

1ST ST. PETER-IN-THANET/1ST BROADSTAIRS SEA SCOUT GROUP RN55

England & Wales · Charity number 1093532

Details

Status Registered

Legal form Other

Registered 2002-08-23

Register [View on the Charity Commission register](#)

Contact

Address 19 Gloucester Avenue
Margate
CT9 3NN

Phone 01843228528

Email mclarricoats@gmail.com

Website [not.applicable](#)

Activities

Objects: TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

Activities: Sea Scout Group. Providing a wide range of activities for boys and girls between the ages of 5 and 15.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage
- **Who:** Children/young People, People With Disabilities, The General Public/mankind

Geography

- Kent

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-03-31 | £45,985 | £61,171 | - | - |
| 2024-03-31 | £54,649 | £42,236 | - | - |
| 2023-03-31 | £32,129 | £32,502 | - | - |
| 2022-03-31 | £29,924 | £23,596 | - | - |
| 2021-03-31 | £14,271 | £7,850 | - | - |

Trustees

| Name | Role | Appointed |
|--------------------------|-------|------------|
| Richard Allan | Chair | 2024-09-25 |
| Gillian Allan | | 2020-11-28 |
| Joanne Beer | | 2024-09-30 |
| Julie Allen | | 2025-10-06 |
| Luke Tyler | | 2023-12-25 |
| Michael John Clarricoats | | 2017-09-30 |
| Thomas Boeckx | | 2019-09-17 |
| Tracey Towner | | 2025-10-06 |
| ZENA MAYS | | |

1ST ST. PETER-IN-THANET/1ST BROADSTAIRS SEA SCOUT GROUP RN55

England & Wales - Charity number 1093532

Accounts

Trustee Board COMMITTEE MEETING Minutes 31/10/25

Attendees: Zena, Gill, Richard, Tom, Luke, Tracey, Michael,
Apologies:, Justine, Julie,

1. Minutes of last meeting

Minutes of the last meeting all agreed to. Ahead of next meeting will me move to adopt the por recommended structure for the meetings.

2. Approval of last years accounts

The trustees approved last years accounts for 24/25

3. Accounts

Camp Account £2,700

Treasurer's £4,000

Saving £21,000

£2,500 came in from the admiralty for a launch vehicle. However we had the expense of £1000 for the mini bus come out.

4. Scout, Cub and Beaver reports

Beavers Report

26 beavers, some joined and couldn't continue coming. Molly, Finn and Ethan are our section young leaders and Lydia is our scout volunteer. Lydia is applying for the world scout jamboree and out of the 13 in Thanet 6 are from our group. We have recently covered the air activity badge and visited the museum. With team building and a visit to the fire station. Coming up we have Christmas craft to look forward to.

Cubs Report

We currently have 28 cubs, 2 of them will be new this week. So far this term the Cubs have covered first aid, fire safety, teamwork challenges – doing a minute to win it, healthy living activities and the stage 2 air activities badge. We have also taken part in the Howlett's Zoo Beaver and Cub takeover. Coming up we are starting the communicator badge, having a caving and pizza night (in the hall) and then we move onto the Christmas activities such as Christmas tree craft, Christmas lights walk and the joint beaver and cub Christmas party.

Scout Report

32 scouts. So far we have done mini golf, pioneering and sowing. A visit to the RNLI. This week we had nautical skills and gender and disability world challenge badge. With camp skills coming up. Fern and Ollie are running some outdoors games as part of there YL challenges. In future we need to invite YL to our planning meetings. We held a scout forum and they voted to have yoga night which we are doing. Parliament week and expedition challenge coming up soon. As well as Christmas craft and potentially Santa's sleigh

5. Operational leadership team

Trustee roles:

Risk and management – Richard

Finance management and Insurance – Michael

Equipment

Dry equipment- Gill

Wet equipment – Luke

Volunteer management – Justine/Julie

Promotion of Scouting – Zena

Compliance- Tom

Leadership Team

GLV

Section Leaders

Membership Lead – Jo Beer tbc

Fundraising Lead – Nicola Kelly tbc

Bosun – Mark

Vehicle Lead – Richard H

Media and communications – Ethan tbc

Infrastructure Lead – Richard Q tbc

Quarter master – Charlie

Our aim to develop a direction and guidance. With compliance of each and records. Skills and permits to which we can use. For example with boats paddle permits for next season. Send out general info and have a plan for the next year. Some will have closer deadlines than others.

Trustees will have more of an oversight role. Potentially next year do we look at changing how we hold our groups AGM.

6. Ramsey

Successfully claiming Insurance of £2000 for Ramsey. £130 for engine service. We will be disposing of Barry due to stability issues.

7. Training/DBS update

DBS: Suzzane, Henry and Tracey to be done. Ashley is done. Josh in January. Phil and Gill is February.

First aid: Tasmin, Imogen, Esther, Yasmin, Georgia, Aaron. Plus multiple people need to first aid but not willing to convert it to 1st response training.

For young leaders they must complete Module A otherwise they can't attend.

8. AOB

Broadstairs site

Piermont park site next Thursday 7pm at Piermont hall.

Dave table man is asking to give for putting the tables and chairs out

Launch vehicle- Difficulty finding out what we need. We could try to hire one to know if its capable. Not a large tractor is required potentially. Find a time to test it. We would need to buy a tractor tow bar hitch.

Risk assessment for parade – potential for bins according to the police to be used for a terrorist attack. The group may need to update the risk assessment as a result.

