

REGISTERED COMPANY NUMBER: 04204456 (England and Wales)
REGISTERED CHARITY NUMBER: 1093818

**DISABILITY ADVICE & SUPPORT HILLINGDON
(A COMPANY LIMITED BY GUARANTEE)**

REPORT OF THE TRUSTEES AND

AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

Cox Costello & Horne
Chartered Accountants and Statutory Auditors
26 Main Avenue
Moor Park
HA6 2HJ

DISABILITY ADVICE & SUPPORT HILLINGDON

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FOR THE YEAR ENDED 31 MARCH 2022**

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DISABILITY ADVICE & SUPPORT HILLINGDON

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2022**

TRUSTEES

Martin Smith
Rajiv Cahannac
Peter Shackleton
Jonathan Say - Chair
Grace Adjekum (appointed 14.4.21)
Ian Diamant (appointed 13.9.22)

Trustees retiring by rotation

In accordance with Articles 5.4 and 5.5 of the Articles of Association, at the first trustee meeting of the new financial year, certain trustees may be required to retire by rotation.

COMPANY SECRETARY

Vanessa Bonner

REGISTERED OFFICE

Wood End Centre
Judge Heath Lane
Hayes
Middlesex
UB3 2PB

REGISTERED COMPANY NUMBER 04204456 (England and Wales)

REGISTERED CHARITY NUMBER 1093818

AUDITORS

Cox Costello & Horne
Chartered Accountants and Statutory Auditors
26 Main Avenue
Moor Park
HA6 2HJ

WEBSITE

www.dash.org.uk

DISABILITY ADVICE & SUPPORT HILLINGDON

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The report of the trustees also represents the directors report as required by company law.

OBJECTIVES AND ACTIVITIES

Objectives and activities

Disability Advice & Support Hillingdon (DASH) believes in promoting and championing the Social Model of Disability.

"We believe that disability is caused by the way society is organised and run. Disability is not caused by a person's impairment but by a lack of access to equipment, services, employment/educational opportunities, and an appropriately designed environment."

There have been no changes to the objectives and activities since our last annual report.

Our Vision

DASH strives to empower, inspire and motivate disabled people of any age to reach their full potential every day and in every situation.

Our Values

DASH is a user led charity and believes all of its services need to be fully accessible. People's opinions are listened to and valued on an individual basis. We engage people in a way that promotes independence in a respectful, individually focused manner. We provide opportunities for people to reach their goals and offer support in a professional personally tailored fashion.

Our Mission

DASH aims to promote independence and provide individuals with the skills to become more confident in every day life. At the same time allowing them to be healthier in body and mind and appropriately informed so they can make the right choice to enable them to live their life to the full.

"To promote and enable equality of opportunity for all disabled people who reside, work or are undertaking educational or vocational training within the LBH and to ensure that all services are conducted in a holistic and inclusive manner."

That is DASH Mission Statement, and it underpins everything that the charity does as an organisation.

DISABILITY ADVICE & SUPPORT HILLINGDON

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES

Public benefit

Statement on public benefit

The objectives and activities, and achievement and performance sections of this report clearly set out the activities which DASH undertakes for the public benefit.

The trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission in determining the activities undertaken by the charity.

In the interest of transparency, the trustees make the following observations on the two key principles of public benefit.

Principle 1: There must be an identifiable benefit or benefits

1a It must be clear what the benefits are

The benefits are clearly set out in the accounts of Achievement and Performance given in the body of this report as covered by the current review of all our activities and reflected in the charitable expenditure in the Statement of Financial Activities.

1b The benefits must be related to the aims

DASH's aim is to promote a high quality effective service to all disabled people who reside, work or are undertaking educational or vocational training within the LBH. The trustees review the activities of the charity against its aims on an on-going basis and are satisfied that all activities continue to be related to the aims.

1c Benefits must be balanced against any detriment or harm

No specific issues of detriment or harm have been identified.

Principle 2: Benefit must be to the public or a section of the public

2a The beneficiaries must be appropriate to the aims

The beneficiaries are primarily people living within the LBH, as laid down in the terms of the charity.

2b Where the benefit is to a section of the public, the opportunity to benefit must not be unreasonably restricted by geographical or other restrictions; or by the ability to pay any fees charged

As noted above, benefit is primarily provided to people within the LBH, which is the second largest borough of the 32 London boroughs with a population of 306,000 (per the Office for National Statistics) covering 42 square miles including the largest airport namely Heathrow.

2c People in poverty must not be excluded from the opportunity to benefit

Many of DASH's beneficiaries have very limited financial means. Access to activities or services are offered at highly discounted rates or free of charge in most cases.

2d Any private benefits must be incidental

A number of private benefits do necessarily arise from the activities of the charity. In particular, the charity finds it essential to employ and remunerate staff. Furthermore, individual members of the charity will clearly benefit in the widest sense from the activities they undertake.

Private benefits are purely incidental as they are a necessary by-product of carrying out the charity's aims.

Grantmaking

DASH is not a grantmaking charity but acts as intermediary between grantmaking organisations such as LBH Social Services and the individuals who benefits from the grants.

Volunteers

DASH benefits greatly from the commitment and support of a number of volunteers and their contribution is gratefully acknowledged. The contributions of volunteers have been excluded from the Statement of Financial Activities as the value of their contribution to the charity cannot be reasonably quantified in financial terms.

