

REGISTERED COMPANY NUMBER: 04396846 (England and Wales)
REGISTERED CHARITY NUMBER: 1093388

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025
FOR
ROMNEY MARSH COMMUNITY HUB**

Gibbons Mannington & Phipps LLP
Chartered Accountants
Landgate Chambers
Rye
East Sussex
TN31 7LJ

ROMNEY MARSH COMMUNITY HUB

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FOR THE YEAR ENDED 31 MARCH 2025**

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ROMNEY MARSH COMMUNITY HUB

CHAIR'S STATEMENT FOR THE YEAR ENDED 31 MARCH 2025

The year ending 31 March 2025 was one of rapid progress and challenges.

The Board of Trustees completed a comprehensive strategic review and in October 2024 published a 5 year plan for the future of the charity. We took available information from Council and NHS sources to profile the residents of The Romney Marsh area. We then identified likely needs that would need to be met to help the older residents enjoy a fulfilled and healthy life and built them into the plan.

The Plan set out six strategic goals:

- a) Increase Sustainable Funding;
- b) Build Strong Community Involvement;
- c) To further develop our Business Model utilising a hub-and-spoke structure;
- d) Increase access to our services both physical and online;
- e) Build strong working partnerships; and
- f) Create a higher public profile for our activities and services.

Almost immediately we were confronted by a series of opportunities that while challenging moved us forward in achieving those defined goals.

For a long- time we have sought to expand our trading activities, to create funds to support our charitable activities, as part of our financial resilience plans. The opportunity arose to acquire a lease in New Romney high street which allowed us to open a high-profile charity shop, to complement our shop in Rye.

Soon afterwards we identified a very attractive opportunity to create a second Hub, including a café/restaurant, in a seaside location in Greatstone. Our team went to work and refurbished the building, with financial support from local sponsors, and opened the Hub on the Beach. This has both extended our reach in the community and created a potentially vibrant trading opportunity.

The third opportunity arose when we were approached by Kent County Council about creating a local transport hub with financial support from HM Government. After some research, it was clear the most urgent need was to provide a service which would allow residents to attend their hospital and GP appointments. Thus, we started a new community Dial a Ride membership service, branded 'The Marsh Bee' which quickly attracted users.

In an ideal world these three new ventures would have spread out over a longer period and I must thank our senior leadership team, staff and volunteers for their considerable efforts to deliver a step change in our activities.

Going into the year The Trustees had identified the need to implement a new accounts system to replace our previous cash accounting processes. The combination of new cloud- based software with enhanced management information allied to a significant expansion in our activities placed great strain upon the system which has resulted in a delay in producing these accounts. Thankfully we have now recruited a suitably qualified accounts officer who is gradually bringing the system up to scratch.

The year has been one of investment in broadening the range and reach of our activities, this has inevitably diminished our reserves, but we believe this will payback in future.

In a recent report, Where People Meet*, the importance of Community Hubs to secure the resilience of local communities was emphasised. Comments like "not a nice-to-have" and "a place of Pride" indicated the importance of supporting the estimated 21,000 community hubs across the country.

We are grateful for the support of our local Councils and other funding bodies, as we move ahead with our aim of placing our activities at the heart of our community. I would like to take the opportunity to thank our Board of Trustees for their work in compiling our strategic plan and in promoting and supporting our activities

Neil McClure FCA
Chair of Trustees

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Our Charitable Object

The Charity's object is to promote the care of over 50-year-old residents, in any matter which is now or in the future deemed by law to be charitable, within the Folkestone and Hythe District Council area of Romney Marsh.

Our Purpose and Core Values

In October 2024, the Trustees published a 5-year plan for the charity which identified our purpose, core values and priorities:

Our Purpose:

- To help build a vibrant community across the Romney Marsh area so that people can live healthy and fulfilling lives and have equal access to opportunities and care, regardless of who they are where they live;
- To be an organisation which the community trusts to help people find answers to their questions and innovative solutions for their problems;
- To provide, co-ordinate and facilitate activities which improve the community's physical, mental and emotional wellbeing and help reduce isolation and loneliness;
- To be a Voice for the population of Romney Marsh, acting as an Advocate with external authorities on behalf of local people, particularly those aged 50 and over, to ensure they are fully represented in the development of the facilities on the Romney Marsh.

Our Core Values:

- Listen, we deliver our services in a compassionate way, priding ourselves in our ability to listen and go the extra mile to deliver an individual service to the highest standards;
- Partnership, we appreciate the importance of developing and nurturing strong partnerships within the local community and regionally;
- Respect, we strive to understand the local culture and the sense of place in each unique area where we operate;
- Support, we actively work to maximise our services and secure required resources to meet identified local needs;
- Wellbeing, the wellbeing of our staff, volunteers and clients is paramount to our ethos and culture of looking out for and supporting others.

