TO THE FINANCIAL STATEMENTS

31 MARCH 2025

1 Accounting policies

a) General information and basis of preparation.

The charitable company constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with restrictions imposed by donors or which have been raised by the charity for particular purposes. The aim and use of restricted funds is set out in the notes to the accounts.

(c) Income recognition

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

(d) Grants

Grants in respect of expenditure on tangible fixed assets are treated as deferred income which is amortised in the statement of financial activities over the expected useful life of the related asset on a basis consistent with the depreciation policy. Grants of a revenue nature are recognised in the statement of financial activities of the period in respect of which they are paid.

(e) Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

PADDOCK TRUST**NOTES TO THE FINANCIAL STATEMENTS (continued)****31 MARCH 2025****1 Accounting policies (continued)****(e) Resources expended (continued)**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs, included within support costs in note 3, include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees.

All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

(f) Tangible fixed assets

Tangible fixed assets are included at cost less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided at the following rates in order to write off the assets over their estimated useful lives. In the year of acquisition tangible fixed assets are depreciated from 1 April.

| | | |
|------------------------|---|------------------|
| Property refurbishment | - | 10% on cost |
| Fixtures & fittings | - | 10% on cost |
| Kitchen equipment | - | 20% on cost |
| Computer hardware | - | 33 1/3 % on cost |
| Motor vehicles | - | 25% on cost |

(g) Taxation

As a registered charity, the company benefits from rates relief and is generally exempt from corporation tax but not from VAT.

(h) Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

PADDOCK TRUST**NOTES TO THE FINANCIAL STATEMENTS (continued)****31 MARCH 2025**

| 2 Grants and donations | Unrestricted funds 2025 £ | Restricted funds 2025 £ | Total funds 2025 £ | Total funds 2024 £ |
|---|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Santander UK Foundation Limited | 46,250 | - | 46,250 | 79,432 |
| Lottery – Community Organisations Cost of Living Fund | - | - | - | 39,127 |
| | <u>46,250</u> | <u>-</u> | <u>46,250</u> | <u>118,559</u> |
| 3 Service level agreements and contracts | Unrestricted funds 2025 £ | Restricted funds 2025 £ | Total funds 2025 £ | Total funds 2024 £ |
| Works Better Programme | - | - | - | 225,752 |
| Other contract income | 5,942 | - | 5,942 | 10,055 |
| Project Empowerment | 23,400 | - | 23,400 | - |
| Employment Kirklees | 352,986 | - | 352,986 | 195,645 |
| Household Support Fund | 4,929 | - | 4,929 | 10,000 |
| Step by Step Employment Support Service | 39,248 | - | 39,248 | 7,360 |
| New 2 English | 7,753 | - | 7,753 | 31,033 |
| Talk English | - | - | - | 7,213 |
| PACE | 27,400 | - | 27,400 | 40,600 |
| Digital Support Hub | 36,750 | - | 36,750 | - |
| PCT Digital Hub | 40,120 | - | 40,120 | 19,760 |
| ESOL | 8,250 | - | 8,250 | 18,508 |
| Other Community HSF | 7,459 | - | 7,459 | - |
| Spenn Valley Digital Inclusion | 3,555 | - | 3,555 | - |
| | <u>557,792</u> | <u>-</u> | <u>557,792</u> | <u>565,926</u> |

PADDOCK TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2025

| 4 | Expenditure on Charitable activities | Charitable activities £ | Governance costs £ | 2025 Total £ | 2024 Total £ |
|---|--|-------------------------------|--------------------------|-----------------------|-----------------------|
| | Costs directly allocated to activities: | | | | |
| | Purchases | 14,611 | - | 14,611 | 13,727 |
| | Sessional workers | - | - | - | - |
| | Rent and room hire | 25,321 | - | 25,321 | 24,447 |
| | Events and hospitality | 634 | - | 634 | 402 |
| | Project expenses | 170,576 | - | 170,576 | 64,040 |
| | Support costs allocated to activities: | | | | |
| | Salaries and NIC and pension costs | 403,741 | - | 403,741 | 358,869 |
| | Heat and light | 1,882 | - | 1,882 | 1,431 |
| | Training and recruitment | 11,098 | - | 11,098 | 9,249 |
| | Vehicle costs | 1,359 | - | 1,359 | 1,804 |
| | Travel expenses | 10,743 | - | 10,743 | 8,266 |
| | Administrative expenses | 21,518 | - | 21,518 | 14,608 |
| | Insurance | 3,121 | - | 3,121 | 2,885 |
| | Equipment | 10,082 | - | 10,082 | 15,724 |
| | IT expenses | 994 | - | 994 | 37 |
| | Telephone | 6,209 | - | 6,209 | 7,332 |
| | Repairs and servicing | 2,961 | - | 2,961 | 805 |
| | Cleaning | 1,871 | - | 1,871 | 1,702 |
| | Accountancy/Independent examination | - | 1,800 | 1,800 | 1,620 |
| | Legal & professional fees | 129 | - | 129 | 497 |
| | Sundries | 580 | - | 580 | 660 |
| | HR fees | 6,468 | - | 6,468 | - |
| | Depreciation | 2,369 | - | 2,369 | 2,369 |
| | Total resources expended | <u>696,267</u> | <u>1,800</u> | <u>698,067</u> | <u>530,474</u> |
| | | <u><u>696,267</u></u> | <u><u>1,800</u></u> | <u><u>698,067</u></u> | <u><u>530,474</u></u> |
| 5 | Net income (expenditure) for the year | | | 2025 £ | 2024 £ |
| | This is stated after charging: | | | | |
| | Depreciation of tangible fixed assets | | | 2,369 | 2,369 |
| | Independent examiner's remuneration | | | 1,800 | 1,620 |
| | | | | <u>2,369</u> | <u>1,620</u> |
| | | | | <u><u>1,800</u></u> | <u><u>1,620</u></u> |

6 Employee numbers

The average number of persons employed by the company during the year amounted to 12 (2024 : 12).

PADDOCK TRUST**NOTES TO THE FINANCIAL STATEMENTS (continued)****31 MARCH 2025****7 Trustees' and key management personnel remuneration and expenses**

The directors of the company who also act as trustees neither received nor waived any remuneration in the year ended 31 March 2025 (2024: £Nil).

The trustees did not have any expenses reimbursed during the year (year ended 31 March 2024: £Nil).

8 Tangible fixed assets

| | Property refurbishment £ | Motor vehicles £ | Computers & equipment £ | Fixtures and fittings £ | Total £ |
|---------------------|--------------------------------|------------------------|-------------------------------|-------------------------------|----------------|
| Cost: | | | | | |
| At 1 April 2024 | 23,980 | 13,375 | 61,005 | 2,577 | 100,937 |
| Additions | - | - | - | - | - |
| Disposal | - | - | - | - | - |
| At 31 March 2025 | <u>23,980</u> | <u>13,375</u> | <u>61,005</u> | <u>2,577</u> | <u>100,937</u> |
| Depreciation: | | | | | |
| At 1 April 2024 | 23,980 | 6,269 | 61,005 | 2,577 | 93,831 |
| Charge for year | - | 2,369 | - | - | 2,369 |
| Disposal | - | - | - | - | - |
| At 31 March 2025 | <u>23,980</u> | <u>8,638</u> | <u>61,005</u> | <u>2,577</u> | <u>93,831</u> |
| Net book amount at: | | | | | |
| 31 March 2025 | - | 4,737 | - | - | 4,737 |
| 31 March 2024 | - | 7,106 | - | - | 7,106 |

9 Investment

The charity's investment comprises a holding of 100 shares in Slaithwaite Cooperative Limited.

| 10 Debtors | 2025 £ | 2024 £ |
|------------------------------|---------------|----------------|
| Debtors | - | 124,408 |
| Prepayments & accrued income | 3,186 | 3,186 |
| Other debtors | 9,085 | 3,465 |
| | <u>12,271</u> | <u>131,059</u> |

PADDOCK TRUST**NOTES TO THE FINANCIAL STATEMENTS (continued)****31 MARCH 2025**

| | | | |
|-----------|--|--------------------|----------------|
| 11 | Creditors: amounts becoming due and payable within one year | 2025 | 2024 |
| | | £ | £ |
| | Creditors | 44,968 | 46,329 |
| | Deferred income | - | 46,250 |
| | PAYE/NIC creditor | 5,658 | 7,417 |
| | Accruals | 2,027 | 3,452 |
| | Pension creditor | 979 | 792 |
| | | <u>53,632</u> | <u>104,240</u> |
| 12 | Deferred capital grants | | 2025 |
| | | | £ |
| | Receivable | | |
| | At 1 April 2024 and at 31 March 2025 | | <u>38,805</u> |
| | Amortisation | | |
| | At 1 April 2024 | | 38,805 |
| | Credit to SOFA | | - |
| | | | <u>38,805</u> |
| | At 31 March 2025 | | <u>38,805</u> |
| | Net balance at: | | |
| | 31 March 2025 | | - |
| | 31 March 2024 | | <u>-</u> |
| 13 | Unrestricted funds | 2025 | 2024 |
| | | £ | £ |
| | Balance at 1 April 2024 | 473,049 | 317,644 |
| | (Deficit)/Surplus for the year | (94,025) | 155,405 |
| | | <u>379,024</u> | <u>473,049</u> |
| | Balance at 31 March 2025 | <u>379,024</u> | <u>473,049</u> |
| 14 | Analysis of net assets between funds | 2025 | 2024 |
| | | Unrestricted funds | Total funds |
| | | £ | £ |
| | Tangible fixed assets | 4,837 | 7,206 |
| | Current assets | 427,819 | 570,083 |
| | Current liabilities | (53,632) | (104,240) |
| | | <u>379,024</u> | <u>473,049</u> |
| | | <u>379,024</u> | <u>473,049</u> |

PADDOCK TRUST**NOTES TO THE FINANCIAL STATEMENTS (continued)****31 MARCH 2025****15 Operating leases**

The total future minimum lease payments under non-cancellable operating leases are as follows:

| | 2025 | 2024 |
|--|----------------------|----------------------|
| | £ | £ |
| Not later than 1 year | 27,040 | 24,447 |
| Later than 1 year and not later than 5 years | 9,300 | 8,149 |
| | <u>36,340</u> | <u>32,596</u> |
| | <u><u>36,340</u></u> | <u><u>32,596</u></u> |

16 Constitution

The company is limited by guarantee and registered as a charity, number 1093998. Every member undertakes to contribute pro rata the sum of £1 to the assets of the company in the event of the same being wound up while they are a member.

17 Control of the company

The company is controlled by its members.

PADDOCK COMMUNITY TRUST

England & Wales - Charity number 1093998

Accounts

PADDOCK COMMUNITY TRUST
(a company limited by guarantee)

FINANCIAL STATEMENTS

31 MARCH 2024

CONTENTS

| | Page |
|-----------------------------------|-------------|
| Company information | 1 |
| Directors' report | 2-7 |
| Independent examiner's report | 8 |
| Statement of financial activities | 9 |
| Balance sheet | 10 |
| Notes to the financial statements | 11-17 |

Company registration number : 04253006
Charity registration number : 1093998

PADDOCK COMMUNITY TRUST**COMPANY INFORMATION****Reference and administrative information**

Charity name: Paddock Community Trust

Charity registration number: 1093998

Company registration number: 04253006 – The company is limited by guarantee

Registered office and operational address: Office F21
The Media Centre
7 Northumberland Street
Huddersfield
HD1 1RL

Directors and Trustees

R Guthrie
B R Jones
Dr P S Woodcock
P M Alexander
Dr J Ford
H Evans
J Hughes

Company secretary

B R Jones

Independent examiner

Richard Turner MAAT
For and on behalf of:

Wheawill & Sudworth Limited
Chartered Accountants
35 Westgate
Huddersfield
HD1 1PA

Bankers

The Cooperative Bank plc
PO Box 101
1 Balloon Street
Manchester
M60 4EP

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT

The directors present their report and unaudited financial statements of the charitable company for the year ended 31 March 2024. The directors have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the report and financial statements of the charitable company.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charitable company's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

Directors (Trustees)

The directors of the charitable company are the Trustees for the purposes of charity law. The Trustees who have served during the year and since the year end were as follows:

R Guthrie
B R Jones
Dr P S Woodcock
P M Alexander
Dr J Ford
H Evans
J Hughes

Structure, governance and management

Governing document:

The charity is a company limited by guarantee and was formed on 16 July 2001. It is governed by a memorandum and articles of association amended 13 October 2010. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1. The Trustees are the members.

Recruitment, appointment and training of trustees:

The Trustees of the charity are also the directors for the purposes of company law and are appointed by the members.

One third (or the number nearest to one third) of the Trustees must retire at each AGM.

Trustees are inducted by personal discussion with the Trustees, the Managing Director, by attending meetings and by involvement with one or more projects or aspects of work of the Trust.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Objectives and activities

The charity's objects are:

The promotion for the public benefit of urban or rural regeneration in areas of social and economic regeneration within the Kirklees Metropolitan District of West Yorkshire by all or any of the following means:

- the advancement of education, training or re-training, particularly among non-employed people, and providing non-employed people with work experience;
- the relief of unemployment for the benefit of the public in such ways as may be thought fit, including assistance to find employment;
- for the public benefit to promote learning for pleasure by people no longer in full time employment through the continuous development of their individual capabilities, competencies, skills and understanding in subjects of educational value;
- the maintenance, improvement or provision of public amenities;
- the provision of assistance, in the provision of recreational facilities for the public at large and/or those who, by reason of their youth, age infirmity or disablement, poverty or social and economic circumstances, have need of such facilities;
- the protection or conservation of the environment;
- the provision of public health facilities and childcare;
- the promotion of public safety and the prevention of crime; and
- such other means as may, from time to time, be determined subject to the prior consent of the Charity Commissioner for England and Wales.

Change of name

The charity changed its name by resolution on 16 November 2011 from Paddock Community Forum to Paddock Community Trust.