DISABILITY ADVICE & SUPPORT HILLINGDON

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Information, advice and representation on disability related issues

DASH has over 37 years' experience of supporting disabled people in Hillingdon. Many of our staff and Trustees have personal experience of living with a disability, this means that we have professional knowledge and skills, as well as empathy with our beneficiaries. DASH's continuing aim has been to provide support, information and advice to help disabled people to make choices about how they live their lives and to advise local businesses and communities on ways they can make their services more accessible. The charity continues to maintain an extensive "library" of information about disability and advice on people's rights and how their needs could be met

From 1st September 2021-31st March 2022 we received nearly 3000 telephone calls for advice, information and support.

Support with claiming disability related benefits (PIP, ESA, DLA and UC)

Constant changes to the benefit system leave many disabled people unsure about their entitlement, the process of claiming is also complicated and creates anxiety, demand for our support in this area increases year on year. Due to Covid-19 we have had to adapt our usual face to face support, and provide support tailored to the individual, dependant on their situation.

We have continued to provide an excellent Advice Quality Standard accredited service, despite the restrictions, over the telephone, in person and remotely during this period.

In 2021/22 the annual benefits and backdated payments that we obtained for our clients totalled £1,600,572.

Advocacy support with attending face to face assessments and attending Tribunals to challenge benefit decisions

DASH provides advocacy support with attending face to face assessments and to challenge an incorrect decision, up to Tribunal level. Our ongoing successes at Tribunal evidences the need for this support, without this many disabled residents would not be in receipt of their true entitlement to disability related benefits.

Following a successful continuation funding application to The National Lottery Community Fund in September 2021, we are able to provide this invaluable support for a further 3 years.

The successes that we have recorded as a result of providing support with claiming disability related benefits and challenging incorrect decisions, clearly evidenced the need for it to continue. In 2021/22 we recorded a 93% success rate at the First Tier Tribunal.

Personal Budget Support Service

DASH has worked to support recipients of Personal Budgets with the London Borough of Hillingdon since they were first introduced over 20 years ago. Our staff are very knowledgeable and experienced, and the feedback received evidences that their support is both necessary and well received.

For many people the paperwork involved in running a Personal Budget is very difficult, not only due to their disability, but due to the knowledge required to become an employer.

Many welcome the independence that a Direct Payment gives them to arrange their own care.

DASH are on the LBH Approved Provider Framework for delivering this support.

During this period, we have continued to respond to the needs of our clients and improved our service by arranging access to their insurer's business portal and implementing text alerts to ensure that they do not miss a payroll deadline.

Transitions Project

The Transitions Project came to a conclusion after three years at the end of January 2022.

Over the final year this project provided vital support to young people with a disability and their families in Hillingdon with applying for benefits, filling in disability related forms, discussing future plans and signposting to other sources of support.

159 service users accessed this service during the final year of the project, slightly below target, due to the decrease in need to attend First Tier Tribunals and independent living skills training.

Further continuation funding was applied for in January 2022, and we are delighted to confirm that in September 2022, they have confirmed a further 2 years continuation funding.

DISABILITY ADVICE & SUPPORT HILLINGDON

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

Charitable activities - continued

The Hub-weekly activity programme

Our weekly activity schedule is very popular and well attended throughout the year, prior to the pandemic, enabling 300 disabled people to have a safe environment where they can make friends, engage in physical activity and learn new skills.

The past year has been challenging for The Hub, due to Covid-19 restrictions.

Following a successful grant application to the Screwfix Foundation we were able to redecorate The Hub, prior to its re-opening in May 2021.

Following a successful application to the Mayors Community Spaces at Risk Fund, in June 2021 we received a grant to commission 8 days of business support. This has enabled us to create a strategic plan and develop a business plan with DASH staff and the Board.

Our overall goal is to retain and improve The Hub premises for the ongoing benefit of the community, whilst ensuring that the space is secure and financially viable.

Attendance has steadily increased to 159 participants (up until 31st March 2022), as the restrictions have eased and people's confidence to mix in groups has improved.

We are confident that attendance will return to pre-pandemic levels by the end of 2022.

Help4Hillingdon

Funded by the Greater London Authority- Advice in Community Settings and in partnership with H4All, Bell Farm Christian Centre and Hillingdon CAB, this project commenced in October 2021.

The aim of this project is to provide advice in community settings with the aim of maximising income and reducing debt for users who may not access traditional advice provision.

During the first 6 months of the project, 69 people were supported with various issues, which has led them to using Foodbanks, such as having their benefits incorrectly sanctioned, or not being in receipt of the correct entitlement.

We have also supported the parents of children from 5 special schools in the borough (exceeding our original project target of 2 schools).

We are pleased to announce that in October 2022 we were granted a further year in funding.

Support with form filling - Blue Badges, Freedom Passes, Taxi Cards etc..

Support with claiming these concessionary benefits enables disabled people from Hillingdon to access the community and take part in both work and leisure activities.

Hardship fund for vulnerable residents

Funded by London Catalyst, we have a small hardship fund which we can distribute to disabled people in need in Hillingdon.

During 2020/21 we made 12 grants which provided access to food, travel, medication and household goods.

This grant has been re-awarded at a higher amount, which will enable us to support more people in 2022/23.

Distributor of Foodbank Vouchers

During 2021/22 the DASH team distributed 146 Foodbank vouchers to people in need in Hillingdon, a 170% increase on the previous financial year.

Charitable activities - continued

Volunteering

Following a successful 3-year continuation funding application to The National Lottery Community Fund we have been able to recruit a part time Volunteer Co-ordinator, with the remit of increasing the volunteer support that we can offer.

