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NORTH EAST WINDHILL COMMUNITY ASSOCIATION
Windhill Community Centre, Church Street, Windhill, Shipley
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Directors

Gianfranco Sabelli (Chair and Company Secretary)
Alan Keeling (Vice Chair and Treasurer)
Samantha Davis Faulkner
Sabina Adams
Hayley Darwent
Kimberley Baldwin
Roderick Robertson

Charity number

1093982

Company number

4325287

Registered office

Windhill Community Centre
Church Street
Windhill
Shipley
West Yorkshire
BD18 2NR

Independent examiner

Kevin J Meddings MAAT
Stuart B Lodge & Co
44 Bradford Road
Idle
Bradford
West Yorkshire
BD10 9PE

Bankers

HSBC Bank plc
1 Well Croft
Shipley
West Yorkshire
BD18 3QH

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

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NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2021

The directors present their report and accounts for the year ended to 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's memorandum and articles of association, applicable law, the Companies Act 2006 and Charities Act 2011.

Structure, Governance and Management

The charity is a company limited by guarantee and is registered as a charity with the Charity Commission. The affairs are governed by its Memorandum and Articles of Association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Objectives and Activities

Trustees can be appointed on recommendation by one or more trustees. Alternatively a member can be nominated giving not less than 14 days notice and no more than 35 days notice prior to the meeting of their intention to be proposed.

All trustees are offered induction. NEWCA has a policy and procedures pack for trustees, who are encouraged to make enquiries should there be any element of the running of the charity that is unfamiliar.

The board usually meets monthly with a minimum of 6 meetings per year. A quorum is a minimum of 4 persons entitled to vote. A resolution put to the vote of a meeting shall be decided by a show of hands unless a poll is demanded. In the event of an equality of votes, either on a show of hands or a poll, the Chair will be entitled to a casting vote.

All sub committees have agreed Terms of Reference.

North East Windhill Community Association (NEWCA in short) aims are to advance education, relieve poverty, promote and protect good health and promote the inhabitants of the Windhill community without distinction of race, sex, religious or other opinions.

It works in partnership with various organisations and bodies throughout Shipley and the wider Bradford District to develop and deliver services that are appropriate to the local community and in an accessible and supported environment.

These include Big Swing, Bradford College, Children and Family Centres, DWP, local schools and local GPs, HALE, Incommunities, One in a Million, Shipley College, Shipley Area Co-ordinator's Office and the Shipley Area Committee, Youth Service.

Summary of the main activities and achievements

NEWCA provides a base at Windhill Community Centre for the community to meet and take part in various activities and events that have been determined in consultation with local users and our many partners.

Local residents, groups active in the community and agencies working in the area can make use of the facilities, resources and equipment of the centre.

We are proud of the fact that we have something for everyone on every day at the centre; after school activities, computer and functional skills, healing, health support, workshops for arts, craft, dance, exercise and keep-fit as well as yoga. NEWCA also puts on several community outreach events and activities throughout the year.

A selection of what took place during 2019/20

- Advice on benefits, debt and employment issues (please see separate comments);

