

Registered Company Number: 03974795 (England and Wales)
Registered Charity Number: 1093457

Muslim Educational Consultative Committee

**Report of the Trustees and
Financial Statements
For the year ended 31-March-2023**

Muslim Educational Consultative Committee
Report of the Trustees & Financial Statements
For the year ended 31-March-2023

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**MUSLIM EDUCATIONAL CONSULTATIVE COMMITTEE
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT

YEAR ENDING 31 MARCH 2023

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Muslim Educational Consultative Committee
Charity registration number	1093457
Company registration number	3974795
Principal office	93 Court Road Balsall Heath Birmingham B12 9LQ
Registered office	93 Court Road Balsall Heath Birmingham B12 9LQ

STRUCTURE, GOVERNANCE AND MANAGEMENT

THE TRUSTEES

Chairman Board of Trustees	Mr M.Dad
Secretary	Dr K.Bashir
Treasurer	Dr M Zulfiqar
Trustees	Mr Parwez Ahmed Mr Ashfaq Ahmed Mr Mahmood Zahid Khan
Patron	Mr Fazlun M Khalid

Accountants	NEXTIN ACCOUNTANTS Suite 38-P, Alum Rock Road, Birmingham B8 1JA.
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STRUCTURE, GOVERNANCE AND MANAGEMENT

MECC Trust consists of six members, all office bearers who are elected annually on three years term at the AGM. The Board of Trustees has overall strategic and policy management responsibility. The Trustees are selected with a view to ensuring that the committee contains a broad range of knowledge skills and reflects a spectrum of experience and backgrounds.

The day-to-day operations of MECC Trust are delegated to Projects Manager and 4 staff and 3 volunteers who oversee the delivery of a range of projects and activities. The Board of Trustees take all substantial decisions that are delegated to the Project Manager for implementation.

The Executive Committee of the Board of Trustees manages the risks inherent in its business via a comprehensive Risk Assessment that was last updated in Oct 2020 and is reviewed every three years. However the risk assessment is kept up to date in line with the ongoing changing business's needs. The Trust maintains Public Liability and Employment Liability insurance for all operations / activities and assets.

Projects support staff of MECC Trust.

Projects Manager	Mohammed Khalid
Art & Cultural Consultant	Tasawar Bashir
Health & Social Worker	Rukia Mahmood
Employment	Farheen Ahmed Bi
Energy Advisor	Heather James
Walk Leader / Advisor	Khaled Hazem
Walk Leader / Driver	Bashir Ahmed
Volunteers	Orang Zaib

OBJECTIVES:

- Provide one to one counselling to our clients to become employable for them to recognise their own priorities role and responsibility.
- To support people through the transition of been employed who find it difficult to adjust to their new status.
- To maximising our client's income, by way of ensuring that appropriate In-Work benefits are been fully utilised.
- To provide guidance and support for short and long term unemployed people who want to return to employment.
- Provide a rapid and independent support service, accessible to all.
- Facilitate assessments for our client's to acquire further education, training and improve skill base levels.
- Maintain strict confidence in accordance with Data Protection at all times regarding personal information obtained and stored.
- Maintain regular personalised contact with our 'clients'
- To work in "partnership" and build links with other local, regional agencies.

ACHIEVEMENTS AND PERFORMANCE

Current Projects:

Empowering Our Community: A Year of Resilience and Growth

Introduction: In the 2022/2023 fiscal year, MECC Trust remained steadfast in its commitment to serving and uplifting the Balsall Heath community. Despite the ongoing challenges posed by the aftermath of the COVID-19 pandemic, MECC Trust continued to thrive and make a lasting impact on the lives of our community members.

Key Achievements:

1. **Health and Social Project:** Our Health and Social Project played a pivotal role in providing essential support to community members facing mental health challenges, financial uncertainties, and social isolation. We expanded our services, offering advice and guidance on issues ranging from debt management to government welfare programs.
2. **Community Engagement:** The MECC Trust led a ground-breaking community engagement initiative in collaboration with Birmingham City Council and Acivico. This initiative simplified access to LADS3 Energy Efficiency Grants for residents in Balsall Heath and neighbouring areas. Notably, this initiative became a national benchmark for community engagement, addressing fuel poverty and promoting energy efficiency. Its success is marked by the transformation of numerous households, reducing energy costs and improving living conditions.
3. **Employment and Training Support:** MECC Trust's Employment and Training Support division continued to provide invaluable guidance to individuals seeking employment. We focused on helping clients navigate online job searches, access government benefits, and build essential skills for the job market. Our support extended to clients facing language and IT barriers.
4. **Islamic Information Services:** We expanded our outreach through Islamic Information Services, offering materials, Quran classes for women, and fostering intercultural dialogue to promote a deeper understanding of Islam within the broader community.

Future Development Goals: Looking ahead, MECC Trust is dedicated to the sustainable continuity of community and economic development initiatives. Our vision includes launching income-generating projects, conducting human resources assessments, evaluating existing projects, and nurturing relationships with vital stakeholders.