DASH's volunteers are important to the charity, enabling the charity to provide many more activities than the charity could otherwise do.

A number of new roles have been created with 9 volunteers recruited so far.

DISABILITY ADVICE & SUPPORT HILLINGDON

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

In February 2022 our volunteers contributed 105 hours of their time to support Disability Advice & Support Hillingdon beneficiaries, in March 2022 this increased to 122 hours.

Social Media and Website presence

As a result of the pandemic and in line with our Development Plan/Digital Strategy we have also focused on using our website and social media as a way of providing advice and information to disabled people.

As a result of this we recorded 4,207 unique visitors to our website in 2021-22, a 27% increase on the previous year, 96% of whom were new visitors. Site sessions also increased by 53% to 6,483, with average session's duration increasing by 10% to 5m 11s.

Engagement with all aspects of our social media has increased this year. The posting of this additional content has been achieved by utilising existing resources.

Equality Act support and advice

DASH offers advice and support to disabled people who are experiencing discrimination in the work place and are offered access to reasonable adjustment to enable them to stay in employment.

Outreach and representation

The Chief Officer continues to be active in the community attending many meetings and being involved in strategic planning groups such as LBH Hate Crime UpStanders, Supported Employment Forum, Safeguarding Adults Board and the Homelessness Forum.

DASH continues to have members on various groups ensuring the voice of disabled people is spread widely across all areas.

Support to Hillingdon MENCAP South

DASH provides financial and administrative support to the Hillingdon MENCAP South.

Wheelchair accessible scales

We believe that we have the only wheelchair accessible scales in the borough, these are available to use, free of charge at The Hub.

FINANCIAL REVIEW

Financial position

The charity had total income resources for the year of £364,588 (2021: £385,948), and total resources expended of £368,172 (2021: £347,511). There was a net reduction in funds in the year of £3,584 (2021: Increase of £38,437). A transfer was made from unrestricted to restricted of £4,621 to correct deficit positions arising on individual projects during the year.

Principal funding sources

DASH generates income currently through the delivery of advice, information support and services in partnership with grant making organisations rather than through traditional fund raising.

Donors

DASH would like to thank the London Borough of Hillingdon for their continued support. DASH is also grateful for the funding from The National Lottery Community Fund, City Bridge Trust, London Catalyst, Garfield Weston Foundation and Greater London Authority.

DASH would like to extend its thanks to the many voluntary sector partners that we have worked with during the past year, these include H4All, Bell Farm Christian Centre and Hillingdon CAB.

DASH would also like to thank all our generous clients in the Borough for supporting DASH, it is very much appreciated.

Investment policy

Under the Articles of Association, DASH has the power to invest monies which are not immediately required for its purposes, in or upon such investments or property as may be thought fit. At the present time the trustees' policy is to maintain all such monies in liquid cash form, on deposits earning a market rate of interest. The trustees consider that this is the most appropriate form of investment in the current climate.

DISABILITY ADVICE & SUPPORT HILLINGDON

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

FINANCIAL REVIEW

Reserves policy

It is always difficult to plan or develop services within a voluntary organisation, with its constant need to find funding and in an atmosphere of insecurity of long-term funding agreements.

Our reserves policy is set to ensure our work is protected from the risk of disruption at short notice due to a lack of funds, whilst at the same time ensuring we do not retain income for longer than required.

It is the policy of the charity to maintain unrestricted funds, which are free reserves of the charity to cover:

- meet financial commitments when they arise
- designated projects to be undertaken when appropriate
- administration and support costs for the charity
- sufficient promotion of its objects

The trustees consider that it is appropriate that free reserves that are undesignated should be sufficient:

- to cover 3 months administration and support costs which are not represented by tangible fixed assets.

The reserves policy is kept under periodic review and reserves levels will be adjusted as perceptions of risk and other factors change.

As at 31 March 2022, the free reserves stood at £78,478 (2021: £116,109).

FUTURE DEVELOPMENTS

DASH is committed to working to improve the lives of disabled people in the London Borough of Hillingdon and will continue to seek ways of improving our service.

DASH will continue to develop the charitable work with various partners to increase the range of employment, volunteering and social activities available to the people the charity works with.

Our partnership with H4All brings new opportunities for working within the Health Sector and the service continues to develop.

DASH is delighted to announce that in April 2022, the Board of Trustees agreed to change the name of the organisation from Disablement Association Hillingdon, to **Disability Advice and Support Hillingdon**. This new name better describes the purpose of the organisation, and makes it clear what our aims and objectives are.

From April 2022, we will also be running a number of new partnership projects:

Digital Inclusion - Funded by the London Borough of Hillingdon and in partnership with Age UK HHB, this project will provide support to enable our beneficiaries to bridge the digital divide.

Energy Advice - Funded by the Energy Redress Scheme, and in partnership with Bell Farm Christian Centre and Hillingdon CAB, this project will provide invaluable advice on reducing energy usage and navigating the support available.

Housing Advice - Funded by Nationwide and in partnership this project will provide advice and support with maintaining tenancies, accessing adaptations and preventing homelessness.

DISABILITY ADVICE & SUPPORT HILLINGDON**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022****STRUCTURE, GOVERNANCE AND MANAGEMENT****Governing document**

Disablement Association Hillingdon (DASH) incorporated on 24 April 2001 and is governed by its Memorandum and Articles of Association. At the AGM held on 3 November 2011, the Memorandum and Articles of Association were amended and new Memorandum and Articles of Association were adopted by special resolution registered at Companies House on 19 December 2011.