The charity's main activities

Paddock Community Trust offers lifelong learning and support for residents of Kirklees, particularly those from the most deprived communities facing the greatest disadvantage. The Trust provides community based learning both at its centre and in outreach work throughout Kirklees in a range of community venues. This includes informal and accredited learning awarded through the Trust's membership of the Open College Network. Paddock Community Trust is an approved supplier of training for Kirklees Council and, is subject to OFSTED inspections and maintains a high standard of quality assurance. A significant part of the Trust's work includes innovation and the development of new products and services to help deliver its core aims.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular: 1) Advancement of education and training 2) Preparation for adults to return to employment 3) Encouragement of healthy lifestyles 4) Enhancement and appreciation of the urban environment and 5) Furtherance of community cohesion.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Achievements and Performance 2023-2024

Employment Support

The Works Better programme, delivered in various phases since 2017 and funded by the European Union Social Fund and Department of Work and Pensions, came to an end in December 2023. Paddock Trust delivered the Works Better programme in partnership with Fusion Housing. The Trust engaged with 1260 unemployed and inactive residents, providing one-to-one support through our Employment Support Advisors and helped 229 participants into work. The programme also resulted in 188 inactive participants moving into employment or job search.

Employment Kirklees 2023

The Trust secured £98,579 of funding through the Gainshare programme to support employed residents (including the self-employed) in Kirklees. Employment Kirklees 2023 ran from April to December 2023. The aim was to help employed residents achieve improved work status, whether in their current role or in a new position. Those in vulnerable and precarious employment were a primary focus, together with those working on unstable zero-hour contracts and those who were underemployed. We adopted a Key Worker/Advisor approach, operating flexibly from an existing network of community venues across Kirklees and offering a one-to-one holistic mentoring and advice service. In total the Trust supported 250 people, exceeding our profiled target of achieving improved labour market status and reskilling and upskilling outcomes.

Employment Kirklees 2024

Paddock Trust partnered with Proper Job Theatre to deliver a successful Employment Kirklees bid from January 2024 to March 25 through the UK Shared Prosperity Fund. The programme targets unemployed, employed and economically active residents in Kirklees. Our aims are to:

- Move people into employment and apprenticeships.
- Improve participant's labour market status.
- Reskill and upskill participants.
- Support participants into training.

We will work with a total of 770 participants over the course of Employment Kirklees programme. The Trust acts as contract lead on the programme, responsible for claims, operational management, and progress reporting. Kirklees residents aged 25 and above with the right to live and work in the UK can benefit from Employment Kirklees support, following an initial assessment on the suitability of the programme.

Cost of Living Crisis

Community Organisations Cost of Living Fund

Paddock Trust was successful in securing £39,127.33 grant funding through the Community Organisations Cost of Living Fund, distributed via the National Lottery Community Fund in November 2023. The fund aimed to mitigate the impact of the cost-of-living crisis and rising core expenditure for community organisations. This included salary costs, premises and rent costs, and utilities up to March 2024. Unusually, the fund included a grant from July 23 2023 to cover core costs retrospectively. The application was made to support an existing service – the Paddock Trust Step-by-Step community advice and guidance service. This revenue was vital in ensuring the Trust was able to continue to offer an important outreach service against a backdrop of rising costs.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Household Support Fund

Through the UK Government funded Household Support fund and Kirklees One Community, Paddock Trust distributed £10,000 of support to Kirklees residents over the winter of 2023/24. We reached 86 households and 196 individuals in hardship, identified through our community outreach provision and referrals made by the Department of Work and Pensions, libraries, schools and other local partners. The support we provided was made up of food vouchers (£4,000), essential white goods (£3,100), electric and gas top-ups (£1,400) and Warm Winter packs (£1,500). The Warm Winter packs included thermal clothing for both adults and children, flasks, hot water bottles and fleeces. This is the third round of delivering Household Support Fund help for Paddock Trust and covered a six-month period from October 2023 to March 2024. The support provided a lifeline for beneficiaries, particularly over the cold winter months. Fund recipients commented *“I had no idea this kind of help was out there. It is brilliant. I can do a food shop now and put my heating on.”* and *“It’s been brilliant, I use the blanket and hot water bottle every day, they keep me warm.”*

Digital Inclusion

Paddock Trust continued its work to combat digital inequality and exclusion in Kirklees and was successful in securing new funding to support this initiative over the course of 2023 – 2024.

Santander Foundation: Digital and Financial Empowerment Fund

The Trust continued to deliver the digital recycling scheme, refurbishing unwanted laptops and other devices, to donate to people experiencing digital poverty. We have also donated digital equipment to community organisations to help them support their service users more effectively.

Digital Hubs

In late 2023 Paddock Trust was successful in securing £44,880 to deliver two digital hub programmes in the Valleys (Colne Valley, Meltham and Holme Valley) and in North Kirklees (Dewsbury and Batley). The programmes are funded by the UK Shared Prosperity Fund until March 2025. A key feature of these projects was the successful recruitment of a Digital Inclusion Coordinator to deliver much of this work. The aim of these projects is to reach the digitally reluctant, supporting them to remove the barriers in accessing digital content and services, and reduce digital exclusion. Our target group are Kirklees residents over the age of 18 who are digitally excluded either by lack of resources, knowledge and skills or those who exclude themselves because they perceive little benefit in digital interactions. Key activities under this programme are:

- Chromebook device loans for a period of up to three months
- Classroom-based digital skills development courses
- Regular weekly digital drop-in sessions (Digital Cafes) to provide one-to-one support in community settings such as libraries
- Providing non-financial support to local community groups

Non-financial support, so far, has included help with grant applications and donations of recycled digital equipment such as monitors and laptops.

Spenn Valley Digital Inclusion Project

The Trust secured hyperlocal Ward Committee funding in the autumn of 2023 to deliver a digital inclusion project in the Spenn Valley of Kirklees, covering the wards of Liversedge, Gomersal, Cleckheaton and Heckmondwike. The programme funded weekly drop-in sessions in libraries across Spenn Valley from October 2023. Residents can receive help and support using their own devices.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Skills Development

Participation in the Arts and Creative Economy (PACE)

In partnership with Proper Job Theatre, Paddock Trust successfully secured £72,000 of funding through the UK Shared Prosperity Fund to deliver a programme designed to encourage greater participation in the arts and creative economy in Kirklees. The programme was launched in January 2024 and will run until March 2025. It follows a successful similar PACE pilot previously delivered by the partnership. Paddock Trust will deliver a programme of 38 community-based events and activities across Kirklees aimed at providing first step opportunities for residents to experience creative activity. Activities in the first quarter of 2024 have included photography workshops, wreath making, creative journaling and make-up sessions. One participant commented: *"I've learnt a lot about the fundamentals of understanding the functions of a camera to enable to take great photographs and I've really enjoyed the examples you provided about the images you've captured across the globe"*

New to English

Paddock Trust successfully secured a further round of New 2 English ESOL (English for Speakers of Other Languages) delivery from October 2023 until March 2025. At the core of the £46,286.40 programme are classroom-based 30 guided learning hour courses, delivered by a qualified ESOL tutor. Additional support is provided by an informal weekly conversation café and a number of community engagement events. For the year 2023/2024 the Trust delivered five 30 hour courses and a further six courses are planned for 2024/2025. A feature of this programme is the recruitment of volunteers to assist classroom delivery and support the conversation cafes. Out of a planned total of 102 learners, the Trust has so far supported 61 in 2023/2024. New to English is funded by the UK Shared Prosperity Fund.

Financial review

The Trust generated a net surplus of £155,405 for the year ended 31 March 2024. This compares to a net surplus of £37,949 for the previous year.

Future activities

Uncertainty remains around what new funding streams will materialise after the closure of the UK Shared Prosperity Fund closes in March 2025. The UK Shared Prosperity Fund was launched following the closing down of the European Social Fund in the UK. In an election year it remains to be seen what direction the new administration may take in supporting community-based interventions the Trust has excelled at over the years.

Reserves policy

The charity's unrestricted reserves at 31 March 2024 were £473,049 (2023: £317,644). The charity's reserves policy is to hold a sufficient level of reserves to cover three months running costs plus redundancy payments which would become due should the centre have to close.

Risk management

The Trustees have examined the major strategic, business and operational risks which the Charity faces and confirms that systems are established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

PADDOCK COMMUNITY TRUST**DIRECTORS' REPORT** (continued)**Reference and administrative details**

Reference and administrative details for the company are included on page 1 company information.

Exemption from disclosures

The charitable company has taken advantage of the exemptions within the SORP relating to smaller charities.

Signed on behalf of the board of trustees:



R GUTHRIE
Director and Trustee
10 December 2024

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PADDOCK COMMUNITY TRUST

I report on the accounts of the company for the year ended 31 March 2024 which are set out on pages 8 to 16.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5)(b) of the Act, as amended); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005)
 have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

RICHARD TURNER MATT

For and on behalf of:
Wheawill & Sudworth Limited
Chartered Accountants

35 Westgate
Huddersfield
HD1 1PA

10 December 2024

PADDOCK COMMUNITY TRUST

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended

31 MARCH 2024

| Notes | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total funds 2024 £ | Total funds 2023 £ | |
|-------|--|----------------------------------|-----------------------------|-----------------------------|----------------|
| | INCOME FROM: | | | | |
| | Donations: | | | | |
| 2 | Grants and donations | 118,559 | - | 118,559 | 52,818 |
| 3 | Charitable activities: | | | | |
| | Service level agreements and contracts | 565,926 | - | 565,926 | 408,943 |
| | Rental income | - | - | - | 7,644 |
| | Miscellaneous income | 1,394 | - | 1,394 | 58,332 |
| | Total income | <u>685,879</u> | <u>-</u> | <u>685,879</u> | <u>527,737</u> |
| | EXPENDITURE ON: | | | | |
| 4 | Charitable activities | <u>530,474</u> | <u>-</u> | <u>530,474</u> | <u>489,788</u> |
| 4 | Total expenditure | <u>530,474</u> | <u>-</u> | <u>530,474</u> | <u>489,788</u> |
| | Net movement in funds | 155,405 | - | 155,405 | 37,949 |
| | Reconciliation of funds: | | | | |
| | Total funds brought forward | <u>317,644</u> | <u>-</u> | <u>317,644</u> | <u>279,695</u> |
| | Total funds carried forward | <u>473,049</u> | <u>-</u> | <u>473,049</u> | <u>317,644</u> |

The statement of financial activities includes all gains and losses recognised in the year.
All incoming resources and resources expended derive from continuing activities.

The notes on pages 10 to 16 form part of these financial statements.

PADDOCK COMMUNITY TRUST
BALANCE SHEET
31 MARCH 2024

| Notes | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total funds 2024 £ | Total funds 2023 £ | |
|-------|--|----------------------------------|-----------------------------|-----------------------------|----------------|
| | Fixed assets | | | | |
| 8 | Tangible fixed assets | 7,106 | - | 7,106 | - |
| 9 | Investment | 100 | - | 100 | 100 |
| | | <u>7,206</u> | <u>-</u> | <u>7,206</u> | <u>100</u> |
| | Current assets | | | | |
| 10 | Debtors | 131,059 | - | 131,059 | 99,337 |
| | Cash at bank and in hand | 439,024 | - | 439,024 | 322,802 |
| | | <u>570,083</u> | <u>-</u> | <u>570,083</u> | <u>422,139</u> |
| 11 | Creditors: amounts becoming due and payable within one year | (104,240) | - | (104,240) | (104,595) |
| 12 | Deferred capital grants | - | - | - | - |
| | Net current assets | <u>465,843</u> | <u>-</u> | <u>465,843</u> | <u>317,544</u> |
| | Net assets | <u>473,049</u> | <u>-</u> | <u>473,049</u> | <u>317,644</u> |
| | Funds | | | | |
| | Restricted funds | - | - | - | - |
| 13 | Unrestricted funds | 473,049 | - | 473,049 | 317,644 |
| | Total funds | <u>473,049</u> | <u>-</u> | <u>473,049</u> | <u>317,644</u> |

For the year ended 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the board of directors and authorised for issue on 10 December 2024 and are signed on its behalf by:

R GUTHRIE
 Director and trustee



Company Registration Number: 04253006

The notes on pages 10 to 16 form part of these financial statements.

PADDOCK COMMUNITY TRUST**NOTES TO THE FINANCIAL STATEMENTS****31 MARCH 2024****1 Accounting policies****a) General information and basis of preparation.**

The charitable company constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with restrictions imposed by donors or which have been raised by the charity for particular purposes. The aim and use of restricted funds is set out in the notes to the accounts.

(c) Income recognition

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

(d) Grants

Grants in respect of expenditure on tangible fixed assets are treated as deferred income which is amortised in the statement of financial activities over the expected useful life of the related asset on a basis consistent with the depreciation policy. Grants of a revenue nature are recognised in the statement of financial activities of the period in respect of which they are paid.

(e) Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2024

1 Accounting policies (continued)

(e) Resources expended (continued)

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs, included within support costs in note 3, include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees.

All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

(f) Tangible fixed assets

Tangible fixed assets are included at cost less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided at the following rates in order to write off the assets over their estimated useful lives. In the year of acquisition tangible fixed assets are depreciated from 1 April.

| | | |
|------------------------|---|------------------|
| Property refurbishment | - | 10% on cost |
| Fixtures & fittings | - | 10% on cost |
| Kitchen equipment | - | 20% on cost |
| Computer hardware | - | 33 1/3 % on cost |
| Motor vehicles | - | 25% on cost |

(g) Taxation

As a registered charity, the company benefits from rates relief and is generally exempt from corporation tax but not from VAT.