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

- Café – the heart of the centre; bringing people together socially and offering them the chance to learn about food and how to cook;
The Café has a Good Food Award and offers good value nutritious food which is provided by trained people supported by dedicated volunteers working alongside them in the kitchen. It also provides outside catering and offers a lunch and tea service for residents at a sheltered housing scheme nearby;
- Community events – meeting local people and asking them what they want;
- Computer Room – important part of the centre as it is an essential place where digital skills can be learned, developed and used to access online services;
It also hosts a number of Job Clubs during the week so that help is available with CVs and job search;
- Community lunch and tea sessions at the centre;
- Community nutritional health advice;
- Councillors' Surgeries – raising concerns with the local Ward councillors;
- Dance, exercise and well-being sessions for all ages: slow, spiritual and fast (at times);
- Dog group: pets and owners having fun;
- Early Years Nursery for 2 – 4 year olds. OFSTED rated GOOD (please see separate comments);
- Food sharing – distributing surplus foodstuffs, fruit and veg from a variety of local and national food retailers;
- Functional skills: Incommunities (social housing group) helping people with numeracy and literacy in their daily lives;
- GCSE maths classes helping people progress at work and gain employment;
- Healthy Holidays – Windhill Community Centre was chosen as a venue to deliver meals and activities during the 2020 summer school holidays;
- Health support for physical and mental health well-being as well as social isolation;
- Job Clubs – we host a number of groups during the week in the computer room (please see above);
- Kidz Club – “One in a Million” providing after-school activities for children in school years 1 – 6 and including nutritional cooking sessions followed by afternoon tea for each of the 2 separate age-related sessions on Monday afternoons and Wednesday afternoons (years 1 – 5 and years 6 upwards);
- Knitting and crochet: calmness but with a hint of clacking needles with proceeds from items made going to good causes;
- Let's sign: learning BSL (British Sign Language) to bring families closer;
- Neighbourhood Forums – where residents can meet one another and representatives from various bodies;
- November: story-telling and tea event with reading books for children at Christmas;
- People coming together at the centre to help one another in the Windhill area and beyond;
- Reading and Writing – more than help with words and numbers;
- Saturdays: Craft Club 4 Kids, fun, games and crafts for children;
- Staff: our thanks to Tudor Trust for funding the following posts (January 2020 – January 2023); Caretaker and Volunteer and Work Placement Co-ordinator;
- Toy Appeal 2019 where local and district-wide generosity allowed us to ease the pressures of Christmas on many local families;
- Tuesdays: “The Big Swing” providing outdoor activities for children during term-time and school holidays;
- Volunteer and Work Experience Placements – our thanks to Bradford College, Bradford University, DWP in Bradford, Leeds Trinity University, Shipley College for arranging opportunities to gain social skills and work experience at Windhill Community Centre;
- Windhill Futures – supporting children and youth-related activities throughout the year;

The above were made possible with the support and funding from: Baildon Anglicans, Baildon Methodists, Bradford Council, Bradford Literature Festival 2019, Crafty Folk, Incommunities (social housing group), NHS, North East Windhill Community Association, One In A Million charity, Public Health, Safer Communities Fund, Saltaire Methodists, Shipley Area Co-ordinator's Office, The Co-op, The Tudor Trust, Windhill Community Café, and last but not least Windhill Futures.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Dance, exercise and well-being sessions were provided by qualified and experienced individuals, sometimes on a subscription basis.

The Windhill Futures Project (a partnership between NEWCA and the local Anglican Methodist LEP which meets on a regular basis to procure funding for facilities and resources and arrange events and activities for local residents.

Advice – Annual Report for Advice Service April 2019 to March 2020

Helen Roberts, Advice Team Manager reports that the Advice Team dealt with 1,581 clients and had 3,254 enquiries over the financial year and recorded financial gains of £802,019.37 – a huge amount of extra money that is now coming into our local community and economy for benefits that clients would have otherwise not received. We stabilised 32 debt cases and managed £120,382.38 of debt.

Outreach sessions are going well with full uptake of the service in GP surgeries, except for Oak Glen. This service has now ceased. We are working hard to make sure full uptake of appointments is maintained both at base and outreach facilities. We realise that it is not always easy to get an appointment due to high demand, but we are working hard to keep waiting times low and slot in emergencies as and when they arise.

Over this last quarter we have been very mindful that basic financial stability has been difficult for many due to Universal Credit and the difficulties people have as recipients of this particular benefit. It has had a dramatic impact in emergency provision of food and utilities.

Regarding Foodbank Vouchers – clients are provisionally allowed 3 vouchers in 6 months, unless there are extenuating circumstances, where further vouchers may be issued if required. Over this quarter and latterly so, this has meant an increase in individual food vouchers issued, mainly due to the current Covid-19 crisis which has meant people are more likely to require further assistance with this provision.

