

REGISTERED COMPANY NUMBER: 04392505 (England and Wales)
REGISTERED CHARITY NUMBER: 1093919

**Trustees' Report and
Unaudited Financial Statements
for the Year Ended 31st March 2021
for
COMMUNITY TRANSPORT CALDERDALE LTD**

Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

COMMUNITY TRANSPORT CALDERDALE LTD

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for the Year Ended 31st March 2021**

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**Trustees' Report
for the Year Ended 31st March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The aim of the Community Transport Calderdale is:

To provide transport to those residents of Calderdale that cannot access other existing forms of transport provision for reasons of ill health, disability (mental or physical), isolation (geographical or other), poverty or social exclusion.

Public benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During 2020-21 our focus has been on identifying and meeting the needs of vulnerable members of our community during Covid.

Responding to community needs during Covid

In addition to the services described below, we have responded to all kinds of one-off requests, such as transporting Covid tests and taking babies for post-natal vaccinations. We are grateful to The National Lottery Community Fund and Community Foundation For Calderdale for grant funding in support of our work for the local community.

From Volunteer Car Service to Shopping Service

In normal times, the volunteer car service is one of our busiest services, with over 13,000 passenger trips per year to clubs and activities, social visits and holidays, supermarkets and hairdressers. All this activity ceased abruptly at the start of lockdown. Our clients are older and vulnerable people who needed to shield, as did many of our volunteers. In March 2020 we rapidly converted the service to a shopping service and started recruiting new volunteers. Clients phone our coordinator with their shopping list and a volunteer does the shopping and delivers it to their door. Volunteers completed over 1,500 shopping trips in 2020-21, with clients describing the service as "a lifeline" during lockdown.

Vaccination transport

Once the Covid vaccination programme started in December 2020, volunteers began taking older and vulnerable people to vaccination centres throughout Calderdale. We are also able to offer accessible minibus transport for people who are wheelchair-users or otherwise unable to travel in a volunteer's car.

Transport to GP hubs and other medical appointments

Most GP practices in Calderdale switched to telephone appointments from the start of lockdown, with those patients who needed to be seen in person being directed to GP hubs. We were contracted to provide Covid-safe transport for vulnerable patients being seen in person. Volunteer Car Service drivers have also been taking clients to out-patient and other medical appointments.

**Trustees' Report
for the Year Ended 31st March 2021**

ACHIEVEMENT AND PERFORMANCE

Seamless Home from Hospital service

The Seamless Home from Hospital (SHFH) service, run in partnership with AgeUK Calderdale and Kirklees, has continued to operate throughout the pandemic. The service takes patients who have had a negative Covid test or who have completed their isolation period. We have adopted new working practices, including cleaning between each patient and using additional PPE, in order to reduce infection risk and are pleased to report that we have not had any cases of Covid19 transmission traced to the service.

Services suspended during 2020-21

Many of the community groups and services we work with had to close or severely restrict their activities during 2020-21 due to the pandemic. These included day centres, podiatry and pulmonary clinics, and community groups running clubs and social activities. Our usual programme of day trips also had to be suspended, although we did manage to run a small number of socially-distanced trips in Autumn 2020 and Spring 2021. As restrictions have eased, the Volunteer Car Service has also started to receive requests for transport to non-medical destinations, for example visiting family.

Minimising risk of Covid transmission

In order to minimise the risk to our clients, volunteers and employees we have:

- Provided PPE as appropriate to each service. For example, SHFH staff use masks, gloves, plastic aprons and hand sanitiser. We have also installed screens on three minibuses. We also received funding from Calderdale CCG to install screens on three minibuses
- Implemented new working practices and cleaning procedures on vehicles. Procedures are appropriate to the service and are based on our risk assessments. For example, Volunteer Car Service clients now sit in the back and client and volunteer both wear masks.
- Supported staff to work from home where possible. For those staff who cannot work from home we have made the office environment as safe as possible, with social distancing, cleaning and PPE.
- Where we have had to select staff for furlough we have prioritised staff judged most at risk, i.e. those who are vulnerable or living with a vulnerable person.
- In-house Covid 19 tests for staff. From November 2020 we have been able to offer in-house Covid tests to staff on a fortnightly basis.
- Vaccination. All our employees and volunteers are now double-vaccinated.