Our Priorities:

- Sustainable funding
- Involve the Community
- Ongoing development of our Business Model
- Build access to service both physical and online
- Build strong working partnerships
- Raise our profile

Our Volunteers

We are deeply grateful for the dedication and generosity of our volunteers, who remain at the heart of everything we do at the Community Hub. Between April 2024 and March 2025, our volunteers contributed an incredible 13,081 hours of their time across a wide range of roles. These included supporting our two charity shops, assisting at the Hub on the Beach, working with our day support clients, keeping the refurbished garden at the Hub under control, acting as chaperones on client transport, supporting the clients at our memory cafes, helping with administrative tasks, fundraising, leading community walks, and-new this year-driving for the Marsh Bee transport service.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

OBJECTIVES AND ACTIVITIES

Main Activities undertaken to further the Charity's purposes for the public benefit

Supporting our community

The Romney Marsh Community Hub is proud to be located at the heart of the Marsh and to play an active role in supporting the local economy. Our commitment to the community extends beyond the services we provide-every member of staff at both the Hub and the Hub on the Beach lives on the Romney Marsh.

As one of the largest private employers in the area, we are proud to contribute directly to local employment and economic stability. Wherever possible, we prioritise sourcing goods and services from local suppliers and contractors. Examples of this is the installation of our new fire and security alarm system and of our solar panels, where we chose local contractors based on the Marsh to carry out the required work.

Our Services

Primary users of the charity's services today are:

- People over 50 who are active users;
- People in their late 70's and above who are less active and need more traditional support;
- Residents of disadvantaged communities on Romney Marsh, where access to services proves particularly difficult or hard.

Although the community hub building, located in New Romney, is the core of our organisation, we also run a range of activities and outreach services in the community. Services provided include the following:

- Day Support Service - We offer Day Support Services on a Tuesday, Wednesday and Thursday. We provide transport to the centre, so that people can participate in our day support service; this is mainly attended by people aged over 70. Our service users take part in activities, including quizzes, interest groups, art sessions, reminiscence and chair-based exercise. They also have a hot meal in our restaurant at lunchtime, followed by an endorphin raising activity like Bingo before they go home. They have the option of taking home a packed tea. We had a total of 2,339 attendances for the year 2024/25, with 1,320 of those using our transport.

- Information and Advice Service - We provide confidential one-to-one appointments and phone calls in the Hub and out in the community to anyone who needs support. There were 1,502 phone calls made, and 2,102 contacts made with people who accessed this service, which is aimed at helping them to retain their independence. We supported individuals to review and maximise their benefits (so that they could pay for more support at home), obtain blue badges, access hardship payments and much more.

- Community Dining - We offer hot lunches and a sandwich tea via a home delivery service to people across The Marsh five days a week (we provide frozen meals for the evenings and weekends). These are meals that we prepare on site in our kitchen. The service also provides a welfare check on individuals, offering their families peace of mind. We delivered 6,064 meals during this financial year.

- Home Support Services - Many of our service users want to remain in their own homes, but they need some extra support to do this. Our staff helped with domestic chores and shopping on 1,876 occasions this year. Unfortunately, at the end of the year, we had to cease our home meal delivery service. The combination of increased costs and reduced demand, in part resulting from competition from local businesses, gave us no alternative but to cut this important service.

- Wellbeing classes and activities - The wellbeing and wellness contract started in April 2021. This service provides opportunities for older people to take part in exercise classes and activity groups held in the Hub. In this financial year we introduced more activities as requested by our service users. In the year 2024/2025 we had a total of 9,538 attendances at our classes and activities, a near 10 per cent increase on the previous year.

- Our varied range of activities and classes now include seated exercise, seated Tai Chi, Pilates, Yoga, Fitness, Line Dancing, Walking, Singing, Craft, Art and Games and the opening of the Hub on the Beach at Greatstone has brought us a number of new users.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

OBJECTIVES AND ACTIVITIES

- Peer Support - Our peer support offer has been expanded thanks to a small fund from Social Enterprise Kent. This has allowed us to extend the offer to now include monthly peer support meetings for people affected by Strokes, Arthritis, Cancer, Diabetes and Bereavement. These groups were chosen from requests and/or queries we have received from our local community. They are very popular groups, with an average of 8 to 12 participants each month, facilitated by our Wellbeing Manager and are supported by volunteers with living experience.

- Memory Cafes: A regular programme of events around the Marsh for people with Dementia and their carers.

- Marsh Bee (previously known as Dial a Ride) Services - The Marsh Bee was launched in October 2024 and has quickly become a popular service allowing our local older residents without access to their own transport to attend appointments at hospitals across Kent. The service is offered on a low-cost membership basis with a small additional sum per booking. Within the first six months we recruited over 100 members and this has more than doubled since then with nearly 1000 return journeys in its first year.

- Community Washeteria - The Pay as You Go Washeteria has been installed in our car park including washing and drying services. This has brought new users towards the Hub who increasingly use our café while their washing finishes.