Charity status

DASH is a charitable company limited by guarantee, as defined by the Companies Act 2006, and is a registered charitable company with the Charity Commission.

DASH was registered as a charity on 16 September 2002.

Membership

DASH membership under the Articles of Association is open only to the trustees and is terminated automatically if the member concerned ceases to be a trustee. The trustees may establish different classes of members although such classes may not have the right to attend and vote at the AGM of the charity. Members guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

Financial statements

The audited financial statements comply with the Accounting and Reporting by Charities: Statement of Recommended Practice Applicable to Charities Preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102) (effective January 2019), the charity's governing document and the Charities Act 2011 and the Companies Act (2006). The trustees' report and financial statements are submitted to the Charity Commission and Companies House following approval by the membership at the AGM.

Recruitment and appointment of new trustees

Trustees are appointed under the terms of the Articles of Association. One new trustees was appointed during the year.

The trustees consider that having appropriate skills and awareness appropriate to the nature of the work of DASH is more important than having numerous trustees. The trustees continue to identify shortcomings in their knowledge and skills which they feel are necessary for the good governance of the charity.

Organisational structure

The trustees' oversees a robust governance framework. The charity's governance complies with the Code for the Voluntary and Community Sector endorsed by the Charity Commission, and with other best practice guidelines. The trustees delegate operational responsibility for certain aspects of the charity's activities to the Chief Officer. The Chief Officer is responsible for the provision of the charity's services, and also for ensuring that the services are delivered in accordance with the policies laid down by the trustees and the objectives of the organisation.

Trustees are expected to meet at least four times a year but usually meet monthly. The trustees meet with the Chief Officer monthly and are responsible for the strategic direction and policy of the charity. Every meeting has a report on finance and health and safety as a standing agenda item. Policies and procedures and matters of health and safety are regularly discussed and reviewed. Staff matters and any on-going issues are brought to the attention of the trustees on a regular basis.

The trustees wish to thank Vanessa Bonner, Chief Officer and all the staff and volunteers for their continuing commitment to the work of DASH. The flexibility and support of staff enable the charity to change as needed in these times whilst still offering a quality service for all users of the charity.

Induction and training of new trustees

The trustees offer a wide range of skills and experience essential to the good governance of the charity. New trustees are invited to take part in an induction programme, based on the "Induction Procedure" for new staff. On an informal basis, new trustees undergo orientation to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association and decision making process, meet key persons of the charity, the business plan and recent financial performance of the charity. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role and other aspects of DASH's work. The trustees review their written procedures in line with all other procedural documents on a regular basis.

DISABILITY ADVICE & SUPPORT HILLINGDON**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022****STRUCTURE, GOVERNANCE AND MANAGEMENT****Wider network**

The trustees maintain a network of contacts in the London Borough of Hillingdon (LBH) and surrounding areas through the delivery of various services, projects and programmes. In addition, a wider network of contacts is made through consortia arrangements and partnerships in the aforementioned areas.

Partnership Working

DASH continues its partnerships with Age UK Hillingdon, Carers Trust Hillingdon, Hillingdon MIND and Harlington Hospice.

DASH's partnership with the LBH has continued to be very important and the charity's relationships with social services, sport development, public health and children's services continue to thrive.

Related parties

The trustees are aware of the guidance given by the Charity Commission, including the risk posed by transactions with close family members, and are of the opinion that no transactions have arisen concerning related parties.

DASH knows or has reasonable cause to believe that there is no registrable person or registrable legal entity in relation to the charity.

Risk management

The trustees are aware of the major risks to which DASH is exposed and systems have been established to manage and minimise those risks. Policies and procedures are reviewed annually or more often if there are changes in legislation, and trustees are made aware of urgent matters if necessary between meetings. As part of those procedures, the trustees established a risk register in 2006 which is reviewed annually. The main risks are financial, as identified in the annual risk review. The trustees look to manage financial risks by approving an annual budget, regular consideration of the financial results, variance from budgets and non-financial performance indicators. A key element in the management of financial risk is the setting of a reserves policy.

The trustees are aware of the short-term nature of the charity's income, which makes long-term planning more difficult. The trustees are seeking more than ever to diversify including charging for activities and looking at new and innovative ways of fundraising. There is a business continuity plan in place to mitigate any risks to our accommodation.

The trustees also have a duty to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The systems of internal controls for the charity are designed to provide reasonable, but not absolute, assurance against material misstatement or loss.

The trustees remain confident that the high standard of service and professionalism of the charity's staff continue to place the charity in a good position for the future.

Indemnity insurance

Under the terms of the Articles of Association the trustees shall be indemnified out of the assets of the charity against any liability incurred by him/her in defending any proceedings in which judgement is given in their favour. To mitigate any potential costs arising from such proceedings, the charity has obtained the necessary indemnity insurance.

The trustees are grateful to the user-groups which have been set up to ensure that those who use the charity's services and disabled people in the borough are given a voice and an input into the work of DASH.

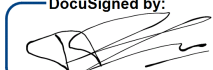
Finally the trustees would once again like to pass on their thanks to all the staff and volunteers at DASH for their hard work and dedication throughout the past year.

