



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	Feb	2021		31	Jan	2022

### Section A

### Reference and administration details

Charity name

Cortonwood Comeback Community Centre

Other names charity is known by

Registered charity number (if any)

1093848

Charity's principal address

Cortonwood Comeback Community Centre

Chapel Avenue

Brampton

Postcode S73 0XQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Denise Lelliott	Chair Person		
2	Dianne Walton			
3	Denise Fitzpatrick			
4				
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17				
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Child Protection/Vulnerable Adult Officer	David Dunwell	17 Knollbeck Lane Brampton Barnsley S73 0TR

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointment

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>The activities that we provide are based on the needs of the community and in line with the charitable aims of the charity</p> <p>The day to day running of the Community Centre is undertaken by Jayne Andrews who reports to the trustees. The Trustees oversee the overall management of the charity.</p> <p>We have a Child Protection/Vulnerable Adults officer who is qualified Social Worker. We undertake DBS checks with staff and volunteers before they commence work. Staff and volunteers also undertake Safeguarding Training which is regularly refreshed in line with our CPP. The Trustees also undertake safeguarding training and have DBS checks in line with statutory requirements.</p> <p>All trustees give their time freely and receive no remuneration or other benefits.</p> <p>We work in partnership with learning for locals, RMBC, local ward councillors and the local police and other voluntary and community groups and centres within the locality.</p>
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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Cortonwood Comeback Community Centre (CCCC) was established in 1986 by the local community who recognised the need to tackle the problems of unemployment, exclusion and disadvantage within Brampton Bierlow and the surrounding areas from the aftermath of the miners' strike.

For over 30 years Cortonwood Comeback Centre has provided a community service that is needs led, adapting the services to the needs of the community at any given time.

The community centre aims are to:

*Overcome inequalities and lack of access to services that have a direct impact on the lives of the elderly, young people, and those on low incomes in an effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time, with the objective of improving quality of life.*

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We plan our work in accordance with our governing document and in consultation with the community these includes:

**Employment Advice team**

**Men in sheds**

**Brampton Youth Group**

**VAR**

**Breakfast Club**

**Craft & Chat Group.**

**Messy Monsters - Parent & Toddler Group**

**Consultations at Community Events**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our Main source of funding continues to be from grant raising for specific projects.

This financial year we have received grants from

- National Lottery Community Fund
- South Yorkshire Community Foundation
- Rotherham MBC Covid Recovery Fund
- CRT
- Voluntary Action Rotherham Household Support Fund

We also raise funds through room hire, community events donations. This money is used pay for core costs such as utilities, insurance, cleaning and maintenance of the building.

## Section D

## Achievements and performance

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## Achievements and performance

### Summary of the main achievements of the charity during the year

#### **Food Bank**

Food bank – Meals on Wheels Before the pandemic started, we were providing food for vulnerable families and individuals that were being referred to us via housing, early help and self-referral. We have now become a registered foodbank and work in partnership with RMBC, VAR.

We continue to provide hot meals delivered to the door for people that are vulnerable, isolated or in ill health.

#### **Employment Advice**

The employment advice service is an essential part of what the community centre offers. The support worker assists people with writing CV's, applying for jobs and accessing training. During the last Year 63 accessed this service, some of those just for CV's whilst a significant number of people needed 1:1 sessions and more intensive support.

We have built relationships with the job centre who signpost on to our services. We have also set up training opportunities with the local learning forum that have supported people to access basic training in Food Hygiene, Health & Safety and Safeguarding, these have led to employment and at least one woman starting her own catering business.

#### **Benefit Advice/Pip Appeals**

We continue to support people in accessing benefits completing forms for Pip and also helping with PIP appeals, our support worker also undertook several home visits for residents that weren't well enough to attend the community centre

#### **Breakfast Club**

We set up a joint project with the Lunch Club to deliver the breakfast club. Individuals and families can attend the breakfast club and have a free healthy cooked breakfast whilst having access to the advice support worker. The food is donated by local supermarkets and we also give food and hygiene parcels to those most in need that are identified by the support workers and volunteers.

