

# THE MANNA HOUSE (TAMWORTH) CO

England & Wales · Charity number 1093988

## Details

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**Other names** THE MANNA HOUSE

**Status** Registered

**Legal form** Charitable company

**Company number** [04491448](#)

**Registered** 2002-10-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Manna House  
258-264 Glascote Road  
Glascote  
Tamworth  
B77 2AY

**Phone** 01827302433

**Email** [admin@tamworth-elim.org.uk](mailto:admin@tamworth-elim.org.uk)

**Website** [themannahouse.co.uk](http://themannahouse.co.uk)

## Activities

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**Objects:** TO FURTHER SUCH CHARITABLE PURPOSES FOR THE BENEFIT OF THE INHABITANTS IN AND AROUND THE COMMUNITY OF TAMWORTH, STAFFORDSHIRE, AS THE TRUSTEES THINK FIT

**Activities:** To further such charitable purposes for the benefit of the inhabitants in and around the community of Tamworth as the Trustees think fit. In furtherance of the primary objective the charity undertakes the following: Child Day Care Nursery, Counselling Service, Mental Health Courses, Vulnerable Elderly Support Group, Tamworth Foodbank, Community Drop in Centre, Youth and Childrens Clubs

## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Religious Activities, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

- **Area of benefit:** TAMWORTH, STAFFORDSHIRE
- Staffordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£813,980	£742,307	£428,702	30
2023-09-30	£660,821	£587,731	£357,029	25
2022-09-30	£488,595	£447,379	-	-
2021-09-30	£391,583	£486,929	-	-
2020-09-30	£472,238	£413,248	-	-

## Trustees

Name	Role	Appointed
<b>Nathan Rawlings</b>	Chair	2022-04-01
Dr FIONA SARAH WINIFRED MCLOUGHLIN		2012-03-05
Joanne Smith		2022-04-01
MARTIN PETER WILD		
Rev Neil Stokes Mr		2025-09-15
Rev STEPHEN JONATHAN		
Tanja Hoogstrate		2022-04-01

**THE MANNA HOUSE (TAMWORTH) CO**

England & Wales - Charity number 1093988

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# Accounts

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REGISTERED COMPANY NUMBER: 4491448 (England and Wales)  
REGISTERED CHARITY NUMBER: 1093988

**Report of the Trustees and  
Unaudited Financial Statements  
for the Year Ended 30 September 2024  
for  
The Manna House (Tamworth) Co.**

Dalton Pardoe Limited  
Chartered Accountants  
794 High Street  
Kingswinford  
West Midlands  
DY6 8BQ



The Manna House (Tamworth) Co.

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for the Year Ended 30 September 2024

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## The Manna House (Tamworth) Co.

### Report of the Trustees for the Year Ended 30 September 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### STRATEGIC REPORT

##### STRUCTURE, GOVERNANCE AND MANAGEMENT

###### Governing document

The organisation is a charitable company limited by guarantee and not having a share capital, incorporated on 22nd July 2002. It does not allocate dividends or any alternative reward. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. The present scope of charitable activities include a 64 place child care nursery, community cafe/drop in centre, Foodbank, Financial Inclusion Service, parent and tots group, work with the elderly, dementia music group, and other community support initiatives in partnership with other churches and third sector agencies across the town.

###### Recruitment and appointment of new trustees

The Directors of the company are also charity trustees for the purpose of charity law and under the Company's Articles are known as members of the Management Committee. New trustees and directors are appointed as stated in the nominations policy.

###### Organisational structure

The Manna House (Tamworth) Co. presently has ten Trustee Directors (the directors), who have served during the accounting period.

- Rev Dr Stephen Jonathan Chairman
- Mr Martin Wild Trustee Director
- Dr Fiona McLoughlin Trustee Director
- Ms B Marshall Trustee Director
- Mrs J Gould Smith Trustee Director
- Mr N Rawlings Trustee Director
- Mrs T Hoogstrate Trustee Director
- Mrs K Chamberlain Sec to Trustees

###### Staffing & Volunteer Team

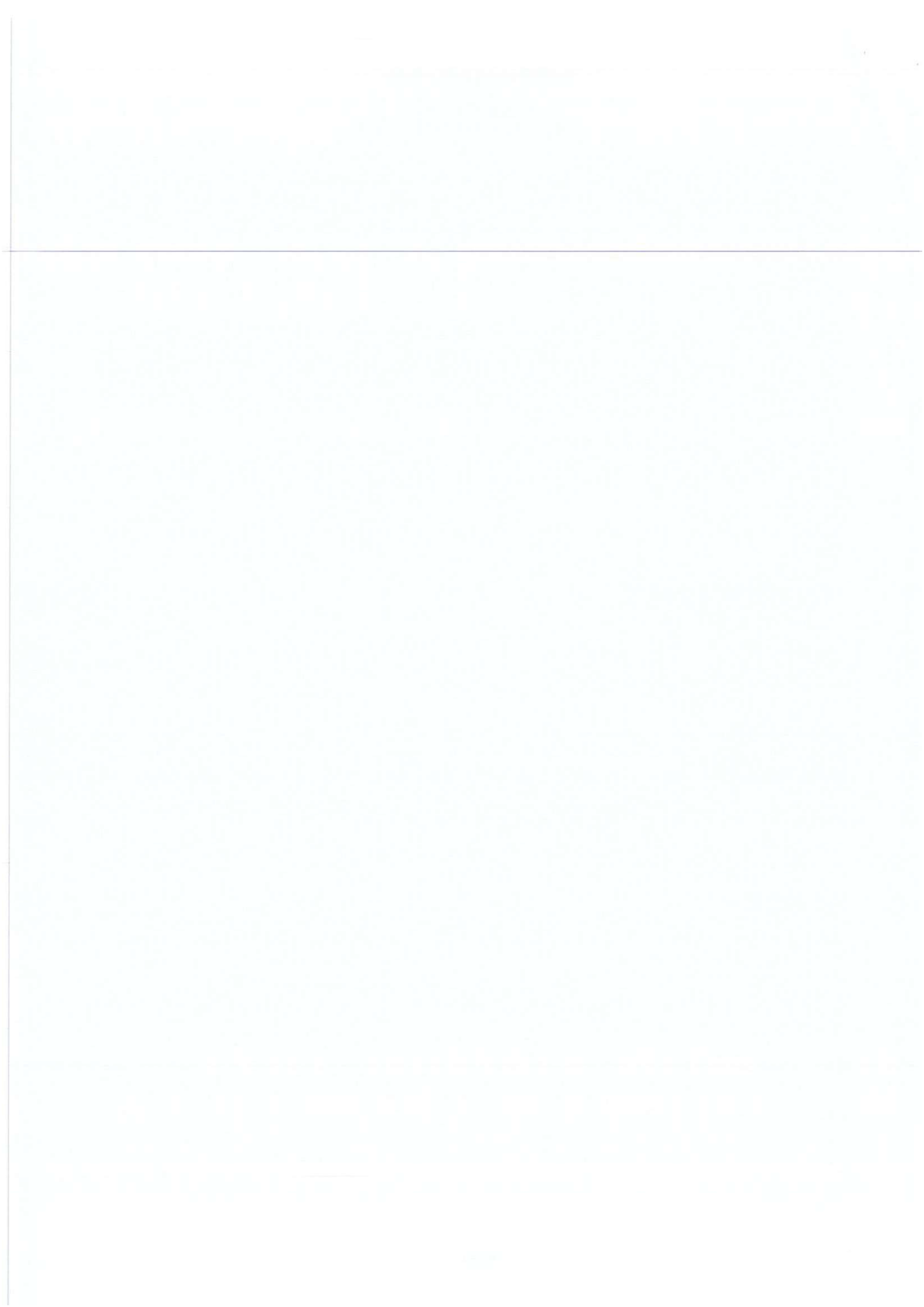
There was an average 30-35 full and part-time paid operational and support posts during the year, supported by over 100 volunteers overseen by the Charity's Head of Operations reporting to the Trustee/Directors. All staff receive ongoing supervision, performance reviews, mentoring, coaching and training appropriate to their role.

The volunteer team provide vital resource week by week that enables the work across all projects to be sustained. Without this resource it would be impossible for the charity to continue to operate.

###### Risk Management

The Directors keep under ongoing review the major risks, revenue earning channels and grant funding strategies, based on continuing diversity of funding and project work, consistent with meeting the charitable needs of the local community the company has been established to serve.

Key policies and practices are in place and compliance is monitored in such areas as child and vulnerable adult safeguarding, health and safety, fire risk management, relevant insurance policies and practice, food hygiene, Disclosure and Barring Service (DBS) checks etc.



The Manna House (Tamworth) Co.

Report of the Trustees  
for the Year Ended 30 September 2024

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Aims and Objectives**

The Manna House (Tamworth) Co. seeks to provide care and support across all ages in the local community. Our aim is to work with a distinctive Christian ethos showing value, respect and acceptance to both individuals and families by relevant support initiatives at both crisis and preventative levels into the local community, through a comprehensive range of services.

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The charitable objects are:

1. To further such charitable purposes for the benefit of the inhabitants in and around the community of Tamworth, Staffordshire as the Trustees think fit

2. In furtherance of this primary objective the charity presently undertakes the following activities:

- a. Child day care nursery
- b. Manna House community café/drop in centre
- c. Tamworth Foodbank
- d. The More than Food financial inclusion project
- e. Weekly parents and tots group
- f. Hope outreach programme to older residents
- g. Time to Sing weekly dementia choir

and such other voluntary social welfare work as may from time to time arise and which are in accordance with the charity's aims and objectives and with the Charity Commission's guidance on delivery of public benefit.

At all times we seek to:

- Build new and strengthen existing contacts and relationships with members of the local community.
- Work in partnership with other relevant agencies in the community, both voluntary and statutory, including Citizens Advice, NHS Trusts, Social Services, and charitable organisations across the town

**Financial Review**

**Income and Expenditure**

For the financial year 2023/4 income totalled £813,981 (LY £660,821) with operating expenditure of £742,307 (LY £587,731) and operating surplus for the year of £71,674 (LY £73,090). The increase in income and expenditure reflects the increased activity of the Foodbank and a full 12 months of operation of the linked Financial Inclusion Project.

**Reserves Policy**

The Directors maintain a watching brief on the overall level of reserves necessary to protect the ongoing work of the charity. The strategic goal remains one of securing and strengthening the ongoing operation of the charity for the benefit of those in need within the local community through the charity's continuing mixed portfolio of projects and activities.

**Future Plans**

New project activities will continue to be researched and appraised with uptake determined by their alignment with the core values of the charity and overall financial sustainability.

Future grant support will continue to be researched and applications put forward as the Trustees seek to best fulfil the objectives of the charity within the Tamworth Community, providing care and support across all generations regardless of nationality, race, colour or creed.

Where projects are supported by revenue grants ongoing funding will be sought either through further grants or where practicable extending income generating strategies consistent with the core values and aims of the charity.

**Apportionment Policy**

It is recognised that some costs and overheads need to be apportioned across the different services/projects. Such cost allocation is as far as possible on a basis consistent with the relative size of the projects and their consequential use of relevant resources and infrastructure. The overheads of the smallest projects with no significant income are met by the charity.



The Manna House (Tamworth) Co.

Report of the Trustees  
for the Year Ended 30 September 2024

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

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**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

4491448 (England and Wales)

**Registered Charity number**

1093988

**Registered office**

The Manna House  
258-264 Glascote Road  
Tamworth  
Staffordshire  
B77 2AT

**Trustees**

Details of trustees who served during the accounting period are shown under Structure, Governance and Management above.

**Independent Examiner**

Colin Dalton FCA  
Dalton Pardoe Limited  
Chartered Accountants  
794 High Street  
Kingswinford  
West Midlands  
DY6 8BQ

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 31 May 2025 and signed on the board's behalf by:



M P Wild - Trustee



**Independent Examiner's Report to the Trustees of  
The Manna House (Tamworth) Co.**

**Independent examiner's report to the trustees of The Manna House (Tamworth) Co. ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2024.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Colin Dalton FCA  
The Institute of Chartered Accountants in England and Wales

Dalton Pardoe Limited  
Chartered Accountants  
794 High Street  
Kingswinford  
West Midlands  
DY6 8BQ

Date: 31/8/2025



The Manna House (Tamworth) Co.

Statement of Financial Activities  
for the Year Ended 30 September 2024

	Notes	Unrestricted fund £	Restricted funds £	30.9.24 Total funds £	30.9.23 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	<b>43,360</b>	<b>124,321</b>	<b>167,681</b>	141,614
<b>Charitable activities</b>					
Income	4	<b>611,110</b>	<b>32,806</b>	<b>643,916</b>	514,533
Investment income	3	<b>2,383</b>	-	<b>2,383</b>	4,674
<b>Total</b>		<b>656,853</b>	<b>157,127</b>	<b>813,980</b>	660,821
<b>EXPENDITURE ON</b>					
Charitable activities					
Expenditure	5	<b>536,158</b>	<b>206,149</b>	<b>742,307</b>	587,731
<b>NET INCOME/(EXPENDITURE)</b>		<b>120,695</b>	<b>(49,022)</b>	<b>71,673</b>	73,090
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<b>238,782</b>	<b>118,247</b>	<b>357,029</b>	283,939
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>359,477</b>	<b>69,225</b>	<b>428,702</b>	357,029

The notes form part of these financial statements



The Manna House (Tamworth) Co.

Balance Sheet  
30 September 2024

	Notes	Unrestricted fund £	Restricted funds £	30.9.24 Total funds £	30.9.23 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	12,084	-	12,084	14,075
Investments	12	67,970	-	67,970	157,731
		<u>80,054</u>	<u>-</u>	<u>80,054</u>	<u>171,806</u>
<b>CURRENT ASSETS</b>					
Debtors: amounts falling due within one year	13	16,215	-	16,215	20,325
Cash at bank and in hand		327,374	69,225	396,599	177,284
		<u>343,589</u>	<u>69,225</u>	<u>412,814</u>	<u>197,609</u>
<b>CREDITORS</b>					
Amounts falling due within one year	14	(64,166)	-	(64,166)	(12,386)
<b>NET CURRENT ASSETS</b>		<u>279,423</u>	<u>69,225</u>	<u>348,648</u>	<u>185,223</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>359,477</u>	<u>69,225</u>	<u>428,702</u>	<u>357,029</u>
<b>NET ASSETS</b>		<u>359,477</u>	<u>69,225</u>	<u>428,702</u>	<u>357,029</u>
<b>FUNDS</b>					
Unrestricted funds:	15				
General fund				359,477	238,782
Restricted funds:					
Food bank				60,736	55,077
Financial Inclusion Project				8,489	31,750
Financial Inclusion Services				-	31,420
				<u>69,225</u>	<u>118,247</u>
<b>TOTAL FUNDS</b>				<u>428,702</u>	<u>357,029</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 31 May 2025 and were signed on its behalf by:




Balance Sheet - continued  
30 September 2024



M P Wild

M P Wild - Trustee



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S Jonathan - Chairman - Trustee



The Manna House (Tamworth) Co.

Cash Flow Statement  
for the Year Ended 30 September 2024

	Notes	30.9.24 £	30.9.23 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>127,171</u>	<u>36,285</u>
Net cash provided by operating activities		<u>127,171</u>	<u>36,285</u>
<b>Cash flows from investing activities</b>			
Sale of fixed asset investments		<u>89,761</u>	26,726
Interest received		<u>2,383</u>	4,674
Net cash provided by investing activities		<u>92,144</u>	<u>31,400</u>
Change in cash and cash equivalents in the reporting period		<u>219,315</u>	67,685
Cash and cash equivalents at the beginning of the reporting period		<u>177,284</u>	<u>109,599</u>
Cash and cash equivalents at the end of the reporting period		<u><u>396,599</u></u>	<u><u>177,284</u></u>

The notes form part of these financial statements



The Manna House (Tamworth) Co.

Notes to the Cash Flow Statement  
for the Year Ended 30 September 2024

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	30.9.24	30.9.23
	£	£
<b>Net income for the reporting period (as per the Statement of Financial Activities)</b>	<b>71,673</b>	<b>73,090</b>
<b>Adjustments for:</b>		
Depreciation charges	<u>1,991</u>	<u>2,429</u>
Interest received	<u>(2,383)</u>	<u>(4,674)</u>
Decrease in debtors	4,110	5,885
Increase/(decrease) in creditors	<u>51,780</u>	<u>(40,445)</u>
<b>Net cash provided by operations</b>	<u><u>127,171</u></u>	<u><u>36,285</u></u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.10.23	Cash flow	At 30.9.24
	£	£	£
<b>Net cash</b>			
Cash at bank and in hand	<u>177,284</u>	<u>219,315</u>	<u>396,599</u>
	<u>177,284</u>	<u>219,315</u>	<u>396,599</u>
<b>Total</b>	<u><u>177,284</u></u>	<u><u>219,315</u></u>	<u><u>396,599</u></u>



The Manna House (Tamworth) Co.

