

Company Number: 4531222

Charity Number: 1093927

**The Institute for Philanthropy
T/A The Philanthropy Workshop UK**

Annual Report and Financial statements

For the year ended 31 December 2023

The Institute for Philanthropy

Reference and administrative details

Trustees	Elliott Donnelley Traci Maddock
Senior Management	Renee Kaplan – CEO (US) Rachel Simon – COO (US)
Company number	4531222
Charity number	1093927
Registered Office & Principal place of business	The West Wing Somerset House Strand London WC2R 1LA
Accountants	Sterling Partners Limited 2nd Floor, Grove House 774-780 Wilmslow Road Didsbury Manchester M20 2DR
Bankers	HSBC 165 Fleet Street London EC4A 2DY
Solicitors	Wansbroughs Northgate House Devizes Wiltshire SN10 1JX

The Institute for Philanthropy

Trustees' report for the year to 31 December 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006 are pleased to present their report together with the financial statements of the charity for the year to 31 December 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice 'Accounting and Reporting by Charities' (SORP 2019).

Structure, Governance and Management

Legal status

The Institute for Philanthropy was established as a company, limited by guarantee on 10 September 2002 and registered with the Charity Commission as charity number 1093927 on 25 September 2002.

In 2014 the charity amended its Memorandum and Articles of Association to confirm The Philanthropy Workshop (a Delaware non-profit non-stock company) as the only member of the charity. The liability of the member in the event of the company being wound up is limited to a sum not exceeding £10.

Governing Document

The Institute for Philanthropy is governed by its Memorandum and Articles of Association.

Trustees

The directors of the charitable company are its trustees for the purpose of charity law and the members of the company limited by guarantee. Throughout this report they are collectively referred to as the trustees.

The following individuals served as trustees during the period and to the date of this report:

Elliott Donnelley
Traci Maddock

All trustees served for the full year unless otherwise indicated above.

The Trustees meet approximately 4 times a year to review the activities and direction of the charity. The day to day running of the charity is delegated to the team in London who work closely with the CEO of The Philanthropy Workshop in the US. Individual Trustees maintain an active interest and participation in many of the charity's courses and events, which is an important part of ensuring the direction and spirit of the charity stays true to its original vision, aims and objectives.

None of the Trustees has any beneficial interest in the company.

Recruitment and appointment of new trustees

Trustees are appointed by an ordinary resolution. Whenever the Trustees are less than three, new Trustees must be appointed to bring the number up to three, but (unless otherwise determined by ordinary resolution) the number shall not be subjected to any maximum.

Existing Trustees and the Chair make recommendations for new Trustees, which are then put before the board. Board members are invited to serve for three years with the possibility of serving an additional two terms of three years each. The Board Chair will be invited to serve in that role for an initial five-year term renewable for three subsequent years.

Trustees' induction and training

New trustees are given guidance on their responsibilities, through reading guidelines issued by the UK Charity Commission and other organisational papers. They also meet with the group chair, the relevant committee chairs, and staff as appropriate to the role. Ongoing training also occurs to ensure the Board are current on legislation and other issues that impact governance.

International Advisory Board

Given the close operating relationship with The Philanthropy Workshop in the USA since March 2014, there is an International Advisory Board [IAB], which comprises all Trustees from both organisations. The purpose of this board is to provide advice on global strategy. As with any advisory body, the IAB does not have the technical legal authority to mandate their recommendations upon either organisation and the independent boards retain the legal right to ratify (or reject if they see fit) any recommendation made by the advisory board.

Risk Management

The trustees regularly review the risks the charity faces and are satisfied that systems are in place to mitigate their exposure to the major risks.

The Institute for Philanthropy

Trustees' report for the year to 31 December 2023

Public Benefit

The Trustees confirm that they have complied with their duty under Section 17(5) of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit. The Institute for Philanthropy carries out a wide range of activities in furtherance of its charitable objectives, as detailed under Activities and Achievements below.

Objectives and principal activities

The objective of the Institute for Philanthropy is to increase and catalyse positive social change by mobilising philanthropic resources, through providing education and thought leadership in strategic philanthropy to philanthropists and social entrepreneurs.

The Trustees confirm that they referred to the guidance contained in the Charity Commission's general guidance on the public benefit by reviewing the Trust's aims and objectives and in planning future activities.

Activities and Achievements

The Institute for Philanthropy, in collaboration and partnership with The Philanthropy Workshop, is a global community of social investors committed to leveraging their time, talent, treasure, and ties to co-create a better world alongside social sector leaders, government actors, academic thought-leaders, and others. The organisation's mission is to accelerate social impact by mobilising a global network of strategic investors united by their commitment to unlock resources, lifelong learning, collaboration, and entrepreneurial approaches.