(h) Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2024

| 2 Grants and donations | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total funds 2024 £ | Total funds 2023 £ |
|--|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Santander UK Foundation Limited- Financial & Lottery – Community Organisations Cost of Living Fund | 79,432 | - | 79,432 | 46,818 |
| One Community Foundation | - | - | - | 5,000 |
| Kirklees MC -Mental Health Support | - | - | - | 1,000 |
| | <u>118,559</u> | <u>-</u> | <u>118,559</u> | <u>52,818</u> |
| 3 Service level agreements and contracts | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total funds 2024 £ | Total funds 2023 £ |
| Works Better Programme | 225,752 | - | 225,752 | 133,460 |
| Other contract income | 10,055 | - | 10,055 | 3,682 |
| Here for You Employment Support Programme | - | - | - | 17,265 |
| Employment Kirklees | 195,645 | - | 195,645 | - |
| Household Support Fund | 10,000 | - | 10,000 | - |
| Step by Step Employment Support Service | 7,360 | - | 7,360 | - |
| New 2 English | 31,033 | - | 31,033 | 12,633 |
| Talk English | 7,213 | - | 7,213 | 17,726 |
| PACE | 40,600 | - | 40,600 | 34,885 |
| Better Works | - | - | - | 189,292 |
| PCT Digital Hub | 19,760 | - | 19,760 | - |
| ESOL | 18,508 | - | 18,508 | - |
| | <u>565,926</u> | <u>-</u> | <u>565,926</u> | <u>408,943</u> |

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2024

| 4 | Expenditure on Charitable activities | Charitable activities £ | Governance costs £ | 2024 Total £ | 2023 Total £ |
|------|--|-------------------------------|--------------------------|--------------------|--------------------|
| | Costs directly allocated to activities: | | | | |
| | Purchases | 13,727 | - | 13,727 | 3,835 |
| | Sessional workers | - | - | - | 1,655 |
| | Rent and room hire | 24,447 | - | 24,447 | 14,585 |
| | Events and hospitality | 402 | - | 402 | 548 |
| | Project expenses | 64,040 | - | 64,040 | 18,383 |
| | Support costs allocated to activities: | | | | |
| | Salaries and NIC and pension costs | 358,869 | - | 358,869 | 363,418 |
| | Heat and light | 1,431 | - | 1,431 | 7,745 |
| | Training and recruitment | 9,249 | - | 9,249 | 16,101 |
| | Vehicle costs | 1,804 | - | 1,804 | 3,670 |
| | Travel expenses | 8,266 | - | 8,266 | 8,829 |
| | Administrative expenses | 14,608 | - | 14,608 | 10,246 |
| | Insurance | 2,885 | - | 2,885 | 4,333 |
| | Equipment | 15,724 | - | 15,724 | 12,454 |
| | IT expenses | 37 | - | 37 | 36 |
| | Telephone | 7,332 | - | 7,332 | 11,752 |
| | Repairs and servicing | 805 | - | 805 | 1,089 |
| | Cleaning | 1,702 | - | 1,702 | 5,772 |
| | Accountancy/Independent examination | - | 1,620 | 1,620 | 1,560 |
| | Legal & professional fees | 497 | - | 497 | 356 |
| | Sundries | 660 | - | 660 | 392 |
| | Removal costs | - | - | - | 3,029 |
| | Depreciation | 2,369 | - | 2,369 | - |
| | Total resources expended | <u>528,854</u> | <u>1,620</u> | <u>530,474</u> | <u>489,788</u> |
| | | | | | |
| 5 | Net income (expenditure) for the year | | | 2024 £ | 2023 £ |
| | This is stated after charging: | | | | |
| | Depreciation of tangible fixed assets | | | 2,369 | - |
| | Independent examiner's remuneration | | | 1,620 | 1,560 |
| | | | | <u> </u> | <u> </u> |

6 Employee numbers

The average number of persons employed by the company during the year amounted to 12 (2023 : 14).

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2024

7 Trustees' and key management personnel remuneration and expenses

The directors of the company who also act as trustees neither received nor waived any remuneration in the year ended 31 March 2024 (2023: £Nil).

The trustees did not have any expenses reimbursed during the year (year ended 31 March 2023: £Nil).

8 Tangible fixed assets

| | Property refurbishment £ | Motor vehicles £ | Computers & equipment £ | Fixtures and fittings £ | Total £ |
|---------------------|--------------------------------|------------------------|-------------------------------|-------------------------------|---------------------|
| Cost: | | | | | |
| At 1 April 2023 | 23,980 | 7,895 | 61,005 | 2,577 | 95,457 |
| Additions | - | 9,475 | - | - | 9,475 |
| Disposal | - | (3,995) | - | - | (3,995) |
| at 31 March 2024 | <u>23,980</u> | <u>13,375</u> | <u>61,005</u> | <u>2,577</u> | <u>100,937</u> |
| Depreciation: | | | | | |
| At 1 April 2023 | 23,980 | 7,895 | 61,005 | 2,577 | 95,457 |
| Charge for year | - | 2,369 | - | - | 2,369 |
| Disposal | - | (3,995) | - | - | (3,995) |
| At 31 March 2024 | <u>23,980</u> | <u>6,269</u> | <u>61,005</u> | <u>2,577</u> | <u>93,831</u> |
| Net book amount at: | | | | | |
| 31 March 2024 | - | 7,106 | - | - | 7,106 |
| 31 March 2023 | - | - | - | - | - |
| | <u><u>-</u></u> | <u><u>7,106</u></u> | <u><u>-</u></u> | <u><u>-</u></u> | <u><u>7,106</u></u> |

9 Investment

The charity's investment comprises a holding of 100 shares in Slaithwaite Cooperative Limited.

| 10 Debtors | 2024 £ | 2023 £ |
|------------------------------|----------------|---------------|
| Debtors | 124,408 | 92,416 |
| Prepayments & accrued income | 3,186 | 3,186 |
| Other debtors | 3,465 | 3,735 |
| | <u>131,059</u> | <u>99,337</u> |

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2024

| | | | |
|-----------|--|--------------------|-------------------|
| 11 | Creditors: amounts becoming due and payable within one year | 2024 | 2023 |
| | | £ | £ |
| | Creditors | 46,329 | 14,469 |
| | Deferred income | 46,250 | 80,682 |
| | PAYE/NIC creditor | 7,417 | 6,358 |
| | Accruals | 3,452 | 2,190 |
| | Pension creditor | 792 | 896 |
| | | <u>104,240</u> | <u>104,595</u> |
| 12 | Deferred capital grants | | 2024 |
| | | | £ |
| | Receivable | | |
| | At 1 April 2023 and at 31 March 2024 | | <u>38,805</u> |
| | Amortisation | | |
| | At 1 April 2023 | | 38,805 |
| | Credit to SOFA | | - |
| | | | <u>38,805</u> |
| | At 31 March 2024 | | |
| | Net balance at: | | |
| | 31 March 2024 | | - |
| | 31 March 2023 | | - |
| | | | <u> </u> |
| 13 | Unrestricted funds | 2024 | 2023 |
| | | £ | £ |
| | Balance at 1 April 2023 | 317,644 | 279,695 |
| | Surplus for the year | 155,405 | 37,949 |
| | | <u>473,049</u> | <u>317,644</u> |
| | Balance at 31 March 2024 | <u>473,049</u> | <u>317,644</u> |
| 14 | Analysis of net assets between funds | | |
| | | 2024 | 2023 |
| | | Unrestricted funds | Total funds |
| | | £ | £ |
| | Tangible fixed assets | 7,206 | 100 |
| | Current assets | 570,083 | 422,139 |
| | Current liabilities | (104,240) | (104,595) |
| | | <u>473,049</u> | <u>317,644</u> |
| | | <u> </u> | <u> </u> |

PADDOCK COMMUNITY TRUST**NOTES TO THE FINANCIAL STATEMENTS (continued)****31 MARCH 2024****15 Operating leases**

The total future minimum lease payments under non-cancellable operating leases are as follows:

| | 2024 | 2023 |
|--|----------------------|----------------------|
| | £ | £ |
| Not later than 1 year | 24,447 | 23,652 |
| Later than 1 year and not later than 5 years | 8,149 | 31,537 |
| | <u>32,596</u> | <u>55,189</u> |
| | <u><u>32,596</u></u> | <u><u>55,189</u></u> |

16 Constitution

The company is limited by guarantee and registered as a charity, number 1093998. Every member undertakes to contribute pro rata the sum of £1 to the assets of the company in the event of the same being wound up while they are a member.

17 Control of the company

The company is controlled by its members.

PADDOCK COMMUNITY TRUST

England & Wales - Charity number 1093998

Accounts

PADDOCK COMMUNITY TRUST
(a company limited by guarantee)

FINANCIAL STATEMENTS

31 MARCH 2023

CONTENTS

| | Page |
|-----------------------------------|-------------|
| Company information | 1 |
| Directors' report | 2-7 |
| Independent examiner's report | 8 |
| Statement of financial activities | 9 |
| Balance sheet | 10 |
| Notes to the financial statements | 11-17 |

Company registration number : 04253006
Charity registration number : 1093998

PADDOCK COMMUNITY TRUST**COMPANY INFORMATION****Reference and administrative information**

Charity name: Paddock Community Trust

Charity registration number: 1093998

Company registration number: 04253006 – The company is limited by guarantee

Registered office and operational address: Office F21
The Media Centre
7 Northumberland Street
Huddersfield
HD1 1RL

Directors and Trustees

R Guthrie
B R Jones
Dr P S Woodcock
P M Alexander

Company secretary

B R Jones

Independent examiner

Richard Turner FMAAT
For and on behalf of:

Wheawill & Sudworth Limited
Chartered Accountants
35 Westgate
Huddersfield
HD1 1PA

Bankers

The Cooperative Bank plc
PO Box 101
1 Balloon Street
Manchester
M60 4EP

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT

The directors present their report and unaudited financial statements of the charitable company for the year ended 31 March 2023. The directors have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the report and financial statements of the charitable company.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charitable company's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

Directors (Trustees)

The directors of the charitable company are the Trustees for the purposes of charity law. The Trustees who have served during the year and since the year end were as follows:

R Guthrie
B R Jones
Dr P S Woodcock
I R Price (resigned 7 December 2022)
P M Alexander

Structure, governance and management

Governing document:

The charity is a company limited by guarantee and was formed on 16 July 2001. It is governed by a memorandum and articles of association amended 13 October 2010. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1. The Trustees are the members.

Recruitment, appointment and training of trustees:

The Trustees of the charity are also the directors for the purposes of company law and are appointed by the members.

One third (or the number nearest to one third) of the Trustees must retire at each AGM.

Trustees are inducted by personal discussion with the Trustees, the Managing Director, by attending meetings and by involvement with one or more projects or aspects of work of the Trust.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Objectives and activities

The charity's objects are:

The promotion for the public benefit of urban or rural regeneration in areas of social and economic regeneration within the Kirklees Metropolitan District of West Yorkshire by all or any of the following means:

- the advancement of education, training or re-training, particularly among non-employed people, and providing non-employed people with work experience;
- the relief of unemployment for the benefit of the public in such ways as may be thought fit, including assistance to find employment;
- for the public benefit to promote learning for pleasure by people no longer in full time employment through the continuous development of their individual capabilities, competencies, skills and understanding in subjects of educational value;
- the maintenance, improvement or provision of public amenities;
- the provision of assistance, in the provision of recreational facilities for the public at large and/or those who, by reason of their youth, age infirmity or disablement, poverty or social and economic circumstances, have need of such facilities;
- the protection or conservation of the environment;
- the provision of public health facilities and childcare;
- the promotion of public safety and the prevention of crime; and
- such other means as may, from time to time, be determined subject to the prior consent of the Charity Commissioner for England and Wales.

Change of name

The charity changed its name by resolution on 16 November 2011 from Paddock Community Forum to Paddock Community Trust.

The charity's main activities

Paddock Community Trust offers lifelong learning and support for residents of Kirklees, particularly those from the most deprived communities facing the greatest disadvantage. The Trust provides community based learning both at its centre and in outreach work throughout Kirklees in a range of community venues. This includes informal and accredited learning awarded through the Trust's membership of the Open College Network. Paddock Community Trust is an approved supplier of training for Kirklees Council and, is subject to OFSTED inspections and maintains a high standard of quality assurance. A significant part of the Trust's work includes innovation and the development of new products and services to help deliver its core aims.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular: 1) Advancement of education and training 2) Preparation for adults to return to employment 3) Encouragement of healthy lifestyles 4) Enhancement and appreciation of the urban environment and 5) Furtherance of community cohesion.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Achievements and Performance 2022 – 2023

Plans to dispose of Paddock Village Hall were successfully realised in 2022 whilst adhering to Charity Commission requirements concerning the disposal of assets. The building was sold through an auction in the summer of 2022. Paddock Community Trust moved into new serviced offices at The Media Centre in Huddersfield town centre in August 2022 on a three-year lease. We continue to operate an office base at Jo Cox House in Batley town centre.

Our work broadly encompasses the following areas:

- Employment Support
- Learning and Skills Development programmes
- Digital Inclusion Initiatives
- Health and Well-Being Services including mental health support

Employment Support

Our Employment Support services are delivered by a team of Outreach advisors, working on a one-to-one basis with participants. This support is delivered from community settings such as libraries, places of worship and community centres. Our approach is to deliver personalised support for people at different stages of their journey into work, or to improve their current job status. In 2022/23, we delivered the following:

Better Work

Paddock Community Trust delivered a Kirklees-wide programme of Better Work support, helping all employed residents achieve improved work status, whether in their current role or in a new position. Those in vulnerable and precarious employment were a primary focus, together with those who are working on unstable zero-hour contracts and those who are underemployed. The £160,882 programme ran from January 2022 until March 2023.

We adopted a front-facing Key Worker approach, operating flexibly from an existing network of community venues across Kirklees and offering a one-to-one holistic mentoring and advice service. The Better Work team was composed of two full-time Key Workers with a supporting Administration and Monitoring staff (one), all supervised by an experienced Senior Management team. The PCT Better Work programme was open to all Kirklees residents (aged 25+) but with a targeted focus on those in vulnerable employment, facing redundancy, or working low hours or zero-hour contracts. We helped participants to develop long-term careers and career progression through supported access to training, qualifications and apprenticeships. We produced a Better Work Action Plan that enabled Key Workers to capture a participant's immediate goals on registration, longer term aspirations, current circumstances, milestones and record the actions agreed to reach these goals.

The Better Work programme supported 333 individuals through 1:1 interventions, of these residents, 56% (187) lived in South Kirklees and 44% (145) lived in North Kirklees. Of these 71% achieved positive outcomes, reskilling, upskilling or improved labour market status. Better Work saw a good and diverse variety of participants accessing the programme, overall we had more females accessing the project, 60% to 40% males. Of these participants, 4% (14) were aged 15-24, 69% (230) were between 25-49 years and 7% (89) were aged 50+. Over half of the participants identified as BAME, 51% (169), 48% (160) of the participants were white and 1% (4) preferred not to say.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Here 4 U

The JCP-funded Here 4 U programme, aimed at supporting those furthest away from the labour market, came to end in August 2022 after its launch in September 2021. Here 4 U 2 was not targeted to move people into work, due to the complex nature of the participants. In total 36 participants made steps to employment, for example volunteering or progressing to employment focused provision. However, through the intensive action planning and mentor support 8 Participants gained employment. All 8 participants who gained employment were referred by JCP Work Coaches. Using an Initial assessment and mirror exit review we explored participant's perceptions of their own progress. We looked at Confidence and Motivation, Health, Finance, Home, Skills and Future Goals.