Acknowledgments: We extend our heartfelt gratitude to the organisations and individuals who actively participated and contributed to MECC Trust's success in the past year. Your support has been instrumental in our journey to empower our community.

MECC Trust remains committed to its mission of serving the community, fostering well-being, and creating opportunities for all. We look forward to another year of resilience, growth, and positive impact.

For the detailed annual report, please visit our website www.mecctrust.co.uk or contact our office: 0121 440 3500

Accounts

MECC have employed NEXTIN ACCOUNTANTS to carry out accountancy and payroll along with producing the annual accounts, there are monthly finance management meetings that take place to ensure adequate finance control processes are embedded and ongoing reviews regarding the performances of the Trust.

The Trust is now more forward planning and it is envisaged that forecasting & budgeting will become the forefront of the finance agenda. It is believed therefore that strategically, we can look at how to better utilise the resources we have to provide a better service to our clients is our overriding objective.

The Executive Committee's policy is to invest surplus funds, and to endeavour to keep a balance of at least £30,000 for working capital to cover the forthcoming six months' running costs and help finance future projects.

Acknowledgments


We wish to thank and acknowledge all organisations and individuals who have participated and contributed (both financial and others) to the running and working of MECC in the past

Small company provisions

This report has been prepared in accordance with the small companies' regime under the Companies Act 2006.

Approved by the Board and signed on its behalf by:

Mazar Dad (Chairman)


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Date: 23/9/23

Independent Examiner's Report to the Trustees of Muslim Educational Consultative Committee

I report on the accounts for the year ended 31 March 2023 set out on pages 7 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nadeem Umer (IFA)

NextIn Accountants
38-P Alum Rock Road
Birmingham, B8 1JA



Date:23-09-2023

Muslim Educational Consultative Committee

Statement of Financial Activities
for the Year Ended 31 March 2023

	Notes	Unrestricted funds	Restricted funds	31.3.23 Total funds	31.3.22 Total funds
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary & Project Income	2	8,045	144,063	152,108	96,333
Investment income	3	-	-	-	3
Total incoming resources		8,045	144,063	152,108	96,336
RESOURCES EXPENDED					
Charitable activities					
General and project costs		27,411	91,918	119,329	96,520
Governance costs		9,477	-	9,477	1,594
Total resources expended		36,888	91,918	128,806	98,114
NET INCOMEING/(OUTGOING) RESOURCES BEFORE TRANSFRS					
		(28,843)	52,145	23,303	(1,778)
Gross transfers between funds	9	52,145	(52,145)		
Net incomIng/(outgoing) resources		23,302	0	23,303	(1,778)
RECONCILIATION OF FUNDS					
Total funds brough forward		116,879	60,000	176,879	178,657
TOTAL FUNDS CARRIED FORWARD		140,181	60,000	200,182	176,879

Muslim Educational Consultative Committee

Balance Sheet

At 31 March 2023

	Notes	31.3.23 Total funds £	31.3.22 Total funds £
FIXED ASSETS			
Tangible assets	6	209,421	212,467
CURRENT ASSETS			
Debtors	6a	-	-
Cash in hand and at bank		150,926	124,486
		150,926	124,486
CURRENT LIABILITIES			
Creditors	7	(166)	(256)
NET CURRENT ASSETS		150,760	124,230
TOTAL ASSETS LESS CURRENT LIABILITIES		360,182	336,697
ACCRUALS AND DEFERRED INCOME	8	0	0
NET ASSETS		<u>360,182</u>	<u>336,697</u>
FUNDS	10		
Unrestricted funds		140,182	116,697
Restricted funds		60,000	60,000
Revaluation reserve		160,000	160,000
TOTAL FUNDS		<u>360,182</u>	<u>336,697</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 23/9/2023 and were signed on its behalf by:



Mazar Dad (Chairman)

The notes form part of these financial statements

**Notes to the Financial Statements
for the Year Ended 31 March 2023**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Reserves policy

The Board of Trustees have adopted a reserve policy to hold a minimum reserve of approximately £60,000, equivalent to seven months running cost to fund unexpected expenditure shortfalls in income and to ensure that it can cover committed expenditure if funding from any source is delayed, reduced or discontinued.

Tangible fixed assets

annual rates in order to write off each asset over its estimated useful life.