Our organization engages community members through three pillars: 1) Peer collaboration – providing a trusted network of like-minded philanthropists and social investors; 2) Learning environment – year-round programming both in-person and virtual that dives deep on issues and helps build strategy; and 3) Action oriented – opportunities to work individually or with peers to deploy greater resources for greater impact.

Future plans

In the year ahead the charity plans to continue to facilitate coursework alongside opportunities for connection and collaboration promoting best practices in the area of strategic philanthropy. The trustees plan to expand the organization's impact through increased community membership.

Financial review

During the period covered by these accounts the charity's income came in at £394k (2022: £422k) while expenditure for the period was £392k (2022: £421k) resulting in an overall surplus of £2k for the period (2022: £1k).

Management fees from the US parent account for £358k (2022: £405k) of the income which cover the charity's costs of running programs locally and internationally, as well as supporting the membership in Europe.

Reserves policy

The Trustees' policy is to hold reserves in order to provide short term financial stability and allow time to secure alternative sources of funding, in the event of a significant drop in income. At the end of the year reserves stood at £285k (2022: £284k) which the Trustees believe is in line with the overall organisational policy.

Investment policy

The Trustees' investment powers are governed by the Memorandum and Articles of Association, which permit the Charity's funds to be invested in a wide range of securities and assets.

The Institute for Philanthropy

Trustees' report for the year to 31 December 2023

Statement of Trustees Responsibilities

The trustees (who are also the directors of The Institute for Philanthropy for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware

- there is no relevant audit information of which the charitable company's auditors are unaware
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Board of Trustees on and signed on its behalf by:

Elliott Donnelley II

Elliott Donnelley II (Sep 26, 2024 11:28 EDT)

Elliott Donnelley
Trustee

Date: 09/26/2024

Independent Examiner's report to the trustees of The Institute for Philanthropy for the year ended 31 December 2023

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Narges Cyroos FCA
Chartered Accountant
Sterling Partners Limited
Chartered Accountants & Statutory Auditors
2nd Floor, Grove House
774-780 Wilmslow Road
Didsbury, Manchester M20 2DR

Date: 27th September 2024

The Institute for Philanthropy

Statement of Financial Activities (incorporating the Income and Expenditure Account) to 31 December 2023

		Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
	Note				
Income					
Donations	2	35,224	-	35,224	17,000
Income from charitable activities	3	358,435	-	358,435	405,000
Investment income	4	-	-	-	-
Other income		-	-	-	-
Total income		393,659	-	393,659	422,000
Expenditure					
Fundraising	5	35,141	-	35,141	35,780
Charitable activities	6	356,658	-	356,658	385,542
Total expenditure		391,799	-	391,799	421,322
Net income / (expenditure) before exchange gains/(losses)		1,860	-	1,860	678
Exchange gains/(losses)		-	-	-	-
Gains/(losses) on investments		-	-	-	-
Net movement in funds		1,860	-	1,860	678
Reconciliation of funds					
Total funds brought forward		283,556	-	283,556	282,878
Total funds carried forward	14	285,416	-	285,416	283,556

The notes on pages 8 to 13 form part of these financial statements.

The Institute for Philanthropy

Balance Sheet as at 31 December 2023

	Note	2023 £	2022 £
FIXED ASSETS			
Tangible Assets	10	-	416
		<u>-</u>	<u>416</u>
CURRENT ASSETS			
Debtors	11	314,136	294,869
Cash at bank and in hand		2,225	3,424
		<u>316,361</u>	<u>298,293</u>
CREDITORS: Amounts falling due within one year	12	(30,945)	(15,153)
NET CURRENT ASSETS		<u>285,416</u>	<u>283,140</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>285,416</u>	<u>283,556</u>
CAPITAL AND RESERVES			
Restricted funds		-	-
Unrestricted funds		285,416	283,556
	13	<u>285,416</u>	<u>283,556</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees and signed on its behalf by:

Elliott Donnelley II
Elliott Donnelley II (Sep 26, 2024 11:28 EDT)

Elliott Donnelley
Trustee

Date: 26/09/24

The Institute for Philanthropy

Notes to the accounts for the period to 31 December 2023

1 Principal accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below.

(a) Basis of accounting

These financial statements have been prepared under the historical cost convention in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' effective January 2019 (the Charities SORP (FRS 102)), UK accounting standards, including 'Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland' (FRS 102) and the Companies Act 2006.

