

# MUSLIM EDUCATIONAL CONSULTATIVE COMMITTEE

England & Wales · Charity number 1093457

## Details

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**Other names** MECC

**Status** Registered

**Legal form** Charitable company

**Company number** [03974795](#)

**Registered** 2002-08-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 93 Court Road  
Balsall Heath  
Birmingham  
B12 9LQ

**Phone** 01214403500

**Email** [Mecctrust@hotmail.com](mailto:Mecctrust@hotmail.com)

**Website** [www.mecctrust.org](http://www.mecctrust.org)

## Activities

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**Objects:** 3.1 TO ADVANCE THE ISLAMIC RELIGION IN PARTICULAR BUT WITHOUT PREJUDICE IN THE GENERALITY OF THE FOREGOING BY THE PROVISION OF A PLACE OF WORSHIP3.2 TO ADVANCE EDUCATION IN PARTICULAR BUT WITHOUT PREJUDICE TO THE GENERALITY OF THE FOREGOING BY THE PROVISION OF AN ISLAMIC RESOURCE CENTRE INFORMATION UNIT AND EMPLOYMENT AND TRAINING CENTRES3.3 TO PROVIDE FACILITIES FOR THE RECREATION OR OTHER LEISURE-TIME OCCUPATION OF MEMBERS OF THE PUBLIC WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE

**Activities:** To provide guidance and support for unemployed people. To support people through the transition of been employed. Provide a rapid and independent support service, accessible to all. Provide one to one counselling to our clients. To work in "partnership" and build links with other local, regional agencies.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** Education/training, Religious Activities, Arts/culture/heritage/science, Environment/conservation/heritage, Economic/community Development/employment, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

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- **Area of benefit:** WEST MIDLANDS
- Birmingham City
- Coventry City
- Dudley
- Sandwell
- Solihull
- Walsall
- Wolverhampton

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£227,704	£189,520	-	-
2024-03-31	£236,745	£148,384	-	-
2023-03-31	£152,108	£128,806	-	-
2022-03-31	£96,333	£98,114	-	-
2021-03-31	£144,857	£72,032	-	-

## Trustees

Name	Role	Appointed
Dr KHURRUM BASHIR		
MAZAR DAD		2006-09-04
MOHAMMED ZULIFIQUAR		
MOHAMOOD KHAN ZAID		2023-09-23
Mohammed PARWEZ AHMED		2011-12-09

**MUSLIM EDUCATIONAL CONSULTATIVE COMMITTEE**

England & Wales - Charity number 1093457

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# Accounts

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REGISTERED COMPANY NUMBER: 03974795 (England and Wales)  
REGISTERED CHARITY NUMBER: 1093457

**Report of the Trustees and**  
**Financial Statements for the Year Ended 31 March 2025**  
**for**  
**Muslim Educational Consultative**  
**Committee (MECC TRUST)**

**MUSLIM EDUCATIONAL CONSULTATIVE COMMITTEE  
COMPANY LIMITED BY GUARANTEE  
YEAR ENDING 31 MARCH 2025**

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**MUSLIM EDUCATIONAL CONSULTATIVE COMMITTEE  
COMPANY LIMITED BY GUARANTEE**

**TRUSTEES ANNUAL REPORT**

**YEAR ENDING 31 MARCH 2025**

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered charity name	Muslim Educational Consultative Committee
Charity registration number	1093457
Company registration number	3974795
Principal office	93 Court Road Balsall Heath Birmingham B12 9LQ
Registered office	93 Court Road Balsall Heath Birmingham B12 9LQ

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**THE TRUSTEES**

<b>Chairman Board of Trustees</b>	Mr Mazar Dad
<b>Secretary</b>	Dr Khuram Bashir
<b>Treasurer</b>	Mr Mahmood Zahid Khan
<b>Trustees</b>	Mr Parwez Ahmed Mr Mohammed Zulfiqar Mr Ashfaq Ahmed (Obs)
<b>Accountants</b>	<b>NEXTIN Chartered Certified Accountants</b> Suite 38-P, Alum Rock Road, Birmingham B8 1JA.

## **2. Structure, Governance and Management**

MECC Trust is constituted of five members serving as office bearers, each elected for a three-year term at the Annual General Meeting. The Board of Trustees holds overall responsibility for governance, strategic leadership and policy oversight. Trustees are appointed to ensure a balanced mix of skills, experience and perspectives that support the charity's legal duties and long-term development. In addition, one appointed observer attends Board meetings to provide further scrutiny and insight, strengthening transparency and supporting effective decision-making.

The Board recognises the importance of expanding Trustee membership. However, recruitment remains challenging, reflecting wider pressures across the voluntary sector. Despite this, the Board remains committed to identifying and engaging suitably experienced individuals to strengthen governance capacity.

Operational responsibility is delegated to the Centre Manager, supported by a team of six to eleven staff and a variable number of volunteers who contribute to service delivery throughout the year. Together, they oversee day-to-day operations and implement the charity's programme of services, projects and community activities.

To enhance organisational effectiveness, MECC Trust engages qualified professional advisors and specialist consultants where required. Support includes legal and regulatory compliance, fundraising, project management, communications, strategy development and business planning. These external inputs ensure the charity benefits from appropriate expertise, strengthens decision-making and maintains high standards of delivery.

Substantial decisions remain the responsibility of the Board of Trustees, while operational implementation is delegated to the Centre Manager in line with established procedures.

In December 2024, both the Centre Manager and Senior Advisor retired following more than twenty-five years of dedicated service. The Board records its sincere appreciation for their exceptional contribution to the charity and the community. Their departure created an immediate need to secure operational continuity, particularly given the cultural, linguistic, religious and community knowledge required to manage one of the city's busiest IAG centres.

Following careful consideration, the Board concluded that a period of consolidation and stabilisation was necessary. Given the Chair's extensive working knowledge of the charity's projects, long-standing collaboration with the previous Centre Manager, and his professional background in local government, community development, project management, staffing and fundraising, the Board appointed him to assume the duties of Chief Operating Officer on an interim basis.

His mandate includes establishing clear strategic priorities, refreshing the business plan and reviewing governance and operational arrangements. Quarterly Board meetings continue to monitor the interim structure, with a formal review scheduled for mid-2026 to determine the long-term leadership model.

## **Risk Management**

Risk oversight is undertaken by the Executive Committee, comprising the Chair, Vice-Chair and Treasurer. The Trust maintains a Risk Assessment, updated most recently in December 2024 and reviewed formally every three years, with interim updates as necessary. MECC Trust holds Public Liability, Employer's Liability and motor insurance and continues to review all compliance requirements, including DBS checks, in line with legislation and best practice.

## **Acknowledgements**

The Board would like to place on record its appreciation for the commitment shown by staff, volunteers and partners during a year of notable transition. Their resilience and dedication have ensured continuity of critical services and upheld the Trust's reputation for reliability and community support. The Trustees also acknowledge the professionalism and determination shown across the organisation, which has helped maintain stability during a challenging period and supported the charity's long-term direction.

## **3. Objectives and Public Benefit**

The Trustees confirm that they have complied with their duty under Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

### **Charitable Objectives**

MECC Trust's core objectives, aligned with recognised charitable purposes, are to:

- Relieve financial hardship by maximising client income through access to welfare benefits, in-work entitlements and financial support schemes, including advocacy for clients facing complex benefit-related issues.
- Support individuals transitioning into work, particularly those who may experience difficulties adjusting to new routines or financial circumstances.
- Reduce the impact of fuel poverty through advice, signposting and practical assistance.
- Advance education and improve employability through personalised one-to-one guidance, counselling and structured support.
- Assist individuals experiencing short or long-term unemployment to return to the labour market.
- Facilitate assessments to help clients access further education, vocational training and skills development.
- Promote digital literacy and support individuals to confidently use online services, digital tools and technology essential for everyday life.
- Support clients facing language barriers by providing culturally competent guidance and signposting to ESOL and language support services.

- Advance health and wellbeing by promoting healthy living and improving access to wellbeing initiatives.
- Maintain strict confidentiality and comply fully with Data Protection legislation.
- Provide personalised contact and ongoing support to maintain continuity of assistance.
- Support the training, development and wellbeing of staff and volunteers.
- Work in partnership with local and national public-sector organisations and community bodies to align with wider policy priorities and promote social inclusion.
- Contribute to environmental sustainability priorities by embedding responsible resource use and supporting community awareness of sustainable living.
- Provide an accessible, independent and inclusive support service for all members of the community.

## **ACHIEVEMENTS AND PERFORMANCE**

### **Current Projects:**

MECC Trust is dedicated to fostering a safe and inclusive environment where everyone in the community can thrive. Our mission is to advocate and support communities, with a special focus on disadvantaged or vulnerable individuals of all ages. We are committed to enhancing lives by providing community services tailored to the needs of residents in a warm and welcoming manner. Our goal is to address deprivation by offering personalised, relevant services to the local community.

### **Key Achievements:**

1. **Brum Energy:** "During the 2024/25 year, MECC Trust continued its participated as a key partner in the Brum Energy consortium led by BVSC. Our role focused on engaging hard to reach community members, delivering tailored workshops on home-energy efficiency and benefits entitlements, and providing onward referral into the wider Brum Energy services. We contributed to the expansion of the programme by supporting the rollout of 'Centres for Warmth', increasing the number of households assisted, and raising awareness of sustainable living practices within our client base. Over the year we helped in excess of 6,000 clients households reduce energy costs, accessed 4000 benefit entitlements worth in excess to £250k and provided digital literacy support to enable clients to utilise online energy-saving tools. Going forward, we will build on this foundation to deepen our reach, enhance collaboration with local agencies, and align our work with national energy efficiency and fuel poverty objectives."

3. **Health and Social Project**

Our Health and Social Project[s] have continued to play a vital role in supporting community members experiencing mental health challenges, financial instability and social isolation. Recognising the complex and evolving wellbeing needs within our communities, we have broadened our approach to deliver more comprehensive and proactive support.

Over the past year, we have developed a deeper understanding of local wellbeing issues through direct engagement, feedback and collaborative work with residents and professionals. This has enabled us to expand our health-focused activities, including the continuation of our Park Walk initiative, supported by our mobile outreach van. These sessions provide safe, informal opportunities for physical activity, social connection and wellbeing advice, particularly for individuals who may not engage with traditional health services.

We have also strengthened our emphasis on healthy lifestyles, offering guidance around diet, exercise and general wellbeing. In addition, we have increased our collaboration with local GP practices, enabling better signposting, early-intervention support and improved access to services for those with unmet health needs.

Looking ahead, we aim to build on this foundation by expanding partnership working with GP surgeries, hospitals, NHS bodies and specialist health organisations. Our ambition is to contribute more directly to city-wide efforts to reduce health inequalities, promote preventative care and support the long-term wellbeing of the communities we serve.

#### **4. Financial Assistance**

In response to rising financial pressures, we strengthened our Financial Assistance offer to help individuals improve stability and manage their circumstances more effectively. While we do not provide regulated debt advice, we continue to offer practical guidance and signposting, including increased referrals to trusted FCA-regulated debt-advice organisations.

Our advisors have advocated on behalf of clients with agencies and energy providers to secure fairer payment arrangements and, in some cases, achieve reductions or clearance of arrears. A key achievement this year was helping nearly 1,000 clients access the Household Support Fund, securing around £200k for households, in addition to the tens of thousands of pounds in eligible benefits and financial support accessed by families through our guidance.

Our focus remains on improving financial resilience, strengthening referral pathways and ensuring clients receive the right help at the right time.

#### **5. Information, Advice and Guidance (IAG)**

MECC Trust continues to provide clear, accessible Information, Advice and Guidance to help residents navigate the complexities of the welfare system. Our advisors remain up to date with current policies and procedures, ensuring individuals receive accurate and timely support with benefit entitlement, applications and related enquiries.

Over the past year, demand for welfare and benefits guidance has increased, particularly among clients facing digital, language or confidence barriers. In response, we have expanded our IAG offer to provide more personalised support, including assistance with online forms, understanding entitlement changes and liaising with agencies where needed making

appropriate referrals to specialist organisations and advocate on clients' behalf to remove barriers and secure fair outcomes.

Our IAG service works alongside our Health and Social Project to improve financial stability, wellbeing and access to essential services. This combined approach continues to help create a more connected, informed and confident community.