9. Date of next meeting

TBD out of committee

2024-2025**Income**

| | |
|------------------|-----------|
| Badges / Scarves | 87.00 |
| Bank Interest | 274.93 |
| Donation | 8,678.84 |
| Events - Beavers | 692.00 |
| Events - Cubs | 4,729.00 |
| Events - Scouts | 9,620.61 |
| Fundraising | 1,556.36 |
| Gift Aid | 3,201.25 |
| Marine | 155.00 |
| Meetings | 0.00 |
| Membership Fees | 14,964.50 |
| Minibus | 1,931.00 |
| Miscellaneous | 94.95 |

Expense

| | |
|--------------------------------|-----------|
| Activity Equipment | 117.75 |
| Admin | 43.66 |
| Badges | 1,055.25 |
| Bank Fees | 1,037.62 |
| Boat Park | 14,590.81 |
| Camping Equipment | 5,463.94 |
| Events - Beavers | 812.01 |
| Events - Cubs | 3,707.16 |
| Events - Scouts | 7,064.05 |
| Failed GoCardless Transactions | 79.60 |
| Fundraising | 432.90 |
| Insurance | 1,816.28 |
| Marine | 8,957.97 |
| Meetings - Beavers | 545.47 |
| Meetings - Cubs | 372.35 |
| Meetings - Scouts | 685.11 |
| Membership Costs | 5,152.00 |
| Minibus | 2,994.31 |
| Miscellaneous | 345.61 |
| Rates | 26.95 |
| Rent | 5,497.90 |
| Venue Maintenance | 372.64 |

Account balances

| | |
|-----------------------------|-----------|
| Lloyds Treasurer Account | 1,951.66 |
| Lloyds Camp / Event Account | 4,788.27 |
| Lloyds Saving Account | 22,620.74 |
| Expense Account | 215.42 |

Summary

| | |
|---------------------------------|-----------|
| Account balance brought forward | 44,761.99 |
| Total income | 45,985.44 |

| | |
|---------------------------------|------------|
| Total expenditure | 61,171.34 |
| Net income | -15,185.90 |
| Account balance carried forward | 29,576.09 |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
1st St Peter's in Thanet Sea Scouts

**On accounts for the year
ended**

31st March 2025 **Charity no
(if any)** 1093532

Set out on pages

P & L 31.03.24 to 31.03.25
(Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

25.09.25

Name:

Barbara Redman

**Relevant professional
qualification(s) or body
(if any):**

HNC BUbusiness Studies, ACCA parts 1 & 2

Address:

Stones Throw, Haine Road
Ramsgate
Kent CT12 5AE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

In the main income from subs are collected via GoCardless, as are camp fees. The Group's responsibility is to maintain robust controls on income to the Group.

The opening and closing balances, faster payments, cheques and paying in were validated to Lloyds Bank Statements.

Annual Camp took place in the year.

A major project was undertaken this year, creation of a secure boat park in Broadstairs. Costs incurred, £14964 supported by grants and donations

The year gave rise to £15,185 overspend.

The minibus was sign written at cost £1620

Purchases in year: -

| | |
|--------------------------|------|
| Humber Assault Rib 5 M | 5000 |
| 6 x Mic CMP460 | 345 |
| 7 x handheld VHF HX210E | 881 |
| Outdoor Rev60DT Campstar | 479 |
| 2 x Outdoor Rev 500DTX | 798 |
| Caravan Fridge SMAD60 | 766 |
| 5 x Marine Coolbox 54QT | 416 |
| 3 x Marine Coolbox 120QT | 400 |

1ST ST. PETER-IN-THANET/1ST BROADSTAIRS SEA SCOUT GROUP RN55

England & Wales - Charity number 1093532

Accounts

Trustee Board COMMITTEE MEETING Minutes

Attendees: Zena, Gill, Richard, Nuala, Tracey, Kim, Tom, Luke, Jo
Apologies: Michael, Julie, Justine

1. Minutes of last meeting

Minutes of the last meeting agreed to. The Trustees approved the account, out of committee on the 27th of September. No response from Courtney. NO1 doesn't want his stuff. Tom with Mark/ Tim to change Pickle/ Ardent steering by easter if not she is to sold as is.

2. Accounts

Camp Account £1,838.99

Treasurer's £1,776.75

Saving £24,169.09

I was asked about the accounts when James Boulton was Treasurer and then when his Summit Aviation accountant was doing the book keeping for me as Treasurer.

Its now over 7 years since I became treasurer in April 2017 and all Annual accounts prior to then have been disposed of - *the Charities Act 2011 specifies that charities must keep their accounting records for at least six years from the end of the financial year in which they are made*". I did confirm this with Richard Philpot in September 2023. These would have all been audited, any irregularities would have been raised on the report, signed off by the executive committee and minuted at the time to comply with the accounting requirements of the Charities act.

When I took on the treasurer role in 2017, one of the first things I did was to introduce GoCardless payment scheme. This meant leaders no longer had to collect subs and then hand them into the treasurer to be banked. This was phased in during 2017/18. Prior to then it was not unusual for various leaders to have Scout Group money sitting on their mantelpiece for long periods of time before it got to the treasurer. Who in turn would have to find time to bank it at Lloyds in Margate during the working day. This has now been extended to events and camp fees.

I do have a P/L comparison summary for the last year James was Treasurer and my first year. Subs increased from £10592 in 16-17 to £12946 17-18. The capitation was similar for

these two years £4284 v £4440. The 22% increase in subs could be partially down to an increases in members, capitation, subscription fees and also all money now being banked.