The Institute For Philanthropy meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The Functional and presentation currency of the Charity are pound sterling.

(b) Fund accounting

(i) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

(ii) Restricted funds are subject to specific conditions imposed by the donor as to how they may be used.

The purposes and uses of the restricted funds are set out in the notes to the accounts.

Transfers between funds are made to cover deficits on individual restricted funds and to recognise fixed assets, including those acquired with restricted income, separately within restricted funds.

(c) Income

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

(i) Income received by way of grants, donations and gifts is included in full in the Statement of Financial Activities when receivable.

(ii) Grants receivable are recognised when the charity becomes unconditionally entitled to the grant.

(iii) Donated professional services and donated facilities are recognised as income when the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably; a corresponding amount is then recognised as expenditure in the same period.

(iv) The value of services provided by volunteers has not been included in these accounts.

(v) Income from charitable activities is accounted for when earned. If received in advance, management fees from running courses and projects are deferred until the relevant activity has taken place.

(vi) Investment income is included when receivable.

(vii) Income received in advance is deferred until the criteria for income recognition are met.

(d) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred.

(i) Fundraising incorporates the salaries, direct expenditure and overhead costs of the staff who undertake fundraising work.

(ii) Charitable expenditure comprises those costs incurred on projects undertaken in pursuance of the charitable aims of the company.

(iii) Governance costs are those costs incurred in the management of the charity's assets, organisation and compliance functions.

(iv) Support costs are those costs incurred by the company in support of its main charitable activities and projects. Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with the use of resources.

(v) The value of services provided by volunteers has not been included in these accounts.

(e) Tangible fixed assets and depreciation

Tangible fixed assets costing over £1,000 (including any incidental expenses of acquisition) are capitalized. Depreciation is provided at rates calculated to write off the cost on a straight line basis over their expected useful economic life. The rate of depreciation is $33\frac{1}{3}\%$ per annum for all assets.

The Institute for Philanthropy

Notes to the accounts for the period to 31 December 2023

(f) Investments

Investments are stated at market value at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluations and any disposals throughout the period.

(g) Foreign currency

Transactions in foreign currencies are initially recorded in the entity's functional currency, which is pound sterling, by applying the spot exchange rate on the date of the transaction.

Monetary assets and liabilities denominated in foreign currencies are translated at the rate of exchange at the balance sheet date. All differences are taken to the statement of financial activities.

2 Donations

	2023 £	2022 £
Donations	35,224	17,000
	<hr/> 35,224	<hr/> 17,000

Donations represents the monetary value of donations actually received during the period. A total of £35,223 (2022: £17,000) was received in the year of which £35,223 (2022: £7,000) were unrestricted and £nil (2022: £10,000) were restricted.

3 Income from charitable activities

	2023 £	2022 £
Management fee income	358,435	405,000
	<hr/> 358,435	<hr/> 405,000

The charity runs courses and seminars on behalf of The Philanthropy Workshop, its parent and ultimate controlling party. The income from these courses accrues to The Philanthropy Workshop and the charity is paid a management fee for organising them.

4 Investment income

	2023 £	2022 £
Interest	-	-
	<hr/> -	<hr/> -

5 Fundraising

	2023 £	2022 £
Staff costs	20,987	21,631
Other direct costs	8,061	7,632
Support costs	6,093	6,517
	<hr/> 35,141	<hr/> 35,780

The Institute for Philanthropy

Notes to the accounts for the period to 31 December 2023

6 Charitable activities

	2023 £	2022 £
Staff costs	244,480	283,752
Consultants	-	-
Donations to participating charities	6,534	600
Travel	6,441	2,644
Course & event expenses	28,221	13,055
Support costs	70,982	85,491
	<u>356,658</u>	<u>385,542</u>

7 Support costs

	Governance function £	General support £	Total 2023 £	Total 2022 £
Staff costs	-	10,494	10,494	12,480
Consultants	-	2,525	2,525	5,772
Premises	-	24,748	24,748	23,874
Travel & subsistence	-	1,311	1,311	10,838
Legal & professional	2,486	28,399	30,884	30,197
Insurance	-	1,480	1,480	2,780
Depreciation	-	416	416	416
IT & Telecoms	-	3,600	3,600	4,127
Other	-	1,616	1,616	1,524
	<u>2,486</u>	<u>74,589</u>	<u>77,075</u>	<u>92,008</u>
Fundraising (note 5)			6,093	6,517
Charitable activities (note 6)			70,982	85,491
			<u>77,075</u>	<u>92,008</u>

8 Staff costs

	2023 £	2022 £
Gross wages and salaries	235,196	271,130
Redundancy	-	-
Employer's national insurance	23,128	28,701
Pension	13,383	14,977
Other benefits	4,254	3,055
	<u>275,961</u>	<u>317,863</u>

The average number of employees during the period was

3 3

The number of staff whose annual emoluments (excluding employer pension costs) were in excess of £60,000 during the period were as follows;

£60,001 - £70,000	-	-
£70,001 - £80,000	-	1
> £80,000	2	2

The total compensation to key management personnel in the year to December 2023 (see page 1 of these accounts) was £nil (2022: £nil). All key management personnel are based at the parent organisation in the United States.

