

**Company Number: 4531222**

**Charity Number: 1093927**

**The Institute for Philanthropy  
T/A The Philanthropy Workshop UK**

**Annual Report and Financial statements**

**For the year ended 31 December 2021**

# The Institute for Philanthropy

## Reference and administrative details

<b>Trustees</b>	Elliott Donnelley (appointed October 2021) William Perrin Lisa Wolverton (resigned October 2021) Traci Maddock
<b>Senior Management</b>	Renee Kaplan – CEO (US) Rachel Simon – COO (US)
<b>Company number</b>	4531222
<b>Charity number</b>	1093927
<b>Registered Office &amp; Principal place of business</b>	The West Wing Somerset House Strand London WC2R 1LA
<b>Accountants</b>	Sterling Partners Limited 2nd Floor, Grove House 774-780 Wilmslow Road Didsbury Manchester M20 2DR
<b>Bankers</b>	HSBC 165 Fleet Street London EC4A 2DY
<b>Solicitors</b>	Wansbroughs Northgate House Devizes Wiltshire SN10 1JX

# **The Institute for Philanthropy**

## **Trustees' report for the year to 31 December 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006 are pleased to present their report together with the financial statements of the charity for the year to 31 December 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice 'Accounting and Reporting by Charities' (SORP 2019).

### **Structure, Governance and Management**

#### **Legal status**

The Institute for Philanthropy was established as a company, limited by guarantee on 10 September 2002 and registered with the Charity Commission as charity number 1093927 on 25 September 2002.

In 2014 the charity amended its Memorandum and Articles of Association to confirm The Philanthropy Workshop (a Delaware non-profit non-stock company) as the only member of the charity. The liability of the member in the event of the company being wound up is limited to a sum not exceeding £10.

#### **Governing Document**

The Institute for Philanthropy is governed by its Memorandum and Articles of Association.

#### **Trustees**

The directors of the charitable company are its trustees for the purpose of charity law and the members of the company limited by guarantee. Throughout this report they are collectively referred to as the trustees.

The following individuals served as trustees during the period and to the date of this report:

Katherine Lorenz (resigned October 2021)  
Elliott Donnelley (appointed October 2021)  
William Perrin  
Lisa Wolverton (resigned October 2021)  
Traci Maddock

All trustees served for the full year unless otherwise indicated above.

The Trustees meet approximately 4 times a year to review the activities and direction of the charity. The day to day running of the charity is delegated to the team in London who work closely with the CEO of The Philanthropy Workshop in the US. Individual Trustees maintain an active interest and participation in many of the charity's courses and events, which is an important part of ensuring the direction and spirit of the charity stays true to its original vision, aims and objectives.

None of the Trustees has any beneficial interest in the company.

#### **Recruitment and appointment of new trustees**

Trustees are appointed by an ordinary resolution. Whenever the Trustees are less than three, new Trustees must be appointed to bring the number up to three, but (unless otherwise determined by ordinary resolution) the number shall not be subjected to any maximum.

Existing Trustees and the Chair make recommendations for new Trustees, which are then put before the board. Board members are invited to serve for three years with the possibility of serving an additional two terms of three years each. The Board Chair will be invited to serve in that role for an initial five-year term renewable for three subsequent years.

#### **Trustees' induction and training**

New trustees are given guidance on their responsibilities, through reading guidelines issued by the UK Charity Commission and other organisational papers. They also meet with the group chair, the relevant committee chairs, and staff as appropriate to the role. Ongoing training also occurs to ensure the Board are current on legislation and other issues that impact governance.

#### **International Advisory Board**

Given the close operating relationship with The Philanthropy Workshop in the USA since March 2014, there is an International Advisory Board [IAB], which comprises all Trustees from both organisations. The purpose of this board is to provide advice on global strategy. As with any advisory body, the IAB does not have the technical legal authority to mandate their recommendations upon either organisation and the independent boards retain the legal right to ratify (or reject if they see fit) any recommendation made by the advisory board.

# **The Institute for Philanthropy**

## **Trustees' report for the year to 31 December 2021**

### **Risk Management**

The trustees regularly review the risks the charity faces and are satisfied that systems are in place to mitigate their exposure to the major risks.

### **Public Benefit**

The Trustees confirm that they have complied with their duty under Section 17(5) of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit. The Institute for Philanthropy carries out a wide range of activities in furtherance of its charitable objectives, as detailed under Activities and Achievements below.

