



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	Feb	2020		31	Jan	2021

Section A

Reference and administration details

Charity name

Cortonwood Comeback Community Centre

Other names charity is known by

Registered charity number (if any)

1093848

Charity's principal address

Cortonwood Comeback Community Centre

Chapel Avenue

Brampton

Postcode S73 0XQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Denise Lelliott	Chair Person		
2	Dianne Walton			
3	Denise Fitzpatrick			
4				
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Safeguarding Officer Children's	Suzy Dix	C/O Cortonwood Comeback Centre S73)XQ
Safeguarding Officer Vulnerable Adults	David Dunwell	17 Knollbeck Lane Brampton S730TR

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointment

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The activities that we provide are based on the needs of the community and in line with the charitable aims of the charity

The day to day running of the Community Centre is undertaken by Jayne Andrews who reports to the trustees. The Trustees oversee the overall management of the charity.

We have a Safeguarding Officer & Vulnerable Adults officer who are qualified Social Worker. We undertake DBS checks with staff and volunteers before they commence work. Staff and volunteers also undertake Safeguarding Training which is regularly refreshed in line with our CPP. The Trustees also undertake safeguarding training and have DBS checks in line with statutory requirements.

All trustees give their time freely and receive no remuneration or other benefits.

We work in partnership with learning for locals, RMBC, local ward councillors and the local police and other voluntary and community groups and centres within the locality.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Cortonwood Comeback Community Centre (CCCC) was established in 1986 by the local community who recognised the need to tackle the problems of unemployment, exclusion and disadvantage within Brampton Bierlow and the surrounding areas from the aftermath of the miners' strike.

For over 30 years Cortonwood Comeback Centre has provided a community service that is needs led, adapting the services to the needs of the community at any given time.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The community centre aims are to:

“overcome inequalities and lack of access to services that have a direct impact on the lives of the elderly, young people, and those on low incomes in an effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time, with the objective of improving quality of life.

We plan our work in accordance with our governing document and in consultation with the community this includes:

**Community Hub –
Food Bank
Employment Advice
Benefit Advice
Breakfast Club
Craft & Chat Group.
Messy Monsters - Parent & Toddler Group
Men in Sheds
Community Resource Centre
Volunteer Opportunities
Room Hire**

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our Main source of funding continues to be from grant raising for specific projects.

This financial year we have received grants from

- Awards For All
- Coalfield Regeneration Trust
- Sports England Active Dearne
- Voluntary Action Rotherham
- Covid Recovery Grant RMBC

We apply for funding to run specific project and pay staff costs. the overheads for running the building are usually raised through room hire and fundraising however during this period we were unable to raise any funds via room hire but we were fortunate enough to receive grants to cover these costs.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Community Hub - Coalition of Communities

The community centre has been a social hub for the wider community and also many other community groups for almost 35 years delivering essential key services to people in the locality.

These services are imperative when addressing social exclusion, tackling loneliness and social isolation and giving vulnerable people access to key services, never in all our history was our service needed as much as the last year, adapting our service to meet the needs of the community during the current pandemic crisis.

We have over the last year reached out to a variety of organisations both within the statutory sector and voluntary community sector working in partnership to deliver food parcels, doing shopping, collecting prescriptions and offering a befriending service.

Our aim is to continue to build these links, share resources and ideas.

Food bank – Meals on Wheels

Before the pandemic started, we were providing food for vulnerable families and individuals that were being referred to us via housing, early help and self-referral.

We have now become a registered foodbank and work in partnership with RMBC, VAR (voluntary action /Rotherham) we currently provide on average 48 food parcels per week providing food for approximately 150 individuals per week. Supporting well over 400 people at the time of this report.

When the pandemic broke, we were delivering 10 hot meals per week, this increased to 98 hot meals delivered weekly, this was a lifeline for people that were shielding but had elderly parents that they cared for, to know that their parents were having a hot meal and human contact.

Employment Advice

The employment advice service is an essential part of what the community centre offers. The support worker assists people with writing CV's, applying for jobs and accessing training.

During the last year we have had to adapt how we deliver this service using Zoom and working remotely.

Benefit Advice

We continue to offer benefit advice and at the start of the pandemic we assisted several people in accessing UC.

We have also supported people with complex housing issues, managing to help 6 families keep their tenancies.

We have also supported vulnerable adults appeal against their PIP decisions representing them in formal hearings, we have had a 100% success at these tribunals.

We continue to support people with money management, debt support and guidance.

Breakfast Club

We had to cancel the breakfast club when we locked down but we continued to support the families that we worked with providing food

parcels and activities for the children it is our intention to reopen the breakfast club as soon as it is safe to do so.

