

Charity Registration No. 1093982
Company Registration No. 4325287 (England and Wales)

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

Windhill Community Centre, Church Street, Windhill, Shipley

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Directors

Gianfranco Sabelli (Chair and Company Secretary)
Alan Keeling (Vice Chair and Treasurer)
Hayley Darwent
Roderick Robertson

Charity number

1093982

Company number

4325287

Registered office

Windhill Community Centre
Church Street
Windhill
Shipley
West Yorkshire
BD18 2NR

Independent examiner

Kevin J Meddings MAAT
Kevin Meddings Accountancy Services
55 Crowther Avenue
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NORTH EAST WINDHILL COMMUNITY ASSOCIATION

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NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2022

The directors present their report and accounts for the year ended to 31 March 2022. The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's memorandum and articles of association, applicable law, the Companies Act 2006 and Charities Act 2011.

Structure, Governance and Management

The charity is a company limited by guarantee and is registered as a charity with the Charity Commission. The affairs are governed by its Memorandum and Articles of Association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Objectives and Activities

Trustees can be appointed on recommendation by one or more trustees. Alternatively, a member can be nominated giving not less than 14 days' notice and no more than 35 days' notice prior to the meeting of their intention to be proposed.

All trustees are offered induction. NEWCA has a policy and procedures pack for trustees, who are encouraged to make enquiries should there be any element of the running of the charity that is unfamiliar. The board usually meets monthly with a minimum of 6 meetings per year. A quorum is a minimum of 4 persons entitled to vote. A resolution put to the vote of a meeting shall be decided by a show of hands unless a poll is demanded. In the event of an equality of votes, either on a show of hands or a poll, the Chair will be entitled to a casting vote.

All sub committees have agreed Terms of Reference.

North East Windhill Community Association (NEWCA in short) aims are to advance education, relieve poverty, promote and protect good health and promote the inhabitants of the Windhill community without distinction of race, sex, religious or other opinions.

NEWCA works in partnership with various organisations and bodies throughout Shipley and the wider Bradford District to develop and deliver services that are appropriate to the local community and in an accessible and supported environment.

These include Big Swing (now Play Bradford), DWP, local schools and local GPs, HALE, Incommunities, One in a Million, Shipley College, Shipley Area Co-ordinator's Office and the Shipley Area Committee, Youth Service.

Summary of the main activities and achievements

NEWCA provides a base at Windhill Community Centre for the community to meet and take part in various activities and events that have been determined in consultation with local users and our many partners.

Local residents, groups active in the community and agencies working in the area can make use of the facilities, resources and equipment of the centre.

We are proud of the fact that we have something for everyone on every day at the centre; after school activities, computer and functional skills, healing, health support, workshops for arts, craft, dance, exercise and keep-fit as well as yoga.

NEWCA also puts on several community outreach events and activities throughout the year.

Most if not all of what should have taken place during 2020/21 and 2021/22 was postponed until COVID-19 restrictions were proposed to be lifted early 2022. Many groups did not resume due to the age or health of its members.

The Trustees Annual Report is compiled during 2021/22 and completed sometime after the end of the financial period (31 March 2022).

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2022

The COVID-19 pandemic during 2020, 2021 and 2022 affected the normality of human activity and life in the Windhill area as well as elsewhere in the Bradford District and the UK.

COVID-19 pandemic 2019 onwards...

Windhill and the world became aware of an outbreak of the Coronavirus late December 2019 / early January 2020. The Coronavirus outbreak became the COVID-19 pandemic during March 2020. The UK saw the first of many "lockdowns" at national and then local levels.

The Windhill Community Centre never closed, however, as people stopped coming, we began preparing for the first "lockdown".

NEWCA along with Bradford Council distributed 5,000 kindness cards within the Windhill area to notify people what help was available during the ensuing COVID-19 pandemic for themselves, their families, neighbours and friends especially those shielding due to having underlying health conditions.

NEWCA created a "bubble" of volunteers in order that Windhill Community Centre became a base for help and support for those in the Windhill area.

Those volunteers were busy answering phone calls, distributing food provided by the Café, shopping and prescriptions.

The centre was open Monday to Friday at least 3 hours a day (10am – 1pm) and a couple of hours at the weekend (10am – 12noon) for the distribution of food, clothing and other items.