The Institute for Philanthropy

Notes to the accounts for the period to 31 December 2023

Staff costs have been analysed as:

	2023 £	2022 £
Direct charitable expenditure	244,480	283,752
Fundraising	20,987	21,631
Governance	-	-
Support	10,494	12,480
	<u>275,961</u>	<u>317,863</u>

9 Net income (expenditure) for the period

	2023 £	2022 £
This is stated after charging:		
Depreciation	416	416
Independent Examination fees	2,065	1,876

10 Tangible fixed assets

	Office Equipment £
Cost	
At 1 January 2023	2,788
Additions in period	-
Disposals in period	-
At 31 December 2023	<u>2,788</u>
Depreciation	
At 1 January 2023	2,372
Charge for the period	416
Disposals in period	-
At 31 December 2023	<u>2,788</u>
Net Book Value	
At 31 December 2023	<u>-</u>
<i>At 31 December 2022</i>	<u>416</u>

There was a no gain or loss on the disposal of fixed assets in 2023 (2022:£nil).

11 Debtors: amounts falling due within one year

	2023 £	2022 £
Prepayments and other debtors	16,748	16,022
Amount owed by group entities	297,388	278,847
	<u>314,136</u>	<u>294,869</u>

The Institute for Philanthropy

Notes to the accounts for the period to 31 December 2023

12 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	19,135	8,942
Accruals and deferred income	2,065	3,705
PAYE/NI	6,494	-
Pension	3,251	2,506
	<u>30,945</u>	<u>15,153</u>

13 Movements in funds

	At 1 January 2023 £	Incoming Resources £	Outgoing Resources £	Transfers in / (out) £	At 31 December 2023 £
Restricted Funds:					
Open Philanthropy Action Lab	-	-	-	-	-
Total restricted funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total unrestricted funds	<u>283,556</u>	<u>393,659</u>	<u>(391,799)</u>	<u>-</u>	<u>285,416</u>
TOTAL FUNDS	<u>283,556</u>	<u>393,659</u>	<u>(391,799)</u>	<u>-</u>	<u>285,416</u>

14 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	-	-	-
Current assets	316,361	-	316,361
Current liabilities	(30,945)	-	(30,945)
Net assets at 31 December 2023	<u>285,416</u>	<u>-</u>	<u>285,416</u>

15 Trustees' remuneration and expenses

The charity did not pay to its trustees any remuneration during the period (2022: £nil) and did not reimburse any trustee expenses (2022: £nil).

16 Related parties

During the period the charity charged management fees of £358,435 (2022: £405,000) to its controlling party The Philanthropy Workshop (TPW), a not for profit organization registered in the United States of America. At the balance sheet date the charity was owed £297,388 by TPW (2022: £278,847 owed by TPW).

The Institute for Philanthropy

Notes to the accounts for the period to 31 December 2023

17 Pension commitments

The charity operates an auto-enrolment pension scheme with Smart Pension. All staff are eligible once they have passed their probation period, and the charity pays a 5% employer's contribution which is matched by a 5% employees contribution via salary sacrifice. The charity also allows staff who have "opted out" of the auto-enrolment scheme to nominate a personal pension plan to receive their pension contribution.

Pension costs stated in note 8 and charged in the statement of Financial Activities represent the total contributions payable in the period.

18 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

19 Operating lease commitments

The Company has operating lease commitments in respect of its premises as follows:

	2023 £	2022 £
Due in less than one year	26,609	25,248
	<hr/> 26,609 <hr/>	<hr/> 25,248 <hr/>

20 Ultimate parent undertaking and controlling party

In the opinion of the Trustees the ultimate controlling party is The Philanthropy Workshop, a not for profit organization registered in the United States of America and domiciled at Neue House, 110 East 25th Street, New York, NY 10010, United States.

The Charity relies on the support of its parent which is reflected as income in these statements. The Charity is also in receipt of a letter from its parent to confirm their continuing support of the Charity for at least twelve months from the date of approval of these financial statements.