### **Objectives and principal activities**

The objective of the Institute for Philanthropy is to increase and catalyse positive social change by mobilising philanthropic resources, through providing education and thought leadership in strategic philanthropy to philanthropists and social entrepreneurs.

The Trustees confirm that they referred to the guidance contained in the Charity Commission's general guidance on the public benefit by reviewing the Trust's aims and objectives and in planning future activities.

### **Activities and Achievements**

The Institute for Philanthropy, in collaboration and partnership with The Philanthropy Workshop, is a global community of social investors committed to leveraging their time, talent, treasure, and ties to co-create a better world alongside social sector leaders, government actors, academic thought-leaders, and others. The organisation's mission is to accelerate social impact by mobilising a global network of strategic investors united by their commitment to unlock resources, lifelong learning, collaboration, and entrepreneurial approaches.

Our organization engages community members through three pillars: 1) Peer collaboration – providing a trusted network of like-minded philanthropists and social investors; 2) Learning environment – year-round programming both in-person and virtual that dives deep on issues and helps build strategy; and 3) Action oriented – opportunities to work individually or with peers to deploy greater resources for greater impact.

### **Future plans**

In the year ahead the charity plans to continue to facilitate coursework alongside opportunities for connection and collaboration promoting best practices in the area of strategic philanthropy. The trustees plan to expand the organization's impact through increased community membership.

### **Financial review**

During the period covered by these accounts the charity's income came in at £371k (2020: £253k) while expenditure for the period was £374k (2020: £249k) and there were no gains or losses on following the sale of all remaining investments in 2020 (2020: £10k loss) resulting in an overall deficit of £3k for the period (2020: £6k).

Management fees from the US parent account for £370k (2020: £251k) of the income which cover the charity's costs of running programs locally and internationally as well as supporting the membership in Europe.

### **Reserves policy**

The Trustees' policy is to hold reserves in order to provide short term financial stability and allow time to secure alternative sources of funding, in the event of a significant drop in income. At the end of the year reserves stood at £283k (2020: £286k) which the Trustees believe is in line with their policy.

# The Institute for Philanthropy

## Trustees' report for the year to 31 December 2021

### Investment policy

The Trustees' investment powers are governed by the Memorandum and Articles of Association, which permit the Charity's funds to be invested in a wide range of securities and assets. As noted in the attached financial statements a significant element of the Institute's assets were deposited with Schroders Charity Asset Management in previous years where the investment was held in their Multi Asset Fund. This investment was liquidated by the Trustees in May 2020 in order to provide more certainty over cashflows.

### Statement of Trustees Responsibilities

The trustees (who are also the directors of The Institute for Philanthropy for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware

- there is no relevant audit information of which the charitable company's auditors are unaware
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

### Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Board of Trustees on and signed on its behalf by:



Elliott Donnelley II (Dec 22, 2022 06:45 PST)

Elliott Donnelley  
Trustee

Date: Dec 22, 2022

# Independent Examiner's report to the trustees of The Institute for Philanthropy for the year ended 31 December 2021

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

## Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

## Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Narges Cyroos (Dec 26, 2022 14:06 GMT)

Narges Cyroos FCA  
Chartered Accountant  
Sterling Partners Limited  
Chartered Accountants & Statutory Auditors  
2nd Floor, Grove House  
774-780 Wilmslow Road  
Didsbury, Manchester M20 2DR

Date: Dec 26, 2022

# The Institute for Philanthropy

## Statement of Financial Activities (incorporating the Income and Expenditure Account) to 31 December 2021

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
<b>Income</b>					
Donations	2	1,215	-	1,215	2,000
Income from charitable activities	3	369,500	-	369,500	250,901
Investment income	4	-	-	-	-
Other income		-	-	-	-
<b>Total income</b>		<b>370,715</b>	<b>-</b>	<b>370,715</b>	<b>252,901</b>
<b>Expenditure</b>					
Fundraising	5	31,391	-	31,391	28,621
Charitable activities	6	342,551	-	342,551	220,234
<b>Total expenditure</b>		<b>373,942</b>	<b>-</b>	<b>373,942</b>	<b>248,855</b>
<b>Net income / (expenditure) before exchange gains</b>		<b>(3,227)</b>	<b>-</b>	<b>(3,227)</b>	<b>4,046</b>
<b>Exchange gains/(losses)</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Gains/(losses) on investments</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>(9,784)</b>
<b>Net movement in funds</b>		<b>(3,227)</b>	<b>-</b>	<b>(3,227)</b>	<b>(5,738)</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		286,105	-	286,105	291,843
<b>Total funds carried forward</b>	15	<b>282,878</b>	<b>-</b>	<b>282,878</b>	<b>286,105</b>

The notes on pages 8 to 13 form part of these financial statements.