The Café provided food: takeaways, food bags and boxes which were collected or delivered. It also provided recipes and nutrition information.

Messages were taken for the Advice Team and Bradford Council accordingly.

The Advice Team worked from home with an Advisor attending on Tuesday, our Foodbank day.

The Nursery closed with the staff on standby in case they were needed at those Nurseries designated for key workers in the Bradford District should their staff go sick with Covid-19.

Safeguarding was discreetly carried out as the Nursery Team provided daily contact and support for parents and carers; activities for the children and their siblings. Food for the families was also made available.

NEWCA plans and delivery of such was disrupted by Government measures especially during periods of "lockdown" during the COVID-19 pandemic as people were reluctant to travel or socialise.

Its base, Windhill Community Centre is the platform for activities, events, meetings, parties and projects and these were put on hold or came to an end as many of the centre users stayed away due to age and underlying health conditions.

Hygiene measures were introduced to protect people attending Windhill Community Centre.

As a result of the vaccine rollout, the Government was able to ease restrictions in England through the first half of 2021 with the January 2021 lockdown lifted in four steps as outlined in the Government's Roadmap in the 'COVID-19 Response: Spring 2021' publication.

On 19 July 2021, the Government removed most restrictions in England at step 4 of the Roadmap and NEWCA responded accordingly though local levels of COVID-19 meant restrictions being introduced within the Bradford District.

This affected people attending Windhill Community Centre but NEWCA continued with its food provision and other services at the centre as well as its community outreach support.

In September 2021 the Government published its 'COVID-19 Response: Autumn and Winter Plan', setting out a comprehensive plan for managing the virus over the colder months.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2022

Plan A for England relied on booster vaccinations, testing and 7 isolation, guidance on safer behaviours and measures at the border. The publication also outlined a Plan B which could be deployed later in the winter if the situation deteriorated. The measures in Plan B – mandatory face coverings, working from home guidance and COVID-19 certification – were designed to reduce transmission while minimising economic and social impacts.

Hygiene measures remained in place to protect people attending Windhill Community Centre. NEWCA continued to provide food, welfare support and social contact within the Windhill area as well the Bradford District.

November 2021 saw the discovery of the South African variant cast a shadow over forthcoming Christmas and New Year community activity. February and March 2022 saw the Government remove various legal COVID-19 health requirements and end its COVID-19 financial provision.

The Government also stated it would introduce more changes to its COVID-19 pandemic policy w.e.f. 01 April 2022.

The Government outlined four principles in its COVID-19 Response which NEWCA considered and implemented during Spring 2022:

- Encouraged safer behaviours through public health advice regarding COVID-19 and other respiratory illnesses with hygiene measures in place to protect people attending Windhill Community Centre or providing services therein.
- Maintained contact with those most vulnerable to COVID-19
- Promoted the benefits of regular personal vaccination.

NEWCA has continued to be vigilant during 2022 as it deals with the local impact on health, education and public services on its community.

NEWCA like other organisations was given financial support during the period of the COVID-19 pandemic and this helps as it invites its community back to its centre.

2021 / 2022 The vaccine roll-out was implemented to enable society and the economy to open up as soon as possible.

Many people working with NEWCA continued to contract COVID-19 despite the lifting of Government COVID-19 pandemic measures and this affected the following...

Advice: Advice on Benefits, Debt, Employment, Housing and Pensions. Foodbank and Energy Top-Ups [please see separate NOTES].

Café: the heart of the centre; bringing people together socially and offering them the chance to learn about food and how to cook;

The Café bubble did so practically through its takeaway food provision and posting info on its and NEWCA social media.

The Café has a Good Food Award and offers good value nutritious food which is provided by trained people supported by dedicated volunteers working alongside them in the kitchen. It also provides outside catering and offers a lunch and tea service for residents at a sheltered housing scheme nearby.

Community events – meeting local people and asking them what they want.

Computer Room – important part of the centre as it is an essential place where digital skills can be learned, developed and used to access online services.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2022

It also hosts a Job Club supported by Incommunities during the week so that help is available with CVs and jobsearch.

[NEWCA provided digital services as and when COVID-19 measures allowed].

Community lunch and tea sessions resumed at the centre.

[These were provided via the Café and delivered by NEWCA during the COVID-19 pandemic].