Works Better Enhanced (25 plus)

Works Better Enhanced aims to support people to progress into employment through addressing a range of barriers, improving skills and building confidence via one-to-one support and group activity provided by a team of experienced and qualified Key Workers and Skills Development workers. We engage with our target group of Unemployed and Inactive participants, supporting them to access and sustain employment, childcare support and basic skills training. Emphasis is given on providing in work support for up to 6 months, in which time individuals receive advice and guidance about training, workplace issues, and referrals to specialist support providers. In-work support can take place outside normal working hours, depending on the nature of the individual's employment, and takes the form of telephone contact, one-to-one meetings and online platforms. We deliver this successfully as a Partnership with Fusion Housing, in partnership with Kirklees Council and Proper Job as the second delivery partner for this contract. The programme is due to end in December 2023.

Learning and Skills Development programmes

PACE (Participation in the Arts and Creative Economy)

The PACE creative skills programme pilot was designed to provide new opportunities for young people to access the arts and creative economy through improved sector skills and experience. The pilot, initially designed to run for six months, was selected for funding from the UK Government Community Renewal Fund. However, the pilot was extended until October 2022. Paddock Community Trust worked in partnership with Proper Job Theatre to deliver the pilot. It supported wider employability programmes particularly the Works Better 15 -25 scheme and links with several other local plans to address youth employment and digital inclusion.

Activity included several workshops in DJ-ing and Music Production, Street Performance, Media Studies and Events Management. We worked with a total of 160 participants, including 95 unemployed young people and 53 participants Not in Employment, Education or Training (NEET).

Evaluation findings indicate that young people once engaged viewed the programme positively. The different stages were generally thought to be useful by those involved. The role of key workers and exposure to the diverse opportunities and professionals working within the sector seemed to be particularly well received. The evaluation also concluded that the programme contributed to the strengthening of partnerships and relationships between delivery partners and other professionals and organisations working in arts and culture locally, likely to have a positive impact into the future.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Health and Well-Being Services including mental health support

Everyday Mental Health (Kirklees)

Paddock Community Trust was one of a group of trusted Huddersfield organisations determined to give people in the community the tools and confidence to combat mental health challenges. Funded by Ward Councillors in the Huddersfield Central and North Place Partnerships, we delivered free, 2-hour awareness sessions for anyone who may want or need to support people's mental health in their local community. The project was aimed at:

- Local leaders and organisers to support the mental health of their community by providing initial training and an ongoing active support network.
- Supporting individuals to be there for friends, family, colleagues and community by providing initial training and an ongoing active support network.

We worked with 45 participants over the course of the project from a range of community organisations with attendees reporting that they found the sessions relevant and useful.

Digital Inclusion Initiatives

Digital Hub

Paddock Community Trust continued the laptop recycling and donation scheme into its second year through funding from the Santander Foundation. The Trust was also appointed as a South Kirklees Digital Hub in a pilot programme launched in the autumn of 2022. We received a stock of Chromebooks to loan out for a three-month period together with wi-fi capability for those that required connectivity. A total of 60 people benefited from digital hub donations and loans over the course of the year. We continue to provide community-based access to online services through weekly free digital access drop-in sessions and through our Step-by-Step community advice provision across the district.

Future Activities

Paddock Community Trust will continue to explore how we can take advantage of the opportunities presented by the UK Shared Prosperity Fund as the replacement for the European Social Fund. The Trust now has tangible experience of working with the devolved authority and we will use this experience to inform our future working practices and project management methodology. The disposal of Paddock Village Hall removes the requirement to expend staff time on building management and financial resources on routine repairs and maintenance. This allows us to focus more acutely on operational matters and developing our delivery capabilities. As a result, we have reviewed our staffing structure and role responsibilities to reflect these new circumstances and opportunities.

Reserves policy

The charity's unrestricted reserves at 31 March 2023 were £317,644 (2021: £279,695). The charity's reserves policy is to hold a sufficient level of reserves to cover three months running costs plus redundancy payments which would become due should the centre have to close.

Risk management

The Trustees have examined the major strategic, business and operational risks which the Charity faces and confirms that systems are established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Reference and administrative details

Reference and administrative details for the company are included on page 1 company information.

PADDOCK COMMUNITY TRUST**DIRECTORS' REPORT (continued)****Exemption from disclosures**

The charitable company has taken advantage of the exemptions within the SORP relating to smaller charities.

Signed on behalf of the board of trustees:

A handwritten signature in black ink that reads "Richard Guthrie". The signature is written in a cursive style with a clear, legible font.

R GUTHRIE
Director and Trustee
5 December 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PADDOCK COMMUNITY TRUST

I report on the accounts of the company for the year ended 31 March 2023 which are set out on pages 8 to 16.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5)(b) of the Act, as amended); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005)
 have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R-T _____

RICHARD TURNER FMATT

For and on behalf of:
Wheawill & Sudworth Limited
Chartered Accountants

35 Westgate
Huddersfield
HD1 1PA

5 December 2023

PADDOCK COMMUNITY TRUST

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended

31 MARCH 2023

| Notes | Unrestricted funds 2023 £ | Restricted funds 2023 £ | Total funds 2023 £ | Total funds 2022 £ | |
|-------|--|----------------------------------|-----------------------------|-----------------------------|----------------|
| | INCOME FROM: | | | | |
| | Donations: | | | | |
| 2 | Grants and donations | 52,818 | - | 52,818 | 16,380 |
| 3 | Charitable activities: | | | | |
| | Service level agreements and contracts | 408,943 | - | 408,943 | 436,630 |
| | Rental income | 7,644 | - | 7,644 | 9,236 |
| | Miscellaneous income | 58,332 | - | 58,332 | 1,338 |
| | Total income | <u>527,737</u> | <u>-</u> | <u>527,737</u> | <u>463,584</u> |
| | EXPENDITURE ON: | | | | |
| 4 | Charitable activities | <u>489,788</u> | <u>-</u> | <u>489,788</u> | <u>505,613</u> |
| 4 | Total expenditure | <u>489,788</u> | <u>-</u> | <u>489,788</u> | <u>505,613</u> |
| | Net movement in funds | 37,949 | - | 37,949 | (42,029) |
| | Reconciliation of funds: | | | | |
| | Total funds brought forward | <u>279,695</u> | <u>-</u> | <u>279,695</u> | <u>321,724</u> |
| | Total funds carried forward | <u>317,644</u> | <u>-</u> | <u>317,644</u> | <u>279,695</u> |

The statement of financial activities includes all gains and losses recognised in the year.
All incoming resources and resources expended derive from continuing activities.

The notes on pages 10 to 16 form part of these financial statements.

PADDOCK COMMUNITY TRUST
BALANCE SHEET
31 MARCH 2023

| Notes | | Unrestricted funds 2023 £ | Restricted funds 2023 £ | Total funds 2023 £ | Total funds 2022 £ |
|-------|---|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| | Fixed assets | | | | |
| 8 | Tangible fixed assets | - | - | - | 138,000 |
| 9 | Investment | 100 | - | 100 | 100 |
| | | <u>100</u> | <u>-</u> | <u>100</u> | <u>138,100</u> |
| | Current assets | | | | |
| 10 | Debtors | 99,337 | - | 99,337 | 115,773 |
| | Cash at bank and in hand | 322,802 | - | 322,802 | 135,483 |
| | | <u>422,139</u> | <u>-</u> | <u>422,139</u> | <u>251,256</u> |
| 11 | Creditors: amounts becoming due and payable within one year | (104,595) | - | (104,595) | (109,661) |
| 12 | Deferred capital grants | - | - | - | - |
| | Net current assets | <u>317,544</u> | <u>-</u> | <u>317,544</u> | <u>141,595</u> |
| | Net assets | <u>317,644</u> | <u>-</u> | <u>317,644</u> | <u>279,965</u> |
| | Funds | | | | |
| | Restricted funds | - | - | - | - |
| 13 | Unrestricted funds | 317,644 | - | 317,644 | 279,965 |
| | Total funds | <u>317,644</u> | <u>-</u> | <u>317,644</u> | <u>279,965</u> |

For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the board of directors and authorised for issue on 5 December 2023 and are signed on its behalf by:

R GUTHRIE
 Director and trustee



Company Registration Number: 04253006

The notes on pages 10 to 16 form part of these financial statements.

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS

31 MARCH 2023

1 Accounting policies

a) General information and basis of preparation.

The charitable company constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with restrictions imposed by donors or which have been raised by the charity for particular purposes. The aim and use of restricted funds is set out in the notes to the accounts.

(c) Income recognition

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

(d) Grants

Grants in respect of expenditure on tangible fixed assets are treated as deferred income which is amortised in the statement of financial activities over the expected useful life of the related asset on a basis consistent with the depreciation policy. Grants of a revenue nature are recognised in the statement of financial activities of the period in respect of which they are paid.

(e) Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2023

1 Accounting policies (continued)

(e) Resources expended (continued)

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs, included within support costs in note 3, include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees.

All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

(f) Tangible fixed assets

Tangible fixed assets are included at cost less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided at the following rates in order to write off the assets over their estimated useful lives. In the year of acquisition tangible fixed assets are depreciated from 1 April.

| | |
|------------------------|--------------------|
| Leasehold property | - 1% on cost |
| Property refurbishment | - 10% on cost |
| Fixtures & fittings | - 10% on cost |
| Kitchen equipment | - 20% on cost |
| Computer hardware | - 33 1/3 % on cost |
| Motor vehicles | - 25% on cost |

(g) Taxation

As a registered charity, the company benefits from rates relief and is generally exempt from corporation tax but not from VAT.

(h) Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2023

| 2 | Grants and donations | Unrestricted funds 2023 £ | Restricted funds 2023 £ | Total funds 2023 £ | Total funds 2022 £ |
|---|---|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| | Santander UK Foundation Limited- Financial & Digital Empowerment Fund | 46,818 | - | 46,818 | 12,500 |
| | Third Sector Leaders- Household Support Grant | - | - | - | 2,000 |
| | One Community Foundation | 5,000 | - | 5,000 | 1,880 |
| | Kirklees MC -Mental Health Support | 1,000 | - | 1,000 | - |
| | | <u>52,818</u> | <u>-</u> | <u>52,818</u> | <u>16,380</u> |
| | | <u><u>52,818</u></u> | <u><u>-</u></u> | <u><u>52,818</u></u> | <u><u>16,380</u></u> |
| 3 | Service level agreements and contracts | Unrestricted funds 2023 £ | Restricted funds 2023 £ | Total funds 2023 £ | Total funds 2022 £ |
| | Works Better Programme | 133,460 | - | 133,460 | 165,283 |
| | Other contract income | 3,682 | - | 3,682 | 62,997 |
| | Here for You Employment Support Programme | 17,265 | - | 17,265 | 19,280 |
| | NHS Community Anchor | - | - | - | 628 |
| | Mental Health Support | - | - | - | 9,000 |
| | Step by Step Employment Support Service | - | - | - | 18,096 |
| | New 2 English | 12,633 | - | 12,633 | 32,605 |
| | Talk English | 17,726 | - | 17,726 | 50,033 |
| | PACE | 34,885 | - | 34,885 | 43,532 |
| | Better Works | 189,292 | - | 189,292 | 32,176 |
| | PCT Digital Hub | - | - | - | 3,000 |
| | | <u>408,943</u> | <u>-</u> | <u>408,943</u> | <u>436,630</u> |
| | | <u><u>408,943</u></u> | <u><u>-</u></u> | <u><u>408,943</u></u> | <u><u>436,630</u></u> |

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2023

| 4 Expenditure on Charitable activities | Charitable activities £ | Governance costs £ | 2023 Total £ | 2022 Total £ |
|--|-------------------------------|--------------------------|--------------------|--------------------|
| Costs directly allocated to activities: | | | | |
| Purchases | 3,835 | - | 3,835 | 7,336 |
| Sessional workers | 1,655 | - | 1,655 | 9,238 |
| Rent and room hire | 14,585 | - | 14,585 | 22,529 |
| Events and hospitality | 548 | - | 548 | 196 |
| Project expenses | 18,383 | - | 18,383 | 18,423 |
| Support costs allocated to activities: | | | | |
| Salaries and NIC and pension costs | 363,418 | - | 363,418 | 361,185 |
| Heat and light | 7,745 | - | 7,745 | 14,660 |
| Training and recruitment | 16,101 | - | 16,101 | 7,083 |
| Vehicle costs | 3,670 | - | 3,670 | 2,999 |
| Travel expenses | 8,829 | - | 8,829 | 4,177 |
| Administrative expenses | 10,246 | - | 10,246 | 5,105 |
| Insurance | 4,333 | - | 4,333 | 4,768 |
| Equipment | 12,454 | - | 12,454 | 23,519 |
| IT expenses | 36 | - | 36 | 343 |
| Telephone | 11,752 | - | 11,752 | 10,190 |
| Repairs and servicing | 1,089 | - | 1,089 | 1,806 |
| Cleaning | 5,772 | - | 5,772 | 4,583 |
| Accountancy/Independent examination | - | 1,560 | 1,560 | 1,680 |
| Legal & professional fees | 356 | - | 356 | 2,796 |
| Sundries | 392 | - | 392 | 592 |
| Removal costs | 3,029 | - | 3,029 | - |
| Depreciation | - | - | - | 4,153 |
| Amortisation of capital grants | - | - | - | (1,748) |
| Total resources expended | <u>488,228</u> | <u>1,560</u> | <u>489,788</u> | <u>505,613</u> |
| | | | | |
| 5 Net income (expenditure) for the year | | | 2023 £ | 2022 £ |
| This is stated after charging: | | | | |
| Depreciation of tangible fixed assets | | | - | 4,153 |
| Independent examiner's remuneration | | | 1,560 | 1,680 |
| | | | <u> </u> | <u> </u> |

6 Employee numbers

The average number of persons employed by the company during the year amounted to 14 (2022 : 15).

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2023

7 Trustees' and key management personnel remuneration and expenses

The directors of the company who also act as trustees neither received nor waived any remuneration in the year ended 31 March 2023 (2022: £Nil).