# The Institute for Philanthropy

## Balance Sheet as at 31 December 2021

	Note	2021 £	2020 £
<b>FIXED ASSETS</b>			
Tangible Assets	10	833	-
Investments	11	-	-
		<b>833</b>	<b>-</b>
<b>CURRENT ASSETS</b>			
Debtors	12	250,756	220,457
Cash at bank and in hand		38,055	73,529
		<b>288,811</b>	<b>293,986</b>
<b>CREDITORS: Amounts falling due within one year</b>	13	<b>(6,766)</b>	<b>(7,881)</b>
<b>NET CURRENT ASSETS</b>		<b>282,045</b>	<b>286,105</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>282,878</b>	<b>286,105</b>
<b>CAPITAL AND RESERVES</b>			
Restricted funds		-	-
Unrestricted funds		282,878	286,105
	14	<b>282,878</b>	<b>286,105</b>

The Company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year 31 December 2021. The members have not required the company to obtain audit of its financial statements for the year ended.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies and the Financial Reporting Standard for Smaller Entities (effective January 2020).

The financial statements were approved by the Board of Trustees and signed on its behalf by:

*Elliott Donnelley II*  
[Elliott Donnelley II \(Dec 22, 2022 06:45 PST\)](#)

Elliott Donnelley  
Trustee

Date: Dec 22, 2022



# The Institute for Philanthropy

## Notes to the accounts for the period to 31 December 2021

### 1 Principal accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below.

#### (a) Basis of accounting

These financial statements have been prepared under the historical cost convention in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' effective January 2021 (the Charities SORP (FRS 102)), UK accounting standards, including 'Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland' (FRS 102) and the Companies Act 2006.

The Institute For Philanthropy meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The Functional and presentation currency of the Charity are pound sterling.

#### (b) Fund accounting

(i) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

(ii) Restricted funds are subject to specific conditions imposed by the donor as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Transfers between funds are made to cover deficits on individual restricted funds and to recognise fixed assets, including those acquired with restricted income, separately within restricted funds.

#### (c) Income

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

(i) Income received by way of grants, donations and gifts is included in full in the Statement of Financial Activities when receivable.

(ii) Grants receivable are recognised when the charity becomes unconditionally entitled to the grant.

(iii) Donated professional services and donated facilities are recognised as income when the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably; a corresponding amount is then recognised as expenditure in the same period.

(iv) The value of services provided by volunteers has not been included in these accounts.

(v) Income from charitable activities is accounted for when earned. If received in advance, management fees from running courses and projects are deferred until the relevant activity has taken place.

(vi) Investment income is included when receivable.

(vii) Income received in advance is deferred until the criteria for income recognition are met.

#### (d) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred.

(i) Fundraising incorporates the salaries, direct expenditure and overhead costs of the staff who undertake fundraising work.

(ii) Charitable expenditure comprises those costs incurred on projects undertaken in pursuance of the charitable aims of the company.

(iii) Governance costs are those costs incurred in the management of the charity's assets, organisation and compliance functions.

(iv) Support costs are those costs incurred by the company in support of its main charitable activities and projects. Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with the use of resources.

(v) The value of services provided by volunteers has not been included in these accounts.

#### (e) Tangible fixed assets and depreciation

Tangible fixed assets costing over £1,000 (including any incidental expenses of acquisition) are capitalized.

Depreciation is provided at rates calculated to write off the cost on a straight line basis over their expected useful economic life. The rate of depreciation is  $33\frac{1}{3}$  % per annum for all assets.

# The Institute for Philanthropy

## Notes to the accounts for the period to 31 December 2021

### (f) Investments

Investments are stated at market value at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluations and any disposals throughout the period.

### (g) Foreign currency

Transactions in foreign currencies are initially recorded in the entity's functional currency, which is pound sterling, by applying the spot exchange rate on the date of the transaction.

Monetary assets and liabilities denominated in foreign currencies are translated at the rate of exchange at the balance sheet date. All differences are taken to the statement of financial activities.