Community nutritional health advice now available at the centre or at "Cook and Eat" sessions in the community and NEWCA continues to provide such on its social media.

Councillors' Surgeries: raising concerns with the local Ward councillors.

[During the COVID-19 pandemic local Ward councillors were out and about in the Windhill and Wrose Ward area along with Bradford Council, NEWCA and other organisations].

Food sharing: distributing surplus foodstuffs, fruit and veg from a variety of local and national partner food retailers.

[NEWCA was supported by many of the national supermarkets as well as donations from local people during the COVID-19 pandemic].

GCSE Maths classes helping people progress at work and gain employment;

[This class went online in order for students to sit the 2020 GCSE Maths exam. There was no September 2020 Maths at the centre until September 2021].

Health support for physical and mental health well-being as well as social isolation;

[NEWCA kept in touch and people were later invited to one of the many wellbeing sessions introduced as COVID-19 measures allowed].

Early Years: Little Ducklings Nursery [0-5 years] – morning and afternoon sessions. Outdoor playing area. [Latest OFSTED rating is GOOD].

Holiday Activity Fund [HAF] - NEWCA in conjunction with many partners provided food and activities during school holidays.

[Funding from the UK Government via Bradford Council].

Kidz Club – "One in a Million" providing after-school activities for children in school years 1 – 6 and including nutritional cooking sessions followed by afternoon tea for each of the 2 separate age-related sessions on Monday afternoons and Wednesday afternoons (years 1 – 5 and years 6 upwards);

[COVID-19 restrictions meant the after-schools clubs were postponed until further notice.

One in a Million and NEWCA kept in touch and children were later invited to the specific wellbeing sessions arranged for them as COVID-19 measures allowed].

Knitting and Crochet: calmness but with a hint of clacking needles with proceeds from items made going to good causes.

[This continued from home with NEWCA keeping in touch during the COVID-19 pandemic and the group restarted at WINDHILL Community Centre during 2022/2023].

Neighbourhood Forums – where residents can meet one another and representatives from various bodies.

[The above will be re-established as soon as possible. NEWCA and Bradford Council have kept in touch with Windhill Community personally and via social media].

People coming together at the centre to help one another in the Windhill area and beyond.

Reading and Writing: more than help with words and numbers.

[NEWCA kept in touch with this group during the COVID-19 pandemic and limited sessions resumed at Windhill Community Centre during Spring 2022].

Saturdays and Sundays:

The centre is available for activities, events, meetings, parties and projects and these were limited during the COVID-19 pandemic.

Staff: our thanks to Tudor Trust for funding the following posts (January 2020 – January 2023): Caretaker and Volunteer and Work Placement Co-ordinator.

The NEWCA Toy Appeal 2021 where local and district-wide generosity allowed us to ease the pressures of Christmas on many local families.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2022

“The Big Swing” providing outdoor activities for children after school during term-time and school holidays;

[This continued as and when COVID-19 measures allowed during 2021/22 with “The Big Swing” now Play Bradford at the forefront in helping families and children with their physical and mental wellbeing as well as social isolation].

Volunteer and Work Experience Placements – our thanks to DWP in Bradford, Shipley College for arranging opportunities to gain social skills and work experience at Windhill Community Centre; Shipley College: One T-Level Business student 2021/2022.

DWP: Kickstart Scheme – 2 Work Placements 2021/2022.

Windhill Futures: supporting children and youth-related activities throughout the year;

[The Windhill Futures Project (a partnership between NEWCA and the local Anglican Methodist LEP) which meets on a regular basis to procure funding for facilities and resources and arrange events and activities for local residents. Its involvement in the community was limited as NEWCA and local Anglican Methodist LEP worked together on other issues during the COVID-19 pandemic].

NEWCA activities, events and projects at Windhill Community Centre and at NEWCA outreach venues were made possible with the support and funding from: Baildon Anglicans, Baildon Methodists, Bradford Council, Crafty Folk, Incommunities (social housing group), local business and individuals, local GPs, NHS, North-East Windhill Community Association, NEWCA Trustees, staff, volunteers and work placements, One in a Million charity, Public Health, Saltaire Methodists, Shipley Area Co-ordinator's Office, The Co-op, The Tudor Trust, Windhill Community Café, and last but not least Windhill Futures.