AUDITORS

The auditors, Cox Costello & Horne, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 22 December 2022 and signed on its behalf by:

DocuSigned by:

 07C34A95FA14F2
 Jonathan Say - Chair - Trustee

DISABILITY ADVICE & SUPPORT HILLINGDON

STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2022

The trustees (who are also the directors of Disability Advice & Support Hillingdon for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF DISABILITY ADVICE & SUPPORT HILLINGDON

Opinion

We have audited the financial statements of Disability Advice & Support Hillingdon (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF DISABILITY ADVICE & SUPPORT HILLINGDON

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF DISABILITY ADVICE & SUPPORT HILLINGDON

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our: general commercial and sector experience; through verbal and written communications with those charged with governance and other management; and via inspection of the charitable company's regulatory and legal correspondence.

We discussed with those charged with governance and other management the policies and procedures regarding compliance with laws and regulations. We communicated identified laws and regulations to our team and remained alert to any indicators of non-compliance throughout the audit, we also specifically considered where and how fraud may occur within the charitable company.

The potential effect of these laws and regulations on the financial statements varies considerably.

Firstly, the charitable company is subject to laws and regulations that directly affect the financial statements, including: the charitable company's constitution; relevant financial reporting standards; company law; the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102 (effective from 1 January 2019); and we assess the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Secondly the charitable company is subject to many other laws and regulations where the consequences of non-compliance could have a material effect on the amounts or disclosures in the financial statements, for instance through the imposition of fines and penalties, or through losses arising from litigations. We identified the following areas as those most likely to have such an effect: legislation directly applicable to charities sector such as: the Charities Act 2011, safeguarding legislation; employment legislation; health and safety legislation; the regulatory requirements of the Charity Commission; and data protection legislation.

In relation to fraud, we performed the following specific procedures in addition to those already noted:

- Challenging assumptions made by management in its significant accounting estimates, in particular the recognition of intangible income;
- Identifying and testing journal entries, in particular any entries posted with unusual nominal ledger account combinations,
- Performing analytical procedures to identify unexpected movements in account balances which may be indicative of fraud.
- Ensuring that testing undertaken on both the Statement of Financial Activity (SoFA) and the Balance Sheet includes a number of items selected on a random basis.

These procedures did not identify any actual or suspected fraudulent irregularity that could have a material impact on the financial statements.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with International Auditing Standards UK). For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the procedures that we are required to undertake would identify it. In addition, as with any audit, there remains a high risk of non-detection of irregularities, as these might involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal controls. We are not responsible for preventing non-compliance with laws and regulations or fraud and cannot be expected to detect non-compliance with all laws and regulations or every incidence of fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF DISABILITY ADVICE & SUPPORT HILLINGDON

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

DocuSigned by:

Cox Costello & Horne

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Michael F Cox BSc FCA (Senior Statutory Auditor)
for and on behalf of Cox Costello & Horne
Chartered Accountants and Statutory Auditors
26 Main Avenue
Moor Park
HA6 2HJ

22 December 2022

DISABILITY ADVICE & SUPPORT HILLINGDON**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
INCOME FROM					
Donations	2	130,975	-	130,975	121,574
Charitable activities	4				
Advice and information		104,516	109,170	213,686	255,973
Investment income	3	13	-	13	63
Other income		19,914	-	19,914	8,338
Total		255,418	109,170	364,588	385,948
EXPENDITURE ON					
Charitable activities					
Advice and information		288,428	79,744	368,172	347,511
NET INCOME/(EXPENDITURE)		(33,010)	29,426	(3,584)	38,437
Transfers between funds	14	(4,621)	4,621	-	-
Net movement in funds		(37,631)	34,047	(3,584)	38,437
RECONCILIATION OF FUNDS					
Total funds brought forward		116,109	76,911	193,020	154,583
TOTAL FUNDS CARRIED FORWARD		78,478	110,958	189,436	193,020


The notes form part of these financial statements

DISABILITY ADVICE & SUPPORT HILLINGDON (REGISTERED NUMBER: 04204456)**BALANCE SHEET****31 MARCH 2022**

	Notes	31.3.22 £	31.3.21 £
FIXED ASSETS			
Tangible assets	10	1	1
CURRENT ASSETS			
Debtors	11	7,816	12,120
Cash at bank		195,385	213,075
		<u>203,201</u>	<u>225,195</u>
CREDITORS			
Amounts falling due within one year	12	(13,766)	(32,176)
NET CURRENT ASSETS		<u>189,435</u>	<u>193,019</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>189,436</u>	<u>193,020</u>
NET ASSETS		<u>189,436</u>	<u>193,020</u>
FUNDS	14		
Unrestricted funds		78,478	116,109
Restricted funds		110,958	76,911
TOTAL FUNDS		<u>189,436</u>	<u>193,020</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 22 December 2022 and were signed on its behalf by:

DocuSigned by:

 07C34A9FAFA14F2...
 Jonathan Say - Chair - Trustee

DocuSigned by:

 148930098C52443...
 Peter Shackleton - Trustee

DISABILITY ADVICE & SUPPORT HILLINGDON**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022****1. ACCOUNTING POLICIES****Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Preparation of the financial statements on a going concern basis

The financial statements are drawn up on the going concern basis which assumes Disablement Association Hillingdon will continue in operational existence for the foreseeable future. The Board of Trustees have given due consideration to the working capital and cash flow requirements of Disablement Association Hillingdon. The Board of Trustees consider Disablement Association Hillingdon's current and forecast cash resources to be sufficient to cover the working capital requirements of the charity for at least 12 months from the date of signing the financial statements.

