

The Friends of Bradway Community Hall Annual Report and Financial Statements

Year ended 31 December 2021

(Registered Charity Number 1093591)

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The Friends of Bradway Community Hall

Annual Report for the year ended 31 December 2021

1. Legal and administrative information

1.1 The Management Committee serve on a voluntary basis and met on 3 occasions during the year. The members were:-

Rev Ned Lunn	Chair
Henry Hunter	Secretary
John Child	Treasurer
Gwen Smithson	Hall Booking Officer
Rene Smith	
Anne Sharpe	
Martin Smith	
Jan Clist	

1.2 Correspondence Address

The Secretary
c/o 43 Durvale Court
Sheffield
S17 3PT

1.3 Independent examiner

Peter Jones
27 Crimicar Avenue
Sheffield
S10 4EQ

1.4 Bank

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Mailing
Kent
ME 19 4TA

1

1.5 Location The Bradway Community Hall is located at 59 Bradway Road, Sheffield S17 4QR, South Yorkshire.

2. Aims & organisation

2.1 The Friends of Bradway Community Hall became a registered charity on 29 August 2002. Registered Charity No.1093591. The Charity's constitution or governing document dated 12 July 2002 was revised on 10 May 2017 to reduce the minimum number of members required to be on the Management Committee from 8 to 6, and to update information on the local organisations able to nominate a representative to serve on the Management Committee. The changes were approved by the Charity Commission on 11 August 2017.

2.2 The aims of the group are to establish and maintain the hall as a community centre for the benefit of the residents of Bradway, Greenhill, Lowedges and

surrounding area and through use of the hall to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation.

2

2.3 The Charity engages a part time cleaner on a self-employed basis.

3. Review of progress and achievements

3.1 As required by Section 4 of the Charities Act 2006, we have given due regard, in planning our activities, to the public benefit guidance published by the Charity Commission.

3.2 The Charity has succeeded in achieving its main aim by letting the Main Hall and Small Hall to groups and organisations which provide activities of benefit to local people. The regular hall users during 2021 comprised:-

Main Hall:-

- Brownies and Guides (Tuesday and Wednesday evenings in term time)
- Tindall-Clare School of Theatre Dance (Thursday evening and Saturdays)
- Young at Heart - a senior ladies keep fit group (Wednesday afternoon)
- Bradway Community Association (approximately 8 Saturday evenings per year)
- Sheffield Dog Training (Monday evening in term time)
- Community Wellness (Monday morning)
- Bradway Toddler Group (Monday morning)
- A Hatha Yoga group (Tuesday evening)
- Sheffield City Church Minikidz (Tuesday morning)
- Phonics Bear (Thursday morning)
- Age UK Table Tennis Group (Thursday afternoon and Friday evening)
- Lady Masons (four times a year)
- Gemini School of Dance (Tuesday afternoon)
- Dance fitness (Friday afternoon)
- Dance practice (Friday evening)
- Church Service (Friday morning)

• Small Hall

- The Shine Academy (Thursday afternoon / evening)
- Artistic Textiles – sewing group (Tuesday morning)
- Labour Party (monthly Thursday evening)
- Hum Drum Am Dram (Wednesday evening)
- Belly Up Theatre (Daytime throughout August)

3.3 At the start of the year the Covid-19 pandemic was still at its height and the hall was closed by restrictions in place as part of the third national lockdown. In February a four step road map to remove restrictions on a phased basis was announced and it was not until step 3 on 19 May that the Hall was able to re-open but with limitations under the rule of 6 or two households mixing indoors. Very few users were able to take advantage of this relaxation. At step 4 on 29 July most legal limits on social contact indoors were removed and this enabled a number of users to resume their

lettings. Others felt it was too early to do so and either resumed later in the year or did not return

3.4 When the Hall was re-opened in May we continued to follow Covid-19: Guidance for the safe use of multi-purpose community facilities for permitted activities. In our response to the guidance we:-

- carried out a covid-19 risk assessment and shared the results with the groups which use the Hall
- required users to carry out their own risk assessment
- implemented recommended cleaning, handwashing and hygiene procedures
- introduced a one way system to enter and exit the building
- set limits for the number of visitors and took all reasonable steps to maintain a two metre distance in the buildings

