

Trustee Board COMMITTEE MEETING Minutes 31/10/25

Attendees: Zena, Gill, Richard, Tom, Luke, Tracey, Michael,
Apologies:, Justine, Julie,

1. Minutes of last meeting

Minutes of the last meeting all agreed to. Ahead of next meeting will me move to adopt the por recommended structure for the meetings.

2. Approval of last years accounts

The trustees approved last years accounts for 24/25

3. Accounts

Camp Account £2,700

Treasurer's £4,000

Saving £21,000

£2,500 came in from the admiralty for a launch vehicle. However we had the expense of £1000 for the mini bus come out.

4. Scout, Cub and Beaver reports

Beavers Report

26 beavers, some joined and couldn't continue coming. Molly, Finn and Ethan are our section young leaders and Lydia is our scout volunteer. Lydia is applying for the world scout jamboree and out of the 13 in Thanet 6 are from our group. We have recently covered the air activity badge and visited the museum. With team building and a visit to the fire station. Coming up we have Christmas craft to look forward to.

Cubs Report

We currently have 28 cubs, 2 of them will be new this week. So far this term the Cubs have covered first aid, fire safety, teamwork challenges – doing a minute to win it, healthy living activities and the stage 2 air activities badge. We have also taken part in the Howlett's Zoo Beaver and Cub takeover. Coming up we are starting the communicator badge, having a caving and pizza night (in the hall) and then we move onto the Christmas activities such as Christmas tree craft, Christmas lights walk and the joint beaver and cub Christmas party.

Scout Report

32 scouts. So far we have done mini golf, pioneering and sowing. A visit to the RNLI. This week we had nautical skills and gender and disability world challenge badge. With camp skills coming up. Fern and Ollie are running some outdoors games as part of there YL challenges. In future we need to invite YL to our planning meetings. We held a scout forum and they voted to have yoga night which we are doing. Parliament week and expedition challenge coming up soon. As well as Christmas craft and potentially Santa's sleigh

5. Operational leadership team

Trustee roles:

Risk and management – Richard

Finance management and Insurance – Michael

Equipment

Dry equipment- Gill

Wet equipment – Luke

Volunteer management – Justine/Julie

Promotion of Scouting – Zena

Compliance- Tom

Leadership Team

GLV

Section Leaders

Membership Lead – Jo Beer tbc

Fundraising Lead – Nicola Kelly tbc

Bosun – Mark

Vehicle Lead – Richard H

Media and communications – Ethan tbc

Infrastructure Lead – Richard Q tbc

Quarter master – Charlie

Our aim to develop a direction and guidance. With compliance of each and records. Skills and permits to which we can use. For example with boats paddle permits for next season. Send out general info and have a plan for the next year. Some will have closer deadlines than others.

Trustees will have more of an oversight role. Potentially next year do we look at changing how we hold our groups AGM.

6. Ramsey

Successfully claiming Insurance of £2000 for Ramsey. £130 for engine service. We will be disposing of Barry due to stability issues.

7. Training/DBS update

DBS: Suzzane, Henry and Tracey to be done. Ashley is done. Josh in January. Phil and Gill is February.

First aid: Tasmin, Imogen, Esther, Yasmin, Georgia, Aaron. Plus multiple people need to first aid but not willing to convert it to 1st response training.

For young leaders they must complete Module A otherwise they can't attend.

8. AOB

Broadstairs site

Piermont park site next Thursday 7pm at Piermont hall.

Dave table man is asking to give for putting the tables and chairs out

Launch vehicle- Difficulty finding out what we need. We could try to hire one to know if its capable. Not a large tractor is required potentially. Find a time to test it. We would need to buy a tractor tow bar hitch.

Risk assessment for parade – potential for bins according to the police to be used for a terrorist attack. The group may need to update the risk assessment as a result.

9. Date of next meeting

TBD out of committee

2024-2025**Income**

Badges / Scarves	87.00
Bank Interest	274.93
Donation	8,678.84
Events - Beavers	692.00
Events - Cubs	4,729.00
Events - Scouts	9,620.61
Fundraising	1,556.36
Gift Aid	3,201.25
Marine	155.00
Meetings	0.00
Membership Fees	14,964.50
Minibus	1,931.00
Miscellaneous	94.95

Expense

Activity Equipment	117.75
Admin	43.66
Badges	1,055.25
Bank Fees	1,037.62
Boat Park	14,590.81
Camping Equipment	5,463.94
Events - Beavers	812.01
Events - Cubs	3,707.16
Events - Scouts	7,064.05
Failed GoCardless Transactions	79.60
Fundraising	432.90
Insurance	1,816.28
Marine	8,957.97
Meetings - Beavers	545.47
Meetings - Cubs	372.35
Meetings - Scouts	685.11
Membership Costs	5,152.00
Minibus	2,994.31
Miscellaneous	345.61
Rates	26.95
Rent	5,497.90
Venue Maintenance	372.64

Account balances

Lloyds Treasurer Account	1,951.66
Lloyds Camp / Event Account	4,788.27
Lloyds Saving Account	22,620.74
Expense Account	215.42

Summary

Account balance brought forward	44,761.99
Total income	45,985.44

Total expenditure	61,171.34
Net income	-15,185.90
Account balance carried forward	29,576.09



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
1st St Peter's in Thanet Sea Scouts

On accounts for the year
ended

31st March 2025

Charity no
(if any)

1093532

Set out on pages

P & L 31.03.24 to 31.03.25

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

25.09.25

Name:

Barbara Redman

Relevant professional
qualification(s) or body
(if any):

HNC BUSiness Studies, ACCA parts 1 & 2

Address:

Stones Throw, Haine Road

Ramsgate

Kent CT12 5AE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

In the main income from subs are collected via GoCardless, as are camp fees. The Group's responsibility is to maintain robust controls on income to the Group.

The opening and closing balances, faster payments, cheques and paying in were validated to Lloyds Bank Statements.

Annual Camp took place in the year.

A major project was undertaken this year, creation of a secure boat park in Broadstairs. Costs incurred, £14964 supported by grants and donations

The year gave rise to £15,185 overspend.

The minibus was sign written at cost £1620

Purchases in year: -

Humber Assault Rib 5 M	5000
6 x Mic CMP460	345
7 x handheld VHF HX210E	881
Outdoor Rev60DT Campstar	479
2 x Outdoor Rev 500DTX	798
Caravan Fridge SMAD60	766
5 x Marine Coolbox 54QT	416
3 x Marine Coolbox 120QT	400