#### **6. Income Maximisation Fund (IMF)**

The Income Maximisation Fund continued to make a significant impact during the period, supporting hundreds of residents across the community. As the project overlapped the financial year, the funding provided vital stability and enabled us to create new job opportunities and deliver additional training for our advisors. This strengthened our overall service capacity and ensured clients received timely and accurate guidance.

Through the IMF, we helped individuals access a wide range of eligible benefits, grants and financial support, resulting in financial gains exceeding £1million for clients over the duration of the programme. This has delivered substantial added value to the community, improving financial resilience and supporting people through a particularly challenging economic period.

#### **7. Lottery Cost of Living Project**

This year marked the final phase of the Lottery Cost of Living Project, which continued to provide vital support to individuals and families struggling with rising day-to-day expenses. As this funding also overlapped two financial years, the project allowed us to maintain continuity of support while helping residents manage increasing financial pressures.

The initiative focused on alleviating immediate cost-of-living challenges, strengthening financial awareness and ensuring that households facing hardship received timely assistance. As part of this work, MECC Trust also collaborated with BVSC to deliver the Household Support Fund (HSF), enabling eligible residents to access one of funding for essentials. This final year of funding contributed significantly to improving financial stability for hundreds of local families.

#### **8. Employment and Training Support**

MECC Trust's Employment and Training Support service continued to provide essential guidance to individuals seeking work or wishing to improve their skills. Over the year, we supported clients with online job searches, understanding employment-related benefits and developing the skills needed to compete in a challenging labour market. We also offered tailored assistance to those facing language barriers, digital exclusion or limited IT confidence, ensuring they were not disadvantaged when accessing employment opportunities. Our

approach remained focused on improving employability, increasing confidence and connecting individuals to appropriate learning, training and work pathways.

## **9. Enterprising Hub (Business Incubation)**

The MECC Enterprising Hub continued to support early-stage entrepreneurs and individuals exploring self-employment through our business-incubation model. The hub provides a supportive environment where individuals can develop ideas, build confidence and access practical guidance on business planning, marketing, digital skills and the early stages of enterprise development.

This year, one of our participants successfully secured their own premises and moved out of incubation in January 2025, progressing to secure orders and begin manufacturing. This is an encouraging outcome that reflects both their commitment and the value of sustained support. Another participant, a newly qualified solicitor, continues to receive structured mentoring, professional guidance and signposting from our leadership team as they establish themselves in the sector. We are also supporting a number of emerging entrepreneurs in digital, creative media and social-media content creation, helping them refine their ideas and prepare for future enterprise activity.

The Enterprising Hub plays a small but important role in contributing to a local circular economy, by helping individuals develop sustainable business ideas, encouraging resource-efficient models and supporting enterprises that reinvest skills, creativity and economic activity back into the community. Through mentoring, capacity-building and access to development opportunities, the Hub will continue to nurture local talent and promote inclusive economic participation.

## **10. Social Integration**

To address social isolation and strengthen community cohesion, MECC Trust continued to deliver a range of activities that encourage participation, connection and a sense of belonging. Our regular social gatherings at the centre, particularly the Friday afternoon sessions, provide a welcoming space for residents to meet, engage and build supportive relationships. Throughout the winter months, we also saw many individuals visiting simply to warm up due to cost-of-living pressures, with staff often offering a hot drink and a friendly conversation as part of our commitment to creating a safe and inclusive environment.

We continue to provide volunteer and school placement opportunities and community outreach that promote active involvement and support personal wellbeing. A distinctive feature of our work has been the presence of our mobile outreach van in Cannon Hill Park, which has become an iconic fixture with its own community following. The van has enabled informal, positive interactions between residents, staff and volunteers, strengthening trust and increasing access to support in an approachable and familiar setting.

Through these combined efforts, MECC Trust remains a trusted space where people can connect, feel supported and maintain social contact during challenging times.

#### **11. Community Engagement and Faith-Related Support (Regulatory Clarification)**

We wish to clarify an error in last year's report regarding the nature of our faith-related activity. Although MECC Trust has long served members of the Muslim community, alongside residents of many other backgrounds, our recent work has not focused on expanding Islamic activities, delivering religious instruction or promoting religious practice. These have not been part of our charitable purposes for many years, and we remain fully aligned with the organisation's stated objects and community-support mission.

Over the past decade, as a wide range of Islamic institutions and organisations have grown across the city, MECC Trust has naturally shifted its focus toward cost-of-living support, welfare, health and wellbeing, digital inclusion, employment support and community cohesion. These are the areas where our services continue to provide the greatest benefit and meet our charitable objectives.

Any faith-related support we provide today is incidental and demand-led, such as the occasional distribution of literature when requested, informal signposting, or participation in interfaith and intercultural dialogue when invited. These activities are supplementary, not core functions, and do not constitute religious advancement.

We also continue to host women's learning groups, where participants focus on Arabic, English and basic digital skills. These sessions are centred on language development, confidence-building and community participation, and are not delivered as religious education, although at time referred to as Quranic classes.

Our overall approach remains firmly rooted in:

- inclusivity,
- meeting community need,
- supporting all residents regardless of faith, and
- delivering services aligned with our charitable objects and public benefit obligations.

#### **12. Arts & Cultural Project**

While this year may not have carried quite the same excitement or scale as some of our previous cultural projects, understandable given the increased focus on cost-of-living support and organisational sustainability, our Arts & Cultural work continued to provide real value to the community.

MECC Trust collaborated with the National Memorial Arboretum on exhibitions exploring the contributions of Kashmiri soldiers in the World Wars and the impact of the Covid-19 pandemic

on Birmingham communities. The 2023/24 exhibition, created with the support of MECC volunteers and local elders, attracted over 4000 visitors, demonstrating continued public interest and the importance of preserving community stories.

We also maintained a steady programme of community arts activity, through our energy cafés, hosting workshops for residents. These sessions, led by local co-ordinators and supported by volunteers, offered a much-needed creative outlet during a challenging year. Collaborative projects encouraged participants to work together, producing artwork that reflects community identity and shared experience.

Even in a year where our priority was supporting people through financial hardship, the arts remained an important way of fostering connection, expression and community pride.

### **Future Development Goals**

MECC Trust's forward strategy builds on the progress made this year and reflects our commitment to strengthening community resilience, expanding economic opportunity, and supporting residents across Balsall Heath and surrounding areas. Our development priorities for the year ahead focus on sustainable growth, improved service delivery, and greater community impact.

### **Income-Generating and Community-Led Initiatives**

We will continue developing sustainable projects that create practical opportunities for local people to improve their financial independence. These initiatives aim to support unemployed and disadvantaged residents with real, long-term pathways to increased stability.

### **Strengthening Workforce and Volunteer Capacity**

A review of staffing and volunteer structures will ensure we have the right skills and resources to deliver our programmes effectively. Volunteer recruitment and retention remain ongoing challenges; however, we will continue to provide training, incentives, and structured pathways to encourage long-term involvement.

### **Service Evaluation and Expansion**

We will assess our current services and explore new areas of delivery that respond to emerging community needs, including digital inclusion, energy resilience, and decarbonisation awareness. This ensures our support remains relevant, flexible, and responsive.

### **Partnership and Stakeholder Engagement**

Collaboration remains central to our approach. We will continue strengthening relationships with local organisations, funders, and public-sector partners to achieve wider reach and shared impact across the community.

### **Improving Communication and Visibility**

We will enhance our marketing, communication, and social media presence to raise awareness of our services, increase engagement, and ensure residents can easily access support. Clearer, more consistent communication will also help demonstrate the impact of our work.

### **Digital Transformation and Data Improvement**

We will invest in improving digital systems and data processes to support more accurate monitoring and reporting. This includes addressing current limitations and modernising internal procedures to improve efficiency and evidence-based decision-making.

### **Infrastructure and Asset Development**

Building on our recent decarbonisation work and successful mobile outreach activity, we will continue to strengthen our physical and mobile assets to support long-term community engagement and programme delivery.

### **Governance, Sustainability, and Strategic Planning**

We will continue to review and update our policies, governance arrangements, and long-term business plan. Sustainability, financial, operational, and environmental, will remain a key focus as we plan for future growth and stability.

### **Community Voice and Co-Design**

We will develop stronger mechanisms for capturing resident feedback and involving the community in shaping future services, ensuring our work remains grounded in local needs and lived experience.

### **Accounts**

MECC Trust engages *Nextin Chartered Certified Accountants* to provide accountancy and payroll services and to prepare the annual financial statements. Quarterly financial management meetings ensure strong oversight and robust financial controls.

The Trust has strengthened its approach to budgeting and forecasting, placing greater emphasis on forward planning to ensure resources are used effectively and remain aligned with strategic priorities. Monthly expenditure during 2024/25 was approximately £12,000 and is expected to rise to around £19,000 over the next 12 months as service delivery expands.

In reviewing its reserves strategy, the Board considered the level of financial resilience required to protect operations and manage unforeseen pressures. The Board's aspiration going into 2025/26 is to build reserves to a level of £150,000, which is considered an appropriate balance to cover six months of projected operating costs and provide a responsible contingency for unexpected expenditure. This reflects a prudent and well-reasoned approach to financial sustainability.

The Trust also recognises the ongoing capital and maintenance requirements associated with 91 Court Road. As the premises are currently leased from the Council, work continues to explore the potential for a Community Asset Transfer, which would provide long-term stability and enable future investment in the building for community benefit.

### Support and Appreciation

MECC Trust and its Board of Trustees extend sincere thanks to the organisations and individuals whose financial and practical support has made this year's work possible. The contribution of our funders and partners has been central to sustaining our programmes, strengthening community impact and enabling us to respond effectively to local needs.

We are particularly grateful to the many funding bodies whose grants have supported our projects throughout the year. These include national, regional and local partners whose collective investment has enabled MECC Trust to deliver advice services, energy support initiatives, community development projects and targeted assistance to vulnerable households. Their commitment has ensured continuity of services and allowed the Trust to deliver high-quality, community-centred work across Balsall Heath and the wider area.

We also recognise the crucial contribution of partner organisations that have collaborated with us throughout the year. Their shared expertise, operational support and strategic engagement have strengthened service delivery and enhanced our reach. These partnerships continue to play an important role in shaping our work and supporting innovation across the Trust's programmes.

The Trust looks forward to continuing these valued relationships as we move into 2025/26, building on a strong foundation of cooperation, shared purpose and community benefit.


### Small company provisions

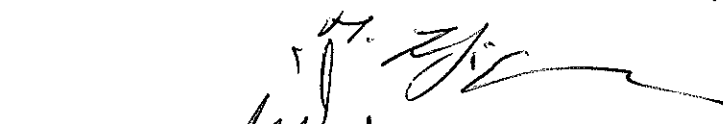
This report has been prepared in accordance with the small companies' regime under the Companies Act 2006.

Approved by the Board and signed on its behalf by:

Mazar Dad (Chairman)

Date: 15/12/2025

  
.....  
Mohammad ZULFIKAR.

  
M. K. Zahid  
Treasurer

## **Independent Examiner's Report to the Trustees of Muslim Educational Consultative Committee**

I report on the accounts for the year ended 31 March 2025 set out on pages 7 to 13.

### **Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Nadeem Umer (IFA)**  
Nextin Accountants  
38-P Alum Rock Road  
Birmingham, B8 1JA

Date: .....15/12/2025.....

