

TIDDINGTON COMMUNITY CENTRE (TCC)

REPORT AND FINANCIAL STATEMENTS

31 MARCH 2025

Charity Number 1093526



The Tiddington Community Centre



TIDDINGTON COMMUNITY CENTRE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 March 2025

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TIDDINGTON COMMUNITY CENTRE
LEGAL AND ADMINISTRATIVE INFORMATION
for the year ending 31 March 2025

CHARITY NUMBER.	1093526
CONSTITUTION	The charity is governed by the Scheme dated 20 May 2002 .
NAMES OF MANAGING TRUSTEES	The members of the Committee of Management are the managing trustees of the charity. Details of the Committee members are shown on Page 4.
BANKERS	HSBC Bank PLC UK 13 Chapel Street Stratford-upon-Avon CV37 6ET Hinckley & Rugby Building Society – <u>Account Opened May 2022</u> Upper Bond Street Hinckley Leicestershire LE10 1NZ
INDEPENDENT EXAMINER	Justine Day Frensham Blakes Hill North Littleton Worcestershire WR11 8QN
PRINCIPAL ADDRESS	Tiddington Community Centre (TCC) Main Street Tiddington CV37 7AZ 01789 268390
PRIME CONTACT (CHAIR)	Rob Coble Touchwood, Beeches Walk Tiddington CV37 7AT <u>rob.coble@touchwoodonline.com</u> 01789 293863
SECRETARY	Julia Day 01789 262605
TREASURER	Trevor Lloyd-Adams 01789 266730

TIDDINGTON COMMUNITY CENTRE

REPORT OF THE TRUSTEES

for the year ending 31 March 2025

History and objectives of the Association

The **Tiddington Community Centre** is a registered charity whose charity number is **1093526**. It was founded in **2001** and is governed by a scheme registered with the Charities Commission dated **20 May 2002**. The objectives of the charity are **to renovate, maintain and run the Tiddington Community Centre (TCC) for the benefit of Tiddington Residents and the wider local community**. The TCC was granted a **35-year lease** by Coventry Diocesan Trustees on **4 July 2007**.

Management and Governance Arrangements

The members of the Executive Committee, who are the managing trustees of the charity, were all appointed at the **Annual General Meeting on 28th October 2024** and hold office until the next Annual General Meeting. They are:

Rob Copley, Julia Day, Trevor Lloyd-Adams, Jo Connolly, Janice Howkins & Eric Davies

The scheme rules allow for up to 10 elected members of the Executive Committee to hold office and these are elected each year at the AGM. There are currently 6 trustees. Membership of the Charity is open to all people over the age of 18 years interested in furthering the objects of the Charity. Nominations for new Executive Committee members are advertised locally in advance of the AGM.

The Chair is responsible for the induction of any new trustee, which includes awareness of the Association's responsibilities, the rules of the charity, financial statements, and an understanding of the responsibilities of a charity trustee. The Executive Committee held 4 meetings in the year including the AGM. The Executive Committee regularly reviews the risks faced by the charity. These include the ongoing need to maintain sufficient resources (£10,000) to fully cover all regular maintenance of the Hall inside, outside and the surrounding area.

Having investigated rotten wood on the back of the TCC high up where the felt meets the back wall, we eventually found a contractor to repair and replace the wood. This was completed at a cost of £1,625. We also received several quotes for replacing the main hall floor however we have just instructed Phil Hounslow of Purdie Flooring to effect repair, cleaning and repolishing for us in the Summer holidays. This will cost us less than £2K and should last for quite a few years! We also asked Alan, our painter, to repaint the main hall to the height of the side lights, repaint the stage area and also repaint the kitchen. Work to be done in April.

Last year we automated the booking process by installing the Hallmaster Booking System. The system links to the Xero accounting system for invoice management, and the heating system to control the hall temperature according to usage. We also installed a new Inspire Heating Control system, including electrical work, bringing electrical costs to a total of £1,150 for the year. The integrated process works very well thanks to really great support from John Thomson.

We must find someone very soon to take over this responsibility from John and this is proving to be quite a challenge. This really means finding a new Treasurer to run the system asap and before the end of this coming financial year! Income from our increasingly popular monthly **TCC Members Film Nights** increased to £1,656 and film nights are cashless. We also provide a cashless service to the regular TCC user, the **Stratford "As You Like It Club" for the Blind and Partially Sighted, a registered Charity**.