## 2 Donations

	2021 £	2020 £
Donations	1,215	2,000
	<hr/> 1,215	<hr/> 2,000

Donations represents the monetary value of donations actually received during the period.

## 3 Income from charitable activities

	2021 £	2020 £
Management fee income	369,500	250,901
	<hr/> 369,500	<hr/> 250,901

The charity runs courses and seminars on behalf of The Philanthropy Workshop, its parent and ultimate controlling party. The income from these courses accrues to The Philanthropy Workshop and the charity is paid a management fee for organizing them.

## 4 Investment income

	2021 £	2020 £
Interest	-	-
	<hr/> -	<hr/> -

## 5 Fundraising

	2021 £	2020 £
Staff costs	17,972	16,029
Other direct costs	7,464	4,277
Support costs	5,944	8,315
	<hr/> 31,380	<hr/> 28,621

# The Institute for Philanthropy

## Notes to the accounts for the period to 31 December 2021

### 6 Charitable activities

	2021 £	2020 £
Staff costs	219,349	128,234
Consultants	45,800	1,700
Donations to participating charities	2,148	4,776
Travel	455	1,367
Course & event expenses	2,113	17,638
Support costs	72,685	66,519
	<hr/> 342,550	<hr/> 220,234

### 7 Support costs

	Governance function £	General support £	Total 2021 £	Total 2020 £
Staff costs	-	19,470	19,470	16,029
Consultants	1,500	27,405	28,905	30,300
Premises	-	19,947	19,947	17,046
Travel & subsistence	-	1,378	1,378	2,891
Legal & professional	1,753	1,421	3,174	1,801
Insurance	-	165	165	1,090
Depreciation	-	416	416	-
IT & Telecoms	-	4,104	4,104	3,210
Other	-	1,080	1,080	2,468
	<hr/> 3,253	<hr/> 75,387	<hr/> 78,640	<hr/> 74,834

Fundraising (note 5)	5,955	8,315
Charitable activities (note 6)	72,685	66,519
	<hr/> 78,640	<hr/> 74,834

### 8 Staff costs

	2021 £	2020 £
Gross wages and salaries	221,603	138,744
Redundancy	-	-
Employer's national insurance	21,834	12,085
Pension	10,789	7,780
Other benefits	2,565	1,683
	<hr/> 256,791	<hr/> 160,292

The average number of employees during the period was

3 2

The number of staff whose annual emoluments (excluding employer pension costs) were in excess of £60,000 during the period were as follows;

£60,001 - £70,000	-	-
£70,001 - £80,000	-	-
£80,001 - £90,000	1	1

The total compensation to key management personnel in the year to December 2021 (see page 1 of these accounts) was £nil (2020: £nil).

# The Institute for Philanthropy

## Notes to the accounts for the period to 31 December 2021

Staff costs have been analysed as:

	2021 £	2020 £
Direct charitable expenditure	219,349	128,234
Fundraising	17,972	16,029
Governance	-	-
Support	19,470	16,029
	<u>256,791</u>	<u>160,292</u>

### 9 Net income (expenditure) for the period

	2021 £	2020 £
<b>This is stated after charging:</b>		
Depreciation	416	-
Independent Examination fees	1,705	1,550

### 10 Tangible fixed assets

	Office Equipment £
<b>Cost</b>	
At 1 January 2021	1,539
Additions in period	1,249
Disposals in period	-
<b>At 31 December 2021</b>	<u>2,788</u>
<b>Depreciation</b>	
At 1 January 2021	1,539
Charge for the period	416
Disposals in period	-
<b>At 31 December 2021</b>	<u>1,955</u>
<b>Net Book Value</b>	
<b>At 31 December 2021</b>	<u><b>833</b></u>
<i>At 31 December 2020</i>	<u><u>-</u></u>

There was a no gain or loss on the disposal of fixed assets in 2021 (2020:£Nil).

# The Institute for Philanthropy

## Notes to the accounts for the period to 31 December 2021

### 11 Fixed asset investments

	2021 £	2020 £
<b>Market value</b>		
Opening balance	-	144,075
Return on investment	-	(9,985)
Capital draw down	-	(134,090)
<b>At 31 December</b>	<b>-</b>	<b>-</b>

### 12 Debtors: amounts falling due within one year

	2021 £	2020 £
Prepayments and other debtors	1,615	10,251
Amount owed by group entities	249,141	210,206
	<b>250,756</b>	<b>220,457</b>

### 13 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	2,438	2,626
Amount owed by group entities	-	-
Accruals and deferred income	1,705	1,720
PAYE/NI	-	-
Pension	2,623	3,535
	<b>6,766</b>	<b>7,881</b>

### 14 Movements in funds

The charity did not receive any restricted income in the period (2020: £nil). All the income and expenditure in these accounts relates to unrestricted funds.