Craft & Chat Group.

The group had a total of 40 people attending when lockdown happened. Our support worker kept in touch with the group doing a regular Monday morning call. We also shopped for them and collect prescriptions.

We reopened in July but had to close when we went into tier 4. Again, we intend to reopen when safe to do so.

Community Resource Centre

The community continues to be a resource centre where people people who needed to access computer and Wi-Fi we were able to do this in a Covid safe environment. We also printed off course work material for young people.

Events

During the last year in between lockdowns we have run free community events and summer activities for the whole of the community and specific age related activities, including summer activities for young people and large events at Halloween and Christmas.

We held a community scarecrow event scarecrows were dotted around the village and a map was produced, families went scarecrow hunting and then came back to the community centre and went through an haunted maze. This enabled families to take part in trick or treat event in a covid safe environment.

The Christmas event was as equally successful with over 150 children meeting Santa in our winter wonderland.

Volunteer Opportunities

Cortonwood Comeback Community Centre was established in 1986 after the miners' strike it was set up by the women action group who foresaw a need for help, advice and support after the decline of the mining industry.

Volunteers continue to be the backbone of the centre and we are still managed by volunteers both at a management and operational level. during the last year we recruited an additional 12 volunteers undertaking key worker roles delivering frontline service enabling us to meet the needs of the community during these difficult times, including meal prep and delivery, shopping, picking up prescriptions, collecting food for the food bank, packing and delivering food parcels

We have a robust volunteer policy and offer extensive training opportunities enabling people to move on into employment, run their own groups and apply for their own funding. We currently have 27 volunteers

Brief statement of the charity's policy on reserves

To hold no more than 6 months running costs in reserve. Reserves are to be used to support unfunded running costs and to cover project cost in periods between funding.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Most of our funds for paid staff come from grants for specific project work, including funding from South Yorkshire Community Foundation & Awards For All. A major risk to the continuation of delivering our employment services, tackling loneliness and further expansion the charity would be a failure to secure funding

The general day to day management of the centre and the running of community groups is still undertaken by volunteers who are the backbone of the centre.

Section F**Other optional information**

We intend to do a community reset of our organisation as we attempt to recover from the pandemic

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Denise

Lelliott

Position (eg Secretary, Chair, etc)

Chair of the Trustees

Date

04/05/2021





CORTONWOOD COMEBACK COMMUNITY CENTRE
CHARITY NUMBER: 1093848

RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDING 31 JANUARY 2021



RECEIPTS

NON - RESTRICTED

Fundraising / Donations	£	2,839.00
Grants	£	10,000.00
Room Hire	£	6,910.00

PAYMENTS

NON - RESTRICTED

Annual Fee Commercial Card	£	32.00
Building Maintenance	£	2,035.26
Cleaning	£	26.55
Eon Energy	£	2,668.46
Event Costs	£	300.00
Grounds Maintenance	£	30.00
Insurance	£	999.19
Office	£	377.08
Payroll	£	333.00
Pension Contributions	£	299.53
Past Control	£	291.16
Resources / Resources Maintenance	£	2,264.48
Salaries	£	78.13
Website	£	88.72
Yorkshire Water	£	275.50

RESTRICTED

AAA	£	8,633.00
Active Deanne	£	2,500.00
CRT	£	19,432.00
VAR Grants	£	3,960.00

RESTRICTED
Awards For All
CRT
VAR Grants

£	16,316.37
£	8,773.59
£	1,719.70

TOTAL NON RESTRICTED RECEIPTS

TOTAL RESTRICTED RECEIPTS	£	19,749.00
	£	34,525.00

TOTAL NON RESTRICTED PAYMENTS

TOTAL RESTRICTED PAYMENTS	£	10,099.06
	£	26,809.66

CASH AT HSBC @ 01/02/2020
CASH IN HAND @ 01/02/2020

£	15,665.57
£	2,384.39

CASH AT HSBC @ 31/01/2021
CASH IN HAND @ 31/01/2021

£	35,395.24
£	20.00

TOTAL £ 72,323.96

TOTAL £ 72,323.96

INDEPENDENT
EXAMINER

T. O. Clayton 23/3/21

Trustee

4/5/2021

**Independent Examiner's report on the Accounts
of
Cortonwood Comeback Community Centre**
Charity Number 1093848

Respective responsibilities of the Management Committee and examiner

The Management Committee is responsible for the preparation of the accounts. The Management Committee considers that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Management Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention


(1) which gives me reasonable cause to believe that in, any material respect, the requirements below

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act,

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

Name: Katrina Claydon

Signed: 

Address: 23 Fairfield Court
Wombwell
Barnsley
S738EF

Date: 23/03/2021