Notes to the Financial Statements  
for the Year Ended 30 September 2024

1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Premises Refurb	- 25% on reducing balance
Fixtures and fittings	- 25% on reducing balance
Solar panels	- 10% on reducing balance

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	30.9.24	30.9.23
	£	£
Donations	90,309	70,353
Grants	77,372	71,261
	<u>167,681</u>	<u>141,614</u>

3. INVESTMENT INCOME

	30.9.24	30.9.23
	£	£
Deposit account interest	<u>2,383</u>	<u>4,674</u>



The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2024

4. INCOME FROM CHARITABLE ACTIVITIES

		30.9.24	30.9.23
	Activity	£	£
Fees	Income	554,731	425,073
Financial inclusion project income	Income	<u>81,985</u>	<u>51,750</u>
Financial inclusion project services	Income	3,390	31,420
Miscellaneous income	Income	<u>3,810</u>	<u>6,290</u>
		<u><u>643,916</u></u>	<u><u>514,533</u></u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 6)	Totals
	£	£	£
Expenditure	<u>741,197</u>	<u>1,110</u>	<u>742,307</u>

6. SUPPORT COSTS

	Governance costs
	£
Expenditure	<u>1,110</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.9.24	30.9.23
	£	£
Depreciation - owned assets	<u>1,991</u>	<u>2,429</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2024 nor for the year ended 30 September 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2024 nor for the year ended 30 September 2023.

9. STAFF COSTS

The average monthly number of employees during the year was as follows:

	30.9.24	30.9.23
Administration	7	7
Nursery staff	<u>21</u>	<u>18</u>
	<u><u>28</u></u>	<u><u>25</u></u>

No employees received emoluments in excess of £60,000.



The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2024

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	35,722	105,892	141,614
<b>Charitable activities</b>			
Income	431,363	83,170	514,533
Investment income	4,674	-	4,674
<b>Total</b>	<u>471,759</u>	<u>189,062</u>	<u>660,821</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Expenditure	450,348	137,383	587,731
<b>NET INCOME</b>	21,411	51,679	73,090
Transfers between funds	(10,318)	10,318	-
<b>Net movement in funds</b>	<u>11,093</u>	<u>61,997</u>	<u>73,090</u>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	227,689	56,250	283,939
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>238,782</u></u>	<u><u>118,247</u></u>	<u><u>357,029</u></u>

11. TANGIBLE FIXED ASSETS

	Premises Refurb £	Fixtures and fittings £	Solar panels £	Totals £
<b>COST</b>				
At 1 October 2023 and 30 September 2024	<u>40,428</u>	<u>21,896</u>	<u>22,840</u>	<u>85,164</u>
<b>DEPRECIATION</b>				
At 1 October 2023	36,683	21,754	12,652	71,089
Charge for year	936	36	1,019	1,991
At 30 September 2024	<u>37,619</u>	<u>21,790</u>	<u>13,671</u>	<u>73,080</u>
<b>NET BOOK VALUE</b>				
At 30 September 2024	<u>2,809</u>	<u>106</u>	<u>9,169</u>	<u>12,084</u>
At 30 September 2023	<u>3,745</u>	<u>142</u>	<u>10,188</u>	<u>14,075</u>



The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2024

12. INVESTMENT - ELIM BANK

	30.9.24	30.9.23
	£	£
Other	<u>67,970</u>	<u>157,731</u>

There were no investment assets outside the UK.

Investments (neither listed nor unlisted) were as follows:

	30.9.24	30.9.23
	£	£
Investment - Elim Bank	<u>67,970</u>	<u>157,731</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.24	30.9.23
	£	£
Other debtors	1,890	1,000
Prepayments and accrued income	<u>14,325</u>	<u>19,325</u>
	<u>16,215</u>	<u>20,325</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.24	30.9.23
	£	£
Other creditors	11,306	11,306
Accruals and deferred income	<u>52,860</u>	<u>1,080</u>
	<u>64,166</u>	<u>12,386</u>

15. MOVEMENT IN FUNDS

	At 1.10.23 £	Net movement in funds £	At 30.9.24 £
<b>Unrestricted funds</b>			
General fund	238,782	120,695	359,477
<b>Restricted funds</b>			
Food bank	55,077	5,659	60,736
Financial Inclusion Project	31,750	(23,261)	8,489
Financial Inclusion Services	31,420	(31,420)	-
	<u>118,247</u>	<u>(49,022)</u>	<u>69,225</u>
<b>TOTAL FUNDS</b>	<u>357,029</u>	<u>71,673</u>	<u>428,702</u>



The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2024

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	656,853	(536,158)	120,695
<b>Restricted funds</b>			
Food bank	157,126	(151,467)	5,659
Financial Inclusion Project	1	(23,262)	(23,261)
Financial Inclusion Services	-	(31,420)	(31,420)
	<u>157,127</u>	<u>(206,149)</u>	<u>(49,022)</u>
<b>TOTAL FUNDS</b>	<u>813,980</u>	<u>(742,307)</u>	<u>71,673</u>

Comparatives for movement in funds

	At 1.10.22 £	Net movement in funds £	Transfers between funds £	At 30.9.23 £
<b>Unrestricted funds</b>				
General fund	227,689	21,411	(10,318)	238,782
<b>Restricted funds</b>				
Food bank	56,250	(1,173)	-	55,077
Coffee Shop	-	(8,294)	8,294	-
Counselling Services	-	(2,024)	2,024	-
Financial Inclusion Project	-	31,750	-	31,750
Financial Inclusion Services	-	31,420	-	31,420
	<u>56,250</u>	<u>51,679</u>	<u>10,318</u>	<u>118,247</u>
<b>TOTAL FUNDS</b>	<u>283,939</u>	<u>73,090</u>	<u>-</u>	<u>357,029</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	471,759	(450,348)	21,411
<b>Restricted funds</b>			
Food bank	105,099	(106,272)	(1,173)
Coffee Shop	643	(8,937)	(8,294)
Counselling Services	150	(2,174)	(2,024)
Financial Inclusion Project	51,750	(20,000)	31,750
Financial Inclusion Services	31,420	-	31,420
	<u>189,062</u>	<u>(137,383)</u>	<u>51,679</u>
<b>TOTAL FUNDS</b>	<u>660,821</u>	<u>(587,731)</u>	<u>73,090</u>



**The Manna House (Tamworth) Co.**

**Notes to the Financial Statements - continued  
for the Year Ended 30 September 2024**

**16. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 September 2024.

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The Manna House (Tamworth) Co.

Detailed Statement of Financial Activities  
for the Year Ended 30 September 2024

	Unrestricted funds £	Restricted funds £	30.9.24 Total funds £	30.9.23 Total funds £
<b>INCOME AND ENDOWMENTS</b>				
<b>Donations and legacies</b>				
Donations	3,074	87,235	90,309	70,353
Grants	40,286	37,086	77,372	71,261
	<u>43,360</u>	<u>124,321</u>	<u>167,681</u>	<u>141,614</u>
<b>Investment income</b>				
Deposit account interest	2,383	-	2,383	4,674
<b>Charitable activities</b>				
Fees	554,731	-	554,731	425,073
Financial inclusion project income	51,750	30,235	81,985	51,750
Financial inclusion project services	890	2,500	3,390	31,420
Miscellaneous income	3,739	71	3,810	6,290
	<u>611,110</u>	<u>32,806</u>	<u>643,916</u>	<u>514,533</u>
<b>Total incoming resources</b>	<b>656,853</b>	<b>157,127</b>	<b>813,980</b>	<b>660,821</b>
<b>EXPENDITURE</b>				
<b>Charitable activities</b>				
Salaries	365,020	87,256	452,276	395,611
Food	24,054	22,456	46,510	32,022
Premises costs	57,438	21,597	79,035	26,628
Utilities	32,237	5,777	38,014	33,740
Resources and activities	11,657	9,806	21,463	9,783
Advertising	24	-	24	362
Travel and transport costs	2	1,168	1,170	860
Supervision costs	120	-	120	540
Training	996	115	1,111	1,440
Other direct costs	430	200	630	1,405
Rent and service charges	29,504	10,500	40,004	40,004
Computer and software	2,010	1,836	3,846	3,943
Insurance	1,680	749	2,429	2,413
Depreciation	1,991	-	1,991	2,429
Office expenses	2,281	4,713	6,994	10,253
Other support costs	1,541	207	1,748	902
Gifts and donations	4,063	9	4,072	3,866
Financial inclusion expenses	-	39,760	39,760	20,000
	<u>535,048</u>	<u>206,149</u>	<u>741,197</u>	<u>586,201</u>
<b>Support costs</b>				
<b>Governance costs</b>				
Independent examiner	1,110	-	1,110	1,530
<b>Total resources expended</b>	<b>536,158</b>	<b>206,149</b>	<b>742,307</b>	<b>587,731</b>
<b>Net income</b>	<b>120,695</b>	<b>(49,022)</b>	<b>71,673</b>	<b>73,090</b>

This page does not form part of the statutory financial statements



**THE MANNA HOUSE (TAMWORTH) CO**

England & Wales - Charity number 1093988

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# Accounts

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**REGISTERED COMPANY NUMBER: 4491448 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1093988**

**Report of the Trustees and  
Unaudited Financial Statements  
for the Year Ended 30 September 2023  
for  
The Manna House (Tamworth) Co.**

Dalton Pardoe Limited  
Chartered Accountants  
794 High Street  
Kingswinford  
West Midlands  
DY6 8BQ

**The Manna House (Tamworth) Co.**

**Contents of the Financial Statements  
for the Year Ended 30 September 2023**

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**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**STRATEGIC REPORT**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The organisation is a charitable company limited by guarantee and not having a share capital, incorporated on 22nd July 2002. It does not allocate dividends or any alternative reward. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. The present scope of charitable activities include a 64 place child care nursery, community cafe/drop in centre, foodbank, dementia music project, financial inclusion service and parent and tots group

**Recruitment and appointment of new trustees**

The Directors of the company are also charity trustees for the purpose of charity law and under the Company's Articles are known as members of the Management Committee. New trustees and directors are appointed as stated in the nominations policy.

## The Manna House (Tamworth) Co.

### Report of the Trustees for the Year Ended 30 September 2023

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Organisational structure

The Manna House (Tamworth) Co. presently has ten Trustee Directors (the directors), who have served during the accounting period.

- Rev Dr Stephen Jonathan	Chairman
- Mr Martin Wild	Trustee Director
- Dr Fiona McLoughlin	Trustee Director
- Mr Dan Brockway	Trustee Director
- Mrs J Gould Smith	Trustee Director
- Mr N Rawlings	Trustee Director
- Mrs T Hoogstrate	Trustee Director
- Mrs K Chamberlain	Sec to Trustees

- Mr J Nyambyo, Ms B Marshall and Mrs B Hardy resigned as a trustees during this financial year.

##### Trustee Induction and Training

All trustees are familiarised with the practical work of the charity including but not limited to:

- The obligations of the Directors/ Trustees
- The obligations of Management Committee members.
- The main documents which set out the operational framework for the charity including the Memorandum and Articles.
  - Resourcing and the current financial position as set out in the latest published accounts, together with quarterly management accounting updates
- Ongoing plans and objectives.

Project co-ordinators/leaders are appointed for each key project area reporting through to the directors who are responsible for oversight and preparing the Annual Report and Financial Statements.

The directors are responsible for preparing financial statements for each financial year which give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice of the state of affairs of the Company for that period. The Directors are responsible for ensuring that proper accounting records are kept at all times which disclose as accurately as possible the ongoing financial position of the Company

The Directors are responsible for safeguarding the assets of the Company and for taking all reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors meet typically every two to three weeks and no less frequently than on a monthly basis and are responsible for the strategic direction and policies of the charity, compliance with the requirements of the Charity Commission and Companies House, together with the management oversight of the charity's ongoing projects and finances.

At these regular meetings the Directors review the status of projects, consider operational issues, review budgets and financial reports, and ensure that policy and strategic development are maintained in accordance with the Memorandum and Articles. The various project managers manage the day-to-day work, supervise staff, develop skills and ensure good practice.

The Manna House (Tamworth) Co. is based in Glascote, Tamworth and the great majority of its activities are operated and managed from this site.

##### Staffing & Volunteer Team

There was an average 30 full and part-time paid operational and support posts during the year, supported by around 100 volunteers. All staff receive ongoing supervision, performance reviews, mentoring, coaching and training appropriate to their role.

## **The Manna House (Tamworth) Co.**

### **Report of the Trustees for the Year Ended 30 September 2023**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The charity's volunteer team provide the vital resource week by week that enables the work across all projects to be sustained. Without this resource it would be impossible for the charity to continue to operate.

#### **Risk Management**

The Directors keep under ongoing review the major risks, revenue earning channels and grant funding strategies, based on continuing diversity of funding and project work, consistent with meeting the charitable needs of the local community the company has been established to serve.

Key policies and practices are in place and compliance is monitored in such areas as child and vulnerable adult safeguarding, health and safety, fire risk management, relevant insurance policies and practice, food hygiene, Disclosure and Barring Service (DBS) checks etc.

#### **Aims and Objectives**

The Manna House (Tamworth) Co. seeks to provide care and support across all ages in the local community. Our aim is to work with a distinctive Christian ethos in partnership with the Tamworth Elim Church (from whose premises the charity operates) supporting both individuals and families through relevant support initiatives at both crisis and preventative levels across the local community, through a comprehensive range of services. The charity operates in compliance with all equalities legislation in particular those related to race, gender, disability, age, religion or family circumstance.

The charitable objects are:

1. To further such charitable purposes for the benefit of the inhabitants in and around the community of Tamworth, Staffordshire as the Trustees think fit.
2. In furtherance of this primary objective the charity presently undertakes the following activities:

- a. Child day care nursery
- b. Manna House community café/drop in centre
- c. Tamworth Foodbank
- d. The More than Food financial inclusion and wellbeing project
- e. Weekly parents and tots group
- f. Hope outreach programme to older residents
- g. Time to Sing weekly dementia choir

and such other voluntary social welfare work as may from time to time arise which align with the charity's aims and objectives and with the Charity Commission's guidance on delivery of public benefit.

At all times we seek to:

- Build new and strengthen existing contacts and relationships with members of the local community.
- Work in partnership with other relevant agencies in the community, both voluntary and statutory, including Citizens Advice, NHS Trusts, Social Services, and over 100 organisations across the town who act as referral and support partners for the Foodbank.

In providing these services we seek to ensure our projects work to the highest standards through:

- Relevant training opportunities given to staff.
- The organisation's commitment to sustainability of its services.

## **The Manna House (Tamworth) Co.**

### **Report of the Trustees for the Year Ended 30 September 2023**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Achievements and Performance**

In the past 12 months the charity has continued to work hard to deliver a wide range of services of tangible public benefit into the community, including:

##### **Day Nursery**

The day nursery retains its position as one of the most popular nurseries in Tamworth with very good OFSTED ratings. The nursery has 64 places, offering both full and part time places 51 weeks a year from 7.30am to 5.00pm.

Fees remain highly competitive in the local market so as to offer the best opportunity for families on limited incomes that can be provided.

The nursery offers up to 30 hours per week (38 weeks a year) of free nursery care for children aged 3+, and up to 15 hours per week for children 2-3 who meet the statutory qualifying criteria. Like most nurseries nationwide the grant funded hourly rates do not fully reflect the economic cost of nursery provision, whilst staff costs have risen markedly as a percentage of income in line with Govt NLW policies, resulting in less funds being generated for the wider work of the MHTC charity. Changes to Early Years grant funding for children age 2+ will impact the grant/free place mix within the nursery in the next FY, but should also help to raise overall attendance levels in all age groups.

The Nursery operates a cloud based nursery management system for fee management, child record keeping, attendance and occupancy, staff deployment, parent engagement and for the maintenance of all necessary EYFS records.