Critical accounting judgements and key sources of estimation uncertainty

The preparation of the financial statements requires the Board of Trustees to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities as at the balance sheet date and the amounts reported for income and expenditure during the period. However, the nature of estimation means that actual outcomes could differ from those estimates.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Income received in advance of a service is deferred until the criteria for income recognition are met. Income arises in the United Kingdom.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Interest receivable on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Unrestricted charitable donations are recognised in the financial statements when the charitable donation has been received, or if, before receipt, there is sufficient evidence to provide the necessary certainty that the donation will be received and the value of the incoming resources can be measured with sufficient reliability.

Donated professional services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time is not recognised. On receipt, donated professional services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. A further analysis of this expenditure is given in the notes to the financial statements.

- Cost of raising funds comprises the costs of commercial trading and their associated support costs.
- Expenditure on charitable activities includes the costs of the charity's services undertaken to further the purpose of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

DISABILITY ADVICE & SUPPORT HILLINGDON**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022****1. ACCOUNTING POLICIES - continued****Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 15% on cost
Computer equipment	- 25% on cost

All assets are initially recognised at cost and subsequently carried at cost less accumulated depreciation. The cost of an asset initially recognised includes its purchase price and any cost that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Taxation

The charity is an institution within the meaning of the Charities Act 2011 and as such is a charity within the meaning of Section 506(1) of the Taxes Act 1988. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains within categories covered by Section 505 of the Taxes Act 1988 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied exclusively to charitable purposes. The charity receives no similar exemption in respect of Value Added Tax.

The charity is an institution which is established for charitable purposes within the meaning of the Charities Act 2011 and as such is a charity within the meaning of Para 1 of Schedule 6 to the Finance Act 2010. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Sections 478-488 of the Corporation Tax Act 2010 (formerly enacted in Section 505 of the Income and Corporation Taxes Act 1988) or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied to exclusively charitable purposes. The charity receives no similar exemption in respect of Value Added Tax. For this reason the charity is generally unable to recover input VAT it suffers on goods and services purchased. The charity is registered for VAT, where VAT is non-recoverable it is included within the attributable cost under resources expended.

Fund accounting

Unrestricted funds are donations and other income received or generated and can be used in accordance with the charitable objectives at the discretion of the trustees. Designated funds are included within unrestricted funds and are earmarked by the trustees for particular purposes.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Expenditure which meets these criteria is charged to the fund together with a fair allocation of management and support costs.

Transfers are made from unrestricted to restricted funds to cover any overspends on restricted projects during the year where the cost will not be met by the funder. Transfers between restricted funds and from restricted to unrestricted funds are made with the permission of the funder.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs

From 1 April 2015, under the Pensions Act 2008, the charity must put certain staff into a pension scheme and contribute towards it. This is called automatic enrolment. To comply with automatic enrolment laws, the charity signed a participation agreement with a pension provider by which staff become members of an independently administered pension plan. The charity and staff make contributions as specified in the plan.

In the aforementioned schemes, staff contract directly with the pension company, and assets of those schemes are held separately from those of the charity. The charity acts as agent in collecting and paying over staff pension contributions. Once the contributions have been paid, the charity as employer has no further obligations.

The charity's contributions are charged to the Statement of Financial Activities in the period to which they relate. At the reporting date, outstanding contributions amounted to £452 (2021: £844).

DISABILITY ADVICE & SUPPORT HILLINGDON**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022****1. ACCOUNTING POLICIES - continued****Financial instruments**

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument. Additionally, all financial assets and liabilities are classified according to the substance of the contractual arrangements entered into.

Financial assets and liabilities are initially measured at transaction price (including transaction costs) and are subsequently remeasured where applicable at amortised cost.

Financial assets include cash and trade debtors and other debtors.

Financial liabilities include trade creditors and other creditors.

2. DONATIONS

	31.3.22	31.3.21
	£	£
Donations	2,975	5,574
Grants	98,000	98,000
Donated services and facilities	30,000	18,000
	<u>130,975</u>	<u>121,574</u>

Donated services and facilities wholly relate to the use of properties.

Grants received, included in the above, are as follows:

	31.3.22	31.3.21
	£	£
London Borough of Hillingdon	<u>98,000</u>	<u>98,000</u>

3. INVESTMENT INCOME

	31.3.22	31.3.21
	£	£
Deposit account interest	<u>13</u>	<u>63</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31.3.22	31.3.21
		£	£
Grants	Advice and information	194,580	239,546
Personal budget support services	Advice and information	19,106	16,427
		<u>213,686</u>	<u>255,973</u>

Grants received, included in the above, are as follows:

	31.3.22	31.3.21
	£	£
The National Lottery Community Fund	68,040	29,125
The City Bridge Trust	31,275	58,925
H4All	38,438	46,738
Sport England	4,130	-
London Catalyst	2,600	-
Ann Rylands Trust	-	1,000
Coronavirus Job Retention Scheme	5,730	31,918
Department for Education	-	15,000
Department for Work & Pensions	-	17,409
London Community Response Fund	-	26,350
	<u>150,213</u>	<u>226,465</u>
Carried forward		

DISABILITY ADVICE & SUPPORT HILLINGDON**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022****4. INCOME FROM CHARITABLE ACTIVITIES - continued**

	31.3.22	31.3.21
	£	£
Brought forward	150,213	226,465
MARS Pension Trustees Limited	4,714	4,714
Neighbourly Fund	-	400
Parent Carer Forum	-	900
Screwfix	-	1,567
Tesco PLC	-	500
The Fore Trust	-	5,000
Arnold Clark	1,000	-
Football Association	1,000	-
Garfield Weston Foundation	15,000	-
GLA	10,648	-
Mencap Hillingdon South	648	-
Locality Mayors Fund	4,400	-
The Paddington Development Trust	1,957	-
True Colour Trust	5,000	-
	<u>194,580</u>	<u>239,546</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.22	31.3.21
	£	£
Hire of plant and machinery	2,748	2,947
Other operating leases	30,000	18,000
Auditors remuneration - audit	3,000	3,000
Auditors remuneration - other services	1,440	1,440
	<u>37,188</u>	<u>25,387</u>

The charity consider that for both this and the preceding year that auditors fees were the only support cost.