Minimising financial risk due to Covid

Notwithstanding the new community needs described above, 2020-21 saw an overall reduction in demand for transport services. We therefore sought to reduce expenditure by furloughing staff, SORning vehicles to reduce tax and insurance costs, and negotiating a rent reduction. We are also grateful for the financial support provided via The National Lottery and Calderdale Council's Covid19 Discretionary Fund.

FINANCIAL REVIEW

Financial position

The income of the charity for the year was £418,895 (2020: £421,250). The expenditure of the charity for the year was £402,725 (2020: £412,485), the charity is reporting a surplus for the year of £16,170.

The closing unrestricted fund balance of the charity at the year end is £103,886.

**Trustees' Report
for the Year Ended 31st March 2021**

FINANCIAL REVIEW

Reserves policy

It is the policy of the trustees to hold the equivalent of 3 - 6 months unrestricted expenditure in reserve, to ensure the continuation of services in the event of significant reductions in income and funding received.

This is equivalent to between £79,628 and £159,256 based on the unrestricted expenditure for the current year.

The unrestricted reserves at the year-end are £103,886, this figure is reduced by £51,119 for tangible fixed assets, leaving 'free' reserves of £52,767 at 31 March 2021.

This level of 'free' reserves is below the required range, per the reserves policy.

The trustees review the reserves policy and reserves of the charity on an annual basis to ensure that the policy remains appropriate and that the level of reserves is adequate and to establish a plan for the coming year to meet the reserves policy target.

FUTURE PLANS

During 2021-22 we are renewing our focus on isolation and on strengthening community relationships. Many people in Calderdale, particularly older and vulnerable people, have missed out on social activities - indeed some have barely left the house in the last year - with inevitable consequences for their mental health and wellbeing. We will work with community groups and other partners across Calderdale to help people get out of the house and reconnect with one another.

During the next year we will also be launching new projects aimed at reducing carbon emissions and contributing to Calderdale's Carbon Zero strategy.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Calderdale Community Transport is a registered charity, number 1093919, and a company limited by guarantee, number 04392505.

As a company limited by guarantee the charity is controlled by its Memorandum and Articles of Association.

Recruitment and appointment of new trustees

Trustees are recruited by personal approach by the Chief Officer and by members of the board of trustees. New trustees are appointed at the Annual General Meeting or at board meetings in the presence of and agreement of the board.

Organisational structure

Community Transport Calderdale operates as a small company, with the day to day operations being coordinated by the CEO.

Peter Hancock, Chair of the Board of Trustees, continued to serve as Acting CEO during 2020-21. His management team consists of Finance Manager Mandy Smith, Minibus Coordinator Matt Birdsall and Volunteer Recruitment and Marketing officer Chris Hancox.

The charity could not operate without the invaluable support of our volunteers, including drivers, passenger assistants and minibus valets.

Induction and training of new trustees

At present, no training is made available for members of the board of trustees.

COMMUNITY TRANSPORT CALDERDALE LTD (REGISTERED NUMBER: 04392505)

**Trustees' Report
for the Year Ended 31st March 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
04392505 (England and Wales)

Registered Charity number
1093919

Registered office
Unit B8-10, Tennerfields Business Park
Burnley Road
Luddenden Foot
Halifax
West Yorkshire
HX2 6EQ

Trustees
Deborah Crossley
Alan Geoffrey Fowler
Peter Strouden Hancock (Chair)
Michael Paul Robinson
Charles Young

Company Secretary
Amanda Frances Smith

Independent Examiner
Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Bankers
Lloyds TSB Plc
Commercial Street
Halifax
West Yorkshire
HX1 1BB

Key Management Personnel

Amanda Smith	- Finance Manager
Chris Hancox	- Marketing and Volunteer Recruitment Manager
Matt Birdsall	- Minibus Manager

EVENTS SINCE THE END OF THE YEAR

Information relating to events since the end of the year is given in the notes to the financial statements.