##### **Foodbank**

This project operates under the aegis of the Trussel Trust national social franchise and started in Tamworth based in the Manna House Coffee Shop in October 2011. The project provides emergency food to individuals or families in the local community who have insufficient funds to meet their immediate food needs.

Referrals to the Foodbank come via the town wide network of statutory and voluntary sector partner agencies. Food is collected by voluntary donation in the local area including schools, churches and voluntary groups together with local supermarket collections points. The Foodbank is also supported by financial gifts and donations from the public and local businesses. The food is warehoused in two offsite storage areas and distributed 3 days a week at the Manna House Coffee Shop/Centre and a secondary distribution point in St Andrew's Methodist Church in Leyfields one day a week.

This service has expanded significantly over the years and in the last year in particular due to the continuing impact of the cost of living crisis. The volunteer team recruited from across the town has been increased to some 60 persons including a dedicated warehouse team and a salaried project manager. During the Financial Year 58873kg of food has been distributed to 7339 individuals including 2608 children and worth around £141,000 (using Trussell Trust's standard costing measure @ £2.40 per kilo). This is an increase of over 30% by weight on the previous Financial Year. Almost 80% of Foodbank users do not need more than the initial 3 sets of food in the agreed 4 week period.

##### **More than Food/Financial Inclusion**

The More than Food Financial Inclusion Project was launched on October 1st 2022 to help families and individuals with their wider financial wellbeing, assisting them improve their income through maximising benefits to which they are entitled, assistance with debt management and seeking employment etc.

A dedicated team of part time More than Food "community chaplains" operate under a part time project leader to deliver this service with the strategic aim of improving family wellbeing, increasing financial independence and thereby reducing their longer term Foodbank dependency.

In this first financial year the following benefits were delivered

**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2023**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

Total number of Client families supported 963

Total additional income gained £451,000

Total client debt managed £222,000

Client families whose dependency on Foodbank support was alleviated 300

Additional "wrap-around" pastoral support was provided to some 1200 individuals

**Manna House Centre and Coffee Shop**

The Manna House centre opened as a free of charge café/drop in centre in summer 2012. It remains the primary venue for Foodbank distribution work. The centre is managed by a part time Centre Manager with a team of volunteers on hand to serve refreshments and lend a listening ear to those in need of support and signposting to relevant support agencies. The Foodbank and More than Food project operate from the Coffee Shop 3 days a week.

**Parents and Tots Group**

This free of charge programme operates from the adjacent Tamworth Elim Church building in Bamford Street. There is the opportunity for children to play together whilst parents socialise and share their cares and concerns in a mutually supportive environment. Refreshments are provided free of charge in order to encourage those local families most of in need of support to participate.

**Work with the elderly**

This free of charge project providing weekly access to a morning coffee/social group and follow up support at home (in person or on the telephone). Transport remains a limiting difficulty for the majority of the service users and any expansion of the service.

**Dementia Choir**

This free of charge initiative was launched in late Autumn 2022 to provide a weekly safe/social engagement for those suffering from early stage dementia and their family/carer, focussed on the singing of memorable songs and an opportunity to meet as a mutual support group for those struggling with similar circumstances.

## **The Manna House (Tamworth) Co.**

### **Report of the Trustees for the Year Ended 30 September 2023**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Financial Review**

##### **Income and Expenditure**

For the financial year 2022/23 income grew substantially from £488,595 to £660,821, an increase of 35%.

Overall resources expended for the year were £587,731 in-comparison to £447,379 in 2022 resulting in a nett operating surplus for the year of £73,090 (£41,216 : 2022 ).

##### **Reserves Policy**

The directors maintain a watching brief on the overall level of reserves necessary to protect the ongoing work of the charity, but remain cognisant of the very poor return on deposits afforded by the banking sector which continue to fall short of inflation. The strategic goal remains one of securing and strengthening the ongoing operation of the charity for the benefit of those in need within the local community through the charity's continuing mixed portfolio of projects and activities.

##### **Future Plans**

New project activities will continue to be researched and appraised with uptake determined by their alignment with the core values of the charity and overall financial sustainability.

Future grant support will continue to be researched and applications put forward as the Trustees seek to best fulfil the objectives of the charity within the Tamworth Community, providing care and support across all generations regardless of nationality, race, colour or creed. Where projects are supported by revenue grants ongoing funding will be sought either through further grants or where practicable extending income generating strategies consistent with the core values and aims of the charity.

##### **Apportionment Policy**

It is recognised that some costs and overheads need to be apportioned across the different services/projects. Such cost allocation is as far as possible on a basis consistent with the relative size of the projects and their consequential use of relevant resources and infrastructure. The overheads of the smallest projects with no significant income are met by the charity.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

4491448 (England and Wales)

##### **Registered Charity number**

1093988

##### **Registered office**

The Manna House  
258-264 Glascote Road  
Tamworth  
Staffordshire  
B77 2AT

**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2023**

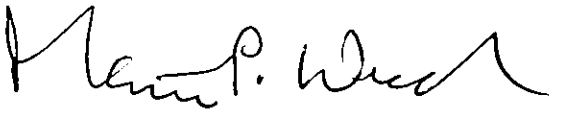
**Trustees**

Details of trustees who served during the accounting period are shown under Structure, Governance and Management above.

**Independent Examiner**

Colin Dalton FCA  
Dalton Pardoe Limited  
Chartered Accountants  
794 High Street  
Kingswinford  
West Midlands  
DY6 8BQ

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 24 June 2024 and signed on the board's behalf by:

  
M P Wild - Trustee

**Independent Examiner's Report to the Trustees of  
The Manna House (Tamworth) Co.**

**Independent examiner's report to the trustees of The Manna House (Tamworth) Co. ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Colin Dalton FCA  
The Institute of Chartered Accountants in England and Wales

Dalton Pardoe Limited  
Chartered Accountants  
794 High Street  
Kingswinford  
West Midlands  
DY6 8BQ

24 June 2024

The Manna House (Tamworth) Co.

Statement of Financial Activities  
for the Year Ended 30 September 2023

	Notes	Unrestricted fund £	Restricted funds £	30.9.23 Total funds £	30.9.22 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	35,722	105,892	141,614	73,595
<b>Charitable activities</b>					
Income	4	431,363	83,170	514,533	411,236
Investment income	3	4,674	-	4,674	3,764
<b>Total</b>		<u>471,759</u>	<u>189,062</u>	<u>660,821</u>	<u>488,595</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Expenditure	5	450,348	137,383	587,731	447,379
<b>NET INCOME</b>					
Transfers between funds	15	21,411 (10,318)	51,679 10,318	73,090 -	41,216 -
<b>Net movement in funds</b>		<u>11,093</u>	<u>61,997</u>	<u>73,090</u>	<u>41,216</u>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		227,689	56,250	283,939	242,723
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>238,782</u>	<u>118,247</u>	<u>357,029</u>	<u>283,939</u>

The notes form part of these financial statements

The Manna House (Tamworth) Co.

Balance Sheet  
30 September 2023

	Notes	Unrestricted fund £	Restricted funds £	30.9.23 Total funds £	30.9.22 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	14,075	-	14,075	16,504
Investments	12	157,731	-	157,731	184,457
		<u>171,806</u>	<u>-</u>	<u>171,806</u>	<u>200,961</u>
<b>CURRENT ASSETS</b>					
Debtors: amounts falling due within one year	13	20,325	-	20,325	26,210
Cash at bank and in hand		59,037	118,247	177,284	109,599
		<u>79,362</u>	<u>118,247</u>	<u>197,609</u>	<u>135,809</u>
<b>CREDITORS</b>					
Amounts falling due within one year	14	(12,386)	-	(12,386)	(52,831)
		<u>66,976</u>	<u>118,247</u>	<u>185,223</u>	<u>82,978</u>
<b>NET CURRENT ASSETS</b>					
		<u>66,976</u>	<u>118,247</u>	<u>185,223</u>	<u>82,978</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>238,782</u>	<u>118,247</u>	<u>357,029</u>	<u>283,939</u>
<b>NET ASSETS</b>					
		<u>238,782</u>	<u>118,247</u>	<u>357,029</u>	<u>283,939</u>
<b>FUNDS</b>					
	15				
Unrestricted funds:					
General fund				238,782	227,689
Restricted funds:					
Food bank				55,077	56,250
Financial Inclusion Project				31,750	-
Financial Inclusion Services				31,420	-
				<u>118,247</u>	<u>56,250</u>
<b>TOTAL FUNDS</b>					
				<u>357,029</u>	<u>283,939</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2023 in accordance with Section 476 of the Companies Act 2006.

The notes form part of these financial statements

**The Manna House (Tamworth) Co.**

**Balance Sheet - continued  
30 September 2023**

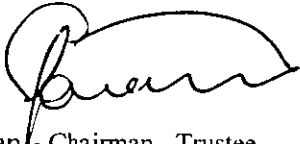
The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 24 June 2024 and were signed on its behalf by:



M P Wild - Trustee



S Jonathan - Chairman - Trustee

The notes form part of these financial statements

**The Manna House (Tamworth) Co.**

**Cash Flow Statement  
for the Year Ended 30 September 2023**

	Notes	30.9.23 £	30.9.22 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>36,285</u>	<u>95,474</u>
Net cash provided by operating activities		<u>36,285</u>	<u>95,474</u>
<b>Cash flows from investing activities</b>			
Purchase of fixed asset investments		-	(22,364)
Sale of fixed asset investments		26,726	-
Interest received		<u>4,674</u>	<u>3,764</u>
Net cash provided by/(used in) investing activities		<u>31,400</u>	<u>(18,600)</u>
<b>Change in cash and cash equivalents in the reporting period</b>			
		<u>67,685</u>	<u>76,874</u>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>109,599</u>	<u>32,725</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>177,284</u></u>	<u><u>109,599</u></u>

The notes form part of these financial statements

The Manna House (Tamworth) Co.

Notes to the Cash Flow Statement  
for the Year Ended 30 September 2023

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	30.9.23	30.9.22
	£	£
<b>Net income for the reporting period (as per the Statement of Financial Activities)</b>	<b>73,090</b>	<b>41,216</b>
<b>Adjustments for:</b>		
Depreciation charges	2,429	2,986
Interest received	(4,674)	(3,764)
Decrease in debtors	5,885	4,028
(Decrease)/increase in creditors	(40,445)	51,008
<b>Net cash provided by operations</b>	<b><u>36,285</u></b>	<b><u>95,474</u></b>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.10.22	Cash flow	At 30.9.23
	£	£	£
<b>Net cash</b>			
Cash at bank and in hand	109,599	67,685	177,284
	<u>109,599</u>	<u>67,685</u>	<u>177,284</u>
<b>Total</b>	<b><u>109,599</u></b>	<b><u>67,685</u></b>	<b><u>177,284</u></b>

The notes form part of these financial statements

Notes to the Financial Statements  
for the Year Ended 30 September 2023

1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Premises Refurb	- 25% on reducing balance
Fixtures and fittings	- 25% on reducing balance
Solar panels	- 10% on reducing balance

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2023

2. DONATIONS AND LEGACIES

	<b>30.9.23</b>	30.9.22
	£	£
Donations	<b>70,353</b>	55,345
Grants	<b>71,261</b>	18,250
	<u><b>141,614</b></u>	<u>73,595</u>

3. INVESTMENT INCOME

	<b>30.9.23</b>	30.9.22
	£	£
Deposit account interest	<u><b>4,674</b></u>	<u>3,764</u>

4. INCOME FROM CHARITABLE ACTIVITIES

		<b>30.9.23</b>	30.9.22
		£	£
Fees	Activity		
	Income		
Financial inclusion project		<b>425,073</b>	408,653
income	Income		
Financial inclusion project		<b>51,750</b>	-
services	Income		
Miscellaneous income	Income	<b>31,420</b>	-
		<b>6,290</b>	2,583
		<u><b>514,533</b></u>	<u>411,236</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct	Support	
	Costs	costs (see	
	£	note 6)	Totals
	£	£	£
Expenditure	<u><b>586,201</b></u>	<u><b>1,530</b></u>	<u><b>587,731</b></u>

6. SUPPORT COSTS

	Governance
	costs
	£
Expenditure	<u><b>1,530</b></u>

The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2023

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	<b>30.9.23</b>	30.9.22
	£	£
Depreciation - owned assets	<u>2,429</u>	<u>2,986</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2023 nor for the year ended 30 September 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 September 2023 nor for the year ended 30 September 2022.

9. STAFF COSTS

The average monthly number of employees during the year was as follows:

	<b>30.9.23</b>	30.9.22
Administration	7	6
Nursery staff	<u>18</u>	<u>16</u>
	<u>25</u>	<u>22</u>

No employees received emoluments in excess of £60,000.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	7,997	65,598	73,595
<b>Charitable activities</b>			
Income	411,236	-	411,236
Investment income	<u>3,764</u>	<u>-</u>	<u>3,764</u>
<b>Total</b>	<u>422,997</u>	<u>65,598</u>	<u>488,595</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Expenditure	<u>401,846</u>	<u>45,533</u>	<u>447,379</u>
<b>NET INCOME</b>	21,151	20,065	41,216

The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2023

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
Transfers between funds	(8,313)	8,313	-
Net movement in funds	12,838	28,378	41,216
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	214,852	27,871	242,723
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>227,690</u>	<u>56,249</u>	<u>283,939</u>

11. TANGIBLE FIXED ASSETS

	Premises Refurb £	Fixtures and fittings £	Solar panels £	Totals £
<b>COST</b>				
At 1 October 2022 and 30 September 2023	<u>40,428</u>	<u>21,896</u>	<u>22,840</u>	<u>85,164</u>
<b>DEPRECIATION</b>				
At 1 October 2022	35,434	21,706	11,520	68,660
Charge for year	1,249	48	1,132	2,429
At 30 September 2023	<u>36,683</u>	<u>21,754</u>	<u>12,652</u>	<u>71,089</u>
<b>NET BOOK VALUE</b>				
At 30 September 2023	<u>3,745</u>	<u>142</u>	<u>10,188</u>	<u>14,075</u>
At 30 September 2022	<u>4,994</u>	<u>190</u>	<u>11,320</u>	<u>16,504</u>

12. INVESTMENT - ELIM BANK

	30.9.23 £	30.9.22 £
Other	<u>157,731</u>	<u>184,457</u>

There were no investment assets outside the UK.

Investments (neither listed nor unlisted) were as follows:

	30.9.23 £	30.9.22 £
Investment - Elim Bank	<u>157,731</u>	<u>184,457</u>

The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2023

<b>13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>				
			30.9.23	30.9.22
			£	£
Other debtors			1,000	1,885
Prepayments and accrued income			<u>19,325</u>	<u>24,325</u>
			<u>20,325</u>	<u>26,210</u>
<b>14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>				
			30.9.23	30.9.22
			£	£
Other creditors			11,306	-
Accruals and deferred income			<u>1,080</u>	<u>52,831</u>
			<u>12,386</u>	<u>52,831</u>
<b>15. MOVEMENT IN FUNDS</b>				
	At	Net	Transfers	At
	1.10.22	movement	between	30.9.23
	£	in funds	funds	£
		£	£	
<b>Unrestricted funds</b>				
General fund	227,689	21,411	(10,318)	238,782
<b>Restricted funds</b>				
Food bank	56,250	(1,173)	-	55,077
Coffee Shop	-	(8,294)	8,294	-
Counselling Services	-	(2,024)	2,024	-
Financial Inclusion Project	-	31,750	-	31,750
Financial Inclusion Services	-	31,420	-	31,420
	<u>56,250</u>	<u>51,679</u>	<u>10,318</u>	<u>118,247</u>
<b>TOTAL FUNDS</b>	<u>283,939</u>	<u>73,090</u>	<u>-</u>	<u>357,029</u>

The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2023

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	471,759	(450,348)	21,411
<b>Restricted funds</b>			
Food bank	105,099	(106,272)	(1,173)
Coffee Shop	643	(8,937)	(8,294)
Counselling Services	150	(2,174)	(2,024)
Financial Inclusion Project	51,750	(20,000)	31,750
Financial Inclusion Services	31,420	-	31,420
	<u>189,062</u>	<u>(137,383)</u>	<u>51,679</u>
<b>TOTAL FUNDS</b>	<u><u>660,821</u></u>	<u><u>(587,731)</u></u>	<u><u>73,090</u></u>

Comparatives for movement in funds

	At 1.10.21 £	Net movement in funds £	Transfers between funds £	At 30.9.22 £
<b>Unrestricted funds</b>				
General fund	214,852	21,150	(8,313)	227,689
<b>Restricted funds</b>				
Food bank	27,871	28,379	-	56,250
Coffee Shop	-	(6,570)	6,570	-
Counselling Services	-	(1,743)	1,743	-
	<u>27,871</u>	<u>20,066</u>	<u>8,313</u>	<u>56,250</u>
<b>TOTAL FUNDS</b>	<u><u>242,723</u></u>	<u><u>41,216</u></u>	<u><u>-</u></u>	<u><u>283,939</u></u>

The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2023

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	422,997	(401,847)	21,150
<b>Restricted funds</b>			
Food bank	65,270	(36,891)	28,379
Coffee Shop	278	(6,848)	(6,570)
Counselling Services	50	(1,793)	(1,743)
	<u>65,598</u>	<u>(45,532)</u>	<u>20,066</u>
<b>TOTAL FUNDS</b>	<u><u>488,595</u></u>	<u><u>(447,379)</u></u>	<u><u>41,216</u></u>

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2023.