3.5 Our ongoing commitment is to maintain the hall to a high standard and, where possible, to make improvements. To this end the following projects or maintenance activities have been completed:-

- Installed a defibrillator on the front wall of the Small Hall –for use by hall users and the general public.
- Installed a second external notice board in the hall grounds, but visible from Bradway Road, to enable users to publicise their activities and events
- Fireproofing and dry cleaning of stage curtains
- Replacement of hinges on all the cupboard doors in Main Hall kitchen
- Repairs to the Cistern in Small Hall toilet

4. Review of financial activities

4.1. In 2021 receipts totalled £30,152 and payments £10,953-a surplus of £19,199 The receipts and payments figures for the previous year were respectively £18,040 and £14,080-a surplus of £4,060. With the impact of Government restrictions designed to reduce the spread of the Covid-19 virus on use of the Hall being lower than in 2020 general purposes fund receipts in 2021 totalled £8,678 as compared with £6,558 in 2020 During the period 2013 to 2019 such receipts ranged between £10,797 and £13,558 General purposes fund payments in 2021 (£8,672) were noticeably lower than in 2020 ((£10,074) Unusually high expenditure on repairs, renewals and maintenance in the earlier year (£4,864) more than accounts for the difference. The corresponding figures for 2019 and 2021 were £1,005 and £1,425 respectively. Expenditure in 2021 on both our cleaner's wages (£2,570) and Hall running costs (£3,811) was higher than in 2020-£1,691 and £2,885 respectively. 2021 development fund receipts amounted to £21,474 as compared with £11,582 in 2020. The 2021 total includes Covid-19 related grants amounting to £20,348 as compared with £10,000 in 2020. 2021 development fund payments were £2,281 as compared with £4,006 in 2020

5. Reserves policy

5.1. We reviewed this policy in the January 2022. It is now:

- To allow for unexpected fluctuations in general purposes fund receipts we should aim to keep a balance in that fund of at least £6,000 and to start each year with a balance in it of £8,000;

- To aim for general purposes fund surpluses at least equal to 10% of the annual receipts
- To credit grants and donations in the first instance to the development fund and to use that fund to pay for improvements to the Hall and new equipment;
- When making short term decisions about development fund expenditure to take account, among other factors, of how far major costs are likely to arise in the foreseeable future;
- In view of our unusually high balances as the country recovers from the Covid-19 pandemic to plan for sizeable development fund expenditure in 2022 and 2023;
- Subject to review to make transfers between the general purposes and development funds on 31 December of each year which result in the former starting the new year with a balance of £8,000.

5.2. As a result of the revised reserves policy we transferred £3,494 from the development to the general purposes fund on 31 December 2021,

5.3. We recognise that charities can be considered to have too much money and that there are arguments in principle for a reserves maximum in addition to the pointers in para 5.1. Before, however, sensible decisions about such a maximum could be taken it would be necessary make judgements about long term developments and needs. Though we have not made a comprehensive assessment of such needs we would consider it right to build up our reserves over the next few years with a view to our use of energy becoming carbon neutral by, say, 2030

FRIENDS OF BRADWAY COMMUNITY HALL
ALL FUNDS
Receipts and Payments Account for Year ended 31 December 2021
CONSOLIDATED SUMMARY

2020 £		£	£
	RECEIPTS		
10,250	Grants		20,348
1,329	Donations		1,125
	<u>Trading Activities</u>		
6,558	Payments by Hall users		8,678
3	Bank Interest		<u>1</u>
£18,140	TOTAL RECEIPTS		£30,152
	PAYMENTS		
	<u>Direct Charitable Expenditure</u>		
1691	Cleaner's wages	2,570	
2,885	Hall running costs	3811	
4,864	Repairs, renewals & maintenance (see Note 3)	<u>1425</u>	7,806
	<u>Development costs</u>		
4,006	Improvements to Hall		2,281
534	<u>Other Expenditure</u>		766
	<u>Governance costs</u>		
100	Independent examiner's fee		<u>100</u>
£14,080.	TOTAL PAYMENTS		£10,953.
£4,060.	SURPLUS		£19,199
<i>£11,623.</i>	<i>Cash and Bank Balances at 31 December 2020</i>		<i>£15,683.</i>
£15,683.	Cash and Bank Balances at 31 December 2021		£34,882