The trustees did not have any expenses reimbursed during the year (year ended 31 March 2022: £Nil).

8 Tangible fixed assets

| | Leasehold property £ | Property refurbishment £ | Motor vehicles £ | Computers & equipment £ | Fixtures and fittings £ | Total £ |
|---------------------|----------------------------|--------------------------------|------------------------|-------------------------------|-------------------------------|-------------|
| Cost: | | | | | | |
| At 1 April 2022 | 150,000 | 23,980 | 7,895 | 61,005 | 2,577 | 245,457 |
| Disposal | 150,000 | - | - | - | - | 150,000 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| at 31 March 2023 | - | 23,980 | 7,895 | 61,005 | 2,577 | 245,457 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| Depreciation: | | | | | | |
| At 1 April 2022 | 12,000 | 23,980 | 7,895 | 61,005 | 2,577 | 107,457 |
| Charge for year | - | - | - | - | - | - |
| Disposal | 12,000 | - | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| At 31 March 2023 | - | 23,980 | 7,895 | 61,005 | 2,577 | 107,457 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| Net book amount at: | | | | | | |
| 31 March 2023 | - | - | - | - | - | 138,000 |
| 31 March 2022 | 138,000 | - | - | - | - | 138,000 |
| | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> |

The leasehold property was acquired by the Trust from Kirklees Council under the Community Asset Transfer Scheme. The property was valued by an independent Chartered Surveyor at a current market value of £150,000 at the date of transfer. Under the terms of the Transfer Scheme the use by the Trust of the property is restricted to community based activities and the Trust cannot sell the property for development purposes.

9 Investment

The charity's investment comprises a holding of 100 shares in Slaithwaite Cooperative Limited.

| 10 Debtors | 2023 £ | 2022 £ |
|------------------------------|-------------|-------------|
| Debtors | 92,416 | 114,573 |
| Prepayments & accrued income | 3,186 | 500 |
| Other debtors | 3,735 | 700 |
| | <hr/> | <hr/> |
| | 99,337 | 115,773 |
| | <hr/> <hr/> | <hr/> <hr/> |

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2023

| | | | |
|----|--|--------------------|----------------|
| 11 | Creditors: amounts becoming due and payable within one year | 2023 £ | 2022 £ |
| | Creditors | 14,469 | 12,708 |
| | Deferred income | 80,682 | 87,500 |
| | PAYE/NIC creditor | 6,358 | 6,522 |
| | Accruals | 2,190 | 2,931 |
| | Pension creditor | 896 | - |
| | | <u>104,595</u> | <u>109,661</u> |
| | | <u>104,595</u> | <u>109,661</u> |
| 12 | Deferred capital grants | | 2023 £ |
| | Receivable | | |
| | At 1 April 2022 and at 31 March 2023 | | 38,805 |
| | | | <u>38,805</u> |
| | Amortisation | | |
| | At 1 April 2022 | | 38,805 |
| | Credit to SOFA | | - |
| | | | <u>-</u> |
| | At 31 March 2023 | | 38,805 |
| | | | <u>38,805</u> |
| | Net balance at: | | |
| | 31 March 2023 | | - |
| | 31 March 2022 | | - |
| | | | <u>-</u> |
| 13 | Unrestricted funds | 2023 £ | 2022 £ |
| | Balance at 1 April 2022 | 279,695 | 321,724 |
| | Surplus (deficit) for the year | 37,949 | (42,029) |
| | | <u>317,644</u> | <u>279,695</u> |
| | Balance at 31 March 2023 | <u>317,644</u> | <u>279,695</u> |
| | | <u>317,644</u> | <u>279,695</u> |
| 14 | Analysis of net assets between funds | | |
| | | 2023 | 2022 |
| | | Unrestricted funds | Total funds |
| | | £ | £ |
| | Tangible fixed assets | 100 | 138,100 |
| | Current assets | 422,139 | 251,256 |
| | Current liabilities | (104,595) | (109,661) |
| | Deferred capital grants | - | - |
| | | <u>317,644</u> | <u>279,695</u> |
| | | <u>317,644</u> | <u>279,695</u> |

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2023

15 Operating leases

The total future minimum lease payments under non-cancellable operating leases are as follows:

| | 2023 | 2022 |
|--|---------------|----------|
| | £ | £ |
| Not later than 1 year | 23,652 | - |
| Later than 1 year and not later than 5 years | 31,537 | - |
| | <u>55,189</u> | <u>-</u> |

16 Constitution

The company is limited by guarantee and registered as a charity, number 1093998. Every member undertakes to contribute pro rata the sum of £1 to the assets of the company in the event of the same being wound up while they are a member.

17 Control of the company

The company is controlled by its members.

PADDOCK COMMUNITY TRUST

England & Wales - Charity number 1093998

Accounts

PADDOCK COMMUNITY TRUST
(a company limited by guarantee)

FINANCIAL STATEMENTS

31 MARCH 2022

CONTENTS

| | Page |
|-----------------------------------|-------------|
| Company information | 1 |
| Directors' report | 2-7 |
| Independent examiner's report | 8 |
| Statement of financial activities | 9 |
| Balance sheet | 10 |
| Notes to the financial statements | 11-17 |

Company registration number : 04253006
Charity registration number : 1093998

PADDOCK COMMUNITY TRUST**COMPANY INFORMATION****Reference and administrative information**

Charity name: Paddock Community Trust

Charity registration number: 1093998

Company registration number: 04253006 – The company is limited by guarantee

Registered office and operational address: Office F21
The Media Centre
7 Northumberland Street
Huddersfield
HD1 1RL

Directors and Trustees

R Guthrie
B R Jones
Dr P S Woodcock
I R Price
P M Alexander

Company secretary

B R Jones

Independent examiner

Richard Turner FMAAT
For and on behalf of:

Wheawill & Sudworth Limited
Chartered Accountants
35 Westgate
Huddersfield
HD1 1PA

Bankers

The Cooperative Bank plc
PO Box 101
1 Balloon Street
Manchester
M60 4EP

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT

The directors present their report and unaudited financial statements of the charitable company for the year ended 31 March 2022. The directors have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the report and financial statements of the charitable company.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charitable company's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

Directors (Trustees)

The directors of the charitable company are the Trustees for the purposes of charity law. The Trustees who have served during the year and since the year end were as follows:

R Guthrie
B R Jones
Dr P S Woodcock
I R Price
P M Alexander

Structure, governance and management

Governing document:

The charity is a company limited by guarantee and was formed on 16 July 2001. It is governed by a memorandum and articles of association amended 13 October 2010. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1. The Trustees are the members.

Recruitment, appointment and training of trustees:

The Trustees of the charity are also the directors for the purposes of company law and are appointed by the members.

One third (or the number nearest to one third) of the Trustees must retire at each AGM.

Trustees are inducted by personal discussion with the Trustees, the Managing Director, by attending meetings and by involvement with one or more projects or aspects of work of the Trust.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Objectives and activities

The charity's objects are:

The promotion for the public benefit of urban or rural regeneration in areas of social and economic regeneration within the Kirklees Metropolitan District of West Yorkshire by all or any of the following means:

- the advancement of education, training or re-training, particularly among non-employed people, and providing non-employed people with work experience;
- the relief of unemployment for the benefit of the public in such ways as may be thought fit, including assistance to find employment;
- for the public benefit to promote learning for pleasure by people no longer in full time employment through the continuous development of their individual capabilities, competencies, skills and understanding in subjects of educational value;
- the maintenance, improvement or provision of public amenities;
- the provision of assistance, in the provision of recreational facilities for the public at large and/or those who, by reason of their youth, age infirmity or disablement, poverty or social and economic circumstances, have need of such facilities;
- the protection or conservation of the environment;
- the provision of public health facilities and childcare;
- the promotion of public safety and the prevention of crime; and
- such other means as may, from time to time, be determined subject to the prior consent of the Charity Commissioner for England and Wales.

Change of name

The charity changed its name by resolution on 16 November 2011 from Paddock Community Forum to Paddock Community Trust.

The charity's main activities

Paddock Community Trust offers lifelong learning and support for residents of Kirklees, particularly those from the most deprived communities facing the greatest disadvantage. The Trust provides community based learning both at its centre and in outreach work throughout Kirklees in a range of community venues. This includes informal and accredited learning awarded through the Trust's membership of the Open College Network. Paddock Community Trust is an approved supplier of training for Kirklees Council and, is subject to OFSTED inspections and maintains a high standard of quality assurance. A significant part of the Trust's work includes innovation and the development of new products and services to help deliver its core aims.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular: 1) Advancement of education and training 2) Preparation for adults to return to employment 3) Encouragement of healthy lifestyles 4) Enhancement and appreciation of the urban environment and 5) Furtherance of community cohesion.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Achievements and Performance 2021 – 2022

Paddock Community Trust faced a range of challenges at the start of the year from the aftermath of the Covid-19 pandemic. Throughout the early part of 2021, the Trust continued to recover from the pandemic which had significantly affected funding opportunities for our established delivery areas and future development plans.

Our main base at Paddock Village Hall had been largely unoccupied for 12 months, except for essential maintenance. It was increasingly apparent that the revenue generated by the premises through rentals and tenancies were falling very dramatically as a result of the pandemic. These factors provided the additional impetus for agreement in principle to relocate our operating base. We fully appreciated the complexities of disposing of Paddock Village Hall which is legally restricted for community use only. By the first quarter of 2022, the Trust had progressed feasibility plans for the eventual disposal of the building.

By the autumn of 2021, the Trust had returned to in-person, face-to-face delivery in community settings by our Outreach team across Kirklees. At this time, we also returned to classroom-based teaching across our English for Speakers of Other Languages (ESOL) programmes.

Key areas of Paddock Trust work across the district around our core programmes continued throughout 2021/22 and, as the year progressed, the Trust secured significant additional funding for new provision.

Our work broadly encompasses the following areas:

- Employment Support
- Learning and Skills Development programmes
- Digital Inclusion initiatives
- Health and Well-being services, including mental health support.

Employment Support

Our Employment Support services are delivered by a team of Outreach advisors, working on a one-to-one basis with participants. This support is delivered from community settings such as libraries, places of worship and community centres. Our approach is to deliver personalised support for people at different stages of their journey into work, or to improve their current job status. In 2021/22, we delivered the following:

Works Better Enhanced

This is a co-financed programme funded by the Department of Work and Pensions and the European Social Fund. We entered another year of delivery iterations of this programme, the latest of which commenced in 2019. Participants pass through a structured support programme, building confidence and skills, helping them to move into employment. Paddock Trust has an established partnership with Fusion Housing (FPP Partnership) to deliver this programme. In 2021/22, Paddock Community Trust successfully signed up 203 participants with 83 unemployed entering work with a further 32 economically inactive participants moving into employment.

Better Work

The Better Work programme, funded through the West Yorkshire Combined Authority, is aimed at employed Kirklees residents, many of whom may have a precarious job status including zero-hour contracts. This programme is designed to improve their employment position through a range of support interventions including upskills and retraining. The programme was launched in January 2022 and is delivered by a team of Better Work advisors who work with clients on a one-to-one basis.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Many participants want to improve their labour market status by increasing their hours, move from temporary to permanent employment or look at reducing their current hours to elevate the cost of travel to and from work and ultimately improve their overall income. In the first quarter of 2022 we received 87 referrals with 63 individuals completing sign up to the Better Work programme which represents an over-achievement of 15% against our target profile. Engagement from female participants and those from Black and Minority Ethnic groups has been higher than originally targeted.

Here For You

Here for You is funded through Job Centre Plus and is aimed at those furthest away from the labour market. The programme was launched in September 2021, running until March ran until August 2022, and was open to Job Centre Plus referrals only. Our role was to support participants to take positive steps to move them closer to the labour market. We engaged with 39 individuals out of a target of 40, achieving positive outcomes for 33 participants. These included entering into community activity, attending learning provision, improving mental health and managing physical conditions.

Learning and Skills Development programmes

The Trust continued our ESOL offer with two programmes throughout the year. The UK Government funded New 2 English programme was aimed at learners with limited English ability assessed at pre-entry and entry level one. Sessions took place in community settings such as libraries across Kirklees and learners typically undertook up to 60 hours guided learning hours. We also delivered Phase 8 of the Talk English programme, funded by Kirklees Council, completing this programme in March 2022. The Trust also took an active role in the newly formed Kirklees ESOL Working Group to better shape strategic decisions over the future of ESOL delivery in Kirklees.

The Trust was also successful in securing short-term funding through the UK Government Community Renewal Fund in December 2021 to deliver an innovation project designed to facilitate access to the creative industries for young people, aged up to 25 years. In partnership with Proper Job Theatre we were successful with our PACE (Participation in the Arts and Creative Sector) submission. This comprised of individualised advice and guidance support together with a workshop schedule covering such areas as DJing, Media Studies and Events Management. The programme was intended to run from January to June 2022. Over 100 young people received support through the programme with some moving into work in such fields as acting and performance, media and photography.

Digital Inclusion initiatives

In December 2021 the Trust was successful in gaining funding from the Santander Foundation Digital and Financial Empowerment Fund. The £150,000 Digital Hub funding will support a three-year project which aims to promote both digital and financial literacy. A key element of this work is the launch of device recycling scheme which refurbishes unwanted donated laptops and computers. These are then given to people experiencing digital poverty. All donated devices to this scheme are professionally data-wiped with an updated operating system installed on each machine. This donation scheme is supported by a programme of financial and digital literacy training workshops and IT support drop-in sessions. The first half of 2022 was dedicated to establishing a sustainable supply chain and the creation of donation points in Kirklees libraries. We aim to support 10 -12 individuals and families every month with donated devices.

We also operate a Chromebook loan scheme for jobseekers and those completing online training, funded by Kirklees Council. Recipients can loan a Chromebook for a period of three months, and where necessary, we can supply the data required to use the device. This project is ongoing.

Health and Well-Being Services

We continued to deliver the Trust Well-Being Service as localised pilot projects in Huddersfield and in Batley, Birkenshaw and Birstall. We provided a personalised support service to ensure people living in these areas of Kirklees with lower-level mental health issues are given the help they need to continue engaging in employability and training services.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Huddersfield Well-Being Service

Our Well-being Advisor supported 91 individuals through one-to-one interventions and group sessions. Support ranged from 1 session to 10 sessions, depending on the need of the individual. Of these 94.5% have achieved positive outcomes, developing skills and increasing their ability to cope better with their mental health. A total of 14 individuals entered employment following support. One participant stated "It's been amazing. Just helped me focus on what I'm doing rather than dwelling on things that happened before. It's been really good. I do feel amazing." This project ended in September 2021.