The Manna House (Tamworth) Co.

Detailed Statement of Financial Activities  
for the Year Ended 30 September 2023

	Unrestricted funds £	Restricted funds £	30.9.23 Total funds £	30.9.22 Total funds £
<b>INCOME AND ENDOWMENTS</b>				
<b>Donations and legacies</b>				
Donations	40	70,313	70,353	55,345
Grants	35,682	35,579	71,261	18,250
	<u>35,722</u>	<u>105,892</u>	<u>141,614</u>	<u>73,595</u>
<b>Investment income</b>				
Deposit account interest	4,674	-	4,674	3,764
<b>Charitable activities</b>				
Fees	425,073	-	425,073	408,653
Financial inclusion project income	-	51,750	51,750	-
Financial inclusion project services	-	31,420	31,420	-
Miscellaneous income	6,290	-	6,290	2,583
	<u>431,363</u>	<u>83,170</u>	<u>514,533</u>	<u>411,236</u>
<b>Total incoming resources</b>	<b>471,759</b>	<b>189,062</b>	<b>660,821</b>	<b>488,595</b>
<b>EXPENDITURE</b>				
<b>Charitable activities</b>				
Salaries	330,585	65,026	395,611	308,482
Food	18,471	13,551	32,022	21,914
Premises costs	18,476	8,152	26,628	6,426
Utilities	28,485	5,255	33,740	39,733
Resources and activities	7,422	2,361	9,783	5,936
Advertising	362	-	362	194
Travel and transport costs	23	837	860	284
Supervision costs	-	540	540	475
Training	1,333	107	1,440	1,468
Other direct costs	1,265	140	1,405	224
Rent and service charges	27,404	12,600	40,004	40,004
Computer and software	3,303	640	3,943	2,564
Insurance	1,497	916	2,413	2,625
Depreciation	2,429	-	2,429	2,986
Office expenses	4,013	6,240	10,253	8,086
Other support costs	545	357	902	924
Gifts and donations	3,754	112	3,866	3,974
Financial inclusion expenses	-	20,000	20,000	-
	<u>449,367</u>	<u>136,834</u>	<u>586,201</u>	<u>446,299</u>

This page does not form part of the statutory financial statements

**The Manna House (Tamworth) Co.**

**Detailed Statement of Financial Activities  
for the Year Ended 30 September 2023**

	Unrestricted funds £	Restricted funds £	30.9.23 Total funds £	30.9.22 Total funds £
<b>Support costs</b>				
<b>Governance costs</b>				
Independent examiner	1,530	-	1,530	1,080
Total resources expended	450,897	136,834	587,731	447,379
<b>Net income</b>	20,862	52,228	73,090	41,216

This page does not form part of the statutory financial statements

**THE MANNA HOUSE (TAMWORTH) CO**

England & Wales - Charity number 1093988

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# Accounts

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**REGISTERED COMPANY NUMBER: 4491448 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1093988**

**Report of the Trustees and  
Unaudited Financial Statements  
for the Year Ended 30 September 2022  
for  
The Manna House (Tamworth) Co.**

Dalton Pardoe Limited  
Chartered Accountants  
794 High Street  
Kingswinford  
West Midlands  
DY6 8BQ



**The Manna House (Tamworth) Co.**

**Contents of the Financial Statements  
for the Year Ended 30 September 2022**

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**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The organisation is a charitable company limited by guarantee and not having a share capital, incorporated on 22nd July 2002. It does not allocate dividends or any alternative reward. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. The present scope of charitable activities include a 64 place child care nursery, community cafe/drop in centre, foodbank, parent and tots group, counselling services as well as supporting town-wide projects. The Coronavirus pandemic has significantly impacted our services as explained in the sections below.

**Recruitment and appointment of new trustees**

The Directors of the company are also charity trustees for the purpose of charity law and under the Company's Articles are known as members of the Management Committee. New trustees and directors are appointed as stated in the nominations policy.



## The Manna House (Tamworth) Co.

### Report of the Trustees for the Year Ended 30 September 2022

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Organisational structure

The Manna House (Tamworth) Co. presently has seven Trustee Directors (the directors), who have served during the accounting period.

- Rev Dr Stephen Jonathan Chairman
- Mr Martin Wild Trustee Director
- Dr Fiona McLoughlin Trustee Director
- Mr Dan Brockway Trustee Director
- Dr James Nyambayo Trustee Director
- Mrs J Gould Smith Trustee Director
- Mr N Rawlings Trustee Director
- Mrs T Hoogstrate Trustee Director
- Mrs K Chamberlain Sec to Trustees

Mr T Rawlings resigned as a trustee during the financial year.

All trustees are familiarised with the practical work of the charity including but not limited to:

- The obligations of the Directors/ Trustees
- The obligations of Management Committee members.
- The main documents which set out the operational framework for the charity including the Memorandum and Articles.
- Resourcing and the current financial position as set out in the latest published accounts, together with quarterly management accounting updates
- Ongoing plans and objectives.

Project co-ordinators/leaders are appointed for each key project area reporting through to the directors who are responsible for oversight and preparing the Annual Report and Financial Statements.

The directors are responsible for preparing financial statements for each financial year which give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice of the state of affairs of the Company for that period. The directors are responsible for ensuring that proper accounting records are kept at all times which disclose as accurately as possible the ongoing financial position of the Company

The directors are responsible for safeguarding the assets of the Company and for taking all reasonable steps for the prevention and detection of fraud and other irregularities.

The directors meet typically every two to three weeks and no less frequently than on a monthly basis and are responsible for the strategic direction and policies of the charity, compliance with the requirements of the Charity Commission and Companies House, together with the management oversight of the charity's ongoing projects and finances.

At these regular meetings the directors review the status of all the projects, consider operational issues, review budgets and financial reports, and ensure that policy and strategic development are maintained in accordance with the Memorandum and Articles. The various project managers manage the day-to-day work, supervise staff, develop skills and ensure good practice.

The Manna House (Tamworth) Co. is based in Glascote, Tamworth and the great majority of its activities are operated and managed from this site.

##### Staffing & Volunteer Team

There was an average 30-35 full and part-time paid operational and support posts during the year, supported by up to 100 volunteers. All staff receive ongoing supervision, performance reviews, mentoring, coaching and training appropriate to their role. The number of staff has increased by 3 during the year.

The charity's volunteer team provide the vital resource week by week that enables the work across all projects to be sustained. Without this resource it would be impossible for the charity to continue to operate.



**Report of the Trustees  
for the Year Ended 30 September 2022**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Risk Management**

The directors keep under ongoing review the major risks, revenue earning channels and grant funding strategies, based on continuing diversity of funding and project work, consistent with meeting the charitable needs of the local community the company has been established to serve.

Key policies and practices are in place and compliance is monitored in such areas as child and vulnerable adult safeguarding, health and safety, fire risk management, relevant insurance policies and practice, food hygiene, Disclosure and Barring Service (DBS) checks etc.

**Aims and Objectives**

The Manna House (Tamworth) Co. seeks to provide care and support across all ages in the local community. Our aim is to work with a distinctive Christian ethos showing value, respect and acceptance to both individuals and families by relevant support initiatives at both crisis and preventative levels into the local community, through a comprehensive range of services.

The charitable objects are:

1. To further such charitable purposes for the benefit of the inhabitants in and around the community of Tamworth, Staffordshire as the Trustees think fit
2. In furtherance of this primary objective the charity presently undertakes the following activities:

- a. Child day care nursery
- b. Manna House community café/drop in centre
- c. Tamworth Foodbank
- d. The More than Food financial inclusion and wellbeing project
- e. Weekly parents and tots group
- f. Counselling Service
- g. Hope outreach programme to older residents
- h. Time to Sing weekly dementia choir

and such other voluntary social welfare work as may from time to time arise and which are in accordance with the charity's aims and objectives and with the Charity Commission's guidance on delivery of public benefit.

At all times we seek to:

- Build new and strengthen existing contacts and relationships with members of the local community.
- Work in partnership with other relevant agencies in the community, both voluntary and statutory, including Citizens Advice, NHS Trusts, Social Services and over 100 organisations across the town who act as referral and support partners for the Foodbank.

In providing these services we seek to ensure our projects work to the highest standards through:

- Relevant training opportunities given to staff.
- The organisation's commitment to sustainability of its services.



**Report of the Trustees  
for the Year Ended 30 September 2022**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Achievements and Performance**

In the past 12 months the charity has continued to work hard to deliver a wide range of services of tangible public benefit into the community, despite the constraints of the Coronavirus pandemic. Specifically these include:-

**Day Nursery**

The day nursery retains its position as one of the most popular nurseries in Tamworth with very good OFTSED ratings. The nursery has 64 places offering both full and part time places 51 weeks a year from 7.30am to 6.00pm. Overall occupancy rates have recovered from the impact of the Covid pandemic despite the ongoing cost of living crisis.

Fees remain highly competitive in the local market so as to offer the best opportunity for families on limited incomes that can be provided.

The nursery offers up to 30 hours per week (38 weeks a year) of free nursery care for children aged 3+, and up to 15 hours per week for children 2-3 who meet the statutory qualifying criteria. Like most nurseries nationwide the grant funded hourly rates do not fully reflect the economic cost of nursery provision, whilst staff costs have risen markedly as a percentage of income in line with Govt NLW policies, resulting in less funds being generated for the wider work of the MHTC charity. This pressure is projected to worsen over the next financial year.

The Nursery operates a cloud based nursery management system for fee management, child record keeping, attendance and occupancy, staff deployment, parent engagement and for the maintenance of all necessary EYFS records.

**Counselling Service**

The Christian Counselling Service continues to operate providing free of charge life crisis counselling support to anyone who wishes to avail themselves of this service, based within the Manna House centre. As the Foodbank and More than Food projects have expanded the number of clients being referred for counselling support has increased.

**Foodbank**

This project operates under the aegis of the Trussel Trust national social franchise and started in Tamworth based in the Manna House Coffee Shop in October 2011. The project provides emergency food to individuals or families in the local community who have insufficient funds to meet their immediate food needs. Food can typically be provided on 3 occasions in a 3 month period, each of 3 days appropriate to the size of the family unit.

Referrals to the Foodbank come via the town wide network of nearly 100 statutory and voluntary sector partner agencies across the community. Food is collected by voluntary donation in the local area including schools, churches and voluntary groups together with local supermarket collections points. The food is warehoused at Tamworth Fire Station where a large storage area has been provided and a second storage point provided free of charge by the Tamworth Borough Council and distributed 3 days a week at the Manna House Coffee Shop/Centre and a secondary distribution point in St Andrew's Methodist Church in Leyfields one day a week.

This service has expanded significantly over the year due to the impact of the cost of living crisis. The volunteer team recruited from across the town has been increased to some 50 persons including a dedicated warehouse team and a salaried project manager. During the Financial Year 42936kg of food has been distributed to 4852 individuals including 1759 children and worth around £102,000 (using Trussell Trust's standard costing measure @ £2.37 per kilo). This is an increase of over 20% by weight on the previous Financial Year.



**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2022**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**More than Food/Financial Inclusion**

During this FY a strategic review of Foodbank operations was conducted resulting in the proposal to develop a parallel service alongside the Foodbank to help families and individuals with their wider financial wellbeing, assisting them improve their income through maximising benefits to which they are entitled, assistance with debt management and seeking employment etc.

A dedicated team of More than Food "chaplains" have been recruited wef Oct 1st 2022 under a part time project leader to deliver this service with the strategic aim of improving family wellbeing, increasing financial independence and thereby reducing their longer term Foodbank dependency.

**Manna House Centre and Coffee Shop**

The Manna House centre opened as a free of charge café/drop in centre in summer 2012. It remains the primary venue for Foodbank distribution work. The centre is managed by a part time Centre Manager with a team of volunteers on hand to serve refreshments and lend a listening ear to those in need of support and signposting to relevant support agencies. The Foodbank operates from the Coffee Shop 3 days a week.

**Parents and Tots Group**

This programme has been successfully relaunched after an extended closure following the Covid pandemic. To enable the service to grow it has been relocated from the first floor of the Manna House Centre into the adjacent Tamworth Elim Church building in Bamford Street. There is the opportunity for children to play together whilst parents socialise and share their cares and concerns in a mutually supportive environment. Refreshments are provided free of charge in order to encourage those local families most of in need of support to participate.

**Work with the elderly**

This project has been lead by a part time community chaplain over the past 18 months providing weekly access to a morning coffee/social group and follow up support at home (in person or on the telephone). Transport remains a limiting difficulty for the majority of the service users and any expansion of the service.

**Dementia Choir**

This new initiative was launched in late Autumn to provide a weekly safe/social engagement for those suffering from early stage dementia and their family/carer, focussed on the singing of memorable songs and an opportunity to meet as a support group for those struggling with similar circumstances. The success of the project after an initial launch period will be carried out in Spring 2023.



## The Manna House (Tamworth) Co.

### Report of the Trustees for the Year Ended 30 September 2022

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Financial Review

##### Income and Expenditure

For the financial year 2021/22 income recovered from the impact of the downturn following the Covid pandemic, growing substantially from £391583 to £488595, an increase of £97012 (+24.7%), of which grants and donations comprised £73595 (15%), a notable increase of £33697 (+84%) excluding Foodbank food donations in kind. The charity was therefore 85% self funding over the financial year.

Overall resources expended for the year were £447379 with a nett operating surplus for the year transferred to reserves of £41216 (8% of total income). This will help in part to offset the operating loss of £95346 in the previous financial year. Over the past three year (including the period of the pandemic and post recovery) the charity has a combined operating surplus of £4860 (c 0.3%) - ie effectively break even.

##### Reserves Policy

The directors maintain a watching brief on the overall level of reserves necessary to protect the ongoing work of the charity, but remain cognisant of the very poor return on deposits afforded by the banking sector which continue to fall short of increasing inflation. The strategic goal remains one of securing and strengthening the ongoing operation of the charity for the benefit of those in need within the local community through the charity's continuing mixed portfolio of projects and activities.

##### Future Plans

New project activities will continue to be researched and appraised with uptake determined by their alignment with the core values of the charity and overall financial sustainability.

Future grant support will continue to be researched and applications put forward as the Trustees seek to best fulfil the objectives of the charity within the Tamworth Community, providing care and support across all generations regardless of nationality, race, colour or creed. Where projects are supported by revenue grants ongoing funding will be sought either through further grants or where practicable extending income generating strategies consistent with the core values and aims of the charity.

##### Apportionment Policy

It is recognised that some costs and overheads need to be apportioned across the different services/projects. Such cost allocation is as far as possible on a basis consistent with the relative size of the projects and their consequential use of relevant resources and infrastructure. The overheads of the smallest projects with no significant income are met by the charity.

##### Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### REFERENCE AND ADMINISTRATIVE DETAILS

##### Registered Company number

4491448 (England and Wales)

##### Registered Charity number

1093988

##### Registered office

The Manna House  
258-264 Glascote Road  
Tamworth  
Staffordshire  
B77 2AT



**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2022**

**Independent Examiner**

Colin Dalton FCA  
Institute of Chartered Accountants in England and Wales  
Dalton Pardoe Limited  
Chartered Accountants  
794 High Street  
Kingswinford  
West Midlands  
DY6 8BQ

**TRUSTEES' RESPONSIBILITY STATEMENT**

The trustees (who are also the directors of The Manna House (Tamworth) Co. for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

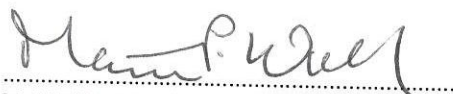
Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on ..... 1/2/2023 ..... and signed on its behalf by:

  
.....  
M P Wild - Trustee



**Independent Examiner's Report to the Trustees of  
The Manna House (Tamworth) Co.**

**Independent examiner's report to the trustees of The Manna House (Tamworth) Co. ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2022.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Colin Dalton FCA  
Institute of Chartered Accountants in England and Wales  
Dalton Pardoe Limited  
Chartered Accountants  
794 High Street  
Kingswinford  
West Midlands  
DY6 8BQ

Date: 11/2/2023



The Manna House (Tamworth) Co.