FRIENDS OF BRADWAY COMMUNITY HALL
GENERAL PURPOSES FUND

Receipts and Payments Account for Year ended 31 December 2021
RECEIPTS

2020

	<u>Payments by Hall users</u>		
279	Guides and Brownies	347	
2080	Tindall Clare School of Theatre Dance	2391	
510	Sheffield Dog Training	600	
149	Bradway Community Association	104	
172	Bradway Toddler Group	66	
120	Angela Hill Physiotherapy		
130	Senior Ladies Keep Fit Group	350	
210	Zumba Gold		
539	Age UK Sheffield table tennis		
66	Shine academy	286	
144	Textiles artistry group	175	
480	Living Well Physiotherapy		
300	Ballroom dancing practice	557	
180	Dinky Discoverers		
180	Lighter Life Counsellor		
100	Dance Gemini	216	
	George Phiri	729	
	Phonics Bear	353	
	Let's Verbalise	200	
	Belly Up Theatre	478	
	Hum Drum Ad Dram	156	
	Ruth Holland Yoga	50	
	Sheffield City Church Minikidz	231	
	Community Wellness	225	
919	Other Lettings	<u>1164</u>	8678
£6,558	TOTAL RECEIPTS		£8,678

FRIENDS OF BRADWAY COMMUNITY HALL GENERAL PURPOSES FUND

Receipts and Payments Account for Year ended 31 December 2021

PAYMENTS			
2020			
£		£	£
	<u>Wages</u>		
1691	Cleaner		2570
	<u>Hall running costs</u>		
613	Gas (See Note 3)	889	
403	Electricity (See Note 4)	583	
308	Water	211	
22	Rates (See Note 5)	36	
475	Rent	475	
903	Insurance	1021	
	Waste disposal (See Note 6)	506	
161	Cleaning materials etc.	<u>90</u>	3811
	<u>Repairs, Renewals and Maintenance</u> (See Note 7)		
266	Gas Appliances	266	
586	Fire safety	150	
300	Electrical work and fittings		
61	Hall grounds	215	
	Joinery work	175	
150	Plumbing work	90	
1991	Replacement of Small Hall door		
384	Repairs to gutter		
390	New hand rail		
	Fire proofing and cleaning stage curtains	500	
136	Other	<u>29</u>	1425
	<u>Other Expenditure</u>		
326	PRS for Music Licences (See Note 8)	145	
144	Publicity	524	
60	Bank charges	97	
4	Administrative costs (See Note 9)		766
	<u>Governance costs</u>		
100	Independent examiner's fee		<u>100</u>
£10,074.	TOTAL PAYMENTS		£8,672
-			£6
	(£3,516) SURPLUS (DEFICIT)		
£4,500	Cash and Bank Balances at 31 December 2020		£4,500
£3,516	Transfer from Development Fund (See Note 10)		£3,494.
£4,500	Cash and Bank Balances at 31 December 2021		£8,000

THE FRIENDS OF BRADWAY COMMUNITY HALL

DEVELOPMENT FUND

Receipts and Payments Account for Year ended 31 December 2021

RECEIPTS

2020			
£		£	£
	<u>Grants</u>		
10250	Sheffield City Council		20348
	<u>Donations</u>		
360	Bradway Community Association		
775	Tax efficient donations	900	
194	Income tax recoveries	225	1125
3	Interest		<u>1</u>
£11,582	TOTAL RECEIPTS		£21,474.

PAYMENTS

	<u>Improvements to Hall</u>		
506	Replacement of Main Hall lights		
3500	Stage cupboards		
	<u>New equipment</u>		
	Defibrillator	1391	
	Notice board	<u>890</u>	2281
£4,006.	TOTAL PAYMENTS		£2281
£7,576.	SURPLUS FOR YEAR TO DATE		£19,193.
£7,123.	Cash and bank balances at 31 December 2020		£11,183
(£3516)	Transfer to General Purposes Fund		£3,494
£11,183	Cash and bank balances on 31 December 2021		£26,882.