NOTES

ADVICE / FOODBANK

During the COVID-19 pandemic 2020/2021 and 2021/2022, NEWCA has been very mindful that basic financial stability has been difficult for those on legacy benefits and especially Universal Credit.

This has had a dramatic impact on the emergency provision of food and utilities. (Foodbank vouchers – clients are provisionally allowed 3 vouchers in 6 months; unless there are extenuating circumstances, where further vouchers may be issued if required).

The Covid-19 pandemic saw an increase in individual and family requests for food vouchers and energy top-ups.

People are more than likely to require further assistance as Government financial support is Withdrawn.

[Windhill Community Centre is a local hub and provides additional food and hot meals for people when required during the COVID-19 pandemic and post COVID-19].

During 2020/2021 and 2021/2022 the Advice Team worked from home dealing with telephone enquiries and provided an Advisor at the centre on Tuesdays which is when the local Foodbank is open. The Advice Team returned to the centre subject to COVID-19 hygiene measures in the autumn of 2021.

Bradford North Foodbank opened a new foodbank centre at Christchurch, Windhill (opposite Windhill Community Centre where our Advice Team is based) due to an increase in demand at their Shipley Foodbank, located at Shipley Baptist Church in Shipley Town Centre because 50% of the people attending came from Windhill. The foodbank means that the people of Windhill will have emergency food support within their own community.

Baildon's Methodist and Anglican churches have supported the Advice Team with donations of foodstuffs from their congregations as well as local people who pass on their good fortune or whatever they can afford to help others who are struggling to manage on severely reduced incomes.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2022

Bradford Council undertook a procurement exercise during 2016 for advice services across the Bradford District and we were successful in securing a sub-contract with Bradford and Airedale Citizens Advice for the next 3 years.

The new contract came into operation in January 2017 and has resulted in a different delivery method. Unfortunately, this means that there are fewer advice appointments at its base at Windhill Community Centre but the team is providing advice at some of the local GP surgeries so patients may be able to see one of its Advisors when they visit their GP.

[These GP outreach sessions were discontinued during the COVID-19 pandemic and have yet to restart].

Bradford Council informed CAB in December 2018 that it was looking to replace the current Advice service with a new delivery model by April 2021.

CAB along with other Advice organisations has been in negotiation with Bradford Council in order to determine which venues would be affected by the new changes from April 2021.

A reduction of 20% in Advice sessions took effect in April of 2022.

[In the meantime, NEWCA endeavours to obtain funding to ensure the provision of independent welfare advice for its community].

The Advice contract has been extended until 31 March 2023 with negotiations set for 2022/23.

Any new contract will be implemented w.e.f. 01 April 2023.

FUNDING

We have worked with many partners to encourage investment in Windhill through new initiatives and would like to thank the following:

Bradford Council:

Shipley Area Co-ordinator's Office

Community Chest (Shipley Area Committee)

Community Buildings Grant 2017 - 2022

Co-op

H M Government

Incommunities

National Lottery

Tudor Trust

for having funded various projects during 2021/2022.

NEWCA has worked with the Shipley Area Co-ordinator's Office and Bradford Council during the COVID-19 pandemic to resolve local issues along with Incommunities, West Yorkshire Police and other partners where necessary.

NEWCA plans to hold more outreach events during 2022/2023 and more community activities in the evening and at the weekend.

TREASURERS REPORT

Once again, the treasurers report on the financial position of North East Windhill Community Association (N.E.W.C.A.), is framed by the result and effect of Covid.

Although the lock down has passed its consequences still lay heavily on N.E.W.C.A. with its continuing effect on our income. Last year we were in full lock-down with all the groups who hired rooms and services unable to use them.

The situation has changed, in that the community centre is once again open to provide space and rooms, but the situation is in some ways more difficult, some groups have ceased to exist, others have lost members and now find it difficult to meet the cost of room-hire.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2022

Some organisations have picked up where they left off such as Shipley College with their education activities. We are once more providing Job Search opportunities through Incommunities and the D.W.P.

Groups such as exercise and pensioners have returned at a reduced level. One In A Million, a children's exercise and activities group are back in action, while Cook and Eat is working to encourage people to make good food at minimal cost.