Statement of Financial Activities  
for the Year Ended 30 September 2022

	Notes	Unrestricted fund £	Restricted funds £	30.9.22 Total funds £	30.9.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		7,997	65,598	73,595	39,898
<b>Charitable activities</b>					
Income		411,236	-	411,236	347,732
Investment income	2	<u>3,764</u>	<u>-</u>	<u>3,764</u>	<u>3,953</u>
<b>Total</b>		<u>422,997</u>	<u>65,598</u>	<u>488,595</u>	<u>391,583</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Expenditure		<u>401,846</u>	<u>45,533</u>	<u>447,379</u>	<u>486,929</u>
<b>NET INCOME/(EXPENDITURE)</b>					
Transfers between funds	11	<u>21,151</u> <u>(8,313)</u>	<u>20,065</u> <u>8,313</u>	<u>41,216</u> <u>-</u>	<u>(95,346)</u> <u>-</u>
<b>Net movement in funds</b>		<b>12,838</b>	<b>28,378</b>	<b>41,216</b>	<b>(95,346)</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>214,852</u>	<u>27,871</u>	<u>242,723</u>	<u>338,069</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>227,690</u></u>	<u><u>56,249</u></u>	<u><u>283,939</u></u>	<u><u>242,723</u></u>

The notes form part of these financial statements



The Manna House (Tamworth) Co.

Balance Sheet  
30 September 2022

	Notes	Unrestricted fund £	Restricted funds £	30.9.22 Total funds £	30.9.21 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	16,504	-	16,504	19,490
Investments	8	<u>184,457</u>	<u>-</u>	<u>184,457</u>	<u>162,093</u>
		<b>200,961</b>	<b>-</b>	<b>200,961</b>	<b>181,583</b>
<b>CURRENT ASSETS</b>					
Debtors: amounts falling due within one year	9	26,210	-	26,210	30,238
Cash at bank and in hand		<u>53,349</u>	<u>56,250</u>	<u>109,599</u>	<u>32,725</u>
		<b>79,559</b>	<b>56,250</b>	<b>135,809</b>	<b>62,963</b>
<b>CREDITORS</b>					
Amounts falling due within one year	10	<u>(52,831)</u>	<u>-</u>	<u>(52,831)</u>	<u>(1,823)</u>
<b>NET CURRENT ASSETS</b>		<u><b>26,728</b></u>	<u><b>56,250</b></u>	<u><b>82,978</b></u>	<u><b>61,140</b></u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u><b>227,689</b></u>	<u><b>56,250</b></u>	<u><b>283,939</b></u>	<u><b>242,723</b></u>
<b>NET ASSETS</b>		<u><u><b>227,689</b></u></u>	<u><u><b>56,250</b></u></u>	<u><u><b>283,939</b></u></u>	<u><u><b>242,723</b></u></u>
<b>FUNDS</b>					
Unrestricted funds:	11				
General fund				227,689	214,852
Restricted funds:					
Food bank				<u>56,250</u>	<u>27,871</u>
<b>TOTAL FUNDS</b>				<u><u><b>283,939</b></u></u>	<u><u><b>242,723</b></u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

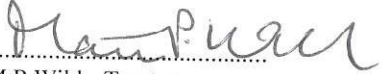


The Manna House (Tamworth) Co.

Balance Sheet - continued  
30 September 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 1/2/2023 and were signed on its behalf by:

  
.....  
M P Wild - Trustee

  
.....  
S Jonathan - Chairman - Trustee

The notes form part of these financial statements



Notes to the Financial Statements  
for the Year Ended 30 September 2022

1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Premises Refurb	- 25% on reducing balance
Fixtures and fittings	- 25% on reducing balance
Solar panels	- 10% on reducing balance

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	30.9.22	30.9.21
	£	£
Deposit account interest	<u>3,764</u>	<u>3,953</u>



The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2022

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	<b>30.9.22</b>	30.9.21
	£	£
Depreciation - owned assets	<u>2,986</u>	<u>3,703</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2022 nor for the year ended 30 September 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 September 2022 nor for the year ended 30 September 2021.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	<b>30.9.22</b>	30.9.21
Administration	6	4
Nursery staff	<u>16</u>	<u>15</u>
	<u>22</u>	<u>19</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	233	39,665	39,898
<b>Charitable activities</b>			
Income	346,536	1,196	347,732
Investment income	<u>3,953</u>	<u>-</u>	<u>3,953</u>
<b>Total</b>	<u>350,722</u>	<u>40,861</u>	<u>391,583</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Expenditure	<u>414,620</u>	<u>72,309</u>	<u>486,929</u>
<b>NET INCOME/(EXPENDITURE)</b>			
Transfers between funds	(63,898)	(31,448)	(95,346)
	<u>(24,992)</u>	<u>24,992</u>	<u>-</u>
<b>Net movement in funds</b>	(88,890)	(6,456)	(95,346)



The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2022

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted fund £	Restricted funds £	Total funds £
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	303,742	34,327	338,069
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>214,852</u>	<u>27,871</u>	<u>242,723</u>

7. TANGIBLE FIXED ASSETS	Premises Refurb £	Fixtures and fittings £	Solar panels £	Totals £
<b>COST</b>				
At 1 October 2021 and 30 September 2022	<u>40,428</u>	<u>21,896</u>	<u>22,840</u>	<u>85,164</u>
<b>DEPRECIATION</b>				
At 1 October 2021	33,769	21,643	10,262	65,674
Charge for year	<u>1,665</u>	<u>63</u>	<u>1,258</u>	<u>2,986</u>
At 30 September 2022	<u>35,434</u>	<u>21,706</u>	<u>11,520</u>	<u>68,660</u>
<b>NET BOOK VALUE</b>				
At 30 September 2022	<u>4,994</u>	<u>190</u>	<u>11,320</u>	<u>16,504</u>
At 30 September 2021	<u>6,659</u>	<u>253</u>	<u>12,578</u>	<u>19,490</u>

8. INVESTMENT - ELIM BANK		30.9.22	30.9.21
Other		£	£
		<u>184,457</u>	<u>162,093</u>

There were no investment assets outside the UK.

Investments (neither listed nor unlisted) were as follows:

	30.9.22	30.9.21
	£	£
Investment - Elim Bank	<u>184,457</u>	<u>162,093</u>



The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2022

<b>9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	<b>30.9.22</b>	<b>30.9.21</b>
	£	£
Sundry debtors	-	913
Other debtors	1,885	-
Prepayments and accrued income	<u>24,325</u>	<u>29,325</u>
	<u>26,210</u>	<u>30,238</u>

<b>10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	<b>30.9.22</b>	<b>30.9.21</b>
	£	£
Accruals and deferred income	<u>52,831</u>	<u>1,823</u>

<b>11. MOVEMENT IN FUNDS</b>				
	At 1.10.21 £	Net movement in funds £	Transfers between funds £	At 30.9.22 £
<b>Unrestricted funds</b>				
General fund	214,852	21,150	(8,313)	227,689
<b>Restricted funds</b>				
Food bank	27,871	28,379	-	56,250
Coffee Shop	-	(6,570)	6,570	-
Counselling Services	-	(1,743)	1,743	-
	<u>27,871</u>	<u>20,066</u>	<u>8,313</u>	<u>56,250</u>
<b>TOTAL FUNDS</b>	<u>242,723</u>	<u>41,216</u>	<u>-</u>	<u>283,939</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	422,997	(401,847)	21,150
<b>Restricted funds</b>			
Food bank	65,270	(36,891)	28,379
Coffee Shop	278	(6,848)	(6,570)
Counselling Services	50	(1,793)	(1,743)
	<u>65,598</u>	<u>(45,532)</u>	<u>20,066</u>
<b>TOTAL FUNDS</b>	<u>488,595</u>	<u>(447,379)</u>	<u>41,216</u>



The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2022

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.10.20 £	Net movement in funds £	Transfers between funds £	At 30.9.21 £
<b>Unrestricted funds</b>				
General fund	303,742	(63,898)	(24,992)	214,852
<b>Restricted funds</b>				
General restricted	34,327	(34,327)	-	-
Prime Time - Other	-	(7,456)	7,456	-
Food bank	-	27,871	-	27,871
Coffee Shop	-	(14,635)	14,635	-
Counselling Services	-	(2,901)	2,901	-
	<u>34,327</u>	<u>(31,448)</u>	<u>24,992</u>	<u>27,871</u>
<b>TOTAL FUNDS</b>	<u>338,069</u>	<u>(95,346)</u>	<u>-</u>	<u>242,723</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	350,722	(414,620)	(63,898)
<b>Restricted funds</b>			
General restricted	-	(34,327)	(34,327)
Prime Time - Other	-	(7,456)	(7,456)
Food bank	40,622	(12,751)	27,871
Coffee Shop	239	(14,874)	(14,635)
Counselling Services	-	(2,901)	(2,901)
	<u>40,861</u>	<u>(72,309)</u>	<u>(31,448)</u>
<b>TOTAL FUNDS</b>	<u>391,583</u>	<u>(486,929)</u>	<u>(95,346)</u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2022.



The Manna House (Tamworth) Co.

Detailed Statement of Financial Activities  
for the Year Ended 30 September 2022

	Unrestricted funds £	Restricted funds £	30.9.22 Total funds £	30.9.21 Total funds £
<b>INCOME AND ENDOWMENTS</b>				
<b>Donations and legacies</b>				
Donations	7,997	47,348	55,345	39,898
Grants	-	18,250	18,250	-
	<u>7,997</u>	<u>65,598</u>	<u>73,595</u>	<u>39,898</u>
<b>Investment income</b>				
Deposit account interest	3,764	-	3,764	3,953
<b>Charitable activities</b>				
Fees	408,653	-	408,653	341,742
Clothes	-	-	-	37
Miscellaneous income	2,583	-	2,583	5,953
	<u>411,236</u>	<u>-</u>	<u>411,236</u>	<u>347,732</u>
<b>Total incoming resources</b>	<b>422,997</b>	<b>65,598</b>	<b>488,595</b>	<b>391,583</b>
<b>EXPENDITURE</b>				
<b>Charitable activities</b>				
Gifts and donations	-	-	-	81,221
Salaries	308,482	-	308,482	291,422
Food	18,337	3,577	21,914	17,123
Premises costs	4,202	2,224	6,426	11,123
Utilities	35,498	4,235	39,733	27,577
Resources and activities	5,002	934	5,936	2,987
Advertising	194	-	194	46
Travel and transport costs	1	283	284	75
Supervision costs	-	475	475	595
Training	1,314	154	1,468	951
Other direct costs	193	31	224	98
Rent and service charges	29,504	10,500	40,004	36,504
Computer and software	2,540	24	2,564	2,011
Insurance	1,793	832	2,625	2,842
Depreciation	2,986	-	2,986	3,703
Office expenses	1,545	6,541	8,086	6,568
Other support costs	559	365	924	1,003
Gifts and donations	3,974	-	3,974	-
	<u>416,124</u>	<u>30,175</u>	<u>446,299</u>	<u>485,849</u>
<b>Support costs</b>				
<b>Governance costs</b>				
Independent examiner	1,080	-	1,080	1,080

This page does not form part of the statutory financial statements



The Manna House (Tamworth) Co.

**Detailed Statement of Financial Activities  
for the Year Ended 30 September 2022**

	Unrestricted funds £	Restricted funds £	30.9.22 Total funds £	30.9.21 Total funds £
Total resources expended	<u>417,204</u>	<u>30,175</u>	<u>447,379</u>	<u>486,929</u>
Net (expenditure)/income	<u>5,793</u>	<u>35,423</u>	<u>41,216</u>	<u>(95,346)</u>

This page does not form part of the statutory financial statements



**THE MANNA HOUSE (TAMWORTH) CO**

England & Wales - Charity number 1093988

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# Accounts

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**REGISTERED COMPANY NUMBER: 4491448 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1093988**

**Report of the Trustees and  
Unaudited Financial Statements  
for the Year Ended 30 September 2021  
for  
The Manna House (Tamworth) Co.**

**Dalton Pardoe Limited  
Chartered Accountants  
794 High Street  
Kingswinford  
West Midlands  
DY6 8BQ**

**The Manna House (Tamworth) Co.**

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for the Year Ended 30 September 2021**

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## **The Manna House (Tamworth) Co.**

### **Report of the Trustees for the Year Ended 30 September 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The organisation is a charitable company limited by guarantee and not having a share capital, incorporated on 22nd July 2002. It does not allocate dividends or any alternative reward. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. The present scope of charitable activities include a 64 place child care nursery, community cafe/drop in centre, foodbank, parent and tots group, counselling services as well as supporting town-wide projects. The Coronavirus pandemic has significantly impacted our services as explained in the sections below.

##### **Recruitment and appointment of new trustees**

The Directors of the company are also charity trustees for the purpose of charity law and under the Company's Articles are known as members of the Management Committee. New trustees and directors are appointed as stated in the nominations policy.

##### **Trustee Induction and Training**

All trustees are familiarised with the practical work of the charity including but not limited to:

- The obligations of the Directors/ Trustees
- The obligations of Management Committee members.
- The main documents which set out the operational framework for the charity including the Memorandum and Articles.
- Resourcing and the current financial position as set out in the latest published accounts, together with quarterly management accounting updates
- Ongoing plans and objectives.

## **The Manna House (Tamworth) Co.**

### **Report of the Trustees for the Year Ended 30 September 2021**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Organisational structure**

The Manna House (Tamworth) Co. presently has seven Trustee Directors (the directors), who have served during the accounting period.

- Rev Dr Stephen Jonathan Chairman
- Mr Martin Wild Trustee Director
- Mr Timothy Rawlings Trustee Director
- Dr Fiona McLoughlin Trustee Director
- Mr Dan Brockway Trustee Director
- Mrs Brenda Hardy Trustee Director
- Dr James Nyambayo Trustee Director
- Mrs K Chamberlain Sec to Trustees

Project co-ordinators/leaders are appointed for each key project area reporting through to the directors who are responsible for oversight and preparing the Annual Report and Financial Statements.

The directors are responsible for preparing financial statements for each financial year which give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice of the state of affairs of the Company for that period. The directors are responsible for ensuring that proper accounting records are kept at all times which disclose as accurately as possible the ongoing financial position of the Company

The directors are responsible for safeguarding the assets of the Company and for taking all reasonable steps for the prevention and detection of fraud and other irregularities.

The directors meet typically every two to three weeks and no less frequently than on a monthly basis and are responsible for the strategic direction and policies of the charity, compliance with the requirements of the Charity Commission and Companies House, together with the management oversight of the charity's ongoing projects and finances.

At these regular meetings the directors review the status of all the projects, consider operational issues, review budgets and financial reports, and ensure that policy and strategic development are maintained in accordance with the Memorandum and Articles. The various project managers manage the day-to-day work, supervise staff, develop skills and ensure good practice.

The Manna House (Tamworth) Co. is based in Glascote, Tamworth and the great majority of its activities are operated and managed from this site.

The Coronavirus pandemic has continued to significantly impact the day to day working of the charity throughout the year requiring the suspension or cancellation of much face to face work, the redesign of operating practices across all departments and the extensive use of online working wherever possible.

##### **Staffing & Volunteer Team**

There was an average 30 full and part-time paid operational and support posts during the year, supported by up to 70+ volunteers, though this number was substantially reduced at times during the year due to pandemic restrictions. All staff receive ongoing supervision, performance reviews, mentoring, coaching and training appropriate to their role. The number of staff has reduced by 5 over the year.

The charity's volunteer team provide the vital resource week by week that enables the work across all projects to be sustained. Without this resource it would be impossible for the charity to continue to operate.

##### **Risk Management**

The directors keep under ongoing review the major risks, revenue earning channels and grant funding strategies, based on continuing diversity of funding and project work, consistent with meeting the charitable needs of the local community the company has been established to serve.