Windhill Community Centre is a local Hub and provides additional food and hot meals for people if they require them during the crisis.

All of the staff are settling in to a new 'working from home set up' and meeting all responsibilities in a timely manner.

ADVICE NOTES

- 1) Bradford North Foodbank opened a new foodbank centre at Christchurch, Windhill (opposite Windhill Community Centre where our Advice Team is based) due to an increase in demand at their Shipley Foodbank, located at Shipley Baptist Church in Shipley Town Centre because 50% of the people attending came from Windhill.

The foodbank means that the people of Windhill will have emergency food support within their own community.

- 2) Baildon's Methodist and Anglican churches have supported the Advice Team with donations of foodstuffs from their congregations as well as local people who pass on their good fortune or whatever they can afford to help others who are struggling to manage on severely reduced incomes.
- 3) Bradford Council undertook a procurement exercise during 2016 for advice services across the Bradford District and we were successful in securing a sub-contract with Bradford and Airedale Citizens Advice for the next 3 years. The new contract came into operation in January 2017 and has resulted in a different delivery method. Unfortunately, this means that there are fewer advice appointments at its base at Windhill Community Centre but the team is now delivering in some of the local GP surgeries so patients may be able to see one of its Advisors when they visit their GP.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

- 4) Bradford Council informed CAB in December 2018 that it was looking to replace the current Advice service with a new delivery model by April 2021. CAB along with other Advice organisations has been in negotiation with Bradford Council in order to determine which venues would be affected by the new changes from April 2021. A reduction of 20% in Advice sessions is proposed from April 2020. In the meantime, NEWCA endeavours to obtain funding to ensure the provision of independent welfare advice for its community.

Early Years

Samantha Lee, Nursery Manager writes:

Little Ducklings is a one room nursery setting. It is registered for 40 children (20 per session) and is open from 8.30am to 3.30pm Monday to Friday, term time only. We have an outdoor concrete playground which we recently extended to incorporate the grass and grass hill. This has had a very positive impact on our outdoor experience and extended the children's learning opportunities. We extended our outdoor area as the majority of our children come to us using the 2 year old funding and many of them are from a deprived background. A percentage of our families live in flats so the children do not always have access to a grass area to play on, with a previous OFSTED report mentioning physical development as an area of focus. (Latest OFSTED rating is GOOD).

Our extended area has a walking/sit in sand and mud pit. This has been really effective for our children with additional need, one of whom has a sensory disorder and another who is not yet walking. We have a wooden play house that is full of cushions and books; we use this as a tool with our children as a calming area.

Little Ducklings is situated in Windhill, Shipley. We are based in the Windhill Community Centre and are in sight of the local Primary school (Christ Church Primary Academy). We are next to a field which we use on a regular basis for physical play and the Daily Mile. We also use the wooded area for our Woodland walk experiences for 3 – 5 year olds every term. We have close links with Owlet Children Centre. They hold groups within our centre. We also have good links with the 3 local schools in our area.

The kitchen within our centre provides a hot, healthy lunch for the children who stay all day (parents can provide a packed lunch if they prefer). There are 9 members of staff.

PARTNERS

We have worked with many partners to encourage investment in Windhill through new initiatives and would like to thank the following:

Bradford Council Community Chest (Shipley Area Committee)
Co-op
Bradford Council Community Buildings Grant 2017 – 2019
National Lottery
Sovereign Health Care
Tudor Trust

for having funded various projects during 2019/20.

We continued to work with the Shipley Area Co-ordinator's Office to resolve local issues and they have held several Neighbourhood Forums at the centre during 2019/20 which gave local people the chance to meet one another and representatives from local organisations especially Bradford Council, Incommunities and West Yorkshire Police to voice local concerns.

We have used these occasions to promote the centre especially as it is now the only one in the Windhill area and the Association is to plan and hold more community outreach events during 2019/20 and more community activities in the evening.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Directors

The directors who served during the period were:-

Gianfranco Sabelli (Chair and Company Secretary)
Alan Keeling (Vice Chair and Treasurer)
Samantha Davis Faulkner
Sabrina Adams
Haley Darwent
Kimberley Baldwin
Roderick Robertson

None of the directors has any beneficial interest in the company. All of the directors are members of the company and guarantee to contribute £1 in the event of a winding up.