6. AUDITORS' REMUNERATION

	31.3.22	31.3.21
	£	£
Fees payable to the charity's auditors for the audit of the charity's financial statements	<u>4,440</u>	<u>4,440</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

During the year insurance was purchased to indemnify the charitable company from loss arising from neglect or defaults of its trustees, employees or agents. The cost of the indemnity insurance cannot be accurately calculated as it forms part of a multiple insurance policy.

DISABILITY ADVICE & SUPPORT HILLINGDON**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022****8. STAFF COSTS**

	31.3.22	31.3.21
	£	£
Wages and salaries	257,014	248,359
Social security costs	15,055	14,029
Other pension costs	4,653	4,310
	<u>276,722</u>	<u>266,698</u>

The average monthly number of employees during the year was as follows:

	31.3.22	31.3.21
Activity leaders	3	3
Advice and information	10	10
Management, finance and administration	2	2
	<u>15</u>	<u>15</u>

No employees received emoluments in excess of £60,000 in the current or preceding year.

The key management personnel of the charity, comprise the board of trustees, the Chief Executive and Finance Manager. The total employee benefits, including pension contributions, of the key management personnel of the charity were £55,941 (2021: £52,675).

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME FROM			
Donations	121,574	-	121,574
Charitable activities			
Advice and information	136,793	119,180	255,973
Investment income	63	-	63
Other income	8,338	-	8,338
Total	<u>266,768</u>	<u>119,180</u>	<u>385,948</u>
EXPENDITURE ON			
Charitable activities			
Advice and information	253,415	94,096	347,511
NET INCOME	<u>13,353</u>	<u>25,084</u>	<u>38,437</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	102,756	51,827	154,583
TOTAL FUNDS CARRIED FORWARD	<u>116,109</u>	<u>76,911</u>	<u>193,020</u>

DISABILITY ADVICE & SUPPORT HILLINGDON

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

10. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2021 and 31 March 2022	4,826	6,697	11,523
DEPRECIATION			
At 1 April 2021 and 31 March 2022	4,825	6,697	11,522
NET BOOK VALUE			
At 31 March 2022	1	-	1
At 31 March 2021	1	-	1

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22 £	31.3.21 £
Trade debtors	3,367	12,120
Accrued income	4,449	-
	<u>7,816</u>	<u>12,120</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22 £	31.3.21 £
Trade creditors	730	693
Social security and other taxes	4,600	4,370
Other creditors	701	4,310
Accruals and deferred income	7,735	22,803
	<u>13,766</u>	<u>32,176</u>

Included in accruals and deferred income is deferred income totalling £nil (2021 - £17,382).

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
Fixed assets	1	-	1	1
Current assets	91,155	112,046	203,201	225,195
Current liabilities	(12,678)	(1,088)	(13,766)	(32,176)
	<u>78,478</u>	<u>110,958</u>	<u>189,436</u>	<u>193,020</u>

DISABILITY ADVICE & SUPPORT HILLINGDON

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

14. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General Fund	71,537	(27,958)	(4,621)	38,958
Personal Budget Support Service	16,864	14,426	-	31,290
Sports and Leisure	21,353	(19,478)	-	1,875
Building Financial Resilience	6,355	-	-	6,355
	116,109	(33,010)	(4,621)	78,478
Restricted funds				
Advocacy Project	5,511	(5,589)	78	-
Advocate, Advice, Empower ! (The National Lottery Community Fund)	39,085	40,553	-	79,638
Hillingdon Parent Carer Forum	16,387	(12,801)	-	3,586
Sport England	-	4,322	-	4,322
Transitions Officer (The City Bridge Trust)	10,819	3,421	-	14,240
Equipment	-	(4,536)	4,543	7
London Community Response Fund	5,109	-	-	5,109
Greater London Authority (GLA)	-	4,056	-	4,056
	76,911	29,426	4,621	110,958
TOTAL FUNDS	193,020	(3,584)	-	189,436

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	209,237	(237,195)	(27,958)
Personal Budget Support Service	14,711	(285)	14,426
Sports and Leisure	31,470	(50,948)	(19,478)
	255,418	(288,428)	(33,010)
Restricted funds			
Advocacy Project	-	(5,589)	(5,589)
Advocate, Advice, Empower ! (The National Lottery Community Fund)	68,040	(27,487)	40,553
Hillingdon Parent Carer Forum	(2,000)	(10,801)	(12,801)
Sport England	1,000	3,322	4,322
Transitions Officer (The City Bridge Trust)	31,275	(27,854)	3,421
Equipment	1,957	(6,493)	(4,536)
Greater London Authority (GLA)	8,898	(4,842)	4,056
	109,170	(79,744)	29,426
TOTAL FUNDS	364,588	(368,172)	(3,584)