**Trustees' Report
for the Year Ended 31st March 2021**

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Community Transport Calderdale Ltd for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).


Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 7/10/21 and signed on its behalf by:


Peter Strouden Hancock - Trustee

**Independent Examiner's Report to the Trustees of
Community Transport Calderdale Ltd (Registered number: 04392505)**

Independent examiner's report to the trustees of Community Transport Calderdale Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

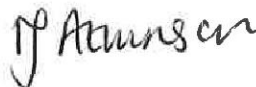
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants of England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Victoria Atkinson BA FCA
Institute of Chartered Accountants of England and Wales
Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW



Date: 12 October 2021

COMMUNITY TRANSPORT CALDERDALE LTD

**Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31st March 2021**

		Unrestricted funds £	Restricted funds £	31/3/21 Total funds £	31/3/20 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	17,075	84,211	101,286	105,810
Charitable activities	3				
Bus Service Operators Income		5,104	-	5,104	5,702
Fees for minibus services		16,587	-	16,587	71,852
NHS Calderdale & Greater Huddersfield		193,890	-	193,890	225,407
Registrations and memberships		1,743	-	1,743	1,898
Volunteer expenses reimbursed		32,058	-	32,058	-
Other income	4	68,227	-	68,227	10,581
Total		334,684	84,211	418,895	421,250
EXPENDITURE ON					
Charitable activities	5				
Provision of minibus services		318,514	84,211	402,725	412,485
NET INCOME		16,170	-	16,170	8,765
RECONCILIATION OF FUNDS					
Total funds brought forward		87,716	-	87,716	78,951
TOTAL FUNDS CARRIED FORWARD		103,886	-	103,886	87,716

The notes form part of these financial statements

COMMUNITY TRANSPORT CALDERDALE LTD (REGISTERED NUMBER: 04392505)

**Balance Sheet
31st March 2021**

	Notes	31/3/21 £	31/3/20 £
FIXED ASSETS			
Tangible assets	12	51,119	63,776
CURRENT ASSETS			
Debtors	13	20,294	20,104
Cash at bank and in hand		120,723	44,872
		<u>141,017</u>	<u>64,976</u>
CREDITORS			
Amounts falling due within one year	14	(43,250)	(41,036)
		<u>97,767</u>	<u>23,940</u>
NET CURRENT ASSETS			
		<u>148,886</u>	<u>87,716</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
CREDITORS			
Amounts falling due after more than one year	15	(45,000)	-
		<u>103,886</u>	<u>87,716</u>
NET ASSETS			
FUNDS	18		
Unrestricted funds		103,886	87,716
TOTAL FUNDS		<u>103,886</u>	<u>87,716</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

COMMUNITY TRANSPORT CALDERDALE LTD (REGISTERED NUMBER: 04392505)

**Balance Sheet - continued
31st March 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 7/10/21 and were signed on its behalf by:



.....
Peter Strouden Hancock - Trustee

The notes form part of these financial statements

COMMUNITY TRANSPORT CALDERDALE LTD

Notes to the Financial Statements for the Year Ended 31st March 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 20% on cost
Motor vehicles	- 20% on reducing balance
Computer equipment	- 15% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of any restricted fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

COMMUNITY TRANSPORT CALDERDALE LTD

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2021**

2. DONATIONS AND LEGACIES

	31/3/21	31/3/20
	£	£
Donations	1,175	3,868
Grants	100,111	101,942
	<u>101,286</u>	<u>105,810</u>

Grants received, included in the above, are as follows:

	31/3/21	31/3/20
	£	£
Calderdale Metropolitan Borough Council	10,000	500
Community Foundation for Calderdale	5,000	11,118
Co-op Local Community Fund	-	6,593
The National Lottery Community Fund - Building Partnership (ID: 10329977)	32,965	36,877
The National Lottery Community Fund - Volunteer Car Service (ID: 10307805)	8,832	35,090
The National Lottery Community Fund - Coronavirus Community Support Fund (ID: 20136460)	42,414	-
NHS Calderdale - Clinical Commissioning Group	900	-
The Trusthouse Charitable Foundation	-	10,000
Safer Communities Fund	-	1,764
	<u>100,111</u>	<u>101,942</u>