James helped me as treasurer by getting his Summit Aviation works accountant to do the day to day book keeping until April 2023. This came to an end when they stopped using quick books accounting system. I had run the new Scouts accounting system in parallel for the 2022 23 tax year and this was comparable to the Summit Aviation quick books one. I was not aware of any unusual items or disclosures in the accounts by James when his accountant was doing the book keeping from April 2017 to March 2023. These were also all independently audited.

In my opinion I have no concerns regarding his role as book keeper. With regard to his role as treasurer prior to 2017 I would have to revert to the executive committee at that time.

3. Scout, Cub and Beaver reports

Beavers Report

We have done the disability awareness badge, builders badge, remembrance/ Sunday, science badge thanks to Gill's help. A sleep over and a visit to Wild Wood. Currently we are doing Christmas craft. Currently we have 25 beavers with a new one in January

Cubs Report

We've lost a few Cubs these last few weeks, which often happens as they move up to Cubs from Beavers and sporting activities and life takes over. We had a new Cub start 2 weeks ago who was a friend of another cub and now have 28 Cubs with none due to move up from beavers anytime soon. Considering sending out an email to parents/ putting it on the Facebook page that we have spaces in Cubs, shall we include Scouts too? What about Beavers?

This term we've covered first aid and scientist badges and some parts of the challenge badges with Diwali and skills. It's been lovely this term for Nuala and Charlie to have been organising and running some of the Cub evenings. Charlie is doing an excellent job keeping the Cubs in order whilst running games too! We had a great sleepover on HMS Belfast again in October and since then have been doing Christmas tree craft for the church tree festival and table decorations last night. We have a date booked in June for Cub camp and Daniel is organising this for us so he can get his nights away permit. We're looking to book a swim sleepover at the start of February too.

Scout Report

At the moment we have 33 Scouts. We have completed the air badge, task master night, science badge, 4 tasks of the search and rescue badge, made poppies, movie maker night,

Parliament week. Potential visit to the houses of parliament. Christmas Table craft and tree decorations. With a Christmas games night and hot chocolate hike still to come.

4. New Scout Membership System

Tom hasn't had a proper look at it yet. However, once he has he will organise the different teams. The leadership teams Beavers Zena, Cubs Gill and Scouts Tracey and Niall. Nirav and Craig Ward are able to help if needed. However everyone should log in and have a look and update there information.

5. Training/DBS update

Everyone needs to log onto the new system and due there safety and safeguarding training.

DBS for Imogen and Esther

Action: All to do new safety and safeguarding Training by May 2025

6. AOB

Suspension of a Scout

Moved to the OSM waiting list. Our position hasn't shifted on the matter. The safeguarding report has been shut down. The district complaint appears to be going no where as there is no longer a district team so no way to tell what progress has been made on the issue. Therefore, the issue will likely not be resolved, however our position will remain the same.

Develop a code of conduct for the different section and other potential improvement for those that might not get as much attention.

Risk Register to cross reference with the risk assessment dates.

7. Date of next meeting

February 4th at Gill and Richards House @7pm

**Annual Report Comparison
2023-2024 v 2022-2023**

| | 2023-2024 | 2022-2023 |
|---------------------------------|-----------|-----------|
| Income | | |
| Badges / Scarves | 278.00 | 146.10 |
| Bank Interest | 403.45 | 46.62 |
| Donation | 19,445.21 | 4,784.63 |
| Events - Beavers | 468.00 | 1,156.00 |
| Events - Cubs | 1,569.50 | 3,986.50 |
| Events - Scouts | 12,945.00 | 8,953.00 |
| Fundraising | 2,681.97 | 306.72 |
| Gift Aid | 2,856.88 | 2,679.29 |
| Marine | 0.00 | 300.00 |
| Meetings | 56.00 | 0.00 |
| Membership Fees | 13,115.26 | 10,873.50 |
| Minibus | 830.00 | 80.00 |
| Expense | | |
| Activity Equipment | 63.75 | 114.31 |
| Admin | 308.16 | 290.45 |
| Badges | 660.35 | 872.25 |
| Bank Fees | 1,006.74 | 868.65 |
| Boat Park | 2,192.23 | 500.00 |
| Camping Equipment | 177.94 | 457.90 |
| Events - Beavers | 561.06 | 1,094.41 |
| Events - Cubs | 2,042.27 | 2,925.17 |
| Events - Scouts | 10,176.47 | 5,334.83 |
| Insurance | 1,894.33 | 1,761.00 |
| Marine | 10,169.55 | 3,379.02 |
| Meetings - Beavers | 409.83 | 402.16 |
| Meetings - Cubs | 667.63 | 453.87 |
| Meetings - Scouts | 845.80 | 305.55 |
| Membership Costs | 4,571.00 | 3,888.50 |
| Minibus | 2,652.08 | 1,147.01 |
| Miscellaneous | 128.39 | 0.00 |
| Rates | 27.65 | 0.00 |
| Rent | 3,557.28 | 2,842.50 |
| Training | 0.00 | 60.00 |
| Venue Maintenance | 123.98 | 17.50 |
| Account balances | | |
| Lloyds Treasurer Account | 574.45 | 403.02 |
| Lloyds Camp / Event Account | 4,124.09 | 4,042.69 |
| Lloyds Saving Account | 39,627.10 | 27,434.38 |
| Petty Cash Beavers | 0.00 | 100.00 |
| Petty Cash Cubs | 0.00 | 100.00 |
| Petty Cash Scouts | 0.00 | 100.00 |
| Expense Account | 436.35 | 169.12 |
| Summary | | |
| Account balance brought forward | 32,349.21 | 25,751.93 |
| Total income | 54,649.27 | 33,312.36 |
| Total expenditure | 42,236.49 | 26,715.08 |
| Net income | 12,412.78 | 6,597.28 |
| Account balance carried forward | 44,761.99 | 32,349.21 |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