Muslim Educational Consultative Committee

Statement of Financial Activities  
for the Year Ended 31 March 2025

	Notes	Unrestricted funds	Restricted funds	31.3.25 Total funds	31.3.24 Total funds
<b><i>INCOMING RESOURCES</i></b>					
<b>Incoming resources from generated funds</b>					
Voluntary & Project income	2	10,259	216,201	<b>226,460</b>	236,220
Investment income	3	1,244		<b>1,244</b>	525
<b>Total incoming resources</b>		<b>11,503</b>	<b>216,201</b>	<b>227,704</b>	<b>236,745</b>
<b><i>RESOURCES EXPENDED</i></b>					
<b>Charitable activities</b>					
General and project costs		110,019	71,389	<b>181,408</b>	125,255
Governance costs		8,112	-	<b>8,112</b>	26,350
<b>Total resources expended</b>		<b>118,131</b>	<b>71,389</b>	<b>189,520</b>	<b>151,605</b>
<b><i>NET INCOMEING/(OUTGOING) RESOURCES BEFORE TRANSFRS</i></b>					
		(106,628)	144,812	<b>38,184</b>	85,140
<b>Gross transfers between funds</b>	9	106,628	(106,628)		
<b>Net incoming/(outgoing) resources</b>		<b>(0)</b>	<b>38,184</b>	<b>38,184</b>	<b>85,140</b>
<b><i>RECONCILIATION OF FUNDS</i></b>					
Total funds brought forward		225,321	60,000	<b>285,321</b>	200,181
Transfer of funds	-	52,500	52,500	-	
		<b>172,821</b>	<b>150,684</b>	<b>323,505</b>	<b>285,321</b>
Revaluation Reserve brought forward			160,000	<b>160,000</b>	160,000
Revaluation Reserve increase during the year			115,000	<b>115,000</b>	
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>172,821</b>	<b>425,684</b>	<b>598,505</b>	<b>445,321</b>

Muslim Educational Consultative Committee  
 Balance Sheet  
 At 31 March 2025

	Notes	31.3.25 Total funds £	31.3.24 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	6	319,876	206,924
<b>CURRENT ASSETS</b>			
Debtors	6a	-	-
Cash in hand and at bank		293,526	244,603
		293,526	244,603
<b>CURRENT LIABILITIES</b>			
Creditors	7	(9,048)	(6,206)
		284,478	238,397
<b>NET CURRENT ASSETS</b>			
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		604,355	445,321
<b>ACCRUALS AND DEFERRED INCOME</b>	8	(5,850)	0
<b>NET ASSETS</b>		<b>598,505</b>	<b>445,321</b>
<b>FUNDS</b>			
Unrestricted funds	10	172,821	225,321
Restricted funds		150,684	60,000
Revaluation reserve		275,000	160,000
<b>TOTAL FUNDS</b>		<b>598,505</b>	<b>445,321</b>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

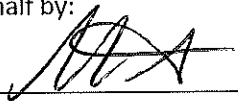
**The trustees acknowledge their responsibilities for**

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

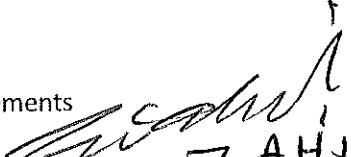
The financial statements were approved by the Board of Trustees on 15/12/2025 and were signed on its behalf by:

  
 Mazar Dad (Chairman)

Muhammad ZULFIQAR

M. Z.

The notes form part of these financial statements

  
 M.K. ZAHID  
 Treasurer

Notes to the Financial Statements  
for the Year Ended 31 March 2025

1. ACCOUNTING POLICIES

**Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Reserves policy**

The Board of Trustees have adopted a reserve policy to hold a minimum reserve of approximately £150,000, to meet legal & staff contingencies and to allocate capital funds.

**Tangible fixed assets**

All fixed assets are reported by using Historical Cost Convention. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

- FF & Equipment 18% WDV
- Plant & Machinery 18% WDV

***Land and Building is revalued at £195,547 in the previous accounting years and a Revaluation***

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. VOLUNTARY & PROJECT INCOME

	31.03.25	31.03.24
	£	£
Donations	59	79
Project	9,270	7,840
Grants	217,131	228,301
Others	-	-
	<b>226,460</b>	<b>236,220</b>

**Notes to the Financial Statements  
for the Year Ended 31 March 2025**

		<b>31.03.25</b>	<b>31.03.24</b>
			£
-Grants received, included in the above, are as follows:			
NGED S WE PLC National Grid			8,380
DoD GRP Midland			2,195
Small Health Community Forum			12,183
E on ES			2,347
Heart of England			32,142
Community Organisation			74,746
Acivico DCFM Ltd			20,315
St Paul Community Grant		630	
Thrive Togetehr Birmingham Grant		300	
Groundwaor UK R/C Grant	(Restricted)	54,220	
The Rowland Trust	(Restricted)	2,360	-
BVSC - Lead Warm Home Project	(Restricted)	19,340	-
SWT - Income Maximization Project	(Restricted)	23,715	-
The Barrow Cadbury Trust	(Restricted)	5,000	-
Garfield Weston Foundation Grant	(Restricted)	20,000	-
Bhm Voluntary	(Restricted)	91,566	75,993
		<u>217,131</u>	<u>228,301</u>
-Donations received, included in the above, are as follows:			
Members Donations		-	-
Easy Funding		59	79
		<u>59</u>	<u>79</u>

**3. INVESTMENT INCOME**

	<b>31.03.25</b>	<b>31.03.24</b>
	£	£
Deposit account interest	<u>1,244</u>	<u>525</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024 .

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Notes to the Financial Statements-continued  
for the Year Ended 31 March 2025

S. STAFF COSTS	31.03.25	31.03.24
	£	£
Wages and salaries	86,156	77,472

The average monthly number of employees during the year was as follows:

31.03.25	31.03.24
10	6

No employees received emoluments in excess of £60,000.

6. TANGIBLE FIXED ASSETS

	land and Building	Furniture, Fixture and Equipment	Plant & Machinery (Van)	Total £
<b>COST</b>				
At 1 April 2024	195,547	720	16,200	212,467
Additions	-	-	-	-
Revaluation of the Property	115,000	-	-	115,000
At 31 March 2025	310,547	720	16,200	327,467
<b>Accumulated Depreciation</b>				
At 1 April 2024	-	236	5,307	5,543
Depreciation for the year	-	87	1,961	2,048
At 31 March 2025	-	323	7,268	7,591
<b>NET BOOK VALUE</b>				
At 31 March 2025	310,547	397	8,932	319,876
At 31 March 2024	195,547	484	10,893	206,924

6a. Debtors

	31.03.25	31.03.24
	£	£
Prepaid Insurance	-	-
Prepaid Rent for 91 Court Road	-	-
Prepaid Rates	-	-

7. CREDITORS

	£	£
PAYE payable	731	3,240
Wages payable	8,000	1,975
Pension payable	317	991
Other tax and social security payable	9,048	6,206

8. ACCRUALS AND DEFERRED INCOME

Accruals and deferred income	5,850	3,321
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Notes to the Financial Statements-continued  
for the Year Ended 31 March 2025

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

			31.03.25	31.03.24
	Unrestricted funds	Restricted fund	Total funds	Total funds
	£	£	£	£
Fixed assets	319,876	-	319,876	206,924
Current assets	142,842	150,684	293,526	244,603
Creditors	(9,048)	-	9,048	6,206
Accruals and deferred income	(5,850)	-	5,850	-
	<u>447,821</u>	<u>150,684</u>	<u>598,505</u>	<u>445,321</u>

10. MOVEMENT IN FUNDS

	At 31.03.24	Net Movement in funds	Transfers between funds	At 31.03.25
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	225,321	(106,628)	106,628	225,321
Revaluation Reserve	275,000			275,000
<b>Restricted funds</b>				
Restricted Grant Income	60,000	144,812	- 106,628	98,184
<b>TOTAL FUNDS</b>	<u>560,321</u>	<u>38,184</u>	<u>-</u>	<u>598,505</u>

Net movement in funds, included in the above are as follows:

	Incoming Resources	Resources Expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	11,503	- 118,131	- 106,628
<b>Restricted funds</b>			
Restricted Grant Income	216,201	- 71,389	144,812
<b>TOTAL FUNDS</b>	<u>227,704</u>	<u>- 189,520</u>	<u>38,184</u>

11. CLOSING FUNDS POSITION

	Balance at 31.03.25
	£
Unrestricted Funds - General (Available for use)	22,821
Unrestricted Funds - Designated (Contingency)	150,000
Restricted Funds (Project specific)	150,684
Revaluation Reserves (Fixed Assets Revaluation)	275,000
<b>Total Funds</b>	<u>598,505</u>

Muslim Educational Consultative Committee

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2025

	31.03.25	31.03.24
	£	£
<b>INCOMING RESOURCES</b>		
Donations and fundraising	59	79
Project income	9,270	7,840
Grants	-	228,301
Grants (Unrestricted)	930	-
Grants (Restricted)	216,201	-
HMRC Grants	-	-
	<u>226,460</u>	<u>236,220</u>
<b>Investment income</b>		
Deposit account interest	1,244	525
	<u>1,244</u>	<u>525</u>
<b>Total incoming resources</b>	<b>227,704</b>	<b>236,745</b>
<b>RESOURCES EXPENDED</b>		
<b>Project costs</b>		
Total project costs	71,389	22,228
<b>Charitable activities</b>		
Wages	86,156	77,472
Postage and stationery	849	798
Sundries	393	2,774
Telephone and internet	1,630	1,984
Heat and light	3,714	3,749
Insurance	1,439	1,367
Rent and rates	5,163	4,925
Water rates	1,423	318
Web costs	-	207
Repairs and maintenance	3,015	5,620
Cleaning	1,563	1,243
Advertising costs	2,555	-
Depreciation	2,048	2,497
Bank charges	71	73
	<u>110,019</u>	<u>103,028</u>
<b>Governance costs</b>		
Accountancy	886	660
Legal and professional	1,710	4,084
Fundraising costs & Consultancy	5,457	18,325
Bank charges	60	60
	<u>8,112</u>	<u>23,129</u>
<b>Total resources expended</b>	<b>189,520</b>	<b>148,384</b>
<b>Net income/(deficit)</b>	<b>38,184</b>	<b>88,361</b>

**MUSLIM EDUCATIONAL CONSULTATIVE COMMITTEE**

England & Wales - Charity number 1093457

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# Accounts

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Registered Company Number: 03974795 (England and Wales)  
Registered Charity Number: 1093457

**Muslim Educational Consultative Committee**

**Report of the Trustees and  
Financial Statements  
For the year ended 31-March-2024**

**Muslim Educational Consultative Committee  
Report of the Trustees & Financial Statements  
For the year ended 31-March-2024**

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Independent Examination Report	9
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Balance Sheet	11
Notes to the accoutns	12 - 16

**REGISTERED COMPANY NUMBER: 03974795 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1093457**

**Report of the Trustees and**  
**Financial Statements for the Year Ended 31 March 2024**  
**for**  
**Muslim Educational Consultative**  
**Committee**

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

MECC Trust consists of six members, all office bearers who are elected on three years term at the AGM. The Board of Trustees has overall strategic and policy management responsibility. The Trustees are selected with a view to ensuring that the committee contains a broad range of knowledge skills and reflects a spectrum of experience and backgrounds.

The day-to-day operations of MECC Trust are delegated to Projects Manager and 6 staff and 2 volunteers who oversee the delivery of a range of projects and activities. The Board of Trustees take all substantial decisions that are delegated to the Project Manager for implementation.

The Executive Committee of the Board of Trustees manages the risks inherent in its business via a comprehensive Risk Assessment that was last updated in Oct 2023 and is reviewed every three years. However, the risk assessment is kept up to date in line with the ongoing changing business's needs. The Trust maintains Public Liability and Employment Liability insurance for all operations / activities and assets.

### **Projects support staff of MECC Trust.**

<b>Projects Manager</b>	Mohammed Khalid
<b>Art &amp; Cultural Consultant</b>	Tasawar Bashir
<b>Heather James</b>	Energy Advisor
<b>Health &amp; Social Worker</b>	Rukia Mahmood
<b>Employment Advisor</b>	Farheen Ahmed Bi
<b>Welfare Advisor</b>	Zara Ramzan
<b>Welfare Advisor</b>	Fehr Al-Amin
<b>Walk Leader / Advisor</b>	Khaled Hazem
<b>Walk Leader / Driver</b>	Bashir Ahmed
<b>Volunteers</b>	Mahmood Sadiq
	Orang Zaib

## OBJECTIVES:

- Provide one to one counselling to our clients to become employable for them to recognise their own priority's role and responsibility.
- To support people through the transition of been employed who find it difficult to adjust to their new status.
- To maximising our client's income, by way of ensuring that appropriate In-Work benefits are been fully utilised.
- To provide guidance and support for short- and long-term unemployed people who want to return to employment.
- Provide a rapid and independent support service, accessible to all.
- Facilitate assessments for our clients to acquire further education, training and improve skill base levels.
- Maintain strict confidence in accordance with Data Protection at all times regarding personal information obtained and stored.
- Maintain regular personalised contact with our 'clients'
- To work in "partnership" and build links with other local, regional agencies.