#### **Craft & Chat Group.**

This group runs on a Monday and as a regular attendance of 33 people with 48 people on the books. The group is currently attended by a mix of men and women who taking part in "making and doing" bingo and coffee mornings.

#### **Messy Monsters - Parent & Toddler Group**

The parent and toddler group are managed by parents with the help of a support worker. It runs 1 sessions per week and is very popular in the community. The group offers play activities for children, gives advice to parents, informs parents about course and also have guest speakers that offer advice.

#### **Community Resource Centre**

The centre continues to be a hub for the community and community groups alike. We support individuals, sometimes at their most vulnerable, we offer free meeting spaces when they need to meet with children's social care for example.

We offer free rooms hire for community events, community consultation with the local authority and a free rent period for new groups. We also help new groups with their constitutions, setting up bank accounts and recruiting people on to their projects.

**Community Events**

We run four large community events a year including Easter Bunny Hunt, Summer Fete, Halloween Scarecrow Hunt and Haunted Chapel and Community Christmas Event and Santa's Grotto Christmas. The events are all free to attend with the exception of the Grotto, we charge a nominal amount for the grotto to cover the costs of the gift. This year we have averaged 150 people per event.

**Volunteer Opportunities**

Cortonwood Comeback Community Centre was established in 1986 after the miners' strike it was set up by the women action group who foresaw a need for help, advice and support after the decline of the mining industry. Volunteers continue to be the backbone of the centre and we are still managed by volunteers both at a management and operational level. We continue to offer volunteering opportunities for members of the community and wider opportunities taking volunteers from the probation service, schools and businesses.

We have a robust volunteer policy and offer extensive training opportunities enabling people to move on in to employment, run their own groups and apply for their own funding.

**Brief statement of the charity's policy on reserves**

To hold no more than 6 months running costs in reserve. Reserves are to be used to support unfunded running costs and to cover project cost in periods between funding.

**Details of any funds materially in deficit****Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Most of our funds for paid staff come from grants for specific project work, including funding from South Yorkshire Community Foundation & The National Lottery Community Foundation. We have secured funding for next year from the Levelling up fund in partnership with VAR under the Anything's Possible project

The general day to day management of the centre and the running of community groups is still undertaken by volunteers who are the backbone of the centre.

**Section F Other optional information**

**Men in Shed** – we would like to set up a men in sheds project to tackle loneliness.

**Social Prescribing** - Develop a social prescribing partnership with the local authority.

**Crisis Care** – Work with local organisation and housing officers to support people in crisis with food parcels and hygiene packs

**Winter Homeless Provision** – We saw an increase in demand for emergency shelter and a sharp rise in homelessness in the area, we would like to work with the local authority to tackle this issue.


**Increase room hire** - We would like to increase room hire to help to sustain the project.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Denise

Lelliott

Position (eg Secretary, Chair, etc)

Chair of the Trustees

Date

15/3/2022



# CORTONWOOD COMEBACK COMMUNITY CENTRE

TALL OAKS FROM LITTLE ACORNS GROW

## Annual Report - Working Together Connecting Communities since 1986

### A brief history of our centre

Cortonwood Comeback Community Centre was established in 1986 by members of the local community who recognised the need to tackle the problems of unemployment, exclusion and disadvantage in Brampton Bierlow and surrounding areas in the aftermath of the miner's strike. Our Centre has always been run and managed by volunteers. Throughout our history, it has never had a paid manager and many of our groups are run by volunteers who give their time and expertise freely to the Community Centre.

### Aims

The Centre aims to help overcome the inequalities and lack of access to services that have a direct impact on the lives of the elderly, young people, and those on low incomes. We aim to advance education and provide facilities for recreation and leisure time, with the objective of improving people's quality of life

### Partnership Working

Providing a community service that's needs-led, we adapt services to the needs of the community at any given time. We work in partnership with organisations Brampton Youth Group, RMBC, South Yorkshire Police, Dearne Valley College, Job Centre Plus, Elected Members, WEA, VAR and Serenity Training Academy. We offer a wide range of activities, advice and support services which are run by qualified staff and volunteers or delivered by our partners these include

### Volunteering

We have many volunteering opportunities within the centre, providing a platform for people to gain the skill and confidence needed to get back into employment and training, or simply just because they enjoy volunteering. The centre currently has 10 volunteers who come in on a weekly basis to help deliver our services.