1st St Peter's in Thanet Sea Scouts

**On accounts for the year
ended**

31st March 2024

**Charity no
(if any)**

1093532

Set out on pages

P & L at 31.01.24 and Balance Sheet at 31.03.24

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

**Responsibilities and
basis of report**

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- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

02.09.24

Name:

Barbara Redman

**Relevant professional
qualification(s) or body
(if any):**

HNC Business Studies, ACCA parts 1 & 2

Address:

Stones Throw, Haine Road

Ramsgate

Kent

CT12 5AE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Income from subs and camp fees can only be verified to that which is banked. The Group's responsibility is to maintain robust controls on income to the Group.

A new accounting system was in use for 23/24, moving from a Sage accounting system to Scouts Association accounting system. The change has bedded in well. Entries under Account Headings were checked to validate a clear picture of expenditure and income was being depicted by the new accounting system

Receipts and payments were validated to the Group's Lloyds bank accounts, treasurer's account, savings account and camp account.

A stripe card account was operated during the year covering sundry small purchases. Three cards in operation by the petty cash account holders. The entries were checked from the accounting records to base document. Stripe statements were not available so could not check a sample of entries on statement to base documents

Subs and activity receipts are in the main via Go Cardless.
A sum up card payment machine was purchased in the year.

Major purchases in the year: -

| | |
|--------------------|----------|
| 2 main sails | £1168.52 |
| 4 outboard engines | £4725.00 |
| 3 Boat covers | £ 536.00 |
| 1 Canoe Trailor | £ 600.00 |
| 1 Box Trailor | £ 863.40 |

Major Donations:-

| | |
|-------------------------------|-------|
| Cantiacor cantiacorum | £4400 |
| TSA Charity | £2500 |
| Broadstairs & St Peters Grant | £7600 |
| Broadstairs & St Peters Grant | £2900 |

1ST ST. PETER-IN-THANET/1ST BROADSTAIRS SEA SCOUT GROUP RN55

England & Wales - Charity number 1093532

Accounts

EXECUTIVE COMMITTEE MEETING

Tuesday 28th November 2023 @ 7:00pm

MINUTES

1. Minutes of last meeting – all agreed.

Welcomed Luke to the trustee board. Tom nominated him to join the Trustee Board, Zena seconded him.

2. Accounts Treasurers account £1400, Camp account £2430, Savings account £39985.

Michael asked that if we have a lot of cash to bank then please use cash bags and separate it out into correct quantities otherwise the bank won't accept it.

- a. Boat covers – we have £600 set aside from camp for marine equipment. £600 spent on prop guards last week came from the remaining outboard grant. £200 of camp tuck money, which has just been banked could also be used for marine equipment too. £239 each for 2 new vision covers, ~£400 per 3 pulling boat covers. ACTION: Gill to send Tom the dimensions of the boat covers. Tom to check other bespoke costs since he thinks that there could be cheaper options available. All agreed to spend up to £1200 on boat covers of whatever combination we can buy.
- b. From the Co-op collection last weekend Michael cashed £322.38 plus we got £74.15 via the card reader, making a profit of £396.52.

The trustees approve the accounts from 01-Apr-2022 to 31-Mar 2023.

3. Scout, Cub and Beaver reports

- a. Scout report: Currently have 29 Scouts and 1 more due to start. We have been covering the World challenge badge this term with healthy eating, sleep and drugs and alcohol. James has run 2 out of the 4 parts of the pioneering badge, the rest to run in the new year. We have done 2 weeks of Christmas tree craft. We have ice skating coming up followed by a Christmas harbour lights hike with hot chocolate at The Queens Head. Our last week will be helping with the rotary Santa sleigh collection. We have summer camp booked at Broadstone Warren for summer 2024 with micro gliding, onsite adventurous activities, climbing at Harrisons Rock and a hike. The bird of prey man and Southern water are booked to visit next term.

- b. Cub report: We currently have 31 Cubs, we have 3 on the waiting list, however we can't take them at the moment because in April 2025 we are projected to have 40 Cubs. Some do leave, but we would still need 4 to leave to get down to the max. pack size of 36. This term we started with the road safety badge, then the pioneering badge, followed by the Air Activities stage 2 badge where we had a trip to Manston RAF museum. We were also lucky that Airfix were giving away up to 30 free Airfix kits, which we managed to get. A big thank you to all the leaders from other sections who made building the Airfix models with 30 Cubs a lot easier than it could have been! For the last 2 weeks we have been doing Christmas craft ready for the church Christmas tree festival. Next week is the joint Beaver and Cub Christmas party followed by ice skating. We are hoping to book a Cub sleepover for the first weekend in Feb and we have Cub camp booked towards the end of June – much later than normal due to no availability of Minster in May.
- c. Beaver report: We have 24 beavers with 4 going up to Cubs in the new year. Visiting Margate railway in the New Year again to do the safety badge. Finished the money badge without any Beavers crying this time when they are saving and investing their chocolate coins! Lots of craft and ironing of Hama beads over the last few weeks for the tree festival. Going ice skating at the end of term and having a Christmas party next week.