FRIENDS OF BRADWAY COMMUNITY HALL

Statement of Assets and Liabilities at 31 December 2021

Monetary Assets

2020 £		ALL FUNDS £	GENERAL PURPOSES FUND £	DEVELOPMENT FUND £
42	Cash	99	99	
10510	CAF Cash Account	28,526	7,901	20,625
5,131	CAF Gold Account	6,257		6,257
£15,683.00	TOTAL	£34,882.00	£8,000.00	£26,882.00 (See Note 11)

Debtors (See note 12)

£210	£48	£48
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Other Assets

The charity occupies land and two connected buildings under a 20 year lease from the Arch Company which expires on 7 February 2027. The Small Hall was constructed in 1866 and the Main Hall in 1951. See also note 13

Contents. As per Inventory-see note 13

Current Liabilities

(Goods and services supplied and invoiced by 31 December)

Nil	Nil
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FRIENDS OF BRADWAY COMMUNITY HALL

Notes to Accounts for Year ended 31 December 2021

1. The Accounts have been prepared on a receipts and payments basis taking account of Charity Commission guidance on the requirements of the Charities (Accounts and Reports) Regulations 1995.
2. The development fund is designed to meet the costs of major repairs and improvements to the Hall, including the associated purchase of new equipment. The development fund's distinction from the general purposes fund partly reflects charities' legal obligation to distinguish in their records and accounts between restricted and unrestricted funds. The former are funds raised by or given to charities for particular purposes and may not be used for other purposes without the donors' permission. All of the contents of the development fund in 2020 and 2021 were unrestricted.
3. Payments for gas in 2021 were noticeably higher than in previous years as a result of CNG going into liquidation on 7 November and the need to pay Pozitive Energy's out of contract rates during the interval before a new contract with Crown Gas and power started on 1 February 2022. This is also affected our payments in January and February 2022 for gas consumption.
4. Because of a delay in setting up a direct debit mandate 2021 payments cover the cost of the electricity we used during the 14 months 1 October 2020 to 30 November 2021.
5. To mitigate the effects on businesses and charities of restrictions designed to reduce the spread of the COVID-19 virus business rates were not collected during 2020-21 and reduced considerably in 2021-22 with some of the latter to be collected unusually in February and March 2022
6. The payment for waste disposal reflects the cost of invoices from Sheffield City Council for the provision of such services in both 2020 and 2021
7. The repairs, renewals and maintenance costs reflect the fact that routine hall maintenance has been carried out by the Secretary on a voluntary basis and grounds maintenance by the Secretary and husband of the Hall booking officer also on a voluntary basis.
8. The cost of PRS for Music Licences reflects receipts from Hall lettings in the previous year
9. The administrative costs were very low in 2020 and absent from 2021 payments.. This is because the Secretary and Treasurer did not charge the charity for the postage, travel, telephone, stationery and other costs which they incurred in the course of their duties
10. The size of the transfer from the development to the general purposes fund reflects the changed reserves policy described in para 5.1 of the annual report
11. The development fund includes designated funds to cover potential costs arising from investment in solar PV (£9,000), repairs to the corridor roof, (£2,000), measures to reduce the impact of climate change (£11,000) and during the renewal of our lease (£4,000)
12. In the statement of assets and liabilities "debtors" relates to use of the Hall before 31 December 2021. for which we had not received payment by that date, though we had issued invoices for such use of the Hall before the end of the year. .

13. The buildings are being insured in the year ending 12 February 2023 for £394,782 and the contents for £14,581. These values are increased annually to take account of inflation. The policy does not cover Hall users' property.

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- 1.5 Location** The Bradway Community Hall is located at 59 Bradway Road, Sheffield S17 4QR, South Yorkshire.