Thanks to our trustees and the hard work of our Advice Service workers we have maintained help to disadvantaged applicants, we are still running the telephone service but have an officer at the Centre each day for more complex cases and gas and electric vouchers.

Nursery Services continue, with special arrangements for parents to bring and collect children. Bubbles are maintained in the nursery, special arrangements to contact parents should children become ill while in their care.

Our Food Hub continues with our collection of food from supermarkets for people to call and obtain what we have.

I must thank all the Advice, Nursery and Office Workers together with our volunteers, for their unstinting work for this, our community.

The first part of this report has been on what we have managed to achieve but for this next part I wish to highlight some of the difficulties we face in the immediate future, at the time of writing:

First one of our main funders, The Tudor Trust, who have supported us for the last six years, can no longer continue to do so, their rules do not allow this. This is a massive blow, they supported two of our workers who have now been made redundant, to end their employment at the end of February 2023.

The increase in the cost of the Community Centre's gas and electricity, which will bite in the New Year when our existing contracts end.

New grants are becoming more difficult to obtain, they are smaller and short term that give little security.

The Advice Service which we sub-contract from Citizen Advice is due to end in March 2023. Citizens Advice have bid for a new contract, this has been applied for from the Council. Citizens Advice believe they have secured one of the five on offer, but this is as yet to be confirmed. Should it be confirmed details will have to be negotiated.

We are running our annual Christmas Toy Fair when local parents can choose gifts for their children. This has been supported by Baildon Methodist Church for a number of years and other smaller benefactors to whom we are very grateful.

We need our room hire income to increase both through classes and social gatherings.

Our future is very cloudy, but we are determined to carry on meeting the needs of this seriously deprived area for if we cannot, who can?

We live on the edge, cutting costs and seeking grants to survive, but for the last ten years this has been our way of life.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2022

Directors

The directors who served during the period were:-

Gianfranco Sabelli (Chair and Company Secretary)
 Alan Keeling (Vice Chair and Treasurer)
 Samantha Davis Faulkner (resigned 30 November 2022)
 Sabrina Adams (resigned 30 November 2022)
 Haley Darwent
 Kimberley Baldwin (resigned 7 January 2022)
 Roderick Robertson

None of the directors has any beneficial interest in the company. All of the directors are members of the company and guarantee to contribute £1 in the event of a winding up.

Financial Review

In this financial year the association made a surplus of £13,763 (2021: £74,400) before depreciation. Following the depreciation charge on the leasehold property of £28,076 the association made a deficit of £14,313 (2021: Surplus of £46,234). On 31 March 2022 the Centre's reserves amounted to £407,786 of which £245,737 is the depreciated leasehold property. They're remained reserves of £38,084 held within the Centre's numerous 'special' projects and the Advice project which are committed to be spent in the 2022/23 financial year.

Unrestricted reserves at the yearend now amount to £123,965 which represents just over 4 months annual running costs and provides a continuing foundation for the future financial stability and growth of the Centre.

Reserves policy

The directors' policy is to build and maintain general reserves of between 3 and 6 months of operating costs.

Risk factors

The directors/management committee have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Plans for the future

We plan to hold further community outreach sessions and use these occasions to promote the centre especially as it is now the only one in the Windhill area.

We will continue to provide activities that engage people of all ages and backgrounds in more and regular physical activity to enhance their overall well-being and reduce social isolation.

The Association recognises the role volunteers and those on work placements play in the running of the centre and will continue to work with various organisations to provide them with relevant work experience and the skills necessary for employment.

NEWCA will consider business start-ups to encourage opportunities for self-employment.

The services, activities and events that we offer or those we wish to introduce depend on funding and income from room rental and other commercial activities. Each year we build on the efforts and relative success of our funding group and submit bids relevant to the aims of the Association and the upkeep of the centre to support such.

The Association will promote the centre and what it does through various media to improve its business profile and highlight the contribution it makes to the community and the wider public.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT *FOR THE YEAR ENDED 31 MARCH 2022*

NEWCA will invite people to join the Board of Trustees with the relevant skills to help with all aspects of running a community centre.

North-East Windhill Community Association [NEWCA for short] came about to advance education, relieve poverty, promote and protect good health and promote the inhabitants of the Windhill community without distinction of race, sex, religious or other opinions.