## ACHIEVEMENTS AND PERFORMANCE

### Current Projects:

MECC Trust is dedicated to fostering a safe and inclusive environment where everyone in the community can thrive. Our mission is to support community members, with a special focus on disadvantaged or vulnerable individuals of all ages. We are committed to enhancing lives by providing community services tailored to the needs of residents in a warm and welcoming manner. Our goal is to address deprivation by offering personalised, relevant services to the local community. These services are based at our Centre on Court Road, Balsall Heath B12 9LQ in Birmingham.

### Key Achievements:

1. **LADS 3 Green Home Grants:** Is Initiative by Birmingham City Council (BCC) is a program aimed at promoting energy efficiency and sustainability in residential properties within the Birmingham area. The initiative provides grants and support to homeowners and landlords to implement green home improvements, such as installing energy-efficient heating systems, insulation, and renewable energy technologies. The objective of the LADS 3 Green Home Grants Initiative is to reduce carbon emissions, lower energy bills for residents, and improve the overall environmental performance of homes in Birmingham. By incentivizing and facilitating the adoption of green technologies and practices, the initiative contributes to the city's efforts to combat climate change and create a more sustainable living environment for its residents. Project ended Sept 23.
2. **Brum Energy:** MECC Trust is part of a consortium led by Birmingham Voluntary Service Council (BVSC), aimed at addressing energy-related challenges faced by residents in Birmingham. This project focuses on promoting energy efficiency, reducing energy costs, and increasing awareness about sustainable energy practices within the community.

3. **Health and Social Project:** Our Health and Social Project has been instrumental in providing crucial support to community members grappling with mental health issues, financial instability, and social isolation. Recognising the diverse needs of our community, we have significantly expanded our services to offer comprehensive assistance.
4. **Financial Assistance:** In response to the growing financial uncertainties faced by many, we have introduced programs that provide advice on debt management, budgeting, and financial planning. Our team works closely with individuals to develop sustainable financial strategies, ensuring they can navigate economic challenges more effectively.
5. **Information Advice and Guidance:** Understanding the complexities of government welfare programs, we provide detailed guidance and support to help community members access the benefits they are entitled to. Our advisors are highly knowledgeable about the latest policies and procedures, ensuring that individuals receive accurate and timely information. Through our expanded services, the Health and Social Project has made a significant impact on the lives of those we serve. We promote a healthier, more connected, and financially secure community by offering comprehensive support.
6. **Income Maximisation Fund (IMF):** One of our key initiatives, the Income Maximisation Fund, has been particularly successful. Over the past year, our members have benefited from £950,000 in financial support through this program. This substantial assistance has helped many navigate financial challenges and improve their overall well-being.
7. **Lottery Cost of Living Project:** Is a program aimed at addressing the financial challenges and concerns faced by individuals and families in managing their day-to-day expenses, using funding from lottery proceeds to support initiatives that alleviate financial burdens, improve financial literacy, or provide direct assistance to those struggling with the cost of living. MECC is also collaborating with BVSC to deliver HSF (Household Support Fund), where individuals are supported with a one-off grant of £200.
8. **Employment and Training Support:** MECC Trust's Employment and Training Support Team continued to provide invaluable guidance to individuals seeking employment. We focused on helping clients navigate online job searches, access government benefits, and build essential skills for the job market. Our support extended to clients facing language and IT barriers.
9. **Enterprising Hub:** The MECC Enterprising Hub plays a vital role in the startup business by offering the infrastructure, support, and community necessary for entrepreneurs to thrive. It serves as a catalyst for innovation, economic growth, and the development of new businesses. MECC provides essential resources such as funding, mentorship, legal advice, and business development tools. Additionally, it offers workshops, seminars, and training programs to help entrepreneurs enhance their skills, covering topics like business planning, marketing, technology development, and financial management. The hub also guides startups through the complexities of legal and regulatory issues, aiding them in successfully launching and managing their businesses.

10. **Social Integration:** To combat social isolation, we have organised various community events and activities designed to foster connections and build a sense of belonging. These initiatives include social gathering at our centre on Friday afternoon, volunteer opportunities, and community outreach programs that encourage active participation and engagement.
11. **Islamic Information Services:** We expanded our outreach through Islamic Information Services, offering materials, Quran classes for women, and fostering intercultural dialogue to promote a deeper understanding of Islam within the broader community.
12. **Arts & Cultural Project:** MECC collaborated with the National Memorial Arboretum on exhibitions about Kashmiri soldiers in the World Wars and the Covid Pandemic's impact on Birmingham residents. The 2023/24 show, produced with MECC Trust volunteers and elders, attracted over 3100 visitors. Community Art and culture are increasingly valued in the charity sector for storytelling and community representation. MECC regularly host workshops where community members can explore various art forms like painting, sculpture, or digital art. These sessions, led by local artists, offer a creative outlet for participants. We encourage collaborative projects where community members work together to create something to represent their community.

#### **Future Development Goals:**

Our vision for the future is firmly rooted in the continued advancement of community and economic development initiatives, underpinned by a resolute community-centered approach. This vision revolves around creating opportunities for the unemployed and disadvantaged individuals residing in Balsall Heath and its surrounding areas. Our key objectives encompass:

1. **Initiating Income-Generating Projects:** We are committed to launching projects that empower individuals to generate income, promoting financial independence and stability.
2. **Human Resources Assessment:** We will conduct a comprehensive assessment of our human resources, ensuring we have the right talent and expertise to drive our initiatives forward.
3. **Project Evaluation and Expansion:** We will rigorously evaluate our existing projects while exploring opportunities for new services that address the evolving needs of our community.
4. **Stakeholder Engagement:** We will nurture and expand our relationships with essential stakeholders, fostering collaboration and synergy in our shared mission.

#### **Accounts**

MECC have employed Nextin Accounts to carry out accountancy and payroll along with producing the annual accounts, there are monthly finance management meetings that take place to ensure adequate finance control processes are embedded and ongoing reviews regarding the performances of the Trust.

The Trust is now more forward planning, and it is envisaged that forecasting & budgeting will become the forefront of the finance agenda. It is believed therefore that strategically; we can look at how to better utilise the resources we must provide a better service to our clients is our overriding objective.

The Executive Committee's policy is to invest surplus funds, and to endeavour to keep a balance of at least £30,000 for working capital to cover the forthcoming six months' running costs and help finance future projects.

**Acknowledgments:**


MECC Trust and its Board of Trustees express their deep appreciation and heartfelt gratitude to the organisations and individuals who have actively or financially supported MECC Trust's operations over the past year. We extend our special and sincere thanks to the following individuals and organisations for their instrumental support throughout the year:

Small company provisions

This report has been prepared in accordance with the small companies' regime under the Companies Act 2006.

Approved by the Board and signed on its behalf by:

Mazar Dad (Chairman)

A handwritten signature in black ink, appearing to be 'Mazar Dad', written over a dotted horizontal line.

Date: 23rd Oct 2024

**Independent Examiner's Report to the Trustees of  
Muslim Educational Consultative Committee**

I report on the accounts for the year ended 31 March 2024 set out on pages 7 to 13.

**Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

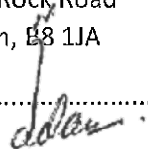
- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006;
  - and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
- have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Nadeem Umer (IFA)**

Nextin Accountants  
38-P Alum Rock Road  
Birmingham, B8 1JA

Date: .....



Muslim Educational Consultative Committee

Statement of Financial Activities  
for the Year Ended 31 March 2024

	Notes	Unrestricted funds	Restricted funds	31.3.24 Total funds	31.3.23 Total funds
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary & Project income	2	7,919	228,301	<b>236,220</b>	152,108
Investment income	3	525		<b>525</b>	-
<b>Total incoming resources</b>		<b>8,444</b>	<b>228,301</b>	<b>236,745</b>	<b>152,108</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities</b>					
General and project costs		22,228	103,028	<b>125,255</b>	119,329
Governance costs		23,129	-	<b>23,129</b>	9,477
<b>Total resources expended</b>		<b>45,357</b>	<b>103,028</b>	<b>148,384</b>	<b>128,806</b>
<b>NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS</b>					
		(36,912)	125,273	<b>88,361</b>	23,302
Gross transfers between funds	9	125,273	(125,273)		
<b>Net incoming/(outgoing) resources</b>		<b>88,361</b>	<b>0</b>	<b>88,361</b>	<b>23,302</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		140,181	60,000	<b>200,181</b>	176,879
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>228,542</b>	<b>60,000</b>	<b>288,542</b>	<b>200,181</b>

Muslim Educational Consultative Committee  
 Balance Sheet  
 At 31 March 2024

	Notes	31.3.24 Total funds £	31.3.23 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	6	206,924	209,421
<b>CURRENT ASSETS</b>			
Debtors	6a	-	-
Cash in hand and at bank		244,603	150,926
		244,603	150,926
<b>CURRENT LIABILITIES</b>			
Creditors	7	(6,030)	(166)
		238,573	150,760
<b>NET CURRENT ASSETS</b>			
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		445,497	360,182
<b>ACCRUALS AND DEFERRED INCOME</b>	8	0	0
<b>NET ASSETS</b>		<u>445,497</u>	<u>360,182</u>
<b>FUNDS</b>	10		
Unrestricted funds		228,542	140,182
Restricted funds		60,000	60,000
Revaluation reserve		160,000	160,000
<b>TOTAL FUNDS</b>		<u>448,542</u>	<u>360,182</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

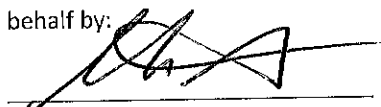
**The trustees acknowledge their responsibilities for**

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 23rd Oct 2024 and were signed on its behalf by:

  
 Mazar Dad (Chairman)

The notes form part of these financial statements

## Muslim Educational Consultative Committee

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 1. ACCOUNTING POLICIES

##### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Reserves policy**

The Board of Trustees have adopted a reserve policy to hold a minimum reserve of approximately £60,000, equivalent to seven months running cost to fund unexpected expenditure shortfalls in income and to ensure that it can cover committed expenditure if funding from any source is delayed, reduced or discontinued.

##### **Tangible fixed assets**

annual rates in order to write off each asset over its estimated useful life.

- FF & Equipment 18% WDV
- Plant & Machinery 18% WDV

***Land and Building is revalued at £195,547 in the previous accounting years and a Revaluation Reserve was created accordingly.***

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Muslim Educational Consultative Committee

Notes to the Financial Statements  
for the Year Ended 31 March 2024

2. VOLUNTARY & PROJECT INCOME

	31.03.24	31.03.23
	£	£
Donations	79	445
Project	7,840	7,600
Grants	228,301	144,063
HMRC JRS Grant	-	-
	<u>236,220</u>	<u>152,108</u>
-Grants received, included in the above, are as follows:		
NGED S WE PLC National Grid	8,380	-
DoD GRP Midland	2,195	-
Small Health Community Forum	12,183	24,366
E on ES	2,347	-
Heart of England	32,142	-
Community Organisation	74,746	-
Acivico DCFM Ltd	20,315	49,377
The Edward Cadbury ECCT Grant	-	5,000
National Lottery Community Fund	-	9,946
Community Matters Fund	-	9,896
The Rowlands Trust	-	4,160
Garfield Weston Foundation Grant	-	10,000
Act on Energy	-	1,318
Bhm Voluntary	75,993	30,000
	<u>228,301</u>	<u>144,063</u>
-Donations received, included in the above, are as follows:		
Members Donations	-	400
Easy Funding	79	45
The Muath Trust	-	-
	<u>79</u>	<u>445</u>

Muslim Educational Consultative Committee

Notes to the Financial Statements-continued  
for the Year Ended 31 March 2024

3. INVESTMENT INCOME

	31.03.24	31.03.23
	£	£
Deposit account interest	525	-

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2023 .

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2023.

5. STAFF COSTS

	31.03.24	31.03.23
	£	£
Wages and salaries	77,472	69,266

The average monthly number of employees during the year was as follows:

	31.03.24	31.03.23
	6	6

No employees received emoluments in excess of £60,000.