Financial Review

In this financial year the association made a surplus of £74,400 (2020: £1,619) before depreciation. Following the depreciation charge on the leasehold property of £28,076 the association made an overall surplus of £46,324 (2020 deficit of £21,778). The association benefited from local Bradford Council Covid 19 support funding and the governments job retention scheme which enabled the Centre to remain open for the local community and provide necessary financial support for the Advice Project when based off-site.

At 31 March 2021 the Centre's reserves amounted to £422,099 of which £273,813 is the depreciated leasehold property. There remained reserves of £20,960 held within the Centre's numerous 'special' projects and the Advice project which are committed to be spent in the 2021/22 financial year.

Unrestricted reserves at the year end now amount to £127,326 and provide a foundation for the future financial stability and growth of the Centre.

Reserves policy

The directors' policy is to build and maintain general reserves of between 3 and 6 months of operating costs.

Risk factors

The directors/management committee have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Plans for the future

We plan to hold a further series of "Meet the Community" sessions and use these occasions to promote the centre especially as it is now the only one in the Windhill area as well as holding more community outreach events and community activities in the evening during 2020/21.

We will continue to provide activities that engage people of all ages and backgrounds in more and regular physical activity to enhance their overall well-being and reduce social isolation.

The Association recognises the role volunteers and those on work placements play in the running of the centre and will continue to work with various organisations to provide them with relevant work experience and the skills necessary for employment.

NEWCA would like to thank Tudor Trust for funding the following posts (January 2020 – January 2023):

Caretaker – this post will allow the individuals more time to deal with maintenance as well as improving the premises and its surroundings.

Volunteer and Work Placement Co-ordinator – this post will allow the individual more time to offer work experience opportunities to volunteers, work placements as well as school and college students throughout the year.

We appreciate the help given by DWP, Incommunities, Bradford College, Shipley College and Leeds Trinity University in arranging these opportunities to date.

We will consider business start-ups to encourage opportunities for self-employment.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2021**

The services, activities and events that we offer or those we wish to introduce depend on funding and income from room rental and other commercial activities. Each year we build on the efforts and relative success of our funding group and submit bids relevant to the aims of the Association and the upkeep of the centre to support such.

The Association will promote the centre and what it does through various media to improve its business profile and highlight the contribution it makes to the community and the wider public.

We will invite people to join the Board of Trustees with the relevant skills to help with all aspects of running a community centre.

North East Windhill Community Association [NEWCA for short] came about to advance education, relieve poverty, promote and protect good health and promote the inhabitants of the Windhill community without distinction of race, sex, religious or other opinions.

It does this at Windhill Community Centre which is now the only community centre in the Windhill area that offers help, advice and above all, a voice.

NEWCA and those working on its behalf faced many challenges during 2019/20. There will, no doubt be more in 2020/21 and beyond, so it is important that we work together to resolve any issues that affect the community.

The Association will endeavour to increase income, by the greater use of the centre, encouraging groups and organisations to use our facilities, by encouraging private groups for birthday parties, anniversaries or other celebrations and ceremonies at a very reasonable cost, so please consider Windhill Community Centre if you are planning one

In the meantime you are welcome to come along and enjoy what goes on at Windhill Community Centre and elsewhere in the area.

Please visit the centre or get in touch: phone 01274 588831 or email: contact@windhillcommunity.co.uk and we will get back to you.

The Association would like to thank its staff, the volunteers and those on placements who have supported its trustees in the many roles that are necessary to provide its services and events within the centre and elsewhere.

It also appreciates their enthusiasm, commitment and the expertise they bring to the centre on a daily basis and any success that is achieved is down to them.

At the Time of Writing

The Trustees Annual Report is compiled during 2019/20 and completed sometime after the end of the financial period (31 March 2020).