Batley, Birstall and Birkenshaw Well-Being Service

The Trust Well-Being Service has supported 87 individuals through one-to-one interventions and group sessions. Again., support ranged from 1 session to 10 sessions, depending on the need of the individual. Of these 84% have achieved positive outcomes, developed skills, and increased their ability to cope better with their mental health. A total of 8 individuals entered employment following support. One participant said, "I think the wellbeing service is a fantastic programme who has been in employment for a long time then broken off due to various reason including Mental Health issues and has worked well alongside Works Better which has enabled me to access courses to help me find a job." This project ended in March 2022.

Household Support Fund

This project ran over the months of January to March 2022 aimed at helping vulnerable people and families keep warm during the winter period. We created essential winter packs to help most vulnerable families and individuals to keep warm during the winter months both inside and outside whilst reducing their hardship. The packs offered a menu of equipment including blankets, thermal hats/gloves/scarf/socks, hot water bottle, flask, food sachets, for example cuppa soup/hot chocolate, long sleeve thermal tops/bottoms and toiletries. Each pack was tailored to their individual needs. In addition, we provided a warm winter coat to small number of individuals. Out of the 74 individuals reached (comprised of 58% adults and 42% children) three-quarters of participants were accessing work related benefits, 24% were on a low income and 4% had no recourse to public funds.

Financial review

The Trust incurred a net deficit of £42,029 for the year ended 31 March 2022. This compares to a net surplus of £186,271 for the previous year.

Future activities

We are now preparing for major changes to the funding landscape as a result of devolution and the ending of the European Social Fund. Government funding will now be distributed through the West Yorkshire Combined Authority (WYCA). The PACE project mentioned above was the first programme we have completed through WYCA. The UK Community Renewal fund that funded this programme was a pilot and a precursor to the UK Shared Prosperity Fund. The UK Government replacement for the European Social Fund is the UK Shared Prosperity Fund and we expect the first strands of this fund to be available in 2023/2024. We also expect that, increasingly, the funding model will be through payment by results.

Our focus in the coming year will be the disposal of Paddock Village Hall and to identify suitable alternative premises. Considerable investment is required to make the building fit for purpose – many of these investments are required urgently ahead of the winter of 2022/23. Paddock Community Trust has freehold over the property but any future possible sale is complicated by the covenants in place, restricting the building for community use only. We shall explore all avenues to find the best option.

Reserves policy

The charity's unrestricted reserves at 31 March 2022 were £279,695 (2021: £321,724). The charity's reserves policy is to hold a sufficient level of reserves to cover three months running costs plus redundancy payments which would become due should the centre have to close.

PADDOCK COMMUNITY TRUST**DIRECTORS' REPORT** (continued)**Risk management**

The Trustees have examined the major strategic, business and operational risks which the Charity faces and confirms that systems are established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.


Reference and administrative details

Reference and administrative details for the company are included on page 1 company information.

Exemption from disclosures

The charitable company has taken advantage of the exemptions within the SORP relating to smaller charities.

Signed on behalf of the board of trustees:



R GUTHRIE
Director and Trustee
7 December 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PADDOCK COMMUNITY TRUST

I report on the accounts of the company for the year ended 31 March 2022 which are set out on pages 8 to 16.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5)(b) of the Act, as amended); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005)
 have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

RICHARD TURNER FMATT

For and on behalf of:
Wheawill & Sudworth Limited
Chartered Accountants

35 Westgate
Huddersfield
HD1 1PA

7 December 2022

PADDOCK COMMUNITY TRUST**STATEMENT OF FINANCIAL ACTIVITIES**

For the year ended

31 MARCH 2022

| Notes | Unrestricted funds 2022 £ | Restricted funds 2022 £ | Total funds 2022 £ | Total funds 2021 £ | |
|-------|--|----------------------------------|-----------------------------|-----------------------------|----------------|
| | INCOME FROM: | | | | |
| | Donations: | | | | |
| 2 | Grants and donations | 16,380 | - | 16,380 | 11,622 |
| 3 | Charitable activities: | | | | |
| | Service level agreements and contracts | 436,630 | - | 436,630 | 589,631 |
| | Rental income | 9,236 | - | 9,236 | 2,200 |
| | Miscellaneous income | 1,338 | - | 1,338 | 239 |
| | Total income | <u>463,584</u> | <u>-</u> | <u>463,584</u> | <u>603,692</u> |
| | EXPENDITURE ON: | | | | |
| 4 | Charitable activities | <u>505,613</u> | <u>-</u> | <u>505,613</u> | <u>417,421</u> |
| 4 | Total expenditure | <u>505,613</u> | <u>-</u> | <u>505,613</u> | <u>417,421</u> |
| | Net movement in funds | (42,029) | - | (42,029) | 186,271 |
| | Reconciliation of funds: | | | | |
| | Total funds brought forward | <u>321,724</u> | <u>-</u> | <u>321,724</u> | <u>135,453</u> |
| | Total funds carried forward | <u>279,695</u> | <u>-</u> | <u>279,695</u> | <u>321,724</u> |

The statement of financial activities includes all gains and losses recognised in the year.
All incoming resources and resources expended derive from continuing activities.

The notes on pages 10 to 16 form part of these financial statements.

PADDOCK COMMUNITY TRUST
BALANCE SHEET
31 MARCH 2022

| Notes | Unrestricted funds 2022 £ | Restricted funds 2022 £ | Total funds 2022 £ | Total funds 2021 £ | |
|-------|--|----------------------------------|-----------------------------|-----------------------------|----------------|
| | Fixed assets | | | | |
| 8 | Tangible fixed assets | 138,000 | - | 138,000 | 142,153 |
| 9 | Investment | 100 | - | 100 | 100 |
| | | <u>138,100</u> | <u>-</u> | <u>138,100</u> | <u>142,253</u> |
| | Current assets | | | | |
| 10 | Debtors | 115,773 | - | 115,773 | 51,380 |
| | Cash at bank and in hand | 135,483 | - | 135,483 | 144,802 |
| | | <u>251,256</u> | <u>-</u> | <u>251,256</u> | <u>196,182</u> |
| 11 | Creditors: amounts becoming due and payable within one year | (109,661) | - | (109,661) | (14,963) |
| 12 | Deferred capital grants | - | - | - | (1,748) |
| | Net current assets | <u>141,595</u> | <u>-</u> | <u>141,595</u> | <u>179,471</u> |
| | Net assets | <u>279,695</u> | <u>-</u> | <u>279,965</u> | <u>321,724</u> |
| | Funds | | | | |
| | Restricted funds | - | - | - | - |
| 13 | Unrestricted funds | 279,695 | - | 279,695 | 321,724 |
| | Total funds | <u>279,695</u> | <u>-</u> | <u>279,695</u> | <u>321,724</u> |

For the year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

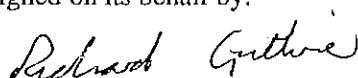
Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the board of directors and authorised for issue on 7 December 2022 and are signed on its behalf by:

R GUTHRIE
 Director and trustee



Company Registration Number: 04253006

The notes on pages 10 to 16 form part of these financial statements.

PADDOCK COMMUNITY TRUST**NOTES TO THE FINANCIAL STATEMENTS****31 MARCH 2022****1 Accounting policies****a) General information and basis of preparation.**

The charitable company constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with restrictions imposed by donors or which have been raised by the charity for particular purposes. The aim and use of restricted funds is set out in the notes to the accounts.

(c) Income recognition

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

(d) Grants

Grants in respect of expenditure on tangible fixed assets are treated as deferred income which is amortised in the statement of financial activities over the expected useful life of the related asset on a basis consistent with the depreciation policy. Grants of a revenue nature are recognised in the statement of financial activities of the period in respect of which they are paid.

(e) Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2022

1 Accounting policies (continued)

(e) Resources expended (continued)

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs, included within support costs in note 3, include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees.

All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

(f) Tangible fixed assets

Tangible fixed assets are included at cost less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided at the following rates in order to write off the assets over their estimated useful lives. In the year of acquisition tangible fixed assets are depreciated from 1 April.

| | | |
|------------------------|---|------------------|
| Leasehold property | - | 1% on cost |
| Property refurbishment | - | 10% on cost |
| Fixtures & fittings | - | 10% on cost |
| Kitchen equipment | - | 20% on cost |
| Computer hardware | - | 33 1/3 % on cost |
| Motor vehicles | - | 25% on cost |

(g) Taxation

As a registered charity, the company benefits from rates relief and is generally exempt from corporation tax but not from VAT.

(h) Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2022

| 2 Grants and donations | Unrestricted funds 2022 £ | Restricted funds 2022 £ | Total funds 2022 £ | Total funds 2021 £ |
|---|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Kirklees MC – Government Covid Grant | - | - | - | 10,000 |
| Kirklees MC – Smoothwall web filtering & monitoring | - | - | - | 1,622 |
| Santander UK Foundation Limited- Financial & Digital Empowerment Fund | 12,500 | - | 12,500 | - |
| Third Sector Leaders- Household Support Grant | 2,000 | - | 2,000 | - |
| One Community Foundation | 1,880 | - | 1,880 | - |
| | <u>16,380</u> | <u>-</u> | <u>16,380</u> | <u>11,622</u> |
| 3 Service level agreements and contracts | Unrestricted funds 2022 £ | Restricted funds 2022 £ | Total funds 2022 £ | Total funds 2021 £ |
| Works Better Programme | 165,283 | - | 165,283 | 181,241 |
| Other contract income | 62,997 | - | 62,997 | 89,540 |
| Here for You Employment Support Programme | 19,280 | - | 19,280 | 11,057 |
| NHS Community Anchor | 628 | - | 628 | 220,921 |
| Mental Health Support | 9,000 | - | 9,000 | 18,343 |
| Power To Change | - | - | - | 49,988 |
| Step by Step Employment Support Service | 18,096 | - | 18,096 | 18,541 |
| New 2 English | 32,605 | - | 32,605 | - |
| Talk English | 50,033 | - | 50,033 | - |
| PACE | 43,532 | - | 43,532 | - |
| Better Works | 32,176 | - | 32,176 | - |
| PCT Digital Hub | 3,000 | - | 3,000 | - |
| | <u>436,630</u> | <u>-</u> | <u>436,630</u> | <u>589,631</u> |

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2022

| 4 Expenditure on Charitable activities | Charitable activities £ | Governance costs £ | 2022 Total £ | 2021 Total £ |
|--|-------------------------------|--------------------------|--------------------|--------------------|
| Costs directly allocated to activities: | | | | |
| NHS Community Anchor purchases | - | - | - | 17,248 |
| Community Outreach Salary costs | - | - | - | 3,241 |
| Purchases | 7,336 | - | 7,336 | - |
| Sessional workers | 9,238 | - | 9,238 | 9,771 |
| Crèche | - | - | - | - |
| OCN registration fees | - | - | - | 171 |
| Rent and room hire | 22,529 | - | 22,529 | 12,072 |
| Events and hospitality | 196 | - | 196 | 8 |
| Project expenses | 18,423 | - | 18,423 | 9,225 |
| Smoothwall expenses | - | - | - | 1,622 |
| Support costs allocated to activities: | | | | |
| Salaries and NIC and pension costs | 361,185 | - | 361,185 | 300,981 |
| Heat and light | 14,660 | - | 14,660 | 8,544 |
| Training and recruitment | 7,083 | - | 7,083 | 2,289 |
| Vehicle costs | 2,999 | - | 2,999 | 1,329 |
| Travel expenses | 4,177 | - | 4,177 | 1,560 |
| Administrative expenses | 5,105 | - | 5,105 | 2,695 |
| Insurance | 4,768 | - | 4,768 | 6,488 |
| Equipment | 23,519 | - | 23,519 | 20,394 |
| IT expenses | 343 | - | 343 | 1,683 |
| Telephone | 10,190 | - | 10,190 | 10,794 |
| Repairs and servicing | 1,806 | - | 1,806 | 1,529 |
| Cleaning | 4,583 | - | 4,583 | 373 |
| Accountancy/Independent examination | - | 1,680 | 1,680 | 1,560 |
| Legal & professional fees | 2,796 | - | 2,796 | 951 |
| Sundries | 592 | - | 592 | 529 |
| Depreciation | 4,153 | - | 4,153 | 5,476 |
| Amortisation of capital grants | (1,748) | - | (1,748) | (3,112) |
| Total resources expended | <u>503,933</u> | <u>1,680</u> | <u>505,613</u> | <u>417,421</u> |
| | | | | |
| 5 Net income (expenditure) for the year | | | 2022 £ | 2021 £ |
| This is stated after charging: | | | | |
| Depreciation of tangible fixed assets | | | 4,153 | 5,476 |
| Independent examiner's remuneration | | | 1,680 | 1,560 |
| | | | <u> </u> | <u> </u> |

6 Employee numbers

The average number of persons employed by the company during the year amounted to 15 (2021 : 14).

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2022

7 Trustees' and key management personnel remuneration and expenses

The directors of the company who also act as trustees neither received nor waived any remuneration in the year ended 31 March 2022 (2021: £Nil).

The trustees did not have any expenses reimbursed during the year (year ended 31 March 2021: £Nil).

8 Tangible fixed assets

| | Leasehold property £ | Property refurbishment £ | Motor vehicles £ | Computers & equipment £ | Fixtures and fittings £ | Total £ |
|---|----------------------------|--------------------------------|------------------------|-------------------------------|-------------------------------|------------|
| Cost: | | | | | | |
| At 1 April 2021 and at 31 March 2022 | 150,000 | 23,980 | 7,895 | 61,005 | 2,577 | 245,457 |
| Depreciation: | | | | | | |
| At 1 April 2021 | 10,500 | 21,582 | 7,895 | 61,005 | 2,322 | 103,304 |
| Charge for year | 1,500 | 2,398 | - | - | 255 | 4,153 |
| At 31 March 2022 | 12,000 | 23,980 | 7,895 | 61,005 | 2,577 | 107,457 |
| Net book amount at: | | | | | | |
| 31 March 2022 | 138,000 | - | - | - | - | 138,000 |
| 31 March 2021 | 139,500 | 2,398 | - | - | 255 | 142,153 |

The leasehold property was acquired by the Trust from Kirklees Council under the Community Asset Transfer Scheme. The property was valued by an independent Chartered Surveyor at a current market value of £150,000 at the date of transfer. Under the terms of the Transfer Scheme the use by the Trust of the property is restricted to community based activities and the Trust cannot sell the property for development purposes.