It does this at Windhill Community Centre which is now the only community centre in the Windhill area that offers help, advice and above all, a voice.

NEWCA and those working on its behalf faced many challenges during 2020/21 and 2021/22 due to the COVID-19 pandemic.

There will, no doubt be more issues that affect the community in 2022 and it is important that we work together to resolve them when COVID-19 restrictions are lifted later in 2022.

The Association will endeavour to increase income, by the greater use of the centre, encouraging groups and organisations to use our facilities, by encouraging private groups for birthday parties, anniversaries or other celebrations and ceremonies at a very reasonable cost, so please consider Windhill Community Centre if you are planning one.

In the meantime, you are welcome to come along and enjoy what goes on at Windhill Community Centre and elsewhere in the area.

Please visit the centre or get in touch: phone 01274 588831 or email: contact@windhillcommunity.co.uk and we will get back to you.

The Association would like to thank its Trustees, staff, the volunteers, and those on placements who have supported the Trustees in the many roles that are necessary to provide its services and events within the centre and elsewhere.

It also applauds their enthusiasm, commitment, and the expertise they bring to the centre on a daily basis and any success that is achieved is down to them.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2022

Statement of Directors Responsibilities

The directors of North East Windhill Community Association are responsible for preparing the Directors Annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare accounts for each financial year. Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these accounts the directors are required to: -

- select suitable accounting policies and apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgements that are reasonable and prudent.
- state whether UK accounting standards have been followed, subject to any departures disclosed and explained in the accounts; and
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The directors are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

The directors are responsible for maintaining proper accounting records which disclose at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006, and the Charities Act 2011. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board of directors: -

.....
Gianfranco Sabelli
Director

Dated: 21 December 2022

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF NORTH EAST WINDHILL COMMUNITY ASSOCIATION

I report on the accounts of the Charity for the year ended 31 March 2022 which are set out on pages 12 to 21.

Respective responsibilities of trustees and examiner

The trustees who are also the directors of North East Windhill Community Association for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011, (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a Member of the Association of Accounting Technicians.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

- a. which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice; Accounting and reporting by Charities.
- b. have not been met; or
- b. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin J Meddings MAAT

Kevin Meddings Accountancy Services
55 Crowther Avenue
Calverley
Leeds
West Yorkshire
LS28 5SA

Dated: 21 December 2022

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted fund £	Restricted funds £	Total 2022 £	Total 2021 £
Income					
Incoming resources from generated funds:					
Voluntary income	2	61,406	4,631	66,037	112,177
Activities from generating funds	3	32,094	13,535	45,629	66,505
Investment income - bank interest		7	-	7	94
Incoming resources from charitable activities	4	-	241,895	241,895	282,869
Total income		93,507	260,061	353,568	461,645
Expenditure					
Charitable activities	5	96,868	271,013	367,881	415,321
Total expenditure		96,868	271,013	367,881	415,321
Net (expenditure)/income/net movement in funds		(3,361)	(10,952)	(14,313)	46,324
Total funds brought forward		127,326	294,773	422,099	375,775
Total funds carried forward		123,965	283,821	407,786	422,099

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total £	2021 Total £
Fixed assets					
Tangible assets	8	-	245,737	245,737	273,813
Current assets					
Debtors and prepayments	9	2,123	8,063	10,186	8,136
Bank and cash		130,943	95,058	226,001	174,013
Total assets		133,066	348,858	481,924	455,962
Creditors: amounts falling due within one year	10	(9,101)	(65,037)	(74,138)	(33,863)
Total assets less current liabilities		123,965	283,821	407,786	422,099
The funds of the charity					
Unrestricted fund		123,965	-	123,965	127,326
Restricted funds	11	-	283,821	283,821	294,773
Total charity funds		123,965	283,821	407,786	422,099

The company is entitled to the exemption from the audit requirements contained in section 477 of the Companies Act 2006 for the year ended 31 March 2022. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act for preparing accounts which give a "true and fair view" of the state of affairs of the company as at the end of the financial period and of its incoming resources and application of resources, including its income and expenditure, for the financial period, in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

Approved by the board on 21 December 2022 and signed on their behalf by:-

.....
Gianfranco Sabelli

director

.....
Alan Keeling

director

Company No: 4325287

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

STATEMENT OF CASHFLOWS AS AT 31 MARCH 2022

	Notes	2022 £	2021 £
Cash generated from operating activities	12	51,981	94,067
		<hr/>	<hr/>
Cashflow from investing activities			
Bank interest		7	94
		<hr/>	<hr/>
Increase in cash equivalents in the year		51,988	94,161
Cash equivalents at the beginning of the year		174,013	79,852
		<hr/>	<hr/>
Total cash equivalents at the end of the year		226,001	174,013
		<hr/>	<hr/>

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention unless otherwise stated.

