



Trustees' Annual Report for the period									
From		Period start date			To		Period end date		
		1	Feb	2023			31	Jan	2024

Section A

Reference and administration details

Charity name	Cortonwood Comeback Community Centre
Other names charity is known by	
Registered charity number (if any)	1093848
Charity's principal address	Cortonwood Comeback Community Centre
	Chapel Avenue
	Brampton
	Postcode S73 0XQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Denise Lelliott	Chair Person		
2	Katrina Claydon	Treasurer		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Child Protection/Vulnerable Adult Officer	David Dunwell	17 Knollbeck Lane Brampton Barnsley S73 0TR

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The activities that we provide are based on the needs of the community and in line with the charitable aims of the charity

The day to day running of the Community Centre is undertaken by Jayne Andrews who reports to the trustees. The Trustees oversee the overall management of the charity.

We have a Child Protection/Vulnerable Adults officer who is qualified Social Worker. We undertake DBS checks with staff and volunteers before they commence work. Staff and volunteers also undertake Safeguarding Training which is regularly refreshed in line with our CPP. The Trustees also undertake safeguarding training and have DBS checks in line with statutory requirements.

All trustees give their time freely and receive no remuneration or other benefits.

We work in partnership with learning for locals, RMBC, local ward councillors and the local police and other voluntary and community groups and centres within the locality.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Cortonwood Comeback Community Centre (CCCC) was established in 1986 by the local community who recognised the need to tackle the problems of unemployment, exclusion and disadvantage within Brampton Bierlow and the surrounding areas from the aftermath of the miners' strike.

For over 30 years Cortonwood Comeback Centre has provided a community service that is needs led, adapting the services to the needs of the community at any given time.

The community centre aims are to:

*“overcome inequalities and lack of access to services that have a direct impact on the lives of the elderly, young people, and those on low incomes in an effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time, with the objective of improving quality of life.*

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We plan our work in accordance with our governing document and in consultation with the community this includes:

**Centre for Warmth**  
**Employment Advice**  
**Cadent Gas – Gas Safe & Energy efficient**  
**Housing Support**  
**Benefit Advice**  
**Debt Management**  
**Breakfast Club**  
**Social Groups**  
**Messy Monsters - Parent & Toddler Group**  
**Community Resource Centre**  
**Volunteer Opportunities**  
**Room Hire**  
**Keep Fit**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our Main source of funding continues to be from grant raising for specific projects.

This financial year we have received grants from

- Cadent Gas: £68,976.50
- Household Support Fund (VAR): £5000
- RMBC Leadership Fund: £1000
- Other – this is a combination of small unrestricted grants from Neighbourly, administration charges for other groups and Keep Kit

We raise funds through room hire, community events donations. This money is used pay for core costs such as utilities, insurance, cleaning and maintenance of the building.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

#### Centre for Warmth

The centre for warmth continues to thrive. We deliver a combination of outreach and centre-based work. we deliver session in the community, these sessions include, energy efficiency, Co2 advice and distribution of monitors. We also hand out free clow cookers and electric blankets. We engaged with 900 individuals last year for this project. We have been able to significantly increase our reach and signpost people on to other agencies, assist with job search and PIP claim forms and appeals.

#### Food Bank

Food bank – providing food for vulnerable families and individuals that were being refereed to us via housing, early help and self-referral. We have now become a registered foodbank and work in partnership with RMBC, VAR we currently provide on average 33 food parcels per week providing food for approximately 75 individuals per week. Via fund from RMBC Household Support Fund we provided Christmas Hamper for 59 families providing families with everything they need in terms of food and festivities for Christmas, 108 adults and 60 children benefited from this.

#### Employment Advice

The employment advice service is an essential part of what the community centre offers. The support worker assists people with writing CV's, applying for jobs and accessing training. During the last year 53 accessed this service, some of those just for CV's whilst a significant number of people needed 1:1 sessions and more intensive support. We have built relationships with the job centre who signpost on to our services. We have also set up training opportunities with the local learning forum that have supported people to access basis training in Food Hygiene, Health & Safety and Safeguarding, these have led to employment and at least one woman starting her own catering business.

#### Benefit Advice/Pip Appeals

We continue to support people in accessing benefits completing forms for Pip and also helping with PIP appeals, our support worker also undertook several home visits for residents that weren't well enough to attend the community centre

#### Monday Morning Group.

This group runs on a Monday and as a regular attendance of 35 people with 46 people on the books. The group is currently attended by a mix of men and women who taking part in "making and doing" and bingos.

#### Messy Monsters - Parent & Toddler Group

The parent and toddler group are managed by parents with the help of a support worker. It runs 1 session per week and is very popular in the community. The group offers play activities for children, gives advice to parents, informs parents about course and also have guest speakers that offer advice. We have seen a significant increase in demand for this session.

**Community Resource Centre**

The centre continues to be a hub for the community and community groups alike. We support individuals, sometimes at their most vulnerable, we offer free meeting spaces when they need to meet with children's social care for example.