6. TANGIBLE FIXED ASSETS

	Land and Building	Furniture, Fixture and Equipment	Plant & Machinery (Van)	Total £
<b>COST</b>				
At 1 April 2023	195,547	720	16,200	212,467
Additions	-	-	-	-
At 31 March 2024	195,547	720	16,200	212,467
<b>Accumulated Depreciation</b>				
At 1 April 2023	-	130	2,916	3,046
Depreciation for the year	-	106	2,391	2,497
At 31 March 2024	-	236	5,307	5,543
<b>NET BOOK VALUE</b>				
At 31 March 2024	195,547	484	10,893	206,924
At 31 March 2023	195,547	590	13,284	209,421

6a. Debtors

	31.03.24	31.03.23
	£	£
Prepaid Insurance	-	-
Prepaid Rent for 91 Court Road	-	-
Prepaid Rates	-	-

Notes to the Financial Statements-continued  
for the Year Ended 31 March 2024

	31.03.24	31.03.23
	£	£
<b>7. CREDITORS</b>		
PAYE payable	3,240	93
Wages payable	1,975	-
Pension payable	990	73
Other taxex and social security payable	<u>6,206</u>	<u>166</u>
<b>8. ACCRUALS AND DEFERRED INCOME</b>		
Accruals and defferred income	<u>-</u>	<u>-</u>

**9. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

			31.03.24	31.03.23
	Unrestricted funds	Restricted fund	Total funds	Total funds
	£	£	£	£
Fixed assets	206,924	-	206,924	209,421
Current assets	184,603	60,000	244,603	150,926
Creditors	(2,985)	-	- 2,985	- 166
Accruals and deferred income	0	-	-	-
	<u>388,542</u>	<u>60,000</u>	<u>448,542</u>	<u>360,181</u>

**10. MOVEMENT IN FUNDS**

	At 31.03.23	Net Movement in funds	Transfers between funds	At 31.03.24
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	140,181	(36,912)	125,273	228,542
Revaluation Reserve	160,000			160,000
<b>Restricted funds</b>				
Restricted Grant Income	60,000	125,273	- 125,273	60,000
<b>TOTAL FUNDS</b>	<u>360,181</u>	<u>88,361</u>	<u>-</u>	<u>448,542</u>

Net movement in funds, included in the above are as follows:

	Incoming Resources	Resources Expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	8,444	- 45,357	- 36,912
<b>Restricted funds</b>			
Restricted Grant Income	228,301	- 103,028	125,273
<b>TOTAL FUNDS</b>	<u>236,745</u>	<u>- 148,384</u>	<u>88,361</u>

**Detailed Statement of Financial Activities  
for the Year Ended 31 March 2024**

	<b>31.03.24</b>	<b>31.03.23</b>
	£	£
<b>INCOMING RESOURCES</b>		
Donations and fundraising	79	445
Project income	7,840	7,600
Grants	228,301	144,063
HMRC Grants	-	-
	<hr/>	<hr/>
	236,220	152,108
<b>Investment income</b>		
Deposit account interest	525	-
	<hr/>	<hr/>
<b>Total incoming resources</b>	<b>236,745</b>	<b>152,108</b>
<b>RESOURCES EXPENDED</b>		
<b>Project costs</b>		
Total project costs	22,228	27,411
<b>Charitable activities</b>		
Wages	77,472	69,266
Postage and stationery	798	4,432
Sundries	2,774	392
Telephone and internet	1,984	2,255
Heat and light	3,749	2,455
Insurance	1,367	2,635
Rent and rates	4,925	4,149
Water rates	318	1,010
Web costs	207	-
Repairs and maintenance	5,620	386
Cleaning	1,243	1,830
Depreciation	2,497	3,043
Bank charges	73	65
	<hr/>	<hr/>
	103,028	91,918
<b>Governance costs</b>		
Accountancy	660	576
Legal and professional	4,084	2,845
Fundraising costs & Consultancy	18,325	5,995
Bank charges	60	60
	<hr/>	<hr/>
	23,129	9,477
<b>Total resources expended</b>	<b>148,384</b>	<b>128,806</b>
	<hr/>	<hr/>
<b>Net income/(deficit)</b>	<b>88,361</b>	<b>23,303</b>
	<hr/> <hr/>	<hr/> <hr/>

**MUSLIM EDUCATIONAL CONSULTATIVE COMMITTEE**

England & Wales - Charity number 1093457

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# Accounts

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**Registered Company Number: 03974795 (England and Wales)**  
**Registered Charity Number: 1093457**

**Muslim Educational Consultative Committee**

**Report of the Trustees and  
Financial Statements  
For the year ended 31-March-2023**



**Muslim Educational Consultative Committee  
Report of the Trustees & Financial Statements  
For the year ended 31-March-2023**

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**MUSLIM EDUCATIONAL CONSULTATIVE COMMITTEE  
COMPANY LIMITED BY GUARANTEE**

**TRUSTEES ANNUAL REPORT**

**YEAR ENDING 31 MARCH 2023**

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered charity name	Muslim Educational Consultative Committee
Charity registration number	1093457
Company registration number	3974795
Principal office	93 Court Road Balsall Heath Birmingham B12 9LQ
Registered office	93 Court Road Balsall Heath Birmingham B12 9LQ

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**THE TRUSTEES**

Chairman Board of Trustees	Mr M.Dad
Secretary	Dr K.Bashir
Treasurer	Dr M Zulfiqar
Trustees	Mr Parwez Ahmed Mr Ashfaq Ahmed Mr Mahmood Zahid Khan
Patron	Mr Fazlun M Khalid

Accountants	<b>NEXTIN ACCOUNTANTS</b> Suite 38-P, Alum Rock Road, Birmingham B8 1JA.
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## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

MECC Trust consists of six members, all office bearers who are elected annually on three years term at the AGM. The Board of Trustees has overall strategic and policy management responsibility. The Trustees are selected with a view to ensuring that the committee contains a broad range of knowledge skills and reflects a spectrum of experience and backgrounds.

The day-to-day operations of MECC Trust are delegated to Projects Manager and 4 staff and 3 volunteers who oversee the delivery of a range of projects and activities. The Board of Trustees take all substantial decisions that are delegated to the Project Manager for implementation.

The Executive Committee of the Board of Trustees manages the risks inherent in its business via a comprehensive Risk Assessment that was last updated in Oct 2020 and is reviewed every three years. However the risk assessment is kept up to date in line with the ongoing changing business's needs. The Trust maintains Public Liability and Employment Liability insurance for all operations / activities and assets.

### **Projects support staff of MECC Trust.**

<b>Projects Manager</b>	Mohammed Khalid
<b>Art &amp; Cultural Consultant</b>	Tasawar Bashir
<b>Health &amp; Social Worker</b>	Rukia Mahmood
<b>Employment</b>	Farheen Ahmed Bi
<b>Energy Advisor</b>	Heather James
<b>Walk Leader / Advisor</b>	Khaled Hazem
<b>Walk Leader / Driver</b>	Bashir Ahmed
<b>Volunteers</b>	Orang Zaib

### **OBJECTIVES:**

- Provide one to one counselling to our clients to become employable for them to recognise their own priorities role and responsibility.
- To support people through the transition of been employed who find it difficult to adjust to their new status.
- To maximising our client's income, by way of ensuring that appropriate In-Work benefits are been fully utilised.
- To provide guidance and support for short and long term unemployed people who want to return to employment.
- Provide a rapid and independent support service, accessible to all.
- Facilitate assessments for our client's to acquire further education, training and improve skill base levels.
- Maintain strict confidence in accordance with Data Protection at all times regarding personal information obtained and stored.
- Maintain regular personalised contact with our 'clients'
- To work in "partnership" and build links with other local, regional agencies.



## ACHIEVEMENTS AND PERFORMANCE

### Current Projects:

#### *Empowering Our Community: A Year of Resilience and Growth*

Introduction: In the 2022/2023 fiscal year, MECC Trust remained steadfast in its commitment to serving and uplifting the Balsall Heath community. Despite the ongoing challenges posed by the aftermath of the COVID-19 pandemic, MECC Trust continued to thrive and make a lasting impact on the lives of our community members.

### Key Achievements:

- 1. Health and Social Project:** Our Health and Social Project played a pivotal role in providing essential support to community members facing mental health challenges, financial uncertainties, and social isolation. We expanded our services, offering advice and guidance on issues ranging from debt management to government welfare programs.
- 2. Community Engagement:** The MECC Trust led a ground-breaking community engagement initiative in collaboration with Birmingham City Council and Acivico. This initiative simplified access to LADS3 Energy Efficiency Grants for residents in Balsall Heath and neighbouring areas. Notably, this initiative became a national benchmark for community engagement, addressing fuel poverty and promoting energy efficiency. Its success is marked by the transformation of numerous households, reducing energy costs and improving living conditions.
- 3. Employment and Training Support:** MECC Trust's Employment and Training Support division continued to provide invaluable guidance to individuals seeking employment. We focused on helping clients navigate online job searches, access government benefits, and build essential skills for the job market. Our support extended to clients facing language and IT barriers.
- 4. Islamic Information Services:** We expanded our outreach through Islamic Information Services, offering materials, Quran classes for women, and fostering intercultural dialogue to promote a deeper understanding of Islam within the broader community.

**Future Development Goals:** Looking ahead, MECC Trust is dedicated to the sustainable continuity of community and economic development initiatives. Our vision includes launching income-generating projects, conducting human resources assessments, evaluating existing projects, and nurturing relationships with vital stakeholders.

**Acknowledgments:** We extend our heartfelt gratitude to the organisations and individuals who actively participated and contributed to MECC Trust's success in the past year. Your support has been instrumental in our journey to empower our community.

MECC Trust remains committed to its mission of serving the community, fostering well-being, and creating opportunities for all. We look forward to another year of resilience, growth, and positive impact.

*For the detailed annual report, please visit our website [www.mecctrust.co.uk](http://www.mecctrust.co.uk) or contact our office: 0121 440 3500*



## Accounts

MECC have employed NEXTIN ACCOUNTANTS to carry out accountancy and payroll along with producing the annual accounts, there are monthly finance management meetings that take place to ensure adequate finance control processes are embedded and ongoing reviews regarding the performances of the Trust.

The Trust is now more forward planning and it is envisaged that forecasting & budgeting will become the forefront of the finance agenda. It is believed therefore that strategically, we can look at how to better utilise the resources we have to provide a better service to our clients is our overriding objective. The Executive Committee's policy is to invest surplus funds, and to endeavour to keep a balance of at least £30,000 for working capital to cover the forthcoming six months' running costs and help finance future projects.

## Acknowledgments


We wish to thank and acknowledge all organisations and individuals who have participated and contributed (both financial and others) to the running and working of MECC in the past

## Small company provisions

This report has been prepared in accordance with the small companies' regime under the Companies Act 2006.

Approved by the Board and signed on its behalf by:

Mazar Dad (Chairman)

  
.....

Date: 23/9/23



**Independent Examiner's Report to the Trustees of  
Muslim Educational Consultative Committee**

I report on the accounts for the year ended 31 March 2023 set out on pages 7 to 13.

**Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
- have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Nadeem Umer (IFA)**  
NextIn Accountants  
38-P Alum Rock Road  
Birmingham, B8 1JA



Date: ....23-09-2023



Muslim Educational Consultative Committee

Statement of Financial Activities  
for the Year Ended 31 March 2023

	Notes	Unrestricted funds	Restricted funds	31.3.23 Total funds	31.3.22 Total funds
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary & Project Income	2	8,045	144,063	<b>152,108</b>	96,333
Investment income	3	-	-	-	3
<b>Total incoming resources</b>		<b>8,045</b>	<b>144,063</b>	<b>152,108</b>	<b>96,336</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities</b>					
General and project costs		27,411	91,918	<b>119,329</b>	96,520
Governance costs		9,477	-	<b>9,477</b>	1,594
<b>Total resources expended</b>		<b>36,888</b>	<b>91,918</b>	<b>128,806</b>	<b>98,114</b>
<b>NET INCOMEING/(OUTGOING) RESOURCES BEFORE TRANSFRS</b>					
		(28,843)	52,145	<b>23,303</b>	(1,778)
Gross transfers between funds	9	52,145	(52,145)		
<b>Net incomIng/(outgoing) resources</b>		<b>23,302</b>	<b>0</b>	<b>23,303</b>	<b>(1,778)</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brough forward		116,879	60,000	<b>176,879</b>	178,657
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>140,181</b>	<b>60,000</b>	<b>200,182</b>	<b>176,879</b>



Muslim Educational Consultative Committee

Balance Sheet

At 31 March 2023

	Notes	31.3.23 Total funds £	31.3.22 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	6	209,421	212,467
<b>CURRENT ASSETS</b>			
Debtors	6a	-	-
Cash in hand and at bank		150,926	124,486
		150,926	124,486
<b>CURRENT LIABILITIES</b>			
Creditors	7	(166)	(256)
<b>NET CURRENT ASSETS</b>		150,760	124,230
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		360,182	336,697
<b>ACCRUALS AND DEFERRED INCOME</b>	8	0	0
<b>NET ASSETS</b>		<u>360,182</u>	<u>336,697</u>
<b>FUNDS</b>	10		
Unrestricted funds		140,182	116,697
Restricted funds		60,000	60,000
Revaluation reserve		160,000	160,000
<b>TOTAL FUNDS</b>		<u>360,182</u>	<u>336,697</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

**The trustees acknowledge their responsibilities for**

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 23/9/2023 and were signed on its behalf by:



Mazar Dad (Chairman)

The notes form part of these financial statements



Notes to the Financial Statements  
for the Year Ended 31 March 2023

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Reserves policy**

The Board of Trustees have adopted a reserve policy to hold a minimum reserve of approximately £60,000, equivalent to seven months running cost to fund unexpected expenditure shortfalls in income and to ensure that it can cover committed expenditure if funding from any source is delayed, reduced or discontinued.