- Hub on the Beach - since it opened at the end of August 2024 the Hub on the Beach café and event space have quickly established themselves as a popular community resource. The café opens seven days a week offering cooked breakfasts and lunches plus cake and coffee. The event space hosts our own events and classes but is now increasingly used by other groups including Littlestone Lifeboat station for their fundraising and staff events.

- Veterans Support Group

- Foot and Ear Clinics

- A Sharps Bin for injection needles (sponsored by our local Rotary branch)

- A room where customers of Halletts, solicitors and Lloyds Bank can meet an adviser face to face.

Our Infrastructure

Over the last 12 months, we have been able with support from our local community and with funding via local councils to invest substantially in our physical infrastructure.

- Portland Homes, who had developed a new housing estate on land adjoining The Hub in Rolfe Lane, generously donated additional land and then incorporated this into a much needed enlargement of the car parking.

- At the same time, new CCTV security and fire alarms were fitted in the Hub and its surrounding area. Our local Rotary Club kindly donated money which allowed us to place additional fencing around The Hub to secure our boundaries. At the end of the year, we received grant funding from Grassroots, via Folkestone & Hythe District Council, which allowed us to install an extensive array of solar panels on the roof which will help reduce our energy costs for years to come.

- We managed to raise funding via The Big Give to give our garden in the centre of The Hub a complete makeover with new outdoor seating area.

- The new Hub on the Beach opened in August 2024. Extensive conversion work was required. We managed to carry out much of this work ourselves but did receive grant funding from the Nuclear Decommissioning Authority which helped offset these costs. We also funded some minor improvements before opening our new shop in New Romney.

- During the year, we also prepared a full rewrite of our website which will allow us to update our event information more easily and to include an integrated booking system.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

FINANCIAL REVIEW

Financial Management

A decision was made by Trustees to move the charity's trading activities into a wholly owned subsidiary, Romney Marsh Community Hub Trading Limited, as it was necessary to register these activities for VAT. During the year, the trading of the two charity shops and The Hub on the Beach were recorded through this Company. The plan is that all profits generated through trading activities will be donated at the end of the year to the charity.

At Trustee meetings, the Charity's up to date financial activity against budget, cash flow and bank balances are presented and discussed. Any continuation funding for services which are provided using the Charity's free reserves are made at the annual Budget meeting.

The Chief Executive, together with her Senior Leadership Team, monitors the income and expenditure for each department at the end of every calendar month. If a department is not performing as predicted in the budget, any increase/decrease in activity that may require further discussion is reported at the next Trustee meeting.

The Board of Trustees have established a Finance Sub Committee whose formal role is to carry out a detailed review of the Charity's finances and risk management and fundraising and to report to each Trustee meeting. The Sub Committee also carries out a detailed review of the Annual Budget for approval by the Board of Trustees.

At the beginning of the financial year, a decision was taken to upgrade the financial systems and to move to a cloud-based accounting system allowing management to access information more freely. Unfortunately, several complications, not least difficulty in securing banking for the trading subsidiary that would allow integration into the new system, proved difficult. The establishment of the new system was subcontracted to a bureau, but over time proved expensive compared to the previous system. We continued to struggle to find a solution, which has resulted in a delay in producing these accounts, but with the recent hiring of a new suitably qualified accounting officer we have brought the accounts processing in house.

Monitoring the charity's activities - The Chief Executive provides a written report at every Trustee meeting, outlining the Charity's current activities and any future threats or opportunities. The number of Trustee meetings held in a year is 6 with Finance Sub-committee meeting held before each Trustee meeting.

Funding from statutory bodies comes with Key Performance Indicators. Reports to those bodies are provided as required by the agreements.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

FINANCIAL REVIEW

Fundraising activities and income generation

Fundraising activities for this year included:

- The decision to increase our 100 Club to a 1000 club
- 2 race nights which raised £2,900
- Our 3 fayres we hold annually raised £4,886
- Our volunteers ran Quiz Nights raising a total of £2,794
- We held a number of different events through the year, including Ladies Day Afternoon Tea, Michael Buble' Tribute, themed meals, Murder Mystery nights, Silent Disco, Beetle Drive, an art exhibition and craft table top sales. We raised a total of £3,942.
- One of our Supporters ran the equivalent of a marathon from Dungeness to Folkestone raising sponsorship income of £1225, plus another volunteered for a sponsored head shaving raising £504.
- Several local shops and businesses have now taken collection pots for the Hub and in the year 2024/25 we raised £3,983 from them.
- Our Sunflower charity shop in Rye, East Sussex continues to trade well despite an interruption brought about by a vandal attack on our front window while our new shop in New Romney High Street is showing promise for the future.
- Via The Big Give Scheme, we raised £6791 Including £3000 matched funding) which was used to give our garden in the centre at The Hub a complete makeover.

Again, this year, we successfully secured small grants from a number of funders including Kent Community Foundation, New Romney Town Council, Folkestone and Hythe District Council, Kent County Council, SEK, Active Kent and Medway, MacMillan and the Co-op. This funding paid for new equipment and subsidised some of our classes, plus funds to continue our Veterans Support Group, our Diabetes support group, and to provide Warm Hub again this year.