4. Viking Bay Boat Store

Our solicitor is still waiting for TDC to send us the final lease. Delays are now due to the estate's department contact leaving so the TDC solicitor can't get agreement to the final lease and send it to us. **ACTION: Tom to chase our solicitor again next week, if no response then Gill to ask the Councillor to help chase estates for us again.**

5. Minibus sign writing

Maria sent emails to most sign making companies in Kent, 2 of them have replied to say they will support us and have asked for a wish list. Maria has sent them James' minibus plans and also asked for the flag signs, boat park sign, roll up banner sign and also any fundraising gifts that they can print our name on. The 2 companies are talking to their directors and will come back to us with what they can provide. We had ~£1000 set aside for minibus sign writing which could be allocated to something else.

6. Training/DBS update

All in date for DBS. Luke's DBS has been done. **ACTION: Zena – Charlie's DBS needs doing at Christmas ready for him turning 18 too.**

Safety and safeguarding – James, Josh, Richard Quin due in Jan, Tamsin in Feb. **ACTION: Gill to chase Paul Scott.**

ACTION: Tom to check if David Garcia-Thomas and Emily Johnson want to continue in Scouting since they're due to expire next year.

Callum Hooker is coming back so **ACTION:** Tom to add him back in.

GDPR gaps are mostly occasional helpers who don't have access to information anyway. Helen Ory to do GDPR **ACTION:** Gill to chase.

Not everyone has first aid in date, however the majority have, so we are covered.

Deadline for everyone updating training is March before Compass migrates. Tom has a spreadsheet with everyone's dates for important modules so he can always send an update to get it added onto the new system.

7. AOB

No. 1's book – Tom has chased Martin for a list of people to add things to the book. **ACTION:** Tracey, Zena, Mark, Michael, Gill to provide something to Martin.

Land – A piece of land that Rob Jones spotted off Northdown Road that is owned by someone with planning permission for houses. Michael knows someone who lives on what would be the access road and they are still arguing over access. They also own an additional larger area of land behind it which is a similar size to the old Holy Trinity Cross School site. **ACTION:** Maria to write a letter to ask if they would be interested in adding a community asset i.e. a scout hut to the land when they apply for permission to develop it.

Maria in discussion with Bradstow school who have a lot of land and would be amenable to a discussion about land. Maria to suggest that if they wanted to share our facilities and knowledge for them to set up a special educational needs scouting group. **ACTION:** Maria to continue discussions with them.

Worst case we need a hall for the Scouts for next winter that doesn't echo! **ACTION:** All to think of options.

Michael has had the donation returned for the riding for the disabled so the account details must be wrong. **ACTION:** Tom to send the paddock owner a text to ask for the bank details.

ACTION: Gill to send out the AGM minutes again so that Michael can send them to the charities commission showing that last year's accounts were approved.

8. Date of next meeting

Tue 23rd Jan @ 7pm @ Zena's House.

1st St Peters Scouts
Profit & Loss
 April 2022 through March 2023

| | Apr '22 - Mar 23 |
|---|------------------|
| Ordinary Income/Expense | |
| Income | |
| 4000 · INCOME | |
| 4001 · SUBS | 11,142.00 |
| 4002 · Fund Raising | 306.72 |
| 4003 · Donations | |
| Donations (Boats) | 50.00 |
| Donations (Minibus) | 80.00 |
| 4003 · Donations - Other | 4,784.63 |
| Total 4003 · Donations | 4,914.63 |
| 4004 · Bank Interest | 46.62 |
| 4005 · Gift Aid | 2,679.29 |
| 4006 · Specific Activities | |
| Cub Sleepover Feb 2023 | 114.44 |
| First Aid Competition | 7.50 |
| HMS Belfast Kip on a Ship | 2,220.00 |
| Margate Caves | 42.00 |
| Ramsgate Tunnels | 560.50 |
| St Georges Camp | 366.61 |
| Tennis Taster Session | 34.50 |
| Total 4006 · Specific Activities | 3,345.55 |
| 4007 · Scarf/Badge Income | 175.10 |
| 4008 · Camp Fees | |
| Adamswell 22 | 4,935.26 |
| Cub Camp 2022 | 705.00 |
| Cub Camp 2023 | 455.00 |
| Summer Camp 2023 | 2,800.00 |
| Wildwood Beaver Camp | 520.00 |
| 4013 · Beaver Camps | 104.00 |
| Total 4008 · Camp Fees | 9,519.26 |
| Total 4000 · INCOME | 32,129.17 |
| Total Income | 32,129.17 |
| Expense | |
| 6000 · EXPENSES | |
| 6100 · Transport | |
| 6101 · Shogun - K699 AEP | |
| 6104 · Insurance | 255.20 |
| Total 6101 · Shogun - K699 AEP | 255.20 |
| 6120 · Trailer Repairs | 163.02 |
| 6140 · Minibus - RN55 BUS | |
| 6142 · Servicing | 190.09 |
| 6143 · Vehicle Tax | 165.00 |
| 6144 · Insurance | 880.31 |
| Total 6140 · Minibus - RN55 BUS | 1,235.40 |
| Total 6100 · Transport | 1,653.62 |
| 6150 · Bank Charges | |
| 6151 · Go Cardless Fees | |
| GC Fees- HMS Belfast Kip/S... | 71.72 |
| GC Fees - Adamswell 22 | 152.63 |
| GC Fees - Beaver Camp | 6.41 |
| GC Fees - Cub Camp 2022 | 19.24 |
| GC Fees - Margate Caves | 3.55 |
| GC Fees - Ramsgate Tunnels | 19.29 |
| GC Fees - St Georges Camp | 13.23 |
| GC Fees - Summer 23 | 95.24 |
| GC Fees - Summer 23 (Cub C... | 19.69 |
| GC Fees - Tennis Taster | 4.62 |
| GC Fees - Wildwood | 13.91 |