9 Investment

The charity's investment comprises a holding of 100 shares in Slaithwaite Cooperative Limited.

| 10 Debtors | 2022 £ | 2021 £ |
|------------------------------|----------------|---------------|
| Debtors | 114,573 | 50,720 |
| Prepayments & accrued income | 500 | 660 |
| Other debtors | 700 | - |
| | <u>115,773</u> | <u>51,380</u> |

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2022

| | | | |
|----|--|--------------------|------------------|
| 11 | Creditors: amounts becoming due and payable within one year | 2022 £ | 2021 £ |
| | Creditors | 12,708 | 7,419 |
| | Deferred income | 87,500 | - |
| | PAYE/NIC creditor | 6,522 | 6,044 |
| | Accruals | 2,931 | 1,500 |
| | | 109,661 | 14,963 |
| | | 109,661 | 14,963 |
| 12 | Deferred capital grants | | 2022 £ |
| | Receivable | | |
| | At 1 April 2021 and at 31 March 2022 | | 38,805 |
| | Amortisation | | |
| | At 1 April 2021 | | 37,057 |
| | Credit to SOFA | | 1,748 |
| | | | 38,805 |
| | At 31 March 2022 | | 38,805 |
| | Net balance at: | | |
| | 31 March 2022 | | - |
| | 31 March 2021 | | - |
| | | | - |
| 13 | Unrestricted funds | 2022 £ | 2021 £ |
| | Balance at 1 April 2021 | 321,724 | 135,453 |
| | (Deficit) surplus for the year | (42,029) | 186,271 |
| | | 279,695 | 321,724 |
| | Balance at 31 March 2022 | 279,695 | 321,724 |
| 14 | Analysis of net assets between funds | 2022 | 2021 |
| | | Unrestricted funds | Restricted funds |
| | | £ | £ |
| | Tangible fixed assets | 138,100 | - |
| | Current assets | 251,256 | - |
| | Current liabilities | (109,661) | - |
| | Deferred capital grants | - | - |
| | | 279,695 | - |
| | | 279,695 | - |
| | | 138,100 | 142,253 |
| | | 251,256 | 196,182 |
| | | (109,661) | (14,963) |
| | | - | (1,748) |
| | | 279,695 | 321,724 |
| | | 279,695 | 321,724 |

PADDOCK COMMUNITY TRUST**NOTES TO THE FINANCIAL STATEMENTS** (continued)**31 MARCH 2022****15 Constitution**

The company is limited by guarantee and registered as a charity, number 1093998. Every member undertakes to contribute pro rata the sum of £1 to the assets of the company in the event of the same being wound up while they are a member.

16 Control of the company

The company is controlled by its members.

PADDOCK COMMUNITY TRUST

England & Wales - Charity number 1093998

Accounts

Reg-d copy

PADDOCK COMMUNITY TRUST
(a company limited by guarantee)

FINANCIAL STATEMENTS

31 MARCH 2021

CONTENTS

| | Page |
|-----------------------------------|-------------|
| Company information | 1 |
| Directors' report | 2-6 |
| Independent examiner's report | 7 |
| Statement of financial activities | 8 |
| Balance sheet | 9 |
| Notes to the financial statements | 10-16 |

Company registration number : 04253006
Charity registration number : 1093998

PADDOCK COMMUNITY TRUST**COMPANY INFORMATION****Reference and administrative information**

Charity name: Paddock Community Trust

Charity registration number: 1093998

Company registration number: 04253006 – The company is limited by guarantee

Registered office and operational address: Paddock Village Hall
West View
Paddock
Huddersfield
HD1 4TX

Directors and Trustees

R Guthrie
B R Jones
Dr P S Woodcock
I R Price
P M Alexander

Company secretary

B R Jones

Independent examiner

Michael Bland ACA
For and on behalf of:

Wheawill & Sudworth Limited
Chartered Accountants
35 Westgate
Huddersfield
HD1 1PA

Bankers

The Cooperative Bank plc
PO Box 101
1 Balloon Street
Manchester
M60 4EP

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT

The directors present their report and unaudited financial statements of the charitable company for the year ended 31 March 2021. The directors have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the report and financial statements of the charitable company.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charitable company's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

Directors (Trustees)

The directors of the charitable company are the Trustees for the purposes of charity law. The Trustees who have served during the year and since the year end were as follows:

R Guthrie
B R Jones
Dr P S Woodcock
I R Price
P M Alexander

Structure, governance and management

Governing document:

The charity is a company limited by guarantee and was formed on 16 July 2001. It is governed by a memorandum and articles of association amended 13 October 2010. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1. The Trustees are the members.

Recruitment, appointment and training of trustees:

The Trustees of the charity are also the directors for the purposes of company law and are appointed by the members.

One third (or the number nearest to one third) of the Trustees must retire at each AGM.

Trustees are inducted by personal discussion with the Trustees, the Managing Director, by attending meetings and by involvement with one or more projects or aspects of work of the Trust.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Objectives and activities

The charity's objects are:

The promotion for the public benefit of urban or rural regeneration in areas of social and economic regeneration within the Kirklees Metropolitan District of West Yorkshire by all or any of the following means:

- the advancement of education, training or re-training, particularly among non-employed people, and providing non-employed people with work experience;
- the relief of unemployment for the benefit of the public in such ways as may be thought fit, including assistance to find employment;
- for the public benefit to promote learning for pleasure by people no longer in full time employment through the continuous development of their individual capabilities, competencies, skills and understanding in subjects of educational value;
- the maintenance, improvement or provision of public amenities;
- the provision of assistance, in the provision of recreational facilities for the public at large and/or those who, by reason of their youth, age infirmity or disablement, poverty or social and economic circumstances, have need of such facilities;
- the protection or conservation of the environment;
- the provision of public health facilities and childcare;
- the promotion of public safety and the prevention of crime; and
- such other means as may, from time to time, be determined subject to the prior consent of the Charity Commissioner for England and Wales.

Change of name

The charity changed its name by resolution on 16 November 2011 from Paddock Community Forum to Paddock Community Trust.

The charity's main activities

Paddock Community Trust offers lifelong learning and support for residents of Kirklees, particularly those from the most deprived communities facing the greatest disadvantage. The Trust provides community based learning both at its centre and in outreach work throughout Kirklees in a range of community venues. This includes informal and accredited learning awarded through the Trust's membership of the Open College Network. Paddock Community Trust is an approved supplier of training for Kirklees Council and, is subject to OFSTED inspections and maintains a high standard of quality assurance. A significant part of the Trust's work includes innovation and the development of new products and services to help deliver its core aims.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular: 1) Advancement of education and training 2) Preparation for adults to return to employment 3) Encouragement of healthy lifestyles 4) Enhancement and appreciation of the urban environment and 5) Furtherance of community cohesion.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Achievements and Performance 2020 – 2021

The year has been dominated and defined by the Coronavirus pandemic and our efforts to continue to provide support for Kirklees residents. All Paddock Community Trust offices were closed at the start of the lockdown in March 2020 with staff tasked to work from home in maintaining support for participants on all our programmes. These services were provided remotely, through video and telephone contact. We continued to deliver the Works Better and Step by Step employment support services, together with our adult learning course including English for Speakers of Other Languages (ESOL) via Microsoft Teams and Zoom. The transition to remote delivery and support proved more successful and effective than we first anticipated. Our Employment Outreach Advisors were able to secure work for clients in key worker roles, including food production, warehousing and the care sector, throughout the height of the pandemic. Learner success and retention on our adult learning course remained high. Delivery staff and volunteers completed additional training in using video technology. The Trust workforce, and the organisation as a whole, proved to be extremely versatile, creative and adaptable in finding solutions to the challenges presented by the Covid-19 crisis. Some of the learning acquired and the working practices adopted in the online delivery model will find a permanent role in future provision as part of a blended service offer.

This innovation is demonstrated by the launch of a laptop recycling scheme in late 2020 which enabled us to offer devices to learners who could not otherwise access online learning. We recycled a stock of end-of-life laptops, data sanitising the hard drives and installing new operating systems. These were donated to learners without access to a device. This work has now developed into a stand-alone project, receiving significant grant funding to continue the scheme over the next three years. We also were part of a Kirklees partnership led by Locala (a not-for profit health organisation) that delivered a tablet loan scheme for individuals and families in need.

We also launched a new Trust Well-being service in 2020 which supports people with low level mental health problems. We recognised that participants withdrawing from our services often cited mental health as the reason they were no longer engaging. The aim of the Trust Well-Being service is to provide one-to-one support that helps participants remain engaged in training, employment and volunteering. The service can provide up to eight intensive one-to-one support sessions with participants. We now receive regular referrals to this service from JCP Plus, the Works Better team and other partners.

We were pleased to receive the Community Project of the Year Award at the Huddersfield Examiner Community Awards ceremony in June 2020 in recognition of our work with families across Kirklees.

Covid-19 Emergency Support

The most demanding activity over the course of the year has been our work as a community anchor in the Kirklees Covid-19 support programme. Our role as an NHS Primary Care Network Community Anchor was re-purposed to support the vulnerable, those self-isolating or experiencing hardship during the pandemic. Our areas of responsibility were Dewsbury and large parts of Huddersfield. The work involved recruiting and managing volunteers to provide direct support to households. This primarily involved the purchase and delivery of food to those who were unable to leave their homes. Between April 2020 and March 2021, we reunited over 50 volunteers to undertake food deliveries. Orders and requests for these deliveries came through the Kirklees Council Emergency Covid Response line and our partner's online shopping platform. From April until September 2020 this service was offered seven days a week. To support our work, we received funding from Kirklees Council and the National Emergency Trust, via the Kirklees One Community Foundation. The Trust also received funding from local Ward Councillors to provide non-food emergency help in the Greenhead, Crosland Moor/Netherton, Newsome, Thornton Lodge and Lockwood Wards in Huddersfield. On Councillor approval we purchased and delivered items such as washing machines, fridges, laptops, mobile phones and other essential household goods to those in hardship. We also supplied work clothing and footwear to those entering employment or volunteering.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Covid-19 Emergency Support (continued)

Due to the numbers of people self-isolating during the pandemic, there was a significant increase in individuals experiencing anxiety. As a response we launched an in-house telephone befriending service that offered weekly contact phone calls by Trust staff, supporting around 35 people during the pandemic.

As part of our NHS Community Anchor work, we were asked by the lead surgery of the Viaduct Primary Care Network to help support the vaccine roll-out in January 2021. Our task was to recruit volunteers for supporting roles, such as queue marshalling, cleaning waiting areas and other duties at the Cathedral House vaccination centre in Huddersfield. Typically, we support five to eight shifts per week. In all we have recruited almost 90 volunteers up to the present moment who have worked hundreds of hours at the vaccination centre. Many of these volunteers continue to offer their help in the on-going vaccination programme.

The contribution of volunteers throughout the pandemic has been vital in the success of our Covid-19 response in Kirklees. They have worked tirelessly throughout the week and at weekends. Many of these volunteers have come from local community groups. We have provided additional support to these groups, such as IT equipment and Smart phones to help enable volunteers to undertake their work more effectively.

Coronavirus Community-Led Organisation Recovery Scheme (CCLORS)

Paddock Community Trust was successful in its application to the Coronavirus Community-Led Organisation Recovery Scheme which aimed to support community organisations affected by the pandemic, particularly those supporting black and ethnic minority groups. The scheme was run by Power to Change, Locality, The Ubele Initiative and Social Investment Business on behalf of the National Lottery Community Fund. We received a grant to cover our core costs from October 2020 to March 2021. The third lockdown in January 2021 meant that our planned re-opening of our centres had to be postponed. The CCLORS grant was very important in addressing the loss of revenue from room rentals and other services which had to be cancelled.

Financial review

The Trust generated a net surplus of £186,271 for the year ended 31 March 2021. This compares to a net deficit of £86,875 for the previous year.

Future activities

PACE – Participation in the Arts and Creative Economy

Devolution in West Yorkshire has resulted in major changes to the regional funding landscape. The West Yorkshire Combined Authority (WYCA) will now have a central role in the allocation of Kirklees funding. Paddock Community Trust, in partnership with Kirklees Council and Proper Job Theatre, was one of seven successful recipients selected for funding in West Yorkshire by WYCA and the government for an application made to the UK Community Renewal Fund. Our project aims to increase participation and opportunities in the local arts and creative economy through a range of activities that remove barriers in accessing these sectors amongst young people. Activities cover community engagement, information, advice and guidance provision, skills development and enterprise and employment support, with wraparound mental health and well-being support across Kirklees. The UK Community Renewal Fund is the pre-cursor to the UK Shared Prosperity Fund which will replace European funding.

PADDOCK COMMUNITY TRUST

DIRECTORS' REPORT (continued)

Future activities (continued)

Santander Foundation | Trust Digital Hub

Paddock Community Trust has secured a £150,000 three-year funding agreement with the Santander Foundation through their Financial and Digital Empowerment Fund. This funding package will support a Kirklees-wide digital inclusion project which includes recycling laptops for donation to those in digital poverty and a programme of financial resilience workshops. We aim to support between 10 – 12 households per month with device donations, secured from private and corporate sources.

Better Work

Paddock Community Trust were successful in our Better Work application to Kirklees Council which launches in January 2022 and runs until March 2023. This project fills an important gap in local provision by helping people in employment, particularly precarious and vulnerable work, with a package of one-to-one holistic support to improve their employment status. Paddock Community Trust will deliver a Kirklees-wide programme of Better Work support, helping all employed residents achieve improved work status, whether in their current role or in a new position. Those in vulnerable and precarious employment are a primary focus, together with those who are working on unstable zero-hour contracts and those who are underemployed.

Reserves policy

The charity's unrestricted reserves at 31 March 2021 were £321,724 (2020: £135,453). The charity's reserves policy is to hold a sufficient level of reserves to cover three months running costs plus redundancy payments which would become due should the centre have to close.