In addition to our small grants, we also successfully received substantial funding from: The National Lottery, HM Government Rural Transport support funding via Kent County Council, Henry Smith Trust, Little Cheyne Wind Farm, Kent County Council, Paula Carr, Edward Gosling, Garfield Weston, Grassroots via Folkestone Hythe District Council, HM Government Rural Prosperity Fund, and PC Phillips Foundation. These funds helped us to secure a new minibus, start planning for our Marsh Bee (previously known as Dial a Ride) Service, install solar panels at The Hub, and support our general running costs.

Reserves policy

The Trustees have reviewed the reserves of the charitable company and have established a policy under which the free reserves held by the charitable company, defined as unrestricted current assets less unrestricted current liabilities, should equate to 3 months of unrestricted expenditure on charitable activities that is approximately £145,000. This provides working capital and would enable the charitable company to continue operations in the event of a significant drop in funding long enough to reduce or cease its activities in an orderly manner.

In recognition of the more uncertain economic conditions comprising both a reduction in the number of local authority contracts and reduced grant funding the trustees intend to develop the charity's trading activities to help underwrite its ongoing costs.

As a result of our considerable roll out of new activities and venues during the year our reserves at year end were £32,578. Attention will be given to rebuilding these reserves within our strategic priority of building long term sustainable financing.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

PLANS FOR FUTURE PERIODS

Given the significant changes in the charity's operations in the 24/25 financial year, the Trustees now look to consolidate our activities, while always being aware of new needs that we might be called upon to help meet.

Our Chief Executive represents the charity on a wide range of local and county-wide committees and organisations including The Romney Marsh Partnership, the local Integrated Care Partnership and the new Community Health initiative.

The Trustees attach great importance to these partnerships to ensure our voice, and that of our users, is heard and that we can have a hand in designing local services to ensure they meet the needs of the older population of Romney Marsh.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, deed of trust, and constitutes a limited company limited by guarantee, as defined by the Companies Act 2006.

Romney Marsh Community Hub is a company limited by guarantee, without share capital, incorporated on 18 March 2002 and registered as a charity on 12 August 2002.

The company was established under the Memorandum of Association, which sets out the objects and powers of the charity company and is governed by its Articles of Association.

During the year, the Trustees undertook a wide-ranging governance review which concluded that some administrative provisions within the Articles of Association, particularly those defining the members of the charity, the appointment of trustees, and the organisation of General Meetings would benefit from an update. New Articles of Association were approved by the Company in General Meeting on 30 January 2026 and will be filed at Companies House and Charities commission with these accounts.

Method of Appointment or Election of Trustees

Trustees with suitable expertise are recruited to assist the existing trustees to manage RMCH. It is envisaged that all Trustees will have an interest in older people and an understanding of the difficulties some face in maintaining a fulfilling life.

All of the Board of Trustees are also Directors of the limited company. In accordance with the Charity's existing Articles of Association, the Honorary Officers are re-elected each year and other members of the Board of Trustees retire in rotation. One third of members retire each year and are eligible for re-election. The Board of Trustees are entitled, as the members, to appoint new Trustees during the year.

Organisational Structure and Decision-Making Policies

The Trustees meet a minimum of six times each year. In the week prior to the meeting, Trustees are sent the Chair and Chief Executive's Report, which outlines the day-to-day operations of RMCH since the last meeting and key issues for consideration by the Board. These reports may also include specific decisions to be made by the Trustees. Any financial reports are also sent out one week prior to the meetings together with Minutes of the Finance Sub Committee which meets bi-monthly. Receiving reports prior to the meetings allows Trustees time to consider the content and request any further information they may require.

Trustees administer the Charity and company. The Trustees have adopted a formal Scheme of Delegation under which the Chief Executive manages the day-to-day operations of the charity's services. The Trustees are familiar with those activities and bear in mind Charity Commission guidance on public benefit when making decisions. To facilitate effective operations, the Chief Executive has delegated authority from the Trustees for operational matters including finance, employment of staff, recruitment of volunteers and the provision of services.

During the year, the Board of Trustees instituted a formal Strategic Review to identify the key issues confronting the elderly residents of our locality and the ways in which the charity would need to change to help them meet these challenges. A formal 5 Year Strategic Plan for 2024-2029 was published in October 2024 and will be formally reviewed in Q2 of 2026.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Policies adopted for the induction and training of Trustees

A Prospective Trustee will first meet with the Chief Executive to undergo an orientation programme, as set out in the Trustee Induction Policy, which includes an introduction to how the charity operates its day-to-day activities. A Committee of any two trustees will then meet acting as a Nominations Committee who will meet with the Prospective Trustee and the Chief Executive. Before a final nomination for appointment is made to the Board a meeting with the Chair of Trustees will then take place. Links to relevant guidelines published by the Charity Commission, copies of Chief Executive Reports to Trustee meetings, and copies of previous minutes of Trustee meetings are provided. A Resolution for appointment as a Trustee will then be put to a meeting of Trustees and if appointed the trustee will then become a member.