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FRIENDS OF BRADWAY COMMUNITY HALL
ALL FUNDS
Receipts and Payments Account for Year ended 31 December 2021
CONSOLIDATED SUMMARY

2020 £		£	£
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2,885	Hall running costs	3811	
4,864	Repairs, renewals & maintenance (see Note 3)	<u>1425</u>	7,806
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4,006	Improvements to Hall		2,281
534	<u>Other Expenditure</u>		766
	<u>Governance costs</u>		
100	Independent examiner's fee		<u>100</u>
£14,080.	TOTAL PAYMENTS		£10,953.
£4,060.	SURPLUS		£19,199
<i>£11,623.</i>	<i>Cash and Bank Balances at 31 December 2020</i>		<i>£15,683.</i>
£15,683.	Cash and Bank Balances at 31 December 2021		£34,882

FRIENDS OF BRADWAY COMMUNITY HALL
GENERAL PURPOSES FUND

Receipts and Payments Account for Year ended 31 December 2021
RECEIPTS

2020

	<u>Payments by Hall users</u>		
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539	Age UK Sheffield table tennis		
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180	Dinky Discoverers		
180	Lighter Life Counsellor		
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	Phonics Bear	353	
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	Belly Up Theatre	478	
	Hum Drum Ad Dram	156	
	Ruth Holland Yoga	50	
	Sheffield City Church Minikidz	231	
	Community Wellness	225	
919	Other Lettings	<u>1164</u>	8678
£6,558	TOTAL RECEIPTS		£8,678

FRIENDS OF BRADWAY COMMUNITY HALL GENERAL PURPOSES FUND

Receipts and Payments Account for Year ended 31 December 2021

PAYMENTS			
2020			
£		£	£
	<u>Wages</u>		
1691	Cleaner		2570
	<u>Hall running costs</u>		
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403	Electricity (See Note 4)	583	
308	Water	211	
22	Rates (See Note 5)	36	
475	Rent	475	
903	Insurance	1021	
	Waste disposal (See Note 6)	506	
161	Cleaning materials etc.	<u>90</u>	3811
	<u>Repairs, Renewals and Maintenance</u> (See Note 7)		
266	Gas Appliances	266	
586	Fire safety	150	
300	Electrical work and fittings		
61	Hall grounds	215	
	Joinery work	175	
150	Plumbing work	90	
1991	Replacement of Small Hall door		
384	Repairs to gutter		
390	New hand rail		
	Fire proofing and cleaning stage curtains	500	
136	Other	<u>29</u>	1425
	<u>Other Expenditure</u>		
326	PRS for Music Licences (See Note 8)	145	
144	Publicity	524	
60	Bank charges	97	
4	Administrative costs (See Note 9)		766
	<u>Governance costs</u>		
100	Independent examiner's fee		<u>100</u>
£10,074.	TOTAL PAYMENTS		£8,672
-			£6
(£3,516)	SURPLUS (DEFICIT)		
<i>£4,500</i>	<i>Cash and Bank Balances at 31 December 2020</i>		<i>£4,500</i>
<i>£3,516</i>	<i>Transfer from Development Fund (See Note 10)</i>		<i>£3,494.</i>
<i>£4,500</i>	<i>Cash and Bank Balances at 31 December 2021</i>		<i>£8,000</i>

THE FRIENDS OF BRADWAY COMMUNITY HALL

DEVELOPMENT FUND

Receipts and Payments Account for Year ended 31 December 2021

RECEIPTS

2020			
£		£	£
	<u>Grants</u>		
10250	Sheffield City Council		20348
	<u>Donations</u>		
360	Bradway Community Association		
775	Tax efficient donations	900	
194	Income tax recoveries	225	1125
3	Interest		<u>1</u>
£11,582	TOTAL RECEIPTS		£21,474.

PAYMENTS

	<u>Improvements to Hall</u>		
506	Replacement of Main Hall lights		
3500	Stage cupboards		
	<u>New equipment</u>		
	Defibrillator	1391	
	Notice board	<u>890</u>	2281
£4,006.	TOTAL PAYMENTS		£2281
£7,576.	SURPLUS FOR YEAR TO DATE		£19,193.
£7,123.	Cash and bank balances at 31 December 2020		£11,183
(£3516)	Transfer to General Purposes Fund		£3,494
£11,183	Cash and bank balances on 31 December 2021		£26,882.