Key policies and practices are in place and compliance is monitored in such areas as child and vulnerable adult safeguarding, health and safety, fire risk management, relevant insurance policies and practice, food hygiene, Disclosure and Barring Service (DBS) checks etc.

**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Aims and Objectives**

The Manna House (Tamworth) Co. seeks to provide care and support across all ages in the local community. Our aim is to work with a distinctive Christian ethos showing value, respect and acceptance to both individuals and families by relevant support initiatives at both crisis and preventative levels into the local community, through a comprehensive range of services.

The charitable objects are:

1. To further such charitable purposes for the benefit of the inhabitants in and around the community of Tamworth, Staffordshire as the Trustees think fit
2. In furtherance of this primary objective the charity presently undertakes the following activities:
  - a. Child day care nursery
  - b. Manna House community café/drop in centre
  - c. Tamworth Foodbank
  - d. Weekly parents and tots group
  - e. Counselling Service

and such other voluntary social welfare work as may from time to time arise and which are in accordance with the charity's aims and objectives and with the Charity Commission's guidance on delivery of public benefit.

At all times we seek to:

- Build new and strengthen existing contacts and relationships with members of the local community.
- Work in partnership with other relevant agencies in the community, both voluntary and statutory.

In providing these services we seek to ensure our projects work to the highest standards through:

- Relevant training opportunities given to staff.
- The organisation's commitment to sustainability of its services.

## **The Manna House (Tamworth) Co.**

### **Report of the Trustees for the Year Ended 30 September 2021**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Achievements and Performance**

In the past 12 months the charity has continued to work hard to deliver a wide range of services of tangible public benefit into the community, despite the constraints of the Coronavirus pandemic. Specifically these include:-

##### **Day Nursery**

The day nursery retains its position as one of the most popular nurseries in Tamworth with very good OFSTED ratings. The nursery has 64 places offering both full and part time places 51 weeks a year from 7.30am to 6.00pm. Overall occupancy rates are satisfactory despite the ongoing economic difficulties.

Fees remain highly competitive in the local market so as to offer the best opportunity for families on limited incomes that can be provided.

The nursery offers up to 30 hours per week (38 weeks a year) of free nursery care for children aged 3+, and up to 15 hours per week for children 2-3 who meet the statutory qualifying criteria. Like most nurseries nationwide the grant funded hourly rates do not fully reflect the economic cost of nursery provision. Furthermore occupancy levels (both fee paying and grant funded) have been notably impacted by the pandemic, whilst staff costs have risen markedly as a percentage of income in line with Govt NLW policies, resulting in less funds being generated for the wider work of the MHTC charity.

The Nursery operates a cloud based nursery management system for fee management, child record keeping, attendance and occupancy, staff deployment, parent engagement and for the maintenance of all necessary EYFS records.

##### **Counselling Service**

The Christian Counselling Service continues to operate providing free of charge life crisis counselling support to anyone who wishes to avail themselves of this service, based within the Manna House centre.

##### **Foodbank**

This project operates under the aegis of the Trussel Trust national social franchise and began in the Manna House Coffee Shop in October 2011. The project provides emergency food supplies to individuals or families in the local community who have insufficient funds to meet their immediate food needs. Food can be provided on 3 occasions in a 3 month period, each of 3 days appropriate to the size of the family unit.

Referrals to the Foodbank come via statutory and voluntary sector partner agencies across the community. Food is collected by voluntary donation in the local area including schools, churches and voluntary groups together with local supermarket collections points. The food is warehoused at Tamworth Fire Station where a large storage area has been provided and a second storage point provided free of charge by the Tamworth Borough Council and distributed 3 days a week at the Manna House Centre and a secondary distribution point in St Andrew's Methodist Church in Leyfields one day a week reopened after the extended lockdowns of 2020/early 2021.

This process was severely impacted by the pandemic, with continuing high demand and a more restricted "at the door" distribution service until the cafe was able to open once again as social distancing measures were progressively relaxed. Volunteers numbers have also gradually increased once again, easing the pressure on MHTC and church paid staff.

During the year some 34000 kilos of food has been distributed free of charge to over 4500 adults and children.

##### **Manna House Centre and Coffee Shop**

The Manna House centre opened as a free of charge café/drop in centre in summer 2012. It remains the primary venue for Foodbank distribution work. The centre is managed by a salaried Centre Manager with a team of volunteers on hand to serve refreshments and lend a listening ear to those in need of support and signposting to relevant support agencies.

**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Parents and Tots Group**

The group has been able to restart after an extended period of suspension due to the pandemic, on the first floor of the Manna House centre. There is the opportunity for children to play together whilst parents socialise and share their cares and concerns in a mutually supportive environment. Refreshments are provided free of charge in order to encourage those local families most of in need of support to participate.

**Financial Review**

For the financial year 2020/21 the impact of the pandemic on earnings and expenditure was significant. Income from charitable activities fell by over £80th to £391,583 of which grants and donations income was £39898 (10%), excluding Foodbank food donations in kind. All other income was self-generated from the activities of the charity across its major projects, and the charity was therefore 90% self-funding over the year.

Overall resources expended for the year were £486,929 (up £74th) . A nett operating deficit of £95346 was incurred for the year as a whole (as compared to operating surpluses of £58990 in 2019/20. Over the past two years of the pandemic the charity has incurred a nett operating deficit £36,356.

**Reserves Policy**

The directors maintain a watching brief on the overall level of reserves necessary to protect the ongoing work of the charity, but remain cognisant of the very poor return on deposits afforded by the banking sector which continue to fall short of ongoing inflation. The strategic goal remains one of securing and strengthening the ongoing operation of the charity for the benefit of those in need within the local community through the charity's continuing mixed portfolio of projects and activities.

**Future Plans**

New project activities will continue to be researched and appraised with uptake determined by their alignment with the core values of the charity and overall financial sustainability.

Future grant support will continue to be researched and applications put forward as the Trustees seek to best fulfil the objectives of the charity within the Tamworth Community, providing care and support across all generations regardless of nationality, race, colour or creed.

Where projects are supported by revenue grants then ongoing funding will be sought either through further grants or where practicable extending income generating strategies consistent with the core values and aims of the charity.

**Apportionment Policy**

It is recognised that some costs and overheads need to be apportioned across the different services/projects. Such cost allocation is as far as possible on a basis consistent with the relative size of the projects and their consequential use of relevant resources and infrastructure. The overheads of the smallest projects with no significant income are met by the charity.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
4491448 (England and Wales)

**Registered Charity number**  
1093988

**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2021**

**Registered office**  
The Manna House  
258-264 Glascote Road  
Tamworth  
Staffordshire  
B77 2AT

**Independent Examiner**  
Colin Dalton FCA  
Institute of Chartered Accountants in England and Wales  
Dalton Pardoe Limited  
Chartered Accountants  
794 High Street  
Kingswinford  
West Midlands  
DY6 8BQ

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
M P Wild - Trustee

**Independent Examiner's Report to the Trustees of  
The Manna House (Tamworth) Co.**

**Independent examiner's report to the trustees of The Manna House (Tamworth) Co. ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Colin Dalton FCA  
Institute of Chartered Accountants in England and Wales  
Dalton Pardoe Limited  
Chartered Accountants  
794 High Street  
Kingswinford  
West Midlands  
DY6 8BQ

Date: .....

The Manna House (Tamworth) Co.

Statement of Financial Activities  
for the Year Ended 30 September 2021

	Notes	Unrestricted fund £	Restricted funds £	30.9.21 Total funds £	30.9.20 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		233	39,665	39,898	30,075
Charitable activities Income		346,536	1,196	347,732	438,635
Investment income	2	<u>3,953</u>	<u>-</u>	<u>3,953</u>	<u>3,528</u>
<b>Total</b>		<b>350,722</b>	<b>40,861</b>	<b>391,583</b>	<b>472,238</b>
<b>EXPENDITURE ON</b>					
Charitable activities Expenditure		414,620	72,309	486,929	413,248
<b>NET INCOME/(EXPENDITURE)</b>		<b>(63,898)</b>	<b>(31,448)</b>	<b>(95,346)</b>	<b>58,990</b>
Transfers between funds	12	<u>(24,992)</u>	<u>24,992</u>	<u>-</u>	<u>-</u>
Net movement in funds		<b>(88,890)</b>	<b>(6,456)</b>	<b>(95,346)</b>	<b>58,990</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		303,742	34,327	338,069	279,079
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>214,852</u></b>	<b><u>27,871</u></b>	<b><u>242,723</u></b>	<b><u>338,069</u></b>

The notes form part of these financial statements

**The Manna House (Tamworth) Co.**

**Balance Sheet  
30 September 2021**

	Notes	Unrestricted fund £	Restricted funds £	30.9.21 Total funds £	30.9.20 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	19,490	-	19,490	23,193
Investments	8	<u>162,093</u>	<u>-</u>	<u>162,093</u>	<u>139,540</u>
		181,583	-	181,583	162,733
<b>CURRENT ASSETS</b>					
Debtors: amounts falling due within one year	9	30,238	-	30,238	34,325
Investments	10	-	-	-	76,969
Cash at bank and in hand		<u>4,854</u>	<u>27,871</u>	<u>32,725</u>	<u>65,866</u>
		35,092	27,871	62,963	177,160
<b>CREDITORS</b>					
Amounts falling due within one year	11	<u>(1,823)</u>	<u>-</u>	<u>(1,823)</u>	<u>(1,824)</u>
<b>NET CURRENT ASSETS</b>		<u>33,269</u>	<u>27,871</u>	<u>61,140</u>	<u>175,336</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>214,852</u>	<u>27,871</u>	<u>242,723</u>	<u>338,069</u>
<b>NET ASSETS</b>		<u>214,852</u>	<u>27,871</u>	<u>242,723</u>	<u>338,069</u>
<b>FUNDS</b>					
	12				
Unrestricted funds:					
General fund				214,852	303,742
Restricted funds:					
General restricted				-	34,327
Food bank				<u>27,871</u>	<u>-</u>
				<u>27,871</u>	<u>34,327</u>
<b>TOTAL FUNDS</b>				<u>242,723</u>	<u>338,069</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**The Manna House (Tamworth) Co.**

**Balance Sheet - continued  
30 September 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
M P Wild - Trustee

**The Manna House (Tamworth) Co.**

**Notes to the Financial Statements  
for the Year Ended 30 September 2021**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Premises Refurb	- 25% on reducing balance
Fixtures and fittings	- 25% on reducing balance
Solar panels	- 10% on reducing balance

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. INVESTMENT INCOME**

	30.9.21	30.9.20
	£	£
Deposit account interest	<u>3,953</u>	<u>3,528</u>

The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2021

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	<b>30.9.21</b>	<b>30.9.20</b>
	<b>£</b>	<b>£</b>
Depreciation - owned assets	<u><b>3,703</b></u>	<u><b>3,884</b></u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2021 nor for the year ended 30 September 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2021 nor for the year ended 30 September 2020.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	<b>30.9.21</b>	<b>30.9.20</b>
Administration	<b>4</b>	<b>4</b>
Nursery staff	<u><b>15</b></u>	<u><b>19</b></u>
	<u><b>19</b></u>	<u><b>23</b></u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	223	29,852	30,075
<b>Charitable activities</b>			
Income	402,605	36,030	438,635
Investment income	<u>3,528</u>	<u>-</u>	<u>3,528</u>
<b>Total</b>	<b>406,356</b>	<b>65,882</b>	<b>472,238</b>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Expenditure	<u>329,295</u>	<u>83,953</u>	<u>413,248</u>
<b>NET INCOME/(EXPENDITURE)</b>	<b>77,061</b>	<b>(18,071)</b>	<b>58,990</b>
<b>Transfers between funds</b>	<u><b>(13,071)</b></u>	<u><b>13,071</b></u>	<u><b>-</b></u>
<b>Net movement in funds</b>	<b>63,990</b>	<b>(5,000)</b>	<b>58,990</b>

The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2021

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted fund £	Restricted funds £	Total funds £
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	239,752	39,327	279,079
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>303,742</u>	<u>34,327</u>	<u>338,069</u>

7. TANGIBLE FIXED ASSETS	Premises Refurb £	Fixtures and fittings £	Solar panels £	Totals £
<b>COST</b>				
At 1 October 2020 and 30 September 2021	<u>40,428</u>	<u>21,896</u>	<u>22,840</u>	<u>85,164</u>
<b>DEPRECIATION</b>				
At 1 October 2020	31,549	21,558	8,864	61,971
Charge for year	<u>2,220</u>	<u>85</u>	<u>1,398</u>	<u>3,703</u>
At 30 September 2021	<u>33,769</u>	<u>21,643</u>	<u>10,262</u>	<u>65,674</u>
<b>NET BOOK VALUE</b>				
At 30 September 2021	<u>6,659</u>	<u>253</u>	<u>12,578</u>	<u>19,490</u>
At 30 September 2020	<u>8,879</u>	<u>338</u>	<u>13,976</u>	<u>23,193</u>

8. INVESTMENT - ELIM BANK		30.9.21 £	30.9.20 £
Other		<u>162,093</u>	<u>139,540</u>

There were no investment assets outside the UK.

Investments (neither listed nor unlisted) were as follows:

	30.9.21 £	30.9.20 £
Investment - Elim Bank	<u>162,093</u>	<u>139,540</u>

The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2021

<b>9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	<b>30.9.21</b>	<b>30.9.20</b>
	£	£
Sundry debtors	913	-
Prepayments and accrued income	<u>29,325</u>	<u>34,325</u>
	<u>30,238</u>	<u>34,325</u>

<b>10. CURRENT ASSET INVESTMENTS</b>	<b>30.9.21</b>	<b>30.9.20</b>
	£	£
Loan to Elim Tamworth Church	<u>-</u>	<u>76,969</u>

The directors voted to write off the loan to Elim Tamworth Church in February 2021. It has therefore been shown under donations made in the financial statements.

<b>11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	<b>30.9.21</b>	<b>30.9.20</b>
	£	£
Accruals and deferred income	<u>1,823</u>	<u>1,824</u>

<b>12. MOVEMENT IN FUNDS</b>				
	At	Net	Transfers	At
	1.10.20	movement	between	30.9.21
	£	in funds	funds	£
		£	£	
<b>Unrestricted funds</b>				
General fund	303,742	(63,898)	(24,992)	214,852
<b>Restricted funds</b>				
General restricted	34,327	(34,327)	-	-
Prime Time - Other	-	(7,456)	7,456	-
Food bank	-	27,871	-	27,871
Coffee Shop	-	(14,635)	14,635	-
Counselling Services	-	(2,901)	2,901	-
	<u>34,327</u>	<u>(31,448)</u>	<u>24,992</u>	<u>27,871</u>
<b>TOTAL FUNDS</b>	<u>338,069</u>	<u>(95,346)</u>	<u>-</u>	<u>242,723</u>

The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2021

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	350,722	(414,620)	(63,898)
<b>Restricted funds</b>			
General restricted	-	(34,327)	(34,327)
Prime Time - Other	-	(7,456)	(7,456)
Food bank	40,622	(12,751)	27,871
Coffee Shop	239	(14,874)	(14,635)
Counselling Services	-	(2,901)	(2,901)
	<u>40,861</u>	<u>(72,309)</u>	<u>(31,448)</u>
<b>TOTAL FUNDS</b>	<u>391,583</u>	<u>(486,929)</u>	<u>(95,346)</u>

Comparatives for movement in funds

	At 1.10.19 £	Net movement in funds £	Transfers between funds £	At 30.9.20 £
<b>Unrestricted funds</b>				
General fund	239,752	77,061	(13,071)	303,742
<b>Restricted funds</b>				
General restricted	39,327	(5,000)	-	34,327
Prime Time - Other	-	(23,452)	23,452	-
Food bank	-	30,314	(30,314)	-
Coffee Shop	-	(18,844)	18,844	-
Counselling Services	-	(1,089)	1,089	-
	<u>39,327</u>	<u>(18,071)</u>	<u>13,071</u>	<u>34,327</u>
<b>TOTAL FUNDS</b>	<u>279,079</u>	<u>58,990</u>	<u>-</u>	<u>338,069</u>

**The Manna House (Tamworth) Co.**

**Notes to the Financial Statements - continued  
for the Year Ended 30 September 2021**

**12. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	406,356	(329,295)	77,061
<b>Restricted funds</b>			
General restricted	-	(5,000)	(5,000)
Prime Time - Other	26,047	(49,499)	(23,452)
Food bank	38,469	(8,155)	30,314
Coffee Shop	966	(19,810)	(18,844)
Counselling Services	<u>400</u>	<u>(1,489)</u>	<u>(1,089)</u>
	<u>65,882</u>	<u>(83,953)</u>	<u>(18,071)</u>
<b>TOTAL FUNDS</b>	<u>472,238</u>	<u>(413,248)</u>	<u>58,990</u>

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 September 2021.