The accounts are prepared in accordance with Accounting and Reporting by Charities; Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The charity constitutes a public benefit entity as defined by FRS102.

Having considered future planned activities and the reserves available to the charity, the directors are satisfied that the financial statements should be prepared on the going concern basis.

1.2 Incoming resources

The charitable company receives the benefit of work carried out by volunteers whose expenses are reimbursed.

Revenue grants are credited to the Income and Expenditure account at the time when they are received.

Grants in respect of capital expenditure are credited to the income accounts as and when due and depreciation is charged to those accounts on an annual basis.

1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:-

Fixtures and equipment	4 years straight line
Leasehold Premises	25 years straight line

1.4 Taxation

As a registered charity the company benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

1.5 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. These include governance costs which are those costs associated with meeting the constitutional and statutory requirements of the charity.

1.6 Fund accounting

Unrestricted funds can be used in accordance with the charitable objects at the discretion of the directors. Restricted funds are subject to specific conditions by donors as to how they may be used.

1.7 Pensions

The charity pays contributions into the National Employment Savings Trust (NEST) which is a defined contribution work place scheme.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

2	Voluntary income				
		Unrestricted funds	Restricted funds	Total 2022	Total 2021
		£	£	£	£
	Donations and gifts	13,260	589	13,849	20,439
	Miscellaneous	5,220	-	5,220	1,076
	PRM Top Up income	7,180	-	7,180	5,280
	Job Retention Scheme (furloughing)	512	4,042	4,554	25,719
	Commissioned income and grants				
	Bradford MDC - Core	9,000	-	9,000	9,000
	Bradford Community Play Partnership - Hub Development	2,575	-	2,575	7,500
	Bradford MDC – Restart Grant	12,000	-	12,000	-
	Bradford MDC – Omnicron Grant	4,000	-	4,000	-
	DWP – KickStart	2,179	-	2,179	-
	Bradford MDC – Other	1,750	-	1,750	-
	VCS Alliance – Ageing Well	1,500	-	1,500	-
	Asda Foundation – Bringing Communities Back Together	1,000	-	1,000	-
	Bradford Community Play Partnership	730	-	730	-
	Howdens – Toy Appeal	500	-	500	-
	Bradford MDC – Covid 19 Support	-	-	-	40,163
	Power to Change – Participate	-	-	-	3,000
		<hr/>	<hr/>	<hr/>	<hr/>
		61,406	4,631	66,037	112,177
3	Activities from Generating Funds				
				Total 2022	Total 2021
				£	£
	Nursery income			13,460	4,992
	Room hire and accommodation			8,760	8,650
	Management income			23,409	52,863
				<hr/>	<hr/>
				45,629	66,505
				<hr/>	<hr/>

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

4 Incoming resources from charitable activities

	2022 £	2021 £
Grants receivable (restricted)		
The Tudor Trust	28,167	6,750
Incommunities	500	2,580
Leeds Community Foundation Holiday Hunger	7,857	5,000
Co-op Local Community Fund	1,504	1,727
Bradford MDC Holiday Hunger	43,540	20,876
Bradford Community Play Partnership – JUMP Connector	7,185	-
Bradford Community Play Partnership – Holiday Club	4,630	-
DWP – KickStart	3,000	-
Arnold Clark Community Fund – Job Club	1,000	-
Bradford MDC – Stronger Communities	995	-
FM Solutions Ltd	500	-
TLG Holiday Hunger	-	7,000
Neighbourly Community Fund	-	300
The National Lottery Community Fund	-	69,199
Bradford MDC Cleaner Streets	-	3,055
Bradford MDC IPC Funding	-	2,950
CNet Bradford JUMP Awards Programme	-	1,125
Bradford MDC Ward Funding	-	1,000
Bradford MDC Feasibility Study	-	1,000
Bradford Community Play Partnership Community Development	-	700
Groundwork UK	-	500
Shipley Community Chest	-	500
Commissioned Income:		
Bradford MDC Nursery Funding	91,017	100,840
Bradford Citizens Advice Bureau (advice)	52,000	57,767
	<hr/>	<hr/>
	241,895	282,869
	<hr/>	<hr/>