March 2020 saw Windhill and the world enter the first of many "lockdowns" at national and then local levels. The centre never closed, however, as people stopped coming we began preparing for "lockdown". NEWCA along with Bradford Council and volunteers distributed 5,000 kindness cards within the Windhill area to notify people what help was available for themselves, their families, neighbours and friends especially those shielding due to having underlying health conditions.

NEWCA created a "bubble" of volunteers in order that Windhill Community Centre became a base for help and support for those in the Windhill area. Those volunteers are busy answering phone calls, distributing food provided by the Cafe, shopping and prescriptions.

The centre is open Monday to Friday at least 3 hours a day (10am – 1pm) and a couple of hours at the weekend (10am – 12noon).

The Advice Team is working from home but on Advisor attends on Tuesday, our Foodbank day. Nursery is closed and the staff on standby in case they are needed at those Nurseries designated for key workers in the Bradford District should their staff go sick with Covid-19.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Statement of Directors Responsibilities

The directors of North East Windhill Community Association are responsible for preparing the Directors Annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare accounts for each financial year. Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these accounts the directors are required to:-

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements that are reasonable and prudent;
- state whether UK accounting standards have been followed, subject to any departures disclosed and explained in the accounts; and
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The directors are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

The directors are responsible for maintaining proper accounting records which disclose at anytime the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006, and the Charities Act 2011. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board of directors:-

.....
Gianfranco Sabelli
Director

Dated:

**NORTH EAST WINDHILL COMMUNITY ASSOCIATION
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF NORTH EAST WINDHILL COMMUNITY ASSOCIATION**

I report on the accounts of the Charity for the year ended 31 March 2021 which are set out on pages 9 to 17.

Respective responsibilities of trustees and examiner

The trustees who are also the directors of North East Windhill Community Association for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011, (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a Member of the Association of Accounting Technicians.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

- a. which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice; Accounting and reporting by Charities.
- b. have not been met; or
- b. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin J Meddings MAAT

Stuart B Lodge & Co
Chartered Accountants
44 Bradford Road
Idle
Bradford BD10 9PE
West Yorkshire

Dated:

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted fund £	Restricted funds £	Total 2021 £	Total 2020 £
Income					
Incoming resources from generated funds:					
Voluntary income	2	107,886	4,291	112,177	31,425
Activities from generating funds	3	61,514	4,991	66,505	41,577
Investment income - bank interest		94	-	94	247
Incoming resources from charitable activities	4	-	282,869	282,869	185,717
Total income		169,494	292,151	461,645	258,966
Expenditure					
Charitable activities	5	77,113	338,208	415,321	280,744
Total expenditure		77,113	338,208	415,321	280,744
Net income/ (expenditure)/net movement in funds		92,381	(46,057)	46,324	(21,778)
Total funds brought forward		34,945	340,830	375,775	397,553
Total funds carried forward		127,326	294,773	422,099	375,775

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total £	2020 Total £
Fixed assets					
Tangible assets	8	-	273,813	273,813	301,889
Current assets					
Debtors and prepayments	9	1,530	6,606	8,136	3,589
Bank and cash		125,796	48,217	174,013	79,852
Total assets		127,326	328,636	455,962	385,330
Creditors: amounts falling due within one year	10	-	(33,863)	(33,863)	(9,555)
Total assets less current liabilities		127,326	294,773	422,099	375,775
The funds of the charity					
Unrestricted fund		127,326	-	127,326	34,945
Restricted funds	11	-	294,773	294,773	340,830
Total charity funds		127,326	294,773	422,099	375,775

The company is entitled to the exemption from the audit requirements contained in section 477 of the Companies Act 2006 for the year ended 31 March 2021. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act for preparing accounts which give a "true and fair view" of the state of affairs of the company as at the end of the financial period and of its incoming resources and application of resources, including its income and expenditure, for the financial period, in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

Approved by the board on

and signed on their behalf by:-

.....
Gianfranco Sabelli

director

.....
Alan Keeling

director

Company No: 4325287

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

STATEMENT OF CASHFLOWS AS AT 31 MARCH 2021

	Notes	2021 £	2020 £
Cash generated/(used) in operating activities	12	94,067	(3,119)
Cashflow from investing activities			
Bank interest		94	247
Increase/(decrease) in cash equivalents in the year		94,161	(2,872)
Cash equivalents at the beginning of the year		79,852	82,724
Total cash equivalents at the end of the year		174,013	79,852

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention unless otherwise stated.