- Admin
- Catering
- Gardening
- Youth work
- Caretaking
- Befriending
- Food Bank

### Food Bank

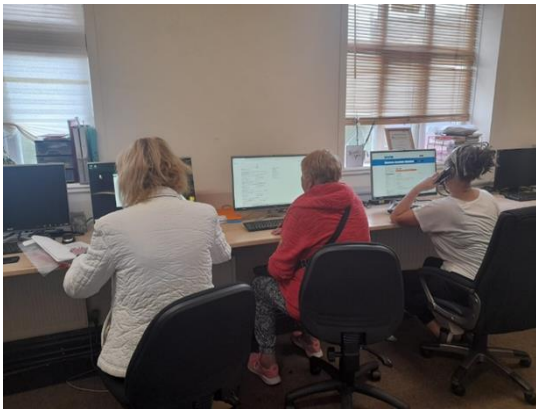
The food bank was opened in 2020 to help people in food crisis during the Covid 19 pandemic. We work in partnership with Fareshare, Morrisons, Tesco, and Marks and Spencers, redistributing surplus food to families and individuals in need. We now supply an average of 40 regular and emergency parcels every week and have worked with 511 individuals.





## Benefit and debt Advice

We offer a wide variety of training, housing, debt, benefit and employment services and advice. Clients can access professional advice and IT suite to get help with their query. Since November we have worked with 168 people.



## Training & Courses

We can offer a variety of training and courses at the centre, working in partnership with;

- Serenity Academy
- WEA
- DVC
- High speed training
- Yorkshire training provider (apprenticeships)

### Courses/training includes but not limited to

- Beauty
- Nails
- Baby yoga/massage
- Crafting
- Cooking
- Baking
- IT courses
- First aid
- Food hygiene
- Safeguarding
- Health and safety in the workplace.

On average we have 4-6 interest courses running during the week.



## Lunch Club

The lunch club has been running for over 20 years and was set up to offer affordable meals to people in the community. We have worked with over hundreds of people since the lunch club opened, we currently have 25 members. The lunch club runs twice a week and people can enjoy a dinner, dessert, game of bingo and trips throughout the year. In addition to the dine in service we offer a free of charge delivery service in the local area.



## Coffee Morning

Our Coffee morning is an informal friendly coffee morning for all ages; members can enjoy a cuppa, bingo and a raffle and get to take part in trips throughout the year. The group was set up in 2015 and continues to grow.



## Senior Citizens Club

The group started in 1986 to provide social activities for over 65's in Brampton and the surrounding areas. The group has been successfully run ever since by volunteers. The group meets every week for an afternoon of bingo, raffle, and refreshments and have trips throughout the year.





### **Messy Monsters playgroup**

The play group was set up in 2015 as a low cost playgroup offering parents and carers an opportunity to socialise with other parents while the children play in a safe environment. We offer creative play, drinks, snacks and toast finishing the session with a group sing along.



### **Breakfast Club**

At the community breakfast club parents can come along and enjoy a healthy breakfast with their children whilst socialising with other parents over a cuppa.



### **Junior Youth Club**

The junior youth club was opened in 2010, and as with the senior youth group we have worked with hundreds of young people over that time. Over the last year the youth group have worked with 68 young people and have an average of 30 young people who attend each week.





## Senior Youth Club

Brampton youth group was established well over 20 years ago, they have worked with thousands of young people over its lifetime. Young people can enjoy sports, crafts, cooking, disco, computers, gaming and much more whilst socialising with friends.



## Summer Activities

During the Summer Holidays we provide a dual programme of activities for young people aged 8 to 18. Working in Partnership with Brampton youth Group and RMBC we offer a 4 week programme for up to 25 young people which enables young people to access a range of activities;

- Outdoor Pursuits
- Sports
- Dance
- Drama
- Crafting
- Gardening
- Trips
- Healthy meals and snacks



## Community Trips

Throughout the year we offer a variety of trips for all our groups to attend;

- Trips to the seaside
- Riverboat trip
- Trips to the large towns
- Shopping trips

At the end of the summer we organise a large community trip for all the groups to the seaside and have an average of 70 people who attend.