- FF & Equipment 18% WDV
- Plant & Machinery 18% WDV

Land and Building is revalued at £195,547 in the previous accounting years and a Revaluation Reserve was created accordingly.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Muslim Educational Consultative Committee

Notes to the Financial Statements for the Year Ended 31 March 2023

2. VOLUNTARY & PROJECT INCOME

	31.03.23	31.03.22
	£	£
Donations	445	40
Project	7,600	8,480
Grants	144,063	74,762
HMRC JRS Grant	-	13,051
	152,108	96,333

-Grants received, included in the above, are as follows:

Birinus	-	32,796
Small Health Community Forum	24,366	5,990
Birmingham City Council	-	17,600
SW Grant-50+ Well Being Grant	-	18,376
Acivico DCFM Ltd	49,377	
The Edward Cadbury ECCT Grant	5,000	-
National Lottery Community Fund	9,946	-
Community Matters Fund	9,896	-
The Rowlands Trust	4,160	-
Garfield Weston Foundation Grant	10,000	-
Act on Energy	1,318	-
Bhm Voluntary	30,000	-
	144,063	74,762

-Donations received, included in the above, are as follows:

Members Donations	400	-
Easy Funding	45	40
	-	-
	445	40

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Notes to the Financial Statements-continued for the Year Ended 31 March 2023

3. INVESTMENT INCOME

	31.03.23	31.03.22
	£	£
Deposit account interest	-	3

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2023.

5. STAFF COSTS

	31.03.23	31.03.22
	£	£
Wages and salaries	69,266	64,734

The average monthly number of employees during the year was as follows:

31.03.23	31.03.22
6	5

No employees received emoluments in excess of £60,000.

6. TANGIBLE FIXED ASSETS

	Land and Building	Furniture, Fixture and Equipment	Plant & Machinery (Van)	Land and buildings £
COST				
At 1 April 2022	195,547	720	16,200	212,467
Additions	-	-	-	-
At 31 March 2023	195,547	720	16,200	212,467
Accumulated Depreciation				
At 1 April 2022	-	-	-	-
Depreciation for the year	-	130	2,916	3,046
At 31 March 2023	-	130	2,916	3,046
NET BOOK VALUE				
At 31 March 2023	195,547	590	13,284	209,421
At 31 March 2022	195,547	720	16,200	212,467

6a. Debtors

	31.03.23	31.03.22
	£	£
Prepaid Insurance	-	-
Prepaid Rent for 91 Court Road	-	-
Prepaid Rates	-	-

Muslim Educational Consultative Committee

Notes to the Financial Statements-continued for the Year Ended 31 March 2023

	31.03.23	31.03.22
	£	£
7. CREDITORS		
PAYE payable	93	183
Pension payable	73	73
Other taxex and social security payable	<u>166</u>	<u>256</u>
8. ACCRUALS AND DEFERRED INCOME		
Accruals and deferred income	<u>-</u>	<u>-</u>

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted fund	31.03.23 Total funds	31.03.22 Total funds
	£	£	£	£
Fixed assets	209,421	-	209,421	212,467
Current assets	90,926	60,000	150,926	124,486
Creditors	(166)	-	166	256
Accruals and deferred income	0	-	-	-
	<u>300,182</u>	<u>60,000</u>	<u>360,182</u>	<u>336,697</u>

10. MOVEMENT IN FUNDS

	At 31.03.22	Net Movement in funds	Transfers between funds	At 31.03.23
	£	£	£	£
Unrestricted funds				
General fund	116,697	(28,843)	52,327	140,181
Revaluation Reserve	160,000			160,000
Restricted funds				
Restricted Grant Income	60,000	52,145	52,145	60,000
TOTAL FUNDS	<u>336,697</u>	<u>23,303</u>	<u>182</u>	<u>360,182</u>

Net movement in funds, included in the above are as follows:

	Incoming Resources	Resources Expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	8,045	36,888	28,843
Restricted funds			
Restricted Grant Income	144,063	91,918	52,145
TOTAL FUNDS	<u>152,108</u>	<u>128,806</u>	<u>23,303</u>

Muslim Educational Consultative Committee

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2023**

	31.03.23	31.03.22
	£	£
INCOMING RESOURCES		
Donations and fundraising	445	40
Project income	7,600	8,480
Grants	144,063	74,762
HMRC Grants	-	13,051
	<u>152,108</u>	<u>96,333</u>
Investment income		
Deposit account interest		3
	<u>152,108</u>	<u>96,336</u>
Total Incoming resources		
	152,108	96,336
RESOURCES EXPENDED		
Project costs		
Total project costs	27,411	19,223
Charitable activities		
Wages	69,266	64,734
Postage and stationery	4,432	451
Sundries	392	244
Telephone and internet	2,255	1,526
Heat and light	2,455	2,238
Insurance	2,635	1,551
Rent and rates	4,149	361
Water rates	1,010	908
Web costs	-	1,172
Repairs and maintenance	386	3,103
Cleaning	1,830	930
Depreciation	3,043	-
Bank charges	65	79
	<u>91,918</u>	<u>77,297</u>
Governance costs		
Accountancy	576	1,363
Legal and professional	2,845	159
Fundraising costs & Consultancy	5,995	-
Bank charges	60	72
	<u>9,477</u>	<u>1,594</u>
Total resources expended	128,806	98,114
Net income/(deficit)	23,303	(1,778)