**Tangible fixed assets**

annual rates in order to write off each asset over its estimated useful life.

- FF & Equipment 18% WDV
- Plant & Machinery 18% WDV

***Land and Building is revalued at £195,547 in the previous accounting years and a Revaluation Reserve was created accordingly.***

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.



Muslim Educational Consultative Committee

Notes to the Financial Statements  
for the Year Ended 31 March 2023

2. VOLUNTARY & PROJECT INCOME

	31.03.23	31.03.22
	£	£
Donations	445	40
Project	7,600	8,480
Grants	144,063	74,762
HMRC JRS Grant	-	13,051
	<b>152,108</b>	<b>96,333</b>
-Grants received, included in the above, are as follows:		
Birinus	-	32,796
Small Health Community Forum	24,366	5,990
Birmingham City Council	-	17,600
SW Grant-50+ Well Being Grant	-	18,376
Acivico DCFM Ltd	49,377	
The Edward Cadbury ECCT Grant	5,000	-
National Lottery Community Fund	9,946	-
Community Matters Fund	9,896	-
The Rowlands Trust	4,160	-
Garfield Weston Foundation Grant	10,000	-
Act on Energy	1,318	-
Bhm Voluntary	30,000	-
	<b>144,063</b>	<b>74,762</b>
-Donations received, included in the above, are as follows:		
Members Donations	400	-
Easy Funding	45	40
	-	-
	<b>445</b>	<b>40</b>



Muslim Educational Consultative Committee

Notes to the Financial Statements-continued  
for the Year Ended 31 March 2023

3. INVESTMENT INCOME

	31.03.23	31.03.22
	£	£
Deposit account interest	-	3

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2023 .

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2023.

5. STAFF COSTS

	31.03.23	31.03.212
	£	£
Wages and salaries	69,266	64,734

The average monthly number of employees during the year was as follows:

31.03.23	31.03.22
6	5

No employees received emoluments in excess of £60,000.

6. TANGIBLE FIXED ASSETS

	Land and Building	Furniture, Fixture and Equipment	Plant & Machinery (Van)	Land and buildings £
<b>COST</b>				
At 1 April 2022	195,547	720	16,200	212,467
Additions	-	-	-	-
At 31 March 2023	195,547	720	16,200	212,467
<b>Accumulated Depreciation</b>				
At 1 April 2022	-	-	-	-
Depreciation for the year	-	130	2,916	3,046
At 31 March 2023	-	130	2,916	3,046
<b>NET BOOK VALUE</b>				
At 31 March 2023	195,547	590	13,284	209,421
At 31 March 2022	195,547	720	16,200	212,467

6a. Debtors

	31.03.23	31.03.22
	£	£
Prepaid Insurance	-	-
Prepaid Rent for 91 Court Road	-	-
Prepaid Rates	-	-



Muslim Educational Consultative Committee

Notes to the Financial Statements-continued  
for the Year Ended 31 March 2023

	31.03.23	31.03.22
	£	£
<b>7. CREDITORS</b>		
PAYE payable	93	183
Pension payable	73	73
Other taxex and social security payable	<u>166</u>	<u>256</u>
<b>8. ACCRUALS AND DEFERRED INCOME</b>		
Accruals and deferred income	<u>-</u>	<u>-</u>

**9. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted funds	Restricted fund	31.03.23 Total funds	31.03.22 Total funds
	£	£	£	£
Fixed assets	209,421	-	209,421	212,467
Current assets	90,926	60,000	150,926	124,486
Creditors	(166)	-	- 166	- 256
Accruals and deferred income	0	-	-	-
	<u>300,182</u>	<u>60,000</u>	<u>360,182</u>	<u>336,697</u>

**10. MOVEMENT IN FUNDS**

	At 31.03.22	Net Movement in funds	Transfers between funds	At 31.03.23
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	116,697	(28,843)	52,327	140,181
Revaluation Reserve	160,000			160,000
<b>Restricted funds</b>				
Restricted Grant Income	60,000	52,145	- 52,145	60,000
<b>TOTAL FUNDS</b>	<u>336,697</u>	<u>23,303</u>	<u>182</u>	<u>360,182</u>

Net movement in funds, included in the above are as follows:

	Incoming Resources	Resources Expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	8,045	- 36,888	- 28,843
<b>Restricted funds</b>			
Restricted Grant Income	144,063	- 91,918	52,145
<b>TOTAL FUNDS</b>	<u>152,108</u>	<u>- 128,806</u>	<u>23,303</u>



**Muslim Educational Consultative Committee**

**Detailed Statement of Financial Activities  
for the Year Ended 31 March 2023**

	<b>31.03.23</b>	<b>31.03.22</b>
	£	£
<b>INCOMING RESOURCES</b>		
Donations and fundraising	445	40
Project income	7,600	8,480
Grants	144,063	74,762
HMRC Grants	-	13,051
	<u>152,108</u>	<u>96,333</u>
<b>Investment income</b>		
Deposit account interest		3
		<u>3</u>
<b>Total Incoming resources</b>	<b>152,108</b>	<b>96,336</b>
<b>RESOURCES EXPENDED</b>		
<b>Project costs</b>		
Total project costs	27,411	19,223
<b>Charitable activities</b>		
Wages	69,266	64,734
Postage and stationery	4,432	451
Sundries	392	244
Telephone and internet	2,255	1,526
Heat and light	2,455	2,238
Insurance	2,635	1,551
Rent and rates	4,149	361
Water rates	1,010	908
Web costs	-	1,172
Repairs and maintenance	386	3,103
Cleaning	1,830	930
Depreciation	3,043	-
Bank charges	65	79
	<u>91,918</u>	<u>77,297</u>
<b>Governance costs</b>		
Accountancy	576	1,363
Legal and professional	2,845	159
Fundraising costs & Consultancy	5,995	-
Bank charges	60	72
	<u>9,477</u>	<u>1,594</u>
<b>Total resources expended</b>	<b>128,806</b>	<b>98,114</b>
<b>Net income/(deficit)</b>	<b>23,303</b>	<b>(1,778)</b>



**MUSLIM EDUCATIONAL CONSULTATIVE COMMITTEE**

England & Wales - Charity number 1093457

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# Accounts

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**REGISTERED COMPANY NUMBER: 03974795 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1093457**

**Report of the Trustees and**  
**Financial Statements for the Year Ended 31 March 2022**  
**For**  
**Muslim Educational Consultative Committee**

**Muslim Educational Consultative Committee**  
**Report of the Trustees & Financial Statements**  
**For the year ended 31-March-2022**

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**MUSLIM EDUCATIONAL CONSULTATIVE COMMITTEE  
COMPANY LIMITED BY GUARANTEE**

**TRUSTEES ANNUAL REPORT**

**YEAR ENDING 31 MARCH 2022**

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered charity name	Muslim Educational Consultative Committee
Charity registration number	1093457
Company registration number	3974795
Principal office	93 Court Road Balsall Heath Birmingham B12 9LQ
Registered office	93 Court Road Balsall Heath Birmingham B12 9LQ

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**THE TRUSTEES**

<b>Chairman Board of Trustees</b>	Mr M.Dad
<b>Secretary</b>	Dr K.Bashir
<b>Treasurer</b>	Mr Mahmood Zahid Khan
<b>Trustees</b>	Mr Parwez Ahmed Mr Ashfaq Ahmed Mr Mahmood Zahid Khan Dr M Zulfiqar
<b>Secretary</b>	Dr K. Bashir
<b>Patron</b>	Mr Fazlun M Khalid
<b>Accountants</b>	<b>Nextin Accountants</b> Suite 38-P, Alum Rock Road, Birmingham B8 1JA.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

MECC Trust consists of six members, all office bearers who are elected annually on three years term at the AGM. The Board of Trustees has overall strategic and policy management responsibility. The Trustees are selected with a view to ensuring that the committee contains a broad range of knowledge skills and reflects a spectrum of experience and backgrounds.

The day-to-day operations of MECC Trust are delegated to Projects Manager and 4 staff and 3 volunteers who oversee the delivery of a range of projects and activities. The Board of Trustees take all substantial decisions that are delegated to the Project Manager for implementation.

The Executive Committee of the Board of Trustees manages the risks inherent in its business via a comprehensive Risk Assessment that was last updated in Oct 2020 and is reviewed every three years. However the risk assessment is kept up to date in line with the ongoing changing business's needs. The Trust maintains Public Liability and Employment Liability insurance for all operations / activities and assets.

### **Projects support staff of MECC Trust.**

<b>Projects Manager</b>	Mohammed Khalid
<b>Art &amp; Cultural Consultant</b>	Tasawar Bashir
<b>Development Director</b>	Gary Nicholas
<b>Health &amp; Social Worker</b>	Rukia Mahmood
<b>Employment</b>	Farheen Ahmed Bi
<b>Walk Leader / Advisor</b>	Khaled Hazem
<b>Volunteers</b>	Bashir Ahmed
	Mahmood Sadiq
	Orang Zaib

## **OBJECTIVES:**

- Provide one to one counselling to our clients to become employable for them to recognise their own priorities role and responsibility.
- To support people through the transition of been employed who find it difficult to adjust to their new status.
- To maximising our client's income, by way of ensuring that appropriate In-Work benefits are been fully utilised.
- To provide guidance and support for short and long term unemployed people who want to return to employment.
- Provide a rapid and independent support service, accessible to all.
- Facilitate assessments for our client's to acquire further education, training and improve skill base levels.
- Maintain strict confidence in accordance with Data Protection at all times regarding personal information obtained and stored.
- Maintain regular personalised contact with our 'clients'
- To work in "partnership" and build links with other local, regional agencies.

## **ACHIEVEMENTS AND PERFORMANCE**

### **Current Projects:**

#### **50+ Well-Bing Project Prevention & Communities**

##### **Small Heath Community Forum**

The Project aims to improve quality of life for isolated housebound elderly people within BME communities in Balsall Heath and surrounding areas. Project activities are: befriending at home through conversation, reading newspapers, books, poetry (especially in client's mother tongue) Support with going out to shops, walks in the park and places of worship, surgeries, religious or community celebration in short the beneficiaries of the project will have the opportunity to participate in any activity, which leads to mental and physical interaction with others.

##### **Birinus Communitas Well-Being Project**

Collaboration with Birinus continued to provide community services in Balsall Heath in Birmingham's Sparkbrook Ward and beyond, offering advice, and guidance by supporting communities with primary focus on vulnerable adults in the community offering pastoral support (includes home visits) and help people in the local community to find ways to improve their health, provide a range of activities that promote physical, mental health well-being, health information to families and other community groups in the area, including stop smoking, healthy eating, physical activity, safe at home information packs as part of campaign weeks during the year.

## **MECC Enterprise Hub**

### **Support for new Business**

MECC enterprise hub is here to offer help and support in developing viable business plan, pitch, and its delivery. In addition, you will be introduced to the regions extensive network of business throughout Birmingham and West Midlands.

### **Route2Work Employment Project (R2W)**

Our team provide practical, effective advice and support to unemployed in our community on Tuesday and Thursday mornings. Employment Support Practitioner (Farheen Ahmed Bi) makes client aware of different job sites, agencies and how to use them, help with downloading job apps onto mobile phone for easy job application and job search. Encouraging them to improve their language skills by finding out ESOL classes and which nearest centres run them.