FRIENDS OF BRADWAY COMMUNITY HALL

Statement of Assets and Liabilities at 31 December 2021

Monetary Assets

2020 £		ALL FUNDS £	GENERAL PURPOSES FUND £	DEVELOPMENT FUND £
42	Cash	99	99	
10510	CAF Cash Account	28,526	7,901	20,625
5,131	CAF Gold Account	6,257		6,257
£15,683.00	TOTAL	£34,882.00	£8,000.00	£26,882.00 (See Note 11)

Debtors (See note 12)

£210	£48	£48
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Other Assets

The charity occupies land and two connected buildings under a 20 year lease from the Arch Company which expires on 7 February 2027. The Small Hall was constructed in 1866 and the Main Hall in 1951. See also note 13

Contents. As per Inventory-see note 13

Current Liabilities

(Goods and services supplied and invoiced by 31 December)

Nil	Nil
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FRIENDS OF BRADWAY COMMUNITY HALL

Notes to Accounts for Year ended 31 December 2021

1. The Accounts have been prepared on a receipts and payments basis taking account of Charity Commission guidance on the requirements of the Charities (Accounts and Reports) Regulations 1995.
2. The development fund is designed to meet the costs of major repairs and improvements to the Hall, including the associated purchase of new equipment. The development fund's distinction from the general purposes fund partly reflects charities' legal obligation to distinguish in their records and accounts between restricted and unrestricted funds. The former are funds raised by or given to charities for particular purposes and may not be used for other purposes without the donors' permission. All of the contents of the development fund in 2020 and 2021 were unrestricted.
3. Payments for gas in 2021 were noticeably higher than in previous years as a result of CNG going into liquidation on 7 November and the need to pay Pozitive Energy's out of contract rates during the interval before a new contract with Crown Gas and power started on 1 February 2022. This is also affected our payments in January and February 2022 for gas consumption.
4. Because of a delay in setting up a direct debit mandate 2021 payments cover the cost of the electricity we used during the 14 months 1 October 2020 to 30 November 2021.
5. To mitigate the effects on businesses and charities of restrictions designed to reduce the spread of the COVID-19 virus business rates were not collected during 2020-21 and reduced considerably in 2021-22 with some of the latter to be collected unusually in February and March 2022
6. The payment for waste disposal reflects the cost of invoices from Sheffield City Council for the provision of such services in both 2020 and 2021
7. The repairs, renewals and maintenance costs reflect the fact that routine hall maintenance has been carried out by the Secretary on a voluntary basis and grounds maintenance by the Secretary and husband of the Hall booking officer also on a voluntary basis.
8. The cost of PRS for Music Licences reflects receipts from Hall lettings in the previous year
9. The administrative costs were very low in 2020 and absent from 2021 payments.. This is because the Secretary and Treasurer did not charge the charity for the postage, travel, telephone, stationery and other costs which they incurred in the course of their duties
10. The size of the transfer from the development to the general purposes fund reflects the changed reserves policy described in para 5.1 of the annual report
11. The development fund includes designated funds to cover potential costs arising from investment in solar PV (£9,000), repairs to the corridor roof, (£2,000), measures to reduce the impact of climate change (£11,000) and during the renewal of our lease (£4,000)
12. In the statement of assets and liabilities "debtors" relates to use of the Hall before 31 December 2021. for which we had not received payment by that date, though we had issued invoices for such use of the Hall before the end of the year. .

13. The buildings are being insured in the year ending 12 February 2023 for £394,782 and the contents for £14,581. These values are increased annually to take account of inflation. The policy does not cover Hall users' property.

FRIENDS of BRADWAY COMMUNITY HALL

INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the Bradway Community Hall for the year ended 31 December 2021.

Respective responsibilities of trustees and examiner

The Group is responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 04/07/20221

Signed



Peter H Jones
27 Crimicar Avenue
Sheffield
S10 4EQ