The Manna House (Tamworth) Co.

Detailed Statement of Financial Activities  
for the Year Ended 30 September 2021

	Unrestricted funds £	Restricted funds £	30.9.21 Total funds £	30.9.20 Total funds £
<b>INCOME AND ENDOWMENTS</b>				
<b>Donations and legacies</b>				
Donations	233	39,665	39,898	30,075
<b>Investment income</b>				
Deposit account interest	3,953	-	3,953	3,528
<b>Charitable activities</b>				
Fees	341,742	-	341,742	336,395
Grants	-	-	-	39,760
Clothes	-	37	37	187
Client contributions	-	-	-	12,272
Events and holiday income	-	-	-	9,311
Miscellaneous income	<u>4,794</u>	<u>1,159</u>	<u>5,953</u>	<u>40,710</u>
	<u>346,536</u>	<u>1,196</u>	<u>347,732</u>	<u>438,635</u>
<b>Total incoming resources</b>	<b>350,722</b>	<b>40,861</b>	<b>391,583</b>	<b>472,238</b>
<b>EXPENDITURE</b>				
<b>Charitable activities</b>				
Gifts and donations	46,619	34,602	81,221	4,103
Salaries	280,655	10,767	291,422	305,184
Food	16,005	1,118	17,123	17,673
Premises costs	7,813	3,310	11,123	10,982
Utilities	25,676	1,901	27,577	21,914
Resources and activities	2,027	960	2,987	6,093
Advertising	46	-	46	157
Travel and transport costs	-	75	75	3,303
Supervision costs	-	595	595	1,202
Events and trips	-	-	-	8,889
Training	825	126	951	1,191
Other direct costs	52	46	98	634
Rent and service charges	30,192	6,312	36,504	14,800
Computer and software	1,851	160	2,011	2,343
Insurance	2,098	744	2,842	2,429
Depreciation	3,703	-	3,703	3,885
Office expenses	4,186	2,382	6,568	6,394
Other support costs	<u>797</u>	<u>206</u>	<u>1,003</u>	<u>992</u>
	<u>422,545</u>	<u>63,304</u>	<u>485,849</u>	<u>412,168</u>
<b>Support costs</b>				
<b>Governance costs</b>				
Independent examiner	1,080	-	1,080	1,080

This page does not form part of the statutory financial statements

**The Manna House (Tamworth) Co.**

**Detailed Statement of Financial Activities  
for the Year Ended 30 September 2021**

	Unrestricted funds <u>£</u>	Restricted funds <u>£</u>	30.9.21 Total funds <u>£</u>	30.9.20 Total funds <u>£</u>
Total resources expended	<u>423,625</u>	<u>63,304</u>	<u>486,929</u>	<u>413,248</u>
Net income	<u>(72,903)</u>	<u>(22,443)</u>	<u>(95,346)</u>	<u>58,990</u>

This page does not form part of the statutory financial statements

**THE MANNA HOUSE (TAMWORTH) CO**

England & Wales - Charity number 1093988

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# Accounts

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**REGISTERED COMPANY NUMBER: 4491448 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1093988**

**Report of the Trustees and  
Unaudited Financial Statements for the Year Ended  
30 September 2020  
for  
The Manna House (Tamworth) Co.**

**Dalton Pardoe Limited  
Chartered Accountants  
794 High Street  
Kingswinford  
West Midlands  
DY6 8BQ**

**The Manna House (Tamworth) Co.**  
**Contents of the Financial Statements**  
**for the Year Ended 30 September 2020**

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**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The organisation is a charitable company limited by guarantee and not having a share capital, incorporated on 22nd July 2002. It does not allocate dividends or any alternative reward. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. The present scope of charitable activities at the start of the financial year included a 64 place child care nursery, community cafe/drop in centre, foodbank, parent and tots group, a social and luncheon service for the elderly, counselling services and a low cost new/second hand children's clothing store. The onset of the Coronavirus pandemic has however significantly impacted our services as explained in the sections below.

**Recruitment and appointment of new trustees**

The Directors of the company are also charity trustees for the purpose of charity law and under the Company's Articles are known as members of the Management Committee. New trustees and directors are appointed as stated in the nominations policy.

**Trustee Induction and Training**

All trustees are familiarised with the practical work of the charity including but not limited to:

- The obligations of the Directors/ Trustees
- The obligations of Management Committee members.
- The main documents which set out the operational framework for the charity including the Memorandum and Articles.
- Resourcing and the current financial position as set out in the latest published accounts, together with quarterly management accounting updates
- Ongoing plans and objectives.

**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2020**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Organisational structure**

The Manna House (Tamworth) Co. presently has eight Trustee Directors (the directors), who have served during the accounting period.

- Rev Dr Stephen Jonathan	Chairman
- Mr Martin Wild	Trustee Director
- Mr Timothy Rawlings	Trustee Director
- Dr Fiona McLoughlin	Trustee Director
- Mr Dan Brockway	Trustee Director
- Mrs Brenda Hardy	Trustee Director
- Dr James Nyambayo	Trustee Director
- Mrs K Chamberlain	Sec to Trustees

Project co-ordinators/leaders are appointed for each key project area reporting through to the directors who are responsible for oversight and preparing the Annual Report and Financial Statements.

The directors are responsible for preparing financial statements for each financial year which give a true and fair view, in accordance with United Kingdom generally accepted Accounting Practice of the state of affairs of the Company for that period. The directors are responsible for ensuring that proper accounting records are kept at all times which disclose as accurately as possible the ongoing financial position of the Company

The directors are responsible for safeguarding the assets of the Company and for taking all reasonable steps for the prevention and detection of fraud and other irregularities.

The directors meet typically every two to three weeks and no less frequently than on a monthly basis and are responsible for the strategic direction and policies of the charity, compliance with the requirements of the Charity Commission and Companies House, together with the management oversight of the charity's ongoing projects and finances.

At these regular meetings the directors review the status of all the projects, consider operational issues, review budgets and financial reports, and ensure that policy and strategic development are maintained in accordance with the Memorandum and Articles. The various project managers manage the day-to-day work, supervise staff, develop skills and ensure good practice.

The Manna House (Tamworth) Co. is based in Glascote, Tamworth and the great majority of its activities are operated and managed from this site.

The Coronavirus pandemic has significantly impacted the day to day working of the charity since March 2020, requiring the suspension or cancellation of much face to face work, the redesign of operating practices across all departments and the extensive use of online working wherever possible.

Staff have been furloughed to varying degrees during this period, although the Trustees have worked hard to minimise the impact on the employees who often work at or close to minimum wage.

**Staffing & Volunteer Team**

There was an average 30 full and part-time paid operational and support posts during the year, (supported by some 70+ volunteers before the Pandemic but substantially fewer over the final 6 months of the FY). All staff receive ongoing supervision, performance review, mentoring, coaching and training appropriate to their role. The number of paid staff has fallen by 5 over the year.

The charity's volunteer team have continued to provide the vital resource week by week that enables the work across all projects to be sustained, be this online, by telephone or in person. Without this voluntary support it would be impossible for the charity to operate. It is estimated that on the basis of typically some 60 volunteers per week each providing an average of 6 hours volunteer work, the financial "contribution in kind" was worth some £80,000 to March 2020 and some £15,000 in the second half of the year.

**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2020**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Risk Management**

The directors kept under active review the major risks, revenue earning channels and charity funding strategies necessary to support the work of the Charity through this extraordinarily difficult period, based on continuing diversity of funding consistent with meeting the needs of the local community the charitable company has been established to serve.

Key policies and practices are in place and regularly reviewed to ensure regulatory compliance in such areas as child and vulnerable adult safeguarding, health and safety (including pandemic mitigation and control measures), fire risks, relevant insurance policies and practice, food hygiene, DBS checks etc.

**Aims and Objectives**

The Manna House (Tamworth) Co. seeks to provide care and support across all ages in the local community. Our aim is to work with a distinctive Christian ethos showing value, respect and acceptance to both individuals and families by relevant support initiatives at both crisis and preventative levels into the local community, through a comprehensive range of services.

The charitable objects are:

1. To further such charitable purposes for the benefit of the inhabitants in and around the community of Tamworth, Staffordshire as the Trustees think fit
2. In furtherance of this primary objective the charity presently undertakes the following activities:
  - a. Child day care nursery
  - b. Manna House community café/drop in centre (Oct 2019 to March 2020 only)
  - c. Tamworth Foodbank
  - d. Prime Time project for the elderly (Oct 2019 to March 2020 only)
  - e. Weekly parents and tots group (Oct 2019 to March 2020 only)
  - f. Marshmello new and second hand children's clothing outlet (Oct 2019 to March 2020 only)
  - g. Counselling Service

and such other voluntary social welfare work as may from time to time arise and which are in accordance with the charity's aims and objectives and the Charity Commission's guidance on delivery of public benefit.

At all times we seek to:

- Build new and strengthen existing contacts and relationships with members of the local community.
- Work in partnership with other relevant agencies in the community, both voluntary and statutory.

In providing these services we seek to ensure our projects work to the highest standards through:

- Relevant training opportunities given to staff.
- The organisation's commitment to the sustainability of its services.

**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2020**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Achievements and Performance**

In the past 12 months the charity has continued to work hard, despite the constraints of the Coronavirus pandemic, to deliver services of tangible public benefit into the community. Specifically these include:-

**Day Nursery**

The day nursery retains its position as one of the most popular nurseries in Tamworth with very good OFSTED ratings. The nursery has 64 places offering both full and part time places 51 weeks a year from 7.30am to 6.00pm. Overall occupancy rates are satisfactory despite the difficulties caused by the pandemic.

This required the closure of the Nursery in March 2020 for the period of the national lockdown with all staff furloughed. The Trustees decided that given the relatively modest wages of the team the charity would seek to maintain full pay through this period. It was agreed however that this would not be possible in any further lockdown and furlough pay or sickness pay would need to be applied.

Nursery fees remain highly competitive in the local market so as to offer the best opportunity for families on limited incomes consistent with sustainability of quality nursery provision.

The nursery offers up to 30 hours per week of free nursery care for children aged 3+, and up to 15 hours per week for children 2-3, who meet the statutory qualifying criteria. Like most nurseries nationwide the grant funded hourly rates do not fully reflect the economic cost of nursery provision and as a result despite occupancy levels remaining steady staff costs have risen as a percentage of income. It was decided therefore that children attending under Grant funding would need to contribute to the cost of meals wcf Sept 2019.

Once the national lockdown ended, the nursery reopened and remained operating normally until a two week quarantine was necessary following an outbreak of the virus on site. Fortunately no members of staff or children were severely affected. Under Govt guidelines grants remained in place during lockdown/quarantine although fee payments were suspended for the duration.

The Nursery operates a cloud based nursery management system for fee management, child record keeping, attendance and occupancy, staff deployment, parental engagement and for the maintenance of all necessary EYFS records.

**Counselling Service**

The Christian Counselling Service continues providing free of charge life crisis counselling support to anyone who wishes to avail themselves of this service, based within the Manna House. In person Counselling sessions have inevitably been impacted by the pandemic.

**Foodbank**

This project operates under the aegis of the Trussell Trust national social franchise and began in the Manna House Coffee Shop in October 2011. The project provides emergency food supplies to individuals or families in the local community who have insufficient funds to meet their immediate food needs.

Referrals to the Foodbank normally comes via statutory and voluntary sector partner agencies across the community. However this mechanism was disrupted by the pandemic necessitating direct application to the Foodbank and distribution at the door (rather than welcoming people into the coffee shop for food/refreshments).

Usage at the Foodbank increased substantially from March 2020 with the sharp rise of workers on furlough and consequential shortage of income, children at home, loss of school meals etc etc. At the same time the number of (often older) volunteers able to work on site was severely curtailed requiring the redeployment of employed staff from both MHTC and the Tamworth Elim Church to cover this work throughout the second half of the year.

Food continues to be supplied through voluntary donation in the local area including private individuals, schools, churches and voluntary groups, together with collections at local supermarkets. In addition financial donations have increased allowing the Foodbank to purchase items where stocks run low. The food is warehoused freely at Tamworth Fire Station and a second storage site also provided free of charge by the Tamworth Borough Council.

**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2020**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Achievements and Performance**

Before the pandemic there were normally some 80 partner agencies working with the Manna House Charity both as collection points and referral partners. A second satellite Foodbank distribution point operated in St Andrew's Methodist Church, Leyfields, Tamworth on one day a week but was closed due to the pandemic in March 2020 and has not been able to reopen by the end of the FY.

The partnership with a local retail bakery chain providing end of day baked goods for free of charge distribution within the following 24 hours had to be suspended due to the pandemic, and the consequential closure of the coffee shop/drop in centre.

During the year the Foodbank has distributed some 34000 kilos of food free of charge to over 4500 adults and children each of whom received a minimum of three days worth of food. Demand continues unabated.

**Manna House Centre and Coffee Shop**

The Manna House centre opened as a free of charge café/drop in centre in summer 2012. It remained the primary venue for Foodbank distribution work as well as the Marshemello new and second-hand children's clothing store until March 2020 when the national lockdown led to the closure of all hospitality services. The centre was managed by a salaried Centre Manager together with a team of volunteers, to serve refreshments and lend a listening ear to those in need of support and signposting to relevant support agencies. It has not been possible to reopen this by the end of the FY.

**Parents and Tots Group**

During the first half of the year the free of charge weekly parents and tots group continued to thrive using accommodation on the first floor of the Manna House centre. It provided the opportunity for children to play together whilst parents socialise and share their cares and concerns in a mutually supportive environment. Refreshments were provided free of charge. The project was fully subscribed but was suspended in March 2020 and has yet to reopen.

**Prime Time group for the elderly**

The Prime Time friendship and luncheon club for the elderly was started by the charity in 2004 and operated every Wednesday and Thursday, with a smaller discussion group meeting each Tuesday. Its aim was to help to avoid isolation and social exclusion in older people who wish to continue to live as independently as possible, and to offer an opportunity for regular social engagement and relevant activities. The project supported between 80-100 older persons ranging in age from late 60s to over 100. Free transport to and from home was provided by a network of volunteer drivers.

Home visits were made where possible to those too ill or infirm to come to the weekly meetings. Some 30-45 persons per day attended on either Wednesday or Thursday and around 15 came to the (shorter) Tuesday afternoon meeting. In addition Prime Time provided occasional escorted day trips a few times a year and an accompanied holiday for up to 50 Prime Timers including wheelchair support as required.

The core project was dependent on a weekly payment by those who attended of £10 which also helped to fund the two salaried posts of Prime Time Co-ordinator and Cook. The project was supported by a dedicated team of 15-20 volunteers who themselves had an average age of 70+.

The project was stopped in its tracks by the Coronavirus pandemic when the decision was taken to close indefinitely. It has not proved possible to restart the group due to the extremely high risk to elderly members and volunteers. In the summer of 2020 both the project Co-ordinator and Cook were made redundant and there are at present no plans to restart the initiative in its former structure. The volunteer team continue to provide weekly telephone support to those isolating and shielding at home.

**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2020**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Financial Review**

**Income and Expenditure:**

Due to the pandemic the normal flow of funding and expenditures have been disrupted requiring the Company to seek exceptional funding wherever possible and to take measures to minimise operating costs whilst preserving essential services and maintaining infrastructure for the future.

For the financial year 2019/20 income totalled £472,238 (a drop of 3%) plus Foodbank donations in kind.

Overall resources expended for the year were £413,248 (a drop of 15%) reflecting the measures taken to mitigate costs and increase contingency reserves due to the high degree of uncertainty. Expenditure includes capital items, governance costs and depreciation.

A net operating surplus of £58,990 was generated after a small deficit in the previous year.

**Reserves Policy:**

The directors maintain a watching brief on the overall level of reserves necessary to protect the ongoing work of the charity, but remain cognisant of the very poor return on deposits afforded by the banking sector which continue to fall short of ongoing inflation. The strategic goal remains one of securing and strengthening the ongoing operation of the charity for the benefit of those in need within the local community through the charity's continuing mixed portfolio of projects and activities.