### 15 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	833	-	833
Fixed asset Investments	-	-	-
Current assets	288,811	-	288,811
Current liabilities	(6,766)	-	(6,766)
<b>Net assets at 31 December 2021</b>	<b>282,878</b>	<b>-</b>	<b>282,878</b>

# The Institute for Philanthropy

## Notes to the accounts for the period to 31 December 2021

### 16 Trustees' remuneration and expenses

The charity did not pay to its trustees any remuneration during the period (2020: £nil) and did not reimburse any trustee expenses (2020: £nil).

### 17 Related parties

During the period the charity charged management fees of £369,500 (2020: £250,901) to its controlling party The Philanthropy Workshop (TPW), a not for profit organization registered in the United States of America. At the balance sheet date the charity was owed £249,141 by TPW (2020: £210,206 owed by TPW).

### 18 Pension commitments

The charity operates an auto-enrolment pension scheme with Smart Pension. All staff are eligible once they have passed their probation period, and the charity pays a 5% employer's contribution which is matched by a 5% employees contribution via salary sacrifice. The charity also allows staff who have "opted out" of the auto-enrolment scheme to nominate a personal pension plan to receive their pension contribution.

Pension costs stated in note 8 and charged in the statement of Financial Activities represent the total contributions payable in the period.

### 19 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

### 20 Operating lease commitments

The Company has operating lease commitments in respect of its premises as follows:

	2021 £	2020 £
Due in less than one year	25,248	17,338
	<hr/> 25,248 <hr/>	<hr/> 17,338 <hr/>

### 21 Ultimate parent undertaking and controlling party

In the opinion of the Trustees the ultimate controlling party is The Philanthropy Workshop, a not for profit organization registered in the United States of America and domiciled at Neue House, 110 East 25th Street, New York, NY 10010, United States.

The Charity relies on the support of its parent which is reflected as income in these statements. The Charity is also in receipt of a letter from its parent to confirm their continuing support of the Charity for at least twelve months from the date of approval of these financial statements.

# 3. Trustees' report Dec 2021 TPW - Final Draft for signing

Final Audit Report

2022-12-26

Created:	2022-12-01
By:	Andrew Bactor (andrew@charity-accounts.org.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAyPpwiGuk05ie1wR_4yzHkvqprKlisJQI

## "3. Trustees' report Dec 2021 TPW - Final Draft for signing" History

 Document created by Andrew Bactor (andrew@charity-accounts.org.uk)


2022-12-01 - 9:02:28 AM GMT- IP address: 139.28.176.188

 Document emailed to elliottd@gmail.com for signature


2022-12-01 - 9:07:27 AM GMT

 Email viewed by elliottd@gmail.com

2022-12-01 - 9:07:29 AM GMT- IP address: 74.125.218.18

 Email viewed by elliottd@gmail.com

2022-12-21 - 3:11:44 PM GMT- IP address: 209.85.238.52

 Signer elliottd@gmail.com entered name at signing as Elliott Donnelley II

2022-12-22 - 2:45:44 PM GMT- IP address: 157.131.169.21

 Document e-signed by Elliott Donnelley II (elliottd@gmail.com)

Signature Date: 2022-12-22 - 2:45:46 PM GMT - Time Source: server- IP address: 157.131.169.21

 Document emailed to narges@sterlingpartners.co.uk for signature

2022-12-22 - 2:45:47 PM GMT

 Email viewed by narges@sterlingpartners.co.uk

2022-12-26 - 2:05:57 PM GMT- IP address: 79.73.185.253

 Signer narges@sterlingpartners.co.uk entered name at signing as Narges Cyroos

2022-12-26 - 2:06:29 PM GMT- IP address: 79.73.185.253

 Document e-signed by Narges Cyroos (narges@sterlingpartners.co.uk)

Signature Date: 2022-12-26 - 2:06:31 PM GMT - Time Source: server- IP address: 79.73.185.253

✔ Agreement completed.

2022-12-26 - 2:06:31 PM GMT