The accounts are prepared in accordance with Accounting and Reporting by Charities; Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The charity constitutes a public benefit entity as defined by FRS102.

Having considered future planned activities and the reserves available to the charity, the directors are satisfied that the financial statements should be prepared on the going concern basis.

1.2 Incoming resources

The charitable company receives the benefit of work carried out by volunteers whose expenses are reimbursed.

Revenue grants are credited to the Income and Expenditure account at the time when they are received.

Grants in respect of capital expenditure are credited to the income accounts as and when due and depreciation is charged to those accounts on an annual basis.

1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:-

Fixtures and equipment	4 years straight line
Leasehold Premises	25 years straight line

1.4 Taxation

As a registered charity the company benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

1.5 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. These include governance costs which are those costs associated with meeting the constitutional and statutory requirements of the charity.

1.6 Fund accounting

Unrestricted funds can be used in accordance with the charitable objects at the discretion of the directors. Restricted funds are subject to specific conditions by donors as to how they may be used.

1.7 Pensions

The charity pays contributions into the National Employment Savings Trust (NEST) which is a defined contribution work place scheme.

1.8 Comparatives

The comparatives are for the ten month period ended 31 March 2020.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

2 Voluntary income

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Donations and gifts	18,528	1,911	20,439	10,827
Miscellaneous	1,076	-	1,076	939
PRM Top Up income	5,280	-	5,280	8,079
Job Retention Scheme (furloughing)	23,339	2,380	25,719	-
Commissioned income and grants				
Bradford MDC - Core	9,000	-	9,000	7,500
Bradford Community Play Partnership - Hub Development	7,500	-	7,500	3,380
Bradford MDC – Covid 19 Support	40,163	-	40,163	-
Power to Change – Participate	3,000	-	3,000	-
Bradford MDC – We Are Digital	-	-	-	200
Asda Foundation	-	-	-	500
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	107,886	4,291	112,177	31,425

3 Activities from Generating Funds

	Total 2021	Total 2020
	£	£
Nursery income	4,991	3,915
Room hire and accommodation	8,650	16,510
Management income	52,864	21,152
	<hr/>	<hr/>
	66,505	41,577
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NORTH EAST WINDHILL COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

4 Incoming resources from charitable activities

	2021 £	2020 £
Grants receivable (restricted)		
The Tudor Trusts	6,750	27,000
Incommunities	2,580	1,064
The National Lottery Community Fund	69,199	7,680
Leeds Community Foundation Holiday Hunger	5,000	4,655
Co-op Local Community Fund	1,727	3,390
TLG Holiday Hunger	7,000	3,000
Neighbourly Community Fund	300	400
Bradford MDC Holiday Hunger	20,876	-
Bradford MDC Cleaner Streets	3,055	-
Bradford MDC IPC Funding	2,950	-
CNet Bradford JUMP Awards Programme	1,125	-
Bradford MDC Ward Funding	1,000	-
Bradford MDC Feasibility Study	1,000	-
Bradford Community Play Partnership Community Development	700	-
Groundwork UK	500	-
Shipley Community Chest	500	-
Asda Foundation	-	1,000
Leeds Community Foundation (Energy)	-	8,520
Sports England	-	4,995
Bradford VCS Alliance	-	1,912
The Rank Foundation	-	250
Bradford MDC Community Development	-	250
Bradford MDC Read and Write	-	100
Commissioned Income:		
Bradford MDC Nursery Funding	100,840	72,751
Bradford Citizens Advice Bureau (advice)	57,767	48,750
	<hr/>	<hr/>
	282,869	185,717
	<hr/>	<hr/>