The new motorized system for operating our 5 large blinds has proven to be a great investment and a major success with all our users. We make every effort to ensure that the TCC is a great place to come to, that it is clean, tidy and in a great state of repair inside and out. We are absolutely delighted with the work that **Janice** has done, keeping the TCC so very clean and for doing so for so many years! **Howard** has been ensuring that the outside area and garden are well maintained and also provides a great general service. We also took the opportunity to have all our stage stored chairs (over 100) cleaned for £655, which was a marked improvement.

In September 2023 we had a passing courtesy vehicle stop for a comfort break at the TCC but sadly knocked over the left Gate post and gate plus a stretch of the attached fence on entering the TCC! We took the opportunity to replace the whole fence, gates and posts. Costs were £1,770, which the TCC has paid. We eventually received a donation of £500 from the travel company/driver to recover some of our costs!

TIDDINGTON COMMUNITY CENTRE
REPORT OF THE TRUSTEES
for the year ending 31 March 2025 – continued

Review of activities

It is 20 years since the TCC was damaged by fire (**June 2005**) and I took over as Chair of the TCC. Our spending this year on Property Maintenance was just **£5,313 (2023/24 £7,919)**. Caretaking, cleaning and consumables amounted to **£1,674 (2023/24 £1,410)** and **Utilities** are now a major expenditure at **£7,214 (2023/24 £6,788)** and our Insurance costs were **£1,633 (2023/24 £1,511)**.

The TCC has maintained very healthy usage with income from Hall hire including our annual Pantomime at a significant **£31,352 (2023/24 £26,447) more than 18% higher**. Despite all our cost of living increases we have still maintained our TCC £18 hourly charges for all new users.

With the number of regular weekday users mostly constant we are almost fully booked daily from 8.30am until 8pm and later, with gaps only around lunchtime/early afternoon. Pantomime rehearsals are mostly at the weekend for 6 months of the year and we now have some regular weekend bookings.

We continue to keep the TCC very well maintained inside and outside. We have maintained our three toilets as single use with Engaged/Free signs and have continued with no waste bins, users taking away all their own rubbish. The TCC is cleaned every day of use, and the time logged in a control book in the kitchen.

Fortunately, the TCC has significant reserves, and our financial position remains very sound and again this year our income exceeded our costs. Total Receipts were **£34,322 (2023/24 £28,143)** almost a **22% increase** and total expenditure was **£18,143 (2022/23 £21,660)** thus we increased our reserves by **£16,179 (2023/24 by £6,483)**. The **TCC General Funds** now stands at a magnificent **£102,305 (2023/24 £86,126)** almost a **19% increase**.

Premises Licence

The TCC holds a full **Premises Licence** which in summary, **during agreed opening times**, allows us to provide:
The Retail sale of Alcohol for consumption on and off the premises.

The Provision of Regulated Entertainment namely:

- | | |
|---|---|
| a) Plays and Films | d) Performance of Dance |
| b) Indoor Sporting Events | e) Facilities for Making Music |
| c) Live Music and Recorded Music | f) Provision of facilities for Dancing |

Our Designated Premises Supervisor and Personal Licence holder is Rob Copley.

A Silver Ribbon was awarded by SDC in their "Scores-on-the-doors" Food Hygiene scheme. In 2021 we successfully completed a formal **SDC Food Safety Act 1990 Food Hygiene Self-Assessment**.

Investment policy and reserves

The policy of the Executive Committee is to maintain sufficient reserves for the long-term maintenance and repair of the TCC – this was recently increased **to £10,000** and currently is seen as being sufficient to maintain the TCC for a year in the event of an emergency. This amount is reviewed annually at our AGM.

Executive Trustee expenses

No member of the Executive Trustee Committee received any remuneration or expenses during the year (**2023/24 £0**). One Trustee received payment for cleaning services amounting to **£1,566 (2023/24 £1,287)**. All other expenditure related to TCC costs incurred by Executive Trustees and later reimbursed to them by the charity are recorded in the accounts as general expenditure and supported by invoices or receipts.

Community First Response

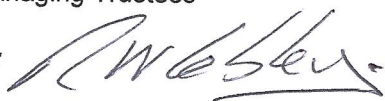
We are currently reviewing the replacement of our aging Defibrillator and box at a cost of some £2,300 plus vat.

Future

The Executive Committee continues to run the TCC **for the benefit of the village residents and the wider local community** and aims to make a surplus on lettings, so reserves can be built up to cover the costs of future repairs, maintenance, and significant improvements. We will continue to maintain the TCC and for next year have already scheduled the repainting of the main hall, up to the height of the side lights, plus repainting the kitchen, followed by repair and resurfacing of the main hall floor in the summer holidays.