**Future Plans:**

During the year despite the pandemic the charity has been able to strengthen its sustainability whilst focussing in the second half of the year on the core needs of maintaining the Day Nursery and the Tamworth Foodbank.

It is hoped that the ending of the pandemic, with the roll out of effective vaccinations for the majority of the population, will enable the charity to focus once again on in person services for those most in need in the local community. New project activities will continue to be researched and appraised with uptake determined by their alignment with the core values of the charity and overall financial sustainability. Future funding will continue to be researched and applications put forward as the Trustees seek to best fulfil the objectives of the charity within the Tamworth Community, providing care and support across all generations regardless of nationality, race, colour or creed.

**Apportionment Policy:**

It is recognised that some central costs and overheads need to be apportioned across the different services/projects. Such cost allocation is as far as possible on a basis consistent with the relative size of the projects and their consequential use of relevant resources and infrastructure. The overheads of the smallest projects with no significant income are met by the charity from central reserves.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
4491448 (England and Wales)

**Registered Charity number**  
1093988

**The Manna House (Tamworth) Co.**

**Report of the Trustees  
for the Year Ended 30 September 2020**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered office**

The Manna House  
258-264 Glascote Road  
Tamworth  
Staffordshire  
B77 2AT

**Trustees**

D Brockway	Trustee Director
Mrs B M Hardy	Trustee Director
Rev Dr S Jonathan	Chairman
Dr F S W Mcloughlin	Trustee Director
Dr J Nyambayo	Trustee Director
T D Rawlings	Trustee Director
M P Wild	Trustee Director

**Company Secretary**

**Independent examiner**

Colin Dalton FCA  
Institute of Chartered Accountants in England and Wales  
Dalton Pardoe Limited  
Chartered Accountants  
794 High Street  
Kingswinford  
West Midlands  
DY6 8BQ

**TRUSTEES RESPONSIBILITY STATEMENT**

The trustees (who are also the directors of The Manna House (Tamworth) Co. for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

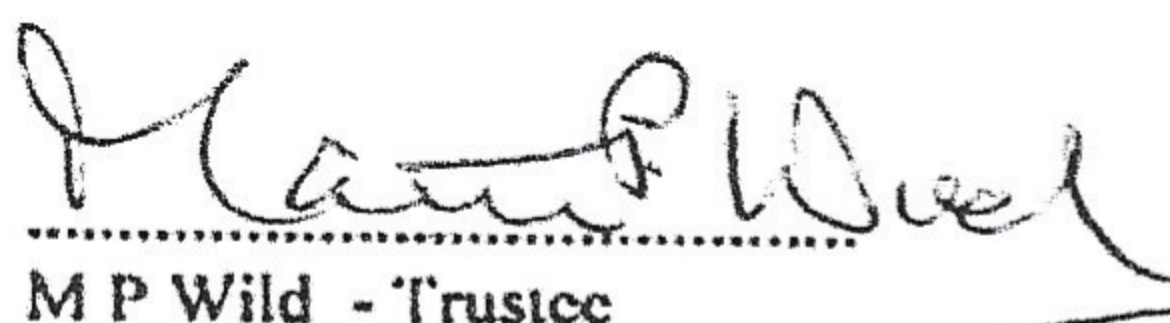
Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 22 February 2021 and signed on its behalf by:

  
M P Wild - Trustee

**Independent Examiner's Report to the Trustees of  
The Manna House (Tamworth) Co.**

**Independent examiner's report to the trustees of The Manna House (Tamworth) Co. ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2020.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Colin Dalton FCA  
Institute of Chartered Accountants in England and Wales  
Dalton Pardoe Limited  
Chartered Accountants  
794 High Street  
Kingswinford  
West Midlands  
DY6 8BQ

Date: .....

The Manna House (Tamworth) Co.

Statement of Financial Activities  
for the Year Ended 30 September 2020

	Notes	Unrestricted fund £	Restricted funds £	30.9.20 Total funds £	30.9.19 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		224	29,852	30,076	7,922
Charitable activities					
Income		362,119	36,030	398,149	472,540
Investment income	2	3,528	-	3,528	3,599
Other income		40,485	-	40,485	1,630
<b>Total</b>		<b>406,356</b>	<b>65,882</b>	<b>472,238</b>	<b>485,691</b>
<b>EXPENDITURE ON</b>					
Charitable activities					
Expenditure		329,295	83,953	413,248	486,577
<b>NET INCOME/(EXPENDITURE)</b>		<b>77,061</b>	<b>(18,071)</b>	<b>58,990</b>	<b>(886)</b>
Transfers between funds	12	(13,071)	13,071	-	-
<b>Net movement in funds</b>		<b>63,990</b>	<b>(5,000)</b>	<b>58,990</b>	<b>(886)</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		239,752	39,327	279,079	279,965
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>303,742</b>	<b>34,327</b>	<b>338,069</b>	<b>279,079</b>

The notes form part of these financial statements

The Manna House (Tamworth) Co.

Balance Sheet  
At 30 September 2020

	Notes	Unrestricted fund £	Restricted funds £	30.9.20 Total funds £	30.9.19 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	23,193	-	23,193	27,062
Investments	8	139,540	-	139,540	117,412
		<u>162,733</u>	<u>-</u>	<u>162,733</u>	<u>144,474</u>
<b>CURRENT ASSETS</b>					
Debtors: amounts falling due within one year	9	34,325	-	34,325	41,851
Investments	10	42,642	34,327	76,969	76,969
Cash at bank and in hand		65,866	-	65,866	22,354
		<u>142,833</u>	<u>34,327</u>	<u>177,160</u>	<u>141,174</u>
<b>CREDITORS</b>					
Amounts falling due within one year	11	(1,824)	-	(1,824)	(6,569)
<b>NET CURRENT ASSETS</b>		<u>141,009</u>	<u>34,327</u>	<u>175,336</u>	<u>134,605</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>303,742</u>	<u>34,327</u>	<u>338,069</u>	<u>279,079</u>
<b>NET ASSETS</b>		<u><u>303,742</u></u>	<u><u>34,327</u></u>	<u><u>338,069</u></u>	<u><u>279,079</u></u>
<b>FUNDS</b>					
Unrestricted funds:	12				
General fund				303,742	239,752
Restricted funds:					
General restricted				34,327	39,327
<b>TOTAL FUNDS</b>				<u><u>338,069</u></u>	<u><u>279,079</u></u>

The notes form part of these financial statements

**The Manna House (Tamworth) Co.**

**Balance Sheet - continued  
At 30 September 2020**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2020.

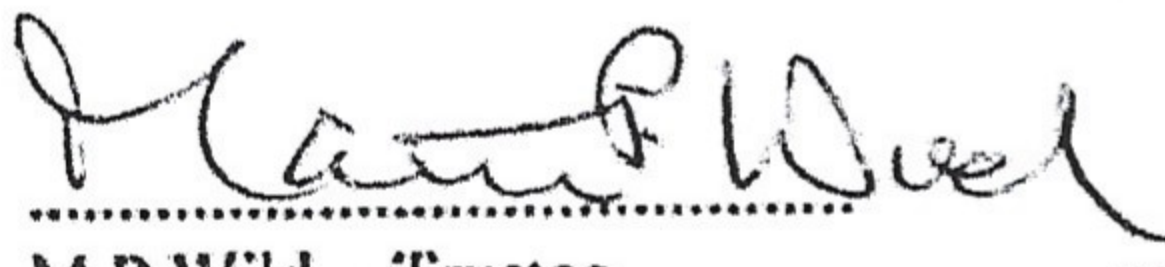
The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 22 February 2021 and were signed on its behalf by:

  
M P Wild - Trustee

The Manna House (Tamworth) Co.

Notes to the Financial Statements  
for the Year Ended 30 September 2020

1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Premises Refurb	- 25% on reducing balance
Fixtures and fittings	- 25% on reducing balance
Solar panels	- 10% on reducing balance

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	30.9.20	30.9.19
	£	£
Deposit account interest	<u>3,528</u>	<u>3,599</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.9.20	30.9.19
	£	£
Depreciation - owned assets	<u>3,884</u>	<u>3,673</u>

The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2020

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2020 nor for the year ended 30 September 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2020 nor for the year ended 30 September 2019.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

30.9.20	30.9.19
23	24
<u>      </u>	<u>      </u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	725	7,197	7,922
Charitable activities			
Income	403,147	69,393	472,540
Investment income	3,599	-	3,599
Other income	1,630	-	1,630
<b>Total</b>	<u>409,101</u>	<u>76,590</u>	<u>485,691</u>
<b>EXPENDITURE ON</b>			
Charitable activities			
Expenditure	361,670	124,907	486,577
<b>Total</b>	<u>361,670</u>	<u>124,907</u>	<u>486,577</u>
<b>NET INCOME/(EXPENDITURE)</b>	<u>47,431</u>	<u>(48,317)</u>	<u>(886)</u>
Transfers between funds	(43,317)	43,317	-
<b>Net movement in funds</b>	<u>4,114</u>	<u>(5,000)</u>	<u>(886)</u>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	235,638	44,327	279,965
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>239,752</u>	<u>39,327</u>	<u>279,079</u>

The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2020

7. TANGIBLE FIXED ASSETS

	Premises Refurb £	Fixtures and fittings £	Solar panels £	Totals £
<b>COST</b>				
At 1 October 2019	40,428	21,881	22,840	85,149
Additions	-	15	-	15
At 30 September 2020	<u>40,428</u>	<u>21,896</u>	<u>22,840</u>	<u>85,164</u>
<b>DEPRECIATION</b>				
At 1 October 2019	29,329	21,446	7,312	58,087
Charge for year	2,220	112	1,552	3,884
At 30 September 2020	<u>31,549</u>	<u>21,558</u>	<u>8,864</u>	<u>61,971</u>
<b>NET BOOK VALUE</b>				
At 30 September 2020	<u>8,879</u>	<u>338</u>	<u>13,976</u>	<u>23,193</u>
At 30 September 2019	<u>11,099</u>	<u>435</u>	<u>15,528</u>	<u>27,062</u>

8. INVESTMENT - ELIM BANK

	30.9.20	30.9.19
Other	£	£
	<u>139,540</u>	<u>117,412</u>

There were no investment assets outside the UK.

Investments (neither listed nor unlisted) were as follows:

	30.9.20	30.9.19
Investment - Elim Bank	£	£
	<u>139,540</u>	<u>117,412</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.20	30.9.19
Sundry debtors	£	£
Prepayments and accrued income	-	2,524
	<u>34,325</u>	<u>39,327</u>
	<u>34,325</u>	<u>41,851</u>

10. CURRENT ASSET INVESTMENTS

	30.9.20	30.9.19
Loan to Elim Tamworth Church	£	£
	<u>76,969</u>	<u>76,969</u>

The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2020

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.20	30.9.19
	£	£
Accruals and deferred income	1,824	6,569
	<u>          </u>	<u>          </u>

12. MOVEMENT IN FUNDS

	At 1.10.19	Net movement in funds	Transfers between funds	At 30.9.20
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	239,752	77,061	(13,071)	303,742
<b>Restricted funds</b>				
General restricted	39,327	(5,000)	-	34,327
Prime Time - Other	-	(23,452)	23,452	-
Food bank	-	30,314	(30,314)	-
Coffee Shop	-	(18,844)	18,844	-
Counselling Services	-	(1,089)	1,089	-
	<u>39,327</u>	<u>(18,071)</u>	<u>13,071</u>	<u>34,327</u>
<b>TOTAL FUNDS</b>	<u>279,079</u>	<u>58,990</u>	<u>-</u>	<u>338,069</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	406,356	(329,295)	77,061
<b>Restricted funds</b>			
Prime Time - Other	26,047	(49,499)	(23,452)
Food bank	38,469	(8,155)	30,314
Coffee Shop	966	(19,810)	(18,844)
Counselling Services	400	(1,489)	(1,089)
General restricted	-	(5,000)	(5,000)
	<u>65,882</u>	<u>(83,953)</u>	<u>(18,071)</u>
<b>TOTAL FUNDS</b>	<u>472,238</u>	<u>(413,248)</u>	<u>58,990</u>

The Manna House (Tamworth) Co.

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2020

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.10.18 £	Net movement in funds £	Transfers between funds £	At 30.9.19 £
<b>Unrestricted Funds</b>				
General fund	235,638	47,431	(43,317)	239,752
<b>Restricted Funds</b>				
General restricted	44,327	(5,000)	-	39,327
Prime Time - Other	-	(17,526)	17,526	-
Food bank	-	(1,615)	1,615	-
Coffee Shop	-	(17,049)	17,049	-
Counselling Services	-	(4,961)	4,961	-
Night Shelter	-	(1,596)	1,596	-
Youth	-	(570)	570	-
	<u>44,327</u>	<u>(48,317)</u>	<u>43,317</u>	<u>39,327</u>
<b>TOTAL FUNDS</b>	<u>279,965</u>	<u>(886)</u>	<u>-</u>	<u>279,079</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	409,101	(361,670)	47,431
<b>Restricted funds</b>			
Prime Time - Henry Smith	2,567	(2,567)	-
Prime Time - Other	53,180	(70,706)	(17,526)
Food bank	8,564	(10,179)	(1,615)
Coffee Shop	7,438	(24,487)	(17,049)
Counselling Services	200	(5,161)	(4,961)
Night Shelter	4,641	(6,237)	(1,596)
General restricted	-	(5,000)	(5,000)
Youth	-	(570)	(570)
	<u>76,590</u>	<u>(124,907)</u>	<u>(48,317)</u>
<b>TOTAL FUNDS</b>	<u>485,691</u>	<u>(486,577)</u>	<u>(886)</u>

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2020.

The Manna House (Tamworth) Co.

Detailed Statement of Financial Activities  
for the Year Ended 30 September 2020

	Unrestricted funds £	Restricted funds £	30.9.20 Total funds £	30.9.19 Total funds £
<b>INCOME AND ENDOWMENTS</b>				
<b>Donations and legacies</b>				
No description	224	29,852	30,076	7,922
<b>Investment income</b>				
Deposit account interest	3,528	-	3,528	3,599
<b>Charitable activities</b>				
Fees	336,395	-	336,395	402,227
Grants	25,500	14,260	39,760	18,455
Clothes	-	187	187	614
Rental income	-	-	-	420
Client contributions	-	12,272	12,272	25,150
Events and holiday income	-	9,311	9,311	25,674
Miscellaneous income	224	-	224	-
	<u>362,119</u>	<u>36,030</u>	<u>398,149</u>	<u>472,540</u>
<b>Other income</b>				
Other income	40,485	-	40,485	1,630
<b>Total incoming resources</b>	<u>406,356</u>	<u>65,882</u>	<u>472,238</u>	<u>485,691</u>
<b>EXPENDITURE</b>				
<b>Charitable activities</b>				
Gifts and donations	4,003	100	4,103	-
Salaries	255,471	49,713	305,184	319,767
Food	11,642	6,031	17,673	33,751
Premises costs	8,585	2,397	10,982	26,425
Utilities	19,220	2,694	21,914	13,012
Resources and activities	5,232	861	6,093	7,675
Advertising	157	-	157	-
Travel and transport costs	83	3,220	3,303	6,207
Supervision costs	292	910	1,202	580
Events and trips	-	8,889	8,889	24,176
Training	1,191	-	1,191	1,872
Other direct costs	634	-	634	4,635
Rent and service charges	9,460	5,340	14,800	26,450
Computer and software	2,071	272	2,343	3,236
Insurance	1,765	664	2,429	2,555
Depreciation	3,885	-	3,885	3,673
Office expenses	4,103	2,291	6,394	9,065
Other support costs	680	312	992	1,060
	<u>328,474</u>	<u>83,694</u>	<u>412,168</u>	<u>484,139</u>
<b>Support costs</b>				

This page does not form part of the statutory financial statements

**The Manna House (Tamworth) Co.**

**Detailed Statement of Financial Activities  
for the Year Ended 30 September 2020**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>30.9.20 Total funds £</b>	<b>30.9.19 Total funds £</b>
<b>Governance costs</b>				
Independent examiner	821	259	1,080	2,438
<b>Total resources expended</b>	<u>329,295</u>	<u>83,953</u>	<u>413,248</u>	<u>486,577</u>
<b>Net income/(expenditure)</b>	<u>77,061</u>	<u>(18,071)</u>	<u>58,990</u>	<u>(886)</u>

This page does not form part of the statutory financial statements