### **Volunteers**

We consider ourselves fortunate to have such a committed volunteer team. Without the contribution of our volunteers, there really wouldn't be older people's project running at all, they have made a significant and long-term commitments also there are trustees who are committed in a different way. The work of the trustees may not be as apparent to the public but has been crucial to my role as manager.

### **Funding and Partnership Support**

Partnership with Small Heath Community Forum and other service providers to enable us to continue to work together to deliver the services that people in the community want and need.

### **Looking forward**

The needs of our community may continue to increase. Nevertheless, we will continue to develop as a project, identifying and meeting the needs of the community with the resources we have available. We will also continue to seek long term funding and we will look closely at how we can work in new ways with the Public Sector and other community organisations, as well as generating income from our own facilities and skills.

- improved motivation and aspirations
- improved confidence and self-esteem
- increased communication and social skills
- improved job-search and interview skills
- Guidance on work ethics and punctuality.

## **Outcomes**

- Users gain training or qualifications.
- Users access mainstream opportunities, such as education or employment.

## **Housing Advice**

For those seeking social housing, the Trust continues to provide 2 hours advice on Thursdays.

## **Islamic Information**

MECC Trust provides information by phone or electronic means to statutory, non-statutory organisations, media (print and electronic) on specific subjects on Islam.

## **Accounts**

MECC have employed Ruhaan & Co Accountants to carry out accountancy and payroll along with producing the annual accounts, there are monthly finance management meetings that take place to ensure adequate finance control processes are embedded and ongoing reviews regarding the performances of the Trust.

The Trust is now more forward planning and it is envisage that forecasting & budgeting will become the forefront of the finance agenda. It is believed therefore that strategically, we can look at how to better utilise the resources we have to provide a better service to our clients is our overriding objective.

The Executive Committee's policy is to invest surplus funds, and to endeavour to keep a balance of at least £30,000 for working capital to cover the forthcoming six months' running costs and help finance future projects.

## **Acknowledgments**

We wish to thank and acknowledge all organisations and individuals who have participated and contributed (both financial and others) to the running and working of MECC in the past

## **Small company provisions**

This report has been prepared in accordance with the small companies' regime under the Companies Act 2006.

Approved by the Board and signed on its behalf by:

Mazar Dad (Chairman)



Date:

6/7/2022

## **Independent Examiner's Report to the Trustees of Muslim Educational Consultative Committee**

I report on the accounts for the year ended 31 March 2022 set out on pages 7 to 13.

### **Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view ' and the report is limited to those matters set out in the statements below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Nadeem Umer (IFA)**

Nextin Accountants  
38-P Alum Rock Road  
Birmingham, B8 1JA

Date: 06/07/2022.....



Muslim Educational Consultative Committee

Statement of Financial Activities  
for the Year Ended 31 March 2022

	Notes	Unrestricted funds	Restricted funds	31.3.22 Total funds	31.03.21 Total funds
<b><i>INCOMING RESOURCES</i></b>					
<b>Incoming resources from generated funds</b>					
Voluntary & Project income	2	21,571	74,762	<b>96,333</b>	144,841
Investment income	3	3		<b>3</b>	16
<b>Total incoming resources</b>		<b>21,574</b>	<b>74,762</b>	<b>96,336</b>	<b>144,857</b>
<b><i>RESOURCES EXPENDED</i></b>					
<b>Charitable activities</b>					
General and project costs		19,223	77,297	<b>96,520</b>	70,429
Governance costs		1,594	-	<b>1,594</b>	1,603
<b>Total resources expended</b>		<b>20,817</b>	<b>77,297</b>	<b>98,114</b>	<b>72,032</b>
<b><i>NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS</i></b>					
		757	- 2,535	<b>(1,778)</b>	72,825
<b>Gross transfers between funds</b>	9	<b>(32,623)</b>	32,623		
<b>Net incoming/(outgoing) resources</b>		<b>(31,866)</b>	30,088	<b>(1,778)</b>	72,825
<b><i>RECONCILIATION OF FUNDS</i></b>					
Total funds brought forward		148,820	29,912	<b>178,732</b>	105,907
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>116,954</b>	<b>60,000</b>	<b>176,954</b>	<b>178,732</b>

**Muslim Educational Consultative Committee**  
**Balance Sheet**  
**At 31 March 2022**

	Notes	31.3.22 Total funds £	31.3.21 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	6	212,467	195,547
<b>CURRENT ASSETS</b>			
Debtors	6a	-	-
Cash in hand and at bank		124,486	113,353
		124,486	113,353
<b>CURRENT LIABILITIES</b>			
Creditors	7	(256)	25
<b>NET CURRENT ASSETS</b>		124,230	113,378
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		336,697	308,925
<b>ACCRUALS AND DEFERRED INCOME</b>	8	0	(360)
<b>NET ASSETS</b>		<b>336,697</b>	<b>308,565</b>
<b>FUNDS</b>	10		
Unrestricted funds		116,697	118,653
Restricted funds		60,000	29,912
Revaluation reserve		160,000	160,000
<b>TOTAL FUNDS</b>		<b>336,697</b>	<b>308,565</b>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

**The trustees acknowledge their responsibilities for**

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 6/7/22 and were signed on its behalf by:

  
Mazar Dad (Chairman)

The notes form part of these financial statements

## Muslim Educational Consultative Committee

### Notes to the Financial Statements

for the Year Ended 31 March 2022

#### 1. ACCOUNTING POLICIES

##### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### Reserves policy

The Board of Trustees have adopted a reserve policy to hold a minimum reserve of approximately £60,000, equivalent to seven months running cost to fund unexpected expenditure shortfalls in Income and to ensure that it can cover committed expenditure if funding from any source is delayed, reduced or discontinued.

##### Tangible fixed assets

annual rates in order to write off each asset over its estimated useful life.

- FF & Equipment 18% WDV
- Plant & Machinery 18% WDV

***Land and Building is revalued at £195,547 in the previous accounting years and a Revaluation Reserve was created accordingly.***

##### Taxation

The charity is exempt from corporation tax on its charitable activities.

##### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2. VOLUNTARY & PROJECT INCOME

	31.03.22	31.03.21
	£	£
Donations	40	655
Project	8,480	5,980
Grants	74,762	110,517
HMRC JRS Grant	13,051	27,689
	<b>96,333</b>	<b>144,841</b>
-Grants received, included in the above, are as follows:		
Birinus	32,796	36,494
Small Health Community Forum	5,990	24,366
Birmingham City Council	17,600	49,657
SW Grant-50+ Well Being Grant	18,376	-
	<b>74,762</b>	<b>110,517</b>
-Donations received, included in the above, are as follows:		
Members Donations	-	500
Easy Funding	40	55
The Muath Trust	-	100
	<b>40</b>	<b>655</b>

Notes to the Financial Statements-continued  
for the Year Ended 31 March 2022

**3. INVESTMENT INCOME**

	<b>31.03.22</b>	<b>31.03.21</b>
	£	£
Deposit account interest	<u>3</u>	<u>16</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021 .

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**5. STAFF COSTS**

	<b>31.03.22</b>	<b>31.03.21</b>
	£	£
Wages and salaries	<u>64,734</u>	<u>53,154</u>

The average monthly number of employees during the year was as follows:

<b>31.03.22</b>	<b>31.03.21</b>
<u>5</u>	<u>3</u>

No employees received emoluments in excess of £60,000.

**6. TANGIBLE FIXED ASSETS**

	<b>Land and Building</b>	<b>Furniture, Fixture and Equipment</b>	<b>Plant &amp; Machinery (Van)</b>	<b>Land and buildings</b>
				£
<b>COST</b>				
At 1 April 2021	195,547	-	-	195,547
Additions	-	720	16,200	16,920
At 31 March 2022	<u>195,547</u>	<u>720</u>	<u>16,200</u>	<u>212,467</u>
<b>Accumulated Depreciation</b>				
At 1 April 2021	-	-	-	-
Depreciation for the year	-	130	2,916	3,046
At 31 March 2022	<u>-</u>	<u>130</u>	<u>2,916</u>	<u>3,046</u>
<b>NET BOOK VALUE</b>				
At 31 March 2022	<u>195,547</u>	<u>590</u>	<u>13,284</u>	<u>212,467</u>
At 31 March 2021	<u>195,547</u>	<u>-</u>	<u>-</u>	<u>195,547</u>

**6a. Debtors**

	<b>31.03.22</b>	<b>31.03.21</b>
	£	£
Prepaid Insurance	-	-
Prepaid Rent for 91 Court Road	-	-
Prepaid Rates	<u>-</u>	<u>-</u>

Notes to the Financial Statements-continued  
for the Year Ended 31 March 2022

	31.03.22	31.03.21
	£	£
<b>7. CREDITORS</b>		
PAYE payable	183	168
Pension payable	73	193
Other taxex and social security payable	<u>256</u>	<u>25</u>
<b>8. ACCRUALS AND DEFERRED INCOME</b>		
Accruals and defferred income	<u>-</u>	<u>360</u>

**9. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

			31.03.22	31.03.21
	Unrestricted funds	Restricted fund	Total funds	Total funds
	£	£	£	£
Fixed assets	212,467	-	212,467	195,547
Current assets	64,486	60,000	124,486	113,353
Creditors	(256)	-	256	25
Accruals and deferred income	0	-	-	360
	<u>276,697</u>	<u>60,000</u>	<u>336,697</u>	<u>308,565</u>

**10. MOVEMENT IN FUNDS**

	At 31.03.21	Net Movement in funds	Transfers between funds	At 31.03.22
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	118,650	757	- 2,710	116,697
Revaluation Reserve	160,000			160,000
<b>Restricted funds</b>				
Restricted Grant Income	29,912	- 2,535	32,623	60,000
<b>TOTAL FUNDS</b>	<u>308,562</u>	<u>(1,778)</u>	<u>29,913</u>	<u>336,697</u>

Net movement in funds, included in the above are as follows:

	Incoming Resources	Resources Expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	21,574	- 20,817	757
<b>Restricted funds</b>			
Restricted Grant Income	74,762	- 77,297	- 2,535
<b>TOTAL FUNDS</b>	<u>96,336</u>	<u>- 98,114</u>	<u>- 1,778</u>

**Detailed Statement of Financial Activities  
for the Year Ended 31 March 2022**

	<b>31.03.22</b>	<b>31.03.21</b>
	£	£
<b>INCOMING RESOURCES</b>		
Donations	40	655
Project income	8,480	5,980
Grants	74,762	110,517
HMRC Grants	13,051	27,689
	<u>96,333</u>	<u>144,841</u>
<b>Investment income</b>		
Deposit account interest	3	16
	<u>96,336</u>	<u>144,857</u>
<b>RESOURCES EXPENDED</b>		
<b>Project costs</b>		
Total project costs	19,223	8,743
<b>Charitable activities</b>		
Wages	64,734	65,174
Postage and stationery	451	2,015
Sundries	244	412
Telephone and internet	1,526	1,335
Heat and light	2,238	949
Insurance	1,551	985
Rent and rates	361	-
Water rates	908	817
Web costs	1,172	-
Repairs and maintenance	3,103	1,000
Cleaning	930	910
Bank charges	79	109
	<u>77,297</u>	<u>73,706</u>
<b>Governance costs</b>		
Accountancy	1,363	1,323
Legal and professional	159	202
Fundraising costs	-	-
Bank charges	72	78
	<u>1,594</u>	<u>1,603</u>
<b>Total resources expended</b>	<b><u>98,114</u></b>	<b><u>84,052</u></b>
<b>Net income/(deficit)</b>	<b><u>(1,778)</u></b>	<b><u>60,805</u></b>

**MUSLIM EDUCATIONAL CONSULTATIVE COMMITTEE**

England & Wales - Charity number 1093457

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# Accounts

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**Registered Company Number: 03974795 (England and Wales)**  
**Registered Charity Number: 1093457**

**Muslim Educational Consultative Committee**

**Report of the Trustees and  
Financial Statements  
For the year ended 31-March-2021**

**Muslim Educational Consultative Committee  
Report of the Trustees & Financial Statements  
For the year ended 31-March-2021**

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**MUSLIM EDUCATIONAL CONSULTATIVE COMMITTEE  
COMPANY LIMITED BY GUARANTEE**

**TRUSTEES ANNUAL REPORT**

**YEAR ENDING 31 MARCH 2020**

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered charity name	Muslim Educational Consultative Committee
Charity registration number	1093457
Company registration number	3974795
Principal office	93 Court Road Balsall Heath Birmingham B12 9LQ
Registered office	93 Court Road Balsall Heath Birmingham B12 9LQ

**THE TRUSTEES**

The trustees who served the company during the period were as follows:

<b>Chairman Board of Trustees</b>	Mr M.Dad
<b>Secretary</b>	Dr K.Bashir
<b>Treasurer</b>	Mr Mahmood Zahid Khan (Acting)
<b>Trustees</b>	Mr Parwez Ahmed Mr Ashfaq Ahmed Mr M Zulfiqar
<b>Accountants</b>	Mr F M Khalid (Patron)  Ruhaan & Co Accountants Suite 38-P, Alum Rock Road, Birmingham B8 1JA.