1st St Peters Scouts
Profit & Loss
April 2022 through March 2023

| | Apr '22 - Mar 23 |
|---|------------------|
| GC Fes - SleepOver | 6.97 |
| 6151 · Go Cardless Fees - Oth... | 432.93 |
| Total 6151 · Go Cardless Fees | 859.43 |
| 6150 · Bank Charges - Other | 10.00 |
| Total 6150 · Bank Charges | 869.43 |
| 6200 · VENUE RENT | |
| 6291 · St Peters Hall | 1,592.00 |
| 6292 · Rent - Store B | 322.50 |
| 6297 · St Andrews Community H... | 928.00 |
| 6298 · Boat Park | 500.00 |
| 6299 · Venue Maintenance | 17.50 |
| Total 6200 · VENUE RENT | 3,360.00 |
| 6300 · Capitation | 3,888.50 |
| 6400 · Insurance | 1,505.80 |
| 6500 · Training | 60.00 |
| 6600 · Group Activities | |
| St Georges Camp Expenses | 218.31 |
| 6601 · Specific Activities | |
| Cub Sleepover | 59.00 |
| First Aid Competition | 9.00 |
| HMS BELFAST Kip In A Ship | 1,731.00 |
| Ramsgate Tunnels | 646.00 |
| Tennis Taster Session | 57.00 |
| Wildwood | 215.00 |
| 6601 · Specific Activities - Ot... | 100.37 |
| Total 6601 · Specific Activities | 2,817.37 |
| 6602 · Adamswell Camp 2022 | 3,884.24 |
| 6603 · Cub Camps | 715.33 |
| 6604 · Scout Camps | 50.00 |
| 6605 · Beaver Camps | 460.26 |
| 6600 · Group Activities - Other | 132.53 |
| Total 6600 · Group Activities | 8,278.04 |
| 6700 · Purchases | |
| 6701 · Badges | 909.75 |
| 6702 · Boat Servicing/Repairs | 2,903.38 |
| 6703 · Equipment Purchases | 747.72 |
| 6704 · Administration Costs | 152.27 |
| 6700 · Purchases - Other | 983.38 |
| Total 6700 · Purchases | 5,696.50 |
| 6750 · Depreciation Expense | 7,001.00 |
| 6900 · Donations | |
| Air Ambulance | 50.00 |
| Cramptons Tower | 40.00 |
| Garden Gate Project | 20.00 |
| St Peters Christmas Tree Festiv | 30.00 |
| Synagogue Visit | 50.00 |
| Total 6900 · Donations | 190.00 |
| Total 6000 · EXPENSES | 32,502.89 |
| Total Expense | 32,502.89 |
| Net Ordinary Income | -373.72 |
| Profit for the Year | -373.72 |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

1st St Peter's in Thanet Sea Scouts

**On accounts for the year
ended**

31st March 2023

**Charity no
(if any)**

N/A

Set out on pages

P & L at 31.03.23 and Balance Sheet at 31.03.23

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

19.09.23

Name:

Barbara Redman

**Relevant professional
qualification(s) or body
(if any):**

HNC Business Studies, ACCA parts 1 & 2

Address:

Stones Throw, Haine Road

Ramsgate

Kent

CT12 5AE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Income from subs and camp fees can only be verified to that which is banked. The Group's responsibility is to maintain robust controls on income to the Group.

Cheques and paying in were validated to the Group's Lloyds bank accounts, treasurer's account, savings account and camp account. A stripe card was operated during the year covering sundry small purchases by a petty cash account holder. Subs and activity receipts are in the main via Go Cardless.

A donation from The Whirlwind Trust of £2320 was received for the purchase of Topper sails. £1023 was spent in the year on 6 x topper sails. The balance of £1297 was carried forward and spent on 11.04.23 on 2 vision sales.

A donation of £900 was received from The Cole Charity for the purchase of life jackets. The purchase of the jackets was action ed in the year from Marine Supplies at a cost of £912.20.

The opening balances on the petty cash accounts as at 01.04.2022 are different to that on the closing accounts as at year end 31.03.2022.

This has the effect of a difference in the year end 31.03.2023 account of £123.01 loss. This not being material I have noted the difference to the treasurer and does not effect my confidence in the figures for the year ended 31st March 2023.

1ST ST. PETER-IN-THANET/1ST BROADSTAIRS SEA SCOUT GROUP RN55

England & Wales - Charity number 1093532

Accounts



1ST ST PETERS-IN-THANET SEA SCOUT GROUP



EXECUTIVE COMMITTEE MEETING

Tuesday 4th October 2022 @ 7:00pm

Attendees: Anne, Kim, Tracey, Gill, Zena, Daniel, Jo
Apologies: Tom, Julie, Kathie, Michael

MINUTES

1. Minutes of last meeting:

Agreed at last meeting but need ordering still: **Winch post for Pickle, covers for Roger Barwick and Brockelsby and Roger's lightboard.**

ACTION: Outstanding Gill to add Henry to district YL list and send out the virtual training to the virtual YLs.