DISABILITY ADVICE & SUPPORT HILLINGDON

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

14. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General Fund	43,806	27,731	71,537
Personal Budget Support Service	-	16,864	16,864
Sports and Leisure	52,595	(31,242)	21,353
Building Financial Resilience	6,355	-	6,355
	<u>102,756</u>	<u>13,353</u>	<u>116,109</u>
Restricted funds			
Advocacy Project	10,933	(5,422)	5,511
Advocate, Advice, Empower ! (The National Lottery Community Fund)	33,127	5,958	39,085
Hillingdon Parent Carer Forum	7,767	8,620	16,387
Transitions Officer (The City Bridge Trust)	-	10,819	10,819
London Commuinty Response Fund	-	5,109	5,109
	<u>51,827</u>	<u>25,084</u>	<u>76,911</u>
TOTAL FUNDS	<u>154,583</u>	<u>38,437</u>	<u>193,020</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	245,313	(217,582)	27,731
Personal Budget Support Service	16,864	-	16,864
Sports and Leisure	4,591	(35,833)	(31,242)
	<u>266,768</u>	<u>(253,415)</u>	<u>13,353</u>
Restricted funds			
Advocacy Project	-	(5,422)	(5,422)
Advocate, Advice, Empower ! (The National Lottery Community Fund)	29,125	(23,167)	5,958
Hillingdon Parent Carer Forum	14,580	(5,960)	8,620
Transitions Officer (The City Bridge Trust)	49,125	(38,306)	10,819
London Commuinty Response Fund	26,350	(21,241)	5,109
	<u>119,180</u>	<u>(94,096)</u>	<u>25,084</u>
TOTAL FUNDS	<u>385,948</u>	<u>(347,511)</u>	<u>38,437</u>

DISABILITY ADVICE & SUPPORT HILLINGDON**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022****14. MOVEMENT IN FUNDS - continued****Purposes of unrestricted funds**

General Fund - in order to ensure that DASH is able to meet its financial commitments, the trustee reserves policy is that the charity should aim to keep at least 3 months running costs in reserve. The reserves policy is reviewed annually by the trustees.

Sports and Leisure - DASH's range of activities will continue to grow. New activities and sports will be added in line with the wishes of the charity's participants in due course.

Personal Budget Support Service - for many people the paperwork involved in running a Personal Budget is very difficult, not only due to their disability but due to the knowledge required to become an employer. Many welcome the independence that a Direct Payment gives them to arrange their own care. DASH are on the LBH Approved Provider Framework for delivering this support.

Purposes of restricted funds

Advocate, Advice, Empower! (The National Lottery Community Fund) - has funded our borough wide advice and support provision, with a focus on benefit form filling and supporting people to gain the correct benefit.

Hillingdon Parent Carer Forum - DASH provides financial and administrative support to the Hillingdon Parent Carer Forum.

Transitions Officer (The City Bridge Trust)- this project provides much needed support to young people aged 16-25 years and their parents with changes to education and benefit entitlement.

Advocacy Project - This fund was for advocacy services funded by LBH.

Transfers between funds

Subsidies were made from unrestricted funds to restricted funds in the amount of £4,621 (2021: £nil) in order to correct deficit positions arising on individual projects in the 2021/2022 financial year.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022 except of key management compensation.

16. COMPANY LIMITED BY GUARANTEE

The charitable company is limited by guarantee and has no share capital. Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up, for payments of the debts and liabilities of the company, such amount as may be required, not exceeding £1.

17. IMPACT OF THE COVID-19 PANDEMIC

There is a wide range of potential outcomes for the charity's cash flows from the impact of the Covid-19. The trustees have considered the charity's current key indicators to identify and quantify the potential impact of Covid-19 on the charity's cash flows, although the actual impact could be materially different.

DISABILITY ADVICE & SUPPORT HILLINGDON**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	31.3.22 £	31.3.21 £
INCOME		
Donations		
Donations	2,975	5,574
Grants	98,000	98,000
Donated services and facilities	30,000	18,000
	<u>130,975</u>	<u>121,574</u>
Investment income		
Deposit account interest	13	63
Charitable activities		
Grants	194,580	239,546
Personal budget support services	19,106	16,427
	<u>213,686</u>	<u>255,973</u>
Other income		
Donations and sundry income	(454)	597
Sports activities	20,368	2,241
Project management services	-	5,500
	<u>19,914</u>	<u>8,338</u>
Total incoming resources	<u>364,588</u>	<u>385,948</u>
EXPENDITURE		
Charitable activities		
Wages	257,014	248,359
Social security	15,055	14,029
Pensions	4,653	4,310
Hire of plant and machinery	2,748	2,947
Other operating leases	30,000	18,000
Staff training	2,844	376
Telephone	4,519	6,723
Postage and stationery	1,456	1,523
Direct project costs	16,314	23,317
Professional fees	9,155	3,600
Travel and subsistence	773	405
DBS checks	343	157
Management database /website costs	3,472	1,277
Subscription/membership fees	670	1,210
Staff welfare	3,816	4,783
Sports facility and venue hire	5,292	2,023
Radar keys	212	-
Sport facilitating fees	-	5,500
	<u>358,336</u>	<u>338,539</u>
Support overhead costs		
Assurance		
Insurance	4,756	4,500
Bank		
Bank charges	640	32

DISABILITY ADVICE & SUPPORT HILLINGDON**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	31.3.22 £	31.3.21 £
Bank		
Governance		
Auditors' remuneration	4,440	4,440
Total resources expended	368,172	347,511
Net (expenditure)/income	<u>(3,584)</u>	<u>38,437</u>