## **OBJECTIVES:**

- To provide guidance and support for short and long term unemployed people who want to return to employment.
- To support people through the transition of been employed who find it difficult to adjust to their new status.
- Provide a rapid and independent support service; accessible to all.
- To maximising our client's income, by way of ensuring that appropriate, In-Work benefits are been fully utilised.
- Facilitate assessments for our client's to acquire further education, training and improve skill base levels.
- Provide one to one counselling to our clients to become employable for them to recognise their own priorities role and responsibility.
- Maintain strict confidence in accordance with Data Protection at all times regarding personal information obtained and stored.
- Maintain regular personalised contact with our 'clients'
- To work in "partnership" and build links with other local, regional agencies.

## **ACHIEVEMENTS AND PERFORMANCE**

### **Current Projects:**

#### **Birinus Communitas Well-Being Project**

The project help and deliver essential services during the most demanding and difficult time, we adopted our existing advice services. People were made aware of their entitlement through information and advice by providing advocacy support through online formats and telephone service.

#### **COVID 19 Supports For Unemployed**

Coronavirus (Covid-19) Support: The project was to provide assistance to individuals with information, guidance and advice, Specific activities for over 50's focus on job search and job matching in Multilanguage's, guidance, counselling, advice, signposting to mainstream provision, internet access for information, housing & council tax advice.

#### **Small Heath Community Forum**

We continue to provide a range of activities that promote physical, mental health well-being, health information out to families and other community groups in the area. Our service is independent and provides free, confidential, and impartial advice to everybody regardless of race, gender, disability, nationality, religion or age.

#### **MECC Enterprise Hub**

##### **Support for new Business**

MECC enterprise hub is here to offer help and support in developing viable business plan, pitch, and its delivery. In addition, you will be introduced to the regions extensive network of business throughout Birmingham and West Midlands.

projects that helps engage the support of the local community and helps promote the work we do.

The current economic climate will inevitably impact on funding available for projects within this sector. However, the needs of our community will continue to increase. Nevertheless, we will continue to develop as a project, identifying and meeting the needs of the community with the resources we have available. We will also continue to seek long term funding and we will look closely at how we can work in new ways with the Public Sector and other community organisations, as well as generating income from our own facilities and skills and pursue a robust fund-raising campaign.

### **Accounts**

MECC have employed Ruhaan Chartered Accountant to carry out accountancy and payroll along with producing the annual accounts, there are monthly finance management meetings that take place to ensure adequate finance control processes are embedded and ongoing reviews regarding the performances of the Trust.

The Trust is now more forward planning and it is envisage that forecasting & budgeting will become the forefront of the finance agenda. It is believed therefore that strategically, we can look at how to better utilise the resources we have to provide a better service to our clients is our overriding objective.

The Executive Committee's policy is to invest surplus funds, and to endeavour to keep a balance of at least £20,000 for working capital to cover the forthcoming six months' running costs and help finance future projects.

### **Acknowledgments**


We wish to thank and acknowledge all organisations and individuals who have participated and contributed (both financial and others) to the running and working of MECC in the past

### **Small company provisions**

This report has been prepared in accordance with the small companies' regime under the Companies Act 2006.

Approved by the Board and signed on its behalf by:

Mazar Dad (Chairman)

  
.....

Date: 26/11/2021

**Independent Examiner's Report to the Trustees of  
Muslim Educational Consultative Committee**

I report on the accounts for the year ended 31 March 2021 set out on pages 7 to 13.

**Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Nadeem Umer (IFA)**

Ruhaan & Co Accountants Ltd  
38-P Alum Rock Road  
Birmingham, B8 1JA



Date: ..... 26 / 11 / 2021 .....

Muslim Educational Consultative Committee

Statement of Financial Activities  
for the Year Ended 31 March 2021

	Notes	Unrestricted funds	Restricted funds	31.3.21 Total funds	31.3.20 Total funds
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary & Project income	2	34,324	110,517	<b>144,841</b>	59,419
Investment income	3	16		<b>16</b>	61
<b>Total incoming resources</b>		<b>34,340</b>	<b>110,517</b>	<b>144,857</b>	<b>59,480</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities</b>					
General and project costs		8,743	61,686	<b>70,429</b>	61,049
Governance costs		1,603	-	<b>1,603</b>	506
<b>Total resources expended</b>		<b>10,346</b>	<b>61,686</b>	<b>72,032</b>	<b>61,555</b>
<b>NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS</b>					
		23,994	48,831	<b>72,825</b>	<b>(2,075)</b>
<b>Gross transfers between funds</b>	9	48,905	<b>(48,905)</b>		
<b>Net incoming/(outgoing) resources</b>		<b>72,899</b>	<b>- 74</b>	<b>72,825</b>	<b>(2,075)</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		75,921	29,986	<b>105,907</b>	107,892
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>148,820</b>	<b>29,912</b>	<b>178,732</b>	<b>105,817</b>

**Muslim Educational Consultative Committee**  
**Balance Sheet**  
**At 31 March 2021**

	Notes	31.3.21 Total funds £	31.3.20 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	6	195,547	195,547
<b>CURRENT ASSETS</b>			
Debtors	6a	-	-
Cash in hand and at bank		113,353	71,058
		113,353	71,058
<b>CURRENT LIABILITIES</b>			
Creditors	7	25	(398)
<b>NET CURRENT ASSETS</b>		113,378	70,660
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		308,925	266,207
<b>ACCRUALS AND DEFERRED INCOME</b>	8	(360)	(360)
<b>NET ASSETS</b>		<u>308,565</u>	<u>265,847</u>
<b>FUNDS</b>	10		
Unrestricted funds		118,653	75,951
Restricted funds		29,912	29,896
Revaluation reserve		160,000	160,000
<b>TOTAL FUNDS</b>		<u>308,565</u>	<u>265,847</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

**The trustees acknowledge their responsibilities for**

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 20th Nov 2021 and were signed on its behalf by:



**Parwez Ahmed - Trustee/Vice Chair**

The notes form part of these financial statements

Notes to the Financial Statements  
for the Year Ended 31 March 2021

1. ACCOUNTING POLICIES

**Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

All fixed assets are reported by using Historical Cost Convention. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life. No depreciable fixed asset is owned by the business.

**Land and Building is revalued at £195,547 in the previous accounting years and a Revaluation Reserve was created accordingly.**

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. VOLUNTARY & PROJECT INCOME

	<b>31.03.21</b>	<b>31.03.20</b>
	£	£
Donations	655	1,000
Project	5,980	6,817
Grants	110,517	51,602
HMRC JRS Grant	27,689	-
	<b>144,841</b>	<b>59,419</b>
-Grants received, included in the above, are as follows:		
Birinus	36,494	33,816
Small Health Community Forum	24,366	17,786
Birmingham City Council	49,657	-
	<b>110,517</b>	<b>51,602</b>
-Donations received, included in the above, are as follows:		
Members Donations	500	1,000
Easy Funding	55	-
The Muath Trust	100	-
	<b>655</b>	<b>1,000</b>

Notes to the Financial Statements-continued  
for the Year Ended 31 March 2021

**3. INVESTMENT INCOME**

	<b>31.03.21</b>	<b>31.03.20</b>
	£	£
Deposit account interest	16	61

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2020 nor for the year ended 31 March 2019 .

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2020 nor for the year ended 31 March 2019.

**5. STAFF COSTS**

	<b>31.03.21</b>	<b>31.03.20</b>
	£	£
Wages and salaries	53,154	44,409

The average monthly number of employees during the year was as follows:

<b>31.03.21</b>	<b>31.03.20</b>
3	3

No employees received emoluments in excess of £60,000.

**6. TANGIBLE FIXED ASSETS**

	<b>Land and buildings</b>
	£
<b>COST</b>	
At 1 April 2020	195,547
Revaluation addition	-
At 31 March 2021	<u>195,547</u>
<b>NET BOOK VALUE</b>	
At 31 March 2021	<u>195,547</u>
At 31 March 2020	<u>195,547</u>

**6a. Debtors**

	<b>31.03.21</b>	<b>31.03.20</b>
	£	£
Prepaid Insurance	-	-
Prepaid Rent for 91 Court Road	-	-
Prepaid Rates	-	-

**7. CREDITORS**

Wages payable	-	-
PAYE payable	168	398
Pension payable	-	193
Other taxex and social security payable	<u>-</u>	<u>25</u>
	<u>25</u>	<u>398</u>

**8. ACCRUALS AND DEFERRED INCOME**

Accruals and defferred income	<u>360</u>	<u>360</u>
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Notes to the Financial Statements-continued  
for the Year Ended 31 March 2021

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

			31.03.21	31.03.20
	Unrestricted funds	Restricted fund	Total funds	Total funds
	£	£	£	£
Fixed assets	195,547	-	195,547	195,547
Current assets	83,441	29,912	113,353	71,058
Creditors	25	-	25	- 398
Accruals and deferred income	(360)	-	360	- 360
	<u>278,653</u>	<u>29,912</u>	<u>308,565</u>	<u>265,847</u>

10. MOVEMENT IN FUNDS

	At 31.03.21	Net Movement in funds	Transfers between funds	At 31.03.20
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	75,910	23,994	48,905	148,809
Revaluation Reserve	160,000			160,000
<b>Restricted funds</b>				
Restricted Grant Income	29,936	48,831	- 48,905	29,862
<b>TOTAL FUNDS</b>	<u>265,846</u>	<u>72,825</u>	<u>-</u>	<u>338,671</u>

Net movement in funds, included in the above are as follows:

	Incoming Resources	Resources Expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	34,340	- 10,346	23,994
<b>Restricted funds</b>			
Restricted Grant Income	110,517	- 61,686	48,831
<b>TOTAL FUNDS</b>	<u>144,857</u>	<u>- 72,032</u>	<u>72,825</u>

**Detailed Statement of Financial Activities  
for the Year Ended 31 March 2021**

	<b>31.03.21</b>	<b>31.03.20</b>
	£	£
<b>INCOMING RESOURCES</b>		
Donations	655	1,000
Project income	5,980	6,817
Grants	110,517	51,602
HMRC Grants	27,689	-
	<u>144,841</u>	<u>59,419</u>
<b>Investment income</b>		
Deposit account interest	16	61
	<u>144,857</u>	<u>59,480</u>
<b>RESOURCES EXPENDED</b>		
<b>Project costs</b>		
Direct costs-Old people project	230	500
Establishment costs - 91 Court Road	8,513	8,202
	<u>8,743</u>	<u>8,702</u>
<b>Charitable activities</b>		
Wages	53,154	44,409
Postage and stationery	2,015	450
Sundries	412	100
Establishment costs	-	-
Telephone and internet	1,335	994
Heat and light	949	1,006
Insurance	985	1,267
Rent and rates	-	967
Water rates	817	988
Repairs and maintenance	1,000	120
Office expenses	-	-
Cleaning	910	1,966
Charitable donations	-	-
Bank charges	109	80
	<u>61,686</u>	<u>52,347</u>
<b>Governance costs</b>		
Accountancy	1,323	233
Legal and professional	202	40
Fundraising costs	-	161
Bank charges	78	72
	<u>1,603</u>	<u>506</u>
<b>Total resources expended</b>	<b>72,032</b>	<b>61,555</b>
	<u>72,032</u>	<u>61,555</u>
<b>Net income/(deficit)</b>	<b>72,825</b>	<b>(2,075)</b>
	<u><u>72,825</u></u>	<u><u>(2,075)</u></u>