2. Accounts

a. Bank Update

Current account £1897.80

Camp account £2146.26

Savings account £24,600

b. Sign and minute end of year accounts

The independent examiners report and a summary of last year's annual accounts was approved at the meeting.

Proposer: Gill, Seconder: Daniel

c. Essential group expenditure planning next year's priorities/ repairs

Since the group is currently running at a loss until Scout number recover, Michael is reluctant to set a budget to replace equipment etc until after the boat park is completed. However, we felt that there are certain boating maintenance activities which must be planned now and completed before next summer otherwise we will not be able to get the group out on the water. We need to apply for some more grants in order to replace and maintain some of the equipment.

ACTION: All to look out for new grants that we can apply for.

Agreed priorities:

Canoe trailer (it's unsafe to use) – **ACTION: ask Josh and Carl for specification of canoe trailer and how much it costs so we know prior to applying for any grants.**

Sails for visions (have holes in them) – £590.12 each Vision main sails RS website – out of stock until Jan. We felt that we should order these now due to the long lead time and the potential for the price to increase if we don't.

Sort out Pickle (problem with battery connections [Richard looking at it], outboard not working, crack in fibreglass bottom [Richard can patch up to make look better for sale], seat broken [Tim fixing it] – **ACTION: Tom to ask Mark about servicing the outboard, otherwise Richard will get a service quote.**

We need the pulling boats/ trailers fixed for next season, Ramsey was fixed this year and is now on the new trailer, work to be done on Barry (Tim to look at it), Brocklesby (Tim to fill leak) and Brecon (Lyn's Dad). **ACTION: Tim/ Lyn's Dad – working on the boats. James to identify what needs doing to the trailers so that we can get those sorted out.**

ACTION: Zena to look at Co-op funding.

ACTION: Gill to look at KCC Reconnect grant because they've re-opened applications

We propose to hold off on fixing the topper trailer and sails until 2024 because Tom isn't back until July so we can't use them in sessions anyway and we can borrow toppers on Scout camp at the sailing club we will use.

Suggest deferring the minibus sign writing discussion to next time. Consider just getting a basic name on the bus to save money, we have lots of repairs that are needed and this isn't essential.

We need some new small tents but will have to hold off buying these because of other priorities.

3. Scout, Cub and Beaver reports

Scout: 21-23 Scouts at the moment, now at St Andrew's hall, got use of kitchen. Recently started on environmental badge with seaside conservation and litter pick (need to do a few more nights of activities). Completed the cyclist badge. Had team building evening towards one of the challenge badges. Started communication badge last week with

phonetic alphabet and morse code. Coming up: drumming, coastguards. Niall and Josh want to do wide game that they did on camp. Councillor Aram coming to talk about his experience arriving in the UK as a refugee, Tamsin's Ghana trip. Christmas tree craft. **ACTION: Tracey to chase the 2 parents who haven't paid Subs yet.**

Cubs: 31 Cubs, so far this term we've been working on the World Faith badge run by Tim and Jenny for their Queen/King Scouts award, we are going to be working on the Global impact badge later this term, also doing recycled Christmas craft as part of the badge/ the Christmas tree festival. **ACTION: Gill to chase the parent who hasn't set up subs payment yet.**

Beavers: 25 beavers and 5 more starting at half term. Beavers doing communication badge and have just finished the food badge. District hike, only 6 from our group went. Will have Halloween fun without it being Halloween due to religious reasons. They have the district handicraft competition coming up: 100 years of BBC and this years St Peter's Christmas tree festival theme is: 'What we do' (9th-11th December). The beavers will be having a sleepover in the hall at Ross Wood weekend of 19th-20th November, spending half a day at Wildwood. Daniel will be doing his nights away permit assessment over that weekend.

4. Glen's boat/ pickle - sell/ keep/ repair - any updates?

Glen was happy to sell it. **ACTION: Tracey to ask Martin about looking into selling Thunderbird, to put Pickle's winch post back on to Thunderbird, and to buy a post for Pickle.**

We need to look at minor repairs on Pickle, with the aim to keep her temporarily until we have got money from Thunderbirds sale. **ACTION: Richard**

5. Viking Bay Boat Store

Tom complained to TDC and Kim got a quick reply from TDC that they're sending it to the solicitor. **ACTION: Zena to email the TDC solicitor to ask them to look at the lease quickly due to us being a charity and about to lose our funding.**

6. Training/DBS update

Michaels' DBS - Zena is working on it

Four people whose Safety and Safeguarding training need updating: Lyn Cloake (Gill has chased them up this week), Donna Taylor (Gill has chased them up this week), Richard Allan (completed) and Robert Weavers (we don't see him so I'd suggest deleting him from compass).

First aid: Liam, Richard H, Carl, Emily J, Emily M, and Skylar are all out of date Josh goes OOD in Nov. Sun 30th October – first aid course at 1st Westgate if any of our leaders can make it. Ask Zena to book places on it.

Permits – Marks and Niall’s Dinghy permits expired in Jul this year. Tom’s climbing permits expire May next year though they should have been updated following his exchange with Stuart Knowles (county).

Martin’s, James’ and Tom’s Power permits expire next Jul Liam’s Zena’s and Emily M’s have expired.

ACTION: find out who still wants their permits and find assessors for them to book their reassessments as a group.