New Trustees visit the RMCH site to meet staff, other trustees, volunteers and clients to familiarise themselves with those involved with the charity's work. Trustees are also encouraged to attend relevant training events.

Pay policy for key management personnel

Senior staff pay grades are compared to other local charity staff with similar responsibilities. Staff pay increases are based on the anticipated grant income charged for service income and the previous year's overall financial position. Any agreed percentage increase is awarded to all staff following the annual budget meeting, except when legislation, such as the minimum wage increase, is implemented and any consequential effect on differentials. At the beginning of the 24/25 financial year the Chief Executive Officer and her Deputy both waived their entitlement to a pay increase.

Related party relationships

There were no related party relationships.

Financial risk management

The Trustees have a risk management strategy/plan which comprises:

- An annual rolling programme to review the risks the Charity may face.
- The establishment of systems and procedures to mitigate those risks identified in the plan.
- The implementation of procedures designed to minimise any potential impact on the Charity should those risks materialise.

The key controls used by the Charity include:

- Formal agenda for the Trustee Meetings
- Detailed strategic planning, budgeting and management accounting
- Established organisational structure and lines of reporting
- Formal lines of reporting
- Clear authorisation and approval levels
- Register of risks

One of the key elements in the management of financial risk is the establishment of a Reserves Policy and a regular review process to ensure adequate long-term assurance of operational services.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04396846 (England and Wales)

Registered Charity number

1093388

Registered office

Sunflower House
Rolfe Lane
New Romney
Kent
TN28 8JR

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

Trustees

Mrs C J Waters
Mrs C Metcalfe
Ms V A Butt
N J McClure
R A Joynes
Ms A Clayson
Ms K M Gowing (appointed 13/8/2024)
Ms M Howard-Healy
Ms J D Oliver
Ms P Rolfe
P C Webb (appointed 1/7/2024)
M O'Connor (resigned 22/7/2024)

Independent Examiner

David Ashby FCCA
Gibbons Mannington & Phipps LLP
Chartered Accountants
Landgate Chambers
Rye
East Sussex
TN31 7LJ

Bankers

National Westminster Bank Plc
High Street
Ashford
Kent
TN24 8SH

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 31 March 2026 and signed on its behalf by:

N J McClure - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ROMNEY MARSH COMMUNITY HUB

Independent examiner's report to the trustees of Romney Marsh Community Hub ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Ashby FCCA
The Association of Chartered Certified Accountants

Gibbons Mannington & Phipps LLP
Chartered Accountants
Landgate Chambers
Rye
East Sussex
TN31 7LJ

31 March 2026

ROMNEY MARSH COMMUNITY HUB

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Grants and donations	3	68,128	371,495	439,623	411,049
Charitable activities	6				
Day Centre		262,157	-	262,157	333,580
Other trading activities	4	26,421	-	26,421	24,025
Investment income	5	3,501	-	3,501	3,825
Other income		-	-	-	19,372
Total		360,207	371,495	731,702	791,851
EXPENDITURE ON					
Charitable activities	7				
Day Centre		577,777	272,902	850,679	779,335
NET INCOME/(EXPENDITURE)					
Transfers between funds	19	(217,570) 69,945	98,593 (69,945)	(118,977) -	12,516 -
Net movement in funds		(147,625)	28,648	(118,977)	12,516
RECONCILIATION OF FUNDS					
Total funds brought forward		945,260	16,703	961,963	949,447
TOTAL FUNDS CARRIED FORWARD		797,635	45,351	842,986	961,963

The notes form part of these financial statements

ROMNEY MARSH COMMUNITY HUB (REGISTERED NUMBER: 04396846)
**BALANCE SHEET
31 MARCH 2025**

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
FIXED ASSETS					
Tangible assets	13	788,010	-	788,010	741,562
Investments	14	100	-	100	-
		788,110	-	788,110	741,562
CURRENT ASSETS					
Debtors	15	123,965	63,797	187,762	162,198
Cash at bank and in hand		12,571	55,568	68,139	167,231
		136,536	119,365	255,901	329,429
CREDITORS					
Amounts falling due within one year	16	(103,958)	(74,014)	(177,972)	(109,028)
NET CURRENT ASSETS		32,578	45,351	77,929	220,401
TOTAL ASSETS LESS CURRENT LIABILITIES		820,688	45,351	866,039	961,963
CREDITORS					
Amounts falling due after more than one year	17	(23,053)	-	(23,053)	-
NET ASSETS		797,635	45,351	842,986	961,963
FUNDS	19				
Unrestricted funds				797,635	945,260
Restricted funds				45,351	16,703
TOTAL FUNDS				842,986	961,963

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

BALANCE SHEET - continued
31 MARCH 2025

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 31 March 2026 and were signed on its behalf by:

N J McClure - Trustee

ROMNEY MARSH COMMUNITY HUB

CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	2024 £
Cash flows from operating activities			
Cash generated from operations	1	(47,025)	(28,006)
Interest element of hire purchase payments paid		(1,253)	-
Net cash used in operating activities		(48,278)	(28,006)
Cash flows from investing activities			
Purchase of tangible fixed assets		(85,488)	(50,296)
Purchase of fixed asset investments		(100)	-
Sale of tangible fixed assets		-	19,600
Interest received		3,501	3,825
Net cash used in investing activities		(82,087)	(26,871)
Cash flows from financing activities			
Capital repayments in year		31,273	-
Net cash provided by financing activities		31,273	-
Change in cash and cash equivalents in the reporting period		(99,092)	(54,877)
Cash and cash equivalents at the beginning of the reporting period		167,231	222,108
Cash and cash equivalents at the end of the reporting period		68,139	167,231

The notes form part of these financial statements

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2025**
**1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM
OPERATING ACTIVITIES**

	2025 £	2024 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(118,977)	12,516
Adjustments for:		
Depreciation charges	39,040	37,224
Profit on disposal of fixed assets	-	(19,372)
Interest received	(3,501)	(3,825)
Interest element of hire purchase and finance lease rental payments	1,253	-
Increase in debtors	(25,564)	(135,284)
Increase in creditors	60,724	80,735
Net cash used in operations	<u>(47,025)</u>	<u>(28,006)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/24 £	Cash flow £	At 31/3/25 £
Net cash			
Cash at bank and in hand	167,231	(99,092)	68,139
	<u>167,231</u>	<u>(99,092)</u>	<u>68,139</u>
Debt			
Finance leases	-	(31,273)	(31,273)
	-	(31,273)	(31,273)
Total	<u>167,231</u>	<u>(130,365)</u>	<u>36,866</u>

1. STATUTORY INFORMATION

Romney Marsh Community Hub is a charitable private company, limited by guarantee, registered in England and Wales. The company's registration number, charity registration number and registered office can be found in the Report of the Trustees.

2. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. Any incoming resources received in an accounting period that relate exclusively to future years are deferred on the balance sheet.

Grants that do not specify any future performance-related conditions are recorded when the grant proceeds are received or receivable. Any grant that imposes specified future performance-related conditions is recognised only when the performance-related conditions are met. Grants received before the revenue recognition criteria are satisfied are recognised as a liability.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 1% on cost
Improvements to property	- 5% on cost
Equipment	- 15% on reducing balance
Fixtures and fittings	- 25% on reducing balance
Minibuses and motor vehicles	- 25% on reducing balance

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

2. ACCOUNTING POLICIES - continued

HIRE PURCHASE AND LEASING COMMITMENTS

The interest element of these obligations is charged to the Statement of Financial Activities over the relevant period. The capital element of the future payments is treated as a liability.

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

DEBTORS

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid at the year end after taking account of any discount due.

CREDITORS AND PROVISIONS

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

3. GRANTS AND DONATIONS

	2025	2024
	£	£
Donations	50,044	30,530
Gift aid	2,492	147
Grants	387,087	380,372
	439,623	411,049

Grants received, included in the above, are as follows:

	2025	2024
	£	£
Grants	387,087	380,372

4. OTHER TRADING ACTIVITIES

	2025	2024
	£	£
Fundraising events	-	922
Cafe income	26,421	23,103
	26,421	24,025

ROMNEY MARSH COMMUNITY HUB

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2025

5. INVESTMENT INCOME

	2025 £	2024 £
Deposit account interest	<u>3,501</u>	<u>3,825</u>

6. INCOME FROM CHARITABLE ACTIVITIES

	2025 £	2024 £
Charitable activities	<u>262,157</u>	<u>333,580</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 8) £	Totals £
Day Centre	<u>140,226</u>	<u>710,453</u>	<u>850,679</u>

8. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Day Centre	<u>685,893</u>	<u>4,181</u>	<u>20,379</u>	<u>710,453</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025 £	2024 £
Depreciation - owned assets	<u>39,040</u>	37,225
Other operating leases	<u>4,484</u>	19,143
Surplus on disposal of fixed assets	-	(19,372)
Independent examination and accounts	<u>3,708</u>	<u>1,808</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

11. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	478,794	446,957
Social security costs	26,589	21,699
Other pension costs	7,474	6,646
	<u>512,857</u>	<u>475,302</u>

The average monthly number of employees during the year was as follows:

	2025	2024
	30	30
Day Centre	<u>30</u>	<u>30</u>

There are no employees who received total employee benefits (excluding employer pension costs) of more than £60,000.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Grants and donations	30,680	380,369	411,049
Charitable activities			
Day Centre	333,580	-	333,580
Other trading activities	24,025	-	24,025
Investment income	3,825	-	3,825
Other income	19,372	-	19,372
Total	<u>411,482</u>	<u>380,369</u>	<u>791,851</u>
EXPENDITURE ON			
Charitable activities			
Day Centre	446,193	333,142	779,335
NET INCOME/(EXPENDITURE)	(34,711)	47,227	12,516
Transfers between funds	65,244	(65,244)	-
Net movement in funds	30,533	(18,017)	12,516
RECONCILIATION OF FUNDS			
Total funds brought forward	914,730	34,717	949,447
TOTAL FUNDS CARRIED FORWARD	<u>945,263</u>	<u>16,700</u>	<u>961,963</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025
13. TANGIBLE FIXED ASSETS

	Freehold property £	Improvements to property £	Equipment £
COST			
At 1 April 2024	803,372	-	47,250
Additions	-	29,500	5,014
At 31 March 2025	803,372	29,500	52,264
DEPRECIATION			
At 1 April 2024	162,468	-	21,436
Charge for year	7,723	123	4,402
At 31 March 2025	170,191	123	25,838
NET BOOK VALUE			
At 31 March 2025	633,181	29,377	26,426
At 31 March 2024	640,904	-	25,814

	Fixtures and fittings £	Minibuses and motor vehicles £	Computer equipment £	Totals £
COST				
At 1 April 2024	41,620	119,463	-	1,011,705
Additions	-	48,784	2,190	85,488
At 31 March 2025	41,620	168,247	2,190	1,097,193
DEPRECIATION				
At 1 April 2024	31,908	54,331	-	270,143
Charge for year	2,429	24,302	61	39,040
At 31 March 2025	34,337	78,633	61	309,183
NET BOOK VALUE				
At 31 March 2025	7,283	89,614	2,129	788,010
At 31 March 2024	9,712	65,132	-	741,562

14. FIXED ASSET INVESTMENTS

	Shares in group undertakin £
MARKET VALUE	
Additions	100
NET BOOK VALUE	
At 31 March 2025	100
At 31 March 2024	-

There were no investment assets outside the UK.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

14. FIXED ASSET INVESTMENTS - continued

The company's investments at the balance sheet date in the share capital of companies include the following:

Romney Marsh Community Hub Trading Ltd (Company number: 15570646)

Registered office: Sunflower House, Rolfe Lane, New Romney, Kent, TN28 8JR

Nature of business: Operation of charity shops and trading

Class of share:	%
Ordinary	holding 100

	31/3/25	17/3/24
	£	£
Aggregate capital and reserves	(82,257)	-
Loss for the period/year	(82,357)	-

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade debtors	19,018	17,934
Other debtors	161,338	133,298
Prepayments	7,406	10,966
	187,762	162,198

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Hire purchase (see note 18)	8,220	-
Trade creditors	17,621	14,158
Social security and other taxes	9,733	6,573
Other creditors	135,169	83,114
Accrued expenses	7,229	5,183
	177,972	109,028

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2025	2024
	£	£
Hire purchase (see note 18)	23,053	-

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025
18. LEASING AGREEMENTS

Minimum lease payments fall due as follows:

	Hire purchase contracts	
	2025	2024
	£	£
Gross obligations repayable:		
Within one year	10,336	-
Between one and five years	28,384	-
	38,720	-
Finance charges repayable:		
Within one year	2,116	-
Between one and five years	5,331	-
	7,447	-
Net obligations repayable:		
Within one year	8,220	-
Between one and five years	23,053	-
	31,273	-
	Non-cancellable operating leases	
	2025	2024
	£	£
Within one year	29,875	15,492
Between one and five years	74,401	20,900
In more than five years	419	-
	104,695	36,392

ROMNEY MARSH COMMUNITY HUB

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2025

19. MOVEMENT IN FUNDS

	At 1/4/24 £	Net movement in funds £	Transfers between funds £	At 31/3/25 £
Unrestricted funds				
General fund	203,698	(178,530)	(15,543)	9,625
Fixed assets	741,562	(39,040)	85,488	788,010
	<u>945,260</u>	<u>(217,570)</u>	<u>69,945</u>	<u>797,635</u>
Restricted funds				
Wellbeing Contract	6,217	(6,217)	-	-
Hub	486	(486)	-	-
Assets	-	84,945	(69,945)	15,000
Admin	10,000	(10,000)	-	-
Volunteer	-	11,667	-	11,667
Dementia	-	11,667	-	11,667
Information and Advice	-	7,017	-	7,017
	<u>16,703</u>	<u>98,593</u>	<u>(69,945)</u>	<u>45,351</u>
TOTAL FUNDS	<u>961,963</u>	<u>(118,977)</u>	<u>-</u>	<u>842,986</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	360,207	(538,737)	(178,530)
Fixed assets	-	(39,040)	(39,040)
	<u>360,207</u>	<u>(577,777)</u>	<u>(217,570)</u>
Restricted funds			
Wellbeing Contract	91,794	(98,011)	(6,217)
Hub	3,000	(3,486)	(486)
Assets	86,945	(2,000)	84,945
Admin	5,000	(15,000)	(10,000)
Volunteer	25,000	(13,333)	11,667
Dementia	100,498	(88,831)	11,667
Marsh Bee	9,283	(9,283)	-
Information and Advice	42,100	(35,083)	7,017
Peer Support - SEK	7,875	(7,875)	-
	<u>371,495</u>	<u>(272,902)</u>	<u>98,593</u>
TOTAL FUNDS	<u>731,702</u>	<u>(850,679)</u>	<u>(118,977)</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