We offer free rooms hire for community events, community consultation with the local authority and a free rent period for new groups.

We also help new groups with their constitutions, setting up bank accounts and recruiting people on to their projects.

**Community Events**

We run four large community events a year including Easter Bunny Hunt, Summer Fete, Halloween Scarecrow Hunt and Haunted Chapel and Community Christmas Event and Santa's Grotto Christmas. The events are all free to attend with the exception of the Grotto, we charge a nominal amount for the grotto to cover the costs of the gift. This year we have averaged 250 people per event.

**Keep fit for Less**

Initially funded via a grant we have managed to keep the classes running with a regular attendance of new and repat participants, we have an average class attendance of 14 people and have also managed to keep the prices low and affordable.

**Men in Shed** – This project is new and aims to work with older men who are facing isolating and tackling loneliness, we now have a management committee and are starting to recruit people on to the project

**Volunteer Opportunities**

Cortonwood Comeback Community Centre was established in 1986 after the miners' strike it was set up by the women action group who foresaw a need for help, advice and support after the decline of the mining industry. Volunteers continue to be the backbone of the centre and we are still managed by volunteers both at a management and operational level. We continue to offer volunteering opportunities for members of the community and wider opportunities taking volunteers from the probation service, schools and businesses.

We have a robust volunteer policy and offer extensive training opportunities enabling people to move on in to employment, run their own groups and apply for their own funding.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

To hold no more than 6 months running costs in reserve. Reserves are to be used to support unfunded running costs and to cover project cost in periods between funding.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have been fortunate enough to secure funding from Cadent Gas to pay our core costs for staff and utilities

The general day to day management of the centre and the running of community groups is still undertaken by volunteers who are the backbone of the centre.

## Section F

## Other optional information

This year we were saddened by another loss of our Trustee Diane Walton, she started volunteering at the senior citizen in 1990 and later became a trustee. She will be sadly missed and will leave a huge gap in the management committee and her group.

Next year we aim  
Recruit new Trustees  
Recruit to the management committee

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Denise

Lelliott

Position (eg Secretary, Chair, etc)

Chair of the Trustees

Date

16-05-2024









# CORTONWOOD COMEBACK COMMUNITY CENTRE

CHARITY NUMBER: 1093848

## RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDING 31 JANUARY 2024



### RECEIPTS

NON - RESTRICTED  
Fundraising/donations  
Fitness class  
Room Hire  
Commercial card refunds  
Other income/grants

£ 4,732.15  
£ 2,047.84  
£ 14,124.58  
£ 34.85  
£ 3,230.29

### PAYMENTS

NON - RESTRICTED  
Annual Fee Commercial Card  
Building Maintenance  
Vehicle costs  
Gas & Electric  
Event Costs  
Insurance  
Office  
Payroll  
Pension Contributions  
Pest Control  
Resources  
Salaries  
Website/Facebook ads  
Water  
Office phone  
Volunteer expenses  
Bank Charges  
Commercial waste  
External Providers

£ 32.00  
£ 7,263.52  
£ 6,840.21  
£ 3,469.83  
£ 2,594.65  
£ 1,273.82  
£ 2,043.62  
£ 978.99  
£ 1,710.19  
£ 500.90  
£ 9,302.42  
£ 10,273.73  
£ 560.85  
£ 708.00  
£ 652.04  
£ 339.10  
£ 60.00  
£ -  
£ 1,487.00

RESTRICTED  
CADENT GAS  
RMBC  
VAR Grants

£ 68,976.50  
£ 1,000.00  
£ 5,000.00

RESTRICTED  
CADENT GAS  
CADENT GAS SALARIES  
RMBC  
VAR Grants

£ 4,274.39  
£ 63,052.61  
£ -  
£ 4,988.19

TOTAL NON RESTRICTED RECEIPTS  
TOTAL RESTRICTED RECEIPTS

£ 24,169.71  
£ 74,976.50

CASH AT HSBC @ 01/02/2023  
CASH IN HAND @ 01/02/2023

£ 59,943.01  
£ 34.44

TOTAL NON RESTRICTED PAYMENTS  
TOTAL RESTRICTED PAYMENTS

£ 50,090.87  
£ 72,315.19

TOTAL

£ 159,123.66

INDEPENDENT EXAMINER

TRUSTEE

7-may 2024

16 May 2024

**Independent Examiner's report on the Accounts  
of  
Cortonwood Comeback Community Centre**  
Charity Number 1093848

---

**Respective responsibilities of the Management Committee and examiner**

The Management Committee is responsible for the preparation of the accounts. The Management Committee considers that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Management Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in, any material respect, the requirements below

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act,

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

**Name:** Barry Morton

**Signed:** 

**Address:** 19 West Pit Hill

**Date:** 7<sup>th</sup> May 2024

Brampton  
Barnsley  
S636BP