Risk management

The Trustees have examined the major strategic, business and operational risks which the Charity faces and confirms that systems are established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Reference and administrative details

Reference and administrative details for the company are included on page 1 company information.

Exemption from disclosures

The charitable company has taken advantage of the exemptions within the SORP relating to smaller charities.

Signed on behalf of the board of trustees:



R GUTHRIE
Director and Trustee
16 December 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PADDOCK COMMUNITY TRUST

I report on the accounts of the company for the year ended 31 March 2021 which are set out on pages 8 to 16.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5)(b) of the Act, as amended); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005)
 have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

MICHAEL BLAND ACA



For and on behalf of:
Wheawill & Sudworth Limited
Chartered Accountants

35 Westgate
Huddersfield
HD1 1PA

16 December 2021

PADDOCK COMMUNITY TRUST

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended

31 MARCH 2021

| Notes | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ | |
|-------|--|----------------------------------|-----------------------------|-----------------------------|----------------|
| | INCOME FROM: | | | | |
| | Donations: | | | | |
| 2 | Grants and donations | 10,000 | 1,622 | 11,622 | 10,351 |
| 3 | Charitable activities: | | | | |
| | Service level agreements and contracts | 589,631 | - | 589,631 | 336,711 |
| | Café sales | - | - | - | 9,402 |
| | Rental income | 2,200 | - | 2,200 | 15,525 |
| | Insurance claim proceeds | - | - | - | 1,880 |
| | Miscellaneous income | 239 | - | 239 | 310 |
| | Total income | <u>602,070</u> | <u>1,622</u> | <u>603,692</u> | <u>374,179</u> |
| | EXPENDITURE ON: | | | | |
| 4 | Charitable activities | <u>415,799</u> | <u>1,622</u> | <u>417,421</u> | <u>461,054</u> |
| 4 | Total expenditure | <u>415,799</u> | <u>1,622</u> | <u>417,421</u> | <u>461,054</u> |
| | Net movement in funds | 186,271 | - | 186,271 | (86,875) |
| | Reconciliation of funds: | | | | |
| | Total funds brought forward | <u>135,453</u> | - | <u>135,453</u> | <u>222,328</u> |
| | Total funds carried forward | <u>321,724</u> | - | <u>321,724</u> | <u>135,453</u> |

The statement of financial activities includes all gains and losses recognised in the year.
All incoming resources and resources expended derive from continuing activities.

The notes on pages 10 to 16 form part of these financial statements.

PADDOCK COMMUNITY TRUST
BALANCE SHEET
31 MARCH 2021

| Notes | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ | |
|-------|---|----------------------------------|-----------------------------|-----------------------------|-----------------|
| | Fixed assets | | | | |
| 8 | Tangible fixed assets | 142,153 | - | 142,153 | 147,629 |
| 9 | Investment | 100 | - | 100 | 100 |
| | | <u>142,253</u> | <u>-</u> | <u>142,253</u> | <u>147,729</u> |
| | Current assets | | | | |
| 10 | Debtors | 51,380 | - | 51,380 | 33,031 |
| | Cash at bank and in hand | 144,802 | - | 144,802 | 65,181 |
| | | <u>196,182</u> | <u>-</u> | <u>196,182</u> | <u>98,212</u> |
| 11 | Creditors: amounts becoming due and payable within one year | (14,963) | - | (14,963) | (105,628) |
| 12 | Deferred capital grants | (1,748) | - | (1,748) | (4,860) |
| | Net current assets/(liabilities) | <u>179,471</u> | <u>-</u> | <u>179,471</u> | <u>(12,276)</u> |
| | Net assets | <u>321,724</u> | <u>-</u> | <u>321,724</u> | <u>135,453</u> |
| | Funds | | | | |
| | Restricted funds | - | - | - | - |
| 13 | Unrestricted funds | 321,724 | - | 321,724 | 135,453 |
| | Total funds | <u>321,724</u> | <u>-</u> | <u>321,724</u> | <u>135,453</u> |

For the year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the board of directors and authorised for issue on 16 December 2021 and are signed on its behalf by:

R GUTHRIE
 Director and trustee



Company Registration Number: 04253006

The notes on pages 10 to 16 form part of these financial statements.

PADDOCK COMMUNITY TRUST**NOTES TO THE FINANCIAL STATEMENTS****31 MARCH 2021****1 Accounting policies****a) General information and basis of preparation.**

The charitable company constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with restrictions imposed by donors or which have been raised by the charity for particular purposes. The aim and use of restricted funds is set out in the notes to the accounts.

(c) Income recognition

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

(d) Grants

Grants in respect of expenditure on tangible fixed assets are treated as deferred income which is amortised in the statement of financial activities over the expected useful life of the related asset on a basis consistent with the depreciation policy. Grants of a revenue nature are recognised in the statement of financial activities of the period in respect of which they are paid.

(e) Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2021

1 Accounting policies (continued)

(e) Resources expended (continued)

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs, included within support costs in note 3, include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees.

All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

(f) Tangible fixed assets

Tangible fixed assets are included at cost less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided at the following rates in order to write off the assets over their estimated useful lives. In the year of acquisition tangible fixed assets are depreciated from 1 April.

| | | |
|------------------------|---|------------------|
| Leasehold property | - | 1% on cost |
| Property refurbishment | - | 10% on cost |
| Fixtures & fittings | - | 10% on cost |
| Kitchen equipment | - | 20% on cost |
| Computer hardware | - | 33 1/3 % on cost |
| Motor vehicles | - | 25% on cost |

(g) Taxation

As a registered charity, the company benefits from rates relief and is generally exempt from corporation tax but not from VAT.

(h) Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2021

| 2 Grants and donations | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ |
|---|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Kirklees MC – Government Covid Grant | 10,000 | - | 10,000 | - |
| Kirklees MC – Smoothwall web filtering & monitoring | - | 1,622 | - | 2,717 |
| Awards for All – Monday Mix Social Club | - | - | - | 5,996 |
| Big Lottery Grant – Talent Match | - | - | - | 1,500 |
| Other income | - | - | - | 138 |
| | 10,000 | 1,622 | - | 10,351 |
| | 10,000 | 1,622 | - | 10,351 |
| 3 Service level agreements and contracts | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total funds 2021 £ | Total funds 2021 £ |
| Works Better Programme | 181,241 | - | 181,241 | 104,571 |
| Other contract income | 89,540 | - | 89,540 | 116,739 |
| Here for You Employment Support Programme | 11,057 | - | 11,057 | 8,083 |
| NHS Community Anchor | 220,921 | - | 220,921 | - |
| Mental Health Support | 18,343 | - | 18,343 | 20,118 |
| Power To Change | 49,988 | - | 49,988 | - |
| Step by Step Employment Support Service | 18,541 | - | 18,541 | 50,774 |
| Third Sector Leaders Primary Care Network | - | - | - | 15,782 |
| Talent Match Project | - | - | - | 5,235 |
| Kirklees Communicate & Connect Project | - | - | - | 15,409 |
| | 589,631 | - | 589,631 | 336,711 |
| | 589,631 | - | 589,631 | 336,711 |

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2021

| 4 | Expenditure on Charitable activities | Charitable activities £ | Governance costs £ | 2021 Total £ | 2020 Total £ |
|------|---|-------------------------------|--------------------------|--------------------|--------------------|
| | Costs directly allocated to activities: | | | | |
| | NHS Community Anchor purchases | 17,248 | - | 17,248 | - |
| | Community Outreach Salary costs | 3,241 | - | 3,241 | - |
| | Café & sundry purchases | - | - | - | 9,293 |
| | Sessional workers | 9,771 | - | 9,771 | 433 |
| | Crèche | - | - | - | 2,445 |
| | OCN registration fees | 171 | - | 171 | 1,112 |
| | Rent and room hire | 12,072 | - | 12,072 | 3,565 |
| | Events and hospitality | 8 | - | 8 | 591 |
| | Project expenses | 9,225 | - | 9,225 | 13,336 |
| | Smoothwall expenses | 1,622 | - | 1,622 | 2,717 |
| | Support costs allocated to activities: | | | | |
| | Salaries and NIC and pension costs | 300,981 | - | 300,981 | 324,027 |
| | Heat and light | 8,544 | - | 8,544 | 17,078 |
| | Training and recruitment | 2,289 | - | 2,289 | 240 |
| | Vehicle costs | 1,329 | - | 1,329 | 4,287 |
| | Travel expenses | 1,560 | - | 1,560 | 13,001 |
| | Administrative expenses | 2,695 | - | 2,695 | 4,610 |
| | Insurance | 6,488 | - | 6,488 | 5,257 |
| | Equipment | 20,394 | - | 20,394 | 15,824 |
| | IT expenses | 1,683 | - | 1,683 | 1,132 |
| | Telephone | 10,794 | - | 10,794 | 10,484 |
| | Repairs and servicing | 1,529 | - | 1,529 | 7,875 |
| | Cleaning | 373 | - | 373 | 11,139 |
| | Accountancy/Independent examination | - | 1,560 | 1,560 | 1,500 |
| | Legal & professional fees | 951 | - | 951 | 1,307 |
| | Sundries | 529 | - | 529 | 1,642 |
| | Depreciation | 5,476 | - | 5,476 | 5,476 |
| | Amortisation of capital grants | (3,112) | - | (3,112) | 2,683 |
| | Total resources expended | <u>415,861</u> | <u>1,560</u> | <u>417,421</u> | <u>461,054</u> |
| | | | | | |
| 5 | Net income (expenditure) for the year | | | 2021 £ | 2020 £ |
| | This is stated after charging: | | | | |
| | Depreciation of tangible fixed assets | | | 5,476 | 5,476 |
| | Independent examiner's remuneration | | | 1,560 | 1,500 |
| | | | | <u>7,036</u> | <u>6,976</u> |
| | | | | | |
| 6 | Employee numbers | | | | |
| | The average number of persons employed by the company during the year amounted to 14 (2020 : 16). | | | | |

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2021

7 Trustees' and key management personnel remuneration and expenses

The directors of the company who also act as trustees neither received nor waived any remuneration in the year ended 31 March 2021 (2020: £Nil).

The trustees did not have any expenses reimbursed during the year (year ended 31 March 2020: £Nil).

8 Tangible fixed assets

| | Leasehold property £ | Property refurbishment £ | Motor vehicles £ | Computers & equipment £ | Fixtures and fittings £ | Total £ |
|---|----------------------------|--------------------------------|------------------------|-------------------------------|-------------------------------|------------|
| Cost: | | | | | | |
| At 1 April 2020 and at 31 March 2021 | 150,000 | 23,980 | 7,895 | 61,005 | 2,577 | 245,457 |
| Depreciation: | | | | | | |
| At 1 April 2020 | 9,000 | 19,184 | 7,895 | 59,685 | 2,064 | 97,828 |
| Charge for year | 1,500 | 2,398 | - | 1,320 | 258 | 5,476 |
| At 31 March 2021 | 10,500 | 21,582 | 7,895 | 61,005 | 2,322 | 103,304 |
| Net book amount at: | | | | | | |
| 31 March 2021 | 139,500 | 2,398 | - | - | 255 | 142,153 |
| 31 March 2020 | 141,000 | 4,796 | - | 1,320 | 513 | 147,629 |

The leasehold property was acquired by the Trust from Kirklees Council under the Community Asset Transfer Scheme. The property was valued by an independent Chartered Surveyor at a current market value of £150,000 at the date of transfer. Under the terms of the Transfer Scheme the use by the Trust of the property is restricted to community based activities and the Trust cannot sell the property for development purposes.

9 Investment

The charity's investment comprises a holding of 100 shares in Slaithwaite Cooperative Limited.

10 Debtors

| | 2021 £ | 2020 £ |
|------------------------------|---------------|---------------|
| Debtors | 50,720 | 21,195 |
| Prepayments & general income | 660 | 11,836 |
| | <u>51,380</u> | <u>33,031</u> |

PADDOCK COMMUNITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

31 MARCH 2021

| | | | |
|----|--|--------------------|------------------|
| 11 | Creditors: amounts becoming due and payable within one year | 2021 £ | 2020 £ |
| | Creditors | 7,419 | 14,040 |
| | Deferred income | - | 85,587 |
| | PAYE/NIC creditor | 6,044 | 4,561 |
| | Accruals | 1,500 | 1,440 |
| | | 14,963 | 105,628 |
| | | 14,963 | 105,628 |
| 12 | Deferred capital grants | | 2021 £ |
| | Receivable | | |
| | At 1 April 2020 and at 31 March 2021 | | 38,805 |
| | Amortisation | | |
| | At 1 April 2020 | | 33,945 |
| | Credit to SOFA | | 3,112 |
| | | | 37,057 |
| | At 31 March 2021 | | 37,057 |
| | Net balance at: | | |
| | 31 March 2021 | | 1,748 |
| | 31 March 2020 | | 4,860 |
| | | | 4,860 |
| 13 | Unrestricted funds | 2021 £ | 2020 £ |
| | Balance at 1 April 2020 | 135,453 | 222,328 |
| | Surplus (deficit) for the year | 186,271 | (86,875) |
| | | 321,724 | 135,453 |
| | Balance at 31 March 2021 | 321,724 | 135,453 |
| 14 | Analysis of net assets between funds | 2021 | 2020 |
| | | Unrestricted funds | Restricted funds |
| | | £ | £ |
| | Tangible fixed assets | 142,253 | - |
| | Current assets | 196,182 | - |
| | Current liabilities | (14,963) | - |
| | Deferred capital grants | (1,748) | - |
| | | 321,724 | - |
| | | 321,724 | - |
| | | Total funds | Total funds |
| | | £ | £ |
| | | 142,253 | 147,729 |
| | | 196,182 | 98,212 |
| | | (14,963) | (105,628) |
| | | (1,748) | (4,860) |
| | | 321,724 | 135,453 |
| | | 321,724 | 135,453 |

PADDOCK COMMUNITY TRUST**NOTES TO THE FINANCIAL STATEMENTS (continued)****31 MARCH 2021****15 Constitution**

The company is limited by guarantee and registered as a charity, number 1093998. Every member undertakes to contribute pro rata the sum of £1 to the assets of the company in the event of the same being wound up while they are a member.

16 Control of the company

The company is controlled by its members.