19. MOVEMENT IN FUNDS - continued**Comparatives for movement in funds**

	At 1/4/23 £	Net movement in funds £	Transfers between funds £	At 31/3/24 £
Unrestricted funds				
General fund	186,011	2,511	15,176	203,698
Fixed assets	728,719	(37,225)	50,068	741,562
	<u>914,730</u>	<u>(34,714)</u>	<u>65,244</u>	<u>945,260</u>
Restricted funds				
CEO Support	2,500	(2,500)	-	-
Wellbeing Contract	-	6,217	-	6,217
Hub	13,010	(12,524)	-	486
Assets	-	65,244	(65,244)	-
Admin	-	10,000	-	10,000
Volunteer	10,500	(10,500)	-	-
Dementia	8,707	(8,707)	-	-
	<u>34,717</u>	<u>47,230</u>	<u>(65,244)</u>	<u>16,703</u>
TOTAL FUNDS	<u>949,447</u>	<u>12,516</u>	<u>-</u>	<u>961,963</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	411,482	(408,971)	2,511
Fixed assets	-	(37,225)	(37,225)
	<u>411,482</u>	<u>(446,196)</u>	<u>(34,714)</u>
Restricted funds			
CEO Support	-	(2,500)	(2,500)
Wellbeing Contract	109,470	(103,253)	6,217
Hub	-	(12,524)	(12,524)
Assets	65,244	-	65,244
Admin	105,666	(95,666)	10,000
Volunteer	17,500	(28,000)	(10,500)
Dementia	79,489	(88,196)	(8,707)
Community Meals	3,000	(3,000)	-
	<u>380,369</u>	<u>(333,139)</u>	<u>47,230</u>
TOTAL FUNDS	<u>791,851</u>	<u>(779,335)</u>	<u>12,516</u>

Wellbeing - We received £91,794 from Kent County Council via a long term contract with Social Enterprise Kent to provide wellness and wellbeing services in the community.

Hub - We received £3,000 via Folkestone Hythe District Council as the final part of a 3 year UK Shared Prosperity Fund.

19. MOVEMENT IN FUNDS - continued

Assets - We received a grant via Kent County Council from HM Government Rural Transport scheme to buy vehicles and pay start up costs of the Marsh Bee Dial a Ride service, we received £29,500 from Folkestone Hythe District Council under HM Government Rural Prosperity Fund to pay for solar panels that were installed on the roof of The Hub at Rolfe Lane, we received £2,000 from Romney Marsh Rotary which allowed us to replace the fencing around The Hub at Rolfe Lane, improving security and we received £2,000 from The Masonic Centre at Dymchurch which allowed us to install a video screen and soundbar into The Hub at Rolfe Lane.

Admin - We received £5,000 from Folkestone Hythe District Council to pay core costs.

Volunteer - We received £20,000 from The National Lottery to pay for our volunteer manager and £5,000 from Kent Community Foundation to cover volunteer connector costs.

Dementia - We continued to receive funding via Age UK Herne Bay to hire full time Dementia Coordinators and a part time Dementia organiser. In addition, we received £3,774 from Skipton Building Society.

Marsh Bee - In addition to the funding via KCC we received £4,200 from Kent and Medway NHS Social Care Partnership Trust towards costs of taking patients to their hospital appointments.

Information and Advice - We received £42,100 from The Henry Smith Trust.

Peer Support - We received £4,000 from Social Enterprise Kent and £3,875 from Macmillan Cancer Support to help fund our peer support activities.

TRANSFERS BETWEEN FUNDS

The transfers between funds are in relation to restricted funds that have been received in order to purchase fixed assets. Fixed assets are held as unrestricted assets in the financial statements.

20. CONTINGENT LIABILITIES

The charity received grants totalling £160,000 towards the construction of the Day Centre from Kent County Council and Folkestone and Hythe Council (formerly Shepway District Council) in 1994/95. In the unlikely event that the property ceases to be a day care centre or the freehold is sold with no replacement facility being acquired, the aforementioned grants will become immediately refundable in full.

21. RELATED PARTY DISCLOSURES

Romney Marsh Community Hub Trading Ltd (Company Number: 15570646) is a wholly owned subsidiary of Romney Marsh Community Hub.

At the end of the accounting period, there was an amount owed by Romney Marsh Community Hub Trading Ltd of £86,030.

22. COMPANY GUARANTORS

The extent of each guarantee is limited to £1. The company guarantors are the serving trustees.