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

5 Charitable activities

	2021	2020
	£	£
Salaries and NI	200,417	148,018
Pension costs	2,227	1,690
Redundancy costs	-	1,301
Payroll costs	2,105	1,626
HR consultancy	5,534	3,231
Consultancy fees	4,649	-
Training	904	1,076
Postage and stationery	1,063	2,125
Information and publicity	2,417	1,494
Telephone, internet and lease hire	4,588	5,270
Insurance	2,449	1,934
Rent, rates and water	7,952	10,277
Gas and electric	5,164	7,046
Tutors and sessional fees	1,803	10,567
Management charges (internal)	52,863	21,152
Repairs, maintenance and equipment	51,899	7,059
Cleaning and refuse	4,090	2,242
Activities and project costs	25,547	15,428
Subscriptions/licences	576	323
Travel expenses	2,682	4,560
Accountancy	2,076	2,580
Miscellaneous	960	269
PRM Top Up expenses	5,280	8,079
Depreciation	28,076	23,397
	<hr/>	<hr/>
	415,321	280,744
	<hr/>	<hr/>

6 Directors

No director received remuneration or any reimbursement of expenditure in the year (2020 – none).

We can confirm that there are no related party transactions that require disclosure in the accounts.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

7 Employees

Number of employees

The average monthly number of employees (including part time) during the year was:

	2021 number	2020 number
Administration	2	2
Project staff	17	15
	<hr/>	<hr/>
	19	17
	<hr/>	<hr/>

Employment costs

	2021 £	2020 £
Wages and salaries	196,839	145,018
National insurance	3,578	4,301
Pension costs	2,227	1,690
	<hr/>	<hr/>
	202,644	151,009
	<hr/>	<hr/>

There were no employees whose annual emoluments were £60,000 or more.

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

8 Tangible fixed assets

	Leasehold Property (Building Fund)	Fixtures & equipment	Total
	£	£	£
Cost			
At 1 April 2020 and 31 March 2021	701,929	6,359	708,288
Depreciation			
At 1 April 2020	400,040	6,359	406,399
Charge for the Year	28,076	-	28,076
At 31 March 2021	428,116	6,359	434,475
Net book value			
At 31 March 2021	273,813	-	273,813
At 31 May 2020	301,889	-	301,889

9 Debtors

	2021 £	2020 £
Grants receivable	3,950	1,282
Debtors and Prepayments	4,186	2,307
	8,136	3,589

10 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals	7,118	8,255
Deferred Income	26,745	1,300
	33,863	9,555

NORTH EAST WINDHILL COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:-

	Balance at 1 April 2020 £	Movement in funds		Balance at 31 March 2021 £
		Incoming resources £	Resources expended £	
Advice	1,942	60,147	(57,546)	4,543
Community Centre	301,889	-	(28,076)	273,813
Special Projects	36,999	232,004	(252,586)	16,417
	<u>340,830</u>	<u>292,151</u>	<u>(338,208)</u>	<u>294,773</u>

Advice service

The advice service provides a comprehensive advice service to residents in an area of disadvantage and poor health. Advice is given on a wide range of issues and the worker employed will represent clients up to tribunal level. The worker also encourages clients to engage in community activity appropriate to their needs available in the centre.

Community centre

To provide the new community centre.

Special projects

Funds raised externally for a specific activity or project.

12 Reconciliation of net movement in funds to net cashflow from operating activities

	2021 £	2020 £
Net movement in funds	46,324	(21,778)
(Less) bank interest	(94)	(247)
Add depreciation charge	28,076	23,397
(Increase)/decrease in debtors	(4,547)	11,445
Increase/(decrease) in creditors	24,308	(15,936)
	<u>94,067</u>	<u>(3,119)</u>
Net cash used in operating activities		