## Girls Group



The girls group is for girls aged 12 to 16 years. The group offers a variety of activities including baking, crafting, drama, issued based work and much more.



## Youth Theatre

The youth theatre is open to young people aged 8 to 18 years. Young people can learn all aspects of drama; pantomime, serious drama, issue-based drama, interactive drama as well as Halloween and Christmas performances.



## Family Fitness classes

We have has a number of family fit classes running over the last 18 months, catering to all ages including-

- Keep fit
- Strength training
- Walk, jog, run
- Social Stroll
- Family Fit
- Walking football
- Street Dance

40 individuals and families have accesses these sessions.



## Men in Sheds

The Men in Sheds is a place for members to pursue practical interests, practice skills and enjoy making and mending. The project allows members to make social connections and build friendships, share skills and knowledge, and has lots of fun. The project has built up over the last few years and now has 15 members.



## Room Hire

Our centre offers subsidised room hire to local people who deliver a wide range of activities, enabling people to access services in their local area. We also offer free room hire for other charitable causes. At the moment we have;

- Taekwondo
- Active sports
- Dodge ball
- Dance
- Sewing
- Dog Training
- Church Service
- Ghost hunters
- One off Parties



# CORTONWOOD COMEBACK COMMUNITY CENTRE

CHARITY NUMBER: 1093848

## RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDING 31 JANUARY 2022



### RECEIPTS

#### NON - RESTRICTED

Fundraising / Donations	£	512.02
Grants	£	17,831.00
Room Hire	£	7,559.00
Commercial card credits	£	1.00

#### RESTRICTED

A4A	£	9,900.00
Active Dearne	£	-
CRT	£	2,500.00
VAR Grants	£	12,430.00
SYCF	£	9,478.00

<b>TOTAL NON RESTRICTED RECEIPTS</b>	<b>£</b>	<b>25,903.02</b>
<b>TOTAL RESTRICTED RECEIPTS</b>	<b>£</b>	<b>34,308.00</b>

CASH AT HSBC @ 01/02/2020	£	35,395.24
CASH IN HAND @ 01/02/2020	£	20.00

**TOTAL £ 95,626.26**

*F. A. Clayton*

01/03/2022

### PAYMENTS

#### NON - RESTRICTED

Annual Fee Commercial Card	£	32.00
Building Maintenance	£	3,253.84
Cleaning	£	-
Eon Energy	£	3,341.36
Event Costs	£	579.67
Grounds Maintenance	£	294.00
Insurance	£	594.85
Office	£	66.02
Payroll	£	395.75
Pension Contributions	£	485.05
Pest Control	£	823.10
Resources / Resources Maintenance	£	8,078.17
Salaries	£	2,240.85
Website/Facebook ads	£	413.92
Yorkshire Water	£	354.00
Talk Talk	£	-
Training	£	-
Volunteer expenses	£	-
Bank Charges	£	5.00

#### RESTRICTED

Awards For All	£	10,297.11
CRT	£	12,317.57
VAR Grants	£	13,944.96
CRF	£	8,533.16
SYCF	£	3,956.55

<b>TOTAL NON RESTRICTED PAYMENTS</b>	<b>£</b>	<b>20,957.58</b>
<b>TOTAL RESTRICTED PAYMENTS</b>	<b>£</b>	<b>49,049.35</b>

CASH AT HSBC @ 31/01/2021	£	24,628.44
CASH IN HAND @ 31/01/2021	£	990.89

**TOTAL £ 95,626.26**

*T. DJ 15/03/2022*

**Independent Examiner's report on the Accounts  
of  
Cortonwood Comeback Community Centre**  
Charity Number 1093848

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**Respective responsibilities of the Management Committee and examiner**

The Management Committee is responsible for the preparation of the accounts. The Management Committee considers that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Management Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention


(1) which gives me reasonable cause to believe that in, any material respect, the requirements below

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act,

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

**Name:** Katrina Claydon

**Signed:** 

**Address:** 23 Fairfield Court  
Wombwell  
Barnsley  
S738EF

**Date:** 01/03/2022