7. Boat usage payment Holy Trinity

A number of leader inside and outside of the group were unhappy with the £300 boat usage charge to Holy Trinity. The majority of the exec present last night agreed to refund £250. **ACTION: Michael to make the refund to them. Tom to send Holy Trinity an email re the refund.**

8. AOB

Samuel and Olivia’s mum would like to join the committee as a parent representative. No need to vote her in so just mention it at the AGM.

Virtual explorer fee’s paid in Jan each year. **ACTION: Section leaders to send Jo a list of YLs who will need to pay this and Jo will send out an email to the virtual YLs to ask them to pay it when it’s due. Via bank transfer would be easiest method rather than setting up YLs payments for so few of them but across all of the sections.**

9. Date of next meeting

Tuesday 3rd Jan @ 7pm, Zena’s house.

1st St Peters Scouts
Profit & Loss
 April 2021 through March 2022

| | Apr '21 - Mar 22 |
|---------------------------------------|------------------|
| Ordinary Income/Expense | |
| Income | |
| 4000 · INCOME | |
| 4001 · SUBS | |
| Cubs Subs | 55.00 |
| Go Cardless Subs | 10,118.50 |
| Scout Subs | 102.50 |
| 4001 · SUBS - Other | 182.63 |
| Total 4001 · SUBS | 10,458.63 |
| 4002 · Fund Raising | 2,168.70 |
| 4003 · Donations | 146.00 |
| 4006 · Specific Activities | 35.00 |
| 4007 · Bank Interest | 1.23 |
| 4008 · Annual Camp | 10,035.25 |
| 4010 · Scarf/Badge Income | 140.00 |
| 4012 · Scout Camps | 170.00 |
| 4014 · Grants | 1,724.59 |
| 4015 · Charity Funding | 5,000.00 |
| 4000 · INCOME - Other | 45.00 |
| Total 4000 · INCOME | 29,924.40 |
| Total Income | 29,924.40 |
| Expense | |
| 6000 · EXPENSES | |
| 6100 · Transport | |
| 6111 · Minibus - T597 XBV | |
| 6114 · Insurance | 862.33 |
| Total 6111 · Minibus - T597... | 862.33 |
| 6120 · Trailer Repairs | 249.78 |
| 6140 · Minibus - RN55 BUS | |
| 6142 · Servicing | 205.00 |
| 6143 · Vehicle Tax | 165.00 |
| Total 6140 · Minibus - RN5... | 370.00 |
| Total 6100 · Transport | 1,482.11 |
| 6150 · Bank Charge | |
| 6151 · Go Cardless Fees | 318.90 |
| Total 6150 · Bank Charge | 318.90 |
| 6200 · RENT | |
| 6291 · St Peters Hall | 902.50 |
| 6292 · Rent - Store B | 300.00 |
| 6296 · Holy Trinity Church | 760.00 |
| Total 6200 · RENT | 1,962.50 |
| 6300 · Capitation | 3,686.00 |
| 6400 · Insurance | 1,678.68 |
| 6600 · Group Activities | |
| 6601 · Specific Activities | 262.83 |
| 6602 · Annual Camp | 7,434.02 |
| 6604 · Scout Camps | 210.00 |
| 6606 · Fundraising Costs | 58.80 |
| 6600 · Group Activities - O... | 240.00 |
| Total 6600 · Group Activities | 8,205.65 |
| 6700 · Purchases | |
| 6701 · Badges | 669.38 |
| 6702 · Boat Servicing/Rep... | 2,194.74 |
| 6703 · Equipment Purchases | 566.32 |
| 6700 · Purchases - Other | 961.74 |
| Total 6700 · Purchases | 4,392.18 |

1st St Peters Scouts

Profit & Loss

April 2021 through March 2022

| | Apr '21 - Mar '22 | Apr '21 - Mar '22 |
|------------------------------|-------------------|-------------------|
| 6800 · Miscellaneous | | 1,870.22 |
| Total 6000 · EXPENSES | | 23,596.24 |
| Total Expense | | 23,596.24 |
| Net Ordinary Income | | 6,328.16 |
| Profit for the Year | | 6,328.16 |



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

1st St Peter's in Thanet Sea Scout Group

On accounts for the year
ended

31st MARCH 2022

Charity no
(if any)

1093532

Set out on pages

Balance sheet at 31.03.22 and P & L at 31.03.22

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

20.09.22

Name:

Barbara Redman

Relevant professional
qualification(s) or body
(if any):

HNC Business Studies, ACCA Parts 1 & 2

| | |
|-----------------|----------------------|
| Address: | Stones Throw |
| | Haine Road, Ramsgate |
| | Kent CT12 5AE |

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

In the main income from subs and camp can only be verified to that which is banked. The Group's responsibility is to maintain robust controls on income to the Group.

The opening and closing balances, faster payments, cheques and paying in were validated to Lloyds Bank Statements. £18026.64, £1968.70 was transferred from the current account to the savings account plus £5000 grant received. Total in savings account £25041.68

Annual Camp took place in the year.

£1968.70 was raised through Just Giving and a grant of £5000 from the Kent Community Fund

A planning application was filed with TDC, fee £490.

Profit of £6328.16 is inflated by the receipt of the £5000 grant for a specific purpose.

Purchases in year: -

| | |
|--------------------------|---------|
| Hydraulic steering gear | £649.99 |
| Longboat Cockpit Cover | £299.85 |
| Camping stoves x 6 | £367.20 |
| WiFi Bluetooth Projector | £186.99 |