3. INCOME FROM CHARITABLE ACTIVITIES

		31/3/21	31/3/20
	Activity	£	£
Charitable activities income	Bus Service Operators Income	5,104	5,702
Charitable activities income	Fees for minibus services	16,587	71,852
Charitable activities income	NHS Calderdale & Greater Huddersfield	193,890	225,407
Charitable activities income	Registrations and memberships	1,743	1,898
Charitable activities income	Volunteer expenses reimbursed	32,058	-
		<u>249,382</u>	<u>304,859</u>

COMMUNITY TRANSPORT CALDERDALE LTD

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2021**

4. OTHER INCOME

	31/3/21	31/3/20
	£	£
Other income	6	8,269
Government grants	68,221	2,312
	<u>68,227</u>	<u>10,581</u>

Government grants above of £68,221, relate to payments received under the Job Retention Scheme by the charity.

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6)	Support costs (see note 7)	Totals
	£	£	£
Provision of minibus services	<u>398,897</u>	<u>3,828</u>	<u>402,725</u>

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31/3/21	31/3/20
	£	£
Staff costs	290,138	293,141
Insurance	1,489	1,432
Light and heat	1,893	2,758
Telephone and internet	6,113	5,971
Postage and stationery	735	1,890
Advertising	84	995
Sundries	374	1,832
Rent	7,074	7,405
Repairs and maintenance	1,089	1,123
Computer repairs and maintenance	5,000	4,566
Motor and travel expenses	71,675	70,158
CRB checks	24	590
Bad debts	481	5
HR costs	72	509
Depreciation	12,656	16,174
	<u>398,897</u>	<u>408,549</u>

COMMUNITY TRANSPORT CALDERDALE LTD

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2021**

7. SUPPORT COSTS

	Finance £	Governance costs £	Totals £
Provision of minibus services	<u>50</u>	<u>3,778</u>	<u>3,828</u>

Support costs, included in the above, are as follows:

	31/3/21 Provision of minibus services £	31/3/20 Total activities £
Bank charges	50	69
Accountancy and legal fees	<u>3,778</u>	<u>3,867</u>
	<u>3,828</u>	<u>3,936</u>

8. NET INCOME/(EXPENDITURE)

Net Income/(expenditure) is stated after charging/(crediting):

	31/3/21 £	31/3/20 £
Depreciation - owned assets	<u>12,657</u>	<u>16,174</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2021 nor for the year ended 31st March 2020.

COMMUNITY TRANSPORT CALDERDALE LTD

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2021**

10. STAFF COSTS

	31/3/21	31/3/20
	£	£
Wages and salaries	273,648	275,805
Social security costs	10,468	12,483
Other pension costs	6,022	4,853
	<u>290,138</u>	<u>293,141</u>

The average monthly number of employees during the year was as follows:

	31/3/21	31/3/20
Management and administration	2	2
Administration	3	4
Bus service	15	14
Car service	1	1
	<u>21</u>	<u>21</u>

No employees received emoluments in excess of £60,000.

The key management personnel of the charity has been identified as the CEO (no cost for 2020/21), finance manager, marketing and volunteer recruitment manager and for 2020/21 the minibus manager. The aggregate employment benefits, including employer's national insurance and pension contributions, for the key management personnel for the year was £51,674 (2020 - £32,334). The salary of the key management is set, and then reviewed by the trustees.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	33,843	71,967	105,810
Charitable activities			
Bus Service Operators Income	5,702	-	5,702
Fees for minibus services	71,852	-	71,852
NHS Calderdale & Greater Huddersfield	225,407	-	225,407
Registrations and memberships	1,898	-	1,898
Other income	10,581	-	10,581
Total	<u>349,283</u>	<u>71,967</u>	<u>421,250</u>
EXPENDITURE ON			
Charitable activities			
Provision of minibus services	340,518	71,967	412,485

COMMUNITY TRANSPORT CALDERDALE LTD

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2021**

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
NET INCOME	8,765	-	8,765
RECONCILIATION OF FUNDS			
Total funds brought forward	78,951	-	78,951
TOTAL FUNDS CARRIED FORWARD	<u>87,716</u>	<u>-</u>	<u>87,716</u>