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

5 Charitable activities

	2022	2021
	£	£
Salaries and NI	195,697	200,417
Pension costs	2,001	2,227
Payroll costs	1,608	2,105
HR consultancy	7,851	5,534
Consultancy fees	-	4,649
Training	1,724	904
Postage and stationery	1,433	1,063
Information and publicity	1,876	2,417
Telephone, internet and lease hire	5,364	4,588
Insurance	2,532	2,449
Rent, rates and water	8,500	7,952
Gas and electric	8,550	5,164
Tutors and sessional fees	5,633	1,803
Management charges (internal)	23,409	52,863
Repairs, maintenance and equipment	11,544	51,899
Cleaning and refuse	4,643	4,090
Activities and project costs	43,944	25,547
Subscriptions/licences	288	576
Travel expenses	2,466	2,682
Advice audit costs	1,512	-
Accountancy	1,596	2,076
Miscellaneous	454	960
PRM Top Up expenses	7,180	5,280
Depreciation	28,076	28,076
	<hr/>	<hr/>
	367,881	415,321
	<hr/>	<hr/>

6 Directors

No director received remuneration or any reimbursement of expenditure in the year (2021 – none).

We can confirm that there are no related party transactions that require disclosure in the accounts.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

7 Employees

Number of employees

The average monthly number of employees (including part time) during the year was:

	2022 number	2021 number
Administration	2	2
Project staff	14	17
	<hr/>	<hr/>
	16	19
	<hr/>	<hr/>
Employment costs		
	2022 £	2021 £
Wages and salaries	191,700	196,839
National insurance	3,997	3,578
Pension costs	2,001	2,227
	<hr/>	<hr/>
	197,698	202,644
	<hr/>	<hr/>

There were no employees whose annual emoluments were £60,000 or more.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

8	Tangible fixed assets	Leasehold Property (Building Fund)	Fixtures & equipment	Total
		£	£	£
	Cost			
	At 1 April 2021 and 31 March 2022	701,929	6,359	708,288
	Depreciation			
	At 1 April 2021	428,116	6,359	434,475
	Charge for the Year	28,076	-	28,076
	At 31 March 2022	456,192	6,359	462,551
	Net book value			
	At 31 March 2022	245,737	-	245,737
	At 31 May 2021	273,813	-	273,813
9	Debtors		2022 £	2021 £
	Grants receivable		1,463	3,950
	Debtors and Prepayments		8,723	4,186
			10,186	8,136
10	Creditors: amounts falling due within one year		2022 £	2021 £
	Accruals		6,534	7,118
	Deferred Income		67,604	26,745
			74,138	33,863

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:-

	Balance at 1 April 2021 £	Movement in funds		Balance at 31 March 2022 £
		Incoming resources £	Resources expended £	
Advice	4,543	56,117	(45,673)	14,987
Community Centre	273,813	-	(28,076)	245,737
Special Projects	16,417	203,944	(197,264)	23,097
	<u>294,773</u>	<u>260,061</u>	<u>(271,013)</u>	<u>283,821</u>

Advice service

The advice service provides a comprehensive advice service to residents in an area of disadvantage and poor health. Advice is given on a wide range of issues and the worker employed will represent clients up to tribunal level. The worker also encourages clients to engage in community activity appropriate to their needs available in the centre.

Community centre

To provide the new community centre.

Special projects

Funds raised externally for a specific activity or project.

12 Reconciliation of net movement in funds to net cashflow from operating activities

	2022 £	2021 £
Net movement in funds	(14,313)	46,324
(Less) bank interest	(7)	(94)
Add depreciation charge	28,076	28,076
(Increase) in debtors	(2,050)	(4,547)
Increase in creditors	40,275	24,308
	<u>51,981</u>	<u>94,067</u>
Net cash generated from operating activities	51,981	94,067