On behalf of the Managing Trustees

Rob Copley, Chair



TIDDINGTON COMMUNITY CENTRE

Independent Examiner's Report to the Trustees of the Tiddington Community Centre

Charity No: 1093526

I report to the Trustees on my examination of the accounts of the **Tiddington Community Centre** for the year ended 31 March 2025, which are set out on pages 7 and 8 of this document.

Responsibilities and basis of report:

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act). You are satisfied that the accounts are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in accordance with the requirements of section 130 of the Charities Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn to this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

Justine Day

Address:

Frensham
Blakes Hill
North Littleton
Worcestershire
WR11 8QN

Date:

7/7/2025

Tiddington Community Centre

Receipts and payments accounts

For the period from	1st April 2024	To	31st March 2025
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts				
Donations, legacies and grants	500		500	
Interest on deposit account	2,470		2,470	1,696
Hire of Hall and equipment	29,696		29,696	24,870
Film night	1,656		1,656	1,577
			-	-
Sub total (Gross income for AR)	34,322	-	34,322	28,143
A2 Asset and investment sales, (see table).				
	-	-	-	-
Sub total	-	-	-	-
Total receipts	34,322	-	34,322	28,143
A3 Payments				
Event costs	70		70	543
Film night costs	362		362	787
Consumables	108		108	123
Mayor works and improvements			-	
Property maintenance	5,313		5,313	7,919
Utility costs	7,214		7,214	6,788
Caretaker and cleaning	1,566		1,566	1,287
Community First Response			-	787
Other expenses	75		75	25
Bank Fees & charges	89		89	88
Insurance	1,633		1,633	1,511
IT Software and consumables	810		810	791
Telephone, Printing & Stationery	903		903	841
Rent			-	170
			18,143	21,660
Sub total	18,143	-	18,143	21,660
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	18,143	-	18,143	21,660
Net of receipts/(payments)	16,179	-	16,179	6,483
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	86,126	624	86,750	80,267
Cash funds this year end	102,305	624	102,929	86,750

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £									
B1 Cash funds	<table border="1"> <tr><td>Cash held in Current Account</td></tr> <tr><td>Hinckley & Rugby Building Society - 90 day Deposit account</td></tr> <tr><td>Total cash funds</td></tr> </table>	Cash held in Current Account	Hinckley & Rugby Building Society - 90 day Deposit account	Total cash funds	<table border="1"> <tr><td>37,791</td></tr> <tr><td>64,514</td></tr> <tr><td>102,305</td></tr> </table>	37,791	64,514	102,305	<table border="1"> <tr><td>624</td></tr> <tr><td></td></tr> <tr><td>624</td></tr> </table>	624		624
Cash held in Current Account												
Hinckley & Rugby Building Society - 90 day Deposit account												
Total cash funds												
37,791												
64,514												
102,305												
624												
624												
			Note 1									
B2 Other monetary assets	<table border="1"> <tr><td>Debtors</td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	Debtors			<table border="1"> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	-	-	-	<table border="1"> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	-	-	-
Debtors												
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B3 Investment assets	<table border="1"> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>				<table border="1"> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	-	-	-	<table border="1"> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	-	-	-
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B4 Assets retained for the charity's own use	<table border="1"> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>				<table border="1"> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	-	-	-	<table border="1"> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	-	-	-
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B5 Liabilities	<table border="1"> <tr><td>Trade Creditors</td></tr> <tr><td></td></tr> </table>	Trade Creditors		<table border="1"> <tr><td>1,269</td></tr> <tr><td></td></tr> </table>	1,269		<table border="1"> <tr><td></td></tr> <tr><td></td></tr> </table>					
Trade Creditors												
1,269												
Signed by one or two trustees on behalf of all the trustees	<p>Signature</p> <table border="1"> <tr><td><i>[Signature]</i></td></tr> <tr><td><i>[Signature]</i></td></tr> </table>	<i>[Signature]</i>	<i>[Signature]</i>	<p>Print Name</p> <table border="1"> <tr><td>ROB CORLEY</td></tr> <tr><td>TLOYO-ADAMS</td></tr> </table>	ROB CORLEY	TLOYO-ADAMS	<p>Date of approval</p> <table border="1"> <tr><td>7/7/25</td></tr> <tr><td>July 25</td></tr> </table>	7/7/25	July 25			
<i>[Signature]</i>												
<i>[Signature]</i>												
ROB CORLEY												
TLOYO-ADAMS												
7/7/25												
July 25												

Notes to the Accounts

1. Restricted Funds owned by TCC-based Youth Group and TCC - based Community First Response balances as at the year end were £138 and £486 respectively. There were no movement of funds during the year.