12. TANGIBLE FIXED ASSETS

	Plant and machinery £	Motor vehicles £	Computer equipment £	Totals £
COST				
At 1st April 2020 and 31st March 2021	<u>2,987</u>	<u>147,631</u>	<u>13,746</u>	<u>164,364</u>
DEPRECIATION				
At 1st April 2020	2,987	85,835	11,766	100,588
Charge for year	<u>-</u>	<u>12,360</u>	<u>297</u>	<u>12,657</u>
At 31st March 2021	<u>2,987</u>	<u>98,195</u>	<u>12,063</u>	<u>113,245</u>
NET BOOK VALUE				
At 31st March 2021	<u>-</u>	<u>49,436</u>	<u>1,683</u>	<u>51,119</u>
At 31st March 2020	<u>-</u>	<u>61,796</u>	<u>1,980</u>	<u>63,776</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/21 £	31/3/20 £
Trade debtors	88	3,872
VAT	550	408
Prepayments	9,638	10,829
Accrued income	<u>10,018</u>	<u>4,995</u>
	<u>20,294</u>	<u>20,104</u>

COMMUNITY TRANSPORT CALDERDALE LTD

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2021**

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/21	31/3/20
	£	£
Bank loans and overdrafts (see note 16)	5,000	-
Trade creditors	11,713	4,169
Social security and other taxes	2,796	6,508
Other creditors:	1,191	3,560
Accruals	2,673	3,094
Deferred Income	19,877	23,705
	<u>43,250</u>	<u>41,036</u>

15. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31/3/21	31/3/20
	£	£
Bank loans (see note 16)	<u>45,000</u>	<u>-</u>

16. LOANS

An analysis of the maturity of loans is given below:

	31/3/21	31/3/20
	£	£
Amounts falling due within one year on demand:		
Bank loans	<u>5,000</u>	<u>-</u>
Amounts falling between one and two years:		
Bank loans - 1-2 years	<u>10,000</u>	<u>-</u>
Amounts falling due between two and five years:		
Bank loans - 2-5 years	<u>30,000</u>	<u>-</u>
Amounts falling due in more than five years:		
Repayable by instalments:		
Bank loans more 5 yr by instal	5,000	-

The charity has received a Bounce Back Loan from Lloyds Bank in September 2020, repayments are due to start in October 2021.

COMMUNITY TRANSPORT CALDERDALE LTD

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2021**

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	31/3/21 Total funds	31/3/20 Total funds
	£	£	£	£
Fixed assets	51,119	-	51,119	63,776
Current assets	141,017	-	141,017	64,976
Current liabilities	(43,250)	-	(43,250)	(41,036)
Long term liabilities	(45,000)	-	(45,000)	-
	<u>103,886</u>	<u>-</u>	<u>103,886</u>	<u>87,716</u>

18. MOVEMENT IN FUNDS

	At 1/4/20 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	87,716	16,170	103,886
	<u>87,716</u>	<u>16,170</u>	<u>103,886</u>
TOTAL FUNDS			
	<u>87,716</u>	<u>16,170</u>	<u>103,886</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	334,684	(318,514)	16,170
Restricted funds			
The National Lottery Community Fund - Building Partnerships (ID: 10329977)	32,965	(32,965)	-
The National Lottery Community Fund - Volunteer Car Service (ID: 10307805)	8,832	(8,832)	-
The National Lottery Coronavirus Community Support Fund (ID: 20136460)	42,414	(42,414)	-
	<u>84,211</u>	<u>(84,211)</u>	<u>-</u>
TOTAL FUNDS	<u>418,895</u>	<u>(402,725)</u>	<u>16,170</u>

COMMUNITY TRANSPORT CALDERDALE LTD

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2021**

18. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/19 £	Net movement in funds £	At 31/3/20 £
Unrestricted funds			
General fund	78,951	8,765	87,716
	<u>78,951</u>	<u>8,765</u>	<u>87,716</u>
TOTAL FUNDS	<u>78,951</u>	<u>8,765</u>	<u>87,716</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	349,283	(340,518)	8,765
Restricted funds			
The National Lottery Community Fund - Building Partnerships (ID: 10329977)	36,877	(36,877)	-
The National Lottery Community Fund - Volunteer Car Service (ID: 10307805)	35,090	(35,090)	-
	<u>71,967</u>	<u>(71,967)</u>	<u>-</u>
TOTAL FUNDS	<u>421,250</u>	<u>(412,485)</u>	<u>8,765</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/19 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	78,951	24,935	103,886
	<u>78,951</u>	<u>24,935</u>	<u>103,886</u>
TOTAL FUNDS	<u>78,951</u>	<u>24,935</u>	<u>103,886</u>

COMMUNITY TRANSPORT CALDERDALE LTD

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2021**

18. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	683,967	(659,032)	24,935
Restricted funds			
The National Lottery Community Fund - Building Partnerships (ID: 10329977)	69,842	(69,842)	-
The National Lottery Community Fund - Volunteer Car Service (ID: 10307805)	43,922	(43,922)	-
The National Lottery Coronavirus Community Support Fund (ID: 20136460)	42,414	(42,414)	-
	<u>156,178</u>	<u>(156,178)</u>	<u>-</u>
TOTAL FUNDS	<u>840,145</u>	<u>(815,210)</u>	<u>24,935</u>

Restricted funds

The National Lottery Community Fund - Building Partnerships (ID: 10329977)

Funding Project Development staff time together with part of CTC's administration expenses and overheads.

The National Lottery Community Fund - Volunteer Car Service (ID: 10307805)

Funding a full-time Co-ordinator and a part-time Marketing and Volunteer Recruitment officer for our Volunteer Car Service. The grant also covers expenses associated with promoting the service and recruiting and training volunteers.

The National Lottery Community Fund - Coronavirus Community Support Fund (ID: 20136460)

Funding staff costs, overheads, volunteer recruitment and expenses associated with providing Covid services to our communities. The grant also included an amount to cover the core costs gap due to lost income.

COMMUNITY TRANSPORT CALDERDALE LTD

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2021**

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2021.

20. POST BALANCE SHEET EVENTS

The charity has received a legacy of £81,049 in June 2021 from Marion Booth. This legacy was notified to the charity prior to the year end, but certainty of receipt was not confirmed until after the year end and therefore no provision for accrued income has been made in these accounts.

21. ULTIMATE CONTROLLING PARTY

The charity is under the control of the board of trustees.

COMMUNITY TRANSPORT CALDERDALE LTD

**Detailed Statement of Financial Activities
for the Year Ended 31st March 2021**

	31/3/21 £	31/3/20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,175	3,868
Grants	100,111	101,942
	<u>101,286</u>	<u>105,810</u>
Charitable activities		
Charitable activities income	249,382	304,859
Other income		
Other income	6	8,269
Government grants	68,221	2,312
	<u>68,227</u>	<u>10,581</u>
Total incoming resources	418,895	421,250
EXPENDITURE		
Charitable activities		
Wages	273,648	275,805
Social security	10,468	12,483
Pensions	6,022	4,853
Insurance	1,489	1,432
Light and heat	1,893	2,758
Telephone and internet	6,113	5,971
Postage and stationery	735	1,890
Advertising	84	995
Sundries	374	1,832
Rent	7,074	7,405
Repairs and maintenance	1,089	1,123
Computer repairs and maintenance	5,000	4,566
Motor and travel expenses	71,675	70,158
CRB checks	24	590
Bad debts	481	5
HR costs	72	509
Motor vehicles	12,359	15,824
Computer equipment	297	350
	<u>398,897</u>	<u>408,549</u>

This page does not form part of the statutory financial statements

COMMUNITY TRANSPORT CALDERDALE LTD

**Detailed Statement of Financial Activities
for the Year Ended 31st March 2021**

	31/3/21 £	31/3/20 £
Support costs		
Finance		
Bank charges	50	69
Governance costs		
Accountancy and legal fees	3,778	3,867
Total resources expended	402,725	412,485
Net income	16,170	8,765